THE UNIVERSITY OF THE WEST INDIES

Semester 1 ☒   Semester II ☐   Supplemental/Summer School ☐

Examinations of December ☒ /April/May ☐ /July ☐ 2012

Originating Campus: **Cave Hill** ☐   **Mona** ☒   **St. Augustine** ☐

Mode: **On Campus** ☒   **By Distance** ☐

Course Code and Title: **LIBS1201 – MANAGEMENT OF INFORMATION UNITS I**

Date: **Thursday, December 13, 2012**   Time: **9:00 – 11:00 a.m.**

Duration: **2 Hours**   **Paper No:**

Materials required:

Answer booklet: **Normal** ☒   **Special** ☐   **Not required** ☐

Calculator: Programmable ☐   **Non Programmable** ☐
(where applicable)

Multiple Choice answer sheets: numerical ☐ alphabetical ☐ 1-20 ☐ 1-100 ☐
Auxiliary/Other material(s) – Please specify:

Candidates are permitted to bring the following items to their desks:

Instructions to Candidates: This paper has 2 pages & 6 questions.

Candidates are reminded that the examiners shall take into account the proper use of the English Language in determining the mark for each response.

ANSWER ANY THREE (3) QUESTIONS.

1. The Scientific and Human Relations schools of management emphasize different approaches in the motivation of staff within the organization. Using examples, discuss **FOUR (4)** ways that knowledge of these approaches can aid managers of library and information organizations today.

2. Explain **THREE (3)** factors which will affect the planning of library and information programmes in Caribbean communities.

3. Discuss using **TWO (2)** examples the importance of appropriate legislation and national guidelines in the management of library and information services in a Caribbean country.

4. Identify and discuss **FOUR (4)** reasons for fiscal control in the management of library and information units.

5. Explain **FOUR (4)** activities necessary in ensuring the best human resources are recruited within library and information units.

6. Discuss Using **FOUR (4)** examples, possible methods which may be employed to ensure effective communication processes in library and Information organizations.

END OF PAPER