THE UNIVERSITY OF THE WEST INDIES
MONA, JAMAICA, WEST INDIES

WESTERN JAMAICA CAMPUS, MONTEGO BAY

MONA INFORMATION TECHNOLOGY SERVICES (MITS)

INFORMATION TECHNOLOGIST II - LAN ADMINISTRATOR

The Information Technologist will provide technical support and administration for Local Area Networks (LANs) and associated infrastructure at the UWI Mona Western Jamaica Campus, in accordance with the University's Information and Communication Technology (ICT) plan. He/she will report to the Manager, Infrastructure (MITS) at the UWI Mona Campus, and is expected to perform the following duties:

- Conduct client (workstation) and server administration;
- Establish user accounts, maintain user profiles, system policies and resources;
- Maintain a secure operating system and network environment;
- Monitor system performance;
- Assist in implementing procedures for data backup and recovery, and maintaining data integrity;
- Assist in implementing basic multimedia systems and technologies;
- Assist in the deployment and commissioning of local area network infrastructure;
- Assist in the implementation of system and network administration procedures;
- Provide online and on-site technical support.

Qualifications:

- Diploma, professional certification or equivalent qualification in computer network systems design, and system and network administration.

- Minimum two (2) years technical experience in the following areas:

    - Computer network designs, protocols, standards, and network and system trouble-shooting methodology;
    - Systems and Network Administration methodology, procedures and practice;
    - Technology support in assuring and maintaining LAN services;
    - Knowledge of UWI enterprise software would be a distinct advantage.

Applications along with a detailed resume should be submitted no later than **July 30, 2008** to:

> The Human Resource Officer
> Staffing
> Human Resources Management Division
> Administrative Annexe
> UWI, Mona Campus
> Kingston 7