

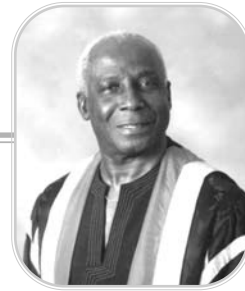
SECTION 1

Messages

MESSAGE FROM THE

VICE CHANCELLOR

Prof. Rex Nettleford



I come to this message with mixed feelings - great pride in welcoming you to our University which is now in its 56th year, and a tinge of sadness as this will be my last message to you as Vice Chancellor.

But the pride far outweighs the sadness, as I can never repay this University for what it has done for me, first as a young student, later as a young staff member in the Department of Extra Mural Studies, and over the years in various roles, which ended with my appointment as Vice Chancellor. I give you this brief history only to let you know, as you enter these gates for your first year of University life, that the possibilities are unlimited if you make the best use of the excellent training that you will receive, while never losing sight of the fact that you are among the privileged few in Caribbean society who have access to tertiary education, and with this comes the obligation to give back to the society so that others coming after you will have a better life, and in their own turn, contribute to building a better nation.

Always remember that there are people on the campus ready to provide advice and guidance. Any questions that you might have, or any crises which you may face during your early days on campus can be dealt with if you simply ask for help. For some of you, this may be your first experience away from home. The Office of Student Services and the Student Services Managers on the Halls are there to provide answers. Do not hesitate to ask.

This is also a very special year as we welcome a new Vice Chancellor to the University. Professor E. Nigel Harris, who is one of our graduates, comes to us from Morehouse School of Medicine in Atlanta, where he has had a very distinguished career. He is the son of one of the Caribbean's finest writers, Guyana's Wilson Harris. I am confident that he will bring his own special gifts to the post, and that the University will be in very good hands.

So, a special welcome to UWI. You will find, later in life, that you will probably look back on your time here as among your best years. Make the best of them. And, for our part, we look forward to the contribution that each of you will bring to the life of the campus. Have a wonderful year!

Prof. Rex Nettleford
Vice Chancellor (until Sept. 30, 2004)

MESSAGE FROM THE

VICE CHANCELLOR (Designate)

Prof. Nigel Harris



Welcome to The University of the West Indies. You are joining a community of more than thirty thousand students, teachers, researchers, and support staff extending from the Mona campus in Jamaica through the whole English speaking Caribbean region. Our institution has a proud tradition of teaching, research and service to our communities. Many of our region's Prime Ministers and other public figures, as well as key leaders and contributors to the arts, business, financial institutions, medicine, law, engineering, agriculture, and the social and basic sciences are graduates of this remarkable institution. Our most important responsibility to you is to foster your growth so that you will become the leaders and scholars who will shape and transform the Caribbean region in the twenty-first century.

Our university seeks to build an environment that will enable you to acquire the necessary knowledge and skills to maximize your contribution to the communities in which you will work and live. We expect you to be more than just passive recipients of information provided by your instructors. Our academic community will work with you to become active learners mastering the acquisition and utilization of the large amount of knowledge available in a new information age. The years you will spend with us must become the beginning of a process of lifelong learning that must continue long after your graduation so that you can remain competitive in a rapidly evolving global community. We expect that our students will be more than just scholars. Being scholars alone will not be enough. We expect you to become active participants and leaders in the societies in which you will live. That process must begin even now while you are members of our university community. We expect you to be advocates for truth and justice, for healthy life styles,

openness, honesty and good citizenship. We expect you to strive to excel in all you do.

Welcome to a great university. Welcome to a community of students, academics, administrators and support staff committed to making your experience here a productive, rewarding and memorable part of your life.

Prof. E. Nigel Harris
Vice Chancellor (Designate)
The University of the West Indies

MESSAGE FROM THE
UNIVERSITY REGISTRAR

Gloria P. Barrett-Sobers (Mrs.)



I am pleased once again to extend a warm welcome to all students, new and returning, to the Mona Campus of the University of the West Indies (UWI) for the academic year 2004/05. Let me congratulate all new students on being accepted for study at the UWI, a centre for excellence in higher education in this region with an enviable international reputation. You have joined the ranks of a small minority within this region who are privileged to have University education and we hope that you will make the most of this opportunity and become a part of those who seek to serve the region and participate in its development.

We at UWI have made the commitment to help the region substantially increase the percentage of persons exposed to higher education. We are, however, conscious of the sacrifices made by yourself, your parents, governments and taxpayers of the region to pay for your education. We at UWI are therefore committed to ensuring that you get value for your money.

The Mona Campus can boast of the enormous strides it has made in recent years through creating a student-centred friendly environment conducive to study and personal development. The new state-of-the-art Student Administration System being launched this year should contribute greatly to easier access to information that you will need as you settle into student life at the Mona Campus. We hope too, that you will take advantage of the wide range of extra-curricula activities offered whether in sports, cultural pursuits, spiritual and intellectual growth, and friendship building. Those who have gone ahead of you will testify that the impact and memories of your University years are greatly advanced by becoming involved in a wide variety of activities.

This academic year will see the advent of a new Vice-Chancellor (the Chancellor himself is only one year into his term of office) and the likelihood of new governance arrangements. You are encouraged to take an interest in how the University is managed and seek to participate at least at the level of student governance.

Finally, let me encourage you to avail yourselves of all the administrative and other support services available for you through the Student Services Managers, the Registry staff, Bursary staff, Academic Advisers and Peer Counselors. We all stand ready to assist you in any way to facilitate your studies and to help with any difficulties you may encounter.

Once again, let me welcome you to the UWI and wish for you a fulfilling and rewarding academic year and good success in all you undertake.

Gloria P. Barrett-Sobers (Mrs.)
University Registrar/Director of Administration

MESSAGE FROM THE
**PRO-VICE CHANCELLOR
& PRINCIPAL**

Prof. Kenneth O. Hall



I am pleased to welcome both the new and returning undergraduate students to the UWI, Mona.

Your sojourn here at the Mona Campus coincides with the dawning of a new era that is marked by change. Technological advancements, globalization, as well as the growing concerns about the environment within which we exist and operate, have rendered almost obsolete the traditional approaches to business. The consequent challenges require that institutions of higher education can no longer be satisfied with producing graduates who are merely proficient and knowledgeable in a particular course of study. Twenty-first Century universities now need to be agents of transformation, facilitating a metamorphosis from traditional scholarship to leadership that has the competence and the capacity for independent thought, critical analysis and the ability to utilize all the available resources in search of practical solutions to the increasingly complex issues that present themselves.

The UWI, recognizing its role as the premier provider of human resource capital for the region, is committed to creating transformational leadership for the West Indian populace in order that significant growth and development may result. With this in mind, a number of initiatives have been implemented as the University seeks to re-position itself to adequately meet the constantly changing demands of the wider society. These include the options for co-curricular credits; the formal recognition by the UWI, Mona of active participation in the student clubs/societies; the availability of numerous seminars, public lectures and conferences that focus on topics that are current and relevant - some of which are

organized by student bodies on Campus; and, of course, the opportunities for engaging in intellectual discourse with highly acclaimed faculty.

You, your developmental needs and the awesome potential you possess for emerging from the UWI, Mona equipped to take your place as leaders of the region, are at the centre of all these measures that have been designed to expose your talents, hone your competencies and challenge your intellect. You, however, must immerse yourself in the different activities that will enhance/develop your capabilities and enrich the academic experience that is available.

The Campus/University Administration is committed to creating an environment, both within and without the lecture theatres, that is conducive to learning and development. I encourage you to engage with us in this endeavour, alert us to new opportunities for making your experience an enjoyable and rewarding one. Please familiarize yourself with all that the Campus has to offer - the history, the amenities, the Student Services Offices that are specifically geared toward meeting your needs, the Campus' rich heritage of excellence in teaching and research and the multicultural community which is eager to embrace you. Above all, strive for excellence in all you attempt and embrace life and its challenges with a joie de vivre that will propel you inexorably toward success.

I hope that this academic year will be fruitful and delightful for each one of you.

PROFESSOR KENNETH O. HALL
Pro Vice Chancellor & Principal
UWI, Mona Campus

MESSAGE FROM THE

CAMPUS REGISTRAR

G.E.A. Falloon



It is my pleasure to welcome all new and returning students to The University of the West Indies at Mona, one of the most beautiful campuses in the world, nestled in a valley surrounded by the Long Mountain and the foot hills of the Blue Mountain range. To those of you who are new I extend heartiest congratulations on gaining admission to this premier institution.

If you are a returning student, you have the advantage of experience. Use it to assess the extent to which you have grown and then determine the steps you should take to maximize your development in the year ahead. If last academic year was successful, yours is the challenge to do even better.

Those of you who are undertaking a university programme for the first time will have the opportunity, more than ever before, to grow and self-actualize. Take time to participate fully in campus life and to enjoy the beauty of your surroundings. Also, you can widen your academic and cultural experience by taking part in the student exchange and study abroad programmes.

At the UWI, we strive to provide higher education within a dynamic atmosphere. This is evidenced by the constant development and introduction of new courses and programmes designed to satisfy the demands for relevance to national and regional needs and to uncover new challenges for the enquiring mind.

Many important developments have taken place at the Mona Campus in recent years. They include the use of technology to enhance programme delivery and to facilitate on-line registration by students from computers

anywhere in the world. During this academic year the University will begin the implementation of a new computerized student administration system - the Banner Student Administration System (SAS). To facilitate this new system, new course codes are being introduced and some course titles are being changed. However for Registration in 2004/2005 you must use the OLD Codes. An opportunity will be provided for you at Registration to use the new system in a test mode, in the Assembly Hall. I invite you to participate in this exercise.

We are living in difficult economic times and I am aware that some of you are faced with financial hardships. I must therefore draw to your attention that the Office of Student Financing here at Mona is able to provide limited financial assistance to eligible full-time students pursuing undergraduate degree programmes. Financial assistance is also available through the Students' Loan Bureau, the UWI (Mona) and Community Cooperative Credit Union, the National Commercial Bank and the Bank of Nova Scotia. Both of these banks have branches on the Campus.

This Student Handbook was designed especially to provide you with vital information, in one place, on the range of services, facilities and support. It is also meant to be a general introduction to the Rules and Regulations of the University by which you are required to abide and the procedures which it will be in your best interest to follow. You should try to familiarize yourself with its contents and use it as a reference manual.

I hope that the year ahead will be productive, fulfilling and enjoyable for each of you.

G.E.A. Falloon
Campus Registrar

MESSAGE FROM THE
DIRECTOR OF STUDENT SERVICES

Thelora Reynolds, PhD.



Each year, the Division of Student Services welcomes the new cohort of students, who by their scholastic achievements and excellent choice of a tertiary institution have given The University of the West Indies (UWI) Mona the opportunity to play a major role in the process of their growth and development.

By your action, you have joined a student-centered learning community with a record of academic excellence and structured affective programmes to fulfill its vision of producing rounded students.

Our aim is to produce graduates of sound character, with realized competences that enhance flexibility and who see integrity as a natural law; graduates who will be capable of making ethical decisions; graduates who will be committed to continuous learning; and concomitantly graduates who see leadership as a service industry.

You have a role to play in fulfilling this aim through your quest for excellence inside and outside the classroom; through your expression of care by the ways you treat others; through the respect and appreciation that you show for the diversity that you will encounter; through the ways you treat the challenges you will face; and by your personal contributions that will help the UWI to maintain its position as the premier university in the region.

I implore you - get to know a faculty member, or a representative of the senior administrative staff who can attest to your actions. You will be asked by prospective employers for a "recommendation from the last educational institution" that you attended.

I look forward to meeting you personally and helping in any way I can to assist you to realize your aspirations.

Thelora Reynolds, PhD.
Director, Student Services



MESSAGE FROM THE
GUILD PRESIDENT

Damion Crawford

Fellow Student,

It is with great pleasure that I welcome you to The University of the West Indies. The University functions as the foundation of intellectual advancement and social mobility within the Caribbean. It is a representation of the shared culture and experiences of the Caribbean nations and by extension the Caribbean people and therefore should be embraced by all.

The University's position as the premier tertiary institution in the Caribbean is directly related to the calibre of the graduates it produces which is an extension of the quality of matriculated students; you should therefore be proud to have been accepted to the university.

The Guild of Students remains committed to being a medium for the nurturing of leadership and the development of a sense of service to the Caribbean community. The guild also embraces the role of future global leaders and greatly appreciates the economic contributions of the wider society.

We look forward to representing all students and towards the students' contribution to the effective running of the guild, living up to the guild's motto "Together we can make it happen" and remembering that synergy is dependent on the level of individual effort.

Damion Crawford
Guild President