THE UNIVERSITY OF THE WEST INDIES
MONA CAMPUS

ADMISSION OF STUDENTS TO
UNDERGRADUATE DEGREE PROGRAMMES

AUGUST 2003
THE UNIVERSITY OF THE WEST INDIES

INFORMATION & INSTRUCTION SHEET FOR APPLICATION - 2003/2004

FOR USE WITH APPLICATION FORM FOR ADMISSION TO FIRST DEGREE, DIPLOMA AND CERTIFICATE PROGRAMMES

NOTE: 1. Applicants are advised to read the information and instructions for guidance carefully before completing the application form.

2. Numbers used from Section A-G relate to numbers on the application form.

GENERAL

✓ Complete the form legibly and accurately using black ink or typescript. The University will not process forms that are incomplete or where accompanying certificates and documents have been tampered with or altered. DO NOT WRITE IN THE SHADED AREAS.

✓ Applicants to the Mona Campus and to the Faculty of Law should complete the form in DUPLICATE. If you are applying to any other Faculty (except the Faculty of Law) at Cave Hill, you are asked to complete ONE form only. Applicants to Engineering MUST complete the form in TRIPLICATE.

✓ An application fee of Bds$15.00 (Jamaican residents $350) or the equivalent, in your local currency is payable by residents of Commonwealth Caribbean Countries. All other applicants are required to pay US$30. This fee is not refundable, and should be submitted by bank draft if remitted by mail.

✓ Three passport-sized photographs are required. Applicants to the Mona Campus must submit these photographs with the completed application forms. Applicants to Cave Hill and St. Augustine must do so on request.

✓ The deadline date for receipt of applications to all campuses of the University is January 10, 2003. Where this deadline date falls on a Saturday, Sunday or public holiday, the deadline will be the next working day.

✓ The following ORIGINAL documents MUST be submitted with the application.

(i) Birth Certificate, Academic Certificates/Grade Slips, Professional Certificates, Diplomas if applicable, Marriage Certificate/Deed Poll (whichever is applicable) if present name is different from that on documents.

(ii) A photocopy of the academic certificate(s) must also be submitted along with the original(s).

✓ Applicants are advised to read the current University literature relating to entry and Faculty requirements and courses/programmes for which they are applying.

✓ The completed form(s) should be returned to the Admissions Office at the Campus most convenient to you.

✓ Applicants whose native Language is not English are required to perform satisfactorily in an approved English Language Test. The TOEFL test with a minimum score of 500 has been approved for this purpose.

✓ Applicants with qualifications in a language other than English should submit a certified English translation.

SECTION A – CHOICE OF CAMPUS & FACULTY

1 Applicants should state their Campus of first choice only on page 1 and Campus of second choice on page 4.

2&3 Applicants who wish to study off campus should indicate mode of delivery and site at which they wish to study.

SECTION B – PERSONAL DATA

7 Title: Insert Mr., Mrs., etc

Former name – If you have changed your name by marriage or otherwise, state your previous name. Supporting evidence must be submitted.
Nationality – This information will assist in determining the fees payable.

Disability – This has no bearing on the application but alerts the University to the need to put in place the necessary support requirements in study and accommodation in good time.

Mailing Address – Enter the address to which you expect all correspondence to be sent.

Telephone Number – Enter your personal number or a number at which you may be contacted. If a contact number is given, the name of the contact person should be also given.

Halls of Residence – At the Mona Campus the Halls are – Chancellor (men only), Mary Seacole (women only), AZ Preston, Irvine, Taylor, Rex Nettleford (mixed)
- St Augustine – Canada (men only), Trinity (women only), Milner (mixed)
- At Cave Hill – Sherlock, Frank Worrell (mixed)

All students are required to be formally “attached” to a Hall of Residence. If you do not wish to live in a Hall, you should indicate your preference for attachment purposes.

Religion – This has no bearing on your application but is needed for University Chaplains and Student Services.

Interest/Hobbies – Please list all extra-curricular activities in which you may wish to take part.

SECTION C – ACADEMIC RECORD

Enter details of subjects already passed.

Enter subjects or examinations you will write in May/June, 2003.

Enter other qualifications – Diplomas, Certificates etc. Where professional certificates, Diplomas and or University degrees are submitted, applicants should request the granting Institution to forward transcripts direct to the Admissions Office at the Campus to which admission is being sought. It is the responsibility of the applicant to request that such transcripts are forwarded to reach the University by February 15, 2003. UWI graduates need not request transcripts.

NOTE: Satisfying entry requirements does not necessarily guarantee admission to the University. Entry to programme may be restricted due to the limited number of places available in each Faculty.

SECTION D – EMPLOYMENT RECORD

Information regarding High Schools/Colleges and Tertiary Institutions attended is required for the student’s records at the University and MUST be provided.

Provide information on your entire work experience. This is particularly helpful in the case of mature applicants.

A telephone number is required for easy contact during normal working hours.

SECTION E – CHOICE FACULTY & PROGRAMMES

Each applicant is allowed to apply to one Campus only and to one degree programme only in any one year. However, applicants should indicate a Campus and Faculty of Second Choice. Note that Campus of second choice may be the same as Campus of first choice. In the event that admission is not offered to the Faculty of first choice, the application will be forwarded to the second choice. Applicants should note that admission to a Faculty of second choice is subject to the availability of places at the time of transfer of the application.

Applicants to the Social Work Major are:
(a) required to submit a statement of 250 – 300 words indicating their reason for wanting to qualify as a social worker,
(b) to request two persons to submit references on their behalf direct to the Admissions office.
(c) be prepared, if requested to attend an interview.

SECTION F – FINANCIAL RESOURCES

Give details of who you expect to pay your fees for the proposed course, and who will be responsible for your maintenance and other costs during your period of study.
SECTION G – DECLARATION

39 This application is accepted on the understanding that the applicant has provided accurate information and is agreeing to abide by the rules and regulations of the University. By signing this form, the applicant is confirming acceptance of these conditions.

Further information may be obtained from the following:

- Senior Assistant Registrar, Student Affairs Admissions Section
  University of the West Indies
  Mona
  Kingston 7
  JAMAICA

- Senior Assistant Registrar, Student Affairs Admissions Section
  University of the West Indies
  Cave Hill
  P.O. Box 64
  BARBADOS

- Assistant Registrar, Student Affairs Admissions Section
  University of the West Indies
  St. Augustine
  TRINIDAD & TOBAGO

FACULTY OF HUMANITIES AND EDUCATION

Degree Programmes Offered:

 Bachelor of Arts (B.A.) with one or two majors in:

- African & African Diaspora Studies
- Computer Science
- EMCVPA options (dance, music, drama & visual arts) the greater part of the degree programme in each case is taught at the Edna Manley College for the Visual and Performing Arts.
- English
- French
- French & Spanish
- Geography
- History
- History & Archaeology
- Language and Communication & Society
- Library & Information Studies
- Linguistics
- Language & Linguistics
- Media & Communication
- Mathematics
- Philosophy
- Spanish
- Theology (Theology is offered in co-operation with the United Theological College of the West Indies and St. Michael’s Theological Centre)

MAJORS OFFERED FOR THE ACADEMIC YEAR

2003/2004

MONA CAMPUS

FACULTY OF HUMANITIES & EDUCATION

EDUCATION BASED PROGRAMMES

Degree Programmes Offered:

 Bachelor of Education (B.Ed.) with major in:

- Early Childhood Education
- Educational Administration
- English Language
- History Education
FACULTY OF SOCIAL SCIENCES

Degree Programmes Offered:
Bachelor of Science (B.Sc.) with one or more majors:

- Accounting
- African & African Diaspora Studies
- Banking & Finance
- Business Economic & Social Statistics
- Demography
- Economics
- Hotel Management
- International Relations
- Management Studies
- Political Science
- Public Administration
- Psychology
- Sociology
- Social Work
- Statistics
- Social Policy & Administration
- Tourism Management

FACULTY OF PURE & APPLIED SCIENCES

Degree Programme Offered:
Bachelor of Science (B.Sc.)

Level one Options (Three-year Degree Programme)

- Actuarial Science
- Agriculture (year one course only)
- Applied Chemistry
- Biochemistry
- Biology
- Biology with Education
- Biotechnology
- Botany
- Chemistry
- Chemistry & Management
- Chemistry/Mathematics/Physics with Education
- Computer Studies
- Electronics
- Earth Sciences
- Environmental Biology
- Environmental Sciences
- Fisheries & Aquatic Sciences
- Food Chemistry
- Geography
- Geology
- Materials Science
- Microbiology
- Mathematics
- Molecular Biology
- Physics and Pest Management & Crop Protection
- Science, Media & Communication
- Zoology

PRELIMINARY LEVEL COURSES:

Courses Offered:

- Biology
- Chemistry
- Mathematics
- Physics

FACULTY OF LAW

1st year – Mona Campus
2nd & 3rd years – Cave Hill Campus

Degree Programme offered:
Bachelor of Laws (LL.B.)

FACULTY OF MEDICAL SCIENCES

Degree Programmes offered:
Bachelor of Medicine and Bachelor of Surgery (M.B.B.S.) See special insert for this programme.
Bachelor of Science in Advanced Nursing
Bachelor of Science in Physical Therapy

(Physical Therapy is an allied health profession, concerned with health promotion, prevention of physical disabilities and the rehabilitation of persons disabled by pain, disease and injury).

ENTRY REQUIREMENTS – M.B.B.S Programme

Academic Requirements
1. Subjects at CXC General/GCE O Level
   Five (5) Subjects
   Compulsory – English Language, Mathematics, Biology, Chemistry and Physics.

2. Subjects at the Caribbean Advanced Proficiency Examination (CAPE) or GCE Advanced Level or equivalent
   - Three 2-unit CAPE or GCE Advanced Level passes which must include Chemistry and Biology.
   - The third pass can be in Mathematics or Physics or in any other recognized subject (History, Foreign Language, English Literature, Accounting, Geography…) provided the requirements in 1 have been satisfied.

Non-Academic Requirements
All candidates are required to submit a short (300 words or less) autobiographic sketch outlining the reasons for their career choice.

Candidates must produce evidence of their involvement in relevant extra-curricular/co-curricular activities in socially oriented projects and voluntary community service in the year prior to their application.

ENTRY REQUIREMENTS - B.Sc. Physical Therapy
Applicants to the Physical Therapy programme are further required to:

1. Be 18 years old at the time of admission.
2. Complete sixty (60) voluntary hours in a Physical Therapy department at the time of admission to the programme. At least thirty (30) of these hours must be spent in an acute general hospital. Candidates must make their own arrangements for doing voluntary hours.
3. Submit to a personal interview.

CAVE HILL CAMPUS

FACULTY OF HUMANITIES

Degree Programmes Offered:
Bachelor of Arts – (B.A. Theology)
Bachelor of Education (B.Ed.) (Same as Arts Based Programmes at the Mona Campus)

B.A. with the following majors:
❖ English
❖ French
❖ History
❖ Linguistics
❖ Spanish
❖ Psychology
❖ Philosophy

Majors may be taken in conjunction with other subjects including Economics, Education, Law, Management Studies, Political Science and Theology.

FACULTY OF LAW

Degree Programme Offered:
Bachelor of Laws (LL.B)

FACULTY OF PURE & APPLIED SCIENCES

Degree Programme Offered:
Bachelor of Science (B.Sc.) The degree is awarded with majors or minors chosen from the following subject areas:
❖ Biological Science
❖ Chemistry
❖ Computer Science
❖ Electronics
❖ Mathematics
❖ Meteorology
❖ Microbiology
Physics

Joint majors combining two of these subjects or double majors in a single area are also allowed.

Minors may include subject areas from other faculty’s viz.:
- Economics
- Accounting
- Management Studies
- Sociology
- Education

FACULTY OF SOCIAL SCIENCES

Degree Programmes Offered:
Bachelor of Science (B.Sc.) The degree is offered with Specials, Majors and Minors chosen from the following subject areas:
- Accounting
- Economics
- History
- Hotel Management (first year courses)
- Law
- Management Studies
- Mathematics
- Public Sector Management
- Political Science
- Psychology
- Social Sciences
- Sociology
- Social Work
- Tourism Management (first year course)
- Hospitality & Tourism Management (3rd & 4th only 1st & 2nd offered at the Barbados Community College)

ST. AUGUSTINE CAMPUS

FACULTY OF SCIENCE AND AGRICULTURE

Degree Programme Offered:
Bachelor of Science (B.Sc.) The degree is awarded with one or more majors chosen from the following:
- Agricultural Science
- Agribusiness Management
- Biochemistry
- Botany
- Chemistry
- Chemistry & Management
- Computer Science
- Computer Science & Management
- Environmental & Natural Resources Management
- Mathematics
- Nutrition & Dietetics
- Human Ecology
- Physics & Zoology

FACULTY OF ENGINEERING

Degree Programmes Offered:
Bachelor of Science (Engineering) B.Sc. (Eng.)
Bachelor of Science (Surveying and Land Information)

Options:
- Chemical
- Civil
- Electrical & Computer
- Industrial
- Mechanical
Mechanical majors with a minor in Bio-Systems

FACULTY OF HUMANITIES & EDUCATION

Degree Programmes offered:

Bachelor of Arts (B.A.)
Majors available are as follows:
- Carnival Arts
- English
- French
- History
- Linguistics
- Mathematics
- Musical Arts
- Spanish
- Theatre Arts
- Visual Arts

Bachelor of Education (B.Ed.) –     Educational Administration
                                      Primary Education

FACULTY OF LAW
(Left as at Mona Campus)

FACULTY OF MEDICAL SCIENCES

Degree Programmes Offered:
Bachelor of Medicine & Bachelor of Surgery (M.B.B.S.)
Bachelor of Dental Surgery (D.D.S.)
Doctor of Veterinary Medicine (D.V.M.)
Bachelor of Pharmacy (B. Pharm.)
(All B. Pharm. Applicants must submit a letter of acceptance from their local Pharmacy Board in their country of residence.)