



**THE UNIVERSITY OF THE WEST INDIES**

Semester I  Semester II  Supplemental/Summer School

**Examinations of December  /April/May  /July  2015**

Originating Campus: Cave Hill  Mona  St. Augustine

Mode: On Campus  By Distance

Course Code and Title: **ARCM6001 – FUNDAMENTALS OF ARCHIVES & RECORDS**

Date:

Time:

Duration: **3 Hours**

Paper No:

Materials required:

Answer booklet: Normal  Special  Not required

Calculator: Programmable  Non Programmable   
(where applicable)

Multiple Choice answer sheets: numerical  alphabetical  1-20  1-100

Auxiliary/Other material(s) – Please specify:

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**Candidates are permitted to bring the following items to their desks:**

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**Instructions to Candidates: This paper has 2 pages & 6 questions.**

**Candidates are reminded that the examiners shall take into account the proper use of the English Language in determining the mark for each response.**

**WRITE 3 ESSAY ANSWERS FROM THE SIX (6) QUESTIONS BELOW.**

The University of the West Indies

Course Code

20...../...../.....

DO NOT WRITE OR TYPE ON THE BACK OF THIS SHEET: USE ONE SIDE ONLY

INSTRUCTIONS: Each page must be signed by the First and Second Examiners, and where applicable the University and External Examiners. Completed forms should be handed to the Senior/Assistant Registrar (Examinations). Where applicable, the EXTERNAL EXAMINER is required to sign the question paper and return it with comments, if any, (on a separate sheet), to the Senior/Assistant Registrar (Examinations).

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First Examiner

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University Examiner (where applicable)

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Second Examiner

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External Examiner (where applicable)

Date: 20...../...../.....

Date: 20...../...../.....

- 1 Discuss the influence of post modernism’s theories and practices on archival work.
- 2 Discuss **TWO (2)** differences in approach to the preservation of paper and to electronic materials and give examples.
- 3 “The value of an archives is in its use, not in its storage”. Discuss the statement in relation to the importance of outreach in archival institutions.
- 4 Identify and discuss **FIVE (5)** challenges archivists have in providing access to archival records.
- 5 Explain the importance of Records Management principles to Archival practice?
- 6 Examine the view that legislation has no impact on archival work.

**END OF EXAMINATION**

The University of the West Indies Course Code 20..../..../...

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