

## **FREQUENTLY ASKED QUESTIONS (FAQs)**

### ***FIELDWORK/PRACTICUM***

1. WHY DO YOU HAVE TO DO FIELDWORK/PRACTICUM?

**Fieldwork/Practicum is practical work experience in approved libraries under the supervision of a professional librarian. Fieldwork/Practicum is a compulsory prerequisite which must be met in order to meet graduation requirements.**

2. DOES FIELDWORK/PRACTICUM CARRY ANY CREDITS?

**Yes, three credits are awarded and the award of a degree is based on successful completion of the Fieldwork/Practicum.**

3. CAN FIELDWORK/PRACTICUM BE DONE AT ANY TIME?

**No, Fieldwork/Practicum is usually done in the summer after completion of level 2 courses.**

4. DO YOU GET PAID FOR FIELDWORK/PRACTICUM?

**No, however a few libraries may do so on their own initiatives.**

5. ARE THERE PRE-REQUISITES FOR FIELDWORK/PRACTICUM?

**Yes, students must complete or currently completing their Level II Courses.**

6. CAN FIELDWORK/PRACTICUM BE DONE IN THE FINAL YEAR?

**Attachments are preferable at the end of Level II so that student can complete Fieldwork/Practicum experience in order to meet graduation requirement.**

7. HOW DO YOU SELECT AN ORGANIZATION YOU WOULD LIKE TO GO TO?

**Select an organization that will help one decide which type of library to work in later on. However, final placement rests with the Fieldwork Coordinator.**

8. IF A PERSON IS EMPLOYED AT A LIBRARY DURING THE TIME HE/SHE IS EXPECTED TO BE DOING FIELDWORK/PRACTICUM, CAN THE PERSON BE ALLOWED TO DO THE FIELDWORK AT THAT LIBRARY?

**No, fieldwork experience should expose students to additional environments and organizations.**

9. ARE PERSONS WITH ASSOCIATE DEGREES, WHO HAVE ALREADY COMPLETED FIELDWORK AS PART OF THEIR DEGREE PROGRAM, GET AN EXEMPTION FROM FIELDWORK/PRACTICUM?

**No, this is a University of the West Indies requirement.**

10. HOW/WHERE CAN I GET DETAILS ABOUT THE FIELDWORK/PRACTICUM?

- Visit the DLIS website: <http://myspot.mona.uwi.edu/dlis/>
- Send an Email: [dlis@uwimona.edu.jm](mailto:dlis@uwimona.edu.jm)

11. HOW DO I APPLY FOR FIELDWORK/PRACTICUM?

- Go to the DLIS website: <http://myspot.mona.uwi.edu/dlis/>
- Select the heading Internship/Practicum
- Download and Complete Fieldwork/Practicum placement application and Resume forms.
- Email the Completed forms to [dlis@uwimona.edu.jm](mailto:dlis@uwimona.edu.jm)
- You will also be required to formally register for the course on SAS

12. IS THERE A LECTURER OR STAFF I CAN SPEAK TO IN REGARDS TO FIELDWORK/PRACTICUM?

**Yes, students can address any queries relating to Fieldwork/Practicum to the Fieldwork Coordinator – Mrs. Eppie Edwards or to the Library Assistant who is also responsible for field work.**

13. IS THERE A LIST OF THE LOCAL AND INTERNATIONAL LIBRARIES THAT PARTICIPATE IN FIELDWORK?

**Yes, students can request a sample of the list that outlining their libraries of interest whether local or international from the Fieldwork Coordinator – Mrs. Eppie Edwards or to the Library Assistant.**

14. CAN I UNDERTAKE MY FIELDWORK/PRACTICUM AT TWO DIFFERENT LIBRARIES DURING THE SUMMER?

**Yes, under ‘special’ circumstances the Fieldwork Coordinator – Mrs. Eppie Edwards can approve a student to carry out Fieldwork/Practicum at two separate libraries during the summer.**

15. ARE WE ALLOWED TO CONTACT RESPECTIVE LIBRARIES AND ARRANGE OUR OWN FIELDWORK/PRACTICUM PLACEMENTS?

**No, the Fieldwork coordinator is responsible for making all placement arrangements with reputable libraries and institutions. Please be advised that any arrangements made otherwise will not be approved.**