

SEMESTER II (3 Credits) each:

LIBS3007 – Caribbean Libraries and Information Units

Any TWO of the following

LANG3101 – Organisational Communication: Principles and Practices

LIBS3702 – Preservation Management for Library & Information Units

LIBS3801 – Records Management: Principles and Practices

FOREIGN LANGUAGE REQUIREMENT

All students are required to take and pass as part of the B.A. degree programme, a preliminary one semester foreign language course.

The following are exempt – a native speaker of any of the foreign languages offered; students who have at least a foreign language pass in the CAPE Functional, CSEC General (1, 2 or 3) or O'Levels.

HUMN 3099 (AR3X0)- Research Paper

Final year students in the Faculty of Humanities and Education are required to do a research paper HUMN3099 (6 credits) OR any 6 credit research linked course OR any 3 credit research linked course plus any other 3 credit course. In order to do HUMN 3099(AR3X0), you need to have a B+ average for second level courses; otherwise you need special permission from the Head of Department to take this course.

The Department has developed one such research linked course LIBS3901 – Access to Information in the Caribbean. For students opting to do this you must do an additional 3 credit course.

Non Library and Information Studies Courses

Kindly note that for each of the three levels of the programme students must take **6 credits** (excluding the foundation courses) in Non-Library and Information Studies subjects leading to a total of **18 credits** by the final year. **Nine** of these credits must come from within the Faculty.

OR Any other elective approved and offered from time to time. Not all electives are offered in any one designated semester. Offerings will depend on the availability of staff and the number of students wishing to take any particular course.

N.B. Concerning the Non-Library and Information Studies Faculty courses taken, one subject of two such courses taken in the first semester SHOULD be continued in the second semester and in the four succeeding semesters (i.e. the two **LEVEL II** and **LEVEL III** courses).

Contact Us

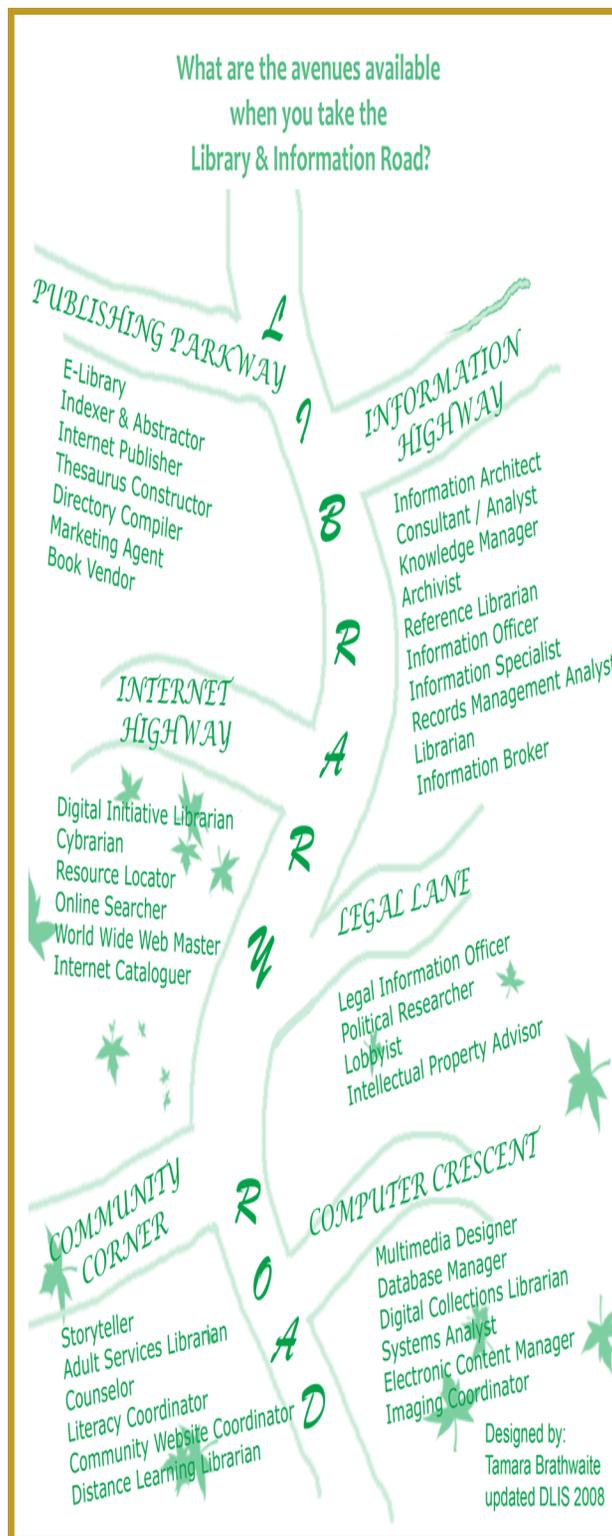
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or visit us on Facebook

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The University of the West Indies, Mona

FACULTY OF HUMANITIES AND EDUCATION



**DEPARTMENT OF
LIBRARY AND INFORMATION
STUDIES**

**UNDERGRADUATE
PROGRAMMES**

- **Bachelor of Arts in Librarianship (Face-to-Face & Online)**
- **Bachelor of Arts in Information Studies**

BACHELOR OF ARTS IN LIBRARIANSHIP

OBJECTIVE

This programme is designed to produce graduates who will work in or manage a school, public or special library in the modern information environment. The courses equip students with theoretical and practical knowledge and skills that can be applied in the library in which they will be employed, including highly specialised skills related to cataloguing of print and electronic resources, creation of meta data, and so on.

ADMISSION

To be admitted into the Library and Information Studies programme applicants must have Five (5) subjects at CXC/CSEC (grades 1-3, including English Language and Mathematics) and Two (2) of which must be at A-Level/CAPE.. **Applicants may be subject to an admission interview.**

DURATION

Full-time students will take three (3) years to complete all requirements for the BA in Library and Information Studies.

Part-time students will take four (4) to five (5) years to complete the programme based on the number of courses they do per semester.

PROGRAMME

The programme consists of two components:

1.Satisfactory completion of the regulation ninety (90) credits. Most Library courses are assigned three (3)credits. Students must complete at least forty-eight (48) credits in Librarianship and forty two (42) credits from courses within the Faculty, other Faculties and University Courses.

2.The completion of an approved internship for six (6) weeks in designated libraries, ideally undertaken during summer and the submission of a written report on the experience.

In pursuing the B.A. in Librarianship all students must do **at least 48 credits** in Librarianship comprising:

YEAR 1 / Level 1

SEMESTER I - 1 (3 Credits) each:

LIBS1003 – Introduction to Information Studies
LIBS1401 – Introduction to Online Searching

SEMESTER II (3 Credits) each:

LIBS1201 – Management of Libraries and Information Units I
LIBS1004 – Reference Services
LIBS1502 – Information Technology for Information Professionals

YEAR 2 / Level 2

SEMESTER II (3 Credits) each:

LIBS2103 – Creation of Metadata for Library Catalogues 1
LIBS2205 – Management of Libraries and Information Units II
LIBS2702 – Information Architecture: Web Access and Usability

SEMESTER II (3 Credits) each:

LIBS2104 – Creation of Metadata for Library Catalogues II
LIBS2301 – Research Methodology for Information Specialists
LIBS2502 – Information Systems for Information Managers

SEMESTER III—SUMMER (3 Credits) :

LIBS3802 – Internship in Librarianship*

**This is the internship course which you would do during the summer. Students need to register online for this course in the summer session of placement.*

YEAR 3 / Level 3

SEMESTER I (3 Credits) each:

LIBS3207 – Literature for Children & Young Adults
LIBS3502 – Technology in Libraries: Database Design and Management
LIBS3604 – Teaching in Information Literacy
LIBS3901 – Access to Information in the Caribbean

SEMESTER II (3 Credits) each:

LIBS3007 – Caribbean Libraries and Information Units
LIBS3702 – Preservation Management for Library & Information Units
LIBS3801 – Records Management: Principles and Practices

BACHELOR OF ARTS IN INFORMATION STUDIES

OBJECTIVE

This programme is designed to produce graduates who will work in information units such as museums, galleries, archives and documentation centres. The programme includes three unique courses (LIBS2703 *Archival Concepts and Practices*; LIBS2704 *Introduction to Museums and Galleries*; and LIBS2705 *Government Information in the Commonwealth Caribbean*) aimed at preparing students for the specific information units in which they will work.

ADMISSION

To be admitted into the Library and Information Studies programme applicants must have Five (5) subjects at CXC/CSEC (grades 1-3, including English Language and Mathematics) and Two (2) of which must be at A-Level/CAPE.. **Applicants may be subject to an admission interview.**

DURATION

Full-time students will take three (3) years to complete all requirements for the BA in Library and Information Studies.

Part-time students will take four (4) to five (5) years to complete the programme based on the number of courses they do per semester.

PROGRAMME

The programme consists of two components:

1.Satisfactory completion of the regulation ninety (90) credits. Most Library courses are assigned three (3)credits. Students must complete at least forty-eight (48) credits in Librarianship and forty two (42) credits from courses within the Faculty, other Faculties and University Courses.

2.The completion of an approved internship for six (6) weeks in designated libraries, ideally undertaken during summer and the submission of a written report on the experience.

In pursuing the B.A. in Information Studies all students must do **at least 48 credits** in Information Studies comprising:

YEAR 1 / Level 1

SEMESTER I - 1 (3 Credits) each:

LIBS1003 – Introduction to Information Studies
LIBS1401 – Introduction to Online Searching
Any ONE of the following
LAW1010 Law and Legal Systems
HIST1703 Introduction to History
COMP1220 Computing and Society

SEMESTER II (3 Credits) each:

LIBS1004 – Reference Services
LIBS1502 – Information Technology for Information Professionals

YEAR 2 / Level 2

SEMESTER II (3 Credits) each:

LIBS2702 – Information Architecture: Web Access and Usability
LIBS2703 – Archival Concepts and Practices
MRKGT2001 – Principles of Marketing

SEMESTER II (3 Credits) each:

LIBS2704 – Introduction to Museums and Galleries
LIBS2705 – Government Information in the Commonwealth Caribbean

Any TWO of the following

LIBS2502 – Information Systems for Information Managers
MGMT2224 – Introduction to Entrepreneurship
EDHE2908 – Local and Community Studies

EITHER

COMM2110 – Media Ethics and Legal Issues

OR

LIBS2301 – Research Methodology for Information Professionals

SEMESTER III—SUMMER (3 Credits) :

LIBS3802 – Internship in Information Studies*

**This is the internship course which you would do during the summer. Students need to register online for this course in the summer session of placement.*

YEAR 3 / Level 3

SEMESTER I (3 Credits) each:

LIBS3604 – Teaching Information Literacy
LIBS3901 – Access to Information in the Caribbean
HIST3901 – Urban Heritage of Jamaica