



**THE UNIVERSITY  
OF THE  
WEST INDIES**













CALENDAR  
FOR EXAMINATIONS  
2015/2016





THE UNIVERSITY OF THE WEST INDIES  
CALENDAR FOR EXAMINATIONS 2015/2016














Date	Event	Cave Hill	Mona	St. Augustine	Open Campus
<b>AUGUST 2015</b>					
August 7	Submission Deadline for approved Marksheets/Gradesheets for Summer and Supplemental Examinations		■		■
	<b>Deadline for First Examiner/Primary Examiner to enter marks in Gradebook, where applicable</b>	■		■	
August 10-14	MB BS Phases 1A, 1B & 1C Repeat Examinations			■	
August 12	English Language Proficiency Test				■
August 13	Special Meeting of Campus Committee on Examinations	■			
August 14	English Language Proficiency Test		■		
August 17	English Language Proficiency Test			■	
August 17 - 21	Faculties' Board of Examiners' Meetings	■	■	■	■
August 19	Deadline for returning scripts to Examinations Sections	■	■	■	■
August 21	Publication of Summer / Supplemental / Resit Results	■	■	■	■
August 23	<b>SEMESTER I BEGINS</b>	■	■	■	■
August 24	Special Meeting of Campus Committee on Examinations		■		
	Repeat MBBS Phases 1A, 1B & 1C Examiners' Meeting			■	
August 24 – 28	Application period for Remarks/Go through/Consultation/ Discussion – <b>Summer</b>	■	■	■	■
August 28	<b>MATRICULATION &amp; WELCOME CEREMONY</b>	■			
August 30	Principal's Address to students			■	
August 31	<b>TEACHING BEGINS (incl. Weekend Programme at Mona)</b>	■	■		■

Date	Event	Cave Hill	Mona	St. Augustine	Open Campus
<b>SEPTEMBER 2015</b>					
September 1	<b>TEACHING BEGINS</b>				
September 3	Special Meeting of Campus Committee on Examinations				
	<b>MATRICULATION CEREMONY</b>				
September 6	<b>WELCOME CEREMONY</b>				
September 7	Special Meeting of Campus Committee on Examinations				
September 17	<b>MATRICULATION &amp; WELCOME CEREMONY</b>				
September 18	Submission of Mid-Semester Examination Question Papers				
September 25	Publication of Draft Semester I Examinations Time Table				

Date	Event	Cave Hill	Mona	St. Augustine	Open Campus
<b>OCTOBER 2015</b>					
October 1	Grade Book opens for entry of Semester I marks.	■		■	
October 2	Deadline for submission of draft question papers for courses <b>externally examined</b> and for Open Campus - Semester I examinations.	■	■	■	■
October 5 -16	Mid-Semester Examinations		■		
October 9	Graduation Rehearsal				■
October 10	<b>GRADUATION CEREMONY ( ANTIGUA ) P.M.</b>				■
October 15	English Language Proficiency Test including SALCC, CFB, STVG			■	
	Graduation Rehearsal			■	
October 16	Graduation Rehearsal	■			
October 17	<b>GRADUATION CEREMONIES A.M. and P.M.</b>	■			
October 19 - 23	Mid-Semester Examinations				■
October 22	<b>GRADUATION CEREMONIES A.M. and P.M.</b>			■	
October 23	<b>GRADUATION CEREMONIES A.M. and P.M.</b>			■	
October 24	<b>GRADUATION CEREMONIES A.M and P.M.</b>			■	
October 28	Graduation Rehearsal		■		
October 30	<b>GRADUATION CEREMONIES A.M and P.M.</b>		■		
October 31	<b>GRADUATION CEREMONIES A.M and P.M.</b>		■		



















Date	Event	Cave Hill	Mona	St. Augustine	Open Campus
<b>NOVEMBER 2015</b>					
November 2	Deadline for First Examiners/Examinations Coordinators to submit to the relevant Registry camera-ready copies of ALL question papers for Semester 1 Examinations	■		■	
	Examination Schedule available Online by Registries			■	
	Deadline for publication of <b>FINAL</b> Semester I Examinations Time Table	■		■	■
November 6	Deadline for First Examiners/Examination Coordinators to submit to the relevant Registry camera-ready copies of ALL question papers for Semester I Examinations		■		
November 9 - 20	Issuing of Examination Cards. Students collecting after the deadline date are required to pay the late fee penalty.	■			
November 11	English language Proficiency Test				■
November 13	Briefing Session for Invigilators	■			
	Submission Deadline for Mid-Semester results				■
	Deadline for First Examiners to go to Registry to scrutinize the <b>FINAL VERSION</b> of question papers.				■
November 17	Briefing Session for Invigilators				■
November 19	Briefing Session for Invigilators		■	■	

Date	Event	Cave Hill	Mona	St. Augustine	Open Campus
<b>NOVEMBER 2015</b>					
November 20	Deadline for students to notify Registry (Admissions) of discrepancies in registration information on Examination Cards/Examination Schedule	■	■	■	■
November 23 - 27	Deadline for First Examiners to go to Registry to scrutinize the <b>FINAL VERSION</b> of question papers.	■	■		
November 25- 27	Deadline for First Examiners to go to Registry to scrutinize the <b>FINAL VERSION</b> of question papers.			■	
November 27	<b>TEACHING ENDS</b>	■	■	■	■
November 28	<b>TEACHING ENDS (Weekend Programme Mona)</b>		■		

Date		Event	Cave Hill	Mona	St. Augustine	Open Campus
<b>DECEMBER 2015</b>						
December 2		<b>SEMESTER I EXAMINATIONS BEGIN</b>				
December 4		English Language Proficiency Test <b>9.00 A.M.</b>				
December 18		<b>SEMESTER I EXAMINATIONS ENDS</b>				
		<b>SEMESTER I ENDS</b>				




















Date		Event	Cave Hill	Mona	St. Augustine	Open Campus
2016						
JANUARY 2016						
January 5		<b>Deadline for first Examiner/Primary Examiner to submit results/enter marks in grade book, where applicable.</b>	■	■	■	■
January 11 - 15		Faculties' Board of Examiners' Meetings	■	■	■	■
January 15		Deadline for returning scripts to Examinations Section	■	■	■	■
		Deadline for publication of Semester I Results	■	■	■	■
January 17		<b>SEMESTER II BEGINS</b>	■	■	■	■
January 18		<b>TEACHING BEGINS</b>	■	■	■	■
January 18 - 29		Application period for Remarks/Go through/Consultation/ Discussion – Semester I	■	■	■	■

Date	Event	Cave Hill	Mona	St. Augustine	Open Campus
<b>FEBRUARY 2016</b>					
February 3	Special Meeting of Campus Committee on Examinations				
February 5	Deadline for Submission of Mid-Semester Question Papers				
	Special Meeting of Campus Committee on Examinations				
February 7	Commemoration Service – 9.00A.M.				
February 9	Grade Book Opens for entry of Semester II marks				
February 10	Special Meeting of Campus Committee on Examinations				
February 11	Special Meeting of Campus Committee on Examinations				
February 12	Deadline date for submission of Mid Semester Question Papers				
February 18	English Language Proficiency Test				
February 22	Publication of Draft Semester II Examinations Time Table				
February 26	Deadline for First /University Examiners to submit draft question papers for courses that are <b><u>externally examined</u></b> and for Open Campus. (Faculties of Engineering, Medical Sciences including Phases IA, IB, Stage II Final, Science and Technology and CHTM.				



























Date	Event	Cave Hill	Mona	St. Augustine	Open Campus
<b>MARCH 2016</b>					
March 7-18	Mid-Semester Examinations		■		■
March 10 - 17	Phase 1C MBBS Examinations			■	
March 16	English Language Proficiency Test				■
March 18	Deadline for First Examiners/Coordinators to hand in to the relevant Registry camera-ready copies of ALL question papers for Semester II, Supplemental and Summer School Examinations (where applicable)	■	■	■	
March 21	Examiners Meeting Phase 1C MBBS Examinations			■	
March 24	Publication of <b>FINAL</b> Semester II Examinations Time Table	■	■	■	■
March 29 – April 8	Issuing of Examination cards. Students collecting after the deadline date are required to pay the late fee penalty. (Reg. 81 (iv))	■			

Date	Event	Cave Hill	Mona	St. Augustine	Open Campus
<b>APRIL 2016</b>					
April 7	Briefing Session for Invigilators				■
April 8	Deadline for First Examiners to scrutinise <b>FINAL VERSION</b> of question papers at the relevant Registry				■
	Briefing session for Invigilators	■			
	Deadline for students to notify Registry (Admissions) of discrepancies in registration information on Examination Cards/Examination Schedule	■	■	■	■
April 14	Briefing Session for Invigilators		■	■	
April 15	<b>TEACHING ENDS</b>	■	■	■	■
April 16	<b>TEACHING ENDS (Weekend Programme)</b>		■		
April 17 - 24	Semester Break	■	■	■	■
April 18	English Language Proficiency Test	■			
April 18 - 22	Deadline for First Examiners to scrutinise <b>FINAL VERSION</b> of question papers at the relevant Registry.	■	■	■	
April 22	English Language Proficiency Test <b>1.00 P.M.</b>		■		
April 24	Valedictory Service		■		
April 25	<b>SEMESTER II EXAMINATIONS BEGIN</b>	■	■	■	■

Date	Event	Cave Hill	Mona	St. Augustine	Open Campus
<b>MAY 2016</b>					
May 13	<b>SEMESTER II EXAMINATIONS ENDS</b>				
	<b>SEMESTER II ENDS</b>				
	Phase 1A and 1B Board of Examiners Meeting				
May 16	<b>SUMMER SCHOOL BEGINS</b>				
May 23	<b>SUMMER SCHOOL BEGINS</b>				
May 27	Special Meeting of Campus Committee on Examinations				
	<b>Deadline for First Examiner/Primary Examiner to submit results/enter marks into Grade Book, where applicable</b>				

Date	Event	Cave Hill	Mona	St. Augustine	Open Campus
<b>JUNE 2016</b>					
June 1	<b>SUMMER SCHOOL BEGINS</b>		■		
	Deadline for Submission of Question Papers for Summer				■
June 6 – 10	Faculties' Board of Examiners' Meetings	■	■	■	■
June 10	Deadline for returning scripts to Examinations Section	■	■	■	■
June 13	Grade Book opens for entry of Summer/Supplemental/Resit examinations marks	■		■	
June 13 - 24	Application period for Remarks/Go through/Consultation/Discussion – Semester II	■		■	■
June 17	Deadline for Publication of Semester II Results	■		■	■
	Publication of <b>DRAFT</b> Supplemental/Summer School/Re-sit Examinations Time Table	■	■	■	■
	Deadline date for submission of Question Papers for Summer		■	■	
June 20 - 24	Examinations Registrars'/University Examiners' Meetings ALL Faculties except Faculties of Medical Sciences and Engineering held at Cave Hill Campus	■	■	■	■
June 20 – July 1	Application period for Remarks/Go through/Consultation/Discussion – Semester II		■		
June 29	Special Meeting of Campus Committee on Examinations		■		
June 27 – July 1	Issuing of Examination cards. Students collecting after the deadline date are required to pay the late fee penalty.	■			

Date	Event	Cave Hill	Mona	St. Augustine	Open Campus
<b>JULY 2016</b>					
July 1	Publication of FINAL Supplemental/Summer School/Re-sit Examinations Time Table.	■	■	■	■
	Online Examination Schedule Available by Registries		■	■	
	<b>TEACHING ENDS</b>	■			
July 5	Special Meeting of Campus Committee on Examinations				■
July 8	<b>TEACHING ENDS</b>		■	■	■
July 11 - 22	Summer School/Supplemental/Re-sit Examinations. (N.B. Supplementals for those Faculties whose regulations permit)	■		■	■
July 18 - 29	Summer School Supplemental/Re-sit Examinations. (N.B. Supplementals for those Faculties whose regulations permit)		■		
July 22	<b>SUMMER SCHOOL ENDS</b>	■		■	■
July 29	<b>SUMMER SCHOOL ENDS</b>		■		

Date	Event	Cave Hill	Mona	St. Augustine	Open Campus
<b>AUGUST 2016</b>					
August 5	<b>Deadline for First Examiner/Primary Examiner to submit results/enter marks into Grade Book, where applicable</b>				
August 9	English Language Proficiency Test				
August 12	English Language Proficiency Test <b>9.00 A.M.</b>				
August 12	Special Meeting of Campus Committee on Examinations				
August 15- 19	Faculties' Board of Examiners' Meetings				
August 19	Deadline for returning scripts to Examinations Sections				
August 22	Publication of Summer / Supplemental / Resit Results				
August 22 – 26	Application period for Remarks/Go through/Consultation/ Discussion – <b>Summer</b>				
August 24	Special Meeting of Campus Committee on Examinations				
September 5	Special Meeting of Campus Committee on Examinations				
September 7	Special Meeting of Campus Committee on Examinations				



## NOTES

## NOTES





**THE UNIVERSITY  
OF THE  
WEST INDIES**