

ID PROCESSING SCHEDULE 2017/2018
REGISTRATION PERIOD

ID PROCESSING REQUIREMENTS 2017/2018

REQUIREMENTS FOR **NEW STUDENTS**

1. Proof of Payment for ID card & Full Miscellaneous fees payment for the academic year
2. No ID card will be issued without proof of full payment of Miscellaneous fees for the academic year

REQUIREMENTS FOR ID CARD RENEWAL **(RETURNING STUDENTS)**

1. Proof of payment for Renewal of ID card & Full Miscellaneous fees for the Academic Year
2. Expired ID Card

ID PROCESSING SCHEDULE 2017/2018 ACADEMIC YEAR

Venue: Assembly Hall

Time: 8:30 a.m. – 6:00 p.m.

FACULTY	DATE
SOCIAL SCIENCES	SEPTEMBER 4, 2017
HUMANITIES & EDUCATION	SEPTEMBER 5, 2017
SCIENCE & TECHNOLOGY	SEPTEMBER 6, 2017
LAW & MEDICAL SCIENCE	SEPTEMBER 7, 2017
GRADUATE STUDENTS	SEPTEMBER 8, 2017
ALL FACULTIES	SEPTEMBER 11, 2017 – SEPTEMBER 22, 2017

ID DISTRIBUTION FOR 2017/2018

All ID Cards will be available for collection within (2 working days) after processing. The ID Cards will be available for collection at the Assembly Hall unless instructed otherwise.