



THE UNIVERSITY OF THE WEST INDIES

MONA CAMPUS

OFFICE OF THE CAMPUS REGISTRAR INTERNATIONAL STUDENTS OFFICE

June 18, 2018

Dear Successful Applicant,

Welcome to The University of the West Indies (UWI), Mona Campus! As a UWI student you are now a part of a rich Caribbean legacy. This is your place to shine as we not only provide for your academic needs but provide for your holistic development through sporting activities, performing arts activities, cultural events, clubs, societies and inter-hall competitions. There is much to be gained from the UWI experience as it presents the opportunity for students to make lifelong friendships. With fourteen (14) Caribbean heads of state among our alumni, the friendships and connections made while here could prove to be very beneficial.

At The UWI you will be able to enjoy and benefit from the services and facilities designed specifically for you. These include:

- State of the art lecture theatres and computer labs
- Highly qualified Faculty
- Up-to-date library facilities and resources
- Modern sporting facilities
- A students' union that also has a restaurant, club, gymnasium, beauty salon, travel agency and supermarket, and which hosts many student parties and other events
- Socially active student clubs and societies where you can enjoy dancing, debating, sports and much more

In addition you will have great opportunities for your development as you progress in your studies at The UWI, Mona. One particularly exciting programme is the Welcome and Cultural Immersion Programme for our non-Jamaican students.

To this end I take the opportunity to invite you to our two (2) day Special International and CARICOM Students Orientation Programme scheduled to be held from August 20th to 21st, 2018. The programme will focus on helping you to adjust to life in Jamaica as well as introduce you to the UWI system and how to make the most of your time with us. If you will be joining us for the two (2) day Special Orientation Programme please respond to this letter by e-mail to

isomona@uwimona.edu.jm no later than August 13, 2018. We invite you to visit our website at <http://www.mona.uwi.edu/iss/> in August for the details of the Orientation Programme.

For student's assigned on-campus housing, you are asked to forward your arrival information as soon as this is finalized so that arrangements can be made for you to be met at the airport. Please note that transportation is provided for students only. Students should send their arrival information to the Lodgings Office at uwilodgings@yahoo.com. Pick-up at the Norman Manley International Airport (NMIA) will be done **Mondays to Fridays** during the period August 17th to August 31st, 2018 between the hours 11:00 am and 4:00 pm. Pick-up arrangements have been made with the Jamaica Union of Travelers Association (JUTA) office at the Norman Manley International Airport (NMIA) for students arriving on the weekend (Saturday and Sunday). Further, please note that students residing off campus will be required to make their own arrangements for transportation from the airport. Again, arrangements may be made, upon arrival, with the Jamaica Union of Travelers Association (JUTA) office at the Norman Manley International Airport (NMIA).

To help you begin your "UWI" journey, you are invited to view our Regional and International Students Handbook at <https://www.mona.uwi.edu/iso/sites/default/files/iso/uploads/Handook.pdf>. The purpose of this Handbook is to provide you with information that we hope will assist you with the transition process so that you will feel more comfortable coming to a new environment.

All regional and international students admitted to the University of the West Indies, Mona Campus, are required to get an "Extension of Stay" visa after they have registered at the UWI. Attached for your information is the Immigration Fact Sheet which outlines the procedure for applying for the "Extension of Stay".

We are happy to help you and welcome communication from you at any time. Our office is open Monday through Friday from 8:30 a.m. to 4:30 p.m. We encourage you to visit our website for more information that you may find useful as you prepare to come to Jamaica.

We look forward to meeting you!

Yours sincerely,



Althea Gordon
For Campus Registrar

IMMIGRATION FACT SHEET

FOR ALL NON-JAMAICAN STUDENTS

All non-Jamaican students admitted to the University of the West Indies (Mona Campus) are required to acquire an “Extension of Stay”. This “Extension of Stay” must be obtained prior to end date stamped in your travel document on your first arrival to the Island. Please note that the length of stay granted at the port of entry only qualifies you to be in the Island as a visitor and you are expected to obtain student status by acquiring the “Extension of Stay”.

Students travelling from outside CARICOM and who need visas to enter Jamaica must contact the nearest Jamaican Embassy, High Commission or Consulate. The entry visa issued by the mission is a prerequisite for entry and students will therefore still need to acquire an “Extension of Stay” when they arrive in Jamaica. The list of overseas missions can be found at <http://www.mfaft.gov.jm/>.

The International Students Office (ISO) through an arrangement with PICA will facilitate the processing of the “Extension of Stay” in-house at the ISO. The date for the collection of documents will be announced via e-mails, text messages, the distribution of fliers and the ISO website. Students will be provided with the requisite immigration forms and a list of documents needed for the processing of the visas by the ISO. The passports and supporting documents will be collected, processed and returned to you on a date(s) that will be announced via e-mails, text messages, the distribution of fliers and the ISO website. Please note that ISO staff will not be available to return passports on a weekend (Saturday or Sunday) or public holidays.

As of October 1, 2009 the Jamaican Governments Passport, Immigration and Citizenship Agency (PICA) implemented increased visa processing fees. All non-Jamaican students are therefore asked to note the fees below:

Extension of Stay (visitor, <u>student</u> , work permit/exemption, Marriage exemption and dependent)	JA\$10,000.00
Immigration administrative fee <u>for persons who have overstayed</u> and wish to regularize their stay in the island. (N.B. each case will be treated on its own merit)	JA\$50,000.00

To transfer a valid endorsement to a new passport will cost **JA\$5,000.00**.

All non-Commonwealth nationals as well as Nationals of Nigeria, Pakistan, Sri Lanka, British Virgin Islands and the Cayman Islands seeking extension of stay, (except visitor extension), are required to pay multiple entry visa fees as follows:

United States of America	JA\$2,000.00
Belgium	JA\$1,000.00
Holland	JA\$1,000.00
France	JA\$1,600.00
Mexico	JA\$1,500.00
Venezuela	JA\$1,200.00
Spain	JA\$800.00
Israel	JA\$600.00
Switzerland	JA\$600.00
Others	JA\$500.00

All non-Commonwealth nationals, 16 years and older, who will be residing in Jamaica in excess of 6 months are required to be registered at a cost of **JA\$2,000.00**.

For additional immigration related information you are invited to visit the PICA website at <http://www.pica.gov.jm/home.aspx>.

Disclaimer: Please note that the fees outlined in this document are fees being charged by the Government of Jamaica. The University of the West Indies cannot adjust (by way of a reduction or exemption) any applicable fees on behalf of students.