



**THE UNIVERSITY OF THE WEST INDIES  
MONA CAMPUS**

**REX NETTLEFORD HALL**

Mona, Kingston 7  
Tel: 977-6083, 977-0214 | Fax: 977-5644  
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**SUMMER/SHORT STAY CONTRACT**

This Agreement made on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_  
between **The University of the West Indies/Rex Nettleford Hall of Residence** and  
\_\_\_\_\_ (Room # \_\_\_\_\_)

**Individual/Organization**

**Occupant/Visitor to the Hall**

1. The UWI/Rex Nettleford Hall shall provide accommodation on the Hall for the period of \_\_\_\_\_ to \_\_\_\_\_ as indicated by the visitor/organization.
2. Payment must be made to the **Rex Nettleford Hall Scholarship Fund (Acct# 560001 6013 330080)** at the UWI, Mona Campus Bursary.
3. The room to which the Occupant/Visitor is assigned shall be determined by the Hall. Any transfer must be with specific permission from the Hall Administration.
4. The Occupant/Visitor shall not assign (either for monetary consideration or otherwise) any of the benefits of the contract.
5. The Occupant/Visitor is responsible for keeping the premises (interior and exterior) in a good and clean condition. Garbage must be disposed of appropriately.
6. The University reserves the right for its Officers to enter the room of the Occupant/Visitor at all reasonable times for the purposes of inspection, maintenance and repair. In emergencies or security breaches, the room may be entered at any time with or without the Occupant/Visitor present.
7. The Occupant/Visitor shall ensure that visiting time (8:00 a.m. – 1:00 a.m.) is adhered to.
8. The UWI shall not be responsible for the safe keeping of the personal property of the Occupant/Visitor or his/her guest.
9. The Occupant/Visitor shall observe all the following guidelines:
  - Keep Cluster/Household doors closed at all times – this is a security precaution
  - Furniture should not be placed in cluster yard or on balcony
  - Clothing, rugs, mats etcetera should not be spread on balcony
  - There should be no cooking outside of the kitchen area
  - There should be no use of hot plates
  - There should be no use of open flames, for example use of candles
  - Quiet time 10:00 p.m. – 10:00 a.m. must be observed
  - Visiting time 8:00 a.m. – 1:00 a.m. must be observed
10. The Occupant/Visitor must vacate the Hall at the end of the contract date and shall return the key and swipe card to the Administrative Office. Failure to do so will incur additional costs.
11. The University will terminate this agreement if the Occupant/Visitor is in breach of any of its terms or violates any of the rules or regulations herein.

**Please sign below to indicate your agreement.**

\_\_\_\_\_  
Occupant/Visitor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Occupant/Visitor

\_\_\_\_\_  
Date