

THE LIBRARY Mona

Year ending July 31, 2023



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CAMPUS LIBRARIAN

OVERVIEW

The successful implementation of year one of the Library's Strategic and Operational Plans was a hallmark of the 2022–2023 academic year, which was geared towards supporting the Campus in realizing strategic goals of Phase II of the Triple A Strategic Plan: Revenue Revolution. The main areas of focus for the Library under the pillars of Access, Alignment, and Agility, were Digital Transformation, CAMP, and Teaching and Learning through Scholarly Communication. An exciting array of programmes, and services were actualized during the year as the Library intentionally invested in staff training in strategic areas towards equipping them with the requisite skills and knowledge. Despite major financial and human resource constraints, staff of the Mona Library continued to meet and exceed expectations by delivering exceptional service to our internal and external clients. Staff continued to make significant contribution to the profession with their research output resulting in a number of our staff being recognized at the 75th Anniversary Principal's Research Awards Ceremony.

Campus Librarian, Dr. Paulette Kerr proceeded on sabbatical leave August 1, and Deputy Librarian Mrs. Jessica Lewis Marshall ably led the Library for the academic year. Under her leadership the library forged ahead with ongoing projects while exploring new opportunities.

The year under review also saw the transition out of the COVID-19 mode of online service delivery to resumption of full face-to-face engagement. We continued the drive to reaching our patrons 'anywhere anytime' by offering select services in a hybrid mode. Creating safe spaces was of top priority to the Mona Library, and this was realized after a robust space management audit was completed during the summer towards welcoming students to a safe physical facility. In addition, our orientation focus, "A is for everyone: A call to action" was a motivating theme for students. Our spaces were fully utilized, resulting in over 25,000 students using our physical space compared to just over 9,000, the previous year. The teaching arm of the Library, the Mona Information Literacy Unit (MILU) continued to make strides in supporting the University's teaching and learning mandate, and to that end the Unit received a full overhaul of its ICT infrastructure.

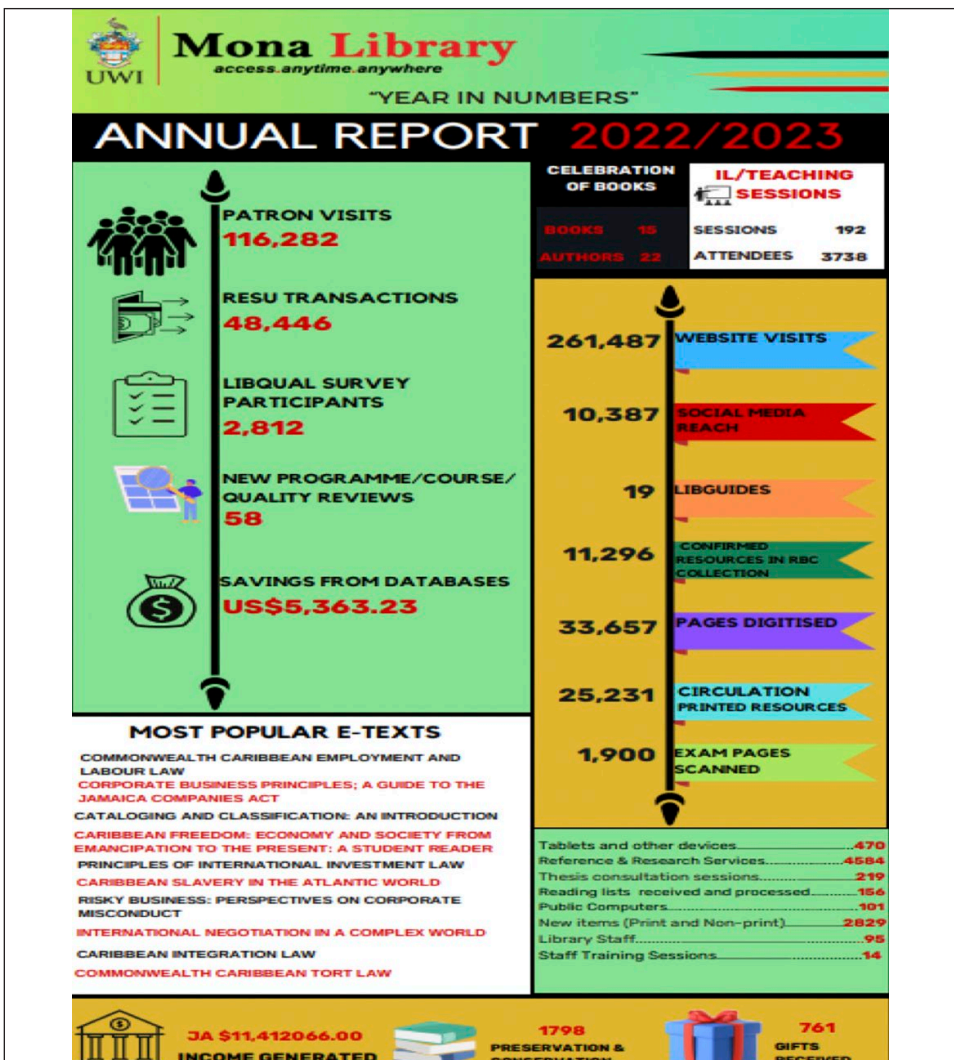
As the 2017–2022 Strategic planning cycle ended, the Library analysed achievements, and the impact of services and programmes provided throughout the five years, by gathering data from patrons to provide a better understanding of their needs

and expectations towards charting the next five years. This analysis was achieved via a LibQUAL Survey conducted between November 14 and December 2, 2022. As part of our strategic focus, the Library’s Outreach team ensured that patrons were equipped with relevant and updated information on how to access library collections, and available resources to satisfy their research needs.

In year one of the 2022–2027 Strategic Plan, the Library focused on digital transformation, collections and scholarly communications, learning and engagement and staff growth and engagement. The Digitization Unit was fully overhauled with upgraded computers allowing for a number of collections to be digitized during the period representing a 44% increase in the digitization rate compared to the previous year. Increase in outputs while engaging our staff and patrons was also realized in other areas of focus for the year.

The Library received a number of donations boosting our collections, and allowing us to continue providing relevant and up to date material to satisfy patrons’ needs.

THE YEAR IN NUMBERS



STRATEGIC PLAN 2022–2027

The Library's Strategic Plan is a supporting pathway on the University's roadmap to realizing the Triple A Strategy: Revenue Revolution, and so supports, facilitates and partners in the teaching, learning, research and scholarship of the UWI community.

The Library's Strategic Goals for 2022–2027 are to:

- Employ digital strategies to facilitate 'Digital Transformation' and organizational effectiveness.
- Facilitate scholarship and research through responsive collections and services.
- Champion learning and collaboration with stakeholders – students, staff and community.
- Strengthen our culture of staff growth and engagement through mindful leadership, targeted development programmes, staff recognition and support.

Highlights of the achievements for the year under review are:

Digital Transformation – for efficiency of processes

- WhatsApp web implemented to enhance customer interaction
- Decentralised scanning fully implemented
- Increase in digitisation rate of 44%
- 1900 pages of exam papers scanned
- Two new collections uploaded for access via Contentdm & UWISPACE
- Total of 60 collections accessible to Library patrons

Collections and Scholarly Communications – to facilitate and accelerate scholarship and learning through responsive collections

- Harvesting Open Access materials – 31 titles from Cambridge University Press and 105 from Taylor & Francis (available via UWILinC)
- Two (2) curated special collections – Peter Abrahams Collection and P.J. Patterson Speeches, uploaded to ArchivesSpace
- Research Possibilities Programme developed – pilot launched with Peter Abrahams Collection Finding Aid and Digital Collection.

Learning and Engagement – to facilitate expanded literacies

- Teaching module for Foundation courses adapted
- Audit of student needs via LibQual Survey completed
- Library Research Committee re-established

Staff Growth and Engagement – to identify, promote and support training and development

- Professional Staff leadership training attended by 2 staff members – Harvard Leadership Institute for Academic Librarians; 2023 Mortenson Associates Professional Development and Leadership Program.
- Targeted skills training, e.g. Transforming the service culture; Research Strategies
- Restructuring Project – 8 positions upgraded; 3 staff promoted; 1 job shadowing assignment; 12 temporary appointments
- Mentorship – Committee re-launched; 2 seminars held; book chapter proposal submitted
- Customer Service awards
- Increments for upgraded education

WORK OF THE DEPARTMENT 2022/2023

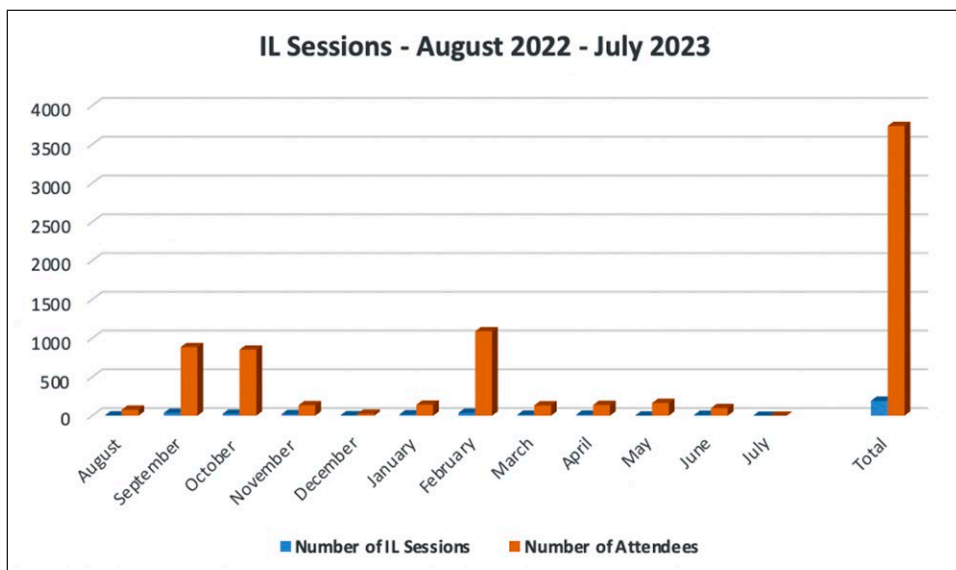
This report presents the activities of the UWI, Mona Library for the period, August 1, 2022 to July 31, 2023, towards the implementation of the 2022–2027 Triple A: Strategic Plan: Revenue Revolution’. In this strategic planning cycle The UWI continues its focus on widening **Access** to quality tertiary education, **Alignment** of the University with academic-industry partnerships relevant to the region’s needs, and improved **Agility** through global connections and initiatives while leveraging this prestigious reputation to generate profitable revenue for the University.

ACCESS

INITIATIVES TO ENHANCE THE QUALITY OF TEACHING, LEARNING AND STUDENT DEVELOPMENT – AC1

Information Literacy Sessions to Improve Research Skills: Foundation and Subject Courses

The Mona Library continued its significant contribution to the Campus’ teaching and learning programmes and delivered a total of one hundred and ninety two (192) Information Literacy (IL) sessions to both undergraduate and postgraduates, with three thousand seven hundred and thirty eight (3738) students participating. Customized sessions were requested from various academic departments for Research Methods classes, UWIlInC Training, EndNote, Citation Style such as APA 7th edition, and other IL sessions.



Orientation Exercise 2022

As part of our commitment to serve our users effectively, the Library participated in the UWI Mona Orientation 2022 exercise from August 23–September 2 under the theme: *A is for Everyone: A Call to Action*. The Library conducted presentations aimed to orientate new students (UG & PG), and faculty to significant programmes, services, and resources of the Library.

The Library's booth offered an interactive experience where the collections and services were promoted to help students with smooth transition to studying and research at the tertiary level. In addition to online sessions, scheduled drop-in tours of the physical facilities were encouraged and approximately 360 new students visited the Library during the orientation period. The Branch Libraries also conducted orientation sessions, resulting in participation from over 500 new and returning students. During the orientation for new academic staff on August 23, 2022, a presentation was made under the theme 'Embracing the Library as a resource tool for the fostering of academic excellence'. Orientation activities were made possible through contributions from The UWI, Lasco, Digicel, and Jamaica Producers.

Library Tours

A total of four hundred and forty (440) users participated in 12 tours throughout the academic year. In addition to The UWI students' orientation tours, the Library accommodated students from high schools across Jamaica who visited the Library for research assistance with SBA projects. The Library was pleased to host librarians from across the region who attended the ACURIL Conference in June 2023, as well as academics from international universities for tours. The Library also facilitated



Orientation Village, 2022



tours for our international partners including Ambassador of the Republic of Chile to Jamaica, Ms. Constanza Figueroa Sepulveda on September 22, 2022 and personnel from the Endangered Archives Programme at the British Library on June 3, 2023.



Association of Research, University and Institutional Libraries (ACURIL) Conference Participants Tour of the West Indies and Special Collections on June 8, 2023.

INITIATIVES TO IMPROVE THE QUALITY, QUANTITY AND IMPACT OF RESEARCH, AND PUBLICATIONS – (AC4)

Collection Development and Management

Collection Development

The Acquisitions Section in pursuit of its mandate to manage and develop the Library's collections, continued to manage all processes related to the receipt of gift material as well as the purchase of and subscription to print and electronic resources.

Reading Lists

During the period under review, a total of 72 letters of request were sent to Heads of Departments and Administrative Assistants in the faculties of Medical Sciences, Humanities and Education, Social Sciences, Sport, and Science and Technology for submission of reading lists for the academic year. Reading lists for 156 courses were received and processed.

Purchases and Gifts

The Library continued to receive gift books and journals for addition to the collection through generous donations by faculty and friends of the Library. Of note, the challenge of purchasing some of the required or highly recommended texts in electronic format, from Library vendors persists. Some of the texts that are available in electronic format can cost up to four times the cost of the paperback version of the text.

GIFTS – 2022–2023		
Branches	New Titles	Total Volumes
Main	457	535
Science	25	28
Medical	48	49
WISC	47	61
Law	46	55
WJC	11	33
Total	634	761

PURCHASES – 2022–2023		
Branches	New Titles	Total Volumes
Main	29	32
Science	20	22
Medical	31	31
WISC	8	8
Law	3	3
WJC	1	1
E-Books	58	58
Total	150	155

Collection Launch – The Peter Abrahams Collection

The official handing over of the Peter Abrahams Collection was held on April 5, 2023 under the theme “The Voice, The Man and the Activist”. Professor Hopeton S. Dunn, Professor at the University of Botswana, and Mr. Gary Allen, Chief Executive

Officer, RJR/Gleaner Communications Group, brought greetings, and the keynote address was delivered by Professor Rupert Lewis, after which the official launch of the collection was marked by highlighting the unique content and research value of the collection.

Serials, Databases, Database Trials

Three (3) journal titles were cancelled during the period resulting in savings of US\$5,363.23. At the request of the Dean, (Faculty of Humanities & Education), one title (*Journal of Pidgin and Creole Languages*) was reinstated on the Main Library's account from EBSCO, and back issues have also been requested. The EBSCO journal subscriptions for the Main and Medical Libraries are now in online format.

Print serial issues/volumes added to the collection during the period

Main	Medical	WISC	SEBL	Law	WJC	Total
923	333	14	35	421	8	1,734

Work continued on sorting of the IMF journals with eight hundred and thirty two (832) items being discarded during the period under review.

Two new databases were added to the Library's collection namely HeinOnline – a database providing multidisciplinary journals, as well as government documents and case law, and CAIRN.info on the recommendation of the Law Library. Subscriptions for both are paid by the Faculty of Law, Mona.

Open Access Books

As part of a strategic focus to create more responsive collections during the year, 50 open access titles from major academic publishers were added to the Library's collection. In addition a targeted harvesting of Open Access resources resulted in 31 new titles from Cambridge University Press, and 105 from Taylor and Francis, and these were selected and uploaded to UWILinc. The books covered a broad spectrum of academic disciplines including criminal law, human rights law, climate change, social media, psychiatry & mental health, nuclear weapons and sociology.

Collection Management

Preservation and Conservation

Staff of the Preservation and Conservation Unit assisted in addressing a number of key issues affecting other Sections of the Library including the temporary relocation of the Microfilm Collection, and assisting in the Digitization Unit as well as RESU, which has resulted in a decline in the expected productivity of the

Unit in preservation and conservation. For the period under review 1798 printed items were repaired and 704 items were stamped. Issues surrounding unreliable air conditioning in the West Indies and Special Collections stacks, particularly the West Indies Collection resulted in constant reappearance of mould, and staff from the Preservation and Conservation Unit were tasked with mould cleaning. In April, DampRid bags were procured and reinstalled as a way to combat the issues.

Website

Several updates were done to the Library's website during the period, to include the addition of links to new resources, updates of news and events, information sharing in the slide shows, correction of errors, and the addition of new fillable PDF forms for the rental of the Multifunctional Room, and to schedule thesis consultations. New discussions were entered into with MITs with the aim of redesigning the website which will result in a more user-friendly site. The usage of the website increased by over 30,000 views compared to last academic year with viewership of 261,487.

INITIATIVES TO IMPROVE THE QUALITY, QUANTITY AND IMPACT OF RESEARCH, AND PUBLICATIONS. AC4

Professional Development for Liaison Librarians

Through its Liaison Librarian Programme, the Mona Library has established an excellent tradition of collaborating with academic departments. In keeping with the Library's mission, librarians foster two-way communication between the Library and academic departments, and offer research assistance to faculty and students. In furtherance of this mandate, the Library successfully convened a virtual forum under the theme: Liaison Librarianship in the 21st Century: In Search of the Best Model, held May 19, 2023 with guest presenters Professor S. Pinfield, University of Sheffield, and Dr. C. Robinson, University of Leeds.

Stocktaking

Stock-taking is an important part of library collection management and during the period June to July, the Library staff completed a full inventory of the Reserve Book Collection in the Main Library in an effort to identify missing resources, keep the collections updated and maintain an accurate record of all library resources. A total of 11,296 resources were checked for in the RBC collection.

Efforts to Enhance Access to Collections and Resources

The Cataloguing Section provided access to the Library's holdings by creating metadata for resources acquired during the academic year. Items were digitized

during the period; but, due to the unavailability of the Content DM platform items were not uploaded, however, 106 reggae CD-ROMS were added to the collection. Metadata was created for 202 West Indian theses, and the compact discs accompanying them, and theses which were born digital were catalogued and then uploaded to UWISpace by the Systems Unit. Metadata was also created for 125 electronic resources purchased or received as gifts, while 2,330 bibliographic records were retrospectively converted from card to electronic, to increase the visibility of and access to these resources in the OPAC.

Of the print and non-print items catalogued, 59 monographs were sent to the Mona Western Jamaica Campus. A total of 1,268 items were sent to the Bindery for stiffening and rebinding and 939 items were returned to the Section while 440 items were tattled.

ACCESS TO UWI MONA LIBRARY COLLECTIONS FOR THE ACADEMIC YEARS 2020–2023

2020–2021		2022–2023	
Items /Collections	Numbers	Items /Collections	Numbers
Electronic Resources	257	Electronic Resources	125
Theses and Research Papers	116	Theses and Research papers	202
WISC Special Collections	–	Special Digitized collections	–
WISC Rare Books and Periodicals	32	WISC Rare Books and Periodicals	25
Tablets and Laptops	256	Tablets and Laptops	–
New items (print and Non-print)	2,632	New items (Print and Non-print)	2,829
Retrospective Conversion	1,195	Retrospective Conversion	2,330
Total items	4,488	Total items	5,511

UWISpace; Institutional Repository

In collaboration with the St. Augustine Campus, the Library migrated from UWISpace version 6 to version 7 towards improving operational efficiency, and providing greater integration between UWILinC and UWISpace. The Systems Unit facilitated the uploading to UWISpace of 25 full texts and 21 abstracts for theses received. Quality control checks were conducted on 69 CDs, while anomalies were corrected throughout the year.

Challenges with Access to Collections

A number of issues arose concerning access to ALEPH by users and staff. There was a disruption in the system, December 28–31, and during this period users were

unable to have access to the collections. On January 3 staff were unable to access the Circulation, Acquisitions and Cataloguing modules however, these matters were investigated and later resolved.

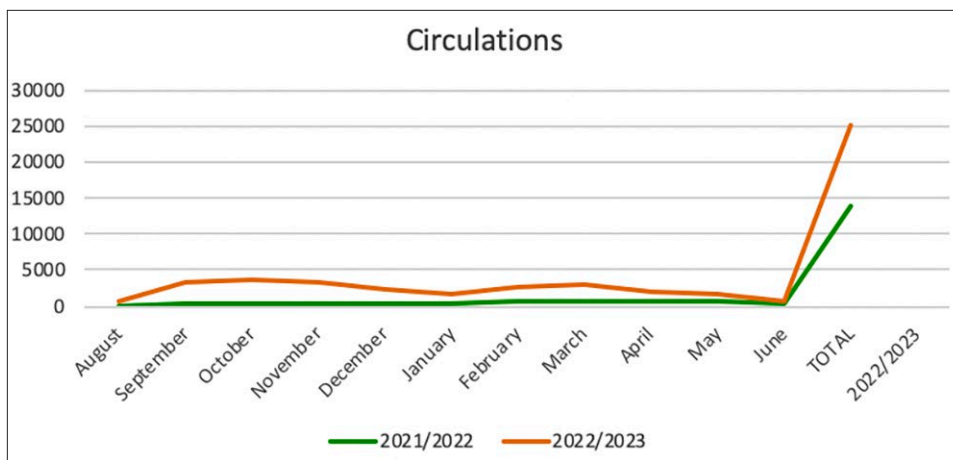
Use of Collections

Circulations

The 2022/2023 academic year reflected a significant increase of 180% in the circulation of printed material over the previous academic year.

Circulation of printed material for a three year period.

Month 2022/2023	Main Library	Science Branch Library	Law Branch Library	Western Jamaica Campus	Medical Branch Library	TOTAL
August	299	9	2	12	380	702
September	1818	77	264	151	925	3,235
October	2003	62	302	258	1140	3,765
November	1922	48	246	187	902	3,305
December	1417	23	131	45	662	2,278
January	937	55	103	57	520	1,672
February	1446	36	234	80	931	2,727
March	1599	55	309	96	919	2,978
April	1149	20	245	52	652	2,118
May	938	17	52	27	589	1,623
June	451	22	3	21	331	828
TOTAL 2022/2023	13,979	424	1,891	986	7,951	25,231
TOTAL 2021/2022	4359	152	770	257	3513	9,051
TOTAL 2020/2021	2298	379	176	146	78	3,077



Reference and Research Services

As the Mona Library continued to find innovative ways to meet the reference and research needs of its patrons in keeping with the tag line Access – Anywhere – Anytime, these services were offered in various modalities.

Reference and Research queries filled during the period

Email	Face to Face	Online	Telephone	WhatsApp	Total
901	1,330	165	170	45	2,611

New Programme/Course Reviews; Quality Reviews

During the 2022/2023 AY, librarians conducted quality reviews of existing programmes as well as reviews of resources for new programmes and courses in various departments. Of note was a review of a new programme, namely the Diploma in Palliative Care, for which fifty-eight (58) items were evaluated. A six-member CAAM-HP Accreditation Review Team visited the Medical Branch Library in November, and were given a presentation on services and resources, followed by interactive discussion as well as a tour of the facilities. In June students from Spartan Medical School came on a CAAM-HP sponsored visit of the Medical Branch.

Additionally, a number of undergraduate and graduate programmes from the School of Education were reviewed. Course reviews were also conducted in the Departments of Modern Languages and Literatures, Literatures in English, and History and Archaeology. Mrs. Karlene Nelson in her capacity as a member of the UWI Quality Assurance Team evaluated the Preliminary Science and Nursing Programmes at the Brown's Town Community College.

Research Consultations; Systematic Reviews: Foundation of Faculty Research

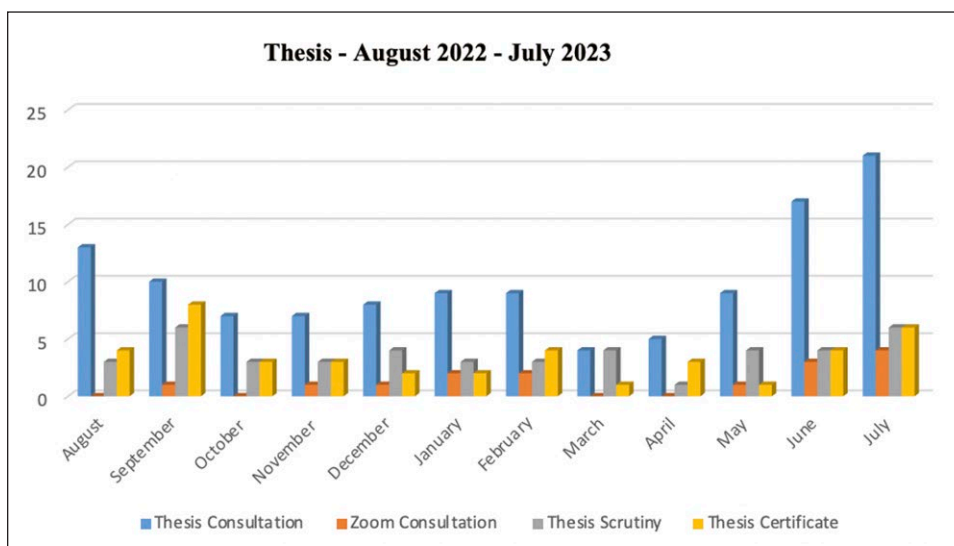
The Mona Library offered research consultation services including systematic reviews, verification of publications of incoming faculty, as well as faculty members being considered for promotion by checking publications on CVs; as well as journal and publisher verification for the avoidance of predatory journals and publishers.

LibGuides

Seven (7) new LibGuides were created, and twelve (12) were updated and uploaded during the period. Subject areas covered include, Community Health and Psychiatry, Dentistry, 'Books you should read in 2023', UWI Mona Honorary Graduands, Citations, and WISC Newspapers.

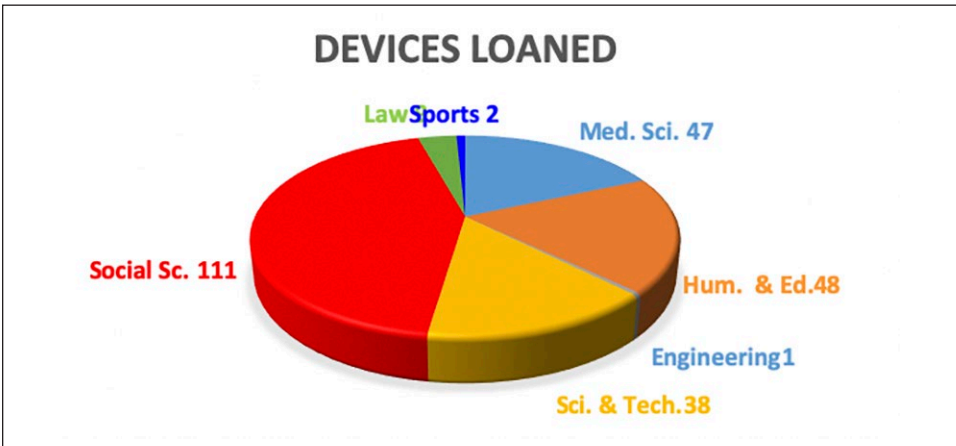
Thesis Scrutiny and Consultation

The Library continued its partnership with the Office of Graduate Studies and Research to support graduate students and the research process of the University through the Library's thesis scrutiny and consultation service in which 119 theses were reviewed, and consultations were held for 44 theses. In the new hybrid teaching delivery mode 15 thesis consultation sessions were conducted via Zoom. Thesis certificates for 41 compliant theses were issued to the Office of Graduate Studies and Research for students who had completed the Library Review and were ready for final submission. A Thesis Consultation Checklist was created to provide guidance to graduate students with formatting their theses.



Circulation of Electronic Devices

The Mona Library maintained its intentional support of teaching and learning with its device loan programme via its partnership with faculty, the Office of Student Services and Development and the Guild of Students, and a total of **256** devices were loaned across all Faculties.



Library Access

For the 2022/2023 academic year, there was an increase in the number of users who accessed the Library when compared with the pandemic period. The Library was once again a vibrant and busy environment for research and learning.



Access to the Mona Library 2022/2023

ALIGNMENT

INITIATIVES AIMED AT INCREASING AND IMPROVING ACADEMIC / INDUSTRY RESEARCH PARTNERSHIPS. AL2

Outreach and Collaborations

Main Library	SEBL	Law Branch Library	WJC	Medical Branch Library	TOTAL
62,750	19,348	11,079	12,665	10,440	116,282

The Mona Library sustained its robust outreach and collaboration programmes in spite of the many challenges, by expanding services offered to our online clients, and such opportunities for this category of clientele resulted in an increase in uptake of services offered virtually.

The UWI Three Minute Thesis Competition

For the third consecutive year, the Mona Library in partnership with the Office of Graduate Studies and Research, successfully staged The UWI Three Minute Thesis Competition: The 75th Anniversary Edition on June 20, 2023. The 3MT competition is an international competition which challenges research degree students to present a compelling story on their dissertation or thesis and its significance in just three minutes, in language appropriate to a non-specialist audience.

Three Campuses (Mona, Cave Hill and St Augustine) competed at The UWI Level for the coveted 3MT Trophy, cash awards and gift certificates. Emerging as winners were:

- First Place – Alison Facey from the Faculty of Sport, Mona Campus. She received an award of JA\$100,000.00
- Second Place – Gloria Haye from the Faculty of Education at the Cave Hill Campus. She received \$70,000.00
- People’s Choice – Alison Facey from the Faculty of Sport, Mona Campus and she walked away with another \$40,000.00

At the Mona Campus Level, four participants entered the competition and made riveting presentations for first and second places.

Our loyal sponsors remain the Office of Graduate Studies and Research, and EBSCO Information Services. Thanks to Pramoneng Engineering Company who also offered sponsorship in 2023.

Open Week

The seventh staging of Library Open Week & Celebration of Books ran from October 23–28, 2022, under the theme: “Libraries Adapting to the Future: A Call for Action”. For the previous two years, the event was hosted online, and the 2022 blended modality offered guests and presenters the opportunity to attend online or in person. There were seven activities over six days, including the Launch of the Week of activities and the Celebration of Books (COB) Exhibition. The Week began with a church service at the UWI Chapel, and there were four stimulating presentations, a customer appreciation event and a staff social. Presentations included:

- The Inaugural and very successful LIS Virtual Conference, presented under the theme: “That was Then, This is Now: Libraries Adapting for the Future”, which had participants from USA, Trinidad and Tobago, Zambia and Barbados.
- The very practical and rich presentations from some of the best of UWI’s legal luminaries who presented at, “Resetting the TISC/IP Helpdesk: A Call to Action.”
- An expanded e-Resources event featuring six database service providers, dubbed, “eResources: Advancing 24/7 Access to the UWI Mona Library”

The launch of Celebration of Books Exhibition kicked off events on Monday, October 24, with special greetings from the Honourable, Mrs. Fayval Williams, Minister of Education, Youth and Information, and Professor Dale Webber, Principal of the Mona Campus. Ms. Rochelle Daley, a student in the Faculty of Science and Technology, offered beautiful renditions in song, while the Guest Speaker was Professor Kathleen Monteith, of the Department of History, and Chair of the Mona Library Committee. Dr. Natalie Corthésy replied on behalf of the authors.

Celebration of Books Exhibition showcased the research and publication output of 22 UWI, Mona authors and 15 books. Sponsors for the week included: The Sagikor Group, Nationwide 90FM, NewsTalk 93 FM, Aunty Shelly’s, EduCom, Cute Cakes, and JP Foods.

Halls of Residence Librarian Programme (HRLS)

The Halls of Residence Librarian Programme is a Library outreach programme designed to facilitate First Year UWI Mona students as they begin their university journey. Each Hall of Residence is assigned a dedicated librarian to provide assistance to new students on all library related matters.

In addition to periodic in-person visits, the provision of reference and research assistance was offered to students via WhatsApp and telephone. A number of presentations were made covering electronic databases, virtual reference (Ask-a-Librarian), general Library services, and citation styles. Mr. Adrian Duncan, Liaison Librarian for Taylor Hall made a presentation on “Dress and Deportment” as guest speaker at the Hall’s “Yaad Life” Series.

Library Quality (LibQUAL) Survey

From November 14, 2022, through December 2, 2022, the Mona Library conducted an online survey to measure patrons' assessment of the quality of the Library's services. There has been significant changes since the Library administered its first LibQUAL Survey in 2012, especially with the onset of online services during the COVID 19 pandemic. The 2022 LibQUAL was organized by the Association of Research Libraries and the Mona Library was invited to participate in a pilot. It was the ideal time, as the physical spaces at the Mona Library reopened for face-to-face interaction, the administration of the Mona Library used evidence-based data to support and guide the necessary changes regarding infrastructure, resources, services offered, and staff training. An invitation to complete the survey was sent to the Mona Campus Community consisting of approximately 18,000 students, faculty and staff. Of that population, 2812 participants viewed the survey and a total of 1,402 students completed the survey, at least partially. As the Association of Research Libraries LibQUAL team noted, "If the invitation to participate was sent to 18,000 people, then 1402 responses means that 7.8% responded, at least partially. This is an outstanding response rate!" Demographic data indicate that respondents included 1,294 undergraduate students, 70 graduate students, 28 staff, and 14 academic staff. The completion rate was 66.48 %. On average, the respondents indicated that the Library provides satisfactory services, and staff is generally courteous and knowledgeable. The need for better infrastructure was cited including spaces for collaborative and individual study, more electrical outlets, and different seating.

Participation in the Faculty of Science and Technology Science Fair 2023

The Science & Engineering Branch Library participated in the Faculty of Science & Technology Science Fair which was held from March 31 to April 1, 2023. The fair aimed at engaging young minds and stimulating early thoughts of embarking on STEM careers and lifelong learning. Approximately one hundred and ninety-four (194) students from eighteen schools were given an extensive tour of the library. Live demonstrations on how to navigate the library's OPAC were conducted onsite. Students were also able to view live readings of the UWI/EBSCO solar panels installed on the roofs of both the library and the Physics building.

Collaboration with the Department of Library and Information Studies

The Mona Library collaborated with the Department of Library and Information Studies to successfully stage the DLIS/ Mona Library Research Forum on Thursday, May 4, 2023 under the theme "Data Security and Information Systems in the 21st Century: Exploring Theory and Practice." Seven (7) posters were presented by graduate students and librarians including one, titled "The LibQual Survey:

Transforming User Information and Satisfaction Services while ensuring Data Security and Privacy” by staff at the Mona Library, Mrs. Pauline Nicholas, Ms. Kareen Lawrence, Mrs. Vergie Lee Reid Lawson, Mrs. Nicole Lewis Prawl and Mrs. Karlene Nelson.

Curators’ Collective

The West Indies and Special Collections (WISC) represents the UWI Mona Library on the UWI Curators’ Collective along with The UWI Museum’s Curator as chair, members of different repositories on the Mona Campus, and representatives from the St. Augustine and Cave Hill Campuses. To mark its second year on The UWI Curator’s Collective, the WISC made a contribution to the University-wide initiative for a cross campus exhibition highlighting the structural developments of the University. Through a virtual exhibition titled “Changing Landscapes”, the Mona Library shared images that documented the changing UWI Mona Library building, spaces and surrounding environment from 1948 through to the 2000s.

Donations to Jamaica College and the Jamaica Library Service

In November 2022, 1088 books were selected from the Charles Mills Collection received in 2021, and donated to his alma mater, Jamaica College, and The Jamaica Library Service in fulfillment of the request from his estate. An additional 134 books from this collection were donated to the Jamaica Library Service in March 2023.

Engaging High School Students with special needs

Through the Mona Information Literacy Unit (MILU) eight (8) students pursuing CSEC/ CAPE at the Lister Mair Gilby School for the Deaf took part in an information literacy session. Five (5) teachers from the school were also in attendance. Three (3) teachers assisted with signing to the deaf and multichallenged students. The students greatly appreciated the visit and expressed their appreciation and indicated they benefitted from the engagement based on their verbal and written feedback in the evaluation.

MARKETING LIBRARY RESOURCES

Social Media Reach

Following through on the mantra of “Access – Anywhere – Anytime”, the Library continued creating awareness of its services through social media resulting in the following:

Instagram	Facebook	YouTube
Reach 4569 <i>(21% increase over the previous year)</i>	Reach 820 <i>(172 % increase over the previous year)</i>	3.3 K views 78.7 Watch Hours
Followers 1079	Followers 51	Subscribers 123
Combined posts/stories/reels 442		New videos uploaded 3 New videos were also uploaded to the LHEWco Channel

Exhibitions

The Library continued to demonstrate its supportive and collaborative role by developing and facilitating the use of the Library's space to host exhibitions. Four exhibitions were mounted:

- The Coronation of His Imperial Majesty Haile Selassie – November 2022
- Historic Visit of His Imperial Majesty Haile Selassie to Jamaica – May 2023
- A Class Act: Celebrating Louise Bennett – Coverley – June 2023
- Celebration of Books 2022 – June 2023

AGILITY

EFFORTS MADE TO DIVERSIFY THE REVENUE BASE OF THE UWI – AG2

Income Generating and Cost Savings Strategies

The Mona Library primarily through the Reprographic Services Unit (RESU), Bindery and the rental from the Multifunctional Room, generated income for the Library and the Campus. Branch Libraries also contributed to generating income through printing, photocopying and collection of fines. The income generated was \$11,412,066.00 compared to \$5,592,631.00, the previous year.

Efforts at Fostering Digital Transformation – AG5

Digital Transformation Initiatives

As the Mona Library continues its mission of meeting its patrons anywhere anytime, the importance of having a fully operational digital collection is paramount in providing access to the collections and services provided to our patrons. The Digitization Unit was fully overhauled by the upgrading of computers aligned to

the industry standard. This resulted in 44% increase in material digitized when compared to the same period last year, including **1900** pages of exam past papers scanned.

Digitization; Digital Collections

For the period under review the Digitization Unit scanned approximately **33,567** pages and **466** items consisting of short-run periodicals, items from the West Indies and Special Collections and exam past papers. In addition, the Peter Abrahams Collections, and approximately 70% of the P.J. Patterson speeches, were uploaded to the digital collections through CONTENT-dm.

Efforts to Foster A CAMP Team AG4

With the continued exceptional services offered by the staff of the Mona Library, staff engagement and development became a major area of focus for the academic year and this resulted in increased participation of staff in targeted training opportunities, micro-learning sessions, and job shadowing.

Library Staff Reclassification

A proposal for the reclassification of 23 Administrative, Technical and Service (ATS) posts which was submitted to the UWI Mona Reclassification Team in May 2022 saw eight of these posts being recommended for upgrade in June 2022. However, this tentative approval was subject to final approval by the Finance and General Purposes Committee (F&GPC), Mona. The F&GPC Mona Team, after considering our submission first in November 2022 and then again in July 2023 finally approved the upgrades to become effective August 1, 2023.

New Appointments

Miss Amainia Walters was appointed Library Assistant II in the Digitization Unit and Mr. Donald Taylor appointed Clerical Assistant III, assigned to the Cataloguing Section, effective March 1, 2023. Mr. Rohan Stone was interviewed for the post of Accounting Clerk II and was appointed effective April 1 2023 to the Administrative Office.

Dr. Paulette Kerr, Campus Librarian proceeded on Sabbatical Leave for the academic year and Mrs. Jessica Lewis-Marshall was appointed Acting Campus Librarian and Mr. Dunstan Newman as Acting Deputy Librarian for the period.

Outgoing Staff

The following persons resigned from the Library:

1. Ms Valrie Ellis on October 31, 2022
2. Mr. Fernando Spencer on November 7, 2022
3. Mr. Lynval Curtis (Jnr.) on June 21, 2023
4. Ms. Simone Harrison and Dr. Alicia Palmer, effective July 31, 2023

Staff Secondment

Miss Natalie Williamson was seconded as Senior Administrative Assistant I to the Institute of Gender and Development Studies for the period January 23–April 30, 2023.

Temporary Staff Upgrades

Over the period, 13 members of staff in the ATS category were temporarily assigned to higher posts.

Training

Throughout the year the Mona Library continued its thrust of staff empowerment resulting in staff in all categories being trained in a number of areas including; Teaching UWIlInC, Thesis Scrutiny, Referencing, Plagiarism and Predatory Journals, and Literature Writing Styles hosted by the Library, through the Mona Information and Literacy Unit. In addition, staff participated in the following training sessions:

- An EBSCO Webinar for Professional staff on “Leading in an Exponentially-Changing World” was held on September 13, 2022.
- The HRMD (Speaker: Janice Brown-Roberts) hosted “Transforming the Service Culture” on November 7, 2022 for all staff.
- The Management Audit Department trained selected Library staff on “Internal Controls and Fraud Detection” on December 6, 2022. The audience included Heads of Sections/Branches, Accounting and RESU staff, and paraprofessionals responsible for receiving/documenting collections.
- The IEE Xplore, in collaboration with the Science and Engineering Branch Library hosted a Webinar on “Search/Research Strategies” on March 21, 2023 for professional and paraprofessional staff.
- May 24–June 20, 2023, Ms. Tereza Richards participated in the 2023 Mortenson Center Associates Program “Shaping the Future of Libraries: A Professional Development Program for Library Leaders and Innovators” at The Mortenson Center, University of Illinois at Urbana-Champaign.
- July 24–28, 2023, Miss Sandra Stubbs participated in the Leadership for Academic Librarians’ at the Leadership Institute for Academic Librarians, Harvard Graduate School of Education.

Staff Appreciation Awards

On Tuesday, December 20, 2022, The Library Staff Appreciation Day was held to acknowledge and show gratitude to staff for their work and dedication in the past year. Several staff members received Customer Service Awards as follows:

Customer Service Par Excellence Award

- Ms. Kareen Lawrence

Employees of The Branch/Section/Unit

- Administration – Mr. Kevin Atkinson
- Medical Branch Library – Ms. Seanna Campbell
- Public Services – Mr. Kevroy Lindo
- West Indies & Special Collections – Ms. Randia Shaw
- Mona Western Jamaica Campus – Mr. Miguel McKoy

PUBLICATIONS

- **Harris, Sasekea**, Chief Editor. 2022. *LIAJA Journal*, Number 3 (2022). Special Issue: “Impact of Covid-19 on the Caribbean Library & Information Industry”. EBSCOHost (Library & Information Science Source)
- **Harris, Sasekea**. 2022. Building an Entrepreneurial Caribbean University Library: Practice, Possibilities, and Lessons. Alexandria: *The Journal of National and International Library and Information Issues*. <https://doi.org/10.1177/09557490221103034>
- **Kerr, Paulette**. 2022. Go back and get it: centering local, national and cultural histories in international LIS Education. *Proceedings of the Association for Library and Information Science Education Annual Conference*. <https://doi.org/10.21900/j.alise.2022.1112>
- **Nicholas, P.**, Palmer, A., Lindsay, Y., Lawrence, K. and Reid Lawson, V.L. (2023), “Future proofing the academic library: improving the way we work”, *Library Hi Tech News*, Vol. <https://doi.org/10.1108/LHTN-02-2023-0026>

Conference Presentations

- **Kerr, P.** (2022). Go back and get it: centering local, national and cultural histories in international LIS Education Association for Library and Information Science Education Annual Conference. Pittsburgh, Pennsylvania USA.
- **Lindsay, Y.**, (2022). Digital Humanities in the Caribbean: the role of the academic librarian. College Libraries Information Network (COLINET) 2022 Symposium.

- **Nicholas, P.**, Prawl, N., Lawrence, K., Tugwell, Y., & Lawson, V. (2023). *Collaboration: Unique Opportunity for Academic Librarians to Make a Difference*. [Paper Presentation]. ACURIL, Kingston, Jamaica.
- **McKoy-Johnson, F.** (2023, June 4–8). *Research reproducibility in biomedical science and the role of academic libraries*. [Conference presentation]. 52nd ACURIL Annual Conference, Kingston, Jamaica.
- **Worrell-Johnson, B. A.** & Lewis Marshall, J. C. (2022, November 17). *Building sustainable libraries: Opportunities and challenges for Caribbean libraries*. [Conference]. Caribbean Sustainable Cities Conference (GS2) Conference, The UWI Mona Western Jamaica Campus, Montego Bay, Jamaica.
- **Worrell-Johnson, B. A.** (2022, October 25). *Cultural Heritage and Climate Change in Jamaica. A Review of Some Jamaican Institutions*. [Virtual Conference]. The UWI Mona Library.

Poster Presentation

- **Bushay, Kevin**, Levy, Karen (2023, April). Teaching Information Architecture: Six things learned as a new teacher at The University of the West Indies. GlobalET Conference, Athens Greece
- **McKoy-Johnson, F.** (2023, May 16–19). *Developing research support services in an academic medical library*. [Poster presentation]. Medical Library Association Annual Meeting, Detroit, MI, USA.
- **Nicholas, P.**, Prawl, N., Lawrence, K., Lawson, V., & Nelson, K. (2023). The LibQual Survey: Transforming User Information and Satisfaction Services While Ensuring Data Security and Privacy. The DLIS/UWI Mona Library Research Forum 2023. Kingston, Jamaica.
- **Nelson, K.** & Tugwell, Y. (2023, June 4–8). Spanning the distance: Library services in a Virtual Reading Room (VRR). [Poster Presentation]: ACURIL 2023 Conference, Kingston, Jamaica. <https://acurilconference.com/index.php/mainpage/index/schedule>
- **Saunches, E.** and Karen Levy “Using Popular Music to aid teaching and learning in the classroom: Teaching and Learning Social Studies in Jamaica”. 4th Global Conference on Teaching and Learning, Athens, Greece (April 21–23 2023) <https://www.dpublication.com/abstract-of-4th-globalet/03-1635/>

Papers Presented

- **Heron, T.** Lawrence, K., Palmer, A. (2023) Using the 8 Dimensions of Wellness to Improve Productivity amongst The UWI, Mona Library Staff during The COVID-19 Pandemic. 20th Annual Conference of The Association of Caribbean Higher Education Administrators (ACHEA)

- **Nelson, K.** & Tugwell, Y. (2022, November 3). E-Resources at your fingertips: Raising awareness in an online environment at a Caribbean University. Stopwatch Session, Charleston Conference, South Carolina, United States of America. <https://www.charleston-hub.com/the-charleston-conference/about-the-conference/>
- **Nicholas, P.**, Tugwell, Y., Prawl, N., Lawrence, K. & Lawson, V. (2023, June 4–8). Collaboration: Unique Opportunity for Academic Libraries. [Conference Session]. ACURIL 2023 Conference, Kingston, Jamaica. <https://acurilconference.com/index.php/mainpage/index/schedule>
- **Tugwell, Y.** & Nelson, K. (2022, November 17). E-Resources at your fingertips: Raising awareness in an online environment at a Caribbean University. (Virtual Session) Stopwatch Session. Charleston Conference.

AWARDS

The following members of staff were recognized with The UWI Mona Principal's Award for Best Research Publication in the Article category:

- Duncan, Adrian
- Folkes, Cheryl
- Harris, Sasekea
- Kerr, Paulette
- Lewis Marshall, Jessica
- Tyrell, Karen

PUBLIC SERVICE

Harris, Sasekea

- Chair, Research & Publication Working Party: Library & Information Association of Jamaica (LIAJA)

Kerr, Paulette

- Member Board of Management of National Library of Jamaica
- Member Communication and Information Advisory Committee, Jamaica National Commission for UNESCO
- Member Standing Committee, European Conference on Information Literacy (ECIL)UNESCO-UNAOC UNITWIN Chair on MILID
- Member Advisory Board of Information Literacy Handbook: Charting the Discipline.

- Member, Editorial Board, *International Journal of Information, Diversity and Inclusion*
- Member, Editorial Board, *Quality Education Forum*

Lindsay, Yulande

- Secretary to the Executive Committee, Jamaican Historical Society
- Co-editor *Jamaican Historical Bulletin*
- Association of Caribbean University, Research and Institutional Libraries (ACURIL) – Local Organizing Committee (LOC) for 2023 Annual Conference
- Chair, Evaluation Sub-committee
- Chair, Conference Proceedings Sub-committee

McKoy-Johnson, Faith

- Member, Medical Library Association Scholarly Communications Caucus

Richards, Tereza

- Member, *West Indian Medical Journal* (WIMJ) Editorial Board

Worrell-Johnson, Bernadette

- Co-editor, *Jamaican Historical Society Bulletin*
- Committee Member, Power of New Voices Panel Planning Committee, RBMS (Rare Books and Manuscripts Section) 2022 Conference .



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