



**Mona School  
of Business &  
Management**

The University of the West Indies, Mona

# EXECUTIVE EDUCATION

## Project Management

Management plays a vital role in an organization's development. It encompasses the fundamental elements of planning, organizing, controlling, coordinating and motivating. The use of Project Management has a proven track record of creating the required changes within an organization.

Mona School of Business and Management (MSBM) offers the following suite of project management courses designed with corporate needs and insight in mind. The courses are uniquely created to allow participants to pull on their professional experience while learning contemporary management techniques. MSBM, a Registered Education Provider with The Project Management Institute delivers world class project management training and education.

### Prerequisites

- An Associate Degree or Professional Certification
- Exposure to Project Management

## Courses, Structure & Objectives

- **Principles and Practices of Project Management**

**Target Audience:** Senior Executives

(6 classes/36 hrs) | 9:00 a.m. - 4:30 p.m.

(6 classes/36 hrs) | 10:00 a.m. - 5:30 p.m.

(12 classes/36 hrs) | 5:45 p.m. - 9:00 p.m.

Participants will be equipped to: initiate, plan, execute, monitor and control, and close a project; define a project using a Project Charter; identify and manage stakeholders through a Stakeholder Register and Stakeholder Engagement Plan; develop a Project Management Plan to guide the execution, monitoring and controlling, and closing of a project; use various project management tools and techniques; and use Microsoft® Project to develop a project schedule.

- **Programme Management**

**Target Audience:** Senior Executives

(3 classes/18 hours) | 9:00 a.m. - 4:30 p.m.

Participants will be equipped to: initiate a programme and define the key outputs and outcomes needed for realizing the programme benefits; manage groups of related projects in a coordinated way to maximize their benefits; and ensure that programme benefits and outcomes are in alignment with the organization's strategic objectives.

- **Portfolio Management**

**Target Audience:** Senior Executives

(3 classes/18 hours) | 9:00 a.m. - 4:30 p.m.

Participants will be equipped to: transform strategic initiatives into high performing project portfolios; execute portfolio plans and control portfolio performance; and use Information Communications Technology to manage portfolios.

## Application Process

Visit our website [www.mona.uwi.edu/msbm/scheduled](http://www.mona.uwi.edu/msbm/scheduled) to apply online and to get more information on all our Executive Education programmes.



**MSBM**

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