

Curriculum Vitae

Nekeshia Gray, M.Sc.

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Profile

Professional with demonstrated experience in Management as well as Auditing and Financial functions. Strong team builder and facilitator, fosters an atmosphere that encourages staff to balance skills to attain maximum production. Effectively communicates direction and commits people to action. Additional areas of expertise include:

- Budgeting and Planning
- Financial Analysis
- Variance Analysis
- Inventory Management

Current Employment

Financial Analyst

Conduent (formerly Xerox)

Conduent is the world's leading enterprise for business process with leading capabilities in transaction processing and analytics. Conduent is dedicated to services and giving the freedom to focus on what matters most in their company: their core business.

September 2014 – March 2017

Perform a variety of functions, such as: Budgeting, Forecasting, Financial Analysis, month end P&L for over 14 different clients.

- Working with the Operational team in meeting financial and operational objectives; participation in leadership meetings; interacts with a various departments and groups on variety of tasks.

Work History

Auditor

CalvertGordon Associates (formerly Deloitte&Touche)

CalvertGordon Associates is a Chartered Accounting firm delivering quality service to its varied clientele. The firm is an independent correspondent firm for Deloitte. Auditing is the firm's core business, however, it also provides services including but not limited to the following areas:

- Accounting
- Taxation (consultancy and the filing of statutory returns to Collector of Taxes)

September 2011 - 2014

Performed accounting duties for small businesses, professionals and non-profit organizations with emphasis on financial statements, taxes and audits.

- Auditing of clients' source documents; Development of working paper files; Preparation of: bank reconciliation statements, financial statements, G.C.T. returns, monthly statutory deductions, and annual returns. Identification of control weaknesses in the accounting systems and highlighting these weaknesses to the Partner.

Education

Certificate in Supervisory Management

December 2015

University of the West Indies, School of Continuing Studies

M.Sc. Accounting

October 2014

University of the West Indies, Western Campus

B.Sc. Accounting

June 2011

University of the West Indies, Western Campus

Computer Skills

Proficient in Oracle JD Edwards; Microsoft Office Suite

Knowledge of

Government accounting rules and regulations, IAS, and IFRS

Achievements

- Xerox – Employee of the Month October 2015 & November 2016.

Referees

Available upon request