The Department of Educational Studies in the Faculty of Humanities and Education, UWI Mona invites applications for the one year position (in the first instance) of:

COORDINATOR OF THE CENTRE FOR EXCELLENCE IN LEARNING AND TEACHING (CELT)

Responsibilities

The successful applicant will lead the coordination of activities in the CELT which will initially focus on Maths and Science. S/he will initially focus on playing a dynamic role in promoting innovative approaches to the teaching of Maths and Science in schools. The successful applicant will report to the Head of the Department of Educational Studies and will be required to:

• Initiate and coordinate innovative CELT activities
• Collaborate with other members of the Centre in developing a four year strategic plan for the Centre
• Drive the thrust for obtaining consultancies and developing programmes in the Centre that are both transforming and self-sustaining
• Plan and develop projects for external funding
• Work with a team of experts within the Centre and in the public and private sectors in order to maximise output and enhance the work of the Centre
• Report on progress as required.

Qualifications and Experience

The minimum requirements are as follows:

• A Master’s degree in Maths or Science Education
• A proven record of excellence in Maths or Science teaching in schools
• Competence in Microsoft Office
• Experience in proposal writing

Deadline for submission of application

Applications must be submitted by September 30 2008 to:
The Head, Department of Educational Studies, Faculty of Humanities and Education, The University of the West Indies, Mona, Kingston 7.
Or email: claudette.armstrongbetton@uwimona.edu.jm

Only short-listed applicants will be contacted.