



THE UNIVERSITY OF THE WEST INDIES

MONA, JAMAICA, WEST INDIES

OFFICE OF THE CAMPUS REGISTRAR

Administrative Annex, University Place, Kingston 7

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MEMORANDUM

TO: All Members of the UWI Community

FROM: CAMPUS REGISTRAR

DATE: July 20, 2026

RE: **Temporary Closure of the Campus' Online Systems to Facilitate the Annual Year End Roll Exercise July 31, 2026 to August 3, 2026**

This is to inform you that the Mona Campus will be conducting its Annual Year End Roll exercise in order to begin the new financial year. The exercise will be done during the period Friday, July 31st at 4:30 pm until Monday, August 3rd at 8:30 am.

During this period, the following systems, as well as all related systems, will be unavailable or will have restricted access:

- *E-Commerce*
- *Banner Finance and Banner Student*
- *Student Invoicing System (SIS)*
- *Argos*
- *BOSS*
- *Limited availability of some of the modules within PeopleSoft and TMA.*

We urge you to put in place facilities to minimize impact to any critical services. This may mean running key processes during the day on **July 31, 2026**.

We do regret any inconvenience that may result from this necessary action, and ask for your patience as we carry out these critical year end procedures.

If you have any queries, please do feel free to contact Ms. Vanessa Vassell, preferably by email at vanessa.vassell@uwi.edu or on extension 7844.

Thank you very much for your understanding.

DONOVAN STANBERRY