

APPLICATION PROCEDURE

Japanese Government (MEXT) Scholarship 2020 (University Recommendation)

Japanese Government (Monbukagakusho) Scholarships are funded by the Ministry of Education, Culture, Sports, Science and Technology (MEXT) of Japan. This scholarship offers to international students who wish to study as degree students at the Graduate school of Systems and Information Engineering (Doctoral and Master's programs in Engineering Mechanics and Energy and Doctoral and Master's programs in Risk Engineering) at the University of Tsukuba.

Admission Date	April 01, 2020
Number of Admitted	A few students
Program Type	Doctoral and Master's programs in Engineering Mechanics and Energy Doctoral and Master's programs in Risk Engineering
Eligibility	Applicants must first check whether their grade point average (GPA) is <u>2.30 (out of 3.00) or above</u> in the last two academic years as well as whether they satisfy other qualifications and conditions. *For more details, please check the "Application Guidelines" (Appendix A) and "Checklist for Qualifications and Conditions" (Appendix B).
Application & Screening	Applicants must send in the required documents for MEXT Scholarship as well as complete their admission application for entering the Master's / Doctoral Program following the "Admission Guideline". Admission guideline (Master's programs): http://eng.ap-graduate.tsukuba.ac.jp/course/sie/ *New guideline for master's program will be released in middle of November 2019. Admission guideline (Doctoral programs): https://www.sie.tsukuba.ac.jp/english/admission/oversea-admission
Term of Scholarship	The scholarship will be payable for the period necessary for the grantee to complete their regular program (standard period of study).
Scholarship Benefits	(1) Allowance: The amounts listed below shall be paid depending on the course enrolled in. Due to the situation of the Japanese Government's budget, the amount of payment is subject to change each fiscal year. The scholarship shall be cancelled if a grantee is absent from the university for an extended period. <u>[1] Regular students enrolled in master's course: 144,000 JPY per month</u> <u>[2] Regular students enrolled in doctoral courses: 145,000 JPY per month</u> (2) Travel Expenses: In principle, MEXT stipulates the travel schedule and route, and provides an economy-class airline ticket for the flight from the international airport closest to the grantee's residence to an international airport used on the normal route to the accepting university.

	*For more details, please check the “Application Guidelines” (Appendix A)
School fees	Grantee gets full tuition fee and admission fee coverage from the university

➤ **Documents for MEXT Scholarship:**

- (1) Application Checklist (**Appendix C**)
- (2) Application Form (printed on both sides) (Form01)
- (3) Field of Study and Study Program (printed on both sides) (Form07)
- (4) Recommendation Letter
- (5) Photocopy of your passport
- (6) Official Academic transcripts
- (7) Certificate of Graduation or Expected Graduation of the last university attended
- (8) Any certificate indicating the applicant’s academic excellence at the most recent academic institution, such as GPA, class rank.
- (9) Thesis Abstract (printed on both sides)
- (10) Document indicating your English or Japanese proficiency such as: a grade report of TOEFL, TOEIC, IELTS, JLPT, etc.

(NOTE)

*For more details, please check the “Application Checklist” (**Appendix C**)

*Submitted documents will not be returned.

*All the documents except for specified official documents must be submitted in A4 size paper (same size as the application form) either in Japanese or English, preferably in typed and printed format. (If documents are in a written language other than Japanese or English, please attach a Japanese translation.)

* All the documents should be original copies except No.5 and No.10.

* Students who will apply for master’s program have to submit TOEFL or TOEIC score for entrance exam.

➤ **Submission of Application Documents**

Submission of application documents in a two-step process.

STEP 1

(1) Applicant must send the following documents via e-mail by **November 29, 2019 (Fri)**.

● (2) Application Form
● (3) Field of Study and Study Program
● (6) Official Academic transcripts
● (7) Certificate of Graduation or Expected Graduation of the last university attended
● (9) Thesis Abstract
● (10) Document indicating your English or Japanese proficiency such as: a grade report of TOEFL, TOEIC, IELTS, JLPT, etc.

<E-mail address > sysinfo-gakuseishien@un.tsukuba.ac.jp

STEP 2

Around the middle of December 2019, we will request all applicants to revise and submit completed application documents. All the documents listed above ((1) to (10)) must reach the Academic Service Office for the Systems and Information Engineering Area by the designated application deadline by the registered mail, courier service or a similar service.

<Mailing Address>

Student Support Affairs,
Academic Service Office for Systems and Information Engineering Area
University of Tsukuba
1-1-1 Tennodai, Tsukuba, Ibaraki 305-8573, JAPAN
Tel: +81-29-853-3535

➤ **Selection**

Screening and selection are made on the basis of the submitted application documents and an oral examination.

1: Documents Review

Applicants must send in the required documents by the deadline. The deadline is strictly observed. Applications received after the deadline will not be accepted.

Prospective applicant will be contacted via e-mail after the preliminary screening based on the submitted documents.

2: Oral Examination (in December)

Applicants who have passed the document review are interviewed about his/her research plan and related knowledge and skills.

➤ **For inquiries:**

sysinfo-gakuseishien@un.tsukuba.ac.jp

Student Support Affairs,
Academic Service Office for Systems and Information Engineering Area
University of Tsukuba