

**Template - Programme Summary for a New Programme** A summary must be provided for each programme approved. Remove all instructions in square brackets before submission, including this one]

### SUMMARY OF NEW GRADUATE PROGRAMME

PROPOSED PROGRAMME TITLE: <i>[insert programme title]</i>
PROPOSED AWARD: <i>[specify how the programme must be represented on the Graduation Certificate]</i>
CAMPUS: <input type="checkbox"/> Mona <input type="checkbox"/> Mona, Western Jamaica Campus <input type="checkbox"/> Mona, Bahamas <input type="checkbox"/> Other Specify: _____ <i>[Specify all campuses at which the programme is to be offered]</i>
Faculty:
ACADEMIC UNIT(S)/DEPARTMENT(S) THAT WILL OFFER PROGRAMME: Primary Department: Other Department(s): <i>[Only one department can be recorded on the system and the primary department will be used]</i>
DELIVERY MODE *: <input type="checkbox"/> Face-to-Face <input type="checkbox"/> Blended <input type="checkbox"/> Online
PROGRAMME TYPE: <input type="checkbox"/> Option (single major associated with the programme) <input type="checkbox"/> Major with concentrations or specializations
Degree Type: <i>[Only one can be selected. See key with codes and descriptions attached.]</i> <input type="checkbox"/> CERF <input type="checkbox"/> DBA <input type="checkbox"/> DIPG <input type="checkbox"/> DM <input type="checkbox"/> DPH <input type="checkbox"/> EMBA <input type="checkbox"/> LLM <input type="checkbox"/> MA <input type="checkbox"/> MBA <input type="checkbox"/> MBM <input type="checkbox"/> MD <input type="checkbox"/> MED <input type="checkbox"/> MLS <input type="checkbox"/> MPH <input type="checkbox"/> MPHIL <input type="checkbox"/> MSC <input type="checkbox"/> MSW <input type="checkbox"/> PHD <input type="checkbox"/> Other, Specify: _____
Student Level: <input checked="" type="checkbox"/> Graduate
Course Level: <input checked="" type="checkbox"/> Graduate
Grading Scheme: <input type="checkbox"/> GPA <input type="checkbox"/> Non-GPA
Major : <input type="checkbox"/> Same as Programme Name <input type="checkbox"/> Other Specify: _____
Concentration(s) under the Major: <input type="checkbox"/> No <input type="checkbox"/> Yes, Specify: _____
TOTAL PROGRAMME CREDITS: <i>[specify the number of academic credits for the award of the degree, e.g. 60]</i>
FUNDING: <input type="checkbox"/> Self Financing[NON-UGC] <input type="checkbox"/> UGC
DURATION OF PROGRAMME: <i>[e.g. three years, full-time]</i>
SUMMER COMPONENT: <input type="checkbox"/> No <input type="checkbox"/> Yes, Specify:
COMPONENT AT ANOTHER UNIVERSITY: <input type="checkbox"/> No <input type="checkbox"/> Yes, Specify:
NEW COURSES APPROVED FOR THE PROGRAMME: <input type="checkbox"/> No <input type="checkbox"/> Yes, <i>[Identify <u>Course Code</u> and <u>Title</u> here. The Course Outline provided in the approved proposal will be used to update the system.]</i>
COURSES ADOPTED FROM ANOTHER CAMPUS: <input type="checkbox"/> No <input type="checkbox"/> Yes, <i>[Identify <u>Course Code</u> and <u>Title</u> here. The Course Outline provided in the approved proposal will be used to update the system.]</i>
MODIFIED COURSES APPROVED (Change made to existing courses): <input type="checkbox"/> No <input type="checkbox"/> Yes, <i>[If Yes, Identify <u>Course Code</u>, <u>Title</u> and <u>Update Type(s)</u> e.g. Course Title, Credit Limit, Grading Mode, Schedule Type(s), Pre-requisites, etc.. The Course Outline provided in the approved proposal will be used to update the system.]</i>
EXISTING COURSES (Courses already on Mona system that are not being modified): <input type="checkbox"/> No <input type="checkbox"/> Yes, <i>[Identify <u>Course Code</u> and <u>Title</u> here.]</i>
PROPOSED START DATE: <i>[specify start date from which the programme is to be valid in the Student System]</i>
Admission Requirements/Prerequisites:
PROGRAMME SUMMARY: <i>[provide a brief programme description]</i>

**CONTACT:** *[who an be contacted if there are queries or additional information required about the programme?]*

Name(s)	Department/Unit	Telephone/Ext

\* If a new delivery mode is required, the creation must be supported by BGSR and a explanation provided. The explanation must define the mode and identify how it differs from the existing modes of delivery so that system updates and protocols are appropriate to support operational efficiency.

**Key : Degree Codes**

Code	Description
CERF	Fellowship Certificate
DBA	Doctor of Business Admin
DIPG	Postgraduate Diploma
DM	Doctor of Medicine
DPH	Doctor of Public Health
EMBA	Executive MBA
LLM	Master of Laws
MA	Master of Arts
MBA	Master of Business Admin.
MBM	Master of Business Management
MD	Medical Doctorate
MED	Master of Education
MLS	Master of Library Studies
MPH	Master of Public Health
MPHIL	Master of Philosophy
MSC	Master of Science
MSW	Master of Social Work
PHD	Doctor of Philosophy