SUMMARY OF NEW GRADUATE PROGRAMME

PROPOSED PROGRAMME TITLE: [*insert programme title*]
PROPOSED AWARD: [*specify how the programme must be represented on the Graduation Certificate*]
CAMPUS: ☐Mona ☐Mona, Western Jamaica Campus ☐Mona, Bahamas ☐Other Specify:_____ [*Specify all campuses at which the programme is to be offered*]
Faculty:
ACADEMIC UNIT(S)/DEPARTMENT(S) THAT WILL OFFER PROGRAMME: Primary Department: Other Department(s): [*Only one department can be recorded on the system and the primary department will be used*]
DELIVERY MODE *: ☐Face-to-Face ☐Blended ☐Online
PROGRAMME TYPE: ☐ Option (single major associated with the programme) ☐ Major with concentrations or specializations
Degree Type: [*Only one can be selected. See key with codes and descriptions attached.*] ☐ CERF ☐ DBA ☐ DIPG ☐ DM ☐ DPH ☐ EMBA ☐ LLM ☐ MA ☐ MBA ☐ MBM ☐ MD ☐ MED ☐ MLS ☐ MPH ☐ MPHIL ☐ MSC ☐ MSW ☐ PHD ☐ Other, Specify:_____
Student Level: ☑ Graduate
Course Level: ☑ Graduate
Grading Scheme: ☐ GPA ☐Non-GPA
Major : ☐ Same as Programme Name ☐ Other Specify:_____
Concentration(s) under the Major: ☐No ☐Yes, Specify:_____
TOTAL PROGRAMME CREDITS: [*specify the number of academic credits for the award of the degree, e.g. 60*]
FUNDING: ☐ Self Financing[NON-UGC] ☐ UGC
DURATION OF PROGRAMME: [*e.g. three years, full-time*]
SUMMER COMPONENT: ☐No ☐Yes, Specify:
COMPONENT AT ANOTHER UNIVERSITY: ☐No ☐Yes, Specify:
NEW COURSES APPROVED FOR THE PROGRAMME: ☐No ☐Yes, [*Identify Course Code and Title here. The Course Outline provided in the approved proposal will be used to update the system.*]
COURSES ADOPTED FROM ANOTHER CAMPUS: ☐No ☐Yes, [*Identify Course Code and Title here. The Course Outline provided in the approved proposal will be used to update the system.*]
MODIFIED COURSES APPROVED (Change made to existing courses): ☐No ☐Yes, [*If Yes,Identify Course Code, Title and Update Type(s) e.g. Course Title, Credit Limit, Grading Mode, Schedule Type(s), Pre-requisites, etc.. The Course Outline provided in the approved proposal will be used to update the system.*]
EXISTING COURSES (Courses already on Mona system that are not being modified): ☐No ☐Yes, [*Identify Course Code and Title here.*]
PROPOSED START DATE: [*specify start date from which the programme is to be valid in the Student System*]
Admission Requirements/Prerequisites:
PROGRAMME SUMMARY: [*provide a brief programme description*]

CONTACT: *[who an be contacted if there are queries or additional information required about the programme?]*		
Name(s)	Department/Unit	Telephone/Ext

* If a new delivery mode is required, the creation must be supported by BGSR and a explanation provided. The explanation must define the mode and identify how it differs from the existing modes of delivery so that system updates and protocols are appropriate to support operational efficiency.

Key : Degree Codes

Code	Description
CERF	Fellowship Certificate
DBA	Doctor of Business Admin
DIPG	Postgraduate Diploma
DM	Doctor of Medicine
DPH	Doctor of Public Health
EMBA	Executive MBA
LLM	Master of Laws
MA	Master of Arts
MBA	Master of Business Admin.
MBM	Master of Business Management
MD	Medical Doctorate
MED	Master of Education
MLS	Master of Library Studies
MPH	Master of Public Health
MPHIL	Master of Philosophy
MSC	Master of Science
MSW	Master of Social Work
PHD	Doctor of Philosophy