



UWI
MONA CAMPUS
JAMAICA, WEST INDIES

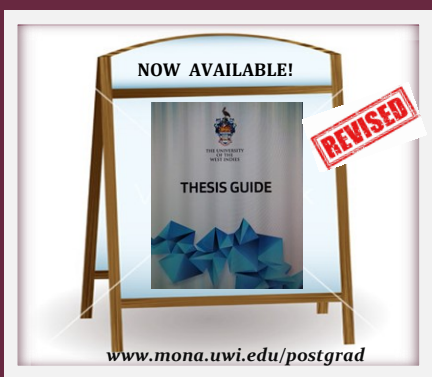


**REGISTRATION, COURSEWORK &
WRITTEN EXAMINATION MATTER!**

GRAB *your copy*

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INSPIRATIONAL CORNER

For the first time, The UWI Mona Campus conferred the **Doctor of Philosophy** in Government degree to a visually impaired graduate. We are all very proud of Senator, **Dr. Floyd Morris**, whose story of resilience, courage and determination was told by our new Chancellor at the Presentation of Graduates Ceremonies held November 3-4, 2017 at Mona. **CONGRATULATIONS Dr. Morris!**



Inset above: Vice Chancellor Professor Sir Hilary Beckles presents the PhD Government degree to Dr. Morris



Dear Graduate Student,

Please join me in congratulating the Graduating Class of 2017! We are so very proud of all their achievements and were thrilled to be present at the Graduation Ceremonies to support and cheer them on. This year, we graduated over 840 recipients of graduate diplomas and degrees of which 5% were researchers (i.e. PhD, DBA, DrPH, MPhil). We also graduated new medical consultants (DM, Clinical Fellows) who accounted for approx. 8% of the higher degree graduates. **Congratulations! Felicitaciones! Felicitations! 祝贺 Zhùhè**

Next year, might be your turn to graduate and we will be there to celebrate your success and to help you create a memorable experience for yourself, your families and friends.

In the next few pages, we will be focusing on **Registration, Coursework and Written Examinations**. Note also that the **Thesis Guide** has been revised and is available in both electronic and print publication in the Office of Graduate Studies and Research. Take a seat and let's get started with this issue of **GRAB**, your copy.

*Sandra Powell-Mangaroo, MSc, BSc, CPS
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REGISTRATION MATTERS!

- ◆ Did you complete registration for all your Semester 1 courses?

Continuing Students who have failed to register by the applicable deadlines shall be deemed to have withdrawn, and shall be required to apply for re-admission.

- ◆ Did you select **only** the courses that you are expected to pursue in Semester 1 and Semester 2?

Students are deemed to have failed any required examination in courses for which they have registered but which examination they have not taken...

- ◆ Are you expected to pursue medical electives or attachments to other institutions this semester/academic year?

All students, including those who proceed on electives and attachments to other institutions, are required to register each semester.

See Regulations 1.30, 1.32, 1.33

- ◆ Have you paid all your outstanding fees owing from the 2016-17 academic year?

If you are a continuing student from last academic year and you do not yet have financial clearance for semester 1, 2017-18 you may not be permitted to submit coursework nor to sit your written examinations. You will need to take steps to satisfy your financial obligations to The UWI

Re-sit Matters!

"No candidate will be permitted to repeat the examination in any one course on more than one occasion..."

See Regulation 2.3

Eligibility for Distinction

"Candidates who repeat the examination in any one course shall not be eligible for the award of diploma or degree with distinction"

See Regulation 2.6

See also Regulations 1.73-1.74

MARKING SCHEME

The minimum pass mark is 50% 'B' grade

See Regulations 1.72

Graduate Students' Special Envoy (GSSE)



Graduate Students' Special Envoy (GSSE) member Rochelle Daley (seated right) provided support to OGSR Team member, Welton Junior, at the One Stop Graduation Centre. Other GSSEs (Desireina Delancy, Kenisha Iton, Davia Peddie) were also there to congratulate the graduates on their achievements and to issue them with invitations for their families and friends to attend the Ceremonies. A hearty thank you to all GSSEs who participated in the graduation activities.

Our GSSEs rock! Join the team today! Visit our website at www.mona.uwi.edu/postgrad for information.



Read more...

www.mona.uwi.edu/postgrad



COURSEWORK

◆ Take note of the deadline for submitting Coursework

Any student who fails to submit, by the posted submission date, a course-work assignment ...shall be deemed to have failed the assignment

◆ Course submission requirements

In addition to requirements stated in your course outline or provided by your course lecturer, for all coursework assignments, and for written examinations of coursework, the candidate's work must bear either the candidate's ID number or his or her name, as prescribed by Faculty Regulations

◆ How will you know the mark for your coursework?

Internal Examiners are permitted to inform students of their grades and marks for individual pieces of coursework as soon as an agreed grade and mark are available

◆ Did you know that students are required to pass all components of a course with a minimum mark of 50%? If you fail a component you may be allowed a second attempt.

Candidates permitted a second attempt at a course, in cases of courses with mixed methods of assessment, will be required to re-write only that component failed. Marks allotted to the component passed at the first attempt will be credited to the candidate at his or her second attempt at the course.

See Regulations 2.58, 2.61, 2.63, 2.3

COURSEWORK GROUP ASSIGNMENTS

◆ In some instances, you may be required to work in groups to complete your coursework assignment. However, note below how the work may be assessed

Where students collaborate in teams, they may be asked to submit team reports as a component of the coursework requirements. Such report may identify which portions of the content was contributed by each student. This will assist the Lecturer in assessing individual contribution to the assignment and to allocate marks accordingly.

See Regulations 2.66

WRITTEN EXAMINATION

- ◆ Examinations being taken by both full-time and part-time students will be scheduled in accordance with the full-time programme
- ◆ Any candidate who has been absent from the University for a prolonged period during the academic year *for any reason other than certified illness*, or whose attendance at prescribed lectures, classes, practical classes, tutorials or clinical instructions has been unsatisfactory, or who has failed to submit essays or other exercises set by his or her teachers, may be debarred from the relevant University examination (s)
- ◆ Any student who, having registered for a course fails to take the examination shall be deemed to have failed the examination...
- ◆ Note carefully that in the case of written examinations, every script shall bear the candidate's ID number but not his or her name.

See Regulations 2.43, 2.45, 2.46, 2.53

- ◆ **Please take your ID card to the Exam Centre at all times.**

Medical Certificate Matters!

- ◆ **If you are unable to sit your examination due to factors of which the Examiners have no knowledge you are required to:**

Report such circumstances to the Campus Registrar **within seven (7) days** of that part of the examination which may have been affected.

- ◆ **In cases of illness, the student must:**

Submit a medical certificate, as proof of illness, signed by the University Medical Officer or by other Medical Practitioners approved for this purpose by the University, **within seven (7) days from the date** of that part of the examination in which the performance of the candidate is affected.

See Regulations 2.47, 2.51

NEW CHANCELLOR OF THE UWI



Mr. Robert Bermudez

The Chancellor is the highest office-holder in The UWI system. According to the University's Statutes and Ordinances, "the Chancellor shall preside at meetings of the Council [the highest governing body of the regional university] and any Convocation and shall have such powers and perform such duties as may be conferred upon the holder of the office of Chancellor by The UWI Charter or any Statute, Ordinance or Regulation."

Mr. Robert Bermudez is the 6th Chancellor of The University of the West Indies. His seven-year term officially began on July 16, 2017.



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We are committed to serving you with HEART (i.e. Honour, Excellence, Accountability, Respect, Teamwork)



PRESENTATION OF
GRADUATES 2017

