



HEADS OF DEPARTMENT GUIDE - POSITIVE COVID19 CASE

REPORT THE CASE TO:

- Campus Registrar (donovan.stanberry@uwimona.edu.jm)
- Advisor/Consultant (Office of the Principal (blossom.anglinbrown@uwimona.edu.jm)
- Chief Emergency Management Officer (clive.davis@uwimona.edu.jm)

HOD TO SUBMIT REPORT FORMS:

TO: **blossom.anglinbrown@uwimona.edu.jm**

COVID19 REPORTING FORM (Appendix A to the GUIDELINES FOR RESPONSE TO A POSITIVE COVID19 CASE ON THE CAMPUS)

COVID 19 CONTACT QUESTIONNAIRE (Appendix B to the GUIDELINES FOR RESPONSE TO A POSITIVE COVID19 CASE ON THE CAMPUS)

Office of the Campus Registrar will log the occurrence and provide support through the HRMD.

The Health Consultant will conduct a risk assessment and provide guidance on the actions to be taken with respect to staff. This includes isolation, quarantine and testing.

The Chief Emergency Management Officer will provide guidance with respect to the use and occupation of the space

HOD TO ENSURE THAT:

- Staff abide by the dictates of the health professionals.
- Routine cleaning is carried out in the facility.
- Staff is kept updated
- Staff, Students and Visitors continue to abide by all COVID19 protocols.

NOTE

The concepts of "deep-cleaning" and/or closure of the facility are no longer actions recommended by local, regional and international health professionals.