



THE UNIVERSITY OF THE WEST INDIES, MONA
OFFICE OF THE CAMPUS REGISTRAR
HUMAN RESOURCE MANAGEMENT DIVISION

DID YOU KNOW ?

Interesting facts about the engagement of Student Assistants.

Did you know.....

1. Effective November 1, 2011, the Student Assistants Rates are as follows:

Group	Hourly Rate
Administrative	\$ 397
Finance	\$ 339
Technical	\$ 339
Computing	\$ 291
Secretarial	\$ 291
Clerical	\$ 252
Skilled	\$ 222
Semi-Skilled	\$ 198
Unskilled	\$ 178

2. Student assistants are required to sign a confidentiality agreement when they commence assignment?
3. Student assistants must be enrolled in a full-time undergraduate or postgraduate programme?
4. Student assistants may be engaged for no more than 12 hours per week without losing their full-time status?
5. All requests for student employment must be sent to the HRMD?
6. With effect from February 29, 2012, there will be no payment of student assistants through Banner?

LOOK OUT FOR NEXT MONTH'S EDITION OF "DID YOU KNOW"