Dear Reader:

This handbook primarily provides general information relating to the graduate programmes offered by the Department of Government and its affiliated institutions, namely: the Master of Science degree in Government (MSc.), Master of Science degree in International Public and Development Management (IPDM), Master of Science degree in Political and International Cooperation (Jointly offered, Special Option), Master of Philosophy degree in Government (MPhil) and the Doctor of Philosophy degree in Government (PhD).

This handbook is NOT a replacement for other Faculty or UWI published guidelines/regulations and we suggest that the information herein be used in conjunction with these and other University Regulations on Graduate Studies provided by the Office of Graduate Studies and Research (OGS&R):

Regulations for Graduate Diplomas and Degrees

Manual of Procedures for Graduate Diplomas and Degrees

Graduate Studies Guide for Students and Supervisors

The Code of Principles and Responsibilities for Students

Examinations

Please read this handbook carefully and all other information provided for you by the Office of Graduate Studies and Research. You can also access these booklets and more from myspot.mona.uwi.edu/postgrad/ AND the “Graduate Studies and Research Information Portal”, (GRIP) www.uwi.edu/grip/default.aspx.

Disclaimer: Although the information we have provided herein is accurate at the time of publishing, it is expected that amendments may be made which may not necessarily fall within the Department's jurisdiction. The Department of Government reserves the right to make changes only to information directly related to the Department, such as its course offerings and schedules.
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The University’s Mission Statement

UWI’s mission is to unlock West Indian potential for economic and cultural growth by high quality teaching and research aimed at meeting critical regional needs, by providing West Indian society with an active intellectual centre and by linking the West Indian community with distinguished centres of research and teaching in the Caribbean and overseas.

UWI recognizes that, as a regional university supported by the West Indian people, and as the sole local organ equipped to meet local requirements and to relate its own developmental programmes to them, it should give priority to regional needs.

The Department’s Mission Statement

The Department of Government fully participates in the University’s mission of unlocking the West Indian potential for economic and cultural growth by high quality teaching and research.

The Department seeks to achieve this objective by providing quality undergraduate and postgraduate education in Political Science, Comparative Politics, Public Sector Management and International Relations. In its research, teaching, and public service contributions, the Department places emphasis on political and governance issues of special concern to Caribbean societies even as we encourage examination of global questions.
The Department of Government welcomes both new and returning students to the University of the West Indies, and to a vibrant place for opportunities. The Department has a rich history of research, teaching, leadership, scholarship, public service, mentorship and student achievement. It represents a broad and changing spectrum of innovative interests, backgrounds, and approaches that will appease your interests while offering the possibility of several career options.

One of our main aims is to develop a cadre of individuals who will be able to tackle the many existing as well as emerging government, business and societal related challenges and, proffer the relevant innovative solutions. Our undergraduate, masters and research students come from all parts of Jamaica, other Caribbean countries and around the world as do our academic faculty. Thus, the Department has a strong multidimensional character. Our alumni can be found in some of the leading areas of diplomacy and international trade; political science and management; journalism and communication; government, non-governmental and business organizations; donor agencies, international foundations and global philanthropic institutions in the region and across the world.

The department is committed to your growth, development and success; to this end we will provide you with all the support necessary for learning and achieving your career goals. We therefore encourage you to take responsibility in the process; become inspired, get involved, seek consultation, work with determination and make use of the services offered by us as you continue your educational journey to becoming the distinctive University of the West Indies Graduate.

Have fun, enjoy your journey!

Dr. Lloyd Waller
August 2016
Message from the Graduate Coordinator

I wish to welcome new and returning students to the graduate programmes in the Department of Government. The Department offers affordable, high quality programmes that respond to the dynamic global environment, while remaining highly relevant to our own local context. For those just starting and those continuing, the graduate programme represents a significant investment in resources (time, money, effort), which potentially can yield considerable returns as you move along your career trajectories. You have already made substantial effort to get to this stage, and I am confident that you will continue to work hard to be successful in the programme and so realise the benefits of your investment.

The graduate programmes centred on Political Science, Public Policy and Management and International Relations will enrich your knowledge of the systems and processes of government, its institutions, actors, policies and programmes among others. You will hone skills in research, critical thinking, oral and written communication, team work and interpersonal relations among others, which are vital to advancing in today's complex and ever changing work environment.

Some of you have come to the graduate programme directly from the undergraduate programme, in which you focused primarily on material delivered in the lectures. For others, the graduate programme will add another dimension to your lives with the task of balancing work, family, and community obligations becoming even more complicated. As graduate students, you will now face the daunting task of completing many long, complex readings and assignments, which you now have the primary responsibility of gathering and synthesizing. These cannot and should not be avoided. It is part of the process and must be done, so manage your time wisely.

Do not shy away from the challenges that come your way but embrace them and understand that they are a part of the learning process. I encourage you to read widely and deeply; meet with lecturers; and discuss issues with your fellow classmates so that you can build on the knowledge of your undergraduate studies; engage critically with the material; and develop creative solutions to the problems that confront us. The semesters will go by quickly and very soon you will begin to reap the benefits of your hard work. I wish you all the best.

Sonia Gatchair, PhD
About Us
Overview of the Department

Historical Background

The Department of Government was created in the University of the West Indies fifty years ago with a full-time staff of four. The Department began by offering two programmes: a group of courses constituting Government as a subject specialization in the B.Sc., Economics degree and a one year Diploma in Public Administration designed for administrative official personnel within the public sector. In addition, optional courses in Politics and Public Administration were added to the B.A. Programme.

The 1990s witnessed a considerable expansion of student numbers, particularly in the International Relations programme with a surge of interest in globalization and its implications for Caribbean societies. Ultimately, expansion in student numbers would also imply an increase in staff and the mid-1990s marked the arrival of numerous new colleagues.

Developments

In 2014/2015 academic year, the Department commenced offerings of new graduate and undergraduate programmes in the areas of public policy and public management. The new programmes replace programmes offered previously under the public sector management specialization.

The M.Sc. Government programme was reconfigured in the late 1990s focusing on three areas of specialization - Political Theory and Comparative Politics, International Relations and Public Sector Management.

The M.Sc - International Public and Development Management programme replaces the MSc Government – Public Sector Management Concentration. The change represents the culmination of efforts to continually renew course content and teaching methods in response to trends in higher education and the global management revolution in public services/policy management.

Faculty/Academic Achievement

As described in our Mission Statement, we take great pride in the quality of teaching we deliver. And for the past five (5) consecutive years (2009 – 2013) the Department has earned the Faculty of Social Sciences Award for Most Outstanding Graduate Teaching. No teaching assessments were done academic years 2014/15 – 2015/16, hence the Award was suspended.

How to Contact Us:

Direct Lines: (876)977-5935, 970-6361/935-8237/935-8256/935-8647
UWI Telephone Exchange: 927-1660 - 9, exts.2554/2237/3361/2647/2256
Email address: govt@uwimona.edu.jm
Website: www.mona.uwimona.edu/government
Main Office Location: Room 29B, Faculty of Social Sciences (2nd Floor, 3-storey Bldg.)

Opening Hours

Opening Hours - During the Semesters:
Monday – Friday, 9:00 a.m. to 4:30 p.m.
# Departmental Staff 2016/2017

<table>
<thead>
<tr>
<th>FACULTY</th>
<th>NAMES</th>
<th>UWI Email</th>
<th>Office</th>
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<td></td>
<td>Campbell, Yonique</td>
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<td>Charles, Christopher</td>
<td><a href="mailto:craig.clarke04@uwimona.edu.jm">craig.clarke04@uwimona.edu.jm</a></td>
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<td></td>
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<td>Johnson, Kavita</td>
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<td>Jones, Hazelle</td>
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<td>McCalpin, Jermaine</td>
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Teaching & Research Interests

Charles, Christopher
Interests:
• Skin bleaching/body modification
• Garrison communities
• Gang violence
• Terrorism and political violence
• Electioneering
• Leadership
• Sexual identity
• Popular music
Areas of Practice:
• Sleep Disorders
• Sports Psychology

Daley, Gavin
Interests:
• Research Methods (Quantitative and Qualitative)
• Public Sector Management
• Political Science
• Project Management and Public Policy

Gatchair, Sonia
Interests:
• Policy Analysis
• Science, Technology and Innovation Policy
• Economic Development Policy
• Public Management
• Project Management

Haughton, Suzette
Interests:
• Drug problem
• Security threats
• Border security
• Border disputes
• State sovereignty
• Globalization
• Security and International Relations theories

Hawthorne, Omar
Interests:
• Corruption
• Civil Society
• US Foreign Policy; Foreign Aid & Development
• Economic and Social Development
• Euro-transatlantic Relations

Henry-Wilson, Maxine
Interests:
• Public Sector Management
• Public Policy
• Political Analysis
• Electoral matters
• Community Organization
• Organizational Development
• Education Policy
• Educational Administration
• Youth and Cultural Policies

Hutton, Clinton
Interests:
• Political Philosophy
• Caribbean Culture; Popular Culture (especially popular music); Visual Caribbean Artistic Traditions; Creative Industries
• Culture of Enslaved Africans
• Caribbean Spiritualities (including Rastafari/Revival, Lukumi, Spiritual Baptist
• Grass Root Political Movements
• Haitian Revolution; Morant Bay Rebellion

Johnson-Myers, Tracy-Ann
Interests:
• Electoral laws/Electoral reform
• Electoral systems
• Political institutions
• Political representation (Descriptive vs substantive representation)
Gender and ethnic minority representation

Jones, Hazelle
Interests:
• International Law

Lowe, Michele
Interests:
• International trade Policy (Trade facilitation, Trade & environment and International trade negotiations)

McCalpin, Jermaine
Interests:
• Transitional Justice and Truth Commissions
• Democracy and Governance
• Political Development
• Political Leadership
• African/Caribbean Political Thought
• Media and Politics

Rochester-King, Natallie
Interests:
• International Trade Policy/International Political Economy

Satchell, Nicola
Interests:
• Community development
• Crime
• Crime control
• Social psychology

Schoburgh, Eris
Interests:
• Public policy analysis and management with particular focus on comparative local government reform policy; comparative local governance and public policy analysis.
• Comparative local governance with special focus on - intergovernmental relations; institutional and organizational capacity; and organisational change and development;
Public Policy Development and Change with special focus on - implementation analysis of public sector reform policy;
Social relations and the political economy (which includes inquiry into rights-based policy and citizenship); theorizing informal citizenship;
Democratic decentralization engaging - personality and local political and administrative change; and municipalism and,
Local economic development and local government exploring actors, roles and relationships.
Special Expertise:
• Management Development (Public Sector)
• Organisational Development (Public Sector)
• Curriculum Development
• Teaching/Training Methodologies
• Policy Research and Development
• Leadership and Communication

Smith, Aieka
Interests
• Diaspora & Migration
• Transnational Politics

Thompson, Othdane
Interests
• Research Methods
• Political campaigning strategy
• ICT for political development
• Political Marketing

Waller, LLoyd
Interests
• Advanced Research Methods (Qualitative, Quantitative and Mixed Methods)
• Monitoring and Evaluation (Policies, Projects, and Programmes)
• Information and Communications Technologies for Good Governance (Electronic Governance)
• Development Studies
• Youth Mainstreaming and Development

Wilson, Stacey-Ann
Interests
• Globalisation and Development (ICT4D, Community Economic Development and Informal Economics)
• International Political Economy (with a focus on culture and identity)
• Indigenous Issues (The Americas and Oceania)
• Science, Technology and Innovation for Development
UWI Academic Diary 2016/2017

PROPOSED DATES

Graduation Dates
Open Campus October 08, 2016
Cave Hill October 15, 2016
St. Augustine October 20 – 22, 2016
Mona October 28 – 29, 2016

Semester I Dates 2016/2017

Semester I Begins August 28, 2016
Teaching Begins September 05, 2016
Teaching Ends December 02, 2016
Examinations Begin December 05, 2016
Examinations End December 21, 2016
Semester I Ends December 21, 2016

Semester II Dates 2016/2017

Semester II Begins January 15, 2017
Teaching Begins January 16, 2017
Teaching Ends April 13, 2017
Semester Break April 18 – 23, 2017
Examinations Begin April 28, 2017
Examinations End May 19, 2017
Semester II Ends May 19, 2017
DEGREES OFFERED

The Department offers the following degree programmes which comprise taught courses and research as well as degrees which primarily focus on research/thesis only:

**Taught Masters Degrees**

MSc in Government with concentrations in:
- Comparative Politics/Political Theory
- International Relations

MSc in International Public & Development Management (IPDM)

MSc in Politics and International Cooperation (MPIC) – Special Option

**Research Degrees**

MPhil in Government  
*(Primarily Research/Thesis)*

PhD in Government  
*(Primarily Research/Thesis)*

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The Master of Science Degree in Government (MSc)  
- with concentrations in Comparative Politics/Political Theory and in International Relations

**Introduction**

The Master of Science (MSc) Government programme seeks to provide conceptual, theoretical, and practical knowledge in political and governance issues of special concern to the Caribbean while encouraging the examination of global questions within the specializations of Comparative Politics/Political Theory and International Relations.

The Comparative Politics and Political Theory (CP/PT) specialization aims to provide graduate students with advanced proficiency in the comparative assessment of political systems across the world. In addition, it seeks to develop the theoretical and analytical skill set required to explain and understand, but more importantly, to impact our country, region and world. The specialization provides an opportunity for graduate students to engage contemporary political theory, democracy and democratization, gender, political institutions and political development and transitional justice.

The International Relations (IR) specialisation combines rigorous seminars and academic course works with real world events. It prepares students with knowledge and skills required as global citizens operating in an international market place. Further, it integrates regional knowledge and expertise in international affairs with cutting edge applied social science research. This programme offers candidates the required level of preparation to enter a PhD programme or to advance professionally in this field.

Our dedication to excellence and our encouragement of diverse approaches are evident in both our faculty and our curriculum.

**General Entry Requirements**

The requirements for admission to the MSc Government is an upper second class degree or better- GPA of 3.0 or above in a relevant discipline with sound undergraduate coverage in the particular sub-field of concentration. In exceptional cases where students are admitted without appropriate fundamentals, candidates would audit undergraduate courses as departmental requirements.
For applicants without an undergraduate Major in Political Science or International Relations, courses are needed in International Relations, Public Policy and Management, Political Science, other Social Sciences and History, Philosophy and Law. Students must have a minimum of five courses from these disciplines averaging a GPA of 3.0. Course equivalents from other universities are accepted; auditing of courses might be recommended; work experience and/or strong recommendations and interviews can be considered for marginal or special cases. Good communication/writing/referencing and research skills are considered.

Applicants apply online via the Office of Graduate Studies & Research website at (myspot.mona.uwi.edu/postgrad/).

### Overall Programme Objectives

The MSc Government (IR & CP/PT) programme aims to achieve the following objectives:

1. The acquisition of advanced theoretical training in the selected discipline
2. Critical thinking especially in the way of understanding and appropriating theory
3. The development of competence in research design and methodology
4. The development of proficiency to conduct primary research
5. To strengthen oral and written communication skills
6. To prepare graduate students for doctoral research
7. To facilitate the development of students who will utilize their acquired knowledge to impact and transform whatever environment they are situated in.
8. Develop a body of research, teaching and policy oriented materials which can assist in deepening and expanding theoretical and empirical knowledge in the study and practice of government in general and the Caribbean Community in particular.
9. Contribute to the development of a pool of technical specialists with the competence, discipline and commitment to analyse complex problems relating to issues of power and governance.

### Programme Structure

All students are expected to pursue a structured sequence of courses and a research project/paper in one of the following sub-fields of concentration, otherwise referred to as a “Specialization” or “Sub-discipline”:

- Comparative Politics and Political Theory
- International Relations

Students must successfully complete a total of 36 credits comprising core courses and electives - (30 credits) and a research project/paper (6 credits) to be awarded the degree.

### Programme Duration

The prescribed period in which students are expected to complete the MSc Government programme is:

- **Full-time** - 3 semesters (equivalent to 15 months or one academic year plus one semester)
- **Part-time** - 5 semesters (equivalent to approximately 24 months or two academic years, plus one semester)

### Method of Assessment

Assessment is through a combination of course work, usually involving written examinations and a strong research component. The minimum pass grade is a B (50%) for each subject achieved in both course work and examination components, i.e. student must pass 50% of each component.

### Marking/Grading Scheme

All graduate courses including MSc research papers are examined using the following marking scheme:

- **Passing Grades**
  - A 70 – 100%
  - B+ 60 - 69%
  - B 50 - 59%

- **Failing Grade**
  - F 0 – 49%

**Award of Distinction**

A candidate is eligible for the award of the MSc degree with distinction, once an average of 70% or better (Grade ‘A’) is achieved in the written/taught courses and 70% or better in the research paper/project.

Candidates who repeat any course or part of any course shall not be eligible for the award of degree with distinction.

### Taught Course Component

All MSc students must accumulate thirty-six (36) credits from taught courses usually obtained by doing ten (10) 3-credit courses, comprising core courses and electives. Electives are appropriate 3-credit courses offered by the Department or from another Faculty/Department/Unit. Students are advised to consult the Department prior to registering for their Electives.

N.B. The academic year commences in August of one year to May/June of the following year with Semester II commencing in January. There is no Summer semester for this and other graduate degrees in the Department.
Course Load

**Full-time students** will be required to register for **five, 3-credit courses in each semester** (Semesters I & II). The third semester (in the following academic year) will be devoted to the Research Paper which is worth 6 credits.

**Part-time students** will register for **three, 3-credit courses per semester** and complete the Research Paper in the final semester of their programme. University Regulations do not permit students who work full-time to also study full-time.

Research Paper/Project Component

After successfully completing the taught courses, students are expected to produce a six (6) credit research paper in the following semester in order to complete their programme of study.

| List of Courses – MSc Government (Comparative Politics/Political Theory) |
|---|---|---|
| Core Courses (15 credits/5 courses) | Electives (15 credits/5 courses) | Research Paper (6 credits) |
| Students are encouraged to complete these core courses within the first year of their programme | Students must select 5 electives for this specialization) | After completing all taught courses, students must register for one (1) of the following based on their research topic: |
| Electives are appropriate 3-credit courses offered by the Department or from another Faculty/Department/Unit within the University and must be at the graduate level | Electives offered by the Department within this area of Specialization |  |
| GOVT6090: Political Theory I – Methodology and Critical Concepts | GOVT6081: Democracy I | GOVT6085: Supervised Research Project – Democracy (III) on one of the Main issues in Caribbean Political Constitutional Reform |
| GOVT6076: Quantitative Research Methods | GOVT6082: Democracy II | GOVT6092: Supervised Research Project – Political Theory III |
| GOVT6077: Qualitative Research Methods | GOVT6091: Political theory II – Radical and Critical Theories in Modern Political Thought |  |
| LANG6099: Advanced Academic English Language Skills for the Social Sciences | GOVT6093: Politics in the Middle East | GOVT6095: Methods and Models of Transitional Justice |
|  |  | GOVT6116: Principles and Practices of E-Governance |
|  |  | GOVT6177: Analysis of Political Opinion and Media |
### List of Courses – MSc Government (International Relations)

<table>
<thead>
<tr>
<th>Core Courses (15 credits/5 courses)</th>
<th>Electives (15 credits/5 courses)</th>
<th>Research Paper (6 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Students are encouraged to complete these core courses within the first year of their programme</td>
<td>Students must select 5 electives for this specialization</td>
<td>After completing all taught courses, students must register for one (1) of the following based on their research topic:</td>
</tr>
<tr>
<td>Electives are appropriate 3-credit courses offered by the Department or from another Faculty/Department/Unit within the University and must be at the graduate level</td>
<td>Electives offered by the Department within this area of Specialization</td>
<td>GOVT6068: Supervised Research Paper (in International Law, OR International Organization OR International Politics)</td>
</tr>
</tbody>
</table>

**GOVT6064:** Theories and Issues in Contemporary International Relations

**GOVT6065:** Selected Issues in International Law

**GOVT6066:** The Law and Politics of the Sea

**GOVT6067:** Government & Politics in Selected Regions (Latin America)

**GOVT6068:** Theories and Concepts in Global Security

**GOVT6069:** The World Trading System

**GOVT6070:** Regionalism in a Globalized Age

**GOVT6071:** International Political Economy

**GOVT6072:** International Economic Law

**GOVT6073:** Global Political Economy and Climate Change

**GOVT6074:** United States Foreign Policy

**GOVT6075:** Principles and Practices of E-Governance

**GOVT6076:** Analysis of Political Opinion and Media

**GOVT6077:** Theories and Concepts in Global Security

**LANG6099:** Advanced Academic English Language Skills for the Social Sciences

**GOVT6116:** Regionalism in a Globalized Age

**GOVT6177:** Analysis of Political Opinion and Media

**GOVT6180:** Theories and Concepts in Global Security
MSc Government
Programme Changes effective academic year 2014/2015

In September 2014, the following changes took effect for the MSc Government programme in the concentrations - Comparative Politics/Political Theory and International Relations:

Students who entered the programme as of academic year 2014/2015 are required to complete 36 credits instead of 30 credits for the award of the MSc Government degree;

As part of the 36 credits, students are required to complete a compulsory, 3-credit English Language course – LANG 6099 - Advanced Academic English Language Skills for the Social Sciences;

Returning students enrolled in the programme prior to 2014/2015 * are to complete 30 credits and not 36 credits.

Students who are re-admitted** to the programme after being absent for more than 2 consecutive years, will be required to complete 36 credits.

* Returning Students are those who are continuing in the next consecutive academic year and can include up to two (2) year’s approved leave of absence) – Section 1.36c Regulations for Graduate Diplomas and Degrees (2014).

** Re-admitted students are those who are absent from the programme 2 consecutive years or more without approval of the Board for Graduate Studies & Research.

Special Note to RETURNING STUDENTS, MSc Government (Public Sector Management)

Students who originally registered for the MSc Government (Public Sector Management, PSM) will be required to pursue prescribed courses listed under the International Public and Development Management (IPDM) programme, which are necessary to complete the 30-credit requirement of the MSc Government (PSM) programme of study.

Please see List of Courses (under the MSc International Public and Development Management Programme) for Course Codes/Titles for the MSc Government (PSM) programme, and the equivalent IPDM Course Codes/Titles under the MSc IPDM programme.

Students who failed either the coursework or exam component of a course in the MSc Government (PSM) programme, will be required to attend classes in the equivalent IPDM course, BUT will sit only the coursework or exam component that they failed:

N.B: MSc Government students will be awarded the MSc Government degree at the end of their programme.
The Master of Science Degree in International Public and Development Management (IPDM)

Introduction
The MSc International Public and Development Management responds to the "global management revolution" in which public services and policy management are designated development management and seeks to equip students with adequate conceptual and practical tools for managing development efforts. The primary aim of the programme is to equip public managers with competencies, values and ethics for effective problem-solving and management of policy reform and public services renewal initiatives. The programme focuses on building greater policy capacity given the changing role of public managers from ‘implementors’ to ‘conceptualisers’ of policy problems and solutions and increasing their capability to manage development efforts.

Entry Requirements
Students with a First Class Degree in any discipline or a Second Class Upper Division in Public Policy and Management (formerly called Public Sector Management) will gain direct entry to the programme. Students with a Second Class Upper Division in International Relations/Political Science with Foundation Public Policy and Management (formerly called Public Sector Management) courses will also gain direct entry. Students with Second Class Upper Division in other disciplines must read courses in social sciences. Consideration is given to students with Second Class Lower Division Degree in Public Policy and Management (formerly called Public Sector Management) who have experience in the public sector.

Recommended Courses in Social Sciences

Students from other disciplines would need to read at least four (4) of the following courses depending on the class of undergraduate degree:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Recommended Courses in Social Sciences</th>
</tr>
</thead>
<tbody>
<tr>
<td>GOVT1006</td>
<td>Introduction to Public Sector Management</td>
<td>NOW GOVT1012 Introduction to Public Policy and Management</td>
</tr>
<tr>
<td>GOVT2032</td>
<td>Administrative Analysis</td>
<td>NOW GOVT2037 Public Management Analysis</td>
</tr>
<tr>
<td>GOVT2033</td>
<td>Contested Issues in Public Sector Management</td>
<td>NOW GOVT2038 Public and Policy Management Discourses</td>
</tr>
<tr>
<td>GOVT2035</td>
<td>Public Financial Administration</td>
<td>NOW GOVT2036 Public Financial Management</td>
</tr>
<tr>
<td>GOVT3118</td>
<td>Policy Analysis and Evaluation</td>
<td></td>
</tr>
<tr>
<td>GOVT3033</td>
<td>Concepts and Theories of Public Policy</td>
<td></td>
</tr>
<tr>
<td>GOVT3034</td>
<td>Comparative Development Management</td>
<td>NOW GOVT3036 International Development Policy and Management</td>
</tr>
<tr>
<td>GOVT2050</td>
<td>Constitutional and Administrative Law for Public Sector Managers</td>
<td></td>
</tr>
</tbody>
</table>

Other considerations for entry to the MSc IPDM Programme
- Job Experience and Age

A pass degree may be considered if the applicant has between 5-10 years in a middle-senior management position in the public sector or if the applicant is in mid-career and is desirous of shifting career focus or improving the possibility of promotion.
Programme Objectives

The objectives of the MSc-International Public Management and Development Management are to:
1. Expand students’ theoretical and empirical knowledge about public and development management
2. Equip students with skills of appreciative enquiry, research design and report writing, argumentation and presentation, for efficient and effective functioning in their roles
3. Hone students’ creative, critical thinking and communication skills in preparation for managerial and leadership roles in the public service and non-profit sectors
4. Develop expertise in a wide range of analytic methods and writing formats for application in the world of work
5. Hone problem-solving capabilities for confident and inspirational leadership
6. Transform attitude, outlook and perception as a basis for cultivating ethical and responsible managers and leaders.

Programme Structure - MSc IPDM

The programme structure for the MSc in International Public and Development Management degree programme appears in the table below. This degree comprises a total of 36 credits, inclusive of a research paper/project.

Taught Course and Research Paper/Project Components

After successfully completing ten (10) taught courses comprising core courses and electives, students are expected to produce a six (6) credit research paper/project in order to complete their programme of study. Electives are appropriate 3-credit courses offered by the Department or from another Faculty/Department/Unit. Students are advised to consult the Department prior to registering for their Electives.

For information on Method of Assessment (Marking/Grading Scheme, Award of Distinction), Course Load and Programme Duration for the MSc International Public and Development programme, please refer to details outlined under the MSc Government programme.
<table>
<thead>
<tr>
<th>MSc Government (Public Sector Management - PSM)</th>
<th>MSc International Public and Development Management (IPDM)</th>
<th>Semester Offered</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CORE COURSES (18 credits/6 courses)</strong></td>
<td><strong>CORE COURSES (18 credits/6 courses)</strong></td>
<td></td>
</tr>
<tr>
<td>GOVT6000/6025 Leading Issues in Public Management</td>
<td>GOVT6040 International Public and Development Management</td>
<td>Sem. I</td>
</tr>
<tr>
<td>GOVT6010 Leading Issues in Development Management</td>
<td>GOVT6042 Policy Writing for Public Managers</td>
<td>Sem. I</td>
</tr>
<tr>
<td>GOVT6020 Emergence of State-owned Enterprises</td>
<td>GOVT6043 Organizational Design and Change for Public Managers</td>
<td>Sem. II</td>
</tr>
<tr>
<td>GOVT6030 Regulation and Regulatory Reform</td>
<td>GOVT6041 International Perspectives on Regulation and Regulatory Reform</td>
<td>Sem. II</td>
</tr>
<tr>
<td>GOVT6076 Quantitative Research Methods</td>
<td>GOVT6076 Quantitative Research Methods</td>
<td>Sem. I</td>
</tr>
<tr>
<td>GOVT6077 Qualitative Research Methods</td>
<td>GOVT6077 Qualitative Research Methods</td>
<td>Sem. II</td>
</tr>
</tbody>
</table>

**ELECTIVES (6 credits/2 courses)**
(Students must select 2 electives for this specialization)

**ELECTIVES (12 credits/4 courses)**
(Students must select 4 electives for this specialization)

Electives are appropriate 3-credit courses offered by the Department or from another Faculty/Department/Unit within the University and must be at the graduate level. (See “Course Offerings” for electives from other sub-disciplines in Government)

**RESEARCH PAPER/PROJECT (6 credits)**

It is expected that, after completion of their coursework, students will embark upon one of the following Research Paper/Project (six credits), usually in the following semester:

| GOVT6060 Supervised Research Project in Public Enterprise Management | GOVT6058 Supervised Research Project in Public Policy Studies | Sem. I & II |
| GOVT6061 Supervised Research Project in Public & Development Management | GOVT6059 Supervised Research Project in International Public and Development Management | Sem. I & II |

**TOTAL 30 CREDITS**

**TOTAL 36 CREDITS**
The Research Paper Component
MSc Government (International Relations & Comparative Politics/Political Theory and MSc International Public and Development Management (IPDM)

Introduction
The research paper/project is an integral part of the MSc Government and MSc International Public and Development course of study. Its main objective should be to apply what has been learned in the core courses to a critical analysis of a particular policy/institutional and/or local/international issue within the discipline.

Commencement of the research paper/project involves the candidate preparing a research proposal for submission to the Department’s Main Office, soon after completion of the taught courses. Examination of the final paper is undertaken subsequent to the candidate submitting three (3) hard copies of the paper (in addition to an electronic copy on CD) agreed on by the supervisor. The due date(s) for submission is determined by the Office of Graduate Studies & Research, with major deadlines being either in May or July in the year of graduation.

Further details on the submission of the final research paper are provided later in the handbook.

The Research Proposal
After completion of the taught courses, preparation of the research proposal is the first step towards your research paper/project.

The Department provides a guideline for the preparation of the Research Proposal, which can be accessed from our website, www.uwimona/government or see Appendix 1 of this Handbook.

The proposal should be submitted to the Main office of the Department on August 15 (for Semester I) and on January 15 (for Semester II). Thereafter, each candidate is assigned a research supervisor.

Students must be registered (academically and financially) for the Research Paper prior to being assigned a supervisor. Together, the supervisor and candidate will agree on an outline and research strategy.

MSc Research Paper/Project Course Codes

Dependent on the research topic/title, students are required to register for one of the following research papers within their sub-discipline:

<table>
<thead>
<tr>
<th>MSc Government Comparative Politics/Political Theory Specialization:</th>
<th>MSc Government International Relations Specialization</th>
<th>MSc International Public and Development Management (IPDM)</th>
</tr>
</thead>
<tbody>
<tr>
<td>GOVT6092: Supervised Research Project - Political Theory III</td>
<td>GOVT 6068: Supervised Research Paper in International Politics</td>
<td></td>
</tr>
</tbody>
</table>
Guide for Submission of the Final MSc Research Paper for Examination

The UWI Thesis Guide is the primary source for information on the preparation of the research paper/thesis. The Thesis Guide is obtained from the Office of Graduate Studies & Research or from their website (myspot.mona.uwi.edu/postgrad).

N.B. The following guidelines must be used alongside: The Graduate Studies and Research 7-Step Guide at myspot.mona.uwi.edu/postgrad/sites/default/files/postgrad/uploads/Seven_steps_toSubmit_thesis.pdf

Kindly note that, the submission of your final research paper should be made to the Department of Government’s Main Office, Room 29. Faculty of Social Sciences

THESIS GUIDE – Preparation of Theses, Research Papers/Projects

If you are ready to submit your research paper (in consultation with your supervisor) by the deadline stipulated by the Graduate Studies and Research Office for the relevant semester, then you would have by now, accessed the THESIS GUIDE which is available at that office or on their website (myspot.mona.uwi.edu/postgrad).

The Thesis Guide “helps candidates observe the Regulations; it is not a substitute for them”. “It is the responsibility of the candidate to know the General & Faculty Regulations governing Higher Degrees”.

The guidelines contained herein therefore serve as a reminder, and to an extent, provide an update as to what is currently required, specifically, the relevant as it relates to the required forms when submitting a Higher Degree Research Paper/Thesis. All forms and related fees (e.g. examination fees), are accessed from the postgraduate website (myspot.mona.uwi.edu/postgrad) EXCEPT the Verification Form Letter, which can be sourced from the Department of Government Office or at www.mona.uwimona.edu/government

RESEARCH TOPIC

Your Research Topic must be approved by the Office of Graduate Studies & Research (OGS&R). Once you and your supervisor have agreed on your final topic, you should inform the Department in writing. It is expected that all forms/documents as well as the final research paper should reflect the same topic.

Change in research topic? If there is a topic change, you should:
• Download and complete the top section only of the “Recommendations for Titles and Examiners of Research Paper”, form myspot.mona.uwi.edu/postgrad, ensuring that you indicate that it is an “ADJUSTMENT TO TOPIC ONLY”
• Have your supervisor sign the form
• Submit the form to the Department’s Main Office for processing.

CHECKLIST FOR RESEARCH PAPER SUBMISSION

Ready to submit? Please go through the following check list:
1 Deadline date (s) for research paper submission noted?
   Please refer to the “Calendar of Events” (myspot.mona.uwi.edu/postgrad) for the deadline dates to submit the research paper for each semester. Unless a candidate has been granted an extension of time by the Campus Committee for Graduate Studies & Research to submit the research paper, the official deadline (s), usually in December (Semester I) and in May (Semester II), should be adhered to. Submission after the deadline (s) may require re-registration which includes the payment of tuition fees.

2 Are you registered?
   Ensure that you are registered for the correct research paper within your area of specialization (see Research Paper/Project Course Codes). You may consult your supervisor to confirm if your research topic/title falls within the correct research area.

3 Do you have financial clearance?
   You are required to be registered (academically and financially). That means, you should ensure that you are registered for the correct research paper and tuition fees and all other outstanding fees should be paid up at the time you are submitting your paper.

4 Need to apply for an Extension of Time Limit to submit?
   Please refer to Regulations 1.49-1.53, (Regulations for Graduate Diplomas and Degrees, 2014).
   – You must be registered in order to apply for an Extension of Time Limit.
   – You should first consult your supervisor to ascertain the rescheduled date of completion of your paper.
   – You may then proceed to:
     • Download and complete the “Extension of Time Limit for Submission” form (myspot.mona.uwi.edu/postgrad).
• Have your supervisor sign the form, and
• Submit the form to the Department of Government’s Main Office, for further processing.

5 Paid Examination Fees?
All candidates submitting the final research paper for examination are required to pay the relevant Examination Fees at the UWI cashier, online or at any other location authorized to accept payments on behalf of the UWI.

The cost of Examination Fees is available on the Office of Graduate Studies & Research website http://myspot.mona.uwi.edu/postgrad or you may visit their Offices.

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The cost of Examination Fees is available on the Office of Graduate Studies & Research website http://myspot.mona.uwi.edu/postgrad or you may visit their Offices.

6 Where should the research paper be submitted?
Your final MSc Research Paper must be submitted to the Department of Government Office for Examination and must be accompanied by the following forms (EXCEPT for Item 1, Application for….. below). These should be properly completed and signed by the relevant persons/authorities:

ii Certificate of Completion of Thesis/Research Paper/Project:
Must be submitted along with your final research paper to the Department Office. It is recommended that your supervisor signs this form 2-4 weeks in advance of your submission, on condition that he/she is satisfied with the final draft of your research paper.

iii Verification Form for CD Version of Research Paper:
This can be accessed from the Department of Government Office or website http://www.uwimona/government. It should be completed and signed by your supervisor. This form must be submitted along with your final research paper to the Department Office.

YOU SHOULD FURTHER OBSERVE THE FOLLOWING:

AGAIN, PLEASE FOLLOW THE THESIS GUIDE when preparing your final paper.

8 Research paper word limit observed?
Please see p. 14, Thesis Guide, which stipulates that MSc research papers should not exceed 20,000, excluding appendices and footnotes. If exceeding the word limit, the candidate OR the supervisor, on behalf of the candidate, must apply for permission from the Board for Graduate Studies & Research (p.13, Thesis Guide).

9 Plagiarism Regulations observed?
Please refer to “How to Avoid Plagiarism” (myspot.mona.uwi.edu/postgrad/) and the UWI Plagiarism Policy.

10 CD labeled correctly?
– Your name (as it will appear on the degree certificate)
– Approved research topic
– Programme/Specialization
– Submission date

FINALLY:
11 Copies of Research papers ready to submit with relevant forms?
– THREE (3) bounded hard copies
– ONE labeled CD copy
– Certificate of Completion Form (signed by your supervisor)
– Verification form for CD Version of research paper (signed by your supervisor)

If you have answered “yes” to this checklist, you are now ready to submit your paper. CONGRATULATIONS!

REMEMBER: Regulations for Graduate Diplomas and Degrees, SECTION 1, 34:
“Candidates who have submitted their theses, research papers or project reports before the end of a Semester, but the examination of which has not been completed at the start of the following Semester, must re-register in the new Semester, but need only pay the applicable examination fee. Any costs incurred by candidates in being present for oral examinations, should the Regulations or the examiners require that they be so examined, shall be borne by the candidates.”
The Master of Science Degree in Politics and International Cooperation (MPIC) – SPECIAL OPTION

Introduction
The M.Sc. Politics and International Cooperation is a Programme that was launched in 2007. Organically, it is a new concept for the UWI, as it is a five year programme that comprises both the B.Sc. and the M.Sc. with no direct entry at the MSc level. It is offered jointly by three partner institutions, namely the Institut d’Etudes Politiques of the University of Bordeaux in France, the Universite Antilles-Guyane in Martinique and the UWI Mona. Students enrolled in this programme commit themselves to the completion of an undergraduate and a graduate course of studies, culminating in the award of the M.Sc. qualification but with the interim award of the B.Sc., once they have completed the requirements for it. The MSc comprises written/taught courses only.

MPIC Entry Requirements
The programme is restricted to a limited number of participants who are selected based on their applications and their eligibility according to the criteria set out below and as indicated in the Faculty of Social Sciences Undergraduate Handbook 2015-2016, p. 65. (See Appendix II). Bearing in mind that there is NO DIRECT ENTRY AT THE GRADUATE LEVEL, the minimum requirements for consideration at the undergraduate level are:
• Good performance in CAPE or ‘A’ Level Examination in French
• First year registration for FREN1001 and FREN1002
• GOVT1000 and GOVT1008
• A GPA of 2.5 and above for the first year

Students for this programme are selected from eligible applicants in the Level One cohort of students who are proficient in the French language and are also performing well in relevant Social Science disciplines. Applications are directed to the Head, Department of Government or the Head, Department of Modern Languages, UWI, Mona and should be submitted during the month of April of the students’ first academic year. The final selections are made based on the academic performance of the students and interviews conducted with them. Further information concerning eligibility, the nature of the selection process or the content of this programme can be obtained from Dr. Jessica Byron, UWI Coordinator for the Bordeaux/UAG/ UWI programme and from the Main Office of the Department of Government.

MPIC Programme Structure
Undergraduate/Graduate Component – Years One to Four
Students spend their first undergraduate year in their home institutions, their second undergraduate year in Bordeaux, their third undergraduate year in Martinique, their first graduate year in Bordeaux and the fifth and final graduate year in the M.Sc. programme at UWI Mona.

Graduate Component Course of Study – Year Five
The fifth year, done at the UWI Mona, continues to reinforce the delivery of International Relations and Development Studies courses. Courses are offered on the politics, political economy and the international relations of the Caribbean, on the social and economic challenges, development strategies and policies of the Latin American and Caribbean region.

Students are required to take eight 3-credit graduate courses; four courses (i.e. 12 credits) during each of the two semesters that they spend at UWI Mona (12 + 12 = 24 credits). They will have primary access to the courses in the Department of Government. Those that are currently on offer and that seem to be most applicable to their field of study are listed below. However, they may also register for other courses offered in this Department provided that they get the requisite approval.

Alternatively, students will be allowed to take up to three of their courses (i.e. 9 credits) from outside the Department of Government, if they wish. Such courses may include, for example, offerings from the Institute for Gender and Development Studies, the Institute for Caribbean Studies, SALISES or other departments within the Faculty of Social Sciences. Registration for such courses will require the prior approval of the departments and institutes concerned and will depend on the students’ ability to meet any prerequisites or special financial stipulations that may exist for such courses.
Regulations and Assessment Procedures

The regulations and assessment procedures follow the assessment guidelines for UWI Degrees and Diplomas and as stipulated in Annex I FSS(M) P. 50 2009/2010, pp. 13 – 14 (see also Appendix II of this Handbook). They remain unchanged and are outlined below:

a. Course Load per Semester - Part-time/Full-time: No Part-time registration is allowed. Full-time registration requires that students register for four (4), three-credit graduate courses per semester.

b. Number of Failures per semester: A maximum of two failures per semester.

c. Re-sit Examinations: In light of time constraints of this programme, a re-sit exam should be provided within three months of the first exam sitting.

d. Assessment Procedures for Courses: Most courses listed are existing MSc courses which have 40% - 50% coursework assessment, 50% - 60% final examination assessment. Students are required to pass both coursework and final exam components with no less than a B grade in each component.

N.B: Once again, students may also request access to any of the other M.Sc. courses offered by the Department of Government but approval will depend on meeting prerequisites that may exist. Students may also request up to THREE extra-departmental courses (3 X 3 = 9 credits). Their access will be contingent on the policies and the approval of the department concerned.
e) Grade Equivalency System

“The Foreign Students Guide 2009 – 2010 for the IEP Bordeaux, in Section 2.5: Grade Transfer Calculation lists the following international grade equivalency system. These are determined once all the student's marks for the year have been added up and averaged out of 20:

- A+ Excellent 14.5/20 or above
- A Very Good 13 – 14.5/20
- B Good 12 – 13/20
- C Satisfactory 11 – 12/20
- D Average 10 – 11/20
- E Pass 9 – 10/20
- F Unsatisfactory Below 9 – credit not granted.

Criteria for Award of Distinction

A student in the MPIC programme is eligible to graduate with distinction if:
(1) they have gained either an A+ or an A in Year Four in IEP Bordeaux, and
(2) they then gain a minimum of six ‘A’ grades (i.e. eighteen of their twenty-four credits) in the M.Sc. courses taken during Year Five at UWI Mona. In addition, please refer to:
• Regulations 1.73, Regulations for Graduate Diplomas and Degrees) and
• This Handbook – Section on “Award of Distinction and High Commendation”

All other successful candidates would graduate with a Pass Degree in the M.Sc.

f. Time Limits for Completion: No later than six months after the completion of the academic year at UWI, Mona

The Master of Philosophy Degree in Government (MPhil)

This degree is primarily by Thesis, although candidates are expected to attend class seminars.

Entry Requirements

This option is offered to students with at least a strong Second Class Honours (Upper Division) and who have shown a strong proficiency for research. Applicants are required to submit a research proposal along with their application which should be completed and submitted online via the Office of Graduate Studies & Research website at www.uwimona.edu/postgrad.

Programme Structure

Candidates are normally required to do 6 credits of courses before embarking on their thesis, but may be asked to do additional courses. Candidates must also meet research seminar requirements (not inclusive of presentations for prescribed courses).

Course Requirements

Candidates must complete at least two courses from the list below

In cases, where a candidate has successfully completed any of the above courses in another graduate programme, alternate courses at the graduate level should be selected, but candidates MUST seek permission/approval from the Department.

MPhil Research Seminar Requirements

Students enrolled in the MPhil degree must satisfactorily complete at least two (2) research seminars, to be convened by the relevant Head of Department prior to submission of the MPhil thesis. Assessment of students’ seminars is included in their Progress Reports to be submitted by the candidate’s supervisor (see Regulations 1.68 (p.13), Regulations for Graduate Diplomas and Degrees, 2014).

| Prescribed Courses for MPhil Government Students |
|-----------------|----------------------------------|-----------------|
| Course Code     | Course Title                     | Credit Weighting |
| GOVT6076        | Quantitative Research Methods    | 3 credits        |
| GOVT6077        | Qualitative Research Methods     | 3 credits        |
| GOVT6178        | Research Development Seminar for MPhil/PhD students | 3 credits |
Research Seminar Registration Codes:
Candidates must register for these seminars in the appropriate semester when their presentations are scheduled. The correct seminar registration codes should be applied:

- **GRSM6601:** Graduate Research Seminar I
- **GRSM6602:** Graduate Research Seminar II

Please contact the Office of Graduate Studies & Research for further information/updates.

Programme Duration/Registration

The MPhil Government programme is offered on a full-time or part-time basis. However, University regulations stipulate that "Full time students may take employment for not more than twelve hours per week … otherwise they shall be registered as part-time." (see Regulation 1.46 (p.8): Regulation for Graduate Diplomas and Degrees, 2014).

"The minimum period of registration for the MPhil is 2 years full-time ….unless the Campus Committee in any particular case otherwise decides" (see Regulation 1.48 (p.9): Regulation for Graduate Diplomas and Degrees, 2014).

"Candidates for the MPhil are required to submit their theses for examination within 3 years of their initial registration for full-time studies or, subject to Regulation 1.47, within 5 years of their initial registration for part-time studies, unless the Campus Committee in any particular case otherwise decides" (see Regulation 1.49 (p.9): Regulation for Graduate Diplomas and Degrees, 2014).

Past MPhil Government Theses:

Some of the theses produced by the Department of Government since 1991 include:


“The Privatization Process in Jamaica with a brief critical comparison with the British experience.” - Livingston Smith.

“The Role of Government Agency as an agent of change ... the JDF in the development of Jamaica.” - Winston Sutherland.

“How external agencies impact on the development of democracy in the Caribbean.” - Floyd Morris.

“Dis/Place: Socio-cultural Politics of Identity in Inna Di Dancehall Jamaica” - Donna Patricia Hope.
The Doctor of Philosophy Degree in Government (PhD)

Entry Requirements

Normal entry into this programme is by way of the Masters of Philosophy degree. Applicants are required to submit a research proposal along with their application which should be completed and submitted online via the Office of Graduate Studies & Research website at http://www.uwimona.edu/postgrad within the stipulated application deadline.

Candidates who have made significant progress on their MPhil dissertation may be upgraded to the PhD on the recommendation of a Special Graduate Studies Committee.

Direct entry into the PhD will be based on a First Class Honours degree, comprehensive research proposal, excellent recommendations and demonstrated ability in research courses.

Programme Structure

If candidates are accepted by the direct entry, they are normally required to do 9 credits of courses before embarking on their thesis, but may be asked to do additional courses.

Course requirements

Candidates are required to complete courses listed below

In cases, where a candidate has successfully completed any of the above courses in another graduate programme, alternate courses at the graduate level should be selected, but candidates MUST seek permission/approval from the Department.

PhD Research Seminar Requirements

Students enrolled in the PhD degree must satisfactorily complete at least three (3) research seminars, to be convened by the relevant Head of Department prior to submission of the PhD thesis. Assessment of the student’s seminars is included in their Progress Reports to be submitted by the candidate’s supervisor (see Regulations 1.68 (p.13), Regulations for Graduate Diplomas and Degrees, 2014).

Candidates must register for these seminars in the appropriate semester when their presentations are scheduled. The correct seminar registration codes should be applied:

- GRSM9601 Graduate Research Seminar I
- GRSM9602 Graduate Research Seminar II
- GRSM9603 Graduate Research Seminar III

Please contact the Office of Graduate Studies & Research for further information/updates.

Programme Duration/Registration

The PhD Government programme is offered on a full-time or part-time basis. However, University regulations stipulate that “Full time students may take employment for not more than twelve hours per week …otherwise they shall be registered as part-time.” (see Regulation 1.46 (p.8): Regulation for Graduate Diplomas and Degrees, 2014).

“The minimum period of registration for the PhD is 3 years full-time…..unless the Campus Committee in any particular case otherwise decides” (see Regulation 1.48, (p. 9): Regulation for Graduate Diplomas and Degrees, 2014).

“Candidates for the PhD are required to submit their theses for examination within 5 years of their initial registration for full-time studies, or subject to Regulation 1.47, within 7 years of their initial registration for part-time studies, unless the Campus Committee in any particular case otherwise decides” (see Regulation 1.50, (p.9): Regulations for Graduate Diplomas and Degrees, 2014)

Prescribed Courses for PhD Government Students

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<tr>
<td>GOVT6178</td>
<td>Research Development Seminar for MPhil/PhD students</td>
<td>3 credits</td>
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</table>
Past PhD Government Theses:

Some of the PhD theses produced by the Department of Government since 1991 include:

“Colour for Colour; Skin for Skin: The Ideological Foundations of Post-Colonial Slave Society 1838 to 1865 - The Jamaican Case.” - Clinton Hutton

“CLR James and Marxism: 1934-50.” - Anthony Bogues


“Political and Intellectual Study of Walter Rodney.” - Rupert Lewis

“A comparison between the Constitutional Reform Process of the 1940s and the 1990s in Jamaica” - Livingston Smith

“Local Government Reform and the Prospects for Community Empowerment in Jamaica“ - Eris Schoburgh

“The Political Economy of the Uruguay Round“ - Marjorie Brown

“Public Transportation in the Kingston Metropolitan Region: Theoretical and Practical Challenges for Policy Makers” - William Lecky
Listed below are the course offerings for academic year 2016/2017. These can also be accessed online from SAS www.uwimona.edu.jm. We recommend that you periodically check online for updated versions of the timetable or contact the Department of Government’s Main Office for updates prior to the commencement of classes.

### Course Offerings - SEMESTER I

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GOVT6040
International Public and Development Management
This course aims to deepen and expand students’ theoretical and empirical knowledge about the relationship between development and public administration/management. Emphasis is placed on developing students’ critical appreciation of rival analytical approaches to explaining the nature, evolution and state of public administration/management, the impact of globalisation on governmental organisation and the imperatives associated with managing the development process. The development management analytic framework that is foundational to this course exposes students to discourses concerned with: the development administration/development management nexus; (re)conceptualisation of the state and state capacity; institutional analysis of development management and theories and empirics of development and underdevelopment. Simultaneously students are directed to engage analytically with the international context of development theory and public management practice particularly the role of international technical bureaucracies as ‘policy and development advocates’ and the role of third actors.

GOVT6042
Policy Writing for Public Managers
(New replaces GOVT6010)
The nature of public policy/management especially in the contemporary period requires a reinterpretation of the role and functions of the public manager and for him/her to be endowed with appropriate knowledge and an array of skills and competencies to enable the public organisation to be responsive to societal needs. The art and skill of public policy communication are no longer the purview of the technostate but have increasingly become dimensions of the functional scope of middle-tier public managers upwards. The course responds to this need and is thus designed to develop the competencies and skills required for communicating in public policy/management by guiding participants through practical exercises in selected public policy communication genres. The course is not theoretical as the strategy is to build on prior content in the social sciences generally and public policy/management specifically. Therefore prior knowledge though an advantage is not a prerequisite. Fundamentally it engages participants in critical planning and research, self-assessment and reflection; writing and argumentation; utilisation of different tools of communication by way of real-world scenarios. The course aims to produce a cadre of public sector professionals proficient in the art of policy writing.

GOVT6041
International Perspectives on Regulation and Regulatory Reform
This course aims to introduce students to the academic study of public policy specifically with reference to the regulation of utilities and financial sectors in a post-privatisation era. The course adopts a comparative perspective and draws on evidence from a number of countries; emphasis will be placed on developments in Jamaica and the wider Caribbean. The course also addresses the impact of neoliberalism and globalisation on national regulation and new and experimentalist moves within regulation discourse and practice. We wrap up the course with a session on regulation and public procurement. The sources examined are interdisciplinary, with readings drawn from political science, law, and economics. The focus of the course will be conceptual and theoretical as well as policy driven. Students will be expected to apply the relevant concepts and theories to the cases examined in the various sectors.

GOVT6043
Organizational Design and Change for Public Managers
The course explores concepts, principles, and theories of organizations that inform the choice of an organizational form in the public sector. It critically examines political and economic drivers of policy decisions that govern public sector organizational development in local and regional contexts. The course introduces strategic planning tools that can be applied to drive change and improve organizational performance. It also explores the influence of culture, and leadership on change, and the principles of change management while focusing on the organization as a whole.

GOVT6064
Theories and Issues in Contemporary International Relations (3 credits)
This course engages students in a detailed survey of the principal theories and approaches to International Relations and the prevailing theoretical debates in the field at the beginning of the 21st century. It also encourages students to critically evaluate International Relations theories from the perspective of developing states and their peoples, to question the extent to which these theories focus on development issues and the positions of developing countries in the international system.

GOVT6065
Selected issues in International Law (3 credits)
This course examines three discrete aspects of Public International Law, namely, the law concerning the use of
force in international relations, human rights law, and the law of state responsibility, including the treatment of foreign direct investment. The main concerns will be (1) to consider the ways in which legal principles and rules influence the decision – making process in international relations, and (2) to examine the extent to which different groups of States, and in particular, developing States, have sought to shape Public International Law to suit their national and group interests. Special emphasis will be placed on the manner in which States have used the United Nations and other multilateral agencies as important arenas for the formulation of treaty rules and for the elaboration of norms of customary international law. Particular attention will also be placed on issues relating to the use of law as an instrument of international development.

GOVT6066
The Law and Politics of the Sea (3 credits)
This course examines the evolution of rules of International Law pertaining to the sea. Emphasis will be placed on the development of the Law of the Sea in the post-World War II period and, in particular, on the rules of the Law of the Sea which have emerged out of negotiations at the first and second Geneva Conferences on the Law of the Sea and at the Third United Nations Conference on the Law of the Sea. Although attention will be paid to technical, legal rules in areas such as access to natural resources and navigational rights for States, the focus will be placed on the different political and economic interests which underpin current rules and principles. The course will also examine the interplay between issues of development, hegemony, geography and geopolitics in the evolution of prevailing legal rules. The relationship between the various Law of the Sea treaties and customary international law shall also be given extensive consideration.

GOVT6067
Government and Politics of Selected Regions: Latin America (3 credits)
The general focus of this course is on the political development and the international relations of Latin America. However, this is a large and complex area and we are obliged to be selective in our coverage. Each year, therefore, after a general introduction to the comparative Politics of Latin America, the focus is on a specific sub region, like Southern Latin America, one of the main objectives of the course is to better appreciate where the Caribbean fits into this wider region, and to analyse the forces of change which are shaping new directions in Caribbean-Latin American relationships.

GOVT6069
The World Trading System (3 credits)
The conclusion of the Uruguay Round of international trade negotiation resulted in the creation of the World Trade Organisation (WTO), which came into existence in 1995. With a present membership of 153 Members, the WTO is the principal multilateral organization responsible for the regulation of international trade. The objective of the WTO rules based system is the promotion and expansion of international trade and the primary goal is liberalized and predictable trade, thus the benefits to be derived are based on knowledge and understanding of the rules.

The course provides students with an introduction to the WTO and an overview of its rules based structure, core principles and obligations and agreements. Throughout, the rules and principles of the WTO and their operation, will be discussed/analysed in their economic and political contexts – emphasising both law and policy issues. This course is not intended to be exhaustive in scope and is beneficial for those interested in the role of international organizations in the regulation of international economic relations, and the implications of this for developing countries.

GOVT6070
Regionalism in a Globalized Age (3 credits)
This course will explore the several dimensions of regionalism in the current era of economic globalization and compare the evolution of regional cooperation in a number of studies. The case studies will be the European Union, The Common Market of the Southern Cone (MERCOSUR) and the North American Free Trade Area (NAFTA).

GOVT6072
International Political Economy (3 credits)
International Political Economy [IPE] has emerged as an interdisciplinary and multidisciplinary body of work seeking to offer answers to specific ‘real world’ problems which transcend the nation-state as the primary whole unit of analysis. This course will review the traditional problématique of IPE; offer a narration of the historical development and preoccupations within the field; apply IPE perspectives and frames of analysis around contemporary cases; and explore the strengths and limits of IPE. Emphasis is placed on the IPE of aid and development, highlighting the descriptive and explanatory elements of IPE within the context of the Caribbean and other developing countries.

GOVT6073
International Economic Law (3 credits)
This course examines the role of the principal institutions and structures of
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International economic law. The focus is on the IMF, World Bank and WTO in advancing normative solutions to the changing dynamics of international economic relations. More specifically, against the background of globalization and the ‘rule of law’ framework increasingly favoured by the advocates of liberalization, it examines the basic tenets advanced by these institutions - including their significance for the formulation of policies and choice of development measures and instruments of interest to developing countries. Although the course will focus on legal issues, consideration of the economic and political dimensions of these will be addressed.

The course is designed to promote an understanding of the operations of international economic law, including a critical awareness of the more controversial aspects of key structures, legal and policy issues of the principal multilateral institutions.

GOVT6074 Global Political Economy and Climate Change (3 credits)
The biophysical Earth-system and the historical social World-system ultimately form a single inseparable whole. Their mode of operation and their mutual interaction need a closer examination. The course will deepen understanding of the mechanisms behind climate change from an interdisciplinary perspective emphasizing the ‘human’ factor in environmental changes – i.e. relationship between man and nature/environment and vice versa. The relationship between humans and the environment is very complex and there is no one theory/perspective or toolkit that can analyze this complexity. There are several new perspectives that have emerged that try to analyze this Earth-system and World-system relationship which this course will examine – political ecology, historical ecology, ecological economics and the World-system. An historical approach to spatial transformations brought about by humans is one way of looking at the issue. This course tries to uncover some of the historical human actions and processes that have given rise to the present world (dis)order we find ourselves in, and the environmental impact of human activities. The fundamental issue is to historically analyze the socioeconomic and environmental transformations simultaneously to get a deeper understanding of the complexities in the relationship between the Earth-system and the World-system. The course will introduce to students an innovative global political economy (GPE) toolkit as one way of understanding the various phases in the evolution of the world order and its implications for environmental and social change. The interdisciplinary nature of GPE and environment will demand deep-reading and analysis of a wide range of literature that cover complex and interrelated themes.

GOVT6076 Quantitative Research Methods (3 credits)
This course is a weekly seminar in research methods with emphasis on bivariate and multivariate techniques for analysing quantitative social science data. The seminar is intended to help graduate students develop a sophisticated understanding of the conceptual foundations of research design, measurement strategies, and bivariate/multivariate statistical Analysis of data in the social policy sciences. Primary emphasis will be placed on developing an understanding of the logic of inquiry and appropriate research strategies rather than on extensive manipulation on mathematical formulas. A basis competence in algebra should be sufficient to grasp the mathematical aspects of the course. The theoretical sophistication, research skills, and statistical knowledge acquired from this should enable the student to better comprehend technical literatures in professional journals and will help with basic tools with which to design and execute research projects. Wherever possible, you should try to apply some of the methods you learn in this course to other Government Department courses, research papers, and theses.

GOVT6077 Qualitative Research Methods (3 credits)
A complement to GOVT6076 (Quantitative Research Methods), this course provides training in philosophies and methods of qualitative inquiry in the social sciences, with particular emphasis on techniques employed by political scientists in studying the historical, cultural, textual, symbolic, subjective, mediated, propagandistic, and rhetorical aspects of political life. Weekly lectures, assigned readings, student projects, and lab exercises are used to explore both the major theoretical perspectives that underlie qualitative political analysis, and some of the commonly-used methods that are used for collecting and interpreting qualitative materials. The skills that you acquire from this course should enable you to better comprehend related literatures in professional journals, and will equip you with tools with which to design and execute your own qualitatively-oriented projects. Wherever possible, you should try to apply some of the approaches you learn in this course to other courses, research papers, and/or theses.

GOVT6078 Caribbean Political Systems I (3 credits)
To what extent are political institutions throughout the Caribbean able to negotiate national, regional, and international governance and development challenges? This is the central question this course seeks answers for. Contemporary issues and challenges at all levels demand that the political institutions which underpin Caribbean
political systems be capable of engaging with the challenges of debt, international public and private financial flows, climate change, energy security, crime and violence, and wider geopolitical factors. While this course will foreground the Executive, Legislative, and Judicial institutions of governance throughout the Anglophone Caribbean, from a comparative perspective it will engage with analyses on Public Bureaucracies, Constitutions, Civil Society, and Economic Institutions as other relevant institutions which also influence governance and development throughout the wider Caribbean.

GOVT6079
Caribbean Political Systems II
(3 credits)
This course is a follow on from Caribbean Political Systems I and is structured around a central thesis: that these systems are evolving from a common colonial experience towards fragmentation arising from the patterns of global political economy. This thesis is proposed against the backdrop of wider debates in scholarship around Structure and Agency, and the extents to which competing institutional and interpretive traditions can help theorize around the key patterns affecting the Caribbean. Having deepened research around the key institutions underpinning Caribbean political systems in the previous semester, students are now being given the platform to engage with this thesis; locate Caribbean political science scholarship within these wider debates; and to master key analytical and ameliorative techniques. This course is designed to help identify and to develop the next generation of scholars who can demonstrate advance academic competencies around the Caribbean experience, however understood.

GOVT6081
Democracy I
(3 credits) [Not on offer 2016/2017]
This course explores the theory and practice of democracy and democratization in the context of Western democracies, settler and post-colonial democracies as well as grassroots democratic movements. The course explores the nature of democracy in contrast to other forms of government and looks at the strengths and weaknesses of various forms of democratic theory and considers the types of participation and interactions they engender. The course provides a critical reflection on democratic practices in the 20th and 21st centuries and explores the varying lenses through which democratic theory and democratic movements are being critically evaluated (culture/ethnicity, religion, gender, class). Finally, the course explores the emergence of radical, global and digital democracy and considers what these practices could mean for theorizing, understanding and the practice of democracy and democratization in the future.

GOVT6082
Democracy II
(3 credits)
The course focuses on the shifting understandings of democracy and the emphasis on consolidation and citizenship as a sphere in which rights and privileges often have to be fought for. This course particularly highlights contestations from below. Seeing politics “from below” allows us to examine how citizens impact the political process when they are “on the outside” of it. The course is international in scope but will look on the experiences of the Caribbean within the context of global initiatives in citizens’ contesting and states’ consolidating democracy. The course looks at democracy as it exists not only in theory but also in practice and highlights some of its limits and its critics. We look at the everyday practices of democracy and the challenges faced by democratic institutions and democratic practices. We also explore the link between democracy and justice, democracy and economic development and the question of pluralism and participation and the obligation for inclusion (based on culture/ethnicity, gender, language, immigration and socio-economic status) in the democratic state. We will also discuss democratic contestation by protest, violence, civil obedience, social movements and transnational activism as part of the “global democracy” trend. Finally the course looks at the emergence of digital democracy and how this has been used from below to contest democracy.

GOVT6090
Political Theory I – Methodology and Critical Concepts
(3 credits)
The aim of this course is to give a general introduction of classical western political theory giving a general picture of the thinking that has shaped our contemporary social, economic, and political realities in the western hemisphere. These thinkers were concerned with (among other things), the relationship between the state and the individual, the connection between individual freedoms and political authority, and contemplated whether or not human beings were fundamentally equal or unequal and whether societies were fundamentally peaceful or chaotic.

The course is structured around four (4) broad themes that are prominent in the works of early political theorists. The four (4) themes are: (1) assumptions and theorization of the state of nature and early political society; (2) the nature of sovereignty and paradox for contemporary democracies; (3) the original and role of property (and the conception of private property); and (4) liberty and equality.
While the main focus of the course is classical western political theory (the canons of political science), students will be exposed to Africana and other philosophers who also deal with these issues for/in non-integrated into our monthly face-to-face discussions.

GOVT6091
Political Theory – Radical and Critical Theories in Modern Political Thought
(3 credits) – [Not on offer 2016/2017]

This course reads and analyses six volumes of South Africa’s Truth and Reconciliation Commission Report. However, the focus in the TRC on truth in politics, on issues of reconciliation and justice remains critical not only in relation to a white/black situation, but the ethnic violence after the 2007 Kenyan elections and the genocide in Rwanda indicate how easy it is for political elites to manipulate inter-ethnic African conflicts. The TRC may become more important for relations among Africans as a basis for compromise and negotiations instead of war and bloodletting.

The TRC Report inductively forces us to think deeply about matters pertaining to the state, justice, equality, liberty, freedom, trust, revolutions and revolutionary situations, symbolic manipulations, diplomacy and war among others. And in the more modern and supposedly pragmatic version of political thought, the TRC work stimulates conceptual formation and review in areas such as political culture, political mobilization, political integration, political distribution and overall sustainable political development.

GOVT6093
Politics in the Middle East
(3 credits) – [Not on offer 2016/2017]

This course is designed to deepen students’ knowledge of Middle Eastern societies and to explore how the theories and methods of comparative politics help us to make sense of social, economic and political processes in the contemporary Middle East. In addition, it is intended to explore what the Middle East can tell us about theories and methods in comparative politics, political economy, political sociology and/or international relations. The intent of the seminar is not only to explore the various and complex dynamics of Middle Eastern societies but also to connect political science issues in the Middle East with broader theoretical concerns and debates in the social sciences.

With these aims in mind, our discussions and readings will focus not only on phenomena that need to be explained, but on the kinds of theories that are used to explain them and how the two interact in the study of the Middle East. The course will focus on the 20th and 21st centuries, with particular attention to the period since the Second World War. The course will study the political processes of Middle Eastern states over time, and also their relations with one another, as well as with states outside the region. We will also be comparing what we know about the Middle East with what leading theories of comparative politics or political economy tell us the Middle East should be like. For instance, we will examine the literature dealing with state formation and state crisis, legitimacy, stability, and authoritarianism, leadership, elites, ideologies, collective action. We will also discuss current research issues, including religious or ethnic conflicts, political consequences of structural adjustment, liberalization, democratization, civil society, and gender issues.

GOVT6094
United States Foreign Policy
(3 credits)

The Foreign Policy Seminar aims to familiarize you with the process and content of US foreign policy. It is designed to be a comprehensive review of some of the most important challenges facing United States foreign policy and the most significant scholarly research into the subject. It also seeks to examine some of the recurring themes and tensions in US foreign policy, in addition to, the transformation of US interests since 1945, the Cold War, and the US role in the world since the events of September 11, 2001.

GOVT6095
Methods & Models of Transitional Justice
(3 credits)

This course is intended to be a critical examination of the recently flourishing sub-field of transitional justice. Transitional justice is the conception of justice primarily concerned with developing ways of dealing with perpetrators as well as victims of a previous authoritarian regime. In effect it is how a society responds to prior injustice and human rights violations in a way that seeks not to repeat them. This course will therefore examine the meanings, nature, causes and approaches to transitional justice. It will be primarily concerned with the mechanisms of human rights regimes and the role of truth commissions, reparations and restitution in transitional justice.

The course will be primarily an examination of some of the societies who have made the transition from authoritarian rule and towards democracy. The countries will be drawn from Latin America, Africa and Europe. The major cases to be examined will be Argentina, Chile, Rwanda, South Africa, and Eastern Europe. As a major requirement of this course, students will have to design a transitional country model.
GOVT6177
Analysis of Political Opinion and Media
(3 credits)
This course examines the major theories and methods applied by political scientists in studying public opinion and mass media. It focuses on the communicative, symbolic and subjective aspects of human interaction in politics, with particular attention to issues that lie at the intersection of public opinion, electronic and print media, and democratic governance. A broadly interdisciplinary perspective is taken, drawing from politically-relevant theories and empirical research techniques in the adjacent disciplines of communication, linguistics, public relations, consumer marketing, sociology, psychology and anthropology. The course is particularly recommended for students who are considering politically-oriented careers related to public relations, public opinion polling, marketing research, political consulting, campaign management, and television and newspaper journalism.

GOVT6116
Principles and Practices of E-governance
(3 credits)
Information and Communication Technologies (ICTs) have transformed the configurations of governance in many parts of the world. For many, these technologies have become indispensable tools for government modernization and reform today. In the Caribbean for example, this is evidenced by the migration of many government services to the internet, the use of new ICTs by citizens and civil society groups to influence public policy in addition to several modernization exercises which have been undertaken in the last decade to make government agencies more efficient, transparent, accountable and responsive to the needs of citizens. While several such examples exist, we still need to explore the ways in which the use of ICTs impact governance and analyse the mechanisms that drive such impacts. This course seeks to address these broad issues.

GOVT6180
Theories and Concepts in Global Security
(3 credits)
This course is designed to give students an understanding of the origin and evolution of security as well as to provide the theories and debates within security studies which can be used as a framework for analysing issues in international politics. In tracing the development of security studies, the course will seek to demonstrate the widening and deepening of the concept of security, which at the core will determine how it is being interpreted and studied. The scope of the course’s content captures traditional notions of state security as well as the unorthodox theories of security which have emerged in the post-Cold War era. It will focus on the offensive and defensive realist perspective on anarchy, the security dilemma, arms race, and offensive-defensive theory. The unorthodox theories of security focuses on the Copenhagen School (Securitization Theory), Social Constructivism, Critical Security Studies, Feminist Security Studies, Post-structural Security Studies and Human Security. It concludes with an important security threat affecting the Caribbean – drug trafficking – and explores the impact of globalisation on this problem.
How to Register
Navigating from the UWI website (www.mona.uwi.edu) you will be required to access the Student Administration System (SAS), using your UWI Identification number, to select your courses. You may access copy of the Registration Guide from the postgraduate website myspot.mona.uwi.edu/postgrad/registration

How to Apply for a Change of Registration Status
A change in registration status means that you may change your status from full-time to part time or vice-versa.

The approval of a Change of Status is dependent on the course load of the candidate.

- Finalizing students who commenced their programmes prior to 2014/2015 academic year:
  - Full-time course load = 4 courses/12 credits per semester
  - Part-time course load = 2 course/6 credits per semester

- Students who commenced their programmes as of 2014/2015 academic year:
  - Full-time course load = 5 courses or 15 credits per semester;
  - Part-time course load = 3 courses or 9 credits per semester.

Procedures for a Change of Registration Status

• New Students
  If you are a newly registered student in our graduate programme, you will be required to write to the Office of Graduate Studies & Research (copied to the Head of Department of Government) requesting that your Status be changed. You will then be required to check online (Student Administration Services - SAS) for approval, that is, if you have fulfilled the requirement.

• Continuing Students:
  If you are a continuing student, you will be required to apply online (Student Administration Services - SAS) and then indicate either via email or you may visit the Department’s Main Office to complete a form for your request to be considered. You will then be required to check online (Student Administration Services - SAS) for approval, that is, if you have fulfilled the requirement.
Award of Distinction and of High Commendation

Award of Distinction

MSc Government and MSc International Public and Development Management (IPDM)

The MSc Government and MSc IPDM programmes comprise taught/written courses and a Research Paper/Project. The award of distinction therefore is determined according to Regulations 1.73, Regulations for Graduate Diplomas and Degrees (August 2014) which states that:

A distinction is awarded to an MSc candidate who achieves an average of 70% or better (Grade A) in the written/taught courses and a mark of 70% or better in the research paper/project.

MSc Politics and International Cooperation (MPIC)

See Regulations 1.74 of the Regulations for Graduate Diplomas and Degrees, August 2014

The MPIC programme is conducted entirely by courses. The award of distinction to candidates pursuing this programme will be in accordance with the above Regulations which states:

“…..Candidates must obtain an A grade in at least 70% of the courses and the average mark of all courses must not be less than 70% to qualify for a distinction.

Any candidate who has failed a course (core or elective) required for the completion of the above programmes shall be ineligible for the award of distinction. However, failure in a co-requisite course or in a qualifying course shall not exclude the student from receiving a distinction.

Award of High Commendation

MPhil and PhD Government Programmes

Section 1.75 of the Regulations for Graduate Diplomas and Degrees stipulates that:

“The award of an MPhil/PhD shall be conferred with High Commendation to an MPhil or PhD candidate, all Examiners must unanimously recommend such an award.

In the case of Professional Doctorates, the candidate should also have attained a Grade A average for the coursework component of the programme. Any candidate who has failed a course (including an elective course) required for the completion of the programme shall be ineligible for the award of distinction. However, failure in a co-requisite course shall not exclude the student from receiving a distinction.”
How to Maintain Academic Excellence

Many of you have to maintain a balance between demanding work and study in addition to family responsibilities. It will be natural for the University to assume that your decision to do graduate work at this time means that you have now organized your affairs so that priority will be given to your academic pursuits.

While the University is cognizant and sensitive to diversity issues, there should be no expectation that programmes should be adapted solely to meet individual personal lifestyles or work schedules. One of the foremost responsibilities of any programme is to ensure that academic standards are met in keeping with well-recognized international guidelines.

1. While it will be possible to “pass examinations” graduate studies are intended to increase students’ capacity for advanced theoretical formulations and conceptualisations capable of dealing with and managing complex issues”. This will require extensive reading of the literature, followed by intensive reflections and discussions both in and out of class time.

2. Begin from day one to form study and discussion groups and to develop the habit of “looking out for each other”. There will be no losers here except for those who must take individual responsibility.

3. If you fail to hand in your course work on time (without any written request and approval for extension) you will be considered to have failed the course work and this will be recorded on your transcript. You will then be required to re-register for the course in the appropriate semester and pay the required fees.

4. Monitor your academic progress and take pride in how your final transcript will look. Know what is required for completion of the programme and for certification. You are responsible for checking to ensure that you obtain your grades correctly and that they are recorded correctly on your transcript and on your registration record. Draw the attention of the appropriate lecturer to any discrepancies and ensure that he/she does the necessary follow-up.

5. Seek to maintain your overall wellness – physically, mentally, emotionally, socially and spiritually and obtain professional counselling when necessary. Counselling services are provided by highly trained professionals at the University Health Centre.
Departmental/Graduate Research Seminars

Graduate Seminar Series

The fourth Thursday of each month is reserved for graduate students and academic staff to make presentations on current/recent/research work at the Departmental/Graduate Research Seminars. Occasionally, special presentations are made by members of academia from affiliated or other overseas universities/institutions.

Attendance/presentations at these seminars are compulsory for students, in some instances. MSc, MPhil, and PhD students are therefore encouraged to attend and present at these monthly seminars, as advertised by the Department.

Members of the UWI Community and the wider public are also invited to attend.
Internship Opportunities/Programmes

Introduction

The Department of Government seeks to offer a small number of internship opportunities to graduate students who are interested in pursuing such activities. These internships are subject to availability in any given year. Most are tenable in public sector agencies and institutions. They may include research attachments to the Jamaican Parliament, civil service internships, attachments to regional or international organizations or NGOs. Internship opportunities are advertised and selections are made based on the eligibility criteria that are published.

The Parliamentary Internship Programme

The Department of Government offers a parliamentary internship at the graduate level. This is organized through the Department’s Centre for Leadership and Government (CLG).

This programme started in 2006. It is non-compulsory and available to graduate students in year 1 or 2 of their graduate programme. Entrance is by interview, grades and recommendations. The programme also adds to the experience of students of government by further developing the skills of conducting research and writing briefs.

The internship can be performed over one or two semesters. A student may serve for a longer period if he or she has sufficiently won the confidence of the director of the programme. The student’s ongoing performance in the postgraduate study programme will be taken into account when making this decision.

Eligibility

Candidates for the internship must:
1. Be validly registered in a postgraduate degree in the Department
2. Demonstrate good performance to date and be able to furnish support recommendations (at least 2)
3. Have an interest in Parliament, the legislative and policy making process
4. Be objective, reliable and have good interpersonal and communication skills
5. Preference will be given to candidates who are able to work flexible hours. Subject to the internship availability, selection takes place in September/October each year.
Scholarships, Grants & Financial Assistance

**UWI Scholarships**

Approximately 18 UWI scholarships are available to graduates of UWI for students pursuing full-time research degrees at the Mona Campus. Please contact the Office of Graduate Studies & Research, UWI, Mona or visit their website at myspot.mona.uwi.edu/postgrad.

**Non-UWI Scholarships**

A small number of graduate scholarships are available. Applicants are invited by means of advertisement. Details are usually provided during the period March to May. These scholarships are normally advertised via the Faculty of Social Sciences Office or the Office of Graduate Studies & Research.

- University of Bridgeport Graduate Scholarship
- Commonwealth Scholarship
- Rhodes scholarship
- Monbukagakusho Scholarship
- Luther Speare Postgraduate Scholarship
- Fulbright Graduate Student Programme

**Tuition Assistance for Needy Students**

The Department is allocated on an annual basis, limited funding to assist needy students with tuition fees. The fund does not provide for research support or any other non-tuition expenses. Financial support to graduate students under this arrangement is subject to a number of conditions. Further details on application/procedures can be sourced from the Department’s Main Office.

**Research Grants for MPhil/PhD Research**

A limited amount of funding is available to assist MPhil/PhD candidates with field work and dissertation finalization. Details of the application process can be obtained from the Office of Graduate Studies & Research at myspot.mona.uwi.edu/postgrad. Conditions apply.
Special Prizes and Awards

Departmental/Faculty Graduate Awards

Prize for Best Overall Performance at the Undergraduate Level

The Rosina Wiltshire Prize: This prize is awarded to the incoming MSc Government (International Relations) student with the best overall performance at the undergraduate level.

The prize is presented at the Annual Faculty Awards Ceremony.

Awards for Most Outstanding Research Papers/Projects in the MSc Programme:

The Department recognizes and rewards the work of students who produce the most outstanding research papers/projects, in the MSc degree in Government and the MSc degree in International Public and Development Management. Completion of the Research Paper/Project is in partial fulfillment of the requirements for the programme.

The following awards are presented at the Annual Faculty Awards Ceremony:

i. Comparative Politics/Political Theory Staff Prize: Awarded to the student who presented the most outstanding research paper in either GOVT6080: Caribbean Political Systems III, GOVT6085: Democracy II or GOVT6092: Political Theory III.

ii. International Relations Staff Prize: Awarded to the student who presented the most outstanding Research Paper in GOVT6068: International Law, International Organization or International Politics.

iii. International Public & Development Management Staff Prize: Awarded to the student who has the best overall performance in the final research paper in either GOVT6058- Supervised Research Project in Public Policy Studies or GOVT6059- Supervised Research Project in International Public and Development Management.

Departmental Graduate Assistantship/Fellowship:

At the beginning of each academic year, the Department awards Graduate Assistantships to students at the MSc level, selected from the incoming cohort, and who are willing to accept the conditions attached to the departmental assistantship. In general, there are approximately 3 – 6 graduate assistantships distributed across the M.Sc. cohorts in Comparative Politics and Political Theory, International Relations and International Public and Development Management. Awardees are expected to provide a specified number of weekly hours of assistance to the Department in tutoring, research or administrative services. The award is a bursary applied to the tuition fees of the M.Sc. programme. Students are solely responsible for any outstanding balance. Interested incoming graduates may apply by accessing the Information Sheet and Application form from the Department’s website – www.uwimona.edu/government. Completed application forms along with required documents must be emailed to Ms. June Pinto (june.pinto@uwimona.edu.jm):

Deadline for email submission - End of the first working week in September, no later than 4:30 pm.

Notification of Eligibility - Eligible candidates are normally notified and interviewed by the second week in September.

Notification of Selection - Successful recipients are notified by mid-September.
Faculty Opening Hours/Other Contacts

Below are the opening hours of the Faculty of Social Sciences Main Office, otherwise referred to as the Dean’s Office. In addition, we have provided the names and contact numbers of other key departments and relevant university personnel with whom you may interact.

OPENING HOURS -
During the semesters:
(Main Office, Faculty of Social Sciences)
Monday – Friday, 8:30 a.m. to 6:30 p.m.

During holiday periods the offices close at 4:30 p.m. (unless otherwise notified).

Advice about negotiating the rules and regulations of the University is available to all students as follows:
• You may contact the Department of Government;
• For issues such as applying for Leave of Absence, or withdrawing from an exam, contact the Office of Graduate Studies and Research at 935-8995/7, 970-6369 or at e-mail postgrad@uwimona.edu.jm or visit their website.
• Your finances are handled by the Customer Service and Billings and Receivables Departments in the Bursary. These units may be contacted at 935-8358 and 935-8884 respectively.

OFFICE OF GRADUATE STUDIES & RESEARCH
ELDEMIRE-SHEARER, Denise (Prof.)
Campus Coordinator of Graduate Studies and Research

POWELL-MANGAROO, Sandra (Mrs.)
Assistant Registrar Office of Graduate Studies and Research

OFFICE OF THE FACULTY OF SOCIAL SCIENCES/DEAN’S OFFICE
BOXILL, Ian (Prof.)
Dean

MOORE, Stanford (Mr.)
Deputy Dean

EXAMINATIONS
ANDERSON, Georgia (Mrs.)
Assistant Registrar

OFFICE OF STUDENT SERVICES AND DEVELOPMENT (OSSD)
McKENZIE, Jason (Mr.)
Director

RICHARDS, Paulene (Ms.)
Administrative Officer

STUDENT ADMINISTRATIVE SERVICES (SAS)
CAMPBELL, Kamile (Mrs.)
Supervisor

Contact information for the persons listed above can be found at
www.mona.uwi.edu/search
Additional Information

CENTRES LINKED TO THE DEPARTMENT

Centre for Caribbean Thought
Co-directors:
Prof. Brian Meeks
Dr. Jermaine McCalpin
Prof. Rupert Lewis

In 2001, the Centre for Caribbean Thought (CCT) was founded with the objective of focusing research on original Caribbean thought. The CCT has also operated an exchange programme for graduate students which have facilitated academic exchanges among UWI Mona, Brown University in the USA and the University of Cape Town in South Africa.

Centre for Leadership and Governance
Director:
Dr. Lloyd Waller

The Centre for Leadership and Governance was launched in 2005. This Centre focuses its activities on public policy and development issues. Its many projects have included coordinating successive Latin American Public Opinion Project (LAPOP) surveys on the political culture of democracy in Jamaica, providing numerous internships for graduate students as parliamentary researchers or as public opinion pollsters, campaigns against corruption in public life and executing short term policy-oriented research studies.

PROFESSORIAL APPOINTMENTS

The following outstanding members of academia (past and present) were appointed professors in the Department of Government over the last two decades. Most have now retired, while two remain active in the Department (Professors Anthony Harriott and Stephen Vasciannie). In October 2015, the UWI announced the promotion of Dr. Jessica Byron to the rank of Professor. The Department applauds our professors – both past and present – for their sterling contributions to the growth and development of the Department and to the UWI, on a whole.

Jessica Byron - Professor of Caribbean International Relations and Diplomacy
Anthony Harriott - Professor of Political Sociology (currently serving as Director for the Centre for Criminal Justice and Security)
Edwin Jones - Professor of Public Administration
Rupert Lewis - Professor of Political Thought
Brian Meeks - Professor of Social and Political Change
Trevor Munroe - Professor of Government and Politics
Stephen Vasciannie - Professor of International Law
ADJUSTING TO LIFE AT UWI

Adjusting to life on the University Campus can and will affect your physical and emotional states. If you experience feelings of excitement and fear at the prospect of embarking upon your new course of study then do not be alarmed. This is perfectly natural. The University's Survival Booklet states that you can expect to feel this way for weeks. In the semesterised system however, you cannot afford the luxury of coasting through this period of transition as you have to remember that examinations are always just around the corner.

We would suggest that you make careful plans before doing anything. This will give you a sense of having control over your situation. You will need to plan the books that you intend to purchase and the photocopies on which you will spend your limited financial resources, select your courses where applicable, join an appropriate study group and manage to juggle your social life, job and family as well as your studies. Do not neglect to exercise regularly as this will assist you to keep your stress levels under control.

For persons who are properly enrolled you may visit the University Counsellors if you feel the need to talk to someone or you may choose to see our Administrative Assistants and Programme Co-ordinators who will try to offer similar support. Please do not hesitate to call or make an appointment if you have a difficulty that you feel we should be able to help with. It would also help for you to get a copy of the Survival Booklet from the Health Centre and take a stroll through the stacks in the SALISES Documentation Centre in the Faculty of Social Sciences. The booklet will equip you with necessary information on how to study and manage your time and your stroll through the library will assist you to know the resources available in the library before you need them for an assignment. You are less likely to procrastinate about doing an assignment if you have already done some of the legwork. The coordinators of your programme are also a wonderful resource as they often know about past studies and other resources in you field of inquiry.

Make careful plans before doing anything. This will give you a sense of having control over your situation.

It is important that you attend all your lectures and tutorials. Additionally, this department has scheduled regular seminars, symposia and Public Lectures to enrich your appreciation of the various disciplines offered here. We also encourage you to participate in activities planned by the Faculty of Social Sciences as this will increase your sense of belonging.

It is important to remember that you do belong here. Your admission was no mistake. Admittedly, for some your undergraduate performance may not have been what you would have wished it to be, but the fact that you are here says that the academic coordinators and Heads of Department are confident that you will make a decent go of the programme for which you have been selected. If you feel it necessary then spend a few hours in the library doing some remedial work during the weeks just before beginning your programme. This will shore up the foundation that you take into your studies. It will also give you an idea of the areas in which you will need to do a little more work. There is no need to be embarrassed if you need to do some remedial work. Unfortunately, there will be others in your class who do not face facts, develop this discipline and reap the rewards that you will in the long term.

COMMUNICATION WITHIN THE SYSTEM

1. Understand the lines of communication that have been established for your benefit and utilize accordingly and appropriately. These include lecturers, academic advisors, programme and unit coordinators, the Coordinator for the Department’s Graduate Programmes, Head of Department, office staff, various notice boards and last but not least, the electronic media. AS SOON AS YOU ARE REGISTERED, ACTIVATE YOUR E-MAIL ADDRESS. For students, the format is firstname.lastname@mymona.edu.jm. This is the primary means of communicating with you and we will be communicating using the UWI address, not your personal e-mail address. The full enforcement of this policy took effect on October 1, 2012. Failure to receive and read communication delivered to your official UWI, Mona e-mail address in a timely manner will NOT absolve recipients from knowing and complying with the content of such communication. Remember you can access the University’s website for appropriate information.

2. Inform the appropriate person immediately or as soon as possible of any situation that might affect the progress of your work. In cases of illness, include a medical certificate certified by the University Health...
Centre and apply to Graduate Studies and Research for any needed extensions or leave of absence. Send a copy, also, to the Head of Department.

3. All communication related to your overall academic progress should be directed in writing to the Office of GS&R. These include requests for leave of absence, extensions of registration or for written papers; request for grades; challenge to grades or decisions taken; etc. Change of academic status from Full Time to Part Time, or vice versa, should be requested online, and further contact made with the Department or with the Office of Graduate Studies & Research (OGS&R). We recommend that copies of all correspondence be sent to the Head of Department.

4. Where there might be misunderstandings or conflicts, adopt the policy of due process to ensure resolution and the maintenance of good human relationships.

HOW TO KEEP “IN THE KNOW”

1. Know the rules and regulations of the University, and in particular, the rules and regulations that apply to the Office of Graduate Studies and Research (OGS&R).

2. Obtain copies of all booklets or handbooks from OGS&R via their website and familiarise yourself with information that applies to your programme.

3. Practise regular and timely checking of all communication systems related to your programme - by the OGS&R, the Department’s Main office as well as online (SAS, Departmental website, your email, etc.). We encourage you to use the UWI email address to communicate with the Department and other Units within the Institution.

4. Invest in obtaining, as well as in the efficient utilization of a computer. Develop the habit of checking and responding to your e-mails on a daily basis.

5. Consult with your academic advisor regularly especially to help you resolve any difficulties you may be experiencing.

6. Talk with your fellow students and partner with at least one other student for “looking out” for each other.

7. Attend all lectures, seminars or meetings where specific information will be given. If absent, ensure that you arrange to get the information from another student.

SECURITY AND PARKING

• Guidelines for Security on Campus
Taking responsibility for your personal security is very important. The Mona Campus “Student Security Safety Survival Booklet” which can be accessed from www.mona.uwi.edu/security outlines measures that can be taken to help you remain safe on the Campus and within its environs.

Please become familiar with these suggestions:

Pay special attention to items such as cell phones, computers, purses, credit cards and note books. If studying late on the Campus and you are alone in a classroom or laboratory, keep the door locked; ask the security officer to accompany you to your vehicle.

Remember that each individual is responsible for his or her personal security as well as their property:

1. The most important requirement is being aware of your environment.

2. Look, listen and be conversant with the surroundings.

3. Know what is natural or usual and those things that are seemingly out of place.


• Security Services
Reasonable security is provided at strategic points across the Campus. The services offered include access control, general patrols, emergency response and escort services.

Students are advised to request the escort service by telephoning:

Campus Police: 283-8717 or 335-5336

Campus Security: 935-8748-9
702-4012
784-8881 or Extensions 2748-9.

• Vehicle Gate Passes
Vehicular access passes are issued to all vehicles entering the Mona Campus. On exiting the Campus these passes must be presented. If the driver is unable to present this pass exit will be denied and he/she will be required to report to the Campus Security Base which is annexed to the Mona Police Station where they will be required to pay a fine of one thousand dollars ($1000) before being allowed to exit the premises.

• Reporting Security Incidents:
The Central Security Monitoring Surveillance Centre receives reports and disseminates them for rapid response.
Central Security Monitoring
Surveillance Centre:
Tel. 702-4334/551-0136/
Exts. 7469/7470

Reception Area: Ext. 7472
The Office of the Director of Security
is annexed to the Monitoring Station.

Director of Security
Office
Tel: 970-6698 or 970-3232
Exts. 3698 & 7471

Cell: 432-1951 (cell)

Email: keith.gardner02@uwimona.edu.jm

Administrative Section
Tel: 970-6700, Exts. 7473/3700

Operations Supervisor in
the Director's Office: 551-0126

• Parking on Campus

Parking on the University of the West Indies, Mona Campus is allowed only in those areas that are designated for parking. The main Parking Lot is located just north of the Community and Psychiatry Health Centre and beside the Mona Information Technology Services (MITS) which is located along Gibraltar Camp Way. Vehicles illegally parked may be clamped and released only on a payment of three thousand dollars ($3,000).

Source: Office of Director of Security
June 2016

THE GUILD OF STUDENTS

The Guild is entrusted with promoting, fostering and developing the educational, social, cultural and economic interests of Guild members to the University community and on the national as well as the international level.

The Students Union is a multi-purpose facility run by the Guild of Students. It is the hub for student activities (cultural and entertainment) and the perfect spot on campus to lime, relax and unwind. On Thursdays and Saturdays especially, the Student Union comes alive, as activities are usually planned for these days.

The Students Union is a multi-purpose facility run by the Guild of Students. It is the hub for student activities (cultural and entertainment) and the perfect spot on campus to lime, relax and unwind. On Thursdays and Saturdays especially, the Student Union comes alive, as activities are usually planned for these days.

Guild Office
Tel: 702-2463 or ext. 2168

Official website:
www.uwimonaguild.org

Guild President:
Mikiela Gonzales
Tel: 451-4876
Email: uwimonaguildpresident@gmail.com

Source: UWI Guild Office (June 6, 2016)

M.A.P.S. – MONA ASSOCIATION OF POSTGRADUATE STUDENTS

The Mona Association of Postgraduate Students (M.A.P.S) comprises of postgraduate students from the various faculties and departments of the University of the West Indies (Mona) campus. The contributions postgraduate students make to the university and to the region are well-documented and undisputable.

Students can become involved in our outreach, advocacy, research & innovation, fundraising or public relations arms.

Our objectives are:
• To improve the awareness of postgraduate students in activities of M.A.P.S and the Guild of Students
• To facilitate and develop the integration of postgraduate students of the various faculties and departments.
• To cater to the enhancement of postgraduate students’ research and innovation through partnerships, student development, publication, etc.

Contact Info:
President:
Mr. Coswayne Samms
Tel: (876) 859-4244
Email: coswaynesamms@hotmail.com

Email: monapostgrads@gmail.com
Twitter: @mona_postgrads
Instagram: @monapostgrads
Facebook Group: UWI Mona
Association of Postgraduate Students

Source: MAPS, June 2016
Frequently Asked Questions

**Financing Your Studies**

Q: Are there any scholarships available for graduate study?
A: From time to time the Office of Graduate Studies and Research publishes notices of available scholarships. You would have to apply for these there.

Q: Do you have a payment plan for graduate programmes in the department?
A: While we would prefer if you pay your fees for the entire academic year in August, you may pay for your courses in two instalments – half in August at the beginning of the school year and the balance in December before coming for your second semester. You will not be allowed to sit examinations until your school fees have been paid in full.

Q: What do I get for my fees?
A: You will receive excellent tuition and research supervision. Unfortunately your fees do not include the cost of your books and handouts. You should budget an additional J$60,000.00 to meet the cost of your reading materials when calculating what graduate school will cost. Please note that you will not do as well as you might if you are not consistent with your reading.

Q: How much of my money do I get back if I withdraw from a programme?
A: Please check with the University Bursary about this since formulae for determining refunds vary within the general guidelines prescribed by the University.

**Registration & Course Material**

Q: Exactly where do I register for my courses?
A: UWI registration is done entirely online. So you will need to visit the SAS web site at http://sas.uwimona.edu.jm to select the courses prescribed in this booklet for your programme. The course codes have been given here to facilitate your easy navigation of the SAS site.

Q: How do I submit a request to amend any aspect of my programme?
A: There will be times when you will need to make an adjustment to your programme. This may involve a change from full-time registration, a request for leave of absence, a request for change of course-registration, or a request for an extension of registration because your time has expired, etc. In all cases you should first discuss your situation with your Programme Coordinator. After that you may write directly, or complete the relevant form(s) to the Chairman, School of Graduate Studies and Research, but you should always copy this letter/form to the Head of the Department. Since your letters are routinely sent to the Head for comment, you save time by ensuring that you send a copy directly to the Head. It is also an expected courtesy. You should also remember that if the content of your letter includes a reference to any other person (lecturer etc.) you are also expected to send that person a copy of your letter.

Q: Can I register for a course in another programme?
A: In some cases this is possible but you will need to speak with the coordinator of your programme to see if you will be given credit for taking the external course. However, some external courses may attract an additional cost which would not be covered under your tuition fees. Therefore, before you register for the course, you must consult the relevant Department/Graduate Coordinator to find out if the course falls within this category.

Q: How easy is it to change from one programme to another graduate programme?
A: You may be able to switch easily if the courses are compatible and you possess the required undergraduate foundation. Quite often though you would be required to withdraw your candidacy from your programme and apply for the other programme. Please seek further advice from the Office of Graduate Studies and Research.

Q: Where do I get the course materials?
A: Primarily, the prescribed/recommended text books are available at the University Bookshop where you can purchase your required texts. Secondly, you may also borrow books from the libraries or use their online sources to access journal articles, etc. However, the library that caters to graduate students in the Faculty of Social Sciences is the Documentation Centre at the Sir Arthur Lewis Institute of Social and Economic Studies (SALISES).
**During Your Studies**

**Q:** What is plagiarism?

**A:** Plagiarism is theft. It is stealing the intellectual property of someone. The University of the West Indies has very strict sanctions against persons who are found cheating in this way. A quotation from the University’s regulations should be taken as a warning that you will receive against this practice.

The University Regulations for Graduate Diplomas and Degrees, Section I.80 (Cheating) states:

“Cheating is an attempt to benefit oneself or another by deceit or fraud. This includes any representation of the work of another person or persons without acknowledgement. Plagiarism is a form of cheating. Plagiarism is the unauthorized or unacknowledged use of another person’s intellectual efforts and creations however recorded, including whether formally published or in manuscript or in typeset or another printed or electronically presented form. Plagiarism includes taking passages, ideas or structures from another work or author without proper and unequivocal attribution of such source(s), using the conventions for attributions or citing (e.g. MLA; Chicago; ACS; AIP; ICMJE etc.) used in this University. Since any piece of work submitted by a student must be that student’s own work, all forms of cheating including plagiarism are forbidden.”

**Q:** Is it true that I must pass both my coursework and final exam to pass a course at the Masters level?

**A:** This is indeed true. You must obtain a minimum grade of 50% in your coursework AND 50% in your examination in order to pass a course. Do not simply calculate the sum total of the two grades. This could give you a misleading total of over 50% if, in fact, you have failed either the coursework or the examination.

**Q:** Do I have to complete the Course Evaluation Forms?

**A:** It is in your best interest that you do, as the Course Co-ordinators will be able to identify problems with the course and make the necessary adjustments. Please note that these forms are confidential. They are never seen by the Lecturer who taught the course, but rather the result of the entire class’s evaluation is communicated by the Deputy Principal’s Office to the lecturer. The lecturer will never be able to identify you individually, so you need not have any fear of a reprisal.

**Q:** What is plagiarism?

**A:** It is the unauthorized or unacknowledged use of another person’s intellectual efforts and creations however recorded, including whether formally published or in manuscript or in typeset or another printed or electronically presented form. Plagiarism includes taking passages, ideas or structures from another work or author without proper and unequivocal attribution of such source(s), using the conventions for attributions or citing (e.g. MLA; Chicago; ACS; AIP; ICMJE etc.) used in this University. Since any piece of work submitted by a student must be that student’s own work, all forms of cheating including plagiarism are forbidden.

**Q:** What should I do if I really feel that I cannot cope with graduate studies?

**A:** The first thing that you should do is – not panic. Remain calm and speak with one of the coordinators of your programme. We will try to help you see if your problems are related to poor study techniques or time management. If there is anything that we can do we will help you or get the necessary help for you. Your concerns will be kept confidential and your privacy will not be violated. If you have more serious problems then we will give you the best advice and referrals that we can. We genuinely want to see you graduate from your programme having learned as much as possible and, yes, having enjoyed your time with us as much as possible too.

**Examination/Coursework**

**Q:** If I fail a course when can I re-sit it?

**A:** The University’s regulations state that a course or part of a course failed may be sat at the next available sitting of that course. This means that if a course is offered in Semester I but not in Semester II then you would have to wait until Semester I of the next academic year to be given an opportunity to re-sit your course. You are allowed to re-sit a course, or any component of a course, only once, unless the Board for Graduate Studies and Research otherwise decides.

**Q:** How often am I allowed to fail a course?

**A:** You are normally allowed only one re-sit of a course. This means that if you fail your re-sit then you would have to get special permission from the Office of Graduate Studies and Research for you to be allowed to have another try. Their approval is influenced by such factors as your academic record in other courses in your programme of study. If the Office of Graduate Studies does not give permission for you to re-sit the course then you will be required to withdraw from your programme of study for at least two academic years.

**Q:** What must I do if I am dissatisfied with my grade?

**A:** This depends on whether you actually failed the exam or not. If you failed then you may visit or make your request in writing to the Office of Graduate Studies within one month of the publication of the results to request in writing a ‘Go Through’ with the First Examiner or Lecturer of the course. During the Go Through you will see where you fell down in your answers. If you are still dissatisfied then you may request that the Office of Graduate Studies ask the Department to recommend an independent Examiner to remark your paper so that your paper is re-marked by this newly appointed Examiner. There is a fee payable for the re-mark process and the grade assigned by the Independent Examiner will be final. If you passed the paper, but are dissatisfied with the grade, you may request a ‘Review’ of the script. Here, your script will be examined to ensure that marks are allocated to all answers given, that course work marks are added and that the total marks received is correctly added and reflected accurately on the mark sheet. Again, if you are still dissatisfied you may request and pay for a re-mark. Again, this must all happen within one month of the publication of your results online by the Office of Graduate Studies.
Q: What can I do if I cannot take an examination?

A: You need to advise the Office of Graduate Studies and Research if you must withdraw from an examination. If you must withdraw on medical grounds then you will have to submit a medical certificate, which is processed through the University Health Centre. Please note that it is better to withdraw from a course than to fail it because you had a serious illness or crisis in your life. You ought to notify the Department or the Office of Graduate Studies if you have a non-medical crisis (you are going through a divorce, a close family member has died, you have lost your job etc.) before the examination as we will be more able to assist you if we know that you are having a problem. Under no circumstances should you just miss an exam because you did not feel like coming.

Remember!!!

You must obtain a minimum grade of 50% in your coursework AND 50% in your examination in order to pass a course. Do not simply calculate the sum total of the two grades. This could give you a misleading total of over 50% if, in fact, you have failed either the coursework or the examination. For example, if your coursework is marked out of 40 and your examination out of 60, then you must obtain at least 20 marks in your coursework and 30 marks in your examination. If you obtained 18 marks in your coursework and 42 marks in your examination, your final total would be 60 marks but you would have received an FC, meaning that you failed the coursework and would have to repeat this part of the course. If you obtained 35 marks in your coursework and 25 marks in your examination, your final total would also be 60 marks but you would receive an FE, meaning that you have failed your examination and would have to re-sit your examination only. If you receive an F grade that would mean that you failed both coursework and examination.

Pay attention to your final results; do your simple mathematical calculation. You are responsible for knowing your exact grades and identifying whether or not you have passed or failed a course.
Appendix I
Guidelines for Preparing a Research Paper Proposal

Graduate students who are preparing a research paper proposal should:

1. Make sure you have the booklet with guidelines and regulations for research papers and dissertations (Thesis Guide) at UWI from the Office of Graduate Studies and Research.

2. Submit a research paper proposal of 8-10 pages. Make sure it includes:
   - A clear statement of your topic and statement of the research problem with any hypotheses that you have constructed around that problem;
   - Background information explaining the interest you have in this topic; what you believe its wider academic significance is and what you think your research will contribute to the field;
   - A brief discussion of your proposed theoretical framework, research methodology/data sources;
   - A schedule of completion of the different phases of work towards the final draft and completion deadline;
   - A preliminary plan of the structure, that is, the table of contents with what each chapter might deal with. Bear in mind the overall limit on the number of words.
   - A preliminary, selective bibliography of probably 8-10 books, articles and documents related to the problem statement.

Additional

- You can consult the internet about writing a research proposal but be guided by UWI’s regulations;
- Make use of consultation hours with lecturers to refine your ideas. Work towards formulating a research question that is realistic to accomplish and precise enough (not vague, or too general). The proposal won’t be perfect but it must have enough to help your eventual supervisor to (i) know what the study is about; (ii) have a discussion that shows you have read and understood enough about the subject to begin and are not simply relying on your advisor’s expertise; (iii) have a plan and a timeframe that are realistic, especially for working students, so that the supervisor can know what challenges you will face.
- Make use of your course material. Use those ideas, reading sources, and previous research findings that will contribute to your research.
- Find a good research paper in the main library and use it as a model.

See the UWI website also for:

- “The 7 Step Guide to Submission of Theses and Research Papers” (MPhil and PhD students ONLY) www.mona.uwi.edu/postgrad/
- “Graduate Studies and Research Information Portal” (GRIP), www.uwi.edu/grip/default

This will make it easier for the department to identify a supervisor for you.
BSc/MSc Degree in Politics and International Cooperation (MPIC) – SPECIAL OPTION

The Department of Government in the Faculty of Social Sciences, UWI Mona, working with the support of the Department of Modern Languages, Faculty of Humanities and Education, is pleased to invite eligible first year students to apply for the jointly taught BSc. in Politics and International Cooperation. This programme is delivered in collaboration with two partner institutions, the Universite Antilles-Guyane and the Institut d’Etudes Politiques, Universite de Bordeaux. Students enrolled in the programme will be expected to commit themselves to the completion of an undergraduate and graduate course of studies, culminating in the award of the MSc. qualification. In the interim they will be awarded the BSc degree once they have completed all the requirements for it.

The programme will be jointly taught by the three participating institutions. Students spend their first year in their home institutions, their second year in Bordeaux, the third year in Martinique, the fourth year in Bordeaux and the fifth and final year at the UWI Mona. The programme is restricted to a limited number of participants and a limited amount of financial assistance may be available to support their participation.

Applications are invited from students at Cave Hill, Mona and St. Augustine. These students will be in their first year of studies at UWI, or, exceptionally, in their second year. The minimum requirements for consideration will be:

• Good performance in CAPE or A’ Level examination in French
• First year registration for FREN1001 and FREN1002
• International Relations core Level 1 courses
• A GPA 2.7 and above for the first year

Applications should be directed to the Head, Department of Government or the Head, Department of Modern Languages, UWI Mona and should be in at least by March 4 of your first academic year. Short-listed candidates will be invited to have an interview with the Selection Committee thereafter before the final selections are made. Additional details on the programme may be obtained through the Offices of the Departments of Government and Modern Languages, or through the Faculty Offices of Humanities and Education or Social Sciences.