

THE LIBRARY

MONA

Year ending July, 31, 2008



Norma Amenu-Kpodo, BA Sask, BLS Tor – Campus Librarian

Overview

*A*dvances made in the 2007/2008 academic year positioned the Library to continue its development along the path followed by modern university libraries everywhere in respect of services, facilities improvement, responsiveness to curriculum changes, and student centredness. Most significant of these was the extending of opening hours in the Main and the Medical Branch Library on November 12, 2007. The new opening hours are Monday to Friday – 8:30am to 6:00am, Saturday – 8:30am to 12:00midnight, and Sunday 12:00noon to 8:00pm. The extended opening hours for the Science Branch Library was scheduled to begin at the start of the 2008/9 academic year.

Computer facilities and services received a boost as the gift of 100 computers from the Office of the Principal facilitated the creation of one new computer laboratory in the Overnight Reading Room, and distribution of additional computers on the second floor reading room. This, along with 25 computers provided by the Library to upgrade the MERIC computer lab and its existing laptop service, improved ICT services for students.

Graduate Studies was given new impetus as a high proportion of the monographs, journal subscriptions and databases recommended were acquired, and work began on the redesign and refurbishing of a new Postgraduate Research Facility which is expected to be opened in the new academic year.

In keeping with the focus to develop and equip staff to deal with the challenges of the new information environment, a number of staff members were identified for training locally and abroad in leadership in academic libraries, law librarianship, digital imaging and preservation and conservation. This year, an award was instituted by the Campus Librarian to encourage non-professional staff to attend international conferences which are held locally. As a consequence, Miss Elizabeth Cooke and Miss Georgia Bryan, Library Assistants,

were granted awards to attend ACURIL XXXVIII Conference in Montego Bay, in June 2008.

Re-structuring of the senior management positions in the Library begun with plans to create two additional deputy librarian posts from the existing establishment to coordinate activities in Public and Outreach Services, and Technical Services.

Significant bequests received by the Library include: the invaluable collection of Dr Garth Taylor's resource material in ophthalmology that includes books, video tapes and slides, which was donated to the Medical Branch Library. The UWI Library was also the fortunate beneficiary of the collection of the late Professor Richard Sheridan, economic historian from the University of Kansas. Four volumes of the "Flora of Egypt" were received from Professor Gerald Lalor. Dr Cherrell Shelley-Robinson of the Department of Library and Information Studies, donated her extremely valuable collection of Caribbean Children's Literature to the Mona Library to be made available to scholars for research.

Exhibitions were mounted on M G Smith for the 6th Reasonings Conference hosted by the Centre for Caribbean Thought, and for the 2008 ACS Conference.

In commemoration of UWI's 60th Anniversary, the Library mounted "Sixty Years of Progress" – a nine poster exhibition which highlighted the development of the Mona Library, and portrayed the six Campus Librarians who served from the Mona Campus during the period 1948 to the present. Two sponsored bookmarks were also produced by the Library.

The Library was saddened by the passing of Kenneth Everard Niven Ingram, OD, DLitt, MPhil, FLA, BA, former University and Campus Librarian at the Mona Campus. A Librarian, Administrator, Historian, Bibliographer, and Scholar, K.E. Ingram, as he was known, made an outstanding contribution to Librarianship and Historical Scholarship in Jamaica and the Caribbean. His association with the UWI spanned some 31 years.

Targets

The main targets for 2008/2009 will focus on access by further extending the opening hours to 24/7 and making the Library resources more accessible from other Libraries on Campus through the use of ALEPH, the new integrated library system.

Strengthening of e-resources in all disciplines as well as the initiation of a gradual change-over of the periodicals collection from an essentially print to a predominantly electronic one, by switching over at least 20% of the print subscriptions during the next five years, is a key objective.

Creating a student-centred environment by increasing the number of students offered information literacy programmes, and developing a proactive student-friendly reference service in all modalities with emphasis on virtual reference, and one to one assistance for undergraduate and postgraduate students, will be a major area of emphasis.

Special projects such as those relating to digitisation of selected West Indian materials and developing a Caribbean Leaders Collection, participation in the development of an Institutionary Repository, accelerating development of the Mona Online Research Database to increase global awareness of UWI's Scholarship and Research, are among the major targets for the coming year.

Cataloguing

The cataloguing output, while not drastically reduced, was lower than that of the previous year due to the staffing situation. Approximately 3500 new volumes were added to the collection as compared to 4000 last year. In addition some 101 e-books were added for the current year.

Mona Information Literacy Unit (MILU)

Teaching and Learning

For the year under review, the Mona Information Literacy Unit (MILU) conducted 264 training sessions involving over 6,422 students. These figures include sessions via OurVLE, but do not

include statistics from Science and Medical Branch Libraries. The number of student participants increased by 6.6% over last year, and the number of sessions increased by about 2%. Figures received from the Science Library indicate that the number of students increased from 168 to 215 over the past year, reflecting a 28% increase for the period.

Among the sessions MILU conducted were: orientation sessions/tours for new undergraduates in Semester 1, OPAC training, Foundation Courses, and MSc HRD, PS62F (Psychology), MA Communication Studies, E33P (Post-Colonial Literatures) E35B (Resources for Claude McKay) and HR69A.

Graduate Studies

In Semester II, MILU delivered sessions on EndNote and Citation Styles. Almost all Postgraduates gave a positive rating of 4-5 [on a scale of 1-5]. They reported that they were more empowered to conduct their research as they were able to export citations from a database and cite while writing.

Eleven faculty members were trained in four Endnote and database sessions. They found the sessions very useful, and unanimously rated the sessions highly.

Outreach

MILU designed and delivered an Information Literacy Workshop at the Library and Information Association (LIAJA) Schools Section General Meeting, April 25, 2008, in St Ann. The Librarians also delivered a session on "Evaluating Information" at the UNESCO IFAP/UWI DLIS/UWI Mona Library Workshop on Developing Information Literacy Skills and Programmes, Montego Bay, Jamaica. June 1, 2008. Participants came from Jamaica and Trinidad.

Summer Project 2008 to high school students

The annual summer workshop Learning for Life was held June 23-27 2008, with some 14 sixth-formers drawn from six schools in Kingston and the rural areas. Sessions were conducted on E-resources, Databases, Plagiarism, and Citation Styles.

Theses

Librarians scrutinized 42 theses for the year, and after discussions with the PVC for Graduate Studies and Research, improvements were made in the turn-around time for these. Semester II targets for thesis scrutiny citation style turnaround time of 30 days maximum were met, with rare exceptions.

Medical Branch Library

Primary targets for the year in review were to support teaching learning effectiveness at both graduate and undergraduate levels, and to strengthen national involvement by actively participating in the Virtual Health Library and MEDCARIB projects.

Teaching and Learning

The Medical Faculty recognized the importance of Information Skills Training and training sessions were included in the orientation programme for this faculty as well as individual departments.

Several information skills training sessions were held in the Medical Branch Library involving some 554 students in Medicine (including sports medicine), Public Health and Nursing.

The Branch liaised with the UWI School of Nursing in supporting e-learning. A total of 22 requested articles were located, and archived in a designated area on OurVLE for Nursing (BSc) that had restricted access.

Science Branch Library

The Science Branch Library had a busy and challenging but largely successful year. The targets, as they related to the increase in information literacy courses in the Faculty of Pure and Applied Sciences and the acquisitions of databases SciFinder, and IEEE and 15% more RBC texts, were fully achieved. Other objectives were partially or minimally achieved.

There was a slight increase in the total loans. Generally, loan statistics have not increased significantly over the years and, in fact, have mainly decreased, and this can be attributed in part to increased emphasis on e-resources such as databases.

The Caribbean Virtual Disaster Library

The Caribbean Virtual Disaster Library has maintained a visible presence globally, receiving visitors from all over the world. For the period under review 891 persons visited the Virtual Library's website.

CARDIN

The number of items in the CAREN and Caribbean Disaster Information Network (CARDIN) databases continued to increase. A total of 84 new records were added to all the West Indian Science databases. CARDIN database now has 3,942 records, CAREN 5,208, and the West Indian Science database 480.

Loan and Reference Section

Virtual Reference

The offering of virtual reference service through "Questionpoint" was explored and tested and is expected to be introduced in the coming academic year.

Improved Customer Service

Emphasis was placed on making services more student-centred. The Circulation Librarian spearheaded sessions with all staff working in the Loan and Reference Section to raise the level of awareness of both professional and non-professional staff as to best practices in offering service to Library's customers. To assist in this, two blogs were created – one to act as a current awareness vehicle on circulation matters, and the second aimed specifically at persons on duty at the Reference Desk.

Distance Learners

All 10 UWIDEC sites were visited and information literacy skills classes identical to those offered on the main campus were held. Special assistance was given to the School of Continuing Studies, Montego Bay, by way of training two library assistants to manage that library's collection and to assist the students and tutors.

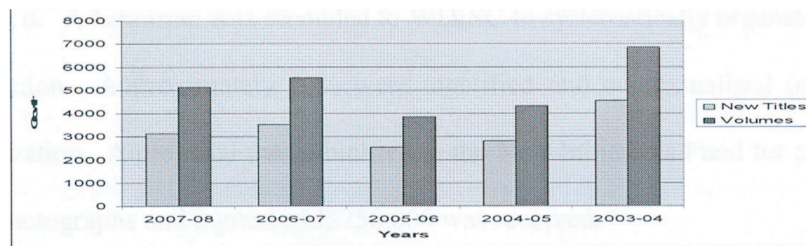
JAMCOPY

The Mona Campus and other tertiary institutions in Jamaica signed an agreement with JAMCOPY, a reproduction rights organization established by copyright owners to administer rights in their published works. This allows the Library to reproduce licensed works based on the terms of the agreement.

Acquisitions

Collection growth decreased for the period under review although a number of electronic books were purchased and made available through the Library's OPAC.

Growth of Collection 2003-2004 to 2007-2008



	2007-08	2006-07	2005-06	2004-05	2003-04
New Titles	3119	3534	2544	2798	4546
Volumes	5153	5550	3846	4330	6858

West Indies and Special Collections (WI&SC)

West Indiana Database

Work continued on the development of this database and there was an increase of 12% over the previous year. A target of 60 documents per month was set by the Indexer-in-charge, 1705 articles were indexed, and the backlog cleared. The data entry manual was revised and completed.

Photograph Collection

The historical photographs in the Library's collection document significant moments in the UWI's history and are constantly in demand by Faculty and Departments for various projects. A Librarian was seconded to WI&SC to systematically organize the photograph collection. Approximately 50% were identified and contextualized in preparation for digitization. A proposal was submitted to the New Initiatives Fund for a grant to digitize the photographs and a grant of J\$750,000 was received.

Periodicals Section

Two new databases were acquired during the year – SciFinder Scholar and Institute of Electrical and Electronics Engineers (IEEE) All Society Periodicals Package (ASPP). The Science Library identified a number of titles which were cancelled to cover the cost of SciFinder. The Unit linked the titles in the Scifinder database to the full text, where available. IEEE All Society Periodicals Package was purchased in collaboration with Cave Hill and St Augustine Campuses.

Trials of databases this year included Hospitality and Tourism Complete, and LISTA, with full text.

PAPERS PRESENTED

Amenu-Kpodo, Norma.

- “Introduction of the Concept of an Information Literacy Training Programme.” Information Literacy Pre-ACURIL Workshop on Developing Information Literacy Skills and Programmes. UNESCO/DLIS/UWI Library. May 30-31 2008, Montego Bay Jamaica.

Bandara, Swarna

- “Open Access and Increasing Visibility for Research: Current Trends and Opportunities” Jamaica Chapter of the Caribbean Association of Scientists, Nov. 22, 2007
- “From ETDs to Institutional Repository: Opportunities and Problems at the University of the West Indies” ETD 2008: Spreading the Light: 11th International Symposium of Electronic Theses and Dissertations held at Robert Gordon

University, Aberdeen, Scotland, 4-7 June 2008
<http://www.rgu.ac.uk/etd/programme/page.cfm?page=45696>

- “VHL Jamaica: Country Report” Online conference on VHL July 15, 2008 http://blog.bvs5.crics8.org/wp-content/uploads/2008/07/vhl_jamaica20081.pdf

Douglas, Myrna.

- “Computer Applications: Managing Serials Workflow at The University of the West Indies Library.” Paper presented at 5th International Conference on Cybernetics and Information Technologies, Systems and Applications: CITSA, Orlando, Florida, USA, June 29 – July 2, 2008.
- (with Maureen Kerr-Campbell). “Examining Patron Behaviour: Maximising the Use of Electronic resources at University of the West Indies (UWI), Mona Campus.” XXXVIII ACURIL, Montego Bay, Jamaica, June 1-6, 2008
- “Managing Changes in Serials Workflow while Migrating to a New Library Automated System: Lessons from Experience.” 27th Annual Charleston Conference on Issues in Book and Serials Acquisition, Charleston, South Carolina, USA, November 7-10, 2007.

George, Verna

- “IL for Life”; “Plagiarism”; “Putting it All Together”. Learning for Life: Information Skills for Today and Tomorrow. June 23-28, 2008, UWI Mona Library Information Literacy Summer Project 2008.
- (with Karlene Robinson). “Evaluating Information.” Information Literacy Pre-ACURIL Workshop on Developing Information Literacy Skills and Programmes. UNESCO/ DLIS/UWI Library. May 30-31 2008, Montego Bay Jamaica.
- (with Karlene Robinson). “Information Literacy: The Big Six Framework.” Information Literacy Workshop. Library and Information Association (LIAJA) Schools Section,

General Meeting and Workshop. April 25, 2008. St Ann, Jamaica.

- “IL for Life”; “Intellectual Property, Copyright, Plagiarism”; “Note-taking”; “Putting It All Together”. UNESCO IL Project to Guy’s Hill High School. September 2007. 4-day IL workshop on information literacy skills to grades 10 and 11 students. St Catherine, Jamaica
- (with Karlene Robinson). “Information Literacy through E-Learning: A Case Study of IL Training of Undergraduates at the University of the West Indies (Mona).” (ACURIL) XXXVIII Conference – “The E-Librarian: Ideas, Innovation and Inspiration.” Montego Bay, Jamaica, June 1-6, 2008. p. 16.

Lashley, Beverley

- “Validating in-house databases in a web 2.0 world.” Fifth International Conference on Cybernetics and Informational Technologies, Systems and Applications CITSA 2008, June 28 – July 2, 2008, Orlando, Florida. 6 pages.
- “Understanding Reference Sources”. June 24, 2008 during the summer project of the Mona Information Literacy Unit under the theme “Learning for life: Information literacy skills for today and tomorrow.” Multifunctional Room, Main Library. Powerpoint.
- “Project Management for Public Libraries”. Workshop on the Continuing Education, Networking and Innovation for Librarians in the English Speaking Caribbean. June 1-13, 2008.
- “Lessons Learned Eight Years After: Caribbean Disaster Information Network”. Workshop on the Exchange of Experiences Organized by the National Advising Council on Disasters and Emergencies in Cuba. November 26-27, 2007.
- “Brainstorming: Analyzing the Topic and Introduction to the World Wide Web” UNESCO/UWI Library workshop September 10-13, 2007 Guys Hill High School, Jamaica.

McLean, Evadne

- “Library Student Workers’ Perceptions of the Impact of Term-time Employment on their Academic and Co-curricular Commitments as well as Employability on Graduation”. 11th Annual Conference of the Caribbean Tertiary Level Personnel Association. Nassau, Bahamas, June 16-22, 2008.
- (with Margaret Pearce and Judy Rao). “Changing Faces : the Serials Collection of the University of the West Indies Mona Library. ACURIL, Montego Bay, Jamaica, June 2008.
- (with Pauline Nicholas, and Thelma White). “Electronic books (e-Books) for e-service: A tool for libraries to stay relevant.” ACURIL, Montego Bay, Jamaica, June 2008.

Dunstan Newman

- (with Karlene Robinson, Paulette Stewart) “Conditions necessary for digitization of audio-visual materials: From a preservation management view point” Poster Presentation at ACURIL, June 2008.
- (with John Aarons) “Care and Handling of Library Materials and Simple Book Repair Techniques” IFLA & LAC Workshop for Public Librarians from the English-speaking Caribbean. June 2008.
- (with John Aarons) “Disaster Management and Restoration” IFLA & LAC Workshop for Public Librarians from the English-speaking Caribbean. June 13, 2008.
- “Disaster Management Planning” Library Association of Jamaica (LIAJA) June 2008.

Margaret Pearce

- (with Evadne McLean and Judy Rao). “Changing Faces: the Serials Collection of the University of the West Indies Mona Library. ACURIL, Montego Bay, Jamaica, June 2008.

Judith Rao

- (with Evadne McLean and Margaret Pearce). "Changing Faces : the Serials Collection of the University of the West Indies Mona Library. ACURIL, Montego Bay, Jamaica, June 2008.

Robinson, Karlene

- (with Verna George). "Information Literacy through E-Learning: A Case Study of IL Training of Undergraduates at the University of the West Indies (Mona)." ACURIL XXXVIII Conference – Montego Bay, Jamaica, June 1-6, 2008. 16 p.
- "The Research Process"; "Library Treasure Hunts"; "Citing". Learning for Life: Information Skills for Today and Tomorrow. June 23-28, 2008 UWI Mona Library Information Literacy Summer Project 2008.
- (with Verna George). "Evaluating Information." Information Literacy Pre-ACURIL Workshop on Developing Information Literacy Skills and Programmes. UNESCO. May 30-31 2008, Montego Bay Jamaica.
- (with Verna George). "Information Literacy: The Big Six" Information Literacy Workshop. Library and Information Association of Jamaica (LIAJA) Schools Section General Meeting and Workshop. April 25, 2008. St Ann, Jamaica.
- "Catalogues: How to Find what you are Looking For"; "Understanding Reference Books" UNESCO IL Project to Guy's Hill High School. September 2007.

Runcie, Rosemarie

- "Public Library Administration." British Virgin Islands Library Services Department, Tortola, BVI. July 1-25, 2008.

Stewart, Paulette

- "A Description of Workshops Designed to Train Teachers to Use Cooperative Learning Infused with Multiple Intelligences". Hearts on Fire: Sharing the Passion – Australian School Library Association XX Biennial

Conference. Adelaide Convention Centre, Australia.
October 2-5, 2007.

PUBLICATIONS

Books and Monographs

Dunstan Newman

- * "A Guide to Simple Book Repair" Mona, Jamaica: The Library, The University of the West Indies, 2008.

Refereed Journal Articles

Verna George

- * "Conversation with Wayne Brown." Caribbean Writer 21 (2007): 200-224. (Special Section)

Evadne McLean

- * (with Margarett Pearce and Joan Vacianna). "Excellence in Library Service in a Competitive Environment : Some Tools of the Trade." UWI Quality Education Forum 14 (2008: 60-72.

Paulette Stewart

- * Stewart, Paulette. "Teaching Information Literacy at the University of the West Indies." Mona LINK 3: 2008. www.acu.ac.uk/libraries/link-issue-3.pdf.

Joan Vacianna

- * (with Evadne McLean and Mrs. Margarett Pearce) "Excellence in Library Service in a Competitive Environment: Some tools of the trade" UWI Quality Education Forum no.14 June 2008.

Non-Refereed Journal Articles

Norma Amenu-Kpodo

- * (with Leona Bobb-Semple, Joan Leitch and Janet McCallum) “Knowledge Management at The University Of The West Indies Mona Campus: A Case Study Of The Mona Online Research Database (MORD): Issues And Perspectives” Infolac vol 20 no. 2 26-31 2008

Verna George

- * “Preparing Students for Lifelong Learning: The University of the West Indies Mona Library’s Information Literacy Unit (MILU).” INFOLAC: Boletín Trimestral del Programa Regional para el Fortalecimiento de la Cooperación entre Redes y Sistemas Nacionales de Información para América Latina y el Caribe 20.3 (2007): 5-8
http://infolac.ucol.mx/boletin/20_3.pdf
- * “In Miami Immigration.” [Poem] Calabash: A Journal of Caribbean Arts and Letters. 4.2 (Spring/Summer 2007): 35-6 <http://www.nyu.edu/calabash/vol4no2/0402035.pdf>

GRANTS/PROJECT FUNDING

Beverley Lashley

- 2008 Assisted in preparing a project proposal on behalf of the Department of Library and Information Studies, UWI Mona Campus (DLIS) /Jamaica Library Service (JLS)/ Library and Information Association of Jamaica (LIAJA) to International Federation of Library Association – approved March 2008 IFLA/LAC Regional Committee Project, **“Continuing Education, Networking and Innovation for Librarians in the English Speaking Caribbean”**, US\$18,000 – June 1-13, 2008.

PUBLIC SERVICE

Norma Amenu-Kpodo

- Executive Secretary, Commonwealth Library Association
- Executive Member, Library and Information Association of Jamaica (LIAJA)
- Executive Member, Management of Library Associations Section of International Federation of Library Associations (IFLA)
- Member, University Council of Jamaica Assessment Team/Library Assessor
- Member, UNESCO National Commission for Jamaica, Committee on Information for All programme
- Member, National Information Literacy Committee (Jamaica Library Service)
- Member, Advisory Committee, National Information System (National Library of Jamaica)

Enid Brown

- Member, Historical Society of Jamaica

Myrna Douglas

- Volunteer, Red Cross Society of Jamaica

Verna George

- Member, UWI/Guardian Life Premium Open Lecture Planning Committee
- Member, National Information Literacy Committee (UWI Library Representative)
- Coordinator, Information Literacy Workshop. Library and Information Association (LIAJA) Schools Section General Meeting and Workshop.

- Coordinator, Launch of Guy's Hill High School Information Literacy (IL) Club, and club logo and IL poster competitions.

Beverley Lashley

- Member, Library and Information Association of Jamaica
- Member, American Council of Learned Societies/Social Science Research Council working group in Cuba
- Member, Caribbean Disaster Emergency and Response Agency's (CDERA) Virtual Library Advisory Committee
- Co-chair, ACURIL's Exhibition Committee
- Chair, Activities Committee, Jamaica Fulbright Alumni Association

Dunstan Newman

- Member, American Library Association (ALA)
- Member, International Relations Committee, (ALA)
- Member, Research and Publications Working Committee, LIAJA
- Member, Jamaica Association of Records Management (JARM)
- Member, American Association of Records Management (AARM)

Pauline Nicholas

- Member, IFLA/OCLC Early Career Development Fellowship
- Member, Jamaica Reading Society
- IFLA /OCLC Fellow
- Member of LIAJA Executive

Karlene Robinson

- Assistant Chief Examiner for Caribbean Secondary School Examination Council (CSEC) in Principles of Business

Paulette Stewart

- Member, National Information Literacy Committee
- Chairperson, Library and Information Association of Jamaica Schools Section

Sandra Stubbs

- Member, National Reading Competition Committee

Joan Vacianna

- Secretary, Jamaica Historical Society
- Representative, IFLA Regional Committee for Latin America and the Caribbean