

## EASTERN JAMAICA Camp Road

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– Resident Tutor & Head

### WORK OF THE CENTRE



**T**he School in Jamaica Eastern maintained a strong programme of promoting its programmes and course offerings. A number of new programmes came on stream during the review period and a new partnership was established with Caribbean Institute of Technology. Comprehensive reviews of programme offers continued as did the upgrading of the physical infrastructure and landscaping of the grounds. The feasibility of establishing a satellite centre to deliver programmes to eastern parishes was explored. The Resident Tutor is the only academic staff member at the Centre.

#### Continuing Education

The Jamaica Eastern Centre continued to offer a range of credit and non-credit programmes in Business & Administrative Studies, Computer Studies, Health & Human Services and Pre-University Access courses including 'A' Level and CXC preparation programmes. The School partnered with Caribbean Institute of Technology (CIT), for the offer of Computer Fundamentals. This nationally recognised course is the first step in Information Technology training at graduated levels, and ultimately can lead to internationally recognised Microsoft certification. The course has been oversubscribed from its inception.

A comprehensive review of Jamaica Eastern's Psychological Studies course offerings was started in collaboration with faculty members from the Counseling and Psychology Units at Mona. The School continued to collaborate with various Government and quasi-Government institutions for the delivery of specialised programmes. Classes in Mathematics & English Language were started in June 2005 for Jamaica Defence Force (JDF) soldiers. These classes were preliminary to registering these students for CXC/GCE 'O' Level classes in preparation for the May/June 2006 examinations.

#### Programme Cluster Student Enrolment

Business & Administrative Studies 2516 Computer Studies 505 Health & Human Services  
913 Languages, Creative Writing, Drama & Media 166 Pre-University & Access Programmes  
2959 Special Offers & External Studies 67 Vocational & Job-Oriented 275

**TOTAL 7401**

**Institutional Collaboration**

Jamaica Eastern continued its collaboration with the Archives and Records Management Department, Mona to offer a certificate programme in Records Management. The final session of the two summer-session programme was held in summer 2005.

**Main Targets 2005-2006**

Review programmes in Computer Studies

Offer day-classes for the immediate post-secondary cohort

Establish a satellite centre for the delivery of programmes in Eastern Jamaica

Expand the library facilities and upgrade the collection

Introduce new programme offers

**Income Generation**

Jamaica Eastern generated a significant portion of its income through tuition from its programme offers. In addition the Centre earned some funds through the rental of facilities. During the review period, the Centre completed procedures to be designated as an Overseas Examination Centre. This enabled the Centre to generate J\$.35M in additional income. An internet café has also been established which, when fully operational, is expected to generate over J\$1M per annum. In addition, a programme of budgetary restraint over the year resulted in over J\$1M less expenditure through 'General Funds' disbursements. Rationalising and re-costing of courses and programmes to ensure financial viability led to a reduction in Tutors' fees of about J\$1M.

