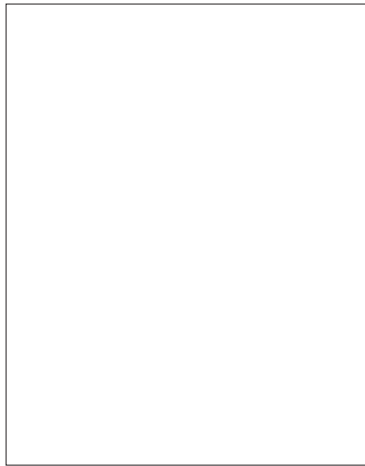


# **SCHOOL OF CONTINUING STUDIES**

**Year ending July 31, 2003**



**Professor Lawrence Carrington, BA *Lond-UCWI*, PhD *UWI* –**  
Director



## OVERVIEW

During the academic year 2002-2003, the School of Continuing Studies implemented a range of activities designed to advance and strengthen outreach and public education initiatives, lifelong learning, programme development and institutional management.

The Caribbean Child Development Centre continued to implement a strong and varied programme of research, technical assistance and the dissemination of information. The first Journal of the UWI Children's Issues Coalition was published. The journal, *Caribbean Childhoods: From Research to Action* was co-edited by the Tutor/Coordinator of the CCDC.

During the academic year the Social Welfare Training Centre celebrated the **40<sup>th</sup> Anniversary** of the Centre. SWTC hosted a week of celebrations including seminars, public lectures, an open day and a special banquet to commemorate the milestone. The Centre was lauded for its contributions to the training of para-professional social workers throughout the Caribbean and its innovative outreach work in institutional development.

Jamaica Western collaborated with the Office of the Deputy Principal, UWI, Mona to host a series of public lectures in Montego Bay, under the theme, **“The University in the West”**. The Centre focused on creating a student-centred environment and a number of new measures and procedural arrangements were put in place to create greater efficiency in student management.

The Trade Union Education Institute held a workshop to prepare Caribbean Trade Unionists for the 1<sup>st</sup> Caribbean Labour Policy Conference that was held at Mona in April 2003. TUEI also held teaching methodology workshops with support and funding provided by Friedrich Ebert Stiftung (FES) in preparation for the offering of the Certificate in Labour Studies.

Jamaica Eastern continued to record increases in overall enrolment. All programme areas except Psychological Studies, had increased programme enrolment with the most significant growth being made in the Professional and Pre-University and Access programmes. The Centre embarked on a programme of renovation and refurbishment to upgrade the buildings and facilities and also focused attention on re-structuring the administrative procedures to develop effective systems to support and manage student services.

The School made a satisfactory advance in the development and review of programmes. Work on the certificates in administrative professional office management and business management were completed. Both programmes have been upgraded to associate degrees. The development of the associate degree in public sector management and the certificate in labour studies advanced sufficiently and should be ready for delivery in 2003-2004. Work was also started on the development of a Masters programme in adult education.

During the review period, the School significantly advanced work on a quality assurance system. The School has developed an overall framework for quality assurance and has written a quality policy and objectives. Work has started on the development of standardised procedures for administrative and programme operations of the School.

## **CARIBBEAN CHILD DEVELOPMENT CENTRE**

**Janet Brown, BA *Hanover Coll (Ind.)*, MSW *Col* – Tutor/Coordinator**

### **WORK OF THE DEPARTMENT**

During the review period the Caribbean Child Development Centre (CCDC) advanced a number of activities to consolidate and strengthen research initiatives, capacity building in the sector, and the sharing of information on early childhood development (ECD). Work continued on the Child Focus II project, the Profiles Project and a new collaborative initiative was implemented in Montego-Bay. The Friday Forum continued together with the regional teleconferences for sharing information on research and policy initiatives in the sector.

Janet Brown acted as Tutor/Coordinator SWTC during Mr. Williams' study leave.

### **Public Education & Outreach**

CCDC held a workshop on *Leadership and Management Development for Early Childhood Associations in the Caribbean*, Port-of-Spain, Trinidad and Tobago, March 10-13, 2003. Two officials from nascent or established Associations in 19 Caribbean countries plus two officers of the Caribbean Early Childhood Association attended. Outcomes included Plans of Action for each Association, and direction for further in-country technical assistance within the Child Focus Project in Belize and Trinidad and Tobago.

The Friday Forum, a monthly lunch-time discussions of current child and family research continued during this year, organised by CCDC with

help from the Children's Issues Coalition research assistant. Abstracts of the presentations are placed on the ECD Website, [www.caribecd.org.jm](http://www.caribecd.org.jm)

With funding support from UNESCO and IDB (Child Focus II Project), CCDC held four regional teleconferences with Early Childhood/Parenting colleagues over the period. These teleconferences have become integral to the regional work of CCDC, serving as platforms for feedback on proposed project activities, planning mechanisms for regional events/workshops, and opportunities for discussion of topics of regional relevance to ECD colleagues.

### **Institutional cooperation**

The Caribbean Child Development Centre obtained funds from UNESCO in early 2002 to implement a project in Montego Bay on HIV/AIDS and the young child. CCDC conducted an investigation in two adjacent communities in Montego Bay of current attitudes and practices within communities and institutions in relation to young children infected and/or affected by HIV/AIDS. The project was developed in consultation with **Dr. Judith Soares**, Acting Resident Tutor, Jamaica Western and Human Resources consultant **Dr. Phyllis Macpherson-Russell**, and in collaboration with UWIHARP and Sam Sharpe Teachers College. The College is concerned to incorporate current HIV/AIDS issues within their curriculum, so for this project student teachers in both the Early Childhood Education and Guidance Counselling specializations were recruited to be local investigators. The research team was led by two consultants from UWIHARP, **Mrs. Hope Ramsay** and **Dr. Sanjana Bhardwaj**. Focus group discussions and stakeholder interviews were conducted in relation to the two communities. The draft final report was presented in October to community participants and to relevant stakeholders. One outcome of this report will be the production of the final report with the methodology outlined for replication in other countries within the region. UWIHARP will take responsibility for incorporating lessons learned into curricula being developed for the relevant programmes in teachers colleges.

During the review period the Children's Issues Coalition (ChIC) published a new Journal: *Caribbean Childhoods: From Research to Action*. **Janet Brown** served as co-editor for Volume I on Early Childhood issues. This volume, funded by UNICEF, is to be launched in October 2003. ChIC also managed a project funded by the Environmental Foundation of Jamaica, collecting all research data and reports on

children's issues: health, nutrition, education, behaviour, policy, for dissemination as a database with a content review document

The Tutor/Coordinator represented CCDC/UWI at a number of international and regional meetings including the International Consultative Group on Early Childhood Care and Development Hyatt Hotel, Amman, Jordan, September 18-22, 2002 and the first Regional Working Group on ECD held in Bridgetown, Barbados, June 6-7, 2003 convened by the Human Resources Desk of CARICOM. Sian Williams represented CCDC/UWI at the meeting of Key Institutions of Childwatch International held in Bangkok, Thailand, December 12-14, 2002.

### **Research and Technical Assistance**

Activities under the CCDC Child Focus II project continued. The project aims to strengthen early childhood development in IDB member countries. Participation of additional countries is supported by complementary funding from the Caribbean Development Bank. The project provides technical assistance to governments, through national consultancies and a series of regional workshops. The main activities in this period included:

- Primary research into childrearing practices in Trinidad and Tobago and Dominica, undertaken by principal researcher Professor Christine Barrow, in collaboration with the Caribbean Support Initiative (Bernard van Leer Foundation).
- Development of legislation and standards for early childhood in Suriname.
- Leadership and management training for early childhood regional and national associations in a regional workshop in Port of Spain, Trinidad and Tobago, March 2003.

CCDC successfully negotiated UNESCO funding for the UNESCO Cooperating Centre for early childhood in the Caribbean Region. This project is designed to strengthen regional cooperation and information sharing and provides a support network between early childhood organisations in 19 Caribbean countries. Activities funded during the period include the regional teleconferences and the newsletter *Caribbean Link*, the Montego Bay HIV/AIDS project and the establishment of data

systems for measurement of quality indicators of early childhood environments in selected countries.

## PAPERS PRESENTED

### Brown Janet

- “Fatherwork in the Caribbean”, Conference on Involving Men in Gender and Reproductive Health Issues, for Latin America and the Caribbean, Rio de Janeiro September 2002.
- (with Barker, Gary). “Diversity and Trends in Fatherhood around the World”, Fatherhood Summit, Christ Church, Oxford, U.K., March 25 – 28, 2003.
- “Work on Fatherhood Issues within the Caribbean”, UNESCO Regional Conference on Gender, UWI Mona, January 30-31, 2003
- “International and regional trends in fatherhood”, SWTC 40<sup>th</sup> Anniversary Seminar Panel on Fatherhood, UWI, Mona, April 23, 2003.

### Williams Sian

- “The national survey of the quality of early childhood environments. What can we do to improve quality?”, National Workshop for Heads of Early Childhood Services, Castries, St Lucia, November 1, 2002 .

## PUBLICATIONS

### Refereed

- \* **Brown, J.** and Davies, R. (Eds.) (2003) *Caribbean Childhoods: From Research to Action*. Journal of the Children’s Issues Coalition, University of the West Indies, Volume 1: Contemporary Issues in Early Childhood. Kingston, Jamaica: Ian Randle Publishers.
- \* Brown, Janet. “Developing an early childhood profession in the Caribbean”, in *Caribbean Childhoods: From Research to Action*. Vol



1: Contemporary Issues in Early Childhood. J. Brown and R. Davies (eds.) Kingston, Jamaica: Ian Randle Publishers, 2003, 14pp.

- \* **Brown, Janet**, Samms-Vaughan, Maureen and **Williams, Sian**. “Determining early childhood indicators for Jamaica: a methodological approach”, in *Caribbean Childhoods: From Research to Action*. Vol 1: Contemporary Issues in Early Childhood. J. Brown and R. Davies (eds.) Kingston, Jamaica: Ian Randle Publishers, 2003, 14pp.
- \* **Brown, Janet** and **Williams, Sian**. “The Caribbean: Securing the ECD policy agenda” *Coordinators’ Notebook* Issue 27, (2003) Journal of the Consultative Group on Early Childhood Care and Development, School of Education, Toronto, Canada: Ryerson University, 16pp.

#### **Non-refereed**

- \* Brown, Janet, “Early Childhood Investments in St. Kitts & Nevis: A model for the Caribbean?”, in *Beyond Walls: Multi-Disciplinary Perspectives: Volume I: St. Kitts & Nevis*. S. Augier and O. Edgecombe-Howell (eds.). Trinidad: School of Continuing Studies, UWI, St. Augustine 2002
- \* Brown, Janet, “Gender and family in the Caribbean”, *Sexual Health Exchange Bulletin*, 2002/04, WHO publication
- \* Williams, Sian. “The effects of structural adjustment programs on the lives of children in Jamaica”, in *Globalization and Children. Exploring potentials for enhancing opportunities in the lives of children and youth*. N.H. Kaufman and I. Rizzini, (eds.) New York: Kluwer Academic/Plenum Publishers, 2002.

#### **Departmental Publications**

- \* CCDC produces an 8-12 page newsletter, *Caribbean LINK on Early Childhood Development* that summarises for the wider region the content of each regional teleconference, adding other regional and national ECD news. Four issues were produced during this reporting period, and are available on the ECD website.

## **PUBLIC SERVICE**

### **Janet Brown**

- Member, Treasurer, Parenting Partners
- Member, Integration Advisory Committee: Government and NGO task force on ECD
- Member, Coordinating Committee for National Plan of Action for Children
- Member, Public Education Committee for the pending Early Childhood Commission
- Member, Steering Committee for the MOEYC Enhancing Basic Schools Project
- Member, Steering Committee for IDB-funded consultancy project with PIOJ on financing the early childhood sector.
- Member, Inter-Institutional Steering Committee of the Profiles Project

### **Sian Williams**

- Member, Inter-Institutional Steering Committee of the Profiles Project,
- Chair, Early Childhood Lead Group, NCTVET

## SOCIAL WELFARE TRAINING CENTRE

Lincoln Williams, BA *East Anglia*, PGCE, MA *Lond*, Dip. Youth & Community Work *Avery Hill* – Tutor/Coordinator

### WORK OF THE DEPARTMENT

The year 2003 was a very special one for the Social Welfare Training Centre (SWTC). Staff, students (past and present) and friends joined together in April to celebrate the **40<sup>th</sup> Anniversary** of the Centre. A week of celebrations included seminars, public lectures, an open day and a special banquet. The celebrations enabled all those who participated to reflect on the contributions the Centre has made to the training of para-professional social workers throughout the Caribbean and the Centre's innovative outreach work in institutional development over the past forty years. It is imperative that the Centre builds on these successes so that it can be even more successful over the next forty years.

SWTC continued to offer regional courses for para-professional social workers; seminars and workshops for youth leaders and non-governmental organisations. The Centre continued to participate in a number of regional and international associations engaged in the development of the social work profession. **Mr. Williams** was honoured for his work in assisting with the development of the Association of Caribbean Social Work Educators (ACSWE) over the past nine years of his Presidency of the organisation and recognized by the International Association of the Schools of Social Work (IASSW) for his contribution to the work of the Board over the past eight years.

The SWTC continued to make a valuable contribution to the development of the social work profession and the discipline of social work in the Caribbean. In addition to being the organisational base for the ACSWE, the Centre played a key coordinating role in the planning of the

Association's very successful 6<sup>th</sup> Biennial Conference held in Barbados, July 28–August 1, 2003.

The Tutor/Cordinator was granted study leave for three months from April 7-July 10, 2003 during which he attended the Executive Board meeting of the IASSW in New Zealand.

The development of the Centre continued to be hampered by lack of investment in its infrastructure and the absence of a full-time programme development officer. The failure to undertake preventative repairs will not only impact negatively on the development of the Centre but will also entail the University in greater expenditure in the future.

### **Continuing Education**

The Centre continued to offer its two main courses, the Regional Four Month Course in the Principles and Practice of Social Work and the Certificate in Social Services (CSS). All 40 students on the Four Month course successfully completed the course. Fifty-five (55) students (32 full-time, 23 part time) from 30 government and non-governmental agencies enrolled in the CSS course in 2002/03 and SWTC recorded a 93% success rate.

The Class of 2003 in the Regional Four Month course had a student body of 40 persons from six Caribbean countries; Antigua, Belize, British Virgin Islands, Montserrat, St. Vincent and the Grenadines and Jamaica. For the practicum, fifteen agencies were selected in Jamaica and thirty-seven (37) students were assigned to fieldwork here in Jamaica. In addition, 3 members of the Jamaica Constabulary Force were facilitated in Puerto Rico to observe the social conditions and intervention strategies used by various social agencies with support from the University of Puerto Rico.

### **Public Education & Outreach**

SWTC organized two workshops during the review period. *Capacity Building For Project Cycle Management* was held August to September 2002. The aim of the workshop was to build the capacity of 159 development practitioners to better manage projects in 50 organisations. The feedback from participants and their agencies was extremely positive. Given the success of the course the Japanese Embassy expressed an interest in funding another workshop.

The workshop *Empowering Youth* took place in July 2003 and was organised in conjunction with the National Centre for Youth Development (NCYD). The workshop was part of the induction training for 35 newly appointed Youth Empowerment Officers (YEOs) of the NCYD. SWTC continues to work closely with NCYD to develop the effectiveness of the Jamaican youth service. The appointment of these YEOs represents a major investment in the youth service and it is imperative that they are well trained. The workshop enabled these workers to review the research on youth and to discuss intervention strategies with the Tutor/Coordinator of SWTC.

The Social Welfare Training Centre played a key role in organising the 6th Biennial Conference of the Association of Caribbean Social Work Educators (ACSWE), held July 28 – August 1, 2003 in Barbados with the theme *Creating Connections Among Caribbean People*. The principal purpose of the conference was to stimulate research and publication in the field of social work in the Caribbean, United States, Canada, Britain, Africa and India. The conference was extremely successful and attracted over three hundred participants from all over the world. It was noteworthy that in comparison to the previous conferences, a far higher proportion of the participants came from the Caribbean. Selected papers from the conference will be published in Volume 3 of the Association's *Caribbean Journal of Social Work*. The conference also proved to be a good networking experience, with several American universities attending with the expressed objective of establishing connections with individual scholars and tertiary institutions teaching social work in the Caribbean.

### **Institutional cooperation**

The Tutor/Coordinator represented the Vice-Chancellor at the Regional Inter-Agency Meeting on Youth. The Tutor/Coordinator has also collaborated with the CARICOM youth desk on number of regional youth initiatives. The SWTC continued to work closely with the Department of Psychology, Sociology and Social Work in the delivery of courses. The SWTC also collaborates with the department in the *Violence prevention project* and the production of the *Caribbean Journal of Social Work*. The Tutor/Coordinator is the chair of the Editorial Board and the Chief Editor for the *Caribbean Journal of Social Work*.

## PAPERS PRESENTED

### Williams, Lincoln

- “Adolescence and Violence in Jamaica”, 6th Biennial Conference of the Caribbean Association of Social Work Educators, July 28 - August 1, 2003, Barbados.
- “Current Issues in the Development of the Social Work Profession in the Caribbean”, International Association of Schools of Social work, Board Seminar, January 20-22, 2003. Paper presented to colleagues from the social work departments of universities in New Zealand.
- “The Impact of Globalisation on Social Work Education in the Caribbean”, International Association of Schools of Social Work, Board Seminar, University of Estonia, August 21 -23, 2003. The paper was presented to colleagues from the social work departments in Universities in Helsinki and Estonia.

## PUBLICATIONS

### Refereed

- \* Maxwell, J. **Williams, L.**, Ring, K. and Innette Cambridge. “Caribbean Social Work Education: The University of the West Indies”. *The Caribbean Journal of Social Work*, Vol. 2.
- \* Williams, L. Background paper for A World Bank country Study: Caribbean Youth Development- Issues and Policy directions. World Bank, 2003.

### Non-refereed

- \* Williams L. “The Official Discourse on Youth in St. Kitts and Nevis”, in *Beyond Walls: Multi-Disciplinary Perspectives: Volume I: St. Kitts & Nevis*. S. Augier and O. Edgecombe-Howell (eds.). Trinidad: School of Continuing Studies, UWI, St. Augustine 2002, 210-235.
- \* **Williams, L.O.** and Tindigarukayo, J.K. *A Tracer Study of Graduates of the National Youth Service Programme, 2001-2002*. Kingston Jamaica: Ministry of Education, Youth and culture and the Inter-American development Bank, 2003.

- \* Carter, Richard and **Williams, Lincoln**. *Support for the Preparation of a Youth Development Programme*, in GOJ/IDB Technical Cooperation No.ATN/JF-7805-JA.

## **PUBLIC SERVICE**

### **Mr. Williams**

- Chair, Editorial Board and Chief Editor, *Caribbean Journal of Social Work*
- Member, Youth Policy Steering Committee, National Youth Development Centre/ National Youth Service
- Member, Organizing Committee, UWI Golf Classic Jamaica AIDS support
- Member, Executive Board, International Association of the Schools of Social Work (IASSW)
- Ex Officio Member Association of Caribbean Social Work Educators (ACSWE)
- Member, Executive Committee Jamaica Association of Social Workers (JASW)

## **DISTINGUISHED VISITORS**

**Sarah Newland-Martin**, YMCA

**Christine Duncan**, Planning Institute of Jamaica (PIOJ)

**Marlene Miller**, Ministry of Labour & Welfare Social Security

**Brad Yoder**, Manchester University

**Kimberly Sandor**, Manchester University

**Jennifer Morris**, Manchester University

**Michelle Sachs**, Manchester University

**Stacy Jenny**, Manchester University

**Tom & Kay McDade**, Pacific Lutheran University

## **TRADE UNION EDUCATION INSTITUTE**

**Marva A. Phillips, MSc *Johns Hopkins* – Tutor/Coordinator**

### **WORK OF THE DEPARTMENT**

**T**his period was particularly positive and productive for the Trade Union Education Institute (TUEI). The Institute participated in activities related to:

The ILO Programme for the Promotion of Management-Labour Cooperation (PRO-MALCO)

UWI 1<sup>st</sup> Caribbean Labour Policy Conference

ILO annual International Labour Conference

The Tutor/Coordinator took study leave in March 2003 during which time she attended the International Confederation of Free Trade Unions (ICFTU) 8<sup>th</sup> World Women's Conference in Melbourne, Australia.

### **Continuing Education**

The second and third teaching methodology workshops in the series were held with support and funding provided by the FES in preparation for the offering of the Certificate in Labour Studies. They were held in October 2002 at the School of Continuing Studies, Trinidad and Tobago and in May 2003 at the TUEI, in Jamaica. The participants at these workshops were drawn from among persons who are engaged in teaching at University Centres across the region.

### **Outreach**

The Trade Union Education Institute undertook the responsibility of preparing Caribbean Trade Unionists for the 1<sup>st</sup> Caribbean Labour Policy Conference that was held at Mona during the period April 2-5, 2003. This



was done by way of a Pre-Conference Workshop, chaired by **Pro Vice Chancellor Prof. Lawrence Carrington** on April 1. Participants represented the following countries: Antigua, Bahamas, Barbados, Guyana and Trinidad and Tobago. Presenters and panellists were:

**Prof. Gordon Shirley**, Mona School of Business

**Mr. Lincoln Lewis**, Caribbean Congress of Labour

**Mr. Dwight Nelson**, Bustamante Industrial Trade Union

**Prof. Richard Phidd**, University of Guelph

**Mr. Lambert Brown**, University and Allied Workers Union

**Mr. George DePeana**, Caribbean Congress of Labour

## **RESEARCH IN PROGRESS**

- Pedagogical Training: The Leadership of the Caribbean Trade Union Movement & Industrial Relations Practitioner

## **PAPERS PRESENTED**

- **Phillips, Marva A.** “Fighting for our rights: Women in the Trade Union Movement in the Caribbean”, Centre for Gender & Development Studies, Mona.

## **PUBLIC SERVICE**

### **Ms Phillips**

- Council Member, Jamaica Confederation of Trade Unions (JCTU)
- Chair, JCTU Women’s Committee
- Member, Permanent Salaries Review Board – Ministry of Finance
- Member, Pastoral Council – Roman Catholic Archdiocese of Kingston

- Caribbean Representative, Caribbean Congress of Labour (CCL) to Regional Inter-American Workers Association (COMUT, Titular)
- JCTU's Representative, ICFTU/ORIT Continental Congress, Washington D.C.
- CCL's Alternate Representative, ICFTU Women's Committee

## **DISTINGUISHED VISITORS**

**Mr. Lincoln Lewis**, President, Caribbean Congress of Labour

**Mr. George DePeana**, General Secretary, Caribbean Congress of Labour

**Mr. Robert Giuseppi**, President, National Union of Government & Federated Workers, Trinidad and Tobago

**Mr. Phillip Walcott**, Principal, Critchlow Labour College, Guyana

**Mr. Dennis Clarke**, National Union of Public Workers, Barbados

**Dr. Roodal Moonilal**, Member of Parliament, Trinidad and Tobago

**Mr. Bryan Rooplal**, Labour Officer, Trinidad and Tobago

**Ms Faith Innerarity**, Ministry of Labour & Social Security, Jamaica

**Prof. Tony Bagues**, Browns University, USA

**Mrs. Judith Wedderburn**, Friedrich Ebert Stiftung (FES)

**EASTERN JAMAICA**  
**South Camp Road**

**Cheryl Sloley, BSc UWI, MBA UNO – Resident Tutor & Head**  
**(Acting)**

**WORK OF THE DEPARTMENT**

**D**uring the academic year 2002-2003 **Mrs. Cheryl Sloley** acted as Resident Tutor and Head while **Mr. Ken Carter** was on sabbatical leave. Consistent with the operational plan for the School for the review period, Jamaica Eastern focused primarily on:

*The development and maintenance of the physical plant to enhance the ambience and adequately support the activities of the school.*

This included repainting and renovation of classrooms and the administrative block, re-commissioning of the Tutors' Lounge and the creation of a Students' Lounge.

*The re-structuring of the administrative procedures to develop and implement effective systems to support and manage student services.*

Work commenced on the development of the student database, student procedures were revised and examination systems improved.

*The introduction of new and improved procedures for programmes*

A comprehensive Course Review Project commenced, programme evaluation of all current offerings of the School was undertaken and Tutors' and Students' Handbooks were developed.

In consultation with the National Art Gallery, plans are underway for the restoration of the Mural, an original piece of the late Eugene Hyde, at the School. Restoration will be done by **Mr. Fitz Harrack** in consultation

with **Ms Gilou Bauer**, Director/Curator of The Mutual Gallery. The School publicly records appreciation to Ms. Bauer for her voluntary expert advice and to Mr. Harrack who volunteered to restore the mural free of all service charge.

## Continuing Education

During the academic year 2002-2003, total programme enrollment was 10,613. In an increasingly competitive environment, Jamaica Eastern recorded increased programme enrolment in all programme areas, except Psychological Studies, with the most significant growth being made in the Professional and Pre-University & Access (CXC/GCE) programmes. Enrollment in the area of Computer Studies continued to record increased numbers, consistent with the general global trends and demands in the IT sector. The School's Pre-University & Access programmes recorded the highest percentage of programme enrollments at 38.5%; Professional programmes at 31%; Computer Studies at 18.65% and Psychological Studies at 11.95% of overall programme enrollment.

### Programme Enrolment

Programme Area	Total Enrolment
Computer Studies	1,974
Pre-University & Access Courses	4,091
Professional Studies	3,280
Psychological Studies	1,268
<b>TOTAL</b>	<b>10,613</b>

### Institutional Collaboration

The School hosted a one-day workshop in Conflict Management conducted by the Dispute Resolution Foundation (DRF) in July 2003. The initiative promises to be the beginning of a collaborative agreement to be forged between the School of Continuing Studies and the Foundation.

## RESEARCH IN PROGRESS

- The Acting Resident Tutor is currently conducting research in the Management of Information Systems for a PhD entitled *The Rise and Fall of Dot.coms and the Lessons for the Developing World*.

## **PUBLIC SERVICE**

- Technical assistance to National Registry of Volunteers (NRV)
- Member, Association of Caribbean Higher Education Administrators (ACHEA)

## WESTERN JAMAICA Montego Bay

Judith Soares, BA, MSc *UWI*, PhD *Qu*  
– Resident Tutor & Head (Acting)

### WORK OF THE DEPARTMENT

During the academic year 2003-2003, **Dr. Judith Soares** acted as Resident Tutor and Head while **Ms Vilma Clarke** was on leave. Over the review period, focus was placed on institutional management with the strengthening of administrative procedures to allow for greater efficiency and high outputs. The School put a lot of emphasis on creating a student-centred environment in order to enhance and encourage student learning. Regular meetings were held with students and tutors. Elements of quality assurance were introduced and measures were put in place for a more efficient student management and the improvement of the administration of examinations.

### Continuing Education

Despite competition, for the period under review, the improvement in registrations and enrolment for programme offerings continued. Programmes in Social Work, Supervisory Management and Early Childhood Education continued to attract high enrolment. The table below provides enrolment figures for each programme.

### Programme Enrolment

Programme	Student Status						
	New			Continuing			Grand Total
	M	F	T	M	F	T	
A' Level Accounting	1	4	5				5
Business Management New	8	15	23				23
Business Management Continuing				1	3	4	4
Conversational English	0	3	3				3
Conversational French	3	4	7				7
Conversational Spanish	2	12	14				14
Early Childhood Education	2	24	26	0	8	8	34
Fundamentals of English	1	3	4				4
Introduction to Computers	4	13	17				17
Journalism	7	14	21	1	5	6	27
Marketing	5	12	17	0	3	3	20
Microsoft Office	6	9	15				15
Managerial Accounting	0	5	5				5
Social Work	8	24	32	2	8	10	42
Starting & Managing a Small Business	0	3	3				3
Supervisory Management–10 weeks	7	9	16				16
Supervisory Management–1 year	10	33	43	5	15		63
<b>Totals</b>	<b>64</b>	<b>187</b>	<b>251</b>	<b>9</b>	<b>42</b>		<b>302</b>

### Public Education & Outreach

The School sponsored two academic/career fairs at Cornwall College (January 2003) and Montego Bay High School (May 2003). Both

fairs attracted secondary school students from and around Montego Bay. Presenters at the fair included representatives from the School of Continuing Studies, UWI, University of Technology, Northern Caribbean University, HEART and Montego Bay Community College.

The School also participated in the National Youth Service Career Exposition which was held on April 11, 2003 to inform secondary school students in Savanna-la-Mar about the career opportunities available to them. The National Youth Service is an agent of government which seeks to provide career opportunities for young people by training them and employing them for a period of six months.

### **Institutional Cooperation**

Jamaica Western collaborated with the Office of the Deputy Principal, UWI, Mona to host a series of public lectures in Montego Bay. Under the theme, **“The University in the West”**, the series comprised five monthly lectures. The lectures which were delivered by UWI academics sought to encourage discussion on issues relevant to the development of Montego Bay. The lectures were as follows.

March 12 – “Tourism and Development in Jamaica” **Dr. Ian Boxill**, Department of Sociology, Psychology & Social Work.

April 9 – “History of Psychiatry and Mental Health in Jamaica” **Prof. Frederick Hickling**, Department of Community Health & Psychiatry.

May 14 – “Digital Dilemmas: Ethical Challenges and the Emerging Technologies in Media and Communication” **Dr. Hopeton Dunn**, CARIMAC.

June 11 – “Combatting Corruption: Challenges to Democratic Governance” **Prof. Trevor Munroe**, Department of Government.

July 9 – “More Fire: Chanting Down Babylon from Bob Marley to Capleton” **Prof. Carolyn Cooper**, Department of Literatures in English.



## **PAPERS PRESENTED**

- Soares Judith. “Gender and the Christian Mission”, Conference on Christian Mission in the Twenty First Century Caribbean, Codrington College, Barbados, March 13, 2003, 14 pp.
- Soares, Judith. “Everyone is Crying Out for Peace, None is Crying for Justice: Livity and the Other Side of Terrorism”, Canadian Association for Caribbean and Latin American Studies (CALACS), Université Montreal du Quebec, Canada, October 26, 2002.

## **PUBLIC SERVICE**

- The School was a member of the following organisations:
- Montego Bay Chamber of Commerce
- Association of Caribbean Higher Education Administrators
- International Third World Leaders Association
- Jamaica Adult Literacy (JAMAL)
- Jamaica Council for Adult Education
- American Society for Training and Development (ASTD)
- Montego Bay Community College Scholarship Committee