

DEPARTMENT OF LIBRARY AND INFORMATION STUDIES

Dr. Paulette Stewart, PhD NCU, Jamaica – Head of Department



Mission of the Department

“To provide the highest standard of teaching and research to produce library and information professionals, well equipped to face the challenges of the dynamic information environment, and to provide leadership in managing the information needs of the Caribbean for the twenty-first century and beyond.” (2011 Revision)

TEACHING AND LEARNING

New Programme and Courses

BA in Librarianship and Education

One of the Department’s strategic objectives under The UWI Triple A is to increase access to and participation in higher education. To achieve this goal, the Department is collaborating with the School of Education to develop the BA in Librarianship and Education with specializations in Literacy Studies and Information Technology. The programme should be ready for approval by December 2019. This is supported by the Quality Assurance Review Committee report as one of its recommendations is to rebuild a programme for school librarianship with different options.

Teaching Resources

Upgrading of the facilities & technology

Five new computers were purchased and added to the Computer Laboratory to increase access to computers by students from 25 to 30 computers.

Articulation – Council of Community Colleges of Jamaica (CCCJ)

In response to the recommendations of the Quality Assurance Committee Report, the Department resumed the articulation exercise to see if graduates from the CCCJ

Associate of Science in Library Technical Studies could get exemption with credit from the five Level 1 library courses. A meeting was held on Wednesday April 10, 2019 with Dr. Christine Marrett, Senior Programme Officer in the Office of the Pro-Vice-Chancellor of Global Affairs and Dr. Angella Stephens, Senior Programme Officer from the Office of the Board of Undergraduate Studies. The report outlining the competencies taught in the two Level 1 courses which were not yet articulated and other courses from CCCJ were considered. The decision was taken to submit LIBS1201 Management of Libraries and Information Units I and LIBS2103 Metadata Creation for Library Catalogues II for articulation.

International Academic Accreditation

Another way in which the Department is seeking to provide more access to prospective students is by gaining international professional accreditation for its programmes. This will attract more students to the Department as they will be able to transfer credits to another library school outside of the Caribbean as well as be able to work in other countries.

So far, the undergraduate courses are already mapped to the Chartered Institute of Library and Information Professionals (CILIP) the Professional Library Association to which we are seeking accreditation. The mapping of the graduate courses will be completed before the end of this academic year. The Department will then begin to formally liaise with The UWI Quality Assurance Unit to assist in the process of application to the Chair of CILIP, Ms. Helen Berry for accreditation.

Quality Assurance Review (QAR) March 12–16, 2018

The Department received the report from The UWI Quality Assurance Unit. Overall, the report indicated that the major strength of the Department is its ability to respond to the changing environment, the significant changes to the degree programmes in response to the 2012 Quality Assurance Review, the introduction of new courses and the move towards multi-modal delivery of both the undergraduate and graduate programmes. The Department's QAR Response and Action Plan based on the recommendations will be presented at the May 2019 Faculty Board Meeting.

STAFF/GRADUATE SEMINARS AND RESEARCH

Staff/Graduate Research Seminars

To achieve our objective under The UWI Triple A **Alignment 1**, the Department planned and implemented the Staff/Graduate Seminars in order to disseminate research findings to relevant stakeholders and promote greater activism and public advocacy. The following Staff/Graduate Research Seminars were held during the year.

- *Stanley Griffin (Lecturer)* – Fighting for Rights with Records’: How Rastafari Decolonized the Jamaican Archives, May 2018
- *Gweneth Clarke (Student)* – A Survey of Mico University College Students’ Encounters and Responses towards Fake News, December 14, 2018
- *Annakaye Eccelston (Student)* – The Impact of Information and Communication Technology on Library Services Offered in Selected HEART Trust/NTA Institutions for the Period 2010–2015: An Investigation, April 25, 2019
- *Jannelle Duke (Student)* – In the Beginning: Surveying Trinity Cathedral’s Archival Records, April 25, 2019
- *Desaray Pivott-Nolan (Student)* – Validating with Style: the Archival Value of the Postage Stamp, April 25, 2019.

DLIS Principal’s Research Initiative

The Department’s objective of disseminating research findings to relevant stakeholders was met on Tuesday, October 16, 2018, when the DLIS presented the findings from a UWI Principal’s Research Grant Initiative funded study entitled: “*Media and Information Literacy Levels at the Exit Stages of the Education System in Jamaican Schools: A Survey.*” Attendees were a group of key stakeholders in the Jamaican education system, such as librarians, teachers, school leaders, students, etc. The function was hosted by the DLIS in the UWI Library’s Multi-Functional Room. The second such presentation took place at the Western Jamaica Campus on May 9, 2019 where librarians from Community Colleges, other librarians and graduate students were in attendance. The final presentation will take place at the Ministry of Education Youth and Information before December 2019 to the relevant stakeholders so that action can be realized based on the recommendations made by the Department.

DLIS Research Forum

To showcase the research conducted and in process by staff, students and practitioners in the archives, library and information environment, the DLIS held its 6th Research Forum on Thursday, February 7, 2019 at 1:00–4:00 pm in the Multifunctional Room at the UWI Main Library. Professor Anthony Clayton of the Institute of Sustainable Development delivered the Keynote Address under the theme, “*Legal and Ethical Issues in Information Security: Integrity in the Information Environment.*” Six posters were presented on varying topics in Library and Information Science and Archives and Records Management. Presenters were faculty, graduates and practitioners in the archives and information studies environment. This was a worthwhile and successful event as the Department saw the need for expanding its teaching of information literacy and the inclusion of media literacy in our course offering.

To fulfil both the alignment and agility of The UWI and the Department's Strategic goal, the Department held its 2019 Summer Institute on June 11–13 under the theme, "Transforming Galleries, Libraries, Archives and Museums (GLAMS) in the 21st Century: A Workshop on Developing Innovative Skills, Techniques and Tools". This three-day workshop explored communication innovations in the 21st century which impact on how information is created, used, shared and maintained. The presenters were from: Amsterdam, Aruba, Jamaica and Trinidad and Tobago. Ninety (90) archivists, librarians and information professionals attended from Barbados, Cayman Islands, Jamaica and Suriname. Eighty (80) participants attended face-to-face and ten (10) online. Participants received a certificate of participation at the end of the Summer Institute.

UWI Research Days – February 6–8, 2019

Under the theme "UWI Mona: Driving Research for Social and Economic Development". The Department promoted Prof. Fay Durrant based on her ground breaking work with regards to "Regional Access to Information" and Dr. Ruth Baker-Gardner as a young researcher based on her present research on plagiarism at the academic level. In addition, Dr. Rosemarie Heath's research article "*Toward TVET Certification: The Experiences, Attitudes, and Perceptions of Weekend Spa Therapy Trainees at the HEART College of Beauty Services (HCBS)*" was accepted for The UWI Research Day Booklet. The Department also facilitated two outreach booths throughout Research Days, which housed promotional material on the Department.

Ken Ingram Distinguished Lecture

The Department of Library and Information Studies in collaboration with The UWI, Mona Library, the National Library of Jamaica and the History and Archaeology Department had the 5th **K E Ingram Memorial Lecture** on Thursday, November 8, 2018 at 5:30 p.m. as one of the events for UWI 70th Anniversary Celebrations. Titled, "*Once Upon A Time is Now!*" *Reclaiming and Preserving Storytelling as Caribbean Memory*", the Guest Speaker was Dr. Amina Blackwood-Meeks, *Storyteller, Orator, Edna Manley College of the Visual and Performing Arts*. The lecture series, which honoured the late Mr. Kenneth Ingram, University Librarian from 1971 to 1981, has been established as part of the effort to recognize his work as a librarian and scholar, and his contribution to the development of historical sources in the Caribbean.

OUTREACH AND PROMOTION

Visits to Schools

As part of the Faculty of Humanities and Education Marketing and Outreach Committee and representing the DLIS, Mr. Mark-Jeffery Deans visited the Immaculate Conception High School, St. Andrew High School for girls, Alpha Academy and the St. Catherine High School. There he participated in providing guidance for prospective students and answering queries geared towards the library and information profession.

DLIS Website Update 2019

The website for the Department has been redesigned to reflect more fully the Department's programme offerings. Its new and simple design allows for greater navigation to related pages and additional links for functionality which enhances efforts of increased student support. Additionally, pictures have been updated and adds to its visual appeal. Notable new features include:

- “Ask a librarian” – which allows patrons to posts queries to the librarian for instant feedback
- Quick link to navigate to the Department's Facebook page
- Additional space for updating visitors to upcoming events.

INTERNATIONAL PARTNERSHIPS

UNESCO/UWI MILID Conference

In continuing to build relevant and value-added relationships with International partners the Department was involved in the planning and execution of the UNESCO Media and Information Literacy Conference that was held on October 24–26, 2018 at the Vytautas Magnus University (Lithuania) and University of Latvia (Latvia Kaunas, Lithuania Riga, Latvia. Dr. Paulette Stewart, HOD was one of the Co-Chairs for the conference and attended as one of The UWI representatives of UNESCO UWI Twinning Network.

RESEARCH ACTIVITY AND OUTPUT

Book Chapter

- **Griffin, Stanley.** “*Putting Up A Resistance: Rastafari Records, Struggles and Triumphs*”, Bastian, Jeannette, John Aarons, Stanley H. Griffin, (eds) “*Decolonizing the Caribbean Record: An Archives Reader*”, Sacramento: Litwin Books, November 2018, 475–502.

Peer-reviewed Journal

- **Stewart, Paulette.** School Library Design, Facilities and Resources for Sustainable Cognitive and Social Development of Students: An Evaluative Case Study School, *Library Worldwide*. Vol. 24 No. 2 July 2018.

Non Peer-reviewed Journal

- **Griffin, Stanley.** “Giving Enduring Life Sources: The Value of Archival Memory in the Caribbean’s Cultural Heritage.” 13 December 2018 https://issuu.com/ndtc/docs/ndtc_journal_vol_7_2018
- **Griffin, Stanley.** Humanities Matters Series: “Preserving Memories: Significance of Archives and Records Management,” *The Sunday Gleaner*, 4 November 2018

CONFERENCES/WORKSHOPS/SEMINARS ATTENDED

- **Baker-Gardner, Ruth.** Presenter, 27th Annual International Center for Academic Integrity Conference, “The State of Academic Integrity in the Caribbean,” New Orleans, USA, March 8–10, 2019.
- **Griffin, Stanley.** Guest Lecturer, University of Manitoba, Graduate Programme in Archival Studies: “Archival Decolonization: It’s Not Just for Canada”, February 15, 2019.
- Guest Lecturer, UWI Open Campus, Grenada, “RIM Compliance & Standards for Recordkeeping”, February 18, 2019.
- Guest Speaker, Jamaica Library Service, Harbour View Branch Library, Black History Month Reading Competition, February, 28, 2019.
- Presenter, “Fighting for Rights with Records: How Rastafari Decolonized the Jamaican Archives”, Department of Library and Information Studies, Staff/Graduate Seminar, May 2018.
- Presenter, “A Memory Worker: The Work of an Archivist and the Archives”.
- School of Arts, Management and Humanities, Departmental Seminar, Edna Manley College for the Visual and Performing Arts, October 2018.
- Presenter, “Preserving Memories: A Checklist for Safeguarding Your Documentary Valuables”, Scientific Research Council of Jamaica, Science and Technology Conference, November 2018.
- Presenter, “Preserving Memories: A Checklist for Safeguarding Your Documentary Valuables”. Kiwanis Club of South St. Catherine. Four Seasons Hotel, December 13, 2018.

- Presenter, Archaeological Society of Jamaica, “From Performance to Memory”: Securing the Archival Legacy of UWI’s University Singers”, March 13, 2019.
- Workshop Facilitator, “Photography in Inventorying” Intangible Heritage and Creativity for Sustainable Cities Pilot Community-based Inventorying of Intangible Cultural Heritage in the Urban Context of Kingston, Jamaica”, Trench Town Community Centre Kingston, Jamaica, March 11–16, 2019.
- Guest Lecturer, “Strategies, Design and Implementation of Records Management Programmes”, UWI Open Campus, Grenada, March 18, 2019.
- Workshop Facilitator, Quadrennial General Assembly of the Caribbean Branch of the International Council on Archives (CARBICA). Workshop on “Community Archives: Capturing & Preserving Community Memory”, March 26, 2019. Panel Discussant: “Approaches to Archival Education for the Caribbean”, Suriname, March 27, 2019.
- Presenter, “Jamaican ‘Street Art’ as ‘Records?’” 2019 Allen Smith Symposium, “From Community to Curriculum: Translating Social Responsibility into Archival Education”, in honour of Prof. Jeannette Bastian, April 12–13, 2019. Simmons University, Boston.
- **Heath, Rosemarie.** Presenter, “*Media and Information Literacy Levels at the Exit Stages of the Education System in Jamaican Schools: A Survey.*” The UWI Mona Library and Western Jamaica Campus, October 16, 2018 and May 9, 2019.
- **Stewart, Paulette.** Presenter, “*Media and Information Literacy Levels at the Exit Stages of the Education System in Jamaican Schools: A Survey.*” The UWI Mona Library and the West Jamaica Campus, October 16, 2018 and May 9, 2019.
- Co-Chair, UNESCO Media and Information Literacy Conference, Magnus University (Lithuania) and University of Latvia (Latvia Kaunas, Lithuania Riga, Latvia), October 24–26.

PUBLIC AND PROFESSIONAL SERVICE

Dr. Paulette Stewart

- Member, Library and Information Association of Jamaica
- Board Member, Faculty of General Studies at the Caribbean Maritime University
- Member, Ministry of Education School Library Policy Committee
- Member, Government of Jamaica Records and Information Management Sub-Committee for Capacitation of Key stakeholders
- Member, National School Library Policy Development Committee
- National Judge, Jamaica Library Service National Reading Competition

- Committee Member, National Committee of the Appointment of Master Teachers, Ministry of Education
- Director, International Association of School Librarianship, Latin America and the Caribbean
- External Assessor (Library School), Mico University College

Dr. Rosemarie Heath

- Member, Welfare Committee – St. Andrew High School for Girls – PTA
- Member, International Association of School Librarianship (IASL)
- Member, Library and Information Association of Jamaica (LIAJA)

Dr. Ruth Baker-Gardner

- Member, National Public Library Advocacy Committee
- Member, National School Library Policy Development Committee
- Executive Committee Member, Library and Information Association of Jamaica (LIAJA)
- Chairman, Cowley Evangelistic Basic School
- Assessor, University Council of Jamaica (UCJ) (for Mico University College B.Ed. in Library and Information Studies)
- Member, Accreditation Committee for Mico University College and Browns Town Community College
- Chair, Library and Information Association of Jamaica (LIAJA) School Section

Dr. Stanley Griffin

- Mentor, Centre for Archive and Information Studies (CAIS) University of Dundee, Scotland
- Trainer, International Council on Archives, Programme Commission
- Member, Executive Committee, ICA-SUV, Section for University and Research Institutional Archives
- Member, Executive Committee, Caribbean Branch of the International Council on Archives (CARBICA)
- Co-editor, “CARBICA News”
- Secretary, CARBICA Executive
- Chair, Communications, CARBICA
- 2nd Vice President (Acting), Executive Committee, Jamaica Historical Society
- Jamaica Historical Society Representative (Acting), Jamaica Archives Advisory Committee

- Member, Government of Jamaica Records and Information Management Oversight Committee
- Member, RIM Technical Services Review Sub-Committee, Govt. of Jamaica, Jamaica Archives & Records Department (JAR)
- Member, UNESCO Memory of the World, Jamaica National Committee.

Mr. Mark-Jeffery Deans

- 2nd Vice President, Library and Information Association of Jamaica (LIAJA)
- Honorary Treasurer of the Library and Information Association of Jamaica (LIAJA)
- Member, Jamaica Teachers Association
- Member, International Association of School Librarianship (IASL).

STUDENT MATTERS

Harold T. Pinkett Minority Student Award – Society of American Archivists

Mrs. Antonia Charlemagne-Marshall, who is pursuing a Master of Arts in Archives and Record Management is the 2019 recipient of the Harold T. Pinkett Minority Student Award given by the Society of American Archivists (SAA). She is the first student from a non USA based university to receive this award. The award will be presented at a ceremony during the Joint Annual Meeting of the Council of State Archivists and SAA in Austin, TX, July 31–August 6, 2019. The award recognizes minority graduate students of African, Asian, Latino, or Native American descent who, through scholastic achievement, manifest an interest in becoming professional archivists and active members of SAA.

Caribbean Regional Branch of the International Council on Archives (CARBICA) New Professional (Conference Participation) Award

Mrs. Desaray Pivott-Nolan, graduate student of the Archives and Records Management (ARCM) Programme was selected by the Caribbean Archives Association (CARBICA) to attend a four day working conference on “*Regional Approaches to Disaster Recovery and Heritage Preservation*” in Saint Martin.

Ms. Carol Francis, graduate student in the Archives and Records Management (ARCM) Programme, was selected as the Caribbean Archives Association (CARBICA) New Professional and attended the CARBICA Quadrennial Conference and 11th General Assembly in Paramaribo, Suriname.

Ms. Carol Francis and Mr. Demar Ludford, graduate students of the Archives and Records Management (ARCM) Programme presented papers in the April 2019 Symposium of the Archaeological Society of Jamaica.

Two Students, *Mr. Demar Ludford and Mrs. Tamara Seymour* were featured in the December 2018 *CARBICA News Magazine*. They shared on their experiences as Student Interns at the Brooklyn Public Library Archives Section (New York) and The Jamaica Archives, Spanish Town.

Ms. Tracey-Ann Ricketts, graduate student in the Archives and Records Management (ARCM) Programme was one of the five outstanding professionals that was selected by International Federation of Library Associations and Online Computer Library Center (IFLA/OCLC) for the New Professional Programme.

Ms. Janelle Duke, graduate student in the Archives and Records Management (ARCM) Programme was appointed the New Professional from the Caribbean Region by the International Council on Archives (ICA).

Mr. Demar Ludford, during his Internship at the Brooklyn Public Library Demar was tasked with arranging and describing the collection and conducting some genealogy research, to be able to provide context and piece together Martha Gayle's (a Jamaican who migrated to the USA in 1940) story. He was able to piece together parts of Martha's life to establish her connections with her community and family in Jamaica. He was featured on the Brooklyn Public Library's website for his outstanding work.

Student Enrolment

The figures in Table 1 indicate that the student population has been steadily increasing as a result of the online delivery mode. During the academic year, the student population has spread further across the Caribbean and beyond, as there was a student from Grenada and two from the Republic of Suriname in South America and one from the United States of America

Table 1: Student Enrolment (2016/17–2018/19)

Undergraduates

YEAR	ONLINE	FACE TO FACE	TOTAL
2016/17	–	12	12
2017/18	10	19	29
2018/19	17	12	29

Postgraduates

YEAR	FACE-TO-FACE	ONLINE	TOTAL
2016/17	9	12	21
2017/18	15	21	36
2018/19	17	24	41

Faculty/Departmental Awards

To continue motivating students to perform well, the Department sought and received four additional awards. Two of these were obtained from the Caribbean Regional Branch of the International Council on Archives (CARBICA) and two from a staff member. There were two additional prizes, one from the first tranche of the fund bequeathed from the estates of Dr. Pippa Fray and the other from the estate Quida Rowe. The prizes awarded are shown in Table 2.

Table 2: Prizes awarded to Students in 2018/19

AWARDS	CRITERIA	STUDENT
Ouida Rowe Prize	Best Grade in LIBS1003 – Introduction to Information Studies	Mardina Keith
Dorothy Collings Prize (Graduate)	Best overall graduate performance	Alexa Lodge
Dorothy Collings Prize (Undergraduate)	Best overall undergraduate performance	Nadina Shorter
Fay Durrant Prize	Best grade in LIBS3901 – Access to Information in the Caribbean	Nadina Shorter
Records Management Prize (Graduate)	Best Grade in ARCM6004 – Records Management in a Digital Age	Nicoleen Saunders-Grant
CARBICA Prize	Best Grade in ARCM 6002 – Acquisition, Organisation & Use of Archival Materials	Demar Ludford Nicoleen Saunders-Grant
CARBICA Prize	Best Grade in ARCM6003 – Preservation of Archival Materials in Tropical Environment	Karris Marin-McLetchie
Pippa Fray Prize	Best Grade in LIBS6001- Foundations of Library & Information Studies	Kayan James
The Ideal Record Keeper Prize	Best Grade in ARCM6005 – Practicum in Archives & Records Management	Stephen Butters
Preservation Management Prize	Best Grade in LIBS3702 – Preservation Management for Libraries & Information Units	Fiona Hutchinson

BURSARIES TO STUDENTS

Ouida Faye Rowe and Pippa Fray Bursaries

Funds from the Ouida Faye Rowe and Pippa Fray Bursaries were disbursed to Nadina Shorter, undergraduate student (J\$50,000) and Sharlett Thomas, postgraduate student (J\$50,000) to assist them with their tuition fees.

STAFF MATTERS

Academic Staff

Full time staff

Dr. Stanley Griffin joined the Department as a full time member of staff in charge of the Archives and Records Management Programme.

New Adjunct staff

Three adjunct staff members joined the Department to teach the following courses:

- Mrs. Monique Barnett-Davidson – LIBS2704 – Introduction to Museums and Galleries.
- Mrs. Nicole Prawl – LIBS2703 – Archival Concepts and Practices.
- Mrs. Pauline Nicholas – LIBS2301 – Research Methodology for Information Studies.

AWARDS

- *Dr. Rosemarie Heath* was recognized for excellence in teaching at The UWI/Guardian Life Premium Teaching Awards Ceremony on November 8, 2018.
- *Dr. Paulette Stewart* was one of the recipients of the Principal's Research Awards for Best Research Publication (Article) in the Faculty of Humanities and Education (FHE). The article was titled, "*School Library Design, Facilities and Resources for Sustainable Cognitive and Social Development of Students: An Evaluative Case Study.*" The award was presented at The Annual Research Days Awards Ceremony held on February 8, 2019 at the Mona Visitors' Lodge & Conference Centre.
- *Dr. Ruth Baker-Gardner* was selected as the recipient for the 2019 American Library Association's (ALA) Lois Mai Chan Professional Development Grant. The grant consisted of US\$1,000 cash, an individual registration for the ALA Annual Conference, and a citation.

LIBRARY ASSISTANTS – ATTACHMENT (ANTIGUA STATE COLLEGE LIBRARY)

The objectives to provide more training for librarians, educators and other interested persons in other regions was realized when three Library Assistants, Ms. Aquinda Ramsay, Ms. Glori-Ann Ditzen and Ms. Demi Ditzen who work at the Antigua State College Library, Antigua, visited the Department on a one-month (February 1–28, 2019) attachment to gain knowledge and hands-on experience in some areas of library operations. They were assigned to the Department, the Mona Library, The National Library of Jamaica and the University of Technology.

BEQUEST TO THE DEPARTMENT**Dr. Phillipa “Pippa” Fray**

The Department was bequeathed another amount of *One Hundred and Eighty-Seven Thousand Nine Hundred and Eighty-One Dollars and Forty-Seven Cents (\$187,981.47)* from the estate of the late Dr. Phillipa “Pippa” Fray, former librarian. The bequest will go towards training grants for needy students or academic prizes in the field of Library and Information Studies.

VISITORS TO THE DEPARTMENT

Ms. Angela Smith, School librarian from the Sidwell Friends School visited the Department on March 29, 2019 to enquire about the library studies programmes. She offered her school library as a possible venue for students to be placed for internship. In addition, she offered to assist in providing storybooks to the Mona Primary School library, the institution in which we have our community engagement.

In April 2019, the Department of Library and Information Studies also had the privilege of meeting with Dr. Hadassah St. Hubert and Dr. Laurie Taylor who were visiting from Florida International University and University of Florida respectively. Both guests were on official business on behalf of the Digital Library of the Caribbean (DLOC). We have since made strides in opening up dialogue which will see our students having the possibility of doing internship in their institutions.