

SCHOOL OF CONTINUING STUDIES

Year ending July 31, 2001



**Professor Lawrence D. Carrington, BA (Hons) *Lond-UCWI*,
PhD *UWI* – Director**

OVERVIEW

The mission of the School of Continuing Studies (SCS) is to provide opportunities for lifelong learning through a variety of high quality programmes designed to contribute to the social, cultural and economic development of the people of the Caribbean region. The School is committed to continually enhancing the intellectual development of the Caribbean in all spheres so that all may benefit from having a regional university system. The units of the SCS in Jamaica are the **Caribbean Child Development Centre (CCDC)**, the **Social Welfare Training Centre (SWTC)**, the **Trade Union Education Institute (TUEI)** and the **University Centres in Montego Bay** and in **Kingston**.

In the year under review, the CCDC, SWTC and TUEI continued to conduct their normal range of activities in academic training, research, technical assistance and public service. Despite the limited resources and the constraints on resource generation, these units made considerable achievements and sustained their collaborative work with a number of local, regional and international bodies.

The School experienced a reduction in enrolment in the Montego Bay Centre, a matter it proposes to address aggressively now that its physical location and facilities have been improved to a competitive level. The work of the specialised units continues to be influential in child-care and development, trade union training and social work.

No separate report is submitted for the Human Resource Development Unit, which is staffed by a single voluntary staff member, **Dr. Phyllis MacPherson-Russell**. Dr. Russell completed the final report on the major training and development activities conducted by the School in collaboration with the Unit for Advanced Training in Fertility Management of the Faculty of Medical Sciences. The School's work in health and family life education has been paramount in advancing the CARICOM Multi-Agency Health and Family Life Education Project.

The Office of the Director implemented its offer of a Certificate in the Management of Non-Governmental Organisations in association with the Council of Voluntary Social Services of Jamaica (CVSS). The development of a sub-degree programme in public sector management advanced significantly during the academic year under review.

CARIBBEAN CHILD DEVELOPMENT CENTRE

Janet Brown, BA *Hanover Coll (Ind.)*, MSW *Col.*
– Tutor/Coordinator

WORK OF THE DEPARTMENT

Continuing Education

CCDC implemented a training programme for early childhood workers to pilot test the Level I curriculum developed in collaboration with the Institute of Education and the National Council for Technical and Vocational Education and Training. The National Vocational Qualification of Jamaica (NVQ-J) Certificate for Level I was awarded to successful participants. Twenty-two female students completed the course and all but two achieved the NVQ-J certificate. All costs of the pilot were covered by UNICEF Jamaica.

Outreach

As part of its activities, the CCDC sponsored and/or organised several seminars and conferences throughout the year, including the following:

- *The National Consultation on Early Childhood Sector Survey and Assessment for St. Vincent and the Grenadines*, held in Kingstown, St. Vincent, November 14-15, 2000. Fifty-five (55) Early Childhood personnel in direct service and training participated from all districts of St. Vincent and the Grenadines. A Task Force was selected to implement the action plan and the CCDC is to lend technical support to the Task Force.
- *Implementing the Caribbean Plan of Action for Early Childhood Care Education and Development in Suriname*, held in Paramaribo, Suriname, December 6-7, 2000. A significant outcome of the conference was the establishment of a Suriname plan of action and an inter-ministerial task force to oversee the work over the next two years. The plan will be funded in part by UNICEF, with consultancy support from IDB.
- *National Policy for Early Childhood, Care Education and Development*, held in St. Georges, Grenada, February 22-23, 2001. The conference saw the adoption of a policy for Grenada with

standards for the early childhood sector and plan of action for the next two years.

- *Next Steps with Children*, held at Mona, May 2-3, 2001. This seminar celebrated CCDC's 25 years of work on behalf of children and recognized all the supporting persons and organizations that made it possible. It also stimulated discussion on key issues to direct CCDC's future work.
- *The Second Regional Parenting Conference*, co-sponsored by Parenting Partners (Jamaica) and the Government of St. Lucia, held in Castries, St. Lucia from June 27-29, 2001. The conference aimed at assisting early childhood programme directors and parenting educators to make more effective partners of local and regional media.

Other departmental outreach programmes/projects included the following:

Child Focus II – Strengthening Early Childhood in the Caribbean. The project aims at increasing public awareness and mobilizing national commitment for early childhood development in seven participating countries (Suriname, Guyana, Bahamas, Barbados, Jamaica, Belize and Trinidad and Tobago). Other collaborators are the UNICEF Caribbean Area Office, the Institute of Education and the Inter-American Development Bank.

Inner-city community drama group of Hope for Children Development Company. The project produced a video based on a CCDC-conducted workshop on parent-child relationship themes. UNICEF Jamaica supported production of a facilitator's guide to accompany the video for use by parenting/school groups.

Collaboration

During the year, the CCDC collaborated with external agencies including the following:

- National Council on Technical and Vocational Education and Training (NCTVET Jamaica). The Centre also contracted writers and edited Levels I and II curricula for trainers and students of Early Childhood Education, Care and Development.
- Ministry of Education, Early Childhood Unit and Sir Arthur Lewis Community College, St. Lucia to plan Level II and III Certification for St. Lucian Early Childhood personnel, linked to NCTVET certification system. St. Lucia subsequently linked to NCTVET directly for negotiation of a programme leading to an associate degree at the Community College.

- Ministry of Housing and Social Services and T.A. Marryshow Community College, Grenada.
- Government of Jamaica (PIOJ) and UNICEF on a Strategic Review of Early Childhood Sector of Jamaica.

Institutional cooperation within SCS and UWI

CCDC donated library materials to the new Early Childhood Resource Centre of the Institute of Education and secured the server link for computer internet services at that Centre using funds provided in the Child Focus project.

CCDC joined with other UWI child-focused departments/colleagues to form the Children's Issues Coalition (ChIC), which will produce an annual journal, titled *Caribbean Childhoods* in early 2002. The primary objective of ChIC is to undertake collaborative research and related projects related to children's well-being and to effect other planning and programming synergies within UWI.

CCDC also convened a monthly lunchtime series of informal research seminars on issues of child development and parenting for UWI and external research colleagues.

RESEARCH IN PROGRESS

- Review of Caribbean Fatherhood initiatives with support from the Bernard van Leer Foundation.
- Profiles Project (in partnership with the Department of Child Health, UWI, and funded by the Inter American Development Bank). The Profiles Project came to an end with the following significant outcomes:
 - A case study on the development of indicators for children in early childhood, published in 2001 by the Consultative Group on Early Childhood Care and Development.
 - The selection of nineteen indicators of child-well-being for Jamaica including measures of the quality of learning environments.
 - A new tool for monitoring child development for use by teachers, health and paraprofessional workers.
 - Identification of new research areas in parenting including a tool for measuring parental stress and preparation for parenting.

- Project reports entitled *A Profile of the Status of Jamaican Pre-School Children and their Learning Environments* and *Selecting Jamaican Indicators of Child-Well-Being: A Scientific Approach*.
 - A manual for parents and caregivers *Raising a young child in Jamaica*.
- **Technical Assistance to Eastern Caribbean Governments in ECECD** (funded by UNICEF Caribbean Area Office). This project has had the following notable outcomes:
- A survey of the quality of early childhood centres in St. Lucia.
 - The development of priorities for the Early Childhood Task Force in St. Vincent and the Grenadines.
 - The development of policy papers, support to a national consultation process, preparation of a survey on the quality of early childhood provisions, formulation of policy and implementation strategy, development of training and certification in Grenada.
 - The development of an inter-ministerial task force of the Ministries of Health, Social Services and Education to advance the Caribbean Plan of Action in Suriname.
 - The development of standards, a proposed regulatory framework and legislative reform for early childhood services in Trinidad and Tobago.
 - A survey of the quality of early childhood centres in Montserrat.

PAPERS PRESENTED

- “Fatherhood: Perspectives from Egypt, Jamaica and Peru” 10 p. 3rd International Fatherhood Conference 2001. Jointly with Estela Santa Cruz Flores (Peru) and Soumaya Ibrahim (Egypt), May 29, 2001.
- “The Status of Early Childhood Provisions in Dominica.” Presented by Sian Williams and Francis Joseph at School of Continuing Studies Country Conference, Roseau, Dominica, January 2001.

PUBLICATIONS

Refereed

- * Brown, Janet and Barry Chevannes. "Redefining Fatherhood: a report from the Caribbean"; *Early Childhood Matters*, Vol. 97, p. 25-37, Bernard van Leer Foundation; The Hague. 2001.

DEPARTMENTAL PUBLICATIONS

Caribbean Link for Early Childhood Education, Care and Development, a quarterly newsletter for early childhood and parenting colleagues within the Caribbean region.

PUBLIC SERVICE

Janet Brown

- Treasurer, Parenting Partners Jamaica
- Honorary member: Fathers' Incorporated.

SOCIAL WELFARE TRAINING CENTRE

**Lincoln Williams, BA Econ/Phil East Anglia, PGCE Lond
MA Urban Educ, Lond, Dip. in Youth and Community Work, Thames
– Tutor/Coordinator**

WORK OF THE DEPARTMENT

The Social Welfare Training Centre (SWTC) continues to offer quality training to para-professional social workers and takes a leading role in several development areas related to the social work profession.

Continuing Education

During the period under review, the Centre completed the piloting of the Diploma in Youth in Development Work. This programme was offered to 168 students marking a significant development in the training of youth workers across the Caribbean. Seventy percent (70%) of the students completed the course successfully. After completion of the external evaluation, the Centre will improve the effectiveness of the coordination of the programme.

SWTC delivered its annual Course in the Principles and Practice of Social Work, the Certificate in Social Service, and a number of seminars and various short courses for social welfare agencies. The Course in the Principles and Practice of Social Work continues to be one of the most popular offerings of the Centre. The 2001 Course had (59) participants from seven (7) countries. Twenty-two Jamaican students did their field placement in Puerto Rico.

The Centre experimented this year by offering the Certificate in Social Services (CSS) on a part-time basis in response to the increasing number of students wanting to do the course but who could not afford to take the time off work to do so.

Outreach

The Centre also took the lead role in convening the *Fifth Biennial Conference of the Association of Caribbean Social Work Educators* in the Bahamas. The conference attracted participants from the United States of America, Canada, England, Africa, India and the Caribbean and was extremely successful. The Centre is also coordinating the production of the

first volume of a new journal for the social work profession, *Caribbean Journal of Social Work*.

Public Lectures, Seminars & Conferences sponsored or organized

“The relationship between exposure to community violence and psychological trauma.” **Professor Beth Rosenthal**, York College, May 31, 2001

Domestic violence June 19, 2001

Collaboration with external agencies

Jamaica Social Investment Fund (JSIF) – The SWTC has collaborated with the JSIF in training NGOs, developing training materials and supporting CBOs in the implementation of projects funded by JSIF.

UNDP Life Programme/Participatory Methodology – The Centre created a training video on the use of participatory methods for social workers.

The Commonwealth Youth Programme (CYP) – The Commonwealth Youth Programme funded the Diploma in Youth in Development Work through the Guyana office with assistance from Jamaica and the other Caribbean countries. The Tutor/Coordinator coordinated this with assistance from the Head, University Centres, Country Coordinators and Local Tutors from each country.

Institutional cooperation within SCS and UWI

Department of Sociology and Social Work – SWTC works closely with this Department in the delivery of the Certificate in Social Service and Course in the Principles and Practice of Social Work. The Tutor/Coordinator also functions as an examiner for two courses offered by the Department.

RESEARCH IN PROGRESS

- National Tracer Study on the effectiveness of the training by the National Youth Service, Ministry of Labour, Youth and Sports, Jamaica, 1995-2000.

PAPERS PRESENTED

- “Training of Youth Workers”, Joint Conference of the International Federation of Social Workers and the International Association of Social Work. Mc Gill University, Montreal, Canada, July 23 – August 3, 2000.
- “Sexual Violence and Exploitation of Children in Jamaica: Implications for Research”, 29th ICSW International Conference on Social Welfare, Cape Town, South Africa, October 23-27, 2000.
- “The Impact of Violence on Adolescents in Jamaica”, Council for Social Work Educators, Dallas. March 7-15, 2001.
- “Training of Youth Workers in the Caribbean”, 1st Pan-Commonwealth Partner Institution Meeting, Goa, India, June 28 – July 8, 2001.
- “Human Resource Development based on the Centre’s experience in the School of Continuing Studies with the implementation of the Diploma in Youth in Development Work”. The Second Meeting of the Directors of Youth CARICOM Council for Human and Social Development (COSHOD), Port-of-Spain, Trinidad and Tobago, May 7-9, 2001.
- “The Official Discourse on Youth in St. Kitts-Nevis”, Beyond Walls. Multi Disciplinary Perspectives, St. Kitts-Nevis: School of Continuing Studies, University of the West Indies, 2000.

PUBLICATIONS

Refereed

Lincoln Williams

- * “Social Work Education in the West Indies with Special reference to the programmes of the University of the West Indies”. *Social Work Education*, 20 (1): 57-72, 2001.
- * “Violence and Youth in Jamaica: Paradise Lost”. *International Journal of Adolescent Medicine and Health*, 11 (3-4): 283-312. 2001.

PUBLIC SERVICE

Lincoln Williams

- Chairman, Editorial Board, *Caribbean Journal of Social Work*
- President, Association of Caribbean Social Work Educators
- Member, Committee for the development of training for non-governmental organisations, SCS
- Member, International Association of Schools of Social Work (IASSW)
- Member, CARICOM – Jamaica Youth Programme Advisory Board
- Member, CARICOM Council for Human and Social Development (COHSOD)
- Co-Chairman, University of the West Indies Golf Classic Committee

TRADE UNION EDUCATION INSTITUTE

Marva A. Phillips, MSc *Johns Hopkins*
– Tutor/Coordinator

WORK OF THE DEPARTMENT

The Institute continued its work with trade union personnel in the Caribbean assisting them to function more effectively and efficiently in their various areas of responsibility within the trade union movement.

Continuing Education

The Tutor/Coordinator taught Human Relations & Communication in:

- Principles and Practice of Social Work offered by the SWTC
- Regional Intermediate Course for Industrial Relations Practitioners
- Advanced Course for Union Delegates

The TUEI devoted considerable time to the design and development of a Certificate in Labour Studies for delivery from January 2002. The programme is designed to deliver foundation level education and training in labour studies to meet UWI matriculation requirements. The TUEI will offer this programme throughout the region in collaboration with labour colleges and university centres in NCCs. The objective of this certificate programme is to strengthen the capacity of industrial relations practitioners to effectively represent the interest of their members through the enhancement of their professional & managerial skills. It will also streamline the current offerings and provide a more structured and professional approach to certifying professionals in labour studies.

Outreach

Public Lectures, Seminars & Conferences sponsored or organized

- The TUEI hosted a Symposium on the Life and Works of National Heroes Rt. Excellent Marcus Mosiah Garvey and Rt. Excellent Sir Alexander Bustamante, from Wednesday, November 8-10, 2000.

- The 83rd Regional Intermediate Course for Industrial Relations Practitioners was held between September – October, 2000 with 28 participants.
- The Advanced Course for Union Delegates was held on July 2001 with 19 participants.

Institutional Collaboration

Ms. Marva Phillips represented the UWI as alternate on the ILO Project Advisory Committee on Programme for the Promotion of Management-Labour (PROMALCO).

RESEARCH IN PROGRESS

- Educating Trade Unionists. A case study of the Trade Union Education Institute's work from its inception.
- Caribbean Women in Trade Unions. The impact of women on the Caribbean Trade Union Movement.
- Trade Unions & the Media. An examination of the relationship between trade unions and the media.

PUBLIC SERVICE

Ms. Marva Phillips

- Chairperson, Jamaica Confederation of Trade Unions Women's Committee
- Member, Council of the Jamaica Confederation of Trade Unions
- Member, Permanent Salaries Review Board, Ministry of Finance
- Member, Pastoral Council, Roman Catholic Archdiocese of Kingston
- Caribbean Representative, (Caribbean Congress of Labour) to Regional Inter-American Workers Association
- Representative, Jamaica Confederation of Trade Unions to the ICFTU/ORIT Continental Congress, Washington D.C.

WESTERN JAMAICA – MONTEGO BAY

Vilma Clarke, BA *UWI*, FLMI, MBA *Nova*
– Head & Resident Tutor

WORK OF THE DEPARTMENT

The competitive environment of Montego Bay affected the work of the School significantly during the transition of 2000-2001.

Continuing Education

The most significant event of the year in review was the relocation of the offices of the School of Continuing Studies to **Harrison House**, located on the grounds of Cornwall College. Situated on a rise, overlooking the harbour and the city of Montego Bay, the new Centre has been enthusiastically received by staff and students. The School plans to capitalise on the preferred location and the new amenities.

Collaboration

Business alliances were established with two other institutions in Montego Bay, the National Development Foundation of Jamaica and the Human Relations and Training Services. These two institutions possess areas of competence that are complementary to the School. For the future, there may be partnerships for workshops and seminars in Continuing Professional Development with these two institutions.

Enrolment

SCS enrolment for the academic year under review showed a drastic decline when compared to previous years. Overall, approximately 100 students enrolled which represented one-third of the normal Christmas term numbers. In an effort to increase numbers, students were for the first time allowed to enrol over the three terms. This resulted in only a minimal increase in numbers. This practice also meant that record-keeping measures had to be re-examined.

A total of 96 new and returning students registered for this academic year. Females continue to dominate the programme. However males represent approximately one-third of the total number of students on record. There were some outstanding examination results in economics and management. Introduction to Statistics also showed a marginal improvement over last year's results. As is customary, the students in education continue to return good results despite the many administrative challenges to be encountered with this programme. Throughout the year students in all programmes expressed their desire for shorter completion time for distance education programmes to make them more in line with similar programmes being offered by offshore universities.

Programme Enrolment 2000-2001

Programme	Christmas	Easter	Summer
Introduction to Computers	11	17	7
Business Management	12	7	7
Social Work	16	15	17
Marketing	8	9	9
Supervisory Management – 1 year	18	18	18
Early Childhood Education	12	10	11
Journalism	7	7	5
Managerial Accounting	5	7	7
Supervisory Management – 10 week	11		7
Microsoft Word	–	–	11
Microsoft Office	–	–	8
TOTAL	100	90	107

Outreach

The school hosted the Emancipation Museums Workshop for Children. The programme was put on by the Institute of Jamaica in an effort to sensitize the young to the many interesting aspects of Jamaican culture. The school benefited, as a close link was established between the school and the Institute, as well as with the St James Chapter of the Heritage Society. The Resident Tutor was also invited to participate in a Conflict Resolution and Mediation Workshop hosted by the North West St James Constituency in association with the Canterbury Community, an inner city area plagued with many social challenges.

Other community activities of the resident tutor involved making presentations at Mt Alvernia High School Careers Day programme.

The Resident Tutor provided assistance to 11 graders preparing for the CXC English Exam and also organized a Study Skills workshop for young people at the Faith Temple Church. The Resident Tutor was also invited to make the opening address to the Riverside Open Bible Church women's organization as a part of their week of celebrations. The Resident Tutor continued to teach and oversee the community literacy class convened at Faith Temple Church with the help of JAMAL.

As a part of its public relations strategy, the School organized a "Young Artist" Competition with the students of Cornwall College. Fourteen paintings were selected and the contestants were awarded prizes. The paintings are now on permanent exhibition at Harrison House.

The Resident Tutor also participated in the National Development Foundation of Jamaica entrepreneurship programme geared toward making young people self sufficient. A short presentation, highlighting the offerings of the School was made to the participants. One outcome of the meeting was that the School offered a partial scholarship to one participant to pursue one of its short computer courses. Another presentation was also made to the members of one of the Police Youth Clubs of Montego Bay.

Seminars and Conferences

The Resident Tutor participated in the following conferences and seminars:

- Train the Trainer Workshop
- Lifelong Learning for All: Strategies for the creation of a learning society.
- Expo 2000 – The Digital Divide: Connecting Institutions Technologies and Communities

- Inaugural Conference of the Association of Caribbean Higher Education Administrators

PUBLIC SERVICE

Vilma Clarke

- Member, Montego Bay Community College Scholarship Committee
- Member, International Third World Leaders Association
- Member, American Society for Training and Development
- Member, Jamaican Council for Adult Education
- Member, Association of Caribbean Higher Education Administrators
- Secretary, Munro PTA Western Chapter.

EASTERN JAMAICA – SOUTH CAMP ROAD

Kenneth Carter, BSc *Ind.*, MBA *W.Mich.*
– Head & Resident Tutor

WORK OF THE DEPARTMENT

Continuing Education

The Centre has again concluded another difficult and trying year. In the context of economic difficulties and ever-increasing competition in educational products, we conceptualized, developed and pursued a survival strategy that focused on our competitive advantage in **Computer Education**. The Centre spent scarce resources on hardware and software acquisition and upgrade, programme modification and enhancement, in order to increase our competitive edge. A measure of our success can be seen in that over 32% student enrolment in our professional courses was within computer education.

This focus represents over 50% of our total income at present and is the most cost effective in our array of activities. Among our new computer courses is the Caribbean Examination Councils' (CXC) Information Technology course. For this course, we prepared and entered 41 students of whom 40 were successful gaining grades 1 & 2. Although this course is normally offered as a two year course, the School was able to construct and manage the programme in such a way that students were fully prepared for a successful sitting of the examination in less than nine months.

Enrolment

During the year under review, our total student enrolment stood at eight thousand nine hundred and thirty nine (8939) of whom, 23.3% were males and 73.7% were females.

A profile of the graduates appears below:

Courses	Graduates	Distinction	Credit
Computer Programmes	1254	557	518
Business & Management Programmes	238	122	105
Public Relations	33	3	2
Psychological Studies	208	98	97
Early Childhood Education	57	17	28
Practical Home Nursing	52	10	29
Intensive 10-week Programmes	301	67	139

RESEARCH IN PROGRESS

- Why Small Business Fail in Jamaica – Causes and Prevention.
- Gambling in Jamaica – a Socio-Economic Analysis
- Job Evaluation – Methodology and Socio-Economic Implications.

PUBLIC SERVICE

The Resident Tutor continues to give consultations and to give lectures and speeches in the areas of his expertise and interests, and teaches courses in Economics, Finance, Small Business Management, Manpower Planning and Development and Industrial Psychology.

**Programme Enrolment
September 2000 – July 2001**

Computer Studies	Total	Psychological Studies	Total
Courses		Courses	
IMBA	823	General Psychology	117
MSWord, Excel Powerpoint	126	Child Psychology	82
MSWord, Excel Powerpoint, Access	119	Social Psychology	98
		Personality & Behaviour	96
Information Technology	119	Counselling	254
Advanced Excel	232	Early Childhood Education	191
Advanced Word Processing	240	Practical Home Nursing	156
Advanced Database	108		
Advanced Networking	116		
Professional Studies	Total	Academic Programme	Total
10-Week Intensive Courses		GCE Advanced Level	
Supervisory Management	245	Accounts	101
Financial Management	80	Sociology	106
Fundamentals of English	37	Law	71
Male Female Relations	44	History	26
Speech Writing & Public Speaking	93	Government & Politics	25
Customer Relations & Telephone Techniques	55		
Small Business Management	115		
Marketing & Sales	60		
Two Year Courses		GCE Ordinary Level	
Personnel Management	186	Mathematics	659
Business Studies	1239	English	749
		Accounts	418
One Year Courses		Principles of Business	116

Supervisory Management	501	Human & Social Biology	126
Marketing	259	Spanish Beginners (conversational)	81
Production & Operation Management	21	Spanish Intermediate (conversational)	35
Managerial Accounting	103	Commerce	28
Public Relations	98	Office Procedures	114
Small Business Management	40		

TOTAL ENROLLED

8939