

ID PROCESSING APPOINTMENT

ID Processing Unit

REGISTRY INFORMATION SYSTEM UWI Mona Campus

THE UNIVERSITY OF THE WEST INDIES, MONA
Student Administration System

Personal Information Student

Search Go SITE MAP HELP EXIT

Personal Information
View or update your address(es), phone number(s), e-mail address(es), emergency contact information, e-mail status, View name change information, Customize your directory profile, Apply for Vehicle Access Sticker.

Student Services
Apply for Admission, Register, View your academic records.

[Return to Homepage](#)

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Menu Items once you click on "Enter Secure Area" and log onto to SAS

THE UNIVERSITY OF THE WEST INDIES, MONA
Student Administration System

Personal Information Student

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Student Services

- Registration**
Check your registration status; Add or drop classes; Select variable credits, grading modes, or levels; Display your class schedule.
- Student Records**
View your notes; Display your grades and transcripts; Review charges and payments.
- Pay your UWI Fees Online Now**
- Automated Student Request System (Student)**
Now you can make requests regarding all matters relating to your registration and programme of study online.
- Apply for Transfer to another Faculty**
Use this link only if you are applying or have applied for a transfer to another faculty. For a change of major use the link under the "Registration" menu above.
- Graduate Studies Thesis Tracker**
Perform all related Graduate Studies Thesis related functions
- Accept Academic Vow (New Undergraduate Students)**
Only applies to new undergraduate students in degree programmes.
- Book Graduation Photo Session**
Use this link to set an appointment date for a graduation photo session.
- ESPRO (Electronic Submission of Projects) - Beta version**
ESPRO allows students pursuing doctoral degrees and those in both the MSc, Nutrition and Post-Cultural Studies to submit their thesis and/or research paper online.
- Make an Appointment to get your ID Card**

Link available to students to book a time for ID processing

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Make an appointment to get your ID Card

ID Appointment: * 2021/2022 Semester 1 ID Cards Appointments

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Submit the request to indicate that you're booking a time for Semester 1 2021/2022

	09:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00
20/SEP - Mona ID Room	25	25	23	0	25	25	25	25
21/SEP - Mona ID Room	24	25	25	0	25	25	25	25
22/SEP - Mona ID Room	25	25	25	0	25	25	25	23
23/SEP - Mona ID Room	25	25	25	0	25	25	25	25
24/SEP - Mona ID Room	25	25	25	0	25	25	25	25
25/SEP - Mona ID Room	0	0	0	0	0	0	0	0
26/SEP - Mona ID Room	0	0	0	0	0	0	0	0
27/SEP - Mona ID Room	25	25	25	0	25	25	25	25
28/SEP - Mona ID Room	25	25	25	0	25	25	25	25
29/SEP - Mona ID Room	25	25	25	0	25	25	25	25
30/SEP - Mona ID Room	25	25	25	0	25	25	25	25
01/OCT - Mona ID Room	25	25	25	0	25	24	25	25
02/OCT - Mona ID Room	0	0	0	0	0	0	0	0
03/OCT - Mona ID Room	0	0	0	0	0	0	0	0
04/OCT - Mona ID Room	25	25	25	0	25	25	25	25
05/OCT - Mona ID Room	25	25	25	0	25	25	25	25
06/OCT - Mona ID Room	25	25	25	0	25	25	25	25
07/OCT - Mona ID Room	25	25	25	0	25	25	25	25
08/OCT - Mona ID Room	25	25	25	0	25	25	25	25
09/OCT - Mona ID Room	0	0	0	0	0	0	0	0
10/OCT - Mona ID Room	0	0	0	0	0	0	0	0

Select a time slot on a particular date to book your appointment. Each timeslot will show the available spaces remaining

Once you have successfully booked your appointment, a confirmation email will be sent to you in the format below: -

Dear Christian Name,

Please note that we are in receipt of your selected appointment date and time. For ease of reference, we have provided the information below:

ID Number: 123456789

Name: STUDENT LAST NAME, Christian Name

Appointment time: Friday 08/OCT/2021 11:00 AM at the Mona ID Room (Any previously scheduled appointment has been cancelled)

Request Date and Time: Monday 20/SEP/2021 09:24:29 AM

Please see important reminders below:

New Students

- Please take along with you proof of payment of commitment fee (\$20,000) and,
- a government issued ID card on your visit to the ID Room.

Returning Students

- Please take along with you proof of payment for ID renewal or ID replacement. The ID processing fee is **NOT** charged in the miscellaneous fees for returning students.

Students will not be facilitated **without** an appointment.

Thank you.
Best wishes,
Registry Information Systems (RIS)
Office of the Campus Registrar (OCR)
The University of the West Indies, Mona.