



Virtual UNDERGRADUATE ORIENTATION AND ACADEMIC ADVISING SCHEDULE

SEMESTER 2, 2021/2022

Orientation Week Webpage: <https://www.mona.uwi.edu/socsci/orientation>

		<i>Virtual</i> ACADEMIC ADVISING & REGISTRATION <i>What to expect: Course Selection • Registration Assistance • Career Planning • Credit Checks • Change of Major • Registration Override</i>
Wednesday, January 12	10am–12noon	<p>DEPARTMENT OF GOVERNMENT Attendees: New and Returning students Venue: Join advising session virtually via Academic Advising</p> <p>For more information, contact the Department via the channels below: https://www.mona.uwi.edu/government/ ✉ govt@uwimona.edu.jm</p>
	10am-12noon	<p>DEPARTMENT OF SOCIOLOGY, PSYCHOLOGY & SOCIAL WORK Attendees: New and Returning students Venue: Join advising session virtually via Academic Advising</p> <p>For more information, contact the Department via the channels below: https://www.mona.uwi.edu/spsw/ ✉ spswork@uwimona.edu.jm</p>
Thursday, January 13	10am-12noon	<p>MONA SCHOOL OF BUSINESS & MANAGEMENT Attendees: New and Returning students Venue: Join advising session virtually via Academic Advising</p> <p>For more information, contact the School via the channels below: https://www.mona.uwi.edu/msbm/ ✉ msbm.studentquery@uwimona.edu.jm</p>



Thursday, January 13	<i>Virtual</i> FACULTY WELCOME CEREMONY <i>What to expect: Official welcome to the Faculty • Meet Dean, Deputy Dean, Staff and Student Leaders • Presentations relating to: FSS Governance Structure, Regulations, Resources and Opportunities • Health, Wellness and Resilience • Student Guild • Library Services</i>	
	1pm	Attendees: Mandatory for All New FSS Students Venue: Join @ FSS UWI Mona YouTube Channel www.youtube.com/c/fssuwimona

Friday January 14	<i>Virtual</i> FACULTY OFFICE INFORMATION CENTRE <i>What to expect: Advising or requests related to: Leave of Absence • Waiver of the Requirement to Withdraw (RTW) • Change of Enrolment Status • Declaration of Degrees • Maximum Credit Override • Exemption • Exams Only • Voluntary Withdrawal • Exchange Programme</i>	
	9am – 4pm	<p><i>Virtual</i> SOCIAL SCIENCES FACULTY OFFICE</p> Attendees: Returning Students Only Venue: Enter office virtually @ Faculty Office Information Centre Access: All media and communication channels below <hr/> <p> www.mona.uwi.edu/socsci/</p> <p> fss_studentmatters@uwimona.edu.jm fssdepdean@uwimona.edu.jm</p> <p> (876)927-2592  (876) 977-0640  (876)395-0170</p> <div style="text-align: right; margin-top: 20px;"> <div style="background-color: #f4a460; padding: 10px; border-radius: 15px; display: inline-block;"> Follow us on social media: <small>@FSSUWIMONA</small> </div> <div style="display: flex; flex-direction: column; align-items: center; margin-left: 10px;">      </div> </div>



Pre-Orientation Checklist

- Accept your offer of admission
- Attend Faculty Orientation, and Department Academic Advising sessions
- Know your Major and the [Department](#) to which you are assigned
- Know whether you are full-time/part-time and the required course load
- Identify electronic device you will use to attend orientation and lectures
- Ensure that you are able to [log onto the registration portal](#)
- Familiarize yourself with Campus [Covid-19 Safety Protocols](#)
- Study [Handbook](#) that corresponds with your year of admission
- Make note of questions for your academic advisor
- Confirm sitting of the [English Language Proficiency Test](#) (ELPT) (if applicable)
- Finalize arrangements to [make tuition payments](#)
- Explore [student financing](#) and financial aid options
- Study the [Codes of Principles and Responsibilities for Students](#) and the [FSS Codes of Conduct](#)

Post-Orientation Checklist

- Download [degree checklist](#) that matches with your major and year of entry
- [Select courses](#) and adjust registration to eliminate [registration errors](#)
- Seek approval of override requests
- Pay your [tuition fees](#) to obtain financial clearance
- Obtain your ID card
- Know the name and contact information of the Dean, Deputy Dean, your programme coordinator, academic and administrative advisors and Guild representatives and check in with them as often as necessary
- Identify e-device and internet source for online lectures
- Study your timetable and identify classrooms for face-to-face lectures
- Ensure that your courses appear on your timetable and in the [OurVLE portal](#)
- Comply with [Covid-19 Safety Protocols](#) during face-to-face lectures
- Familiarize yourself with the services of the [Library](#) and [UWI Health Centre](#)
- Consider joining a [club, society or association](#) aligned to your discipline and pursuing [co-curricular courses](#) to enrich your student experience
- Register with the [Office of Special Student Services](#) (if applicable)
- Stay connected! Routinely check [Faculty and Department websites](#), notice boards as well as your [UWI-issued email](#) for information and updates



Communication Channels

ONLINE LIVE SUPPORT: <https://support.mona.uwi.edu/>

DEPARTMENT OF ECONOMICS

Majors: Banking & Finance • Economics • Statistics
Website: <https://www.mona.uwi.edu/economics/> **Email:** econ@uwimona.edu.jm
Online Chat: <https://www.mona.uwi.edu/economics/>
Telephone: (876) 977-1188, 876-361-8363 **Mobile:** (876) 428-6268

DEPARTMENT OF GOVERNMENT

Majors: International Relations • Political Leadership, Strategy & Management • Political Science • Public Policy & Management
Website: <https://www.mona.uwi.edu/government/> **Email:** govt@uwimona.edu.jm
Online Chat: <https://www.mona.uwi.edu/government/>
Telephone: (876) 977-5935 **Mobile (WhatsApp):** 876-551-7841, 551-6004,

MONA SCHOOL OF BUSINESS AND MANAGEMENT

Majors: Accounting • Entrepreneurship • Human Resource Management • Management Studies • Marketing • Operations Management • Tourism Management
Website: <https://www.mona.uwi.edu/msbm/> **Email:** msbm.studentquery@uwimona.edu.jm
Telephone: (876) 977-4649, (876) 977-3808, (876) 977-3775 **Mobile (WhatsApp):** (876) 553-3553

DEPARTMENT OF SOCIOLOGY, PSYCHOLOGY AND SOCIAL WORK

Majors: Demography • Labour & Employment Relations • Psychology • Social Anthropology • Social Policy & Development • Sociology • Social Work
Website: <https://www.mona.uwi.edu/spsw/> **Email:** spswork@uwimona.edu.jm
Telephone: (876) 970-4336 (876) 831-3277 [**Social Work**] (876) 970-3896 [**Psychology**] (876) 977-6267, (876) 977-0315 [**All Other Programmes**]

UWI WESTERN JAMAICA CAMPUS

Majors: Accounting • Banking and Finance • Entrepreneurship • Finance • Human Resource Management • International Relations • Management Studies • Psychology • Marketing • Operations Management • Tourism and Hotel Management
Website: See departmental websites above
Email: msbmundergrad.wjc@uwimona.edu.jm | psychologyunitwjc@gmail.com | jevon.henry@uwimona.edu.jm | craig.clarke04@uwimona.edu.jm
Telephone: (876) 940-5561 [**MSBM**] (876) 940-43494 (876) 564-5747 [**All Programmes**]

CENTRE FOR DISABILITY STUDIES

Website: <https://www.cds.mona.uwi.edu>
Email: cds@uwimona.edu.jm
Telephone: (876) 977-9423

SOCIAL SCIENCES FACULTY OFFICE

Matters relating to: Leave of Absence • Waiver of the Requirement to Withdraw (RTW) • Change of Enrolment Status • Declaration of Degrees • Maximum Credit Override • Exemption • Exams Only
Website: <https://www.mona.uwi.edu/socsci/>
Email: fsu_studentmatters@uwimona.edu.jm
Telephone: 876-927-2592, (876) 977-0640 **Mobile (WhatsApp):** 876-395-0170



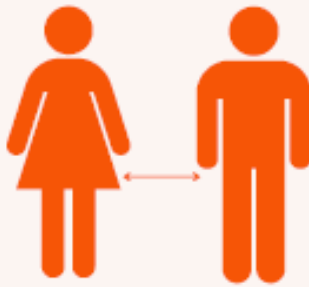
FACULTY OF SOCIAL SCIENCES MEASURES FOR A SAFE ENVIRONMENT AND A HEALTHY YOU



Face Coverings:
We are wearing masks and we require that you do, too.



Temperature Checks:
All visitors' temperature will be checked at the entrance before being allowed in the office.



Physical Distancing
Limited number of students and visitors are allowed in the office at any one time.



Hand Sanitizer:
Sanitizer will be available at the entrance and throughout the office.



Staff Wellness:
Staff are required to follow infection prevention guidelines.



Cleaning:
We routinely clean and sanitize frequently touched items throughout the day.

THANK YOU FOR YOUR COOPERATION.
