



Pre-Orientation Checklist	Post-Orientation Checklist
<ul style="list-style-type: none"><input type="checkbox"/> Accept your offer of admission<input type="checkbox"/> Receive welcome letter from Dean<input type="checkbox"/> Study FSS Orientation and Academic Advising Schedule<input type="checkbox"/> Know your Major and the Department to which you are assigned<input type="checkbox"/> Know whether you are full-time/part-time and required course load<input type="checkbox"/> Attend UWI General Orientation on August 24 & 25, 2023<input type="checkbox"/> Attend Faculty Welcome Ceremony, Department Welcome Ceremony and Academic Advising during the week of August 28-September 1, 2023<input type="checkbox"/> Ensure that you are able to log onto the registration portal<input type="checkbox"/> Study Handbook that corresponds with your year of admission<input type="checkbox"/> Make note of questions for your Academic Advisor<input type="checkbox"/> Confirm next sitting of the English Language Proficiency Test (ELPT) (if applicable)<input type="checkbox"/> Finalize arrangements to make tuition payments<input type="checkbox"/> Explore student financing and financial aid options<input type="checkbox"/> Study the Codes of Principles and Responsibilities for Students	<ul style="list-style-type: none"><input type="checkbox"/> Download degree checklist that matches your major and year of entry<input type="checkbox"/> Select courses and adjust registration to eliminate registration errors<input type="checkbox"/> Seek approval of override requests<input type="checkbox"/> Pay your tuition fees to obtain financial clearance<input type="checkbox"/> Obtain your ID card<input type="checkbox"/> Know the name and contact information of the Dean, Deputy Dean, your programme coordinator, academic and administrative advisors and Guild representatives and check in with them as often as necessary<input type="checkbox"/> Study your timetable and identify classrooms for face-to-face lectures<input type="checkbox"/> Check that your courses appear on your timetable and OurVLE portal<input type="checkbox"/> Familiarize yourself with the services of the UWI Health Centre<input type="checkbox"/> Find out about the resources offered by the Library<input type="checkbox"/> Consider joining a club, society or association aligned to your discipline and pursuing co-curricular courses to enrich your student experience<input type="checkbox"/> Register with the Office of Special Student Services (if applicable)<input type="checkbox"/> Stay connected! Routinely check Faculty and Department websites, notice boards as well as your UWI-issued email for updates