



THE UNIVERSITY OF THE WEST INDIES

FACULTY OF SOCIAL SCIENCES  
MONA CAMPUS

UNDERGRADUATE STUDENT HANDBOOK

ACADEMIC YEAR 2010/2011

## DISCLAIMER

The Faculty of Social Sciences Undergraduate Student Handbook is provided for the convenience of students. It sets out the Faculty's regulations governing the programmes offered; important guidelines; information on the courses offered on the Mona Campus, the Western Jamaica Campus (WJC), the Centre for Hotel and Tourism Management (Bahamas) and the Weekend Programme.

The current edition was finalized on August 31, 2010. A concerted effort was made to eliminate all errors but students must check the Faculty's website at the start of the semester and during the course of the academic year for updates as well as corrections of any errors or omissions that have come to light subsequent to the finalization of the booklet. Students should always check with the latest Faculty Handbook when considering programme alternatives and finalizing their programme.

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## MESSAGE FROM THE DEAN



My wish is that as you join our Faculty you will:

- **Feel at home**
- **Participate fully** in a wide range of activities, and
- **Constantly reinvent yourself** as you take advantage of the opportunities associated with university life

Where we fall short of your expectations I hope that you will:

- **Consider carefully** how we might overcome our weaknesses
- **Let us know** where we are not succeeding and where we might improve, and
- **Work with us** to make our Faculty, one which constantly challenges your mind, yet never ceases to uplift your spirits

**Mark Figueroa**

## HISTORICAL OVERVIEW

### The Faculty – its beginning and its subsequent development

- 1959 Teaching in Social Science courses such as Economics, Political Science, Government and Sociology commenced in the Faculty of Arts at Mona.
- 1960 Faculty of Social Sciences was established with the departments of Economics and Government.
- 1961 The Department of Government introduced two non-degree programmes:
- A one year Diploma in Public Administration
  - A two year Certificate in Social Administration (changed in 1962 to Certificate in Social Work).
- 1962 Teaching in Social Sciences began at St. Augustine.
- At the end of the 1961-62 academic year, the first class of Social Science students graduated, being conferred with the BSc Economics degree but with specializations in Economics, Government, Political Science and Sociology.
- 1963 Department of Sociology was established
- Teaching in the Social Sciences was started at Cave Hill Campus.
  - The Certificate in Social Work was transferred to the Department of Sociology.
- 1963-69 The following developments took place during this period.
- The Diploma (For graduates) and the Certificate in Management Studies were introduced.
  - The title of the undergraduate degree programmes was altered from the common designation of the BSc, (Economics) and degrees were granted carrying the name and field of concentration.
  - Undergraduate degree programmes were offered in Management Studies, Accounting, International Relations, Social Administration (later discontinued), and Applied Social Studies (1969 but, in 1974, renamed Social Work).
  - Graduate Studies in Economics, Government and Sociology began.
- 1970 A Certificate in Public Administration was introduced in the Department of Government.
- 1977 An undergraduate degree programme in Hotel Management was established in the Bahamas at the new UWI Centre for Hotel Management with Part I of the programme being taught at the three campuses and, by special arrangement, at the College of the Bahamas.
- 1977-82 The following developments took place during this period:
- The most interesting and significant development took place in the Faculty's outreach activities. The first was the introduction of the Challenge Scheme which enables candidates in non-campus territories to sit Part I of the degree courses without attending a campus. The second was the Certificate in Public Administration (CPA), which was extended to non-campus territories subject to the availability of classroom instruction and teaching materials. Both schemes were supported by UWI Distance Teaching Experiment (UWIDITE, now UWIDEC).
  - A Certificate in Business Administration was approved primarily for non-campus territories.
  - The MSc Accounting, MPhil and PhD degrees in Government and Sociology were offered.
- 1983 The following developments took place during the period:
- An undergraduate degree option in Tourism Management was introduced at the UWI Centre for Hotel Management (later to renamed Centre for Hotel and Tourism Management) in the Bahamas, with Part I of the programme to be taught in a similar way as the BSc Hotel Management.
  - A Diploma in Population Studies was offered for a three year period.

- 1984 A Diploma in Health Management and a Certificate in Energy Management were instituted. (These were offered for a few years only for the duration of the special funding provided).
- 1985 The following developments took place during the year
- A MSc. in Social Sciences (later renamed Development Studies) was offered within the Consortium Graduate School of Social Sciences, Mona. The School was a joint collaborative effort of the UWI, Mona Campus and the University of Guyana.
  - Changes were made to the MSc. Sociology to introduce a Masters degree by course work. (This was later adopted by other masters' programmes).
  - The name of the Department of Sociology was changed to Sociology and Social Work.
- 1987 Institutes of Business (Mona and St. Augustine) and the Centre of Management Development (Cave Hill) were launched and links were established with the business communities in the respective territories.
- 1988 Institute of Business (now Mona School of Business) introduced the following graduate programmes: the Executive Masters in Business Administration (EMBA) 1989-90 and the Masters in Public Sector Management (MPSM) 1994-95. In addition MIOB offered Cohort I MBA part-time (1997-98); Cohort I MBA full-time (1998-99); MPSM redesigned as MBA Public Sector Management. A Diploma in Public Sector Management as also started.
- 1989-90 The Department of Economics began offering the BSc degree in Business Economics and Social Statistics (BESS).
- 1993 The Department of Management Studies in collaboration with the Department of Computer Science in the Faculty of Pure and Applied Sciences jointly offered a computer based MSc. Management and Information Systems.
- 1993 The Department of Sociology and Social Work introduced the Master of Social Work.
- 1994 The Department of Sociology and Social Work introduced the Diploma in Social Work for non Social Work graduates.
- 1995 The Department of Sociology and Social Work introduced the Diploma in Sociology for non Sociology graduates.
- 1996 The Department of Sociology and Social Work introduced a self funded Masters in Human Resource Development.
- 1997 The Department of Sociology and Social Work introduced the Diploma in Population Development was introduced and offered with funding from UNFPA.
- 1998 The following developments took place during the year:
- A Masters programme in International Business was introduced by the Department of Management Studies.
  - The Faculty embarked on a franchising arrangement with a number of Tertiary Level Institutions (primarily community colleges) to deliver its Certificate programmes. These were no longer to be offered at Mona but the respective Departments maintained coordinating and final examination responsibility for the continued award of UWI Certificates.
  - The BSc in Hospitality and Tourism Management was introduced as a joint degree by the University of Technology and UWI through the Faculty of Social Sciences.
- 1999 The following developments took place during the year:
- The Faculty's Honours Society was established. The inductees consisted of students who have excelled in the academics as well as those who have performed exemplarily in the co-curricular activities of the University. The first set of inductees was drawn from the batch of graduates of 1998-99 and featured First Class Honours Degrees.
  - The Sir Arthur Lewis Institute of Social and Economic Research (SALISES) was established in August 1999 out of a merger of the Institute of Social and Economic Research (ISER) and the Consortium Graduate School of Social Sciences (CGSS). The

Institute is headed by a University Director, currently Head of the unit at Cave Hill, with other Directors at Mona and St. Augustine.

- 2000 The following developments took place during the period:
- The Dean of the Faculty of Social Sciences instituted Dean's Breakfast in recognition of top students within the Faculty. Top students in the second and third year of their studies meet with the Dean and the Heads of Departments to share breakfast and have fellowship with one another. An undergraduate degree in Demography was started in the Department of Sociology and Social Work.
  - The BSc in African and African Diaspora Studies was started in the Department of Government.
- 2001 The following developments took place during the period:
- The Department of Sociology and Social Work, in collaboration with the Department of Community Health and Psychiatry, introduced the MSc. in Clinical Psychology.
  - The Centre for Caribbean Thought (CCT) in the Department of Government was launched with a view to increase awareness of the field of Caribbean intellectual thought and knowledge about Caribbean intellectuals.
  - The Department of Sociology and Social Work had its name changed to Sociology, Psychology and Social Work during the academic year (March 2002).
- 2002 The following developments took place during the period:
- The Department of Economics in collaboration with the Department of Management Studies introduced a BSc degree in Banking and Finance.
  - A MSc. in Demography was introduced in the Department of Sociology, Psychology and Social Work.
- 2003 A BSc in Social Policy and Development and a MSc in Applied Psychology were introduced in the Department of Sociology, Psychology and Social Work.
- 2004 The following developments took place during the period:
- The undergraduate degree programme in the Department of Management Studies was fully restructured and, after a common first year, five areas of specialization (with 15 level II/III courses) were introduced - (a) Management Studies (General), (b) Accounting, (c) Marketing, (d) Human Resource Management, (e) Operations Management.
  - The Department of Economics in association with the Department of Government introduced a Masters degree in International Economics and International Law as a full-time programme.
- 2008 The Western Jamaica Campus opened in Montego Bay.
- 2009 The Weekend Programmes (Saturday) accepted its first cohort of students to read for BSc degrees in Management Studies (Accounting) option and Banking and Finance
- 2010 The Weekend Programmes (Saturday) expanded its offering to include the BSc degrees in Management Studies (General) option



## Faculty of Social Sciences General Code of Conduct

### Preamble

This code has been generated in line with what is believed to be staff and students' general perceptions on what may or may not be considered appropriate conduct, and has been formulated through constant consultation with representatives of the relevant groups. This has been done in recognition of the fact that the faculty and its environs should be associated or seen as being synonymous with activities that uphold the university's, and by extensions its faculties', mandate towards the expansion and promotion of pursuits of an academic nature; and that as such persons therein should aspire to conduct themselves in a manner that is reflective of this, and that may be otherwise considered socially acceptable. The code therefore offers a formal indication of appropriate and/or acceptable behaviour and contains elements which may be considered prescriptive in nature. Therefore, wholesale and/or blatant disregard for the stipulations made herein may result in the application of disciplinary action.

### Code of Conduct

1. Areas surrounding lecture rooms and offices are designated quiet zones. Students shall therefore refrain from engaging in loud conversation or any other noise-generating activity that may cause disturbance. This includes, but is not restricted to singing, recitations, preaching, loud praying, the use of noise-emitting electronic equipment (i.e. radios, phones, etc.), and romping and playing of physical games (e.g. scrimmage). Persons are also to refrain from the use of violent and offensive language.
2. The Faculty's space shall be considered as meant for activities of an academic nature. The facilities provided therein should therefore be utilized appropriately and in their rightful fashion.
3. Persons shall refrain from engaging in behaviour not suited for the Faculty's space, this being inclusive of the restrooms. This includes, but is not limited to lying down or sleeping on the furniture, public grooming, and the playing of games such as cards, dominoes and other such board games. Persons shall also refrain from engaging in any activity which amounts to an inappropriate public display of affection.
4. Persons shall refrain from lingering or congregating along designated pathways in a manner that may obstruct free movement along them. This includes the sitting on of stairs and railings. Additionally, persons shall avoid walking in or through gardens and related lawns. There shall also be no riding on the pathways, except in the case of disabled persons who utilize mobility aids.
5. Persons are not to remove furniture from their prescribed locations. This includes removing chairs and/or tables from classrooms, benches from usual positions, etc. An exception may be made in the case where the movement of furniture is necessary to facilitate the instructional programme/process, so long as the furniture is replaced in its original position thereafter.
6. Persons, in adhering to this General Code of Conduct, shall also be careful to abide by the stipulations of other such Faculty guidelines/policies. These include, but are not limited to the Faculty's Code of Conduct for Instructional Sessions, as well as the Faculty's Notice Posting Policy.

**UNIVERSITY OF THE WEST INDIES, FACULTY OF SOCIAL SCIENCES, MONA**  
**CODE OF CONDUCT AND GUIDELINES FOR INSTRUCTIONAL SESSIONS**

**PREAMBLE**

This Code has been established through a series of consultations between staff and students and approved unanimously by the Faculty Board. The University community is comprised of persons with varied backgrounds and who may have different norms for socially acceptable behaviour. Additionally changes occur over time in terms of technology, culture and the environment within which we exist. We must therefore continually review our relationship with each other so that we may operate harmoniously within the same space. A code is deemed necessary, as in the absence of a well-defined standard, the community would be relying on each individual's definition of socially acceptable behaviour. The Code includes elements that are prescriptive while others are guidelines which the Faculty seeks to establish as normative behaviour.

**CODE OF CONDUCT**

1. During the conduct of any class, there shall be no activity which disturbs the assembly and affects the order of the proceedings. Instructors have the right to require any student to leave the classroom if s/he is involved in disorderly conduct, or alternatively instructors have the right to leave the classroom themselves.
2. Cell phones, pagers and alarms of any type shall be turned off during classes. If there is an emergency for which a student or instructor may need to use the phone, this shall be indicated at/or just prior to the start of the class in a manner indicated by the instructor.
3. Entrance and Exit doors to class rooms shall be used as designated. Students shall not enter the classroom prior to the end of the preceding lecture.
4. Children are only allowed in classes in exceptional circumstances and instructors must be notified. Where a child begins to disturb the class, s/he must be immediately taken out of the room.
5. Garbage shall not be left in the classrooms.
6. Classes are to start 5 minutes after the hour and end 5 minutes before the hour to facilitate students' and instructors' attendance at consecutive classes elsewhere. Students and instructors are to attend and leave classes punctually. Students who arrive late may be excluded from class. Faculty Guideline: Students may be excluded if they arrive 15 minutes or more after the time specified on the timetable.
7. All white/chalk boards or other instructional aids shall be cleaned/removed at the end of any class.
8. Students are to be given at least one days notice where the schedule for a class is being changed and students are to be notified by the scheduled starting time where a class is expected to commence with a delay.
9. There shall be no eating or drinking in classes, save in exceptional circumstances (e.g. students with diabetes or with classes from 11am to 2pm who are unable to eat during a break between classes). Students who find they must eat shall do so in a manner that ensures minimum disturbance to the class.
10. In dressing to come to class, students shall be conscious of their part of a community, the way others see them based on their department, the standards of dress recognized within various professional environments and the impact that their mode of dress may have on other members of the community.
11. Student representatives for each course are to be selected by the end of the fourth week of classes.

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Prof. Yvette Jackson

Acting Assistant Registrar

Mrs. Sandra Powell-Mangaroo

ACADEMIC CALENDAR 2010/2011

**Semester I**

Semester I begins	August 29, 2010
Registration Week	August 30 –September 4, 2010
Teaching begins	September 6, 2010
Matriculation and Welcome Ceremony	September 9, 2010
Teaching ends	December 3, 2010
Examination begins	December 6, 2010
Examination ends	December 21, 2010
Semester I ends	December 21, 2010

**Semester II**

Semester II begins	January 23, 2011
Teaching begins	January 24, 2011
Teaching ends	April 21, 2011
Examination begins	April 27, 2011
Examination ends	May 13, 2011
Semester II ends	May 13, 2011
Graduation	November 5 & 6, 2011

**Note:** The dates outlined in the schedule above are superseded by those contained in the Academic Diary 2010-2011.

## GENERAL REGULATIONS FOR THE DEGREE OF BACHELOR OF SCIENCES IN THE FACULTY OF SOCIAL SCIENCES

In these Regulations,

“**anti-requisites**” refers to courses where content overlap precludes courses being taken together for credit. Students should consult Department guidelines for further information.<sup>1</sup>

“**course substitution**” refers to courses used to replace compulsory courses (core courses) in a student's current programme. The student must seek permission for such replacement. If permission is granted, it will be recorded as such on the student's academic records.

“**exemptions only**” refers to UWI courses, required for a student's current programme, for which **credits will not be granted** because, the student has already passed these courses in other programmes at the UWI or passes courses of similar content at other recognized institutions. In these cases the student will be required to replace the courses with courses approved by the student's Department.<sup>2</sup>

“**credit exemptions/exemptions with credit**” refers to cases where a student **is granted** credits for courses completed and passed in other UWI programmes or at other recognized institutions. Permission must be granted by the Faculty. These courses will be recorded as pass on the students' academic record. Students are not required to repeat these courses.<sup>3</sup>

“**Free Electives**” means courses listed in the Faculty Handbook or Department brochure which are optional in the degree programme concerned and may be selected from any Faculty.

“**leave of absence**” refers to a student being unable to continue his/her studies for a semester or more for financial, work related, personal or medical reasons. Permission must be granted by the Academic Board Sub Committee on Student Matters, on the recommendation of the Faculty.<sup>4</sup>

“**Level I, Level II, Level III**” represent the different standard of courses that must be completed in the undergraduate degree programme. Levels II and III are however equally weighted for the assessment of class of degree. (Note registration for Levels II/III courses is permitted once pre-requisites have been satisfied.)

“**pre-requisite**” means a course listed in the Faculty Handbook or Department Brochure which must be completed before registration for another course is permitted.

“**summer school sessions**” refer to the sessions of the summer school as governed by the Summer School Regulations.<sup>5</sup>

“**core courses**” are courses that students must complete in order to be awarded a degree.

### I. QUALIFICATIONS FOR ADMISSION

- I.1 Before registration and before entering a programme of study in the Faculty, the candidate must have satisfied the University Matriculation requirements for entry to a degree programme (See University Matriculation requirements - UWI Calendar Vol. II Part II). See also I.4 below on the English Proficiency Test Requirement of the University of the West Indies.
- I.2 On entry to the University at the Mona and St. Augustine Campuses students may be required to take a prescribed course in English as a prerequisite to the compulsory Foundation Course, **FOUNI001 (FD10A)-English for Academic Purposes**.

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<sup>1</sup> See Anti-requisite listing on page 87

<sup>2</sup> See Exemptions Only Regulations on page 25

<sup>3</sup> See Exemptions With Credit Regulations on page 25

<sup>4</sup> See Leave of Absence Regulations on page 25

<sup>5</sup> See Summer School Regulations on a page 29

I.3 With reference to Mona Campus, applicants for entry into all its programmes are required to have a pass at O'Levels or Grade III pass in CXC General Proficiency Mathematics from June 1998 and after or equivalent.

I.4 **English Language Proficiency Test (ELPT) Requirement**

The English Language Proficiency Test is used to assess whether persons applying to pursue **undergraduate degree** programmes at the University of the West Indies, Mona campus possess a satisfactory level of writing and reading proficiency in English for university academic purposes. Applicants' test results will be taken into consideration by individual faculties before offers of entry are made. The results of applicants who pass the test will remain valid for a period of five (5) years. Results will **NOT** be issued until the UWI Mona admissions process is complete.

The following categories of applicants **ARE ALSO REQUIRED TO SIT THE ELPT:**

- a. Persons in Jamaica, the Bahamas, Belize and Cayman who are applying to pursue **Part I of the BSc. degree programme** either through the Open Campus or at the Management Institute of National Development (**MIND**).
- b. UWI Challenge/Community College students applying to Level I **campus-based** UWI programmes.
- c. Persons applying to enter Level II of the B.Sc. programme in Hotel and Tourism Management in the Bahamas proceeding from a regional Tertiary Level Institution.

For information on test registration procedures and test format, kindly contact the Admissions Section of the Registry on the Mona Campus.

I.4.1 **Exemptions**

Applicants in the categories (a-h) below are **NOT** required to sit the test:

- a. Persons with any ONE of the following English Language qualifications:
  - Grade I-CXC English A examination
  - Grade A-GCE O Level English Language examination
  - Grade A-GCE A/O Level General Paper examination
  - Grades I & 2-CAPE (Caribbean Advanced Proficiency Examination) Communication Studies
  - Grade B+ or above-College English Skills I or II-College of Bahamas
  - Grade B+ or above-Advanced Communication or Business Communication-UTech
  - Grade B+ or above-Freshman Composition I or II-Northern Caribbean University
  - Grade B or above in a college English course from an approved University.
- b. Persons who are already holders of an undergraduate degree from the UWI or from an approved university, and persons with a Grade B+ or above in a college English course from an approved University.
- c. Persons holding a UWI Certificate in Advanced Nursing Education and Administration OR a UWI Licentiate of Theology.
- d. Persons holding a UWI Diploma in Media and Communications **who have passed the course "Media and Language" (COMMS201)**.
- e. Persons who **passed** the 2004, 2005, 2006, 2007 or 2008 UWI Mona English Language Proficiency Test (ELPT).
- f. Persons who **passed** the 1998 and 1999 UWI Mona English Language Proficiency Tests **and those who were given a UC010 placement** on the basis of the test results.
- g. Persons who successfully completed any ONE of the following UWI English Language courses within the last five years (i.e. 2003 onwards): UC010; UC10A; UC10B; UC10C; UC10D; UC10L; UC10H; UC120; FOUN1001 (FD10A); FOUN1002 (FD10B); COMS1001 (CM10A); COMS1002 (CM10B); FOUN1003 (FD10C); FOUN1008 (FD10H).
- h. Nationals of **non-contributing** Caribbean Territories and the Turks and Caicos Islands. These persons are required to sit a diagnostic test at Mona upon acceptance to the University of the West Indies, Mona campus. **UWI contributing** countries: Anguilla, Antigua & Barbuda, the Bahamas, Barbados, Belize, British Virgin Islands, Cayman Islands, Dominica, Grenada, Jamaica, Kitts and Nevis, Montserrat, St. Lucia, St. Vincent & the Grenadines, Trinidad & Tobago.



## 2. TRANSFERS

### 2.1 Inter and Intra Transfers

Applications for transfer must be submitted to the Admissions Office on any Campus by March 31 of each academic year.

2.1.2 Students in another Faculty (UWI) who have completed all Level I courses relating to the intended Major, Option or Special in the Faculty of Social Sciences are eligible for transfer to Level II of the degree programme offered by the Faculty of Social Sciences.

2.1.3 Students registered in the Faculty of Social Sciences on another Campus who have completed Level I of a degree programme are eligible for transfer to Level II in the Faculty of Social Sciences, Mona Campus.

2.1.4 Consideration for transfer may also be offered to any student indicated in 2.1.2 or 2.1.3 above who has completed some of the required Level I courses for the intended Major, Special or Option.

## 3. COURSE OF STUDY

3.1 Candidates for any of the degree programmes must pursue a course of study comprising **at least** 90 credits: **at least** 30 credits at Level I (Part I) and **at least** 60 credits at Levels II and III (Part II). The Faculty Board may require that the timing of registration in particular courses be such as to ensure that the course of study extends over either at least five (5) semesters and two (2) summer sessions or six (6) semesters.

### 3.2 Academic Programme Requirements by Courses

Students **MUST** complete **ALL** the requirements for Part I and Part II of their degree programmes as indicated here.

#### 3.2.1 PART I

Consists of a minimum of 30 credits normally ten (3 credits) Level I courses, depending on the choice of degree i.e. a single Major, a double Major, one Major and one **or** two Minors, an Option or a Special. (the choice made will determine whether or not additional courses must be taken).

3.2.2 Requirement for Part I of the degree are as follows:

- 3 University Foundation Courses
  - Pre-requisites for Part II courses and/or Free Electives.
  - Any other courses designated by the respective Departments which are not included in the above. (See Department programmes).
- (**Part I** may therefore require from 30-42 credits i.e. (10-14) 3-credits courses)

#### 3.2.3 PART II

Consists of 60 credits normally a combination of 20 levels II and III courses designated for each student's degree programme, as follows:

- 30 credits for **ONE** Major and 30 credits of Free Electives
- 30 credits for each of **TWO** Majors **OR**
- 30 credits for **ONE** Major, 15 for each of **TWO** Minors **OR**
- 30 credits for **ONE** Major, 15 for **ONE** Minor and 15 Free Electives **OR**
- A minimum of 45 courses for **ONE** Special and a maximum of 15 electives
- The number for courses for each Option may vary

**Note: 6-credit courses are equivalent to two 3-credit courses.**

3.2.4 Where the same course(s) is listed for both Majors/Minors it is counted only **ONCE** and an alternative approved course (s) must be chosen to complete the required total of **60 credits**. In the case of 6-credit course the substitution is either another 6-credit course or two 3-credit courses.

You must successfully complete a minimum of *90 credits* in the combination that is stipulated for the programme by the relevant Department to be awarded a degree in the Social Sciences.

#### 4. FOUNDATION COURSES

4.1 As of 1998-99 all students registered in the University of the West Indies will be required to complete a minimum of nine (9) credits of Foundation Courses. These courses are Level I courses designed to promote sensitivity to and awareness of distinctive characteristic features of Caribbean cosmologies, identities and culture.

4.2 **The Foundation courses are:**

- a. FOUNI001 (FD10A)-English for Academic Purposes offered by the Faculty of Humanities and Education (FHE).
- b. FOUNI101 (FD11A)-Caribbean Civilization offered by the Faculty of Humanities and Education.
- c. FOUNI201 (FD12A)-Science, Medicine and Technology in Society offered by the Faculty of Pure and Applied Sciences.
- d. FOUNI301 (FD13A)-Law, Governance, Economy and Society offered by the Faculty of Social Sciences.
- e. FOUNI401 (FD14A)-Writing in the Disciplines offered by the Faculty of Humanities and Education.
- f. Any other course approved for the purpose by the Board of Undergraduate Studies.

4.3 Students registered in the Faculty of Social Sciences are required to do FOUNI001 (FD10A), FOUNI101 (FD11A) and FOUNI201 (FD12A). However, persons doing a Social Work (Special) will be required to take FOUNI301 (FD13A) instead of FOUNI101 (FD11A).

Students with Grades 1 or 2 passes in CAPE Communication Studies are required to do FOUNI401 (FD14A) in place of FOUNI001 (FD10A).

Students who already completed UCI20 will automatically receive exemption with credit for FOUNI001 only (i.e. 3 credits).

4.4 The elective Foundation course-FOUNI301-Law, Governance, Economy and Society will not count for credit in the programmes of the Faculty of Social Sciences except with the permission of the Dean or as is in 4.3 above.

4.5 Exemption in whole or in part from the requirements under (4.3) may be granted from time to time by the Board for Undergraduate Studies.

#### 5. REQUIREMENTS FOR ENTRY TO LEVELS II AND III

5.1 Students are required to satisfy pre-requisites (where they exist) for Levels II and III courses. (See courses listed under each Department)<sup>6</sup>.

#### 6. REQUIREMENTS FOR THE AWARD OF THE DEGREE

In order to qualify for the award of the degree a student must:

- have completed a minimum of 90 credits (normally equivalent to 30 semester courses) of which:

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<sup>6</sup> Students do not have to complete all courses at one level before taking a course at another level as long as the pre-requisites for the course(s) have been met. (This can be important consideration to avoid possible timetable clash).

- at least thirty credits are from Level I (including the Foundation Course requirements), and at least sixty credits from Levels II & III courses
  - have completed the academic programme as outlined by the departments
  - have satisfied the requirements for their specific degree programme. (See 6.2 below)
  - Students registered prior to 1998-99 must include, among courses passed, **Essentials in English (UC010, UC001)** or **Use of English (UC120)**.
- 6.2 Degrees are offered in the following categories:
- Special
  - Special and Minor
  - Option
  - Major
  - Double Major
  - Major and one Minor
  - Major and two Minors
- 6.3 A student must be formally registered in one of these categories.
- A **special** comprises of a minimum of forty-five (45) credits in the subject area at Levels II and III.
- An **option** comprises of a minimum of thirty (30) credits each in the subject area at Levels II and III.
- A **major** is made up of a minimum of thirty (30) credits each in the subject area at Levels II and III.
- A **double major** is made up of a minimum of thirty (30) credits each in two (2) subject areas at Levels II and III.
- A **minor** comprises of a minimum of fifteen (15) credits in the subject area over Levels II and III.
- A **major/minor** comprises of a minimum of thirty (30) Levels II and III credits in the subject area of the major and fifteen (15) Levels II and III credits in the subject area of the minor.
- A student who, having registered for a major, fails to obtain passes in all the designated courses will be considered for a Minor in the discipline if she/he has passed eight (8) of the ten (10) courses which include at least three (3) of the requirements for the Minor (see special requirements for Economics in Department regulations).
- 6.4 A **Special** is available from among the following subject areas only:
- Accounting (*CH, SA*)
  - Banking and Finance (*M, WJC, WEP*)
  - Business, Economics & Social Statistics (*M*)
  - Economics (*CH, M, SA*)
  - Hospitality Management (*CH, SA*)
  - Hospitality and Tourism Management (*CH, WJC, SA*)
  - Hotel Management (*CHTM*)
  - International Relations (*SA*)
  - Management Studies (*CH, SA*)
  - Public Sector Management (*CH, SA*)
  - Psychology (*CH, SA*)
  - Sociology (*CH*)
  - Social Work (*M, CH, SA, CHTM*)
  - Tourism Management (*CH, CHTM, SA*)

6.5 An **Option** is available from among the following subject areas only:

- Management Studies-General (*M, WJC*)
- Management Studies-Accounting (*M, WJC, WEP*)
- Management Studies-Marketing (*M*)
- Management Studies-Human Resource Management (*M*)
- Management Studies-Operations (*M*)
- Management Studies-Entrepreneurship (*M*)
- Tourism Management (*M, WJC*)

6.6 A **Major** is available from among the following subject areas only:

- Accounting (*CH*)
- Africa and African Diaspora Studies (*M*)
- Demography (*M*)
- Economics (*CH, M, SA*)
- Government (*SA*)
- International Relations (*M, SA*)
- International Tourism Management (*SA*)
- Labour and Employment Relations (*M*)
- Management Information Systems (*WJC*)
- Management Studies (*CH, SA*)
- Political Science (*CH, M*)
- Public Sector Management (*CH, M*)
- Psychology (*M, SA, WJC*)
- Sociology (*M, SA, CH*)
- Social Anthropology (*M*)
- Social Policy and Development (*M*)
- Sports Management (*SA*)
- Statistics (*M*)

6.7 **Minors** may be declared from among the following subject areas:

- Accounting (*CH, SA*)
- Africa and African Diaspora Studies (*M*)
- Criminology (*M, SA*)
- Demography (*M*)
- Economics (*M, CH, SA*)
- Finance (*SA*)
- Gender and Development Studies (*M, SA*)
- Human Resource Development (*M*)
- Human Resource Management Minor (*SA*)
- History (*CH*)
- International Relations (*M, SA*)
- Law (*CH*)
- Marketing (*SA*)
- Management Studies (*CH, SA*)
- Management Information Systems (*SA*)
- Mathematics (*CH*)
- Political Science (*CH, M*)
- Public Sector Management (*CH, M, SA*)
- Psychology (*SA, M*)
- Sociology (*M, SA*)
- Social Anthropology (*M*)
- Social Policy and Administration (*M*)
- Social Policy (*SA*)
- Social Psychology (*M*)
- Sports Management (*SA*)
- Statistics (*M*)

**KEY:** Cave Hill (*CH*) • Mona (*M*) • St. Augustine (*SA*) • Centre for Hotel and Tourism Management (*CHTM*) • Western Jamaica Campus (*WJC*)

- 6.8 The degree majors with which the above minors may be combined will be approved by Faculty Board and Board for Undergraduate Studies and published under programme offering in the Faculty or Department Handbook.
- 6.9 **Cross Faculty Majors and Minors**  
Students may also request to combine a Social Science major with a minor offered by another Faculty. To do this, the permission of the Deans of both Faculties must be sought and obtained. At St. Augustine and Mona students may register for a double major comprising a major in the Faculty and a major offered by another Faculty. By special arrangement with the Faculties, students may register for a double major comprising any of the majors offered in the Faculty of Social Sciences and the Department of Mathematics. Students may also apply to register for a double major involving any of the Faculty of Social Sciences majors other majors offered in another Faculty on the St. Augustine campus.
- 6.10 **Eligibility for the Minor in Gender Studies**  
Students from any Faculty on the campus are eligible for undertaking the Minor in Gender Studies. Although grounding in Social Sciences or the Humanities complement Gender Studies. Students from any Faculty where such a minor is allowed in the degree structure will be eligible.
- For further information please check with the Institute for Gender and Development Studies.
- Note:** A student may, change specials/options/majors/minors with the initial permission of the relevant Head of Department which must then be ratified by the Dean. A student must declare their major on the completion of 15 credits post Level I, assuming that they have not done extra courses.
7. **REGULATIONS FOR FULL-TIME STUDENTS**
- 7.1 Full-time students may be required to register for a minimum of twenty-four (24) credits in any one academic year or a maximum of thirty (30).
- 7.2 A request for three (3) additional credits to a total of thirty-three (33) may be considered for students who have demonstrated a level of performance indicative of achieving first class honours, i.e.,  $GPA \geq 3.6$ .
- 7.3 A full-time student will be required to withdraw from the Faculty unless he/she has gained at least:
- 15 credits at the end of the second semester
  - 33 credits at the end of the fourth semester
  - 51 credits at the end of the sixth semester
  - 69 credits at the end of the eighth semester
- Note: Credits gained from courses done in another programme will not be counted towards the rate of progress.**
- 7.4 Except where otherwise prescribed in the Faculty's regulations, student whose GPA for a given semester is less than or equal to 0.75 shall be deemed to be performing unsatisfactorily, and shall be placed on warning. A student on warning whose GPA for the succeeding semester is less than 0.75 will be required to withdraw.
8. **REGULATIONS FOR PART-TIME STUDENTS**
- 8.1 A **part-time** programme is offered for Level I of the BSc. degree at all campuses. Levels II and III (Part II) are available in all programmes offered at the Cave Hill. Part-time registration is not normally permitted at Levels II and III at the St. Augustine Campus. At the Mona Campus students registered part-time must be prepared to attend classes during the day.

- 8.2 Part-time students shall usually be expected to register for up to eighteen (18) credits in any one year. However, they may opt to register for twenty-one (21) credits if they have maintained a minimum GPA of 3.3. Finalizing students may be allowed to register for 21 credits.
- 8.3 Students accepted with lower level matriculation into the Faculty as part-time students must complete a minimum of 24 credits and two academic years before they are eligible to transfer to full-time.
- 8.4 Once a part-time student transfers into the full-time programme, he/she is required to maintain the rate of progress mandated for with the full-time programme.
- 8.5 A part-time student who registered in the undergraduate degree programme will be required to withdraw from the Faculty unless he/she has gained at least:
- 6 credits at the end of the second semester
  - 18 credits at the end of the fourth semester
  - 24 credits at the end of the sixth semester
  - 39 credits at the end of the eighth semester
  - 54 credits at the end of the tenth semester
  - 72 credits at the end of the twelfth semester
  - 90 credits at the end of the fourteenth semester
- Note: Credits gained from courses done in another programme will not be counted towards the rate of progress.**
- 8.6 See 7.4 above for GPA requirements.

## 9. REGISTRATION AND EXAMINATION

### 9.1 Registration

- 9.1.2 Students must register for courses at the beginning of each academic year or lose their status as students at the University.
- 9.1.3 Registration for a course constitutes registration for the examinations in that course.
- 9.1.4 A student is not deemed to be fully registered for a course unless his/her financial obligations to the University have been fulfilled.
- 9.1.5 Deadlines for changes of registration including withdrawal from or addition of courses will be as prescribed in University Regulations.
- 9.1.6 All optional courses (electives) listed in the various degree programmes in the Faculty Handbook will not necessarily be available in any one year.

### 9.2 Examination

- 9.2.1 Students will be examined during each semester and the summer session in the courses for which they are registered.
- 9.2.2 A course may be examined by one or more of the following methods:
- a. written examination papers
  - b. coursework (which shall include one or more of the following written in-course tests, practical work, research paper, essays, projects, studies and other forms of coursework exercise as approved by the Faculty Board, or the Campus Committee on Examinations as appropriate).
  - c. oral (under the conditions in Regulation 10 below)
  - d. practical examinations.
- 9.2.3 A student failing a course may be allowed to substitute another approved course in a subsequent semester or repeat the failed course.

- 9.2.4 A student who does not take an examination in a course for which he/she is registered is deemed to have failed that examination unless permission to be absent has been granted.
- 9.2.5 A student who, on grounds of illness or in other special circumstances as referred to in Examination Regulation 25 fails to take an examination in a course for which he/she is registered, may be given special consideration by the Board of Examiners to take the examination at the next available opportunity, without penalty.
- 9.3 **Course Registration Enquiries<sup>7</sup>**  
 Faculty office is responsible for:
- Approval of additional courses
  - Late adjustment to registration
  - Exemptions
  - Leave of absence
- Department offices are responsible for all other indications of non-approval for course registration.
- pre-requisites not satisfied,
  - quota limit reached
  - special approval for entry
  - change of stream in large courses
  - change of major, minor, option, special requests
- 9.4 **Coursework**
- 9.4.1 In the case of examination by course work only, a student gaining an overall mark higher than 40% but passing in only one component will be required to repeat at the next available sitting the component that was failed.
- 9.4.2 A student who is absent from a coursework examination may apply to the Dean of the Faculty for exemption from this examination **no later than one (1) week following the date of this examination**. He/she must at the same time submit to the Assistant Registrar (Examinations) justification for such absence (such as, in case of illness, a medical certificate complying with any applicable Examination Regulations). The Dean shall consider any such request for exemption in consultation with the relevant Head of Department and course lecturer. If the exemption is granted, the percentage mark available to be awarded for the final examination will be increased correspondingly.
- 9.4.3 Students are asked to pay special attention to Examination Regulation 19, which states:  
*"Any candidate who has been absent from the University for a prolonged period during the teaching of a particular course year for any reason other than illness or whose attendance at prescribed lectures, classes, practical classes, tutorial or clinical instructions has been unsatisfactory or who has failed to submit essays or other exercises set by his/her teachers, may be debarred by the relevant Academic Board, on the recommendation of the relevant Faculty Board, from taking any University examinations."*<sup>8</sup>
- 9.4.4 An undergraduate coursework accountability statement is to be attached by students registered for undergraduate courses in the Faculty of Social Sciences, to the front of any document submitted as a component of coursework save that when coursework consists of an invigilated examination, no accountability statement is required and where the submission is entirely in electronic form, the student shall make an equivalent declaration electronically. (See *Undergraduate Coursework Accountability Statement –Appendix IV*)

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<sup>7</sup> See Appendix IX for breakdown on request handlers in the Faculty.

<sup>8</sup> Adapted from The University of the West Indies Extracts from Examination Regulations for First Degrees, Associate Degrees, Diplomas and Certificates 2008/2009 Regulations 19 (Student Copy).

## 10. ORAL EXAMINATION FOR FINAL YEAR STUDENTS

- 10.1 The Board of Examiners may recommend to the Department concerned that a student who has failed the last one or two courses(s) required to complete the degree be offered an Oral Examination in that one or those two courses provided that he/she has obtained in each instance a mark of at least 35% for the course(s).
- 10.2 If an Oral Examination is granted the student may choose to decline the offer and opt for **Exams Only** instead. (See II on Page 24).
- 10.3 The Oral Examination will be held as soon as possible after the previous examination and within the academic year in which the student is expected to graduate. The student must contact the department concerned immediately so that arrangements may be made for the Oral.
- 10.4 The Oral Examination will concern the course as a whole, and not be restricted to the questions set in the examination, which the student did. The First Examiner and at least one other Examiner must be present at an Oral Examination.
- 10.5 If the examination is passed, the student cannot be awarded a mark higher than 40 (a marginal pass) for the course.
- 10.6 If he/she fails the Oral, the student will not have any right of appeal or review.
- 10.7 A student will be allowed only one Oral Examination for any one Course.

**Note:** In the Department of Economics, students who qualify for an oral will be required to sit a supplemental exam instead. If successful, the student will receive a marginal passing mark of 40.

## II “EXAMS ONLY” REGULATIONS

- 11.1 Students will only be entitled to register for “Exams Only” in the following circumstances after having been registered for and attended classes in a course(s).
  - a. He/she has failed **one** or **two of the final courses** needed to complete the degree programme and obtained a mark of no less than 35% in each course.
  - b. He/she has obtained a medical excuse, certified by the University Health Centre, for not having attempted an exam.
  - c. In exceptional circumstances, the Dean may grant a student a deferral from sitting an exam and permission to take it on a subsequent occasion, by virtue of special assignments overseas for an employer (part-time students only) or by virtue of being selected to represent the country on a national team. In both instances, formal representation will have to be made by the employer/national association.
- 11.2 **Missing an Exam**  
If a student misses an examination for **any other reasons**, he/she will be obliged to **register again for the full course**. However, in the Faculty, Departments may, on being advised of the situation, allow the student's coursework/mid-semester marks to be applied and he/she will only have to write the final exam.



## 12. PLAGIARISM<sup>9</sup>

- 12.1 Plagiarism is a form of cheating. *“Plagiarism is the unauthorized and/or unacknowledged use of another person’s intellectual efforts and creations howsoever recorded, including whether formally published or in manuscript or in typescript or other printed or electronically presented form and includes taking passages, ideas or structures from another work or author without proper and unequivocal attribution of such source(s), using the conventions for attributions or citing used in this University.”*<sup>10</sup>
- 12.2 Plagiarism also involves the case of material taken from the internet without acknowledgment or giving proper credit-Cyber cheating.

## 13. LEAVE OF ABSENCE

- 13.1 A candidate who for good reason wishes to be absent from an academic programme for a semester or more must apply for formal leave of absence to the Campus Academic Board, through the appropriate Dean, stating the reason for the application.
- 13.2 The length of such leave of absence, if granted, will be subject to approval by the Academic Board of the Campus concerned, but will not exceed one academic year in the first instance terminating at the end of the academic year for which the application is approved.
- 13.3 Leave of absence will not be granted for more than two consecutive academic years.
- 13.4 Leave of absence may be granted for one semester or for an academic year.
- 13.5 Applications for leave of absence for **Semester I** must be made by **October 8, 2010**.
- 13.6 Applications for leave of absence for **Semester II** must be made by **February 11, 2011**.
- 13.7 Applications made after dates indicated above will be subject to a fine to be determined by the Academic Board Sub-Committee on Student Matters. The amount of the fine will increase depending on the lateness of the request.
- 13.8 Students who have been attending classes and who requested leave of absence after the above-mentioned dates **will normally have to pay a fine equivalent to 50% of the regular tuition fee** if their requests are recommended by the Faculty and approved by the Academic Board.

## 14. EXEMPTIONS AND CREDIT EXEMPTIONS

- 14.1 The guidelines for granting exemptions and credit exemptions are as follows:-

### **From UWI Certificates (CPA, CSS, CBA) –**

A student who, prior to taking the Certificate has:

- a. normal-level matriculation will receive **credit exemptions for all degree courses**.
- b. Lower-level matriculation will receive **credit exemptions for 5 courses or 15 credits\***
- c. **no matriculation will receive credit exemptions for 4 courses or 12 credits\***

\*A student may receive **exemption only** (i.e. must do another course instead) for any other degree course passed.

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<sup>9</sup> See Appendix II for information in a paper entitled, “Presenting and Documenting Material in Course Essays” by Dr. L. Stirton, a former Lecturer in the Department of Government.

<sup>10</sup> Adapted from The University of the West Indies Extracts from Examination Regulations for First Degrees, Associate Degrees, Diplomas and Certificates 2008/2009 Regulations 97.

14.2 **From CAPE**

A student who has obtained Grades I-IV in the following CAPE Examinations **may** receive **exemptions without credit** for the corresponding UWI Level courses.

<b>CAPE Courses</b>	<b>UWI Level I Courses</b>
Accounting Unit 1	ACCT1005 (MS15D)
Accounting Unit 2	ACCT1003 (MS15B)
Economics Unit 1	ECON1001 (EC10C)
Economics Unit 2	ECON1002 (EC10E)
Statistical Analysis	SOCI1005 (SY16C) <b>OR</b> ECON 1005 (EC16A)
Sociology Unit 1	SOCI1002 (SY14G)
Caribbean Studies	FOUN1101 (FD11A)
Pure Mathematics Units 1 & 2	ECON1003 (EC14C)

Application for exemption and credit must be made through the Faculty Office or online via the Automated Student Request System (ASRS) at [www.mona.uwi.edu/socsci/](http://www.mona.uwi.edu/socsci/)

14.3 **From Three Year Associate Degree Programme at Accredited Tertiary Learning Institutions (TLI)**

Credit exemption will be granted for all courses that have been assessed by UWI (in 1998) for equivalency with specific UWI courses if a minimum B grade (TLI grading) has been achieved.

14.4 **From Other Universities** <sup>11</sup>

- A student transferring from another University to register for a UWI degree will have to do a **minimum of two years of full-time study** (60 credits).
- Unless Departments already have a record of the particular courses, course Outline are to be submitted for Departments to make an assessment. Any course approved by Departments will earn students credit exemption from UWI equivalent courses-up to the limit indicated by (a) above.
- Exemptions only** may be granted for any course(s) in excess of limit indicated.

14.5 **Students doing Study Abroad at other universities**

14.5.1 **Exchange Programme**

Students who seek to do part of their programme at another University (a maximum of two semesters which must not include the final semester of full time study) must have the courses they intend to do at the overseas university assessed for equivalence by the relevant Department at Mona **BEFORE** proceeding to study abroad.

The request to study abroad and the course approved by the Department must then be submitted through the Faculty to obtain Academic Board approval.

When the students' results are received from the overseas University, they will then receive credit for the courses as substitutes as approved by the Academic Board. The grade recorded will be the grade received and assessed and approved by Academic Board as the equivalent of that awarded by the examining university.

14.5.2 **Students doing a course(s) at other Universities to complete their degree programme.**

Where students may be migrating or may be away from the country for a significant period and have few courses to complete their UWI degree, there may be discretionary decisions made by the Faculty and sanctioned by Academic Board.

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<sup>11</sup> It should be noted that first year (Level I) courses in the American Four Year Undergraduate Programme will NOT usually warrant any exemption from UWI courses.

## 15. CO-CURRICULAR CREDITS

- 15.1 Students will be eligible for no more than 3 credits for involvement in co-curricular activities. The activities may be Campus specific
- 15.2 Co-curricular credits will be awarded on the following basis:
- Students must be involved in the activity for at least one (1) semester.
  - Explicit learning outcomes must be identified for each activity.
  - There must be clearly defined mode(s) of assessment for each activity.
- 15.3 The Office of Student Services and Development (OSSD) and the School of Education on the campus will administer the award of credits.
- 15.4 The grading of co-curricular credits will be pass/fail.
- 15.5 All co-curricular activities/programmes must be approved in advance by the Faculty and Academic Boards.
- 15.6 Subject to Faculty Regulations, co-curricular credits will form part of the 90 credits for a degree. However, in special circumstances, if credits are earned in excess of those required for the degree, these and the associated activity will be included on the student's transcript.

## 16. AWARD OF DEGREES

### 16.1 Notification of Results

A pass list shall be published and arranged alphabetically in the following categories:

- First Class Honours
- Second Class Honours
  - Upper Division
  - Lower Division
- Pass

### 16.2 Award of Honours

The class of degree to be awarded shall be determined on the basis of performance in the courses taken for credit at the Levels II and III only.

### 16.3 Application of Grade Point Average (GPA)

The following regulations shall apply to all students admitted to the University commencing academic year 2003/2004. The GPA regulations shall apply to all other students from 2006/2007 onwards.

- The class of degree to be awarded shall be determined on the basis of weighted (programme) Grade Point Average (GPA).
- In the calculation of the weighted (programme) GPA, a weight of zero shall be attached to all level I courses.
- Levels II and III courses shall have equal weight (credit for credit) in the determination of the weighted (programme) GPA.
- Core courses satisfying the requirements of option, specials, majors and minors must be taken into account in the determination of the weighted (programme) GPA.
- A course designated at registration as Pass/Fail shall not count in the determination of the weighted (programme) GPA.

#### The class of degree shall be awarded as follows:

- First Class Honours -Weighted GPA of 3.60 and above
- Upper Second Class Honours -Weighted GPA 3.00-3.59
- Lower Second Class Honours-Weighted GPA 2.00-2.99
- Pass-Weighted GPA 1.00-1.99

### 16.4 GPA Marking Scheme for Examinations in the Faculty of Social Sciences

In the determination of GPA, the grades with corresponding quality points shall be defined in the University Regulations governing the GPA.<sup>12</sup>

16.4.1 The authorized marking scheme is as follows:

GRADE	GPA	MARKS
A+	4.3	86 and above
A	4.0	70-85
A-	3.7	67-69
B+	3.3	63-66
B	3.0	60-62
B-	2.7	57-59
C+	2.3	53-56
C	2.0	50-52
C-	1.7	47-49
D+	1.3	43-46
D	1.0	40-42
F	0.0	Less than 40

16.4.2 Except where otherwise prescribed in the Faculty's regulations, a student whose GPA for a given semester is less than or equal to 0.75 shall be deemed to be performing unsatisfactorily and shall be placed on warning. A student on warning whose GPA for the succeeding semester is less than or equal to 0.75 shall be required to withdraw. See GPA Regulations 13 (i).

**17. AEGROTAT DEGREE**  
(Also applicable to Diploma and Certificate)

17.1 A candidate taking examinations in respect of a final degree, diploma or certificate programme and who had been absent through illness from one or more papers, may apply for the award of an aegrotat degree, diploma or certificate on the following conditions:

17.1.1 Where the whole of the final examination for a degree, diploma or certificate is taken at the end of the final year of the course and he/she has completed more than half of the examination but has been absent from the remainder of that examination.

17.1.2 Where the final examination is in two or more parts (the award of the degree, diploma or certificate depending on performance in each of these parts) and he/she has successfully completed the first one or two parts or more than half of the final part, but has been absent from the remainder of the examinations for the final part.

17.1.3 Where the final examination is in two parts and the student has completed the first part (second year) with a B average or higher and his/her course work during the final year of the course has been of a consistently high standard, but he/she has been absent from the other part of the examinations.

17.1.4 The Examiners consider that in the work which the candidate has submitted at such time of the final examination as he/she had attended, he/she reached a standard which, if also reached in the remainder of the examination, would have qualified him/her for the award of a degree, diploma or certificate.

17.2 All applications for an aegrotat degree, diploma or certificate must be referred by the Registrar to the Faculty Board of Examiners and the Board for Examinations for a recommendation to the Board of Undergraduate Studies (BUS). Applications from or on behalf of candidates must be accompanied by a medical certificate signed by (a)

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<sup>12</sup> No GPA will be applied to courses assessed as 'Pass/Fail' or Not For Credit (e.g. Foundation courses).

University Health Officer, or (b) the Dean of the Faculty of Medicine in consultation with the appropriate members of the Medical School, (c) or other medical personnel appointed for this purpose by the University, and shall reach the registrar not later than thirty days from the last examination paper written by the candidate.

- 17.3 In assessing an application for an aegrotat degree, diploma or certificate, reports from Heads of Department on the candidates work should be taken into consideration. Oral examinations where possible, by internal examiners may be an aspect of examinations for the award of an aegrotat degree.
- 17.4 An aegrotat degree, diploma or certificate will be awarded without distinction of class.
- 17.5 Holders of an aegrotat degree, diploma or certificate will not be permitted to re-enter for the same examination but may proceed to a higher degree if accepted by the Board for Graduate Studies.

## 18. SUMMER SCHOOL REGULATIONS<sup>13</sup>

- 18.1 **Overview**  
The Summer School programme for the Faculty of Social Sciences (FSS) will be held during the period June – July, 2010. Credits for courses passed will be granted to *registered students of the University*. Students who register in the summer school programme are subject to all Faculty and University regulations. It is important to note that the Summer School programme is **OPTIONAL**. *Students outside the Faculty of Social Sciences are required to consult their respective faculties for course approval before registering for FSS Summer School.*
- 18.2 **Who Can Register?**  
**The following categories of students are eligible for admission to the Summer School:**
- Registered students of the University who have to repeat any of the courses offered.
  - Registered students of the University who have not taken the course(s) previously but fall into one of the following categories:
    - Students of the University who have not yet completed the requirements for the degree, diploma or certificate programme for which they are registered.
    - Registered UWI students from other UWI campuses.
  - Students of the University who have been granted (a) leave of absence for Semester I and/or 2 preceding the Summer School, or (b) deferral of entry. Such students should register at the start of the Summer School, for Summer School ***only***. **Students on Leave of absence for an entire year are not eligible for admission to Summer School courses.**
  - Other persons, not students of the University, who are eligible to matriculate at either the normal or lower level. (These students must register in the Summer School programme and also with the Admissions Section of the University as ***Specially Admitted Students***.)
  - TLI students.
- 18.3 **Academic Integrity**  
Students have the responsibility to know and observe the Regulations of the Faculty and the University of the West Indies. Additionally, the regulations prohibit plagiarism, falsification of information and academic dishonesty. All faculty and university regulations are in force during the Summer School programme.
- 18.4 **Attendance**  
A **MINIMUM ATTENDANCE OF 75%** of Lectures/Tutorials is required. The teaching materials and course Outline should be available at the beginning of the Summer Programme and also upon request.

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<sup>13</sup> Students may only register for summer school courses after they have financial clearance for all prior semesters.

- 18.5 **Course Selection and Registration (UWI Students)**
- All Faculty of Social Sciences Students should register for no more than two (2) courses in the summer programme.
  - All Faculty Bulletins, Notices, Information Guide, Course Timetable and Registration materials for Summer School will be available online.
  - Course Selection will be carried out via the Internet at the Web site <http://sas.uwimona.edu.jm:9010>.** Students are required to select courses on-line **before** making payments.
  - Tuition Payment can be made at the Bursary Cashier, National Commercial Bank, Bill Express, Paymaster or via UWI ecommerce. Students can pay by cash, Manager's Cheque, Credit or Debit Card. Students who make payment using *ecommerce* do so with a credit card. Students are **NOT** required to present a voucher for payment.
  - Students from the Faculties of Humanities & Education and Pure & Applied Sciences who wish to pursue courses in the Faculty of Social Sciences **should seek permission from their faculty before paying** for these courses.
  - Only those students who have been notified in writing that they are allowed to do **Exams Only** can apply to register in this category. Student with appropriate notification should apply for Exams Only through the Faculty Coordinator or the Deputy Dean, FSS.
  - Students should note that each course on the timetable appears in one of three 2-hour slots, labeled **Slot A, Slot B, Slot C** respectively. Students who are pursuing two courses, should choose carefully and register for **only one course in any one slot**. **Refunds will not be granted for any "clashed course"** save where there has been a **timetable change** resulting in the clash.
- 18.6 **Timetable**
- The Faculty prepares a comprehensive timetable for **all** departments. This timetable will be available online on each department's web-site. Students should note that each course on the timetable appears in one of three 2-hour slots, labeled **Slot A, Slot B, Slot C** respectively. Therefore each course meets 3 times per week for a total of six hours.
- Students should check the timetable carefully to ensure that they do not select "clashed courses". **Refunds will not be granted for any "clashed course"** save where a student registered for a course on a previous version of the timetable, and a current **timetable change** resulted in the clash.
- 18.7 **Course Selection and Registration for Specially Admitted Students/Non-UWI Students**
- Non-**UWI** or "**Specially Admitted**" students are required to download a copy of the **Special Admissions Application Forms** from: <http://www.mona.uwi.edu/doms/>.
  - Complete Admission Application Forms fax/return to the Admission Sections, Registry)
  - Specially Admitted students are required to pay for **Tuition and Miscellaneous Fees**.
- 18.9 **Examinations, Course Load**
- Students can register for a **maximum of TWO** courses within the Faculty (including **Exams Only**). Students are advised to check the timetable before registering. Examination procedures will be the same as those that apply for the end of semester examinations. Some courses may have a course work component. **Finalizing students can apply to do a third course through the Faculty Coordinator.** A student is deemed as finalizing if that student has only 3 or 4 courses remaining to complete the degree programme. Students may apply to the Faculty Coordinator or the Deputy Dean.
- 18.10 **Withdrawal**
- Students may withdraw from a course in the normal period by notifying the Faculty Office in writing, and copying the Campus Registrar and the Summer School Coordinator. The student should clearly state the reason for the withdrawal and complete the required **application form for refund where applicable**. Students who wish to withdraw from a course after the normal period, must apply to the Academic Board, through their respective Faculty Office.

18.11 **Payment of Fees**

**Cash, Manager's cheques, Debit and Credit cards will be accepted as payment for Summer School courses.** There is a penalty for cheques which are '*returned to drawer*'. Part payment of fees is NOT allowed.

- Fee Payment can be made at the Registry Cashier (using Debit/Credit card), Bill Express, Paymaster or via UWI eCommerce at <https://www.mona.uwi.edu/finserv/tuition/>. Students who make payment using **eCommerce** do so with a credit card. Payments using any of the methods listed above, require no Voucher collection from Customer Services.
- Fees can also be paid at the National Commercial Bank (NCB). Students are required to select their course(s) online before making payment.

19. **ACADEMIC ADVISING**

The Academic Advising Programme is available to students. However, in the Faculty of Social Sciences it is particularly emphasized for new students. The primary purpose of this programme is to assist students in planning, monitoring and successfully managing their chosen field of study, in relation to clear career objectives. Students are guided to accept responsibility for their learning; to be informed of the services provided for them; to access information; and to be managers of their time.

## FACULTY PRIZES AND AWARDS

Faculty of Social Sciences students are nominated annually for the following cross-campus prizes.

### A. CROSS-CAMPUS FACULTY NOMINATIONS

#### 1. **Cross Campus – First Year Prize**

Nominated for being the student with the highest marks in the Level I examinations, provided that the candidate was successful in the entire examination and obtained at least "B" grade in six papers.

#### 2. **Charles M. Kennedy Prize – Final Year**

Nominated for being the student with the highest aggregate in the BSc. Economics degree in the final year examinations in the Faculty as a whole.

#### 3. **Hugh Springer Prize – Cross Campus Cross Faculty**

Nominated for being the most distinguished final year undergraduate student in the Faculty of Humanities and Education and the Faculty of Social Sciences as a whole. The basis of selection shall be the results of the final examinations but where necessary the previous academic records of the candidates shall be taken into consideration.

The following prizes and awards are awarded annually to Social Sciences students.

### B. FACULTY PRIZES AND AWARDS

#### 1. **Ann Spackman Memorial Prize**

Awarded annually to a Mona student registered for any degree programme within the Faculty of Social Sciences, who has performed best in the course GOVT1000 (GT11A)-Introduction to Political Institutions.

#### 2. **Carl Stone Memorial Prize**

Awarded to a student FSS student with the best performance in the course GOVT2013 (GT24M)-Research Methods in Political Sciences.

#### 3. **The Department of Economics Prize**

Awarded annually to the two (2) students with the highest aggregate in year 2, in the BSc. in Economics and Statistics options.

#### 4. **The Department of Economics Prize for the Best Undergraduate Research Paper in the course ECON3067 (EC34Q) – Applied Econometrics**

Awarded to three (3) undergraduate students who wrote the best empirical research papers in the course.

#### 5. **Nethersole Prize**

Awarded annually to the final year student with the best performance in any degree offered by the Department of Government, with the exception of the BSc. International Relations programmes.

#### 6. **Sir Laurence Lindo Prize**

Awarded to a Mona student with the best performance in the BSc. International Relations, Levels II and III final examinations provided the student obtains Second Class Honours.

#### 7. **Archie Singham Memorial Prize**

Awarded to the students with the best performance in GOVT2007 (GT22D)-Politics in the Caribbean and GOVT2006 (GT22C)-Foundation of Caribbean Politics.

#### 8. **Council of Voluntary Social Service (CVSS) Social Work Prize**

Awarded to the student with the best overall performance in the BSc. (Social Work) final examinations.

#### 9. **Jamaica Association of Social Workers (JASW) Prize**

Awarded to the best overall performance in Year 2 of the BSc. (Social Work).



10. **Social Work Alumni/June Dolly Besson Memorial Award**  
Awarded annually to a Mona student with the best performance in Level I of the BSc. Social Work examinations.
11. **The Department of Management Studies Prize**  
Awarded to the student with the most outstanding performance in the final examinations in any one of the BSc. Management Studies options.
12. **Lloyd Braithwaite Memorial Sociology Prize**  
Awarded to the student with the best performance in Levels II and III of the BSc. Sociology (Major).
13. **The Psychology Prize**  
Awarded to a finalizing Psychology Major student with the highest average grade in the psychology courses.
14. **Hermione McKenzie Prize in Social Policy**  
Awarded to the student with the best overall performance in the Development of Social Policy course SOWK2004 (SW23A).
15. **Paulette L. Wilson Prize**  
Awarded annually to a Mona student registered for any degree programme within the Faculty of Social Sciences, who has performed best in GOVT1006 (GT13D)-Intro. to Public Sector Management examination.
16. **Edwin Jones Scholarship for Excellence in Public Sector Management**  
Awarded to the student with the best academic performance in the BSc. Public Sector Management.
18. **Alfred A. Francis Prize**  
Awarded to the student pursuing the BSc Economics Major or Special with the highest score in the course ECON3049 (EC36C)-Econometrics I. The student must have obtained a minimum grade of B+.
19. **Gladstone E. Mills Prize**  
Awarded to the finalizing student who has achieved the highest overall grades in the BSc. Public Sector Management.
20. **Jamaica Employers' Federation Prize**  
Awarded to the final year student with the highest GPA who has specialized in the field of Human Resource Development, Labour and Employment Relations, Human Resource Management or Entrepreneurship. The student should have maintained at least 'B+' average and have actively participated in a non academic university activity which indicates commitment to community building.
21. **The Department of Management Studies Prize in Management Studies General**  
Awarded to the final year student with the most outstanding performance in the Management Studies General option.
22. **The Department of Management Studies Prize in Accounting**  
Awarded to the final year student with the most outstanding performance in the Accounting option.
23. **The Department of Management Studies Prize in Banking and Finance**  
Awarded to the final year student with the most outstanding performance in the Banking and Finance option.

24. **The Department of Management Studies Prize in Human Resource Management**  
Awarded to the final year student with the most outstanding performance in the Human Resource Management option.
25. **The Department of Management Studies Prize in Marketing**  
Awarded to the final year student with the most outstanding performance in the Marketing option.
26. **The Department of Management Studies Prize in Tourism Management**  
Awarded to the final year student with the most outstanding performance in the Tourism Management option.
27. **Deloitte Touche Tohmatsu Prize**  
Awarded to the student who presents the best paper in MGMT3039 (MS35E)– Management Accounting.

## DEPARTMENT OF ECONOMICS

### Message from the Head of Department



Welcome to the new academic year and the exciting course offerings of the Department of Economics. This is probably the most fascinating time to be studying “the dismal science” since Thomas Carlyle so dubbed it 1849 in reference to the economics of West Indian plantations. Recent events, such as the recent global economic crisis, the rethinking of economic science that this has engendered, and new economic challenges faced by Caribbean countries as global trade patterns change ever more quickly, all serve to underscore the importance of understanding economic developments. The value of this important discipline will only grow as the global economy itself does so.

As you select from, enroll in, and study for the courses that are described in these pages, try to take full advantage of this unique opportunity in your life – the opportunity to gain a perspective of the world around you. At the same time as the study of economics provides you with new insights, try to engage as many as possible of the other perspectives represented by the syllabi in this book as you pass this way, to give you a truly rounded view of your world. Never again in your life will such a breadth of learning opportunities, depth of resources, and time to engage them, intersect in the same place and time. It’s an “all you can eat” bazaar so take your fill.

And as you encounter the inevitable problems and challenges along the way, administrative or academic, our staff and faculty stand ready to help you around them. Do have a fun and edifying year.

**Damien King**  
Head

## PROGRAMMES

The Department of Economics, Mona, offers the following undergraduate degree:

- BSc. Economics (Special, Major, and Minor)
- BSc. Business Economics and Social Statistics (Special)
- BSc. Statistics (Major and Minor)
- BSc. Banking and Finance (Special)<sup>14</sup>

## DEPARTMENT INFORMATION AND GUIDELINES

- Students must satisfy the programme requirements as set out in the Faculty Handbook for the year in which they join the programme (or for any subsequent year).
- Students taking two (2) majors or a major/minor offered by the Department are required to select an alternative departmental course where a compulsory course is common to both.
- Students pursuing double majors or a major and two minors may not have the option of free electives.

## EXEMPTION WITHOUT CREDIT FOR CAPE COURSES

Students registered in the Faculty who obtained a grade one (I) through to grade four (IV) in CAPE subjects may be eligible for **exemption without credit** as follows:

**Economics Unit 1** exemption from ECON1001 (EC10C)  
**Economics Unit 2** exemption from ECON1002 (EC10E)  
**Statistical Analysis** exemption from ECON1005 (EC16A)  
**Sociology Unit 1** exemption from SOCI1002 (SY14G)  
**Accounting Unit 1** exemption from ACCT1005 (MS15D)  
**Accounting Unit 2** exemption from ACCT1003 (MS15B)  
**Caribbean Studies** exemption from FOUN1101 (FD11A)  
**Pure Mathematics Units 1 & 2** exemption from ECON1003 (EC14C)

*Note: Students granted exemptions without credit due to CAPE should register for other Level I courses.*

Application for exemption must be made through the Faculty Office or online via the **Automated Student Request System (ASRS)** at [www.mona.uwi.edu/soesci/index.html](http://www.mona.uwi.edu/soesci/index.html).

## ANTI-REQUISITES

Students are expected to take note of the anti-requisite listing on page 87.

## SPECIALS

### **BANKING AND FINANCE (Special)**

#### **LEVEL I Semester I**

1. ACCT1005 (MS15D)-Financial Accounting
2. ECON1001 (EC10C)-Introduction to Microeconomics
3. FOUN1201 (FD12A)-Science, Medicine and Technology in Society
4. ECON1003 (EC14C)-Mathematics for the Social Sciences  
*or* ECON1006 (EC18A)-Calculus I for Business and Social Sciences
5. FOUN1001 (FD10A)-English for Academic Purposes <sup>15</sup>  
*or* FOUN1401 (FD14A)-Writing in the Disciplines

<sup>14</sup> This degree is offered jointly by the Departments of Economics and Management Studies.

<sup>15</sup> Students registering for FOUN1001 **MUST** have a pass in the ELPT(UC001) or UC010. Students with Grade 1 or 2 passes in CAPE Communication Studies should take FOUN1401 (FD14A) instead of FOUN1001.

**LEVEL I Semester II**

6. ACCT1003 (MS15B)-Introduction to Cost and Management Accounting
7. ECON1002 (EC10E)-Introduction to Macroeconomics
8. ECON1007 (EC10H)-Elements of Banking and Finance
9. ECON1005 (EC16A)-Introductory Statistics
10. FOUN1101 (FD11A)-Caribbean Civilization

**LEVEL II Semester I**

1. ECON2000 (EC20A)-Intermediate Microeconomics I
2. ECON2002 (EC21A)-Intermediate Macroeconomics I
3. MGMT2021 (MS27B)-Business Law
4. MGMT2012 (MS23C)-Introduction to Quantitative Methods
5. ONE (1) Level II Free Elective

**LEVEL II Semester II**

6. MGMT2005 (MS21C)-Computer Applications
7. MGMT2068 (MS28F)-Risk and Treasury Management
8. MGMT2023 (MS28D)-Financial Management I
- 9-10. TWO (2) Level II Free Electives

**Note:** *Students are advised to register for ACCT2104 (MS25A) as their elective because it is a pre-requisite for the course ECON3066 (EC32W) which is a compulsory course for Banking and Finance students.*

**LEVEL III Semester I**

1. ECON3005 (EC30M)-Monetary Economics
2. ECON3011 (EC32K)-Economics of Financial Institutions
3. MGMT3066 (MS33G)-Business Ethics for Bankers
4. MGMT3067 (MS37C)-Regulatory Framework of Banking and Finance
5. ONE (1) Level III Free Elective

**LEVEL III Semester II**

6. ECON3007 (EC30P)-International Finance
7. ECON3010 (EC31F)-Finance and Development
8. ECON3022 (EC32L)-Economics of Commercial Banking
9. ECON3066 (EC32W)-Credit Analysis and Lending
10. MGMT3048 (MS38H)-Financial Management II

**BUSINESS, ECONOMICS AND SOCIAL STATISTICS (BESS)****LEVEL I Semester I**

1. ACCT1005 (MS15D)-Financial Accounting
2. ECON1001 (EC10C)-Introduction to Microeconomics
3. ECON1003 (EC14C)-Mathematics for the Social Sciences
4. FOUN1201 (FD12A)-Medicine, Science and Technology in Society
5. FOUN1001 (FD10A)-English for Academic Purposes<sup>16</sup>  
*or* FOUN1401 (FD14A)-Writing in the Disciplines

**LEVEL I Semester II**

6. ECON1002 (EC10E)-Introduction to Macroeconomics
7. ECON1006 (EC18A)-Calculus I for Business and Social Sciences
8. ECON1005 (EC16A)-Introductory Statistics
9. FOUN1101 (FD11A)-Caribbean Civilization
10. SOCI1002 (SY14G)-Sociology for the Caribbean

<sup>16</sup> FOUN1201 (FD12A) and FOUN1001 (FD10A) are offered to FSS students in Semester I only.  
-Students registering for FOUN1001 **MUST** have a pass in the ELPT (UC001) or UC010.  
-Students with Grade 1 or 2 passes in CAPE Communication Studies should take FOUN1401 (FD14A) instead of FOUN1001.

**Note:**

- Students with 'A' level Mathematics must substitute GOVT1000 (GT11A)-Introduction to Political Institutions for ECON1003 (EC14C)-Mathematics for the Social Sciences.
- Students with 'A' level Mathematics (Statistics option) must substitute another Level I course for ECON1005 (EC16A)-Introductory Statistics.
- Students with 'A' level Accounting must substitute GOVT1000 (GT11A) for ACCT1005 (MS15D) or a Free Elective if GOVT1000 (GT11A) was already substituted for ECON1003 (EC14C).

**LEVEL II**

1. ECON2006 (EC23J)-Economic Statistics (*Semester II*)
2. ECON2008 (EC23L)-Statistical Methods I
3. ECON2009 (EC23M)-Statistical Methods II
4. ECON2014 (EC23T)-Sampling Methods
5. ECON2017 (EC24J)-Calculus II for Business and Social Sciences
6. ECON2019 (EC24N)-Matrix Algebra for Business and Social Sciences
- 7-8. **Two (2) from the following:**
  - ECON2000 (EC20A)-Intermediate Microeconomics I
  - ECON2002 (EC21A)-Intermediate Macroeconomics I
  - ECON2001 (EC20B)-Intermediate Microeconomics II
  - ECON2003 (EC21B)-Intermediate Macroeconomics II
- 9-10. **Two (2) from the following:**
  - Level II Social Sciences Elective
  - Level II Economics Elective

**LEVEL III Semester I**

1. ECON3031 (EC33P)-Probability and Distribution Theory
2. ECON3049 (EC36C)-Econometrics I
3. ONE (1) Level III BESS Elective
4. ONE (1) Level III Social Sciences Elective
5. ONE (1) Level III Course

**LEVEL III Semester II**

6. ECON2010 (EC23P)-Statistical Computing
7. ECON3032 (EC33Q)-Statistical Estimation and Inference
8. ECON3040 (EC34R)-Non-Parametric Statistics for Business & Social Science
9. ONE (1) Level III BESS Elective
10. ONE (1) Level III Social Sciences Elective

**SUMMER INTERNSHIP**

Internships are arranged for students with the Statistical Institute of Jamaica (STATIN) at the end of Level II.

**ECONOMICS (Special)**

All Economics (Special) students are required to do **both** ECON1001 (EC10C) and ECON1002 (EC10E). Full-time students normally do ECON1001 (EC10C) in semester I and ECON1002 (EC10E) in semester II while part-time students do ECON1002 (EC10E) in semester I and ECON1001 (EC10C) in semester II.

**LEVEL I Semester I**

1. ECON1001 (EC10C)-Introduction to Microeconomics  
*or* ECON1002 (EC10E)-Introduction to Macroeconomics
2. ECON1003 (EC14C)-Mathematics for the Social Sciences  
*or* Level I Free Elective
3. FOUN1001 (FD10A)-English for Academic Purposes  
*or* FOUN1401 (FD14A)-Writing in the Disciplines
4. FOUN1201 (FD12A)-Medicine, Science and Technology in Society
5. ECON1005 (EC16A)-Introductory Statistics  
*or* Level I Free Elective (*Students with 'A' Level Mathematics - Statistics Option or Cape Statistics*)

### **LEVEL I Semester II**

6. ECON1006 (EC18A)-Calculus I for Business and Social Science <sup>17</sup>
7. FOUN1101 (FD11A)-Caribbean Civilization
8. SOCI1002 (SY14G)-Sociology for the Caribbean
9. ECON1002 (EC10C)-Introduction to Macroeconomics (*day*)  
or ECON1001 (EC10E)-Introduction to Microeconomics (*evening*)
10. GOVT1000 (GT11A)-Introduction to Political Institutions  
or GOVT1001 (GT11B)-Introduction to Political Philosophy

### **LEVELS II & III Semester I**

1. ECON2000 (EC20A)-Intermediate Microeconomics I
2. ECON2002 (EC21A)-Intermediate Macroeconomics I
3. ECON2019 (EC24N)-Matrix Algebra for Business and Social Sciences
4. ONE (1) Level II/III Economics Elective
5. ONE (1) Level II/III Free Electives

### **LEVELS II & III Semester II**

6. ECON2001 (EC20B)-Intermediate Microeconomics II
7. ECON2003 (EC21B)-Intermediate Macroeconomics II
8. ECON2017 (EC24J)-Calculus II for Business and Social Sciences
- 9-10. TWO (2) Level III Free Electives

### **LEVELS II & III Semester I**

1. ECON3031 (EC33P)-Probability and Distribution Theory
2. ECON3049 (EC36C)-Econometrics I
- 3-5. THREE (3) Level II/III Economics Electives

### **LEVELS II & III Semester II**

- 1-3. THREE (3) Levels II/III Economics Electives
- 4-5. TWO (2) Level II/III Free Electives

## **MAJORS**

### **ECONOMICS (Major)**

#### **LEVEL I Semester I**

1. FOUN1201 (FD12A)-Medicine, Science and Technology in Society
2. ECON1001 (EC10C)-Introduction to Microeconomics (*day*)  
or ECON1002 (EC10E)-Introduction to Macroeconomics (*evening*)
3. ECON1003 (EC14C)-Mathematics for the Social Sciences  
or Level I Free Elective (*Students with 'A' Level Mathematics*)
4. ECON1005 (EC16A)-Introductory Statistics  
or Level I Free Elective (*Students with 'A' Level Mathematics - Statistics Option or CAPE Statistics*)
5. FOUN1001 (FD10A)-English for Academic Purposes <sup>18</sup>  
or FOUN1401 (FD14A)-Writing in the Disciplines

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<sup>17</sup> Students with 'A' Level or equivalent qualifications are urged to do MATH 1140 (M10A), MATH1150 (M10B) and not ECON1006 (EC18A) if they plan to do graduate studies in economics.

<sup>18</sup> FOUN1001 (FD10A) is offered to Social Sciences students in Semester I only.  
-Students registering for FOUN1001 **MUST** have a pass in the ELPT (UC001) or UC010.  
-Students with Grade I or 2 passes in CAPE Communication Studies should take FOUN1401 (FD14A) instead of FOUN1001.

**LEVEL I Semester II**

6. ECON1006 (EC18A)-Calculus I for Business and Social Science
7. FOUN1101 (FD11A)-Caribbean Civilization
8. SOCI1002 (SY14G)-Sociology for the Caribbean
9. GOVT1000 (GT11A)-Introduction to Political Institutions  
*or* GOVT1001 (GT11B)-Introduction to Political Philosophy
10. ECON1002 (EC10E)-Introduction to Macroeconomics (*day*)  
*or* ECON1001 (EC10C)-Introduction to Microeconomics (*evening*)

**LEVEL II Semester I**

1. ECON2000 (EC20A)-Intermediate Microeconomics I
2. ECON2002 (EC21A)-Intermediate Macroeconomics I
3. ECON2019 (EC24N)-Matrix Algebra for Business and Social Sciences
- 4-5. TWO (2) other Level II Free Electives

**LEVEL II Semester II**

6. ECON2001 (EC20B)-Intermediate Microeconomics II
7. ECON2003 (EC21B)-Intermediate Macroeconomics II
8. ECON2017 (EC24J)-Calculus II for Business and Social Sciences
- 9-10. TWO (2) Level II Free Electives

**LEVEL III Semester I**

1. ECON3031 (EC33P)-Probability and Distribution Theory
2. ECON3049 (EC36C)-Econometrics
- 3-4. TWO (2) Level III Economics electives
5. ONE (1) Level III Free Electives

**LEVEL III Semester II**

- 6-10. FIVE (5) Level II/III Courses

**Note:** *Students pursuing double majors or a major and two minors may not have the option of free electives.*

**STATISTICS (Major)****LEVEL I Semester I**

1. ECON1001 (EC10C)-Introduction to Microeconomics
2. ECON1003 (EC14C)-Mathematics for Social Sciences <sup>19</sup>
3. ECON1006 (EC18A)-Calculus I for Business and Social Sciences
4. FOUN1201 (FD12A)-Science, Medicine and Technology in Society
5. FOUN1101 (FD10A)-English for Academic Purposes  
*or* FOUN1401 (FD14A)-Writing in the Disciplines

**LEVEL I Semester II**

6. ECON1002 (EC10E)-Introduction to Macroeconomics
7. ECON1005 (EC16A)-Introductory Statistics
8. FOUN1101 (FD11A)-Caribbean Civilization
9. GOVT1000 (GT11A)-Introduction to Political Analysis
10. SOCI1002 (SY14G)-Sociology for the Caribbean

**LEVELS II & III**

1. ECON2008 (EC23L)-Statistical Methods I
2. ECON2010 (EC23P)-Statistical Computing
3. ECON2014 (EC23T)-Sampling Methods
4. ECON2019 (EC24N)-Matrix Algebra for Business and Social Sciences
5. ECON3031 (EC33P)-Probability and Distribution Theory
6. ECON2009 (EC23M)-Statistical Methods II

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<sup>19</sup> Students with A' Level Math should register for SOCI1001 (SY13B).



7. ECON3032 (EC33Q)-Statistical Estimation and Inference  
8-13. Six (6) Level II Free electives  
14-17. Four (4) Level III Free electives  
18-20. THREE (3) Level III Statistics electives

## MINORS

### **ECONOMICS (Minor)**

#### **LEVEL I**

Students pursuing an Economics (Minor) must satisfy the Level I pre-requisites for the compulsory courses listed below:

#### **LEVELS II & III Semester I**

1. ECON2000 (EC20A)-Intermediate Microeconomics I
2. ECON2002 (EC21A)-Intermediate Macroeconomics I
3. ONE Level III Economics Elective

#### **LEVELS II & III Semester II**

4. ECON2001 (EC20B)-Intermediate Microeconomics II
5. ECON2003 (EC21B)-Intermediate Macroeconomics II

### **STATISTICS (Minor)**

#### **LEVEL I**

Students pursuing a Statistics Minor must satisfy the Level I pre-requisites for compulsory courses listed below:

#### **LEVELS II & III**

1. ECON2008 (EC23L)-Statistical Methods I
2. ECON2009 (EC23M)-Statistical Methods II
3. ECON2014 (EC23T)-Sampling Methods
- 4-5. TWO (2) Statistics electives (*at least one from Level III*)

#### **For the purpose of selection, the following are considered as BESS/Statistics Electives:**

- ECON3037 (EC34L)-Operations Research I
- ECON3038 (EC34M)-Operations research II
- ECON3067 (EC34Q)-Applied Econometrics
- ECON3040 (EC34R)-Non-parametric Statistics
- ECON3049 (EC36C)-Econometrics I
- SOCI3018 (SY35B)-Demography I
- SOCI3021 (SY35C)-Demography II

Compulsory BESS/Statistics courses that are not compulsory for the Statistics Major/Minor may also be taken as electives for the Statistics Major/Minor.

# THE DEPARTMENT OF GOVERNMENT

## Message from the Head of Department



Greetings, I am very pleased to welcome to the Department of Government all new students for the academic year 2010–2011 and equally, to welcome back those who are continuing their journey with us towards either an undergraduate or graduate degree. I extend a warm welcome also to our international students and visitors from our sister campuses of Cave Hill and St. Augustine. I hope that all of you will enjoy your time at UWI Mona and that it will be a time of learning, intellectual and experiential growth which will culminate in academic success.

You are both privileged and challenged to be university students in very interesting and turbulent times for Jamaica, the region and, indeed, the entire international community. It is a leaner time for us in terms of financial resources. We are likewise being made increasingly aware that human progress is cyclical rather than linear and is driven by all sorts of factors apart from technology and money. This means that we will all, as a university community, have to expend more effort to maintain our functions as a community of knowledge. For you, the student, it means not taking lightly the privilege of tertiary education. You should maximize the opportunities you have to educate yourself, to understand your regional environment and to build strong networks of friends and professional colleagues among the folks you meet here. For us in the Department of Government, it means among other things, to maintain our commitment to enriching the learning and development of our students and to providing good administrative and mentoring support to you.

The Department of Government has for several decades recorded and reflected upon the Caribbean state and public policy issues, leadership and the practice of politics and the Caribbean's interaction with the global political economy. There are lots of exciting new developments to be analyzed and interpreted, new stories to be told about Caribbean politics and societies. I hope that you will participate fully in this process and that, in the years ahead, we will be able to proudly pass the baton on to you to keep the task of knowledge production and training on Caribbean issues going. Have an enjoyable and productive year!

**Jessica Byron**  
**Head**

## PROGRAMMES

The Department offers the following range of majors and minors for those who wish to specialize in **Political Science, International Relations, Public Sector Management** as well as a range of electives for those with other career interests who feel that courses in Government are an important part of a rounded education:

- Africa & African Diaspora Studies (Major and Minor)
- International Relations (Major and Minor)
- Political Science (Major and Minor)
- Public Sector Management (Major and Minor)
- Criminology (Minor)

### DEPARTMENT INFORMATION AND GUIDELINES

1. All **MAJORS** require at least 30 credits, i.e. 10 compulsory courses at Levels II and III, plus Level I pre-requisites.
2. All **MINORS** require 15 credits, i.e. five compulsory courses at Levels II and III
3. All students of **Public Sector Management** are required to read **GOVT1006 (GT13D)**. **GT423**-Elements of Public Sector Management **cannot be substituted** for GOVT1006 (GT13D) whether or not they have done GT423 or any other Public Sector Certificate course.
4. All Social Sciences students pursuing Department of Government majors or minors must take **GOVT1000 (GT11A)-Introduction to Political Analysis** in Sem. I (day) or Sem. II (evening).
5. All students who wish to do any Level II or Level III **International Relations** course must do **BOTH GOVT1000 (GT11A)-Introduction to Political Analysis** and **GOVT1008 (GT12A)-Introduction to International Relations**.
6. All students who wish to do any Level II or Level III **Public Administration** course must do **BOTH GOVT1000 (GT11A)-Introduction to Political Analysis** and **GOVT1006 (GT13D)-Introduction to Public Sector Management**.
7. All students who wish to do any Level II or Level III Political Science courses must do **BOTH GOVT1000 (GT11A)-Introduction to Political Analysis** and **GOVT1001 (GT11B)-Introduction to Caribbean Politics**
8. All three (3) majors require students to do **GOVT2013 (GT24M)-Research Methods I**, a 6-credit course.
9. All courses are 3 credits except where otherwise indicated. Courses marked with an asterisk (\*) are 6-credit courses, offered over 2 semesters.
10. Core courses are courses that **you are required to complete** in order to be awarded a major or a minor.
11. Electives are courses which you may choose from a list provided by the Department which is listed in this Handbook.
12. Free Electives are courses which you may pick up from any Department or Faculty as long as you satisfy the pre-requisites.
13. Pre-requisites are courses you must complete before registering for a more advanced course.
14. Students taking two (2) majors or a major/minor offered by the Department are required to select an alternative course where a compulsory course is common to both.

15. The following are the requirements, which **you must fulfill** in order to be awarded a major from the Department of Government.

15.1 **Major/Minor**

International Relations, Public Sector Management and Comparative Politics majors are required to take GOVT2013 (GT24M), but minors are not.

15.2 **Pre-requisites**

- **Public Sector Management (Major)**  
GOVT1000 (GT11A), GOVT1006 (GT13D) and SOCII001 (SY13B)
- **Political Science (Major)**  
GOVT1000 (GT11A), GOVT1001 (GT11B) and SOCII001 (SY13B)
- **International Relations (Major)**  
GOVT1000 (GT11A), GOVT1008 (GT12A) and SOCII001 (SY13B)

15.3 **Co-requisites**

The co-requisites for the courses above are **EITHER** ECON1005 (EC16A) **OR** SOCII005 (SY16C) and SOCII001 (SY13B).

16. **ANTI-REQUISITES**

Students are expected to take note of the anti-requisite listing on page 87.

17. **Admission Priority to Level III Students-** Priority will be given to 3<sup>rd</sup> year students who need it to graduate, with 2<sup>nd</sup> year students admitted on a first-come, first-serve basis, up to a limit of 220 students (as approved by the Faculty of Social Sciences).

18. **EXEMPTION WITHOUT CREDIT FOR CAPE COURSES**

Students registered in the Faculty who obtained a grade one (I) through to grade four (IV) in CAPE subjects may be eligible for **exemption without credit** as follows:

- Economics Unit 1** exemption from ECON1001 (EC10C)
- Economics Unit 2** exemption from ECON1002 (EC10E)
- Statistical Analysis** exemption from ECON1005 (EC16A)
- Sociology Unit 1** exemption from SOCII002 (SY14G)
- Accounting Unit 1** exemption from ACCT1005 (MS15D)
- Accounting Unit 2** exemption from ACCT1003 (MS15B)
- Caribbean Studies** exemption from FOUNI101 (FD11A)
- Pure Mathematics Units 1 & 2** exemption from ECON1003 (EC14C)

*Note: Students granted exemptions without credit should register for other Level I courses.*

Application for exemption must be made through the Faculty Office or online via the **Automated Student Request System (ASRS)** at [www.mona.uwi.edu/soesci/index.html](http://www.mona.uwi.edu/soesci/index.html).

## MAJORS

### AFRICA & AFRICAN DIASPORA STUDIES (Major)

#### LEVEL I

1. ECON1001 (EC10C)-Introduction to Microeconomics
2. ECON1005 (EC16A)-Introductory Statistics
3. FOUNI101 (FD11A)-Caribbean Civilization
4. FOUNI201 (FD12A)-Science, Medicine and Technology in Society
5. GOVT1000 (GT11A)-Introduction to Political Analysis
6. GOVT1001 (GT11B)-Introduction to Caribbean Politics
7. HIST1304 (H13D)-Africa in World Civilization to 1800
8. SOCII01 (SY13B)-Introduction to Social Research
9. SOCII002 (SY14G)-Sociology for the Caribbean
10. FOUNI001 (FD10A)-English for Academic Purposes  
or FOUNI401 (FD14A)-Writing in the Disciplines

### LEVELS II & III

1. GOVT2005 (GT22A)-Caribbean Political Thought
2. GOVT2009 (GT22M)-Introduction to African Politics
3. GOVT2012 (GT23M)-Jamaican Music 1962 –1982
4. GOVT2017 (GT26P)-Issues in Contemporary African Politics
5. GOVT2013 (GT24M)-Research Methods I (**6 credits year long course**)
6. GOVT2001 (GT20M)-The Resistance Movement
7. GOVT3022 (GT39G)-Garveyism in Americas/Africa
8. HIST3614 (H36N)-By the Rivers of Babylon: The African Diaspora in the West
9. PHIL2602 (PH26B)-African Philosophy II
- 10-19. TEN (10) Levels II/III Free Electives

### INTERNATIONAL RELATIONS (Major)<sup>20</sup>

#### LEVEL I

1. FOUN1101 (FD11A)-Caribbean Civilization
2. FOUN1201 (FD12A)-Science, Medicine and Technology in Society
3. GOVT1000 (GT11A)-Introduction to Political Analysis
4. GOVT1008 (GT12A)-Introduction to International Relations
5. SOCI1001 (SY13B)-Introduction to Social Research
6. ECON1001 (EC10C)-Introduction to Microeconomics  
or ECON1002 (EC10E)-Introduction to Macroeconomics
7. ECON1005 (EC16A)-Introductory Statistics  
or SOCI1005 (SY16C)-Introductory Statistics for the Behavioural Sciences
8. FOUN1001 (FD10A)-English for Academic Purposes  
or FOUN1401 (FD14A)-Writing in the Disciplines
- 9-10. TWO (2) Level I Foreign Languages (3-credit courses)

#### LEVELS II & III

1. GOVT2046 (GT24A)-International Relations: Theories and Approaches
2. GOVT2013 (GT24M)-Research Methods (**6 credits year long course**)
3. GOVT2047 (GT25M)-Principles of Public International Law
4. GOVT2048 (GT26M)-International and Regional Organizations
5. GOVT2049 (GT27M)-International Political Economy
6. GOVT3048 (GT34A)-Contemporary International Relations of the Caribbean
7. GOVT3051 (GT36M)-International Law & Development: Selected Issues
8. GOVT3052 (GT37M)-Contemporary Issues of International Relations
9. GOVT3055 (GT38M)-Theory and Practice of International Negotiations
10. GOVT3056 (GT39E)-Internship in International Relations
- 11-20. Ten (10) Levels II/III Free Electives<sup>21</sup>

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<sup>20</sup> Electives on offer include two IR courses GOVT3050 (GT35M) and GOVT3016 (GT35E).

<sup>21</sup> GOVT3056 (GT39E)-Summer between Levels I and II. Internship (for eligible IR majors only) offered in Summer.

## **INTERNATIONAL POLITICS AND COOPERATION**

The Department of Government in the Faculty of Social Sciences, UWI Mona, working with the support of the Department of Modern Languages, Faculty of Humanities and Education, is pleased to invite eligible first year students to apply for the jointly taught BSc in International Politics and Cooperation. This programme is delivered in collaboration with two partner institutions, the Universite Antilles-Guyane and the Institut d'Etudes Politiques, Universite de Bordeaux. Students enrolled in the programme will be expected to commit themselves to the completion of an undergraduate course of studies, culminating in the interim award of the BSc. qualification.

The programme will be jointly taught by the three participating institutions. Students spend their first year in their home institutions, their second year in Bordeaux, the third year in Martinique, the fourth year in Bordeaux and the fifth and final year at the UWI Mona. The programme is restricted to a limited number of participants and a limited amount of financial assistance may be available to support their participation.

Applications are invited from students at Cave Hill, Mona and St. Augustine. These students will be in their first year of studies at UWI, or, exceptionally, in their second year. The minimum requirements for consideration will be:-

- Good performance in CAPE or A' Level examination in French
- First year registration for FI4A and FI4B
- GOVT1000 (GT11A) and, if at all possible, GOVT1008 (GT12A)
- A GPA for the first year of 2.5 and above

Applications should be directed to the Head, Department of Government or the Head, Department of Modern Languages, UWI Mona and should be in at least by May 1 of your first academic year. Short listed candidates will be invited to have an interview with the Selection Committee thereafter before the final selections are made. Additional details on the programme may be obtained through the Offices of the Departments of Government and Modern Languages, or through the Faculty Offices of Humanities and Education or of Social Sciences.

### Contact persons:

Dr. Jessica Bryon, Department of Government, [jessica.bryon@uwimona.edu.jm](mailto:jessica.bryon@uwimona.edu.jm)

Mr. Gilles Lubeth, Department of Modern Languages, [gilles.lubeth@uwimona.edu.jm](mailto:gilles.lubeth@uwimona.edu.jm)

## **POLITICAL SCIENCE (Major)**

### **LEVEL I**

1. ECON1001 (EC10C)-Introduction to Microeconomics
2. GOVT1000 (GT11A)-Introduction to Political Analysis
3. GOVT1001 (GT11B)-Introduction to Caribbean Politics
4. SOCI001 (SY13B)-Introduction to Social Research
5. SOCI002 (SY14G)-Sociology for the Caribbean
6. FOUN1101 (FD11A)-Caribbean Civilization
7. FOUN1201 (FD12A)-Science, Medicine and Technology in Society
8. FOUN1001 (FD10A)-English for Academic Purposes  
**or** FOUN1401 (FD14A)-Writing in the Disciplines
9. ECON1005 (EC16A)-Introductory Statistics  
**or** SOCI005 (SY16C)-Introductory Statistics for the Behavioral Sciences
10. ONE (1) Level I Free Elective

### **LEVELS II & III**

1. GOVT2003 (GT21B)-Theories of the State
2. GOVT2005 (GT22A)-Caribbean Political Thought
3. GOVT2006 (GT22C)-Foundations of Caribbean Politics
4. GOVT2007 (GT22D)-Politics of the Caribbean
5. GOVT2009 (GT22M)-Introduction to African Politics
6. GOVT2013 (GT24M)-Research Methods I (**6 credits year long course**)

7. GOVT3009 (GT32P)-The Politics of Industrial Societies
8. GOVT3012 (GT33M)-Issues in Contemporary Politics of Industrial Societies
9. GOVT3022 (GT39G)-Garveyism in the Americas/Africa
- 10-19. TEN (10) Levels II/III Free Electives

### **PUBLIC SECTOR MANAGEMENT (Major)**

The Public Sector Management Major consists of 33 Levels II and III credits.

#### **LEVEL I**

1. ECON1001 (EC10C)-Introduction to Microeconomics
2. ECON1002 (EC10E)-Introduction to Macroeconomics
3. ECON1003 (EC14C)-Mathematics for Social Sciences
4. FOUN1101 (FD11A)-Caribbean Civilization <sup>22</sup>
5. FOUN1201 (FD12A)-Science, Medicine and Technology in Society
6. GOVT1000 (GT11A)-Introduction to Political Analysis
7. GOVT1006 (GT13D)-Introduction to Public Sector Management
8. SOCI1001 (SY13B)-Introduction to Social Research
9. ECON1005 (EC16A)-Introductory Statistics  
*or* SOCI1005 (SY16C)-Introductory Statistics for the Behavioural Sciences
10. FOUN1001 (FD10A)-English for Academic Purposes  
*or* FOUN1401 (FD14A)-Writing in the Disciplines

#### **LEVELS II & III**

1. ECON2021 (EC25J)-Caribbean Economic Problems
2. GOVT2006 (GT22C)-Foundations of Caribbean Politics <sup>23</sup>
3. GOVT2007 (GT22D)-Politics of the Caribbean
4. GOVT2013 (GT24M)-Research Methods I (**6 credits year long course**)
5. GOVT2032 (GT29E)-Administrative Analysis
6. GOVT2033 (GT29F)-Contested Issues in Public Sector Management
7. GOVT2035 (GT29M)-Public Financial Management
8. GOVT3032 (GT30N)-Selected Issues in Public Policy and Public Sector Mgmt
9. GOVT3033 (GT31P)-Concepts and Theories of Public Policy
10. GOVT3034 (GT33B)-Comparative Development Management
11. GOVT3115-Public Sector Management Internship Programme<sup>24</sup> (**6 credits**)
- 12-21. TEN (10) Levels II/III Free Electives

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<sup>22</sup> Students wishing to pursue combination programmes of majors or minors may defer FD11A (FOUN1101) and FOUN1201 (FD12A) to another academic year. This will result in the student doing additional Level I courses.

<sup>23</sup> Public Sector Management majors need not have GOVT1001 (GT11B) in order to register for GOVT2006 (GT22C), but must have GOVT1000 (GT11A) and GOVT1006 (GT13D).

<sup>24</sup> Internships will be carried out during the summer of 2010. Students selected for the internship programme will not do GOVT3032 (GT30N) and one (I) elective during their final year in 2011.

Students who wish to do a minor in the Department are to observe the following criteria in order to obtain a minor.

You should have completed at least two (2) of the second/third year courses with at least a "B" grade and also you should have an overall Cumulative GPA of "2.7"

**AFRICA & AFRICAN DIASPORA STUDIES (Minor)**

**LEVEL I**

Students pursuing Africa and African Diaspora Studies (Minor) must satisfy the compulsory Level I pre-requisites for any FIVE courses listed below:

**LEVELS II & III**

**1-5. FIVE (5) from the following:**

- GOVT2001 (GT20M)-The Resistance Movement
- GOVT2004 (GT21M)-Sport, Politics and Society
- GOVT2005 (GT22A)-Caribbean Political Thought
- GOVT2009 (GT22M)-Introduction to African Politics
- GOVT2012 (GT23M)-Jamaican Music 1962-1982
- GOVT2017 (GT26P)-Issues in Contemporary African Politics
- GOVT3022 (GT39G)-Garveyism in the Americas/Africa
- SOCI3025 (SY36C)-Caribbean Culture

**CRIMINOLOGY (Minor)**

This programme is offered jointly by the Departments of Government and Sociology, Psychology and Social Work.

To be approved for the Minor in Criminology, students must have at least a cumulative GPA of 2.7 and must have at least a 'B' in GOVT2011 (GT23B) and SOCI3036 (SY39B).

**LEVEL I**

Students pursuing a Criminology (Minor) must satisfy the pre-requisites for the THREE (3) compulsory courses and TWO (2) elective courses:

**LEVELS II & III**

**Compulsory Courses**

1. GOVT2011 (GT23B)-Criminal Justice Systems
2. SOCI2021 (SY29A)-Theories of Criminal Behaviour
3. SOCI3036 (SY39B)-Police and Society
4. **ONE (1) elective from the following:**
  - GOVT3010 (GT33C)-Punishment and Corrections
  - GOVT3011 (GT33D)-Violence and Development
  - SOCI3015 (SY34A)-Introduction to the Evaluation of Social Programmes
  - GOVT2110-Delinquency and Juvenile Justice
  - SOWK3020 (SW34C)-Social Planning and Project Design
  - SOWK3015 (SW24D)-Drugs and Society
5. **ONE (1) other elective from the following:**
  - PSYC2000 (PS21D)-Social Psychology
  - PSYC2002 (PS24D)-Abnormal Psychology
  - SOCI2000 (SY20C)-Sociological Theory I
  - SOWK2006 (SW24C)-Caribbean Social Issues



## **INTERNATIONAL RELATIONS (Minor)**

### **LEVEL I**

Students pursuing an International Relations (Minor) must satisfy the Level I pre-requisites for the compulsory course-GOVT2046 (GT24A) and FOUR (4) electives listed below.

### **LEVELS II & III**

I. GOVT2046 (GT24A)-International Relations: Theories and Approaches

2-5. **FOUR (4) from the following:**

- GOVT2047 (GT25M)-Principles of Public International Law
- GOVT2048 (GT26M)-International and Regional Organizations
- GOVT2049 (GT27M)-International Political Economy
- GOVT3016 (GT35E)-Latin American Politics and Development
- GOVT3048 (GT34A)-Contemporary International Relations of the Caribbean
- GOVT3050 (GT35M)-Comparative Foreign Policy
- GOVT3051 (GT36M)-International Law & Development: Selected Issues
- GOVT3052 (GT37M)-Contemporary Issues of International Relations

## **POLITICAL SCIENCE (Minor)**

### **LEVEL I**

Students pursuing a Political Science (Minor) must satisfy the Level I pre-requisites for any FIVE (5) electives listed below:

### **LEVELS II & III**

I-5. **FIVE from the following:**

- GOVT2001 (GT20M)-The Resistance Movement
- GOVT2003 (GT21B)-Theories of the State
- GOVT2004 (GT21M)-Sports, Politics and Society
- GOVT2005 (GT22A)-Caribbean Political Thought
- GOVT2006 (GT22C)-Foundations of Caribbean Politics
- GOVT2007 (GT22D)-Politics of the Caribbean
- GOVT2009 (GT22M)-Introduction to African Politics
- GOVT2012 (GT23M)-Jamaican Music 1962-1982
- GOVT2017 (GT26P)-Issues in Contemporary African Politics
- GOVT3008 (GT32M)-Comparative Revolutions
- GOVT3009 (GT32P)-The Politics of Industrial Societies
- GOVT3012 (GT33M)-Contemporary Political Issues
- GOVT3022 (GT39G)-Garveyism in Americas/Africa

## **PUBLIC SECTOR MANAGEMENT (Minor)**

### **LEVEL I**

Students pursuing a Public Sector Management (Minor) must satisfy the Level I pre-requisites for any FIVE (5) electives listed below:

### **LEVELS II & III**

I-5. **FIVE from the following:**

- GOVT2032 (GT29E)-Administrative Analysis
- GOVT2033 (GT29F)-Contested Issues in Public Sector Management
- GOVT2035 (GT29M)-Public Financial Management
- GOVT2050-Constitutional and Administrative Law for Public Sector Managers
- GOVT3030 (GT30C)-Values and Public Sector Management
- GOVT3032 (GT30N)-Selected Issues in Public Policy & Public Sector Management
- GOVT3033 (GT31P)-Concepts and Theories of Public Policy
- GOVT3034 (GT33B)-Comparative Development Management
- GOVT3035 (GT35P)-Comparative Public Policy
- GOVT3036 (GT36P)-Techniques of Public Analysis and Evaluation

## FRANCHISE PROGRAMME

### PUBLIC SECTOR MANAGEMENT

The BSc. Public Administration (Levels I & II), is a two year part-time programme that is offered by MIND in collaboration with UWI. The programme provides training for working adults in central government, local government, and statutory bodies including public corporations and executive agencies. Persons working in the private sector can also benefit from this training.

**Classes are held alternate Fridays and Saturdays.**

#### LEVEL I

1. ECON1001 (EC10C)-Introduction to Microeconomics
2. ECON1002 (EC10E)-Introduction to Macroeconomics
3. ECON1003 (EC14C)-Mathematics for the Social Sciences
4. ECON1005 (EC16A)-Introductory Statistics
5. FOUN1001 (FD10A)-English for Academic Purposes <sup>25</sup>
6. FOUN1101 (FD11A)-Caribbean Civilization
7. FOUN1201 (FD12A)-Science, Medicine and Technology in Society
8. GOVT1000 (GT11A)-Introduction to Political Analysis
9. GOVT1006 (GT13D)-Introduction to Public Sector Management
10. SOCI1001 (SY13B)-Introduction to Social Research

#### LEVEL II

1. ECON2021 (EC25J)-Caribbean Economic Problems
2. GOVT2006 (GT22C)-Foundations of Caribbean Politics
3. GOVT2007 (GT22D)-Politics on the Caribbean
4. GOVT2032 (GT29E)-Administrative Analysis
5. GOVT2033 (GT29F)-Contested Issues in Public Administration
6. GOVT2035 (GT29M)-Public Financial Administration
7. GOVT2011 (GT23B)-Criminal Justice System
8. GOVT2013 (GT24M)-Research Methods in Political Sciences <sup>26</sup> (6 credits year long course)
9. MGMT2021 (MS27B)-Business Law

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<sup>25</sup> FOUN1001 (FD10A) is offered to Social Sciences students in Semester I only.

Students registering for FOUN1001 **MUST** have a pass in the English Language Proficiency Test (UC001) or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FOUN1401 (FD14A) instead of FOUN1001.

<sup>26</sup> Yearlong 6 credit course.

Message from the Head of Department



The Department of Management Studies welcomes all new and returning students for the academic year 2010- 2011. A very special welcome to our new students. You have chosen the right place to receive your first class Management education. The Department offers a rigorous and relevant Management programme, which I am sure you will find rewarding at the end of your tenure with us.

You have joined the Department of Management and more generally, the University of the West Indies at a critical juncture in its history and development. Now more than ever before, our stakeholders in the wider society of the Caribbean region are demanding greater contributions from the University in helping to build an internationally competitive economy and society. This is being done while simultaneously, our main source of revenue i.e. subvention from national Governments is being reduced. Irrespective of these developments, we cannot resile from our core vision of unlocking the creative and entrepreneurial potential of Caribbean peoples through the provision of high quality education and training. The leadership of our University has found creative ways to confront these challenges. The department of Management studies at Mona has been playing its part in helping the University to meet the increasing demands from its stakeholders. We will continue the work that has started.

Our immediate past Head, Dr. Noel Cowell has followed the rich tradition of past Heads of Department in shaping Management Studies to effectively confront new challenges while at the same time, improving the international competitiveness of its offerings to its stakeholders. They have done this through adroit leadership, team building and the articulation of a clear vision and strategy. The new leadership of the Department of Management Studies will follow in this rich tradition.

To respond effectively to the demands of our stakeholders, the Department will pursue a differentiation strategy anchored on three main pillars; **Research, Teaching and Outreach**. We aim to produce relevant and rigorous research which addresses critical problems in the Management arena, especially those related to Caribbean enterprises. The output from our research will feed into our teaching modules which will help our students to be more aware of the extant Management issues which confront the enterprises in the region and, how best to resolve them. Through its students and staff, the Department will also serve under-served communities to enhance the productivity of the citizens in those areas. We take our social responsibility seriously. Going forward, the Department will engage our students more fully into its research and outreach activities. We want to develop fully functional graduates. We are not in the business of Certification; we are in the business of Education. Our stakeholders will be pleased when we deliver to them, a high value product; which is our graduates.

Interesting and exciting times lie ahead for the Department of Management Studies and the wider University Community. We have an impressive, hardworking and deligent faculty in the Department that is ready and waiting to engage you. I hope that you are ready to become engaged. Your programme of study will be intensive but very enriching. We are here to work with you. Welcome again and best wishes for a productive year.

**Densil A. Williams**  
Head

## PROGRAMMES

The Department of Management Studies offers BSc. degrees in the following areas:

- Banking and Finance<sup>27</sup> (Special)
- Tourism Management (Special)
- Chemistry Management<sup>28</sup> (Option)
- Accounting (Option)
- Entrepreneurship (Option)
- General (Option)
- Human Resource Management (Option)
- Marketing (Option)
- Operations (Option)

*Note: Students reading for any of the following options will not be allowed to read for a major nor a minor in any other discipline*

### DEPARTMENT INFORMATION AND GUIDELINES

Students must satisfy the programme requirements as set out in the Faculty Handbook for the year in which they join the programme (or for any subsequent year).

### EXEMPTION WITHOUT CREDIT FOR CAPE COURSES

Students registered in the Faculty who obtained a grade one (I) through to grade four (IV) in CAPE subjects may be eligible for **exemption without credit** as follows:

**Economics Unit 1** exemption from ECONI001 (ECI0C)  
**Economics Unit 2** exemption from ECONI002 (ECI0E)  
**Statistical Analysis** exemption from ECONI005 (ECI6A)  
**Sociology Unit 1** exemption from SOCII002 (SYI4G)  
**Accounting Unit 1** exemption from ACCTI005 (MSI5D)  
**Accounting Unit 2** exemption from ACCTI003 (MSI5B)  
**Caribbean Studies** exemption from FOUNI101 (FDI1A)  
**Pure Mathematics Units 1 & 2** exemption from ECONI003 (ECI4C)

*Note: Students granted exemptions without credit due to CAPE should register for other Level I courses.*

Application for exemption must be made through the Faculty Office or online via the **Automated Student Request System (ASRS)** at [www.mona.uwi.edu/socsci/index.html](http://www.mona.uwi.edu/socsci/index.html).

### ANTI-REQUISITES

Students are expected to take note of the anti-requisite listing on page 87.

## SPECIALS

### **BANKING AND FINANCE (Special)**

This degree is offered jointly by the Departments of Economics and Management Studies.

Please see programme requirements on Page 36.

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<sup>27</sup> Offered jointly with the Departments of Economics and Management Studies

<sup>28</sup> Administered by the Faculty of Pure & Applied Sciences

## **TOURISM MANAGEMENT (Special)**

Students who entered the programme in academic year 2004/2005 and 2005/2006 are allowed to transfer to this new programme. However, students will not be allowed to substitute failed courses.

Students transferring from the St. Augustine and Cave Hill Campuses who have completed all thirty first year credits will be eligible to enter the second year of this programme. They will further be exempted from taking the language courses which must be substituted by two other Free Electives.

If students are desirous of taking the language courses, they will be required to satisfy the exemption conditions as stated in footnote 30. Otherwise they must take the two first year language courses.

### **LEVEL I Semester I**

1. ECON1001 (EC10C)-Introduction to Microeconomics
2. FOUN1201 (FD12A)-Science, Medicine & Technology in Society
3. SOCI001 (SY13B)-Introduction to Social Research
4. ECON1003 (EC14C)-Mathematics for the Management Sciences  
*or* ECON1006 (EC18A)-Calculus I for Business & Social Sciences
5. FOUN1001 (FD10A)-English for Academic Purposes  
*or* FOUN1401 (FD14A)-Writing in the disciplines

### **LEVEL I Semester II**

6. ACCT1003 (MS15B)-Introduction to Cost & Management Accounting
7. ECON1005 (EC16A)-Introductory Statistics
8. FOUN1101 (FD11A)-Caribbean Civilization
9. HOSPI000 (HM100)-Introduction to Hospitality Management
10. PSYC1002 (PS10C)-Introduction to Industrial & Organizational Psychology

### **SUMMER**

- II. MGMT1424 (HM190)-Internship (**8 weeks**) \*\*

### **LEVELS II & III Semester I**

1. HOTEL3001 (HM35A)-Entertainment Management
2. MGMT2003 (MS20A)-Principles of Marketing
3. TOUR3000 (HM329)-Tourism Management
4. TOUR2100 (TR21C)-Transportation & Travel
5. SPAN2008 (S20H)-Spanish for the Hospitality Industry III  
*or* FREN2008 (F20H)-French for the Hospitality Industry III

### **LEVELS II & III Semester II**

6. MGMT2008 (MS22A)-Organization Behaviour
7. MGMT2029 (MS22C)-Managerial Communication
8. TOUR3106 (HM340)-Caribbean Tourism: Planning Policies & Issues
9. SPAN2108 (S21H)-Spanish for the Hospitality Industry IV  
*or* FREN2108 (F21H)-French for the Hospitality Industry IV
10. ONE (1) Level II Free Elective

### **SUMMER**

- II. MGMT2124 (HM290)-Internship (**10 weeks**) \*\*

### **LEVEL III Semester I**

12. TOUR3105 (HM340)-Caribbean Tourism: Sustainable Development
13. HOTEL3001 (HM30B)-Meetings & Convention Management
14. MGMT3136 (MS34K)-Entrepreneurship & New Venture Creation
15. SOCI3037 (SY38A)-Tourism and Development
16. ONE Level (I) III Free Electives

### **LEVEL III Semester II**

17. TOUR3110 (AM33D)-Ecotourism
18. TOUR3103 (TR31D)-Destination Management
- 19-21. THREE (3) Level III Free Electives

**SUMMER**

22. MGMT3124 (HM390)-Internship (10 weeks)\*\*

\*\* Students who refuse to attend any organization where placed will be required to withdraw from programme. If students fail to submit the requested documents on time, they will be required to seek internship without the assistance of the Coordinator. Internship will be done in the Summer.

**RECOMMENDED FREE ELECTIVES**<sup>29</sup>

New Codes	Old Codes	Course Title	Pre-requisites
<b>MARKETING</b>			
TOUR3102	TR31B	Tourism Destination Marketing	
MKTG3001	MS30B	International Marketing	MGMT2003
MKTG3003	MS30D	Marketing Strategy	MGMT2003
MGMT3004	MS30E	Consumer Behaviour	MGMT2003
MGMT3069	MS32I	Quality Service Management	MGMT2003
<b>ENTERTAINMENT &amp; CULTURE ENTERPRISE</b>			
COMM2114	MC26A	Introduction to Public Relations	
<b>And any TWO of the following:</b>			
CLTR2506	AR25F	Caribbean Films & their Fictions	
GOVT2012	GT23M	Popular Jamaican Music 1962-1982	
HIST3614	H36N	African Diaspora of the West	
	MC26B	The Practice of Public Relations	
COMM3921	MC39U	Issues in Media & Communication	
<b>FOREIGN LANGUAGE</b> <sup>30</sup>			
		Foreign Language Elective	
		Foreign Language Elective	
		Foreign Language Elective	
		Foreign Language Elective	
		Foreign Language Elective	
<b>MEDIA &amp; COMMUNICATION</b>			
MKTG3010	MS30M	Integrated Marketing Communication	
COMM3921	MC39U	Issues in Media & Communication	
<b>And any TWO of the following:</b>			
COMM2268	MC20T	Visual Communication	
	MC31M	Media Advances & Effects	
	MC39C	Media & Children	
COMM3148	MC39I	Alternative Media & Communication Base Initiative	
<b>COSTAL ZONE MANAGEMENT</b> <sup>31</sup>			
BIOL2014	BL20N	Ecology	
BIOL3013	BL31A	Costal Management	
BIOL3014	BL31E	Marine Ecology I: Biological Oceanography	

<sup>29</sup> Students are allowed five (5) free electives. Below are the suggested list o courses students can use as free electives. However, students may take level II or III course in the University, up to a maximum of five (5) courses which is the equivalent of fifteen (15) credits.

<sup>30</sup> It is being proposed that students take five (5) foreign language electives, preferably in conversational Spanish/French or any other language available in the University system subject to approval by the Department of Modern Languages and Literatures. Students with a pass at CXC/CAPE or GCE O'Level in Spanish/French will be exempted from the first year language courses in accordance with their language choice.

<sup>31</sup> Students must have CAPE Biology or its equivalent to pursue this option. If Coastal Zone Management courses are done, students will take eighteen (18) instead of fifteen (15) credits due to the nature of assigned courses in the Faculty of Pure & Applied Sciences.

**CHEMISTRY MANAGEMENT Option**

This degree is offered by the Faculty of Pure and Applied Sciences.

This option cannot be combined with any Major or Minor

**LEVELS I**

- |  |             |
|--|-------------|
| 1. ACCT1003 (MS15B)-Introduction to Cost & Management Accounting     | (3 credits) |
| 2. ACCT1005 (MS15D)-Financial Accounting                             | (3 credits) |
| 3. CHEM1901 (C10J)-Introductory Chemistry I                          | (6 credits) |
| 4. CHEM1902 (C10K)-Introductory Chemistry II                         | (6 credits) |
| 5. ECON1001 (EC10C)-Introduction to Microeconomics                   | (3 credits) |
| 6. ECON1002 (EC10E)-Introduction to Macroeconomics                   | (3 credits) |
| 7. PSYC1002 (PS10C)-Intro. to Industrial & Organizational Psychology | (3 credits) |
| 8. SOCI1002 (SY14G)-Sociology for the Caribbean                      | (3 credits) |

**LEVELS II & III**

- |  |             |
|--|-------------|
| 1. CHEM2001-Chemical Analysis I                              | (4 credits) |
| 2. CHEM2101 (C21J)-Inorganic Chemistry                       | (4 credits) |
| 3. CHEM2201 (C22J)-Spectroscopy, Carbanions etc              | (4 credits) |
| 4. CHEM2301 (C22K)-Physical Chemistry                        | (4 credits) |
| 5. CHEM3101 (C31J)-Inorganic Chemistry                       | (4 credits) |
| 6. CHEM3201 (C32J)-Organic Synthesis, Mechanism              | (4 credits) |
| 7. CHEM3301 (C33J)-Physical Chemistry                        | (4 credits) |
| 8. MGMT2005 (MS21C)-Computer Applications                    | (3 credits) |
| 9. MGMT2008 (MS22A)-Organizational Behaviour                 | (3 credits) |
| 10. MGMT2012 (MS23C)-Introduction to Quantitative Methods    | (3 credits) |
| 11. MGMT2021 (MS27B)-Business Law                            | (3 credits) |
| 12. MGMT2023 (MS28D)-Financial Management                    | (3 credits) |
| 13. MGMT2026 (MS29P)-Production & Operation Management       | (3 credits) |
| 14. MGMT3031 (MS33D)-Business Strategy & Policy              | (3 credits) |
| 15. MGMT3136 (MS34K)-Entrepreneurship & New Venture Creation | (3 credits) |
| 16. MGMT2003 (MS20A)-Principles of Marketing                 | (3 credits) |
| 17. ONE (I) Level II/III Chemistry course <sup>32</sup>      | (4 credits) |
| 18. ONE (I) Level II/III Management Studies course           | (3 credits) |

**MANAGEMENT STUDIES (Accounting) Option**

This option cannot be combined with any major or minor.

**LEVEL I Semester I**

1. ACCT1005 (MS15D)-Financial Accounting
2. ECON1001 (EC10C)-Introduction to Microeconomics
3. FOUN1201 (FD12A)-Science, Medicine & Technology in Society <sup>33</sup>
4. ECON1003 (EC14C)-Mathematics for the Management Sciences  
*or* ECON1006 (EC18A)-Calculus I for Business & Social Sciences
5. FOUN1001 (FD10A)-English for Academic Purposes  
*or* FOUN1401 (FD14A)-Writings in the Disciplines

**LEVEL I Semester II**

6. ACCT1003 (MS15B)-Introduction to Cost & Management Accounting
7. ECON1002 (EC10E)-Introduction to Macroeconomics
8. ECON1005 (EC16A)-Introductory Statistics
9. FOUN1101 (FD11A)-Caribbean Civilization
10. SOCI1002 (SY14G)-Sociology for the Caribbean

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<sup>32</sup> Chemistry courses should be approved by the Department.

<sup>33</sup> FOUN1201 (FD12A) and FOUN1001 are offered to Social Students in Semester I only.

### **LEVEL II Semester I**

1. ACCT2014 (MS25A)-Intermediate Financial Accounting
2. MGMT2005 (MS21C)-Computer Applications
3. MGMT2012 (MS23C)-Introduction to Quantitative Methods
4. MGMT2021 (MS27B)-Business Law
5. MGMT2029 (MS22C)-Managerial Communication

### **LEVEL II Semester II**

6. ACCT2015 (MS25B)-Intermediate Financial Accounting II
7. ACCT2017 (MS25E)-Management Accounting I
8. MGMT2003 (MS20A)-Principles of Marketing
9. MGMT2008 (MS22A)-Organizational Behaviour
10. MGMT2023 (MS28D)-Financial Management I

### **LEVEL III Semester I**

1. ACCT3043 (MS36E)-Auditing I
2. ACCT3064 (MS38I)-Financial Statement Analysis
3. MGMT2026 (MS29P)-Production & Operations Management
4. MGMT3046 (MS37B)-Company Law
5. MGMT3051 (MS38G)-Taxation I

### **LEVEL III Semester II**

6. **ONE from the following:**
  - MGMT3031 (MS33D)-Business Strategy & Policy
  - MGMT3033 (MS33E)-Business, Government and Society
  - MGMT3037 (MS34B)-International Business Management
- 7-10. **FOUR (4) Level III Electives**

**Students who are interested in pursuing higher accounting certification are recommended to choose their electives from the following list:**

- ACCT3041 (MS35H)-Advanced Financial Accounting
- ACCT3044 (MS36F)-Auditing II
- MGMT3039 (MS35E)-Management Accounting II
- MGMT3052 (MS38O)-Taxation

### **MANAGEMENT STUDIES (Corporate, Governance and Business Ethics) Option**

This option cannot be combined with any major or minor

### **LEVEL I Compulsory Foundation Management Courses**

1. ACCT1005 (MS15D)-Financial Accounting
2. ACCT1003 (MS15B)-Introduction to Cost & Management Accounting
3. ECON1001 (EC10C)-Introduction to Microeconomics
4. ECON1002 (EC10E)-Introduction to Macroeconomics
5. ECON1005 (EC16A)-Introductory Statistics
6. FOUN1101 (FD11A)-Caribbean Civilization
7. FOUN1201 (FD12A)-Science, Medicine & Technology in Society
8. ECON1003 (EC14C)-Mathematics for the Management Sciences  
or ECON1006 (EC18A)-Calculus I for Business & Social Sciences
9. FOUN1001 (FD10A)-English for Academic Purposes  
or FOUN1401 (FD14A)-Writing in the disciplines
10. Level one free elective

### **LEVELS II & III Compulsory Business Core**

1. MGMT2003 (MS20A)-Principles of Marketing
2. MGMT200 (MS21C)-Computer Applications
3. MGMT2008 (MS22A)-Organizational Behaviour
4. MGMT2029 (MS22C) Managerial Communication.
5. MGMT2012 (MS23C)-Introduction to Quantitative Methods
6. MGMT2021 (MS27B)-Business Law
7. MGMT2023 (MS28D)-Financial Management I



8. MGMT2026 (MS29P)-Production & Operations Management
9. MGMT3031 (MS33D)-Business Strategy & Policy
- orMGMT3037 (MS34B)-International Business Management
10. One Level II or Level III Free Elective

**LEVEL III Specialist Core (Corporate Governance and Business Ethics Concentration)**

11. MGMT3100-Business Ethics
12. MGMT3101-Corporate Governance
13. MGMT 3033 (MS33E)-Business Government and Society
14. MGMT3046 (MS37B)-Company Law
15. MGMT3063 (MS32K)-Labour and Employment Law
16. MGMT3066 (MS33G)-Business Ethics for Bankers
- or MGMT3067 (MS37C)-The Regulatory Framework of Banking/Finance
- 17-20 Four (4) Level II/Level III electives

**MANAGEMENT STUDIES (Entrepreneurship) Option**

This option cannot be combined with any major or minor

**LEVEL I Compulsory Foundation Management Courses**

1. ACCT1005 (MS15D)-Financial Accounting
2. ACCT1003 (MS15B)-Introduction to Cost & Management Accounting
3. ECON1001 (EC10C)-Introduction to Microeconomics
4. ECON1002 (EC10E)-Introduction to Macroeconomics
5. ECON1005 (EC16A)-Introductory Statistics
6. FOUN1101 (FD11A)-Caribbean Civilization
7. FOUN1201 (FD12A)-Science, Medicine & Technology in Society
8. SOCI1002 (SY14G)-Sociology for the Caribbean
9. ECON1003 (EC14C)-Mathematics for the Management Sciences
- orECON1006 (EC18A)-Calculus I for Business & Social Sciences
10. FOUN1001 (FD10A)-English for Academic Purposes
- orFOUN1401 (FD14A)-Writing in the disciplines

**LEVELS II & III Compulsory Business Core**

1. MGMT2003 (MS20A)-Principles of Marketing
2. MGMT2005 (MS21C)-Computer Applications
3. MGMT2008 (MS22A)-Organizational Behaviour
4. MGMT2012 (MS23C)-Introduction to Quantitative Methods
5. MGMT2021 (MS27B)-Business Law
6. MGMT2023 (MS28D)-Financial Management I
7. MGMT2026 (MS29P)-Production & Operations Management
8. MGMT2029 (MS22C)-Managerial Communication
9. MGMT3031 (MS33D)-Business Strategy & Policy
- orMGMT3037 (MS34B)-International Business Management
10. One Level II Free Elective

**LEVEL III Specialist Core (Entrepreneurial Concentration)**

21. MGMT3100 (MS34F)-Entrepreneurial Finance
22. MGMT3102 (MS34H)-Creativity and Innovation Mgmt. for Entrepreneurship
23. MGMT3101 (MS34J)-Strategic Planning for Entrepreneurship
24. MGMT3033 (MS33E)-Business, Government and Society
25. MGMT2224 (MS24B)-Introduction to Entrepreneurship<sup>34</sup>
26. MGMT3136 (MS34K)-Entrepreneurship & New Venture Creation
27. MGMT3334 (MS34I)-Social Entrepreneurship for Sustainable Development
- 28-30. THREE (3) Level II/III Free Electives

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<sup>34</sup> Only 40 students will be allowed for each course in the specialist core. Preference will be given to students who registered for the option.

## **MANAGEMENT STUDIES (General) Option**

This option cannot be combined with any major or minor

### **LEVEL I Semester I**

1. ACCT1005 (MS15D)-Financial Accounting
2. ECON1001 (EC10C)-Introduction to Microeconomics
3. FOUN1201 (FD12A)-Science, Medicine & Technology in Society
4. ECON1003 (EC14C)-Mathematics for the Management Sciences  
*or* ECON1006 (EC18A)-Calculus I for Business & Social Sciences
5. FOUN1001 (FD10A)-English for Academic Purposes  
*or* FOUN1401 (FD14A)-Writings in the Disciplines

### **LEVEL I Semester II**

6. ACCT1003 (MS15B)-Introduction to Cost & Management Accounting
7. ECON1002 (EC10E)-Introduction to Macroeconomics
8. ECON1005 (EC16A)-Introductory Statistics
9. FOUN1101 (FD11A)-Caribbean Civilization
10. SOCI1002 (SY14G)-Sociology for the Caribbean

### **LEVEL II Semester I**

1. MGMT2003 (MS20A)-Principles of Marketing
2. MGMT2008 (MS22A)-Organizational Behaviour
3. MGMT2012 (MS23C)-Quantitative Methods & Research Principles
4. MGMT2021 (MS27B)-Business Law
5. ONE (1) Level II Free Elective

### **LEVEL II Semester II**

6. ACCT2019 (MS25H)-Financial Accounting for Managers <sup>35</sup>  
*or* ACCT2014 (MS25A)-Intermediate Financial Accounting I
7. MGMT2005 (MS21C)-Computer Applications
8. MGMT2023 (MS28D)-Financial Management I
9. MGMT2026 (MS29P)-Introduction to Production & Operations Management
10. MGMT2029 (MS22C)-Managerial Communication

### **LEVEL III Semester I**

1. MGMT3057 (MS39H)-Productivity & Quality Management
2. MGMT3065 (MS32D)-Management of Change  
*or* MGMT3136 (MS34K)-Entrepreneurship & New Venture Creation
3. MGMT3033 (MS33E)-Business, Government and Society  
*or* MGMT3037 (MS34B)-International Business Management
- 4-5.TWO (2) Level III Free Electives

### **LEVEL III Semester II**

6. MGMT3031 (MS33D)-Business Strategy & Policy
- 7-10. FOUR (4) Level III Free Electives

## **MANAGEMENT STUDIES (Human Resource Management) Option**

This option cannot be combined with any major or minor

### **LEVEL I Semester I**

1. ACCT1003 (MS15B)-Introduction to Cost & Management Accounting
2. ECON1001 (EC10C)-Introduction to Microeconomics
3. FOUN1201 (FD12A)-Science, Medicine & Technology in Society
4. ECON1003 (EC14C)-Mathematics for the Management Sciences  
*or* ECON1006 (EC18A)-Calculus I for Business & Social Sciences
5. FOUN1001 (FD10A)-English for Academic Purposes  
*or* FOUN1401 (FD14A)-Writing in the Disciplines

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<sup>35</sup> Students reading for the Management Studies (Accounting) option or the Accounting Major or any level III Accounting course are not allowed to read for MS25H.

**LEVEL I Semester II**

6. ACCT1005 (MS15D)-Financial Accounting
7. ECON1002 (EC10E)-Introduction to Macroeconomics
8. ECON1005 (EC16A)-Introductory Statistics
9. FOUN1101 (FD11A)-Caribbean Civilization
10. SOCI1002 (SY14G)-Sociology for the Caribbean

**LEVELS II & III Semester I**

1. MGMT2005 (MS21C)-Computer Applications
2. MGMT2008 (MS22A)-Organizational Behaviour
3. MGMT2021 (MS27B)-Business Law
4. MGMT2029 (MS22C)-Managerial Communication
5. ONE (1) Level II Free Elective

**LEVELS II & III Semester II**

6. MGMT2003 (MS20A)-Principles of Marketing
7. MGMT2012 (MS23C)-Introduction to Quantitative Methods
8. MGMT3017 (MS32A)-Human Resource Management
9. MGMT3018 (MS32B)-Industrial Relations
10. MGMT3019 (MS32C)-Business Negotiations

**LEVELS II & III Semester I**

11. MGMT2023 (MS28D)-Financial Management I
12. MGMT2026 (MS29P)-Production & Operations Management
13. MGMT3061 (MS32J)-Team Building & Management
14. MGMT3065 (MS32D)-Management of Change
15. MGMT3062 (MS32G)-Compensation Management

**LEVELS II & III Semester II**

16. MGMT3063 (MS32K)-Labour & Employment Law
17. MGMT3021 (MS32O)-Organizational Theory & Design
18. MGMT3069 (MS32I)-Quality Service Management
19. **ONE (1) from the following:**
  - MGMT3031 (MS33D)-Business Strategy & Policy
  - MGMT3033 (MS33E)-Business, Government and Society
  - MGMT3037 (MS34B)-International Business Management
20. ONE (1) Level III Free Elective

**MANAGEMENT STUDIES (Marketing) Option**

This option cannot be combined with any major or minor

**LEVEL I Semester I**

1. ECON1001 (EC10C)-Introduction to Microeconomics
2. PSYC1000 (PS10A)-Introduction to Developmental, Social & Abnormal Psychology
3. FOUN1201 (FD12A)-Science, Medicine & Technology in Society<sup>36</sup>
4. ECON1003 (EC14C)-Mathematics for the Management Sciences
  - or* ECON1006 (EC18A)-Calculus I for Business & Social Sciences
5. FOUN1001 (FD10A)-English for Academic Purposes
  - or* FOUN1401 (FD14A)-Writing in the Disciplines

**LEVEL I Semester II**

6. ACCT1005 (MS15D)-Financial Accounting
7. ECON1005 (EC16A)-Introductory Statistics
8. FOUN1101 (FD11A)-Caribbean Civilization
9. SOCI1001 (SY13B)-Introduction to Social Research
10. SOCI1002 (SY14G)-Sociology for the Caribbean

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<sup>36</sup> FOUN1201 (FD12A) and FOUN1001 (FD10A) are offered to FSS Students in Semester I only.

**LEVELS II & III Semester I**

1. MGMT2003 (MS20A)-Principles of Marketing
2. MGMT2008 (MS22A)-Organizational Behaviour
3. MGMT2012 (MS23C)-Introduction to Quantitative Methods
4. MGMT2029 (MS22C)-Managerial Communication
5. ONE (1) Level II Free Elective

**LEVELS II & III Semester II**

6. MGMT2005 (MS21C)-Computer Applications
7. MGMT2023 (MS28D)-Financial Management I
8. MGMT2026 (MS29P)-Production & Operations Management
9. MKTG3001 (MS30B)-International Marketing
10. MKTG3010 (MS30M)-Integrated Marketing Communication

**LEVELS II & III Semester I**

11. MKTG3002 (MS30C)-Marketing Research
12. MKTG3003 (MS30D)-Marketing Strategy
- 13-15. THREE (3) Level III Free Electives (MGMT3017 (*MS32A*) is recommended)

**LEVEL II & III Semester II**

16. MGMT2021 (MS27B)-Business Law
17. MGMT3136 (MS34K)-Entrepreneurship & New Venture Creation
18. MGMT3004 (MS30E)-Consumer Behaviour
19. MGMT3069 (MS32I)-Quality Service Management
20. **ONE (1) from the following:**
  - MGMT3031 (MS33D)-Business Strategy & Policy
  - MGMT 3033 (MS33E)-Business, Government and Society
  - MGMT3037 (MS34B)-International Business Management

**MANAGEMENT STUDIES (Operations) Option**

This option cannot be combined with any major or minor

**LEVEL I Semester I**

1. ACCT1003 (MS15B)-Introduction to Cost & Management Accounting
2. ECON1001 (EC10C)-Introduction to Microeconomics
3. FOUN1201 (FD12A)-Science, Medicine & Technology in Society
4. ECON1003 (EC14C)-Mathematics for the Management Sciences  
*or* ECON1006 (EC18A)-Calculus I for Business & Social Sciences
5. FOUN1001 (FD10A)-English for Academic Purposes  
*or* FOUN1401 (FD14A)-Writing in the Disciplines

**LEVEL I Semester II**

6. ACCT1005 (MS15D)-Financial Accounting
7. ECON1002 (EC10E)-Introduction to Macroeconomics
8. ECON1005 (EC16A)-Introductory Statistics
9. FOUN1101 (FD11A)-Caribbean Civilization
10. SOCI1002 (SY14G)-Sociology for the Caribbean

**LEVEL II Semester I**

1. MGMT2005 (MS21C)-Computer Applications
2. MGMT2008 (MS22A)-Organizational Behaviour
3. MGMT2012 (MS23C)-Introduction to Quantitative Methods
4. MGMT2003 (MS20A)-Principles of Marketing
5. ONE (1) Level II Free Elective

**LEVEL II Semester II**

6. MGMT2020 (MS26A)-Managerial Economics
7. MGMT2021 (MS27B)-Business Law
8. MGMT2023 (MS28D)-Financial Management
9. MGMT2026 (MS29P)-Production & Operations Management
10. MGMT2029 (MS22C)-Managerial Communication

**LEVEL III Semester I**

1. MGMT3056 (MS39I)-Project Management
2. MGMT3057 (MS39H)-Productivity & Quality Management
3. MKTG3002 (MS30C)-Marketing Research
- 4-5. TWO (2) Level III Free Electives

**LEVEL III Semester II**

6. MGMT3060 (MS39J)-Production Planning
- 7-8. **TWO (2) from the following:**
  - MGMT3031 (MS33D)-Business Strategy & Policy
  - MGMT3033 (MS33E)-Business, Government and Society
  - MGMT3037 (MS34B)-International Business Management
- 9-10. TWO (2) Level III Free Elective

**Message from the Head of Department**



The Department of Sociology, Psychology and Social Work provides a unique and highly valuable learning experience. This Department fosters, at one and the same time, both diversity and unity. We believe in the intense and full development of all of the separate disciplines within the department: Sociology, Social Work, Psychology, and Human Resource Development and we recognise too that all disciplinary developments, to be intellectually honest and significant, must be articulated in relation to the other disciplines. For example, there can be no proper sociology without a proper psychology and no proper psychology without a proper sociology!

This Department has built its academic tradition on disciplinary diversity and disciplinary unity. Our tradition covers areas of study ranging from family and population studies to organizational studies to studies of collective and individual resilience. We have in this tradition elaborated perspectives from pluralism to social affirmation, linking class analysis with the categories of race and culture and with the issues of collective and personal identity. In all of this the department's work has been as theoretical as it has been empirical and applied.

The Department of Sociology, Psychology and Social Work does present a truly valuable intellectual framework and tradition and we welcome all new students and faculty to embrace the opportunities we provide and to become a part of deepening and elaborating even further, this unique Caribbean tradition.

A great intellectual tradition has to be supported by, among other things, a strong collegial and interpersonal culture. In this regard, this Department tries hard to foster and maintain relations of the utmost mutual respect among all the various individuals and groups that come together in this enterprise. We are here in the service of a "Caribbean Civilisation" and as Lloyd Best directed, "we have to be intelligent, we have to be sensitive and we have to be compassionate and open to persuasion and open to persuading."

**Clement Branche**  
**Head**

## PROGRAMMES

The Department of Sociology, Psychology and Social Work offers BSc. degrees in the following areas:

Demography (Major and Minor)  
Labour and Employment Relations (Major)  
Psychology (Major and Minor)  
Sociology (Major and Minor)  
Social Anthropology (Major and Minor)  
Social Policy and Development (Major and Minor)  
Social Work (Special)  
Social Psychology (Minor)  
Human Resource Development (Minor)  
Criminology (Minor)

### DEPARTMENT INFORMATION AND GUIDELINES

1. Free elective refers to any course (offered outside this department or faculty) that is selected by the student to satisfy credits for the current academic year.
2. The choice of electives should complement the major field of study and students should consult the description of courses in this and other departments to make their selections.
3. Electives at Levels II and III must be from either Level II or III courses. Level III courses may be taken in year 2, as long as all pre-requisites have been met.
4. All courses are for 3 credits except where otherwise indicated.
5. Most Levels II and III courses have pre-requisites as you will see from the list of courses being offered.
6. While double majors are permitted, the Department prefers that students select a single major (and a minor by choice). This allows a wider choice of electives which can serve to strengthen the major or the minor.
7. Students taking double majors in Sociology and Psychology, or Sociology and Demography, may only apply the required course SOCI2008 (SY22G)-Statistics for Behavioural Sciences to ONE of the majors and must then select an additional course to complete the ten (10) courses for the other major.
8. EDRS2007 (ED20G)-Basic Research Methods is accepted as a substitute wherever SOCI1001 (SY13B)-Introduction to Social Research is listed.
9. ECON1005 (ECI6A) Introduction to Statistics is accepted as a substitute wherever SOCI1005 (SY16C) Introduction to Statistics for the Behavioural Sciences is listed.
10. **EXEMPTION WITHOUT CREDIT FOR CAPE COURSES**  
Students registered in the Faculty who obtained a grade one (I) through to grade four (IV) in CAPE subjects may be eligible for **exemption without credit** as follows:

**Economics Unit 1** exemption from ECON1001 (ECI0C)  
**Economics Unit 2** exemption from ECON1002 (ECI0E)  
**Statistical Analysis** exemption from ECON1005 (ECI6A)  
**Sociology Unit 1** exemption from SOCI1002 (SY14G)  
**Accounting Unit 1** exemption from ACCT1005 (MS15D)  
**Accounting Unit 2** exemption from ACCT1003 (MS15B)  
**Caribbean Studies** exemption from FOUN1101 (FD11A)  
**Pure Mathematics Units 1 & 2** exemption from ECON1003 (ECI4C)

Students granted exemptions without credit due to CAPE should register for other Level I courses.

Application for exemption must be made through the Faculty Office or online via the **Automated Student Request System (ASRS)** at [www.mona.uwi.edu/socsci/index.html](http://www.mona.uwi.edu/socsci/index.html).

## 11. ANTI-REQUISITES

Students are expected to take note of the anti-requisite listing on page 87.

### DEPARTMENT COURSEWORK GUIDELINES

- Coursework refers to the part of your final grade that is done during the semester. It would usually take the form of all or some of the following: mid-semester exam, an essay, group, individual or class presentation, research proposal, and where necessary, labs/practicals. At the beginning of each semester a 'course outline' is prepared for each course. On this course outline all indications of course content, due dates for assignments, room, contact information and office hours of lecturers must be clearly printed.
- Coursework assignments should be marked and returned to students prior to examinations. A principal objective of coursework is that feedback can be given to each student as an aid to learning. This distinguishes it from the conditions pertaining to the final examination.
- Where 'in course' tests are being administered, these should normally be no later than the 8<sup>th</sup> week of the semester, unless there is not final examination.
- Where both written coursework and 'in-course' tests are being used as a method of assessment, these should be scheduled at least three weeks apart, unless there is not final examination.
- Coursework submitted after the due date will be subject to a deduction of 5% of the coursework marks for each day late, (i.e., 1 mark out of 20 per day).
- Exemption from a penalty will only be considered if an excuse is submitted in writing. This will have to relate to illness (medical certificate required), serious domestic problems and in the instance of part time students only, significant work-related problems. In such instances the lecturer may grant an extension for a specified period for may refer the request for the discretion of the Head of Department.
- Excuses must be submitted prior to the due date for submission of the coursework.
- In the event that a student has completed coursework and is excuse from sitting the final exam (illness or other special circumstances), coursework marks may be carried over to the next available sitting of the course. Should there be an increase in the proportion of marks allotted for the next sitting, a further assignment may be required for the additional marks.
- In all undergraduate offerings, students must obtain at least 25% of the marks assigned for coursework for successful completion of the course [i.e., where 40 marks/40% of the full course is assigned for coursework, a minimum of 10 marks must be obtained].
- In cases where a student is dissatisfied with his/her final examination grade, the matter may be directed to the Examinations Office for a review, re-mark or a go-through.

## SPECIAL

### SOCIAL WORK (Special)<sup>37</sup>

#### LEVEL I Semester I

1. FOUN1201 (FD12A)-Science, Medicine and Technology in Society<sup>38</sup>
2. PSYC1000 (PS10A)-Introduction to Developmental, Social & Abnormal Psychology
3. SOWK1001 (SW18E)-Introduction to Social Work I (incl. Intro. to Practicum)
4. SOCI002 (SY14G)-Sociology for the Caribbean
5. FOUN1001 (FD10A)-English for Academic Purposes  
or FOUN1401 (FD14A)-Writing in the Disciplines

<sup>37</sup> Part-time students must take PSYC1000 (PS10A), SOCI002 (SY14G), SOWK1001 (SW18E), FOUN1001 (FD10A), SW18D (SOWK1006) and SOWK1003 (SW18F) in the first year of their programme.

<sup>38</sup>Students registering for FOUN1001 MUST have a pass in the English Language Proficiency Test (UC001) or UC010. Students with Grade 1 or 2 passes in CAPE Communication Studies should take FOUN1401 (FD14A) instead of FOUN1001.



**LEVEL I Semester II**

6. FOUN1301 (FD13A)-Law, Economy, Governance and Society
7. SOWK1003 (SW18F)-Introduction to Social Work II
8. SOWK1006 (SW18D)-Social Work Practicum I
9. SOCI1001 (SY13B)-Introduction to Social Research
10. SOCI1005 (SY16C)-Introductory Statistics for the Behavioural Sciences

**LEVELS II & III Semester I**

1. SOWK1000 (SW21C)-Human Behaviour: Person in the Environment Perspectives
2. SOWK2004 (SW23A)-Development of Social Policy
3. SOWK2001 (SW26A)-Law and the Human Services
4. SOWK2002 (SW28A)-Social Work Theory and Practice I
5. **One (1) from the following:**
  - A Social Work Elective
  - SOCI2006 (SY22C)-Qualitative Research
  - SOCI2008 (SY22G)-Statistics for the Behavioural Sciences

**LEVELS II & III Semester II**

6. SOWK2005 (SW23B)-Organization and Administrative of Social Services
7. SOWK2003 (SW28B)-Social Work Theory and Practice II
- 8-9. SOWK2008 (SW28C)-Social Work Practicum II (**6 credits**)
10. PSYC2002 (PS24D)-Abnormal Psychology

**LEVELS II & III Semester I**

1. SOCI2007 (SY22D)-Survey Design
2. SOWK3030 (SW38A)-Social Casework: Counselling, Treatment and Rehabilitation
3. SOWK3009 (SW38B)-Community Organization
4. SOWK3010 (SW38C)-Applied Social Group Work
- 5-6 SOWK3017 (SW388)-Social Work Practicum III (Incl. Supervision Model) (**6 credits**)

**LEVELS II & III Semester II**

7. SOCI2017 (SY26B)-Caribbean Society *or* SOCI3025 (SY36C)-Caribbean Culture
8. ONE Social Work Elective
- 9-10. TWO (2) Level III Free Electives

**Note:**

*Students proposing to do the MSW (Administration and Management Concentration) will need to have taken SOCI2008 (SY22G)-Statistics for the Behavioural Sciences and those proposing to do MSW (Advanced Intervention Concentration) will need to have taken SOCI2006 (SY22C) Qualitative Research before taking the required Research course in their graduate programme.*

*The Social Work Practicum places students on working assignments in a selection of Social work and Social Service agencies. The Practicum represents an integral part of the course of study and part-time students also need to meet the requirement for agency visits and field placement during the week. The Year I practicum comprises 160 hours while Years II and III involve 320 hours of practicum time.*

**DEMOGRAPHY (Major)****LEVEL I**

1. FOUN1101 (FD11A)-Caribbean Civilization
2. FOUN1201 (FD12A)-Science, Medicine and Technology in Society
3. SOCI002 (SY14G)-Sociology for the Caribbean
4. SOCI001 (SY13B)-Introduction to Social Research
5. FOUN1001 (FD10A)-English for Academic Purposes <sup>39</sup>  
     or FOUN1401 (FD14A)-Writing in the Disciplines
6. SOCI005 (SY16C)-Introductory Statistics for the Behavioural Sciences  
     or ECON1005 (EC16A)-Introductory Statistics
- 7-10. FOUR Other Level I Courses

**LEVELS II & III Semester I**

1. SOCI2000 (SY20C)-Sociological Theory I
2. SOCI2004 (SY21M)-Introduction to Population
3. SOCI2005 (SY21P)-Reproductive Health and Family Life Education
4. SOCI2008 (SY22G)-Statistics for the Behavioural Sciences
5. ONE (1) Level II Free Elective

**LEVELS II & III Semester II**

6. SOCI2007 (SY22D)-Survey Design
7. **ONE (1) Elective from the following:**  
     SOCI3015 (SY34A)-Monitoring and Evaluation of Social Programmes  
     SOCI3041 (MC57A)-Introduction to Social Marketing
- 8-10. THREE (3) Level II Free Electives

**LEVELS II & III Semester I**

11. SOCI3018 (SY35B)-Demography I: Population Trends & Policies
12. SOCI3022 (SY35G)-Population, Environment and Development
- 13-15. THREE (3) Level III Free Electives

**LEVELS II & III Semester II**

16. SOCI2009 (SY22K)-Statistical Computing for Social Research
17. SOCI3021 (SY35C)-Demography II- Demographic Techniques
- 18-20. THREE (3) Level III Free Electives

**Note:** Students intending to pursue the MSc. Demography degree are strongly recommended to register for SOCI2006 (SY22C)-Qualitative Research.

**LABOUR AND EMPLOYMENT RELATIONS (Major)**

The Labour and Employment Relations (Major) comprises the following courses: 5 courses in organisational behaviour, human resource management, labour law, industrial relations, and business negotiations; 2 courses in statistics and research methods; 1 course in international trade and labour standards; 1 course in industrial sociology; and 1 course in international political economy.

**LEVEL I**

1. FOUN1101 (FD11A)-Caribbean Civilization
2. FOUN1201 (FD12A)-Science, Medicine and Technology in Society
3. SOCI002 (SY14G)-Sociology for the Caribbean

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<sup>39</sup> FOUN1001 (FD10A) and FOUN1201 (FD12A) are offered to FSS students in semester I only. Students registering for FOUN1001 **MUST** have a pass in the English Language Proficiency Test (UC001) or UC010. Students with Grade 1 or 2 passes in CAPE Communication Studies should take FOUN1401 (FD14A) instead of FOUN1001.

4. SOCI1001 (SY13B)-Introduction to Social Research
5. GOVT1000 (GT11A)-Introduction to Political Analysis  
*or* GOVT1008 (GT12A)-Introduction to International Relations
6. ACCT1005 (MS15D)-Introduction to Financial Accounting  
*or* ACCT1003 (MS15B)-Introduction to Cost & Management Accounting
7. ECON1001 (EC10C)-Introduction to Microeconomics  
*or* ECON1002 (EC10E)-Introduction to Macroeconomics
8. ECON1005 (EC16A)-Introductory Statistics  
*or* SOCI1005 (SY16C)-Introductory Statistics for the Behavioral Sciences
9. FOUN1001 (FD10A)-English for Academic Purposes  
*or* FOUN1401 (FD14A)-Writings in the Disciplines
10. PSYC1000 (PS10A)-Introduction to Development, Social & Abnormal Psychology  
*or* PSYC1002 (PS10C)-Introduction to Industrial and Organizational Psychology

#### **LEVELS II & III**

1. MGMT2008 (MS22A)-Organizational Behaviour
2. SOCI2008 (SY22G)-Statistics for the Behavioural Sciences
3. SOCI2007 (SY22D)-Survey Design
4. SOCI3026 (SY27J)-Sociology of Development
5. MGMT3018 (MS32B)-Industrial Relations
6. MGMT3017 (MS32A)-Human Resource Management
7. MGMT3025 (MS32K)-Labour and Employment Law
8. SOCI3008 (SY32E)- Industrial Sociology I: Theory and Methods
9. SOCI3044 (SY31L)-International Trade and Labour Standards
10. **One (1) from the following:**  
 PSYC2006 (PS28A)- Interpersonal Dynamics  
 MGMT3019 (MS32C)-Business Negotiations  
 MGMT3065 (MS32D)-Management of Change  
 GOVT2049 (GT27M)-International Political Economy
- 11-20. TEN (10) Levels II/III Free Electives

**Note:** *The Department recommends the following non compulsory Level III electives which were selected to give the student focus.*

*HIST3021 (H30U)- Organised Labour in the 20<sup>th</sup> Century Caribbean*  
*MGMT3022 (MS32E)-Organizational Development*  
*MGMT3019 (MS32C)-Business Negotiations*  
*MGMT3021 (MS32O)-Organizational Theory and Design*  
*PSYC2006 (PS28A)-Interpersonal Dynamics*  
*SOCI2001 (SY20D)-Sociological Theory II*  
*SOCI2000 (SY20C)-Sociological Theory I*

#### **PSYCHOLOGY (Major)**

##### **LEVEL I Semester I**

1. FOUN1201 (FD12A)-Science, Medicine & Technology in Society
2. PSYC1000 (PS10A)-Introduction to Developmental, Social & Abnormal Psychology
3. SOCI1002 (SY14G)-Sociology for the Caribbean
4. PSYC1005 (PS11A)-Research Methods in Developmental, Social & Abnormal Psychology
5. FOUN1001 (FD10A)-English for Academic Purposes  
*or* FOUN1401 (FD14A)-Writing in the Disciplines

##### **LEVEL I Semester II**

6. FOUN1101 (FD11A)-Caribbean Civilization
7. PSYC1001 (PS10B)-Introduction to Cognitive & Physiological Psychology
8. PSYC1003 (PS11B)-Research Methods in Cognitive and Physiological Psychology
9. SOCI1005 (SY16C)-Introduction to Statistics for Behavioural Sciences
10. ONE (1) Level I Free Elective

### LEVELS II & III

1. PSYC2000 (PS21D)-Social Psychology
2. PSYC3000 (PS28D)-Experimental Psychology
3. SOCI2008 (SY22G)-Statistics for the Behavioural Sciences
4. PSYC2008 (PS32A)-Cognitive Psychology
- 5-7. **THREE (3) from the following:**
  - PSYC2002 (PS24D)-Abnormal Psychology
  - PSYC2003 (PS24E)-Physiological Psychology
  - PSYC2004 (PS25A)-Personality Theory
  - PSYC2015 (PS26A)-Developmental Psychology
  - PSYC2007 (PS28C)-Psychometrics I
8. PSYC3001 (PS31B)-Social Cognition  
*or* PSYC3007 (PS31C)-Applied Social Psychology
- 9-11. THREE (3) Psychology Courses
- 12-20. NINE (9) Levels II/III Free Electives

#### **Note:**

- *Students taking double majors or majors and minors which require the same course or courses (e.g. SOCI2008 (SY22G) cannot use these overlapping courses for both majors or both minors. Appropriate substitute courses must be taken in order to fulfill the requirements of both majors and major/minor combination. For example, PSYC2000 (PS21D) cannot be counted for both the psychology major and HRM or HRD minor.*
- *The selection of "Other Psychology courses" can be in any semester. The courses listed above are required for the major but can be done in any semester if you are a Psychology major. Be sure that you fulfill the pre-requisites for the course you want to take.*
- *There are some out-of-Faculty and non-psychology courses which may act as substitutes for the required courses in the Psychology major. Please inquire with the Psychology Unit Office.*

### **SOCIAL ANTHROPOLOGY (Major)**

#### LEVEL I

1. FOUN1101 (FD11A)-Caribbean Civilization
2. FOUN1201 (FD12A)-Science, Medicine and Technology in Society
3. PSYC1000 (PS10A)-Introduction to Developmental, Social & Abnormal Psychology
4. SOCI1002 (SY14G)-Sociology for the Caribbean
5. SOCI1001 (SY13B)-Introduction to Social Research
6. SOCI1005 (SY16C)-Introductory Statistics for the Behavioural Sciences
7. FOUN1001 (FD10A)-English for Academic Purposes  
*or* FOUN1401 (FD14A)-Writing in the Disciplines
8. HIST1801 (HI8A)-Introduction to Archaeology
9. PHIL1003 (PH10C)-Introduction to Philosophy
10. LING1401 (LI4A)-Introduction to Language and Linguistics

#### LEVEL II

1. PSYC2002 (PS21D)-Social Psychology
2. SOCI2000 (SY20C)-Sociological Theory I
3. SOCI2001 (SY20D)-Sociological Theory II
4. SOCI2006 (SY22C)-Qualitative Research Methods
5. SOCI2018 (SY26C)-Anthropology of Africa
6. SOCI2011 (SY26D)-Social and Cultural Anthropology
- 7- 10 FOUR (4) Free Electives

#### LEVEL III

1. SOCI3025 (SY36C)-Caribbean Culture
2. SOCI3034 (SY38C)-Anthropological Theories
3. SOCI3043 (SY38F)-Health and Illness in Cultural; Context  
*or* SOCI2111 (SY26E)-Anthropology of Religion
4. HIST3801 (H38A)-Historical Archaeology *or* LING2301 (L23A)-Sociology of Language  
*or* LING2801 (L28J)-Introduction to Structure and Language of Jamaica Creole
- 5-10. SIX (6) Free Electives

## **SOCIAL POLICY AND DEVELOPMENT (Major)**

### **LEVEL I**

1. FOUN1101 (FD11A)-Caribbean Civilization
2. FOUN1201 (FD12A)-Science, Medicine and Technology in Society
3. SOCI001 (SY13B)-Introduction to Social Research
4. SOCI002 (SY14G)-Sociology for the Caribbean
5. SOCI003 (SY14H)-Sociology and Development
6. FOUN1001 (FD10A)-English for Academic Purposes  
*or* FOUN1401 (FD14A)-Writing in the Disciplines
7. ECON1005 (EC16A)-Introductory Statistics  
*or* SOCI005 (SY16C)-Introductory Statistics for the Behavioural Sciences
8. ECON1002 (EC10E)-Introduction to Macroeconomics
9. GOVT1000 (GT11A)-Introduction to Political Analysis
10. Free Electives (Any 1<sup>st</sup> Year 3 credit course)

### **LEVEL II**

1. SOWK2004 (SW23A)-Development of Social policy
2. SOCI2000 (SY20C)-Sociological Theory I
3. SOCI2006 (SY22C)-Qualitative Research
4. SOCI2007 (SY22D)-Survey Design
5. SOCI2008 (SY22G)-Statistics for the Behavioural Science
6. SOCI3026 (SY27J)-Sociology of Development
- 7-10. FOUR (4) Free Electives

### **LEVEL III**

1. SOCI3045 (SY39P)-Capstone Research Course in Social Policy and Development (**6 credits**)
2. SOCI3015 (SY34A)-Monitoring and Evaluation of Social Programmes
3. SOCI3030 (SY37F)-Globalization and Development
- 4-9. SIX (6) Free Electives

## **SOCIOLOGY (Major)**

### **LEVEL I**

1. FOUN1101 (FD11A)-Caribbean Civilization
2. FOUN1201 (FD12A)-Science, Medicine & Technology in Society
3. SOCI001 (SY13B)-Introduction to Social Research
4. SOCI002 (SY14G)-Sociology for the Caribbean
5. SOCI003 (SY14H)-Sociology and Development
6. SOCI005 (SY16C)-Introductory Statistics for the Behavioural Sciences
7. FOUN1001 (FD10A)-English for Academic Purposes  
*or* FOUN1401 (FD14A)-Writing in the Disciplines
8. PSYC1000 (PS10A)-Introduction to Developmental, Social & Abnormal Psychology
9. **One (1) of the following:**  
ECON1001 (EC10C)-Introduction to Microeconomics  
*or* ECON1002 (EC10E)-Introduction to Macroeconomics  
*or* GOVT1000 (GT11A)-Introduction to Political Analysis
10. ONE (1) Level I Free Elective <sup>40</sup>

### **LEVEL II Semester I**

1. SOCI2000 (SY20C)-Sociological Theory I
2. SOCI2006 (SY22C)-Qualitative Research
3. SOCI2008 (SY22G)-Statistics for the Behavioural Sciences
- 4-5. TWO (2) Level II Free Electives

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<sup>40</sup> If taking a Sociology/Psychology Double major which requires four introductory psychology courses, students should take the required Level I Psychology courses [PSYC1000 (PS10A), PSYC1001 (PS10B), PSYC1005 & PSYC1006 (PS11B)] instead of electives. Summer School registration may be required to complete the Level I requirements or double majors.

### **LEVEL II Semester II**

6. SOCI2001 (SY20D)-Sociological Theory II
7. SOCI2007 (SY22D)-Survey Design
8. ONE (1) Other Sociology Course
- 9-10. TWO (2) Level II Free Electives

### **LEVEL III Semester I**

- 1-2. **TWO (2) from the following:**
  - SOCI2004 (SY21M)-Introduction to Population
  - SOCI2009 (SY22K)-Statistical Computing for Social Research
  - SOCI3026 (SY27J)-Sociology of Development
  - SOWK2004 (SW23A)-Development of Social Policy
3. ONE (1) Other 3<sup>rd</sup> Year Sociology Course
- 4-5. TWO (2) Level III Free Electives

### **LEVEL III Semester II**

6. SOCI2017 (SY26B)-Caribbean Society *or* SOCI3025 (SY36C)-Caribbean Culture
- 7-10. FOUR (4) Level III Free Electives

#### **Note:**

*The selection of another "Sociology Course" need not be in the specific semester indicated above but a total of three (3) must be taken to complete the major. Several social work courses are also accepted to meet Sociology course requirements.*

*Students pursuing a MSc. Sociology graduate degree should select courses relevant to the intended area of specialization. MSc. specializations include: Social Policy & Administration; and Sociology of Development. The other Sociology courses and Free Electives should be selected so as to ensure that these undergraduate foundation courses are taken.*

## **MINORS**

### **CRIMINOLOGY (Minor)**

This programme is offered jointly by the Departments of Government and Sociology, Psychology and Social Work.

Please see programme requirements on Page 48.

### **DEMOGRAPHY (Minor)**

#### **LEVEL I**

Students pursuing a Demography (Minor) must satisfy the compulsory pre-requisites for the **FIVE** courses listed below:

#### **LEVELS II & III**

1. SOCI2004 (SY21M)-Introduction to Population
2. SOCI2008 (SY22G)-Statistics for the Behavioural Sciences
3. SOCI2009 (SY22K)-Statistical Computing for Social Research
4. SOCI3008 (SY35B)-Demography I- (Population Trends & Policies)
5. SOCI3021 (SY35C)-Demography II-(Demographic Techniques)

**Note:** *Students who have taken any of the above courses as a requirement for completing a Major in another discipline should substitute that course with one of the following:*

- *SOCI3041 (MC57A)-Introduction to Social Marketing*
- *SOCI2005 (SY21P)-Reproductive Health and Family Life*
- *SOCI3022 (SY35G)-Population, Environment and Development*

*Students intending to pursue the MSc. Demography degree are strongly recommended to register for SOCI2000 (SY20C)-Sociology Theory I and SOCI2006 (SY22C)-Qualitative Research.*

## **HUMAN RESOURCE DEVELOPMENT (Minor)**

Students must have a B+ average or higher in all courses or the equivalent GPA, to be considered for this minor. Psychology majors are **NOT** allowed to take this minor.

### **LEVEL I**

Students pursuing a Human Resource Development (Minor) must satisfy the pre-requisites for FOUR compulsory courses and ONE (1) elective from the list below:

### **LEVELS II & III**

1. MGMT2008 (MS22A)-Organizational Behaviour
2. PSYC2000 (PS21D)-Social Psychology
3. PSYC2006 (PS28A)-Interpersonal Dynamics
4. PSYC3010 (PS38B)-Applied Group Dynamics
5. **ONE (1) Elective from the following:**
  - EDTL2807 (ED28G)-Adult as Learners
  - EDTL3807 (ED38G)-Experimental Learning
  - MGMT3017 (MS32A)-Human Resource Management
  - MGMT3018 (MS32B)-Industrial Relations
  - MGMT3061 (MS32J)-Team Building & Management
  - MGMT3021 (MS32O)-Organization Theory and Design

## **PSYCHOLOGY (Minor)**

### **LEVEL I**

Students pursuing a Psychology (Minor) must satisfy the pre-requisites for FIVE (5) courses from the list below:

### **LEVELS II & III**

- 1-4. **FOUR (4) from the following:**
  - PSYC2000 (PS21D)-Social Psychology
  - PSYC2002 (PS24D)-Abnormal Psychology
  - PSYC2003 (PS24E)-Physiological Psychology
  - PSYC2004 (PS25A)-Personality Theory
  - PSYC2015 (PS26A)-Developmental Psychology
  - PSYC2005 (PS27A)-Human Behaviour Change
  - PSYC2007 (PS28C)-Psychometrics
  - PSYC2016 (PS28D)-Experimental Psychology
5. **ONE (1) from the following:**
  - PSYC3001 (PS31B)-Social Cognition
  - PSYC3007 (PS31C)-Applied Social Psychology
  - PSYC2008 (PS32A)-Cognitive Psychology

## **SOCIAL ANTHROPOLOGY (Minor)**

### **LEVEL I**

Students pursuing a Social Anthropology (Minor) must satisfy the compulsory pre-requisites for any **FIVE (5)** courses listed below:

### **LEVELS II & III**

1. SOCI2011 (SY26D)-Social and Cultural Anthropology
2. SOCI2006 (SY22C)-Qualitative Research Methods <sup>#1</sup>
3. SOCI3035 (SY38C)-Anthropological Theories
4. SOCI3025 (SY36C)-Caribbean Culture

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<sup>#1</sup> Students who have taken SOCI2006 (SY22C)-Qualitative Research Methods, as a requirement for the Sociology major, should select two of the Anthropology electives.

5. **ONE (1) from the following:**  
 SOCI2018 (SY26C)-Anthropology of Africa  
 SOCI2020 (SY27D)-Identity and Conduct in the Dancehall Culture  
 SOWK3009 (SW38B)-Community Organization  
 SOCI2111 (SY26E)-Anthropology Religion  
 SOCI3043 (SY38F)-Health and Illness in Cultural Context

**Note:** Students who have taken SOCI2006 (SY22C) as a requirement for the Sociology major should select two (2) Anthropology electives.

### **SOCIAL POLICY AND DEVELOPMENT (Minor)**

#### **LEVEL I**

Students pursuing Social Policy and Development (Minor) must satisfy the pre-requisites for **FOUR (4)** compulsory courses and **ONE (1)** elective from the list below:

#### **LEVELS II & III**

1. SOWK2004 (SW23A)-Development of Social Policy
2. SOWK3020 (SW34C)-Social Planning and Project Design
3. SOCI3026 (SY27J)-Sociology of Development
4. **ONE (1) from the following:**  
 SOCI3040 (SY37F)-Globalization and Development  
 GOVT3006 (GT31A)-Concepts and Theories of Public Policy
5. **ONE (1) Elective from the following:**  
 SOCI3015 (SY34A)-Monitoring and Evaluation of Social Programmes  
 SOWK2005 (SW23B)-Organization and Administration of Social Services  
 GOVT3025 (GT35P)-Comparative Public Policy  
 SOWK3014 (SW33E)-Administrative Process in Social Services

### **SOCIAL PSYCHOLOGY (Minor)**

#### **LEVEL I**

Students pursuing a Social Psychology (Minor) must satisfy the pre-requisites for **FOUR** compulsory courses and **ONE** elective from the list below:

#### **LEVELS II & III**

1. PSYC2000 (PS21D)-Social Psychology
2. PSYC2004 (PS25A)-Personality Theory
3. PSYC3001 (PS31B)-Social Cognition
4. PSYC3007 (PS31C)-Applied Social Psychology
5. **ONE (1) from the following**  
 PSYC2006 (PS28A)-Interpersonal Dynamics  
 PSYC2007 (PS28C)-Psychometrics  
 PSYC3000 (PS28D)-Experimental Psychology  
 PSYC3010 (PS38B)-Applied Group Dynamics

### **SOCIOLOGY (Minor)**

#### **LEVEL I**

Students pursuing a Sociology (Minor) must satisfy the pre-requisites for **THREE (3)** compulsory courses and **TWO (2)** other courses listed below:

#### **LEVELS II & III**

1. SOCI2000 (SY20C)-Sociological Theory I
2. SOCI2006 (SY22C)-Qualitative Research
3. SOCI2007 (SY22D)-Survey Design
4. SOCI2017 (SY26B)-Caribbean Society *or* SOCI3025 (SY36C)-Caribbean Culture
5. ONE (1) Levels II/III Approved Sociology Elective



## DIPLOMA PROGRAMMES

Please note that some of the courses require Level I pre-requisites e.g. SOCI005 (SY16C) or ECON1005 (EC16A), SOCI001 (SY13B) or SOCI002 (SY14G).

### **Class of Award**

The class of diploma to be awarded shall be determined on the basis of performance in Level II and III courses taken:

- For **Distinction**: 7 Semester courses with a Grade of A and good supporting grades
- For **Honours**: 7 Semester courses with a Grade of B+ and good supporting grades
- For a **Pass** level Diploma: 5 Semester courses with a Grade of B.

### **DIPLOMA IN POPULATION AND DEVELOPMENT**

In order to be awarded the Diploma, students are required to pass all ten courses. Where students have failed less than four of the ten courses they will be allowed one chance to re-sit exams to qualify for the Diploma.

#### **LEVELS II & III Semester I**

1. SOCI2004 (SY21M)-Introduction to Population
2. SOCI2005 (SY21P)-Reproductive Health and Family Life Education
3. SOCI2008 (SY2G)-Statistics for Behavioural Sciences
4. SOCI3008 (SY35B)-Demography I
5. SOCI3022 (SY35G)-Population, Environment and Development

#### **LEVELS II & III Semester II**

6. SOCI003 (SY14H)-Sociology and Development
7. SOCI2009 (SY22K)-Statistical Computing for Social Research
8. SOCI3021 (SY35C)-Demography II (Demographic Techniques)
- 9-10. **TWO (2) from the following:**
  - SOCI304I (MC57A)-Introduction to Social Marketing
  - SOCI3015 (SY34A)-Monitoring and Evaluation of Social Programme
  - SOCI3024 (SY35M)-Population and Social Policy
  - SOWK2007 (SW25A)-Health, Society & the Human Services

### **DIPLOMA IN PSYCHOLOGY**

The Diploma in Psychology serves a dual function of providing psychology training that is relevant to the world of work, and acts as a bridge for those persons who wish to qualify for graduate training in psychology. The Diploma programme consists of ten (10) undergraduate courses, providing the equivalent to a major in psychology. This Diploma is open to individuals with bachelors' degrees in other disciplines. Candidates for the diploma will be expected to acquire the necessary prerequisite courses at an introductory level before entering the Diploma Programme.

Prior to entry, all applicants **must have completed** the following courses or their equivalent (determined by the Undergraduate Coordinator in Psychology): PSYC1001 (PS10B), PSYC1000 (PS10A), SOCI1005 (SY16C), PSYC1005 (PS11A), PSYC1003 (PS11B) and SOCI2008 (SY22G).

#### **LEVELS II & III**

1. PSYC2000 (PS21D)-Social Psychology
2. PSYC3000 (PS28D)-Experimental Psychology
- 3-6. **FOUR (4) from the following:**
  - PSYC2008 (PS32A)-Cognitive Psychology
  - PSYC2002 (PS24D)-Abnormal Psychology
  - PSYC2003 (PS24E)-Physiological Psychology
  - PSYC2004 (PS25A)-Personality Theory
  - PSYC2015 (PS26A)-Developmental Psychology
  - PSYC2005 (PS27A)-Human Behaviour Change
  - PSYC2007 (PS28C)-Psychometrics

7. PSYC3001 (PS31B)-Social Cognition  
*or* PSYC3007 (PS31C)-Applied Social Psychology
8. PSYC2008 (PS32A) – Cognitive Psychology
- 9-10. PSYC3011 (PS386)-Research Paper in Psychology (**6 credits**)  
*or* TWO (2) Other Level II/III Approved Psychology Courses

#### **DIPLOMA IN SOCIAL WORK**

Prior to entry, all applicants for full time or part time studies **must have completed all** the following introductory courses:

1. PSYC1000 (PS10A)-Intro. to Developmental, Social and Abnormal Psychology
2. SOCI002 (SY14G)-Sociology for the Caribbean
3. SOCI001 (SY13B)-Introduction to Social Research
4. SOCI005 (SY16C)-Introductory Statistics for the Behavioural Sciences  
*or* ECON1005 (EC16A)-Introduction to Statistics

#### **Semester I**

5. SOWK1011 (SW18C)-Introduction to Social Work Practicum (**1 credit; Diploma Students only**)
6. SOWK1000 (SW21C)-Human Behaviour: Person-in-Environment Perspective
7. SOWK2004 (SW23A)-Development of Social Policy
8. SOWK2002 (SW28A)-Social Work Theory and Practice I (*Departmental requirement*)
9. SOWK3017 (SW38A)-Social Work: Counselling, Treatment and Rehabilitation
10. SOWK3009 (SW38B)-Community Organization

#### **Semester II**

11. SOWK1006 (SW18D)-Social Work Practicum I
12. SOWK2005 (SW23B)-Organization and Administration of Social Services
13. SOWK2003 (SW28B)-Social Work Theory and Practice II (*Departmental requirement*)
14. SOCI2007 (SY22D)-Survey Design
15. SOCI2017 (SY26B)-Caribbean Society
16. PSYC2002 (PS24D)-Abnormal Psychology

#### **Summer**

- 17-18. SOWK3017 (SW388)-Social Work Practicum III – 320 hours (**6 credits**)

#### **DIPLOMA IN SOCIOLOGY**

Students intending to apply for the MSc. Sociology should take any prerequisite undergraduate courses in the field which they intend to apply, and should gain a minimum B average in such courses.

Only Level I courses are offered in the evening.

#### **Semester I**

1. SOCI2000 (SY20C)-Sociological Theory I
2. SOCI2006 (SY22C)-Qualitative Research
3. SOCI2008 (SY22G)-Statistics for the Behavioural Sciences
- 4-5. **TWO (2) from the following:**  
ECON1002 (EC10E)-Introduction to Macroeconomics  
MGMT2008 (MS22A)-Organizational Behaviour  
PSYC2000 (PS21D)-Social Psychology  
PSYC3001 (PS31B)-Social Cognition  
SOCI2004 (SY21M)-Introduction to Population  
SOCI2011 (SY26D)-Social and Cultural Anthropology  
SOCI3026 (SY27J)-Sociology of Development I  
SOCI2021 (SY29A)-Criminology I  
SOCI3008 (SY35B)-Demography I  
SOCI3025 (SY36C)-Caribbean Culture  
SOWK2004 (SW23A)-Development of Social Policy

**Semester II**

1. SOCI2000 (SY20D)-Sociological Theory II
2. SOCI2007 (SY22D)-Survey Design
3. SOCI2017 (SY26B)-Caribbean Society
4. SOCI2009 (SY22K)-Statistical Computing for Social Research  
or PSYC2007 (PS28C)-Psychometrics I
5. **ONE (1) from the following:**  
ECON1002 (EC10E)-Introduction to Macroeconomics  
PSYC3007 (PS31C)-Applied Social Psychology  
SOCI3021 (SY35C)-Demography II  
SOCI3015 (SY34A)-Monitoring and Evaluation of Social Programmes  
SOWK2005 (SW23B)-Organizational and Administration of Social Services

**Message from the Programme Coordinator**



It is my pleasure to welcome you, to the Centre for Hotel & Tourism Management (CHTM), in Nassau, Bahamas, on behalf of the Faculty and members of staff. By choosing to study hotel and tourism management confirms that you have chosen a career which enables you to have multiple job opportunities on your completion.

As future graduates of CHTM you will be challenged to explore and learn the best possible practices to achieve excellence in managing these diverse areas of opportunities.

Each area of your studies here at the CHTM is designed to provide you with the knowledge, skills and practical experiences needed for you to be successful in the rapidly changing and expanding industry of hotel and tourism management.

We welcome your suggestions and recommendations as to how we can assist you in making your time of study at the University of the West Indies' Centre for Hotel and Tourism Management an exciting and rewarding one through education.

It is indeed a pleasure to once again welcome you to the CHTM where we are 'student friendly.'

**Berkley Williamson**  
**Programme Coordinator**

## PROGRAMMES

The Bachelor Sciences (BSc.) is normally undertaken by the students without a first degree. Entry requirement to this Programme is the same as entry to the Faculty of Social Sciences programmes. Level I of the programme is usually done in Jamaica, Barbados, Trinidad, St. Lucia, Dominica, St. Kitts & Nevis, Antigua & Barbuda, Grenada, Montserrat, Anguilla, The Turks & Caicos Islands and the British Virgin Islands. The first four countries however, are the only territories to offer the programme on a full-time basis as well as part-time basis, whereas the programme can only be done part-time via UWIDEC in the other territories. The full-time programme runs for one year while the part-time programme spans a period of two years. All applications are submitted via each territory to the Mona Admissions Section.

On completion of Level one, the student is expected to transfer to the Centre in Bahamas to continue the remaining two years on a full-time basis. During this time, there are two separate periods of internship.

Students will be allowed to trail a maximum of two (2) courses **excluding ECON1005 (EC16A), ECON1003 (EC14C) or ECON1006 (EC18A), and ACCT1003 (MS15B)** for transfer to the Bahamas,

Level I students who are registered part-time, may in Year II of level I register for any of the following level II courses, for which exemptions will be granted.

- MGMT2008 (MS22A)-Organizational Behaviour
- MGMT2003 (MS20A)-Principles of Marketing
- MGMT2023 (MS28D)-Financial Management I
- MGMT3048 (MS38H)-Financial Management II

### **Immigration-Permits to Reside**

Residence permits are required for all non-Bahamian students. The Bahamas Government is very strict in its regulation concerning the issue of these permits. Permits and transfer forms must be completed before students are transferred. Please check with your Campus Registry in Mona, Jamaica.

## **HOTEL MANAGEMENT**

### **LEVEL I Semester I**

1. ECON1001 (EC10C)-Introduction to Microeconomics
2. ECON1003 (EC14C)-Mathematics for the Social Sciences  
*or* ECON1006 (EC18A)-Calculus I for Business & Social Sciences
3. ECON1005 (EC16A)-Introductory Statistics
4. FOUN1001 (FD10A)-English for Academic Purposes <sup>42</sup>
5. FOUN1201 (FD12A)-Science, Medicine and Technology in Society

### **LEVEL I Semester II**

6. ACCT1003 (MS15B)-Introduction to Cost & Management Accounting
7. FOUN1101 (FD11A)-Caribbean Civilization
8. HOSP1000 (HM100)-Introduction to Tourism & Hospitality Management
9. PSYC1002 (PS10C)-Introduction to Industrial and Organizational Social Psychology
10. SOCI1001 (SY13B)-Introduction to Social Research

### **LEVEL I Summer**

- II. HOSP1900 (HM190)-Internship I

### **Note:**

*The following Level II/III courses are taught in the semesters indicated below. Please confirm the core courses with the Centre.*

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<sup>42</sup> Students with Grade I or 2 passes in CAPE Communication Studies should take FDI4A (FOUN140I) instead of FOUN1001.

### **LEVEL II Semester I**

1. HOTEL2001 (HM200)-Hotel Information Systems
2. HOTEL2101 (HM201)-Rooms Division
3. HOTEL2010 (HM210)-Technical Aspects of Food and Beverage Management
4. HOTEL2016 (HM216)-Principles and Practices of Hospitality Marketing
5. MGMT2029 (HM220)-Business Communication

### **LEVEL II Semester II**

6. HOSP2023 (HM223)-Hospitality Human Resources
7. HOTEL2011 (HM211)-Meat and Fish Management and Purchasing
8. HOTEL2021 (HM221)-Hospitality Management Accounting
9. MGMT2008 (HM222)-Organizational Behaviour

### **LEVEL II Summer**

10. MGMT2024 (HM224) – Internship II

### **LEVEL III Semester I**

1. FINA3022 (HM322)-Financial Management
2. HOSP3105 (HM341)-Sustainable Tourism
3. HOTEL3111 (HM300)-Hotel and Food Facilities Planning Design
4. HOTEL3112 (HM310)-Bar and Beverage Management and Control
5. HOTEL3114 (HM311)-Menu Planning and Food and Beverage Cost Control
6. TOUR3020 (HM320)-International Travel and Tourism
7. TOUR3038 (HM338)-Tourism Project Analysis I
8. TOUR3106 (HM340)-Tourism Planning, Policy and Development

### **LEVEL III Semester II**

9. HOSP3026 (HM326)-Convention Sales, Planning and Management
10. HOSP3027 (HM327)-The Supervisor as a Trainer
11. HOTEL3002 (HM310)-Physical Plant Management
12. HOTEL3004 (HM323)-Hotel and Catering Law
13. TOUR3021 (HM321)-Caribbean Travel and Tourism
14. TOUR3022 (HM328)-Tourism Marketing and Market Research Techniques
15. TOUR3000 (HM329)-Tourism Management
16. TOUR3140 (HM339)-Tourism Project Analysis II
17. HOSP3501 (HM344)-Events Planning
18. HOSP3502 (HM346)-Food Safety and Sanitation
19. HOSP3503 (HM347)-Institutional and On-site Food Service Administration

### **LEVEL III Summer**

20. MGMT3024 (HM343)-Internship III

*Note: Students who have already completed foreign languages should confirm which courses are anti-requisite before registering for the following courses.*

*HOTL3502 (HM333), HOTEL3503 (HM334) and HOTEL3504 (HM335)*

### **TOURISM MANAGEMENT**

Students will be allowed to trail a maximum of two (2) courses excluding ECON1005 (EC16A), ECON1003 (EC14C) or ECON1006 (EC18A) and ACCT1003 (MS15B) for transfer to the Bahamas.

### **LEVEL I**

1. ECON1001 (EC10C)-Introduction to Microeconomics
2. ECON1003 (EC14C)-Mathematics for the Social Sciences  
*or* ECON1006 (EC18A)-Calculus I for Business & Social Sciences
3. ECON1005 (EC16A)-Introductory Statistics
4. FOUN1001 (FD10A)-English for Academic Purposes  
*or* FOUN1401 (FD14A)-Writing in the Disciplines
5. FOUN1101 (FD11A)-Caribbean Civilization
6. FOUN1201 (FD12A)-Science, Medicine and Technology in Society
7. ACCT1003 (MS15B)-Introduction to Cost & Management Accounting

8. ACCT1005 (MS15D)-Financial Accounting
9. SOCI1002 (SY14G)-Sociology for the Caribbean
10. **One (1) from the following:**
  - PSYC1001 (PS10B)-Introduction to Cognitive and Physiological Psychology
  - PSYC1002 (PS10C)-Intro. to Industrial and Organizational Social Psychology
  - GOVT1000 (GT11A)-Introduction to Political Analysis

*Note: A foreign language course would be an asset.*

**LEVELS II & III Semester I**

1. HOTEL2016 (HM216)-Principles and Practices of Hospitality Marketing
2. HOTEL2001 (HM200)-Hotel Information Systems
3. MGMT2029 (HM220)-Business Communication
4. HOSP2611 (HM222)-Organisational Behaviour
5. TOUR3020 (HM320)-International Travel and Tourism

**LEVELS II & III Semester II**

6. HOTEL2101 (HM201)-Rooms Division Management
7. HOTEL2021 (HM221)-Hospitality Management Accounting
8. HOSP2023 (HM223)-Hospitality Human Resources
9. TOUR3021 (HM321)-Caribbean Travel and Tourism

**LEVEL II Summer**

10. MGMT2024 (HM224)-Internship

**LEVEL III Semester I**

1. FINA3022 (HM322)-Financial Management
2. TOUR3022 (HM328)-Tourism Marketing & Research Techniques
3. TOUR3000 (HM329)-Tourism Management
4. TOUR3038 (HM338)-Tourism Project Analysis I
5. ONE (1) Other Level III Elective

**LEVEL III Semester II**

6. HOTEL3004 (HM323)-Hotel and Catering Law
7. TOUR3140 (HM339)-Tourism Project Analysis II
8. TOUR3106 (HM340)-Caribbean Tourism: Sustainable Tourism
9. HOSP3105 (HM341)-Caribbean Tourism: Planning Development
10. ONE (1) Other Level III Elective

**LEVEL III Summer**

11. MGMT3024 (HM343)-Internship III

**LIST OF FREE ELECTIVES**

- HOSP3610 (HM324)-Travel Writing
- HOSP3026 (HM326)-Conventional Sales, Planning and Management
- HOSP3027 (HM327)-The Supervisor as a Trainer
- HOSP3030 (HM330)-Specialty Restaurant
- HOSP3031 (HM331)-Nutrition and Diet in Menu Planning
- HOSP3032 (HM332)-Food and Beverage Management

**Students who have already completed foreign languages should confirm which courses are anti-requisite before registering for the following courses.**

- HOTL3502 (HM333)-Spanish
- HOTL3503 (HM334)-French
- HOTL3504 (HM335)-German

## WESTERN JAMAICA CAMPUS, UWI MONA

This section provides specific information about the programmes that will be offered at the UWI, Mona Western Jamaica Campus.

Please note that in addition to the programmes that will be offered at the UWI, Mona Western Jamaica Campus, students may also be allowed to complete the first year of any Faculty of Social Sciences B.Sc. Programme (except B.Sc. Social Work) at the UWI, Mona Western Jamaica Campus, and then transfer to the UWI, Mona Campus for the remainder of the programme.

### IMPORTANT NOTICE

- Students must satisfy the programme requirements as set out in the Faculty Handbook for the year in which they join the programme (or for any subsequent year).

### EXEMPTION WITHOUT CREDIT FOR CAPE COURSES

Students registered in the Faculty who obtained a grade one (I) through to grade four (IV) in CAPE subjects may be eligible for **exemption without credit** as follows:

**Economics Unit 1** exemption from ECONI001 (ECI0C)  
**Economics Unit 2** exemption from ECONI002 (ECI0E)  
**Statistical Analysis** exemption from ECONI005 (ECI6A)  
**Sociology Unit 1** exemption from SOCII002 (SYI4G)  
**Accounting Unit 1** exemption from ACCTI005 (MSI5D)  
**Accounting Unit 2** exemption from ACCTI003 (MSI5B)  
**Caribbean Studies** exemption from FOUNI101 (FD11A)  
**Pure Mathematics Units 1 & 2** exemption from ECONI003 (ECI4C)

Students granted exemptions without credit due to CAPE should register for other Level I courses.

Application for exemption must be made through the Faculty Office or online via the **Automated Student Request System (ASRS)** at [www.mona.uwi.edu/socsci/index.html](http://www.mona.uwi.edu/socsci/index.html).

### ANTI-REQUISITES

Students are expected to take note of the anti-requisite listing on page 87.

### **BANKING & FINANCE (Special)**

This degree is offered jointly by the Departments of Economics and Management Studies. As a *special* degree, this programme cannot be combined with any Major or Minor.

#### **LEVEL I Semester I**

1. ACCTI005 (MSI5D)-Financial Accounting
2. ECONI001 (ECI0C)-Introduction to Microeconomics
3. ECONI003 (ECI4C)-Mathematics for the Social Sciences  
*or* ECONI006 (ECI8A)-Calculus I for Business and Social Sciences
4. FOUNI001 (FDI0A)-English for Academic Purposes <sup>43</sup>  
*or* FOUNI401 (FDI4A)-Writing in the Disciplines
5. FOUNI201 (FDI2A)-Science, Medicine and Technology in Society

#### **LEVEL I Semester II**

6. ACCTI003 (MSI5B)-Introduction to Cost and Management Accounting
7. ECONI002 (ECI0E)-Introduction to Macroeconomics
8. ECONI007 (ECI0H)-Elements of Banking and Finance
9. ECONI005 (ECI6A)-Introductory Statistics
10. FOUNI101 (FD11A)-Caribbean Civilization

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<sup>43</sup> FOUNI001 (FDI0A) is offered to Social Sciences students in Semester I only. Students with Grade 1 or 2 passes in CAPE Communication Studies should take FOUNI401 (FDI4A) instead of FOUNI001.



**LEVEL II Semester I**

1. ECON2000 (EC20A)-Intermediate Microeconomics I
2. ECON2002 (EC21A)-Intermediate Macroeconomics I
3. MGMT2021 (MS27B)-Business Law
4. MGMT2012 (MS23C)-Introduction to Quantitative Methods
5. ONE (1) Level II Free Elective

**LEVEL II Semester II**

6. MGMT2005 (MS21C)-Computer Applications
7. MGMT2068 (MS28F)-Risk and Treasury Management
8. MGMT2023 (MS28D)-Financial Management I
- 9-10. TWO (2) Level II Free Electives

**LEVEL III Semester I**

11. ECON3005 (EC30M)-Monetary Economics
12. ECON3011 (EC32K)-Economics of Financial Institutions
13. MGMT3066 (MS33G)-Business Ethics for Bankers
14. MGMT3067 (MS37C)-Regulatory Framework of Banking and Finance
15. ONE (1) Level III Free Elective

**LEVEL III Semester II**

16. ECON3007 (EC30P)-International Finance
17. ECON3010 (EC31F)-Finance and Development
18. ECON3022 (EC32L)-Economics of Commercial Banking
19. ECON3066 (EC32W)-Credit Analysis and Lending
20. MGMT3048 (MS38H)-Financial Management II

**MANAGEMENT STUDIES (Accounting) Option**

This option cannot be combined with any major or minor.

**LEVEL I Semester I**

1. ACCT1005 (MS15D)-Financial Accounting
2. ECON1001 (EC10C)-Introduction to Microeconomics
3. ECON1003 (EC14C)-Mathematics for the Management Sciences  
*or* ECON1006 (EC18A)-Calculus I for Business & Social Sciences
4. FOUN1001 (FD10A)-English for Academic Purposes <sup>††</sup>  
*or* FOUN1401 (FD14A)-Writings in the Disciplines
5. FOUN1201 (FD12A)-Science, Medicine & Technology in Society

**LEVEL I Semester II**

6. ACCT1003 (MS15B)-Introduction to Cost & Management Accounting
7. ECON1002 (EC10E)-Introduction to Macroeconomics
8. ECON1005 (EC16A)-Introductory Statistics
9. FOUN1101 (FD11A)-Caribbean Civilization
10. SOCI1002 (SY14G)-Sociology for the Caribbean

**LEVEL II Semester I**

1. ACCT2014 (MS25A)-Intermediate Financial Accounting
2. MGMT2005 (MS21C)-Computer Applications
3. MGMT2029 (MS22C)-Managerial Communication
4. MGMT2012 (MS23C)-Introduction to Quantitative Methods
5. MGMT2021 (MS27B)-Business Law

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<sup>††</sup> FOUN1001 and FOUN1201 (FD12A) are offered to FSS students in Semester I only. Students registering for FOUN1001 **MUST** have a pass in the English Language Proficiency Test (UC001) or UC010. Students with Grade I or 2 passes in CAPE Communication Studies should take FOUN1401 (FD14A) instead of FOUN1001.

### **LEVEL II Semester II**

6. ACCT2015 (MS25B)-Intermediate Financial Accounting II
7. ACCT2017 (MS25E)-Management Accounting I
8. MGMT2003 (MS20A)-Principles of Marketing
9. MGMT2008 (MS22A)-Organizational Behaviour
10. MGMT2023 (MS28D)-Financial Management I

### **LEVEL III Semester I**

1. ACCT3043 (MS36E)-Auditing I
2. ACCT3064 (MS38I)-Financial Statement Analysis
3. MGMT2026 (MS29P)-Production & Operations Management
4. MGMT3046 (MS37B)-Company Law
5. MGMT3051 (MS38G)-Taxation I

### **LEVEL III Semester II**

6. **ONE (1) from the following:**
  - MGMT3031 (MS33D)-Business Strategy & Policy
  - MGMT3033 (MS33E)-Business, Government and Society
  - MGMT3037 (MS34B)-International Business Management
- 7-10. FOUR (4) Level III Electives

**Note:** Students who are interested in pursuing higher accounting certification are recommended to choose their electives from the following list:

- ACCT3041 (MS35H)-Advanced Financial Accounting*
- ACCT3044 (MS36F)-Auditing II*
- MGMT3039 (MS35E)-Management Accounting II*
- MGMT3052 (MS38O)-Taxation*

### **MANAGEMENT STUDIES (General) Option**

An *option* cannot be combined with any major or minor

#### **LEVEL I Semester I**

1. ACCT1005 (MS15D)-Financial Accounting
2. ECON1001 (EC10C)-Introduction to Microeconomics
3. ECON1003 (EC14C)-Mathematics for the Management Sciences  
*or* ECON1006 (EC18A)-Calculus I for Business & Social Sciences
4. FOUN1001 (FD10A)-English for Academic Purposes <sup>45</sup>  
*or* FOUN1401 (FD14A)-Writings in the Disciplines
5. FOUN1201 (FD12A)-Science, Medicine & Technology in Society

#### **LEVEL I Semester II**

6. ACCT1003 (MS15B)-Introduction to Cost & Management Accounting
7. ECON1002 (EC10E)-Introduction to Macroeconomics
8. ECON1005 (EC16A)-Introductory Statistics
9. FOUN1101 (FD11A)-Caribbean Civilization
10. SOCI1002 (SY14G)-Sociology for the Caribbean

#### **LEVEL II Semester I**

1. MGMT2008 (MS22A)-Organizational Behaviour
2. MGMT2029 (MS22C)-Managerial Communication
3. MGMT2012 (MS23C)-Quantitative Methods & Research Principles
4. MGMT2021 (MS27B)-Business Law
5. ONE (1) Level II Free Elective

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<sup>45</sup> FOUN1001 (FD10A) and FOUN1201 (FD12A) are offered to FSS students in Semester I only. Students registering for FOUN1001 **MUST** have a pass in the English Language Proficiency Test (UC001) or UC010. Students with Grade 1 or 2 passes in CAPE Communication Studies should take FOUN1401 (FD14A) instead of FOUN1001.

**LEVEL II Semester II**

6. ACCT2019 (MS25H)-Financial Accounting for Managers <sup>46</sup>
7. MGMT2003 (MS20A)-Principles of Marketing
8. MGMT2005 (MS21C)-Computer Applications
9. MGMT2023 (MS28D)-Financial Management I
10. MGMT2026 (MS29P)-Introduction to Production & Operations Management

**LEVEL III Semester I**

1. MGMT3057 (MS39H)-Productivity & Quality Management
2. MGMT3065 (MS32D)-Management of Change  
*or* MGMT3136 (MS34K)-Entrepreneurship & New Venture Creation (semester II only)
3. MGMT3033 (MS33E)-Business, Government and Society  
*or* MGMT3037 (MS34B)-International Business Management
- 4-5. TWO (2) Level III Free Electives

**LEVEL III Semester II**

6. MGMT3031 (MS33D)-Business Strategy & Policy
- 7-10. FOUR (4) Level III Free Electives

**MANAGEMENT INFORMATION SYSTEMS**

This programme focuses on the application of Information Technology (IT) to improve the operations of business organizations by delivering Computer-Based Information System (CBIS). The CBIS enables people and organizations to be more creative and productive however, the successful delivery of these systems requires solid knowledge of IT, the dynamics of the business environment, organizational processes and human behaviour.

**LEVEL I Semester I**

1. ACCT1005 (MS15D)-Introduction to Cost & Management Accounting
2. ECON1001 (EC10C)-Introduction to Microeconomics
3. ECON1003 (EC14C)-Mathematics for the Social Sciences  
*or* ECON1006 (EC18A)-Calculus I for Business and Social Sciences
4. FOUN1001 (FD10A)-English for Academic Purposes <sup>47</sup>  
*or* FOUN1401 (FD14A)-Writing in the Disciplines
5. FOUN1201 (FD12A)-Science, Medicine & Technology in Society

**LEVEL I Semester II**

6. ACCT1003 (MS15B)-Financial Accounting
7. ECON1002 (EC10E)-Introduction to Macroeconomics
8. ECON1005 (EC16A)-Introductory Statistics
9. FOUN1101 (FD11A)-Caribbean Civilization
10. MGMT1102 (MS18A)-Information Technology Fundamentals

**LEVEL II Semester I**

1. MGMT2008 (MS22A)-Organization Behaviour
2. MGMT2029 (MS22C)-Managerial Communication
3. MGMT2012 (MS23C)-Introduction to Quantitative Methods
4. MGMT2021 (MS27B)-Business Law
5. MGMT2115-Computing Methods

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<sup>46</sup> Students reading for the Management Studies (Accounting) option or the Accounting Major or any level III Accounting course is not allowed to read for MS25H.

<sup>47</sup> FOUN1001 (FD10A) and FOUN1201 (FD12A) are offered to FSS students in semester I only. Students registering for FD10A **MUST** have a pass in the ELPT(UC001) or UC010. Students with Grade 1 or 2 passes in CAPE Communication Studies should take FD14A (FOUN1401) instead of FD10A.

### **LEVEL II Semester II**

6. MGMT2023 (MS28D)-Financial Management I
7. MGMT2003 (MS20A)-Principles of Marketing
8. COMP2160-Object-Oriented Programming (4 credits)
9. MGMT2125-Data Structures
10. MGMT2006 (MS21B)-Management Information Systems I

### **LEVEL III**

1. MGMT3031 (MS33D)-Business Strategy and Policy
2. COMP3150 (CS32Q)-Computer Networking and Communications (4 credits)
3. MGMT3013-Database Design and Business Application
4. MGMT3012-Systems Analysis and Design I
5. MGMT3116-Systems Analysis and Design II
6. MGMT3114-Systems Construction and Implementation
7. MGMT3115-Information Technology Project Management
8. COMP3170 (CS35R)-User Interface Design (4 credits)
9. MGMT3117-Decision Support Systems OR
10. MGMT3118-Electronic Commerce

### **HOSPITALITY AND TOURISM MANAGEMENT (Part-time Only)<sup>48</sup>**

The BSc Hospitality and Tourism Management programme and the BSc. Tourism Management programme will initially be offered as a 2+2 programme for students with an Associate degree in Hospitality, Entertainment and Tourism Management or Tourism Management (minimum GPA of 2.5). Students will be required to complete a further 60 credits at the UWI Mona Western Jamaica Campus and will be granted a BSc in either Tourism (for those entering with an ASc. in Tourism) or Tourism and Hospitality (for those entering with an ASc. in Hospitality, Entertainment and Tourism).

#### **Semester I**

1. MGMT2008 (MS22A)-Organizational Behaviour
2. MGMT2012 (MS23C)-Introduction to Quantitative Methods
3. SPAN2008 (S20H)-Spanish for the Hospitality Industry 3

#### **Semester II**

4. HOSP2201 (HM22C)-Hospitality Managerial Communications
5. TOUR2100 (TR21C)-Transportation and Travel
6. SPAN2018 (S21H)-Spanish for the Hospitality Industry 4

#### **Summer**

7. Professional Seminar Series

#### **Semester I**

8. HOSP3222 (HM30E)-Hospitality Consumer Behaviour
9. TOUR2500 (TR20A)-International Tourism
10. TOUR3118 (TR31E)-Cultural Interaction in Caribbean Tourism

#### **Semester II**

11. ACCT2017 (MS25E)-Management Accounting I
12. HOTL3001 (HM35A)-Entertainment Management
13. HOTL3001 (HM30B)-Meetings and Convention Management

#### **Summer**

14. MGMT2024 (HM224)-Internship

#### **Semester I**

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<sup>48</sup> These programmes are taught on a part-time basis (i.e. students are allowed to take a maximum of 3 courses per semester)

- 15. MGMT3061 (MS32J)-Team Building and Management
- 16. MGMT2224 (MS24B)-Introduction to Entrepreneurship
- 17. TOUR3104 (HM329)-Tourism Management

**Semester II**

- 18. HOSP3105 (HM340)-Caribbean Tourism: Sustainable Development
- 19. MGMT3069 (MS32I)-Quality Service Management
- 20. TOUR3103 (TR31D)-Destination Management

**Summer**

- 21. MGMT3024 (HM343)- Internship

**TOURISM MANAGEMENT**

**Semester I**

- 1. MGMT2008 (MS22A)-Organization Behaviour
- 2. MGMT2012 (MS23C)-Introduction to Quantitative Methods
- 3. SPAN2008 (S20H)-Spanish for the Hospitality Industry 3

**Semester II**

- 4. HOSP(HM22C)-Hospitality Managerial Communication
- 5. SPAN2108 (S21H)-Spanish for the Hospitality Industry 4
- 6. TOUR2100 (TR21C)-Transportation and Travel

**Summer**

- 7. Professional Seminar Series

**Semester I**

- 8. HOSP3222 (HM30E)-Hospitality Consumer Behaviour
- 9. TOUR2500 (TR20A)-International Tourism
- 10. TOUR3118 (TR31E)-Cultural Interaction in Caribbean Tourism

**Semester II**

- 10. ACCT2017 (MS25E)-Management Accounting I
- 11. HOTL3001 (HM30B)-Meetings and Convention Management
- 12. TOUR3106 (HM340)- Caribbean Tourism Planning Policies and Issues

**Summer**

- 13. MGMT2024 (HM224)-Internship

**Semester I**

- 14. MGMT2224 (MS24B)-Introduction to Entrepreneurship
- 15. SOCI3037 (SY38A)-Tourism and Development
- 16. TOUR3104 (HM329)-Tourism Management

**Semester II**

- 17. HOSP3105 (HM340)-Caribbean Tourism: Sustainable Development
- 18. TOUR3103 (TR31D)-Destination Management
- 19. TOUR3102 (TR31B)-Destination Marketing

**Summer**

- 20. MGMT3024 (HM343)- Internship

**PSYCHOLOGY (Major)**

**LEVEL I Semester I**

- 1. FOUN1201 (FD12A)-Science, Medicine & Technology in Society
- 2. PSYC1000 (PS10A)-Introduction to Developmental, Social & Abnormal Psychology
- 3. SOCI1002 (SY14G)-Sociology for the Caribbean

4. PSYC1005 (PS11A)-Research Methods in Developmental, Social & Abnormal Psychology
5. FOUN1001 (FD10A)-English for Academic Purposes  
or FOUN1401 (FD14A)-Writing in the Disciplines

**LEVEL I Semester II**

6. FOUN1101 (FD11A)-Caribbean Civilization
7. PSYC1001 (PS10B)-Introduction to Cognitive & Physiological Psychology
8. PSYC1003 (PS11B)-Research Methods in Cognitive and Physiological Psychology
9. SOCI1005 (SY16C)-Introduction to Statistics for Behavioural Sciences
10. ONE (1) Level I Free Elective

**LEVELS II & III**

1. PSYC2000 (PS21D)-Social Psychology
2. PSYC3000 (PS28D)-Experimental Psychology
3. SOCI2008 (SY22G)-Statistics for the Behavioural Sciences
4. PSYC2008 (PS32A)-Cognitive Psychology
- 5-7. **THREE (3) from the following:**
  - PSYC2002 (PS24D)-Abnormal Psychology
  - PSYC2003 (PS24E)-Physiological Psychology
  - PSYC2004 (PS25A)-Personality Theory
  - PSYC2015 (PS26A)-Developmental Psychology
  - PSYC2007 (PS28C)-Psychometrics I
8. PSYC3001 (PS31B)-Social Cognition  
or PSYC3007 (PS31C)-Applied Social Psychology
- 9-II. THREE (3) Psychology Courses
- 12-20. NINE (9) Levels II/III Free Electives

**Note:**

- *Students taking double majors or majors and minors which require the same course or courses (e.g. SOCI2008 (SY22G) cannot use these overlapping courses for both majors and both minors. Appropriate substitute courses must be taken in order to fulfill the requirements of both majors and major/minor combination. For example, PSYC2000 (PS21D) cannot be counted for both the Psychology major and HRM or HRD minor.*
- *There are some out-of-Faculty and non-psychology courses which may act as substitutes for the required courses in the Psychology major. Please inquire with the Psychology Unit Office.*

## ANTI-REQUISITES

Students pursuing programmes/courses within the Faculty should note that the following courses **CANNOT BE TAKEN TOGETHER FOR CREDIT**.

ACCT2017 (MS25E) with HOTL2021 (HM221)  
ECON1003 (EC14C) with MATH0110 (M08C), MATH1150 (M10B), M10C  
ECON1005 (EC16A) with MATH2140 (M25A), MATH2150 (M25B), SOCI1005 (SY16C)  
ECON1006 (EC18A) with MATH1150 (M10B), M10C  
ECON2000 (EC20A) with MGMT202 (MS26A)  
ECON2007 (EC23K) with MATH2150 (M25B), M31E  
ECON2008 (EC23L) with SOCI2008 (SY22G), M31E, MATH2150 (M25B) (if taken for credit at levels II/III)  
ECON2008 (EC23L) with ECON2007 (EC23K)  
ECON2009 (EC23M) with MATH2150 (M25B), M31D, SOCI2008 (SY22G)  
ECON2010 (EC23P) with SOCI2009 (SY22K)  
ECON2014 (EC23T) with M34V  
ECON2017 (EC24J) with M21A,  
ECON3032 (EC33Q) with MATH2150 (M25B), M21B  
ECON2019 (EC24N) with MATH2110 (M20B)  
ECON2020 (EC25F) with ECON2021 (EC25J)  
ECON3031 (EC33P) with MATH2140 (M25A) ECON3037 (EC34L) with MATH2302 (M32B), MATH3370 (MS32C)  
ECON3038 (EC34M) with MATH3370 (MS32C), ECON3049 (EC36C) with M31E  
MGMT2005 (MS21C) with HOTL2016 (HM216)  
MGMT2008 (MS22A) with MGMT2008 (HM222)  
MGMT3017 (MS32A) with HOSP2023 (HM223)  
MGMT2029 (MS22C) with MGMT2029 (HM220), LANG3101 (LG31A)  
MGMT2003 (MS21C) with ED20Y

**Students pursuing Economics or Banking and Finance (Special) MUST NOT register for the following courses.**

MGMT2020 (MS26A)  
MGMT3034 (MS33F)

## COURSE OFFERINGS

### Department of Economics

Sem	New Codes	Old Codes	Course Name	Credits	Pre-requisites
1 & 2	ECON1001	EC10C	Introduction to Microeconomics	3	CXC Math Grade III (Grade II Pre 1998) O'Level Math Grade C or ECON0001
1 & 2	ECON1002	EC10E	Introduction to Macroeconomics	3	Same as ECON1001
1 & 2	ECON1011	EC10P	Principles of Economics I	3	None
1 & 2	ECON1012	EC10Q	Principles of Economics II	3	ECON1011
1 & 2	ECON1003	EC14C	Mathematics for the Social Sciences	3	Same as ECON1001
1 & 2	ECON1005	EC16A	Introductory Statistics	3	CXC Math Grade III (Grade II Pre 1998) O'Level Math Grade C and or A' Level Math ECON1003 (co-requisite)
1 & 2	ECON1006	EC18A	Calculus for Business and Social Sciences	3	ECON1003 or A' Level Math
1 & 2	ECON1007	EC10H	Elements of Banking and Finance	3	Same as ECON1001
1	ECON2000	EC20A	Intermediate Microeconomics I	3	ECON1001, (ECON1003 or ECON1006 or MATH1150 or MATH1180)
2	ECON2001	EC20B	Intermediate Microecon II	3	ECON2000
1	ECON2002	EC21A	Intermediate Macroeconomics I	3	ECON1002 & ECON1003 or ECON1006 or MATH1150 or MATH1180
2	ECON2003	EC21B	Intermediate Macroecon II	3	ECON2002
2	ECON2006	EC23J	Economics Statistics	3	ECON1001, ECON1002, ECON1005 & ECON1006
1	ECON2007	EC23K	Business Statistics	3	ECON1005 & (ECON1003 or A' Level Math or M08C)
1	ECON2008	EC23L	Statistical Methods I	3	ECON1005 & ECON1006 or M10B or M10C)
2	ECON2009	EC23M	Statistical Methods II	3	ECON2008
2	ECON2010	EC23P	Statistical Computing	3	ECON2009 & ECON3049
1	ECON2014	EC23T	Sampling Methods of Business and Social Sciences	3	ECON2008 (co-requisite)
2	ECON2017	EC24J	Calculus II for Business and Social Sciences	3	ECON1006 or MATH1150 or MATH1180
1	ECON2019	EC24N	Matrix Algebra for Business and Social Sciences	3	ECON1003 or ECON1006 A' Level Math or MATH1140
1	ECON2020	EC25F	The Caribbean Economy	3	ECON1001 or ECON1002
2	ECON2021	EC25J	Caribbean Economic Problems	3	ECON1001 or ECON1002
1	ECON2023	EC26P	International Economic Relations I	3	ECON1001 or ECON1002
2	ECON2024	EC26Q	International Economic Relations II	3	ECON1001 or ECON1002
1	ECON3005	EC30M	Monetary Economics	3	ECON2000, ECON2002
1	ECON3006	EC30N	International Trade Theory and Policy	3	ECON2002
2	ECON3007	EC30P	International Finance	3	ECON2002
2	ECON3010	EC31F	Finance and Development	3	ECON2002
2	ECON3020	EC32F	Economics of Integration	3	ECON2002
1	ECON3011	EC32K	Economics of Financial Institutions	3	ECON2002
1	ECON3016	EC31N	Public Finance I	3	ECON2000, ECON2001
2	ECON3017	EC31P	Public Finance II	3	ECON3016 or (ECON2000, ECON2001, ECON2002)
2	ECON3022	EC32L	Economics of Commercial Banking	3	ECON2002
2	ECON3068	EC32R	Public Policy	3	ECON2002 & ECON2003



2	ECON3030	EC33M	Selected Topics in Economics: Environmental Economics	3	ECON1001 & ECON1002
2	ECON3066	EC32W	Credit Analysis and Lending	3	ECON2002 & ACCT2104
1	ECON3031	EC33P	Probability and Distribution Theory	3	ECON2008 & ECON1006 or MATH1150 or ATH1180
2	ECON3032	EC33Q	Statistical Estimation and Inference for Business and Social Sciences	3	ECON3031
1	ECON3037	EC34L	Operations Research I	3	ECON2019 or MATH2100
2	ECON3038	EC34M	Operations Research II	3	ECON2017 & ECON2008 & ECON3037
2	ECON3040	EC34R	Non-Parametric Statistics	3	(ECON2017 or MATH2150), (ECON2009 or MATH2140 and MATH2150)
1	ECON3049	EC36C	Econometrics I	3	(ECON2008, or ECON3031) or MATH2140 & MATH2150 & (ECON2019 or MATH2110 two of ECON2000, ECON2001, ECON2002, ECON2003
1	ECON3051	EC36M	Economics Development: Perspectives and Theories	3	ECON2002
2	ECON3052	EC36N	Economic Development Policies	3	ECON2002
2	ECON3067	EC34Q	Applied Econometrics	3	ECON2019, ECON3049 (ECON2009) or MATH2140 & MATH2150

**Department of Government**

Sem	New Codes	Old Codes	Course Name	Credits	Pre-requisites
1 & 2	FOUN1301	FD13A	Law, Governance, Economy & Society	3	None
1 & 2	GOVT1000	GT11A	Introduction to Political Analysis	3	None
1 & 2	GOVT1001	GT11B	Introduction to Caribbean Politics	3	None
1 (Day) 2 (Eve)	GOVT1008	GT12A	Introduction to International Relations	3	None
1	GOVT1006	GT13D	Introduction to Public Sector Management	3	None
1	GOVT2001	GT20M	The Resistance Movement	3	GOVT1000 & OVT1001 or HIST1004 or HIST2006
2	GOVT2003	GT21B	Theories of the State	3	GOVT1000 & GOVT1001 or GOVT1008 or SOCI1002
2	GOVT2004	GT21M	Sports, Politics and Society	3	GOVT1000 & GOVT1001
1	GOVT2005	GT22A	Caribbean Political Thought	3	GOVT1000 & GOVT1001
2	GOVT2006	GT22C	Foundations of Caribbean Politics	3	GOVT1000 & GOVT1001
2	GOVT2007	GT22D	Politics in the Caribbean	3	GOVT2006
1	GOVT2009	GT22M	Introduction to African Politics	3	GOVT1000 & GOVT1001
2	GOVT2011	GT23B	Criminal Justice Systems	3	At least a 'B' in GOVT1000 or SOCI1002
2	GOVT2101	GT23D	Jamaican Politics in the Post Independence Era	3	GOVT1000 & GOVT1001
2	GOVT2012	GT23M	Jamaican Music 1962-1982	3	GOVT1000 & GOVT1001 or HIST1004 or HIST2006 or LIT1002 or PHIL1001
1&2	GOVT2046	GT24A	International Relations: Theories and Approaches	3	GOVT1000 & GOVT1008
Year Long	GOVT2013	GT24M	Research Methods	6	GOVT1000 & GOVT1001 or GOVT1006 or GOVT1008 & SOCI1001 & ECON1005 or SOCI1005
1&2	GOVT2047	GT25M	Principles of Public International Law	3	GOVT1000 & GOVT1008
1	GOVT2048	GT26M	International and Regional Organizations	3	GOVT1000 & GOVT1008
2	GOVT2110		Delinquency and Juvenile Justice	3	None
2	GOVT2017	GT26P	Issues in Contemporary African Politics	3	GOVT2009
2	GOVT2049	GT27M	International Political Economy	3	GOVT1000 & GOVT1008
1	GOVT2032	GT29E	Administrative Analysis	3	GOVT1000 & GOVT1006
2	GOVT2033	GT29F	Contested Issues in Public Sector Management	3	GOVT2032
1	GOVT2035	GT29M	Public Financial Management	3	GOVT1000 & GOVT1006 & any level I or II Economics course
2	GOVT2050		Constitutional and Administrative Law for Public Sector Managers	3	GOVT1000 & GOVT1006
2	GOVT3030	GT30C	Values and Public Sector Management	3	GOVT1000 & GOVT1006
2	GOVT3032	GT30N	Selected Issues in Public Policy and Public Sector Management	3	GOVT2033 & GOVT3033
1	GOVT3033	GT31P	Concepts and Theories of Public Policy	3	GOVT2032
2	GOVT3008	GT32M	Comparative Revolutions	3	GOVT1000 & GOVT1001
1	GOVT3009	GT32P	The Politics of Industrial Societies	3	GOVT1000 & GOVT1001
1	GOVT3034	GT33B	Comparative Development	3	GOVT2032 & GOVT2033

			Management		
2	GOVT3010	GT33C	Punishment and Corrections	3	At least a 'B' in GOVT2011
1	GOVT3011	GT33D	Violence and Development	3	At least a 'B' in GOVT2011
2	GOVT3012	GT33M	Contemporary Political Issues	3	GOVT3009
1	GOVT3048	GT34A	Contemporary International Relations of the Caribbean	3	GOVT2046 or GOVT2048
2	GOVT3016	GT35E	Latin American Politics and Development	3	GOVT1000 & GOVT1008 SPAN0118/FREN0118 or Span0101/FREN0101 or SPAN0102/FREN0102 or SPAN1001/FREN1001 or SPAN1002/FREN1002 or SPAN2199/FREN2001 & FREN2002 or SPAN3119/FREN3001 & FREN3002 or either German/Japanese/Latin equivalent
1	GOVT3050	GT35M	Comparative Foreign Policy: Developed and Developing States	3	GOVT1000 & GOVT1001 or GOVT1006 & GOVT1008 Any 2 <sup>nd</sup> year Political Science or IR course
2	GOVT3035	GT35P	Comparative Public Policy	3	GOVT3033
2	GOVT3051	GT36M	International Law & Development: Selected Issues	3	GOVT2047
2	GOVT3036	GT36P	Techniques of Public Analysis and Evaluation	3	GOVT3033
2	GOVT3052	GT37M	Contemporary Issues of International Relations	3	(Final year IR majors only) GOVT2046 or GOVT2048
1	GOVT3055	GT38M	Theory and Practice of International Negotiations	3	(IR Majors only) GOVT2046 & GOVT2048
Summ er	GOVT3056	GT39E	Internship in International Relations	3	(IR Majors only) Restricted numbers
2	GOVT3022	GT39G	Garveyism in Americas/Africa	3	GOVT1000 & GOVT1001 & Any 2 <sup>nd</sup> year Political Science/ History/Economics course
2	GOVT3114		International Security Issues	3	None
Year Long	GOVT3115		Public Sector Management Internship Programme	6	GOVT2032, GOVT3033 & GOVT3034

**Department of Management Studies**

Sem.	New Codes	Old Codes	Course Name	Credits	Pre-requisites
1	ACCT1002	MS15A	Introduction to Financial Accounting	3	Available only to students at Tertiary Level Institutions
1 & 2	ACCT1003	MS15B	Introduction to Cost & Management Accounting	3	CXC Mathematics Grades 1-3 or ECON0001
1 & 2	ACCT1005	MS15D	Financial Accounting	3	CXC Mathematics Grades 1-3 or ECON0001
1	ACCT2014	MS25A	Intermediate Financial Accounting I	3	[ACCT1003 or CAPE Accounting Unit 2] & [ACCT1005 or CAPE Accounting Unit I]
2	ACCT2015	MS25B	Intermediate Financial Accounting II	3	ACCT2014
1 & 2	ACCT2017	MS25E	Management Accounting I	3	[ACCT1003 or CAPE Accounting Unit 2] & [ACCT1005 or CAPE Accounting Unit I]
2	ACCT2019	MS25H <sup>49</sup>	Financial Accounting for Managers	3	[ACCT1003 or CAPE Accounting Unit 2] & [ACCT1005 or CAPE Accounting Unit I]
2	ACCT3041	MS35H	Advanced Financial Accounting	3	ACCT2015
1	ACCT3043	MS36E	Auditing I	3	ACCT2015
2	ACCT3044	MS36F	Auditing II	3	ACCT3043
1	ACCT3064	MS38I	Financial Statement Analysis	3	ACCT2015 & ACCT2023
2	HOSP1000	HM100	Introduction to Tourism & Hospitality Management	3	None
2	HOSP3105	HM340	Sustainable Development	3	TOUR3104
1	HOSP3106	HM35A	Entertainment Management	3	HOSP1000
1	HOTL3001	HM30B	Meetings and Convention Management	3	HOSP1000
1 & 2	MGMT2003	MS20A	Principles of Marketing	3	None
1 & 2	MGMT2005	MS21C	Computer Applications	3	ACCT1005
1 & 2	MGMT2008	MS22A	Organizational Behaviour	3	SOCI1002 or SOCI1001
1 & 2	MGMT2029	MS22C	Managerial Communication	3	FOUN1101 or FOUN1401
1 & 2	MGMT2012	MS23C	Introduction to Quantitative Methods	3	ECON1003 or ECON1006 & ECON1005
1 & 2	MGMT2224	MS24B	Introduction to Entrepreneurship	3	ACCT1005
2	MGMT2020	MS26A <sup>50</sup>	Managerial Economics	3	MGMT2012
1 & 2	MGMT2021	MS27B	Business Law	3	None
1 & 2	MGMT2023	MS28D	Financial Management I	3	ACCT1005 & MGMT2012
2	MGMT2068	MS28F	Risk & Treasury Management	3	Banking & Finance students only
1 & 2	MGMT2026	MS29P	Production & Operations Management	3	MGMT2012

<sup>49</sup> Students pursuing Management Studies (Accounting) option or the Accounting Major or any Level II and/or Level III accounting course are NOT ALLOWED to read for ACCT2019 (MS25H).

<sup>50</sup> NOT available to students pursuing Economics Major.

2	MGMT3004	MS30E	Consumer Behaviour	3	MGMT2003
2	MGMT3012	MS31C	Systems Analysis & Design	3	MGMT2005
2	MGMT3013	MS31D	Database Design & Business Applications	3	TBA
1 & 2	MGMT3017	MS32A	Human Resource Management	3	MGMT2008
1	MGMT3018	MS32B	Industrial Relations		MGMT2008
2	MGMT3019	MS32C	Business Negotiations	3	MGMT2008
2	MGMT3021	MS32O	Organizational Theory & Design	3	MGMT3017
2	MGMT3022	MS32E	Organizational Development	3	MGMT2008 grade B+ or higher
2	MGMT3031	MS33D	Business Strategy & Policy	3	Final Year BSc. Management Studies- (Accounting, General, Human Resource Management, Marketing & Operations) options Management Studies major/minor students
2	MGMT3033	MS33E	Business, Government & Society	3	MGMT2003
1	MGMT3034	MS33F	Economic Policy for Managers	3	ECON1002 or ECON1006 & ECON1002 & ECON1005 <b>Not available to students pursuing Economic Major</b>
1 & 2	MGMT3037	MS34B	International Business Management	3	Final Year BSc Management Studies- (Accounting, General, Human Resource Management, Marketing & Operations) options Management Studies major/minor students
2	MGMT3039	MS35E	Management Accounting II	3	ACCT2017
1	MGMT3046	MS37B	Company Law	3	MGMT2021
2	MGMT3048	MS38H	Financial Management II	3	MGMT2023
1	MGMT3051	MS38G	Taxation I	3	MGMT2021 ACCT2014
2	MGMT3052	MS38O	Taxation II	3	MGMT3051
1	MGMT3056	MS39I	Project Management	3	MGMT2026
1	MGMT3057	MS39H	Productivity & Quality Management	3	MGMT2026
2	MGMT3060	MS39J	Production Planning	3	MGMT2026
1 & 2	MGMT3061	MS32J	Team Building & Management	3	MGMT2008
1	MGMT3062	MS32G	Compensation Management	3	MGMT3017
2	MGMT3063	MS32K	Labour & Employment Law	3	None
1	MGMT3065	MS32D	Management of Change	3	MGMT2008
1	MGMT3066	MS33G	Business Ethics for Bankers	3	Finalizing Banking & Finance Students
1	MGMT3067	MS37C	Regulatory Framework of Banking & Finance		Finalizing Banking and Finance Students.
1 & 2	MGMT3069	MS32I	Quality Service Management	3	MGMT3017
1	MGMT3072	MS37D	Financial Services Law	3	MGMT2021
1 & 2	MGMT3100	MS34F	Entrepreneurial Finance	3	MGMT2224 & MGMT2023
1	MGMT3101	MS34J	Strategic Planning for Entrepreneurship	3	MGMT2224

1	MGMT3102	MS34H	Creativity & Innovation Management for Entrepreneurship	3	MGMT2224
1 & 2	MGMT3136	MS34K	Entrepreneurship & New Venture Creation	3	MGMT2224
2	MGMT3230		Corporate Strategy	3	None
1	MGMT3231		International Entrepreneurship	3	None
1	MGMT3334	MS34I	Social Entrepreneurship for Sustainable Development	3	MGMT2224
2	MKTG3001	MS30B	International Marketing	3	MGMT2003
1	MKTG3002	MS30C	Marketing Research	3	ECONI005 & MGMT2003
1	MKTG3003	MS30D	Marketing Strategy	3	MGMT2003
2	MKTG3010	MS30M	Integrated Marketing Communication	3	MGMT2003
1	TOUR2100	TR21C	Transportation & Travel	3	HOSP1000
1	TOUR3102	TR31B	Destination Marketing	3	MGMT2003
2	TOUR3103	TR31D	Destination Management	3	TOUR3104
1	TOUR3104	HM329	Tourism Management	3	HOSP1000
2	TOUR3106	HM34I	Caribbean Tourism Planning	3	TOUR3104
2	TOUR3107	AM33D	Ecotourism	3	HOSP3105

**Department of Sociology, Psychology and Social Work**

Sem.	New Codes	Old Codes	Course Name	Credits	Pre-requisites
1 & 2	PSYC1000	PS10A	Introduction to Developmental, Social & Abnormal Psychology	3	None
2	PSYC1001	PS10B	Introduction to Cognitive and Physiological Psychology	3	None
2	PSYC1002	PS10C	Introduction to Industrial & Organizational Psychology	3	None
2	PSYC1003	PS11B	Research Methods in Cognitive and Physiological Psychology	3	Psychology Majors ONLY
1	PSYC1005	PS11A	Research Methods in Developmental, Social and Abnormal Psychology	3	Psychology majors ONLY
1 & 2	PSYC2000	PS21D	Social Psychology	3	PSYC1000, SOCI1002
1 & 2	PSYC2002	PS24D	Abnormal Psychology	3	PSYC1000
1	PSYC2003	PS24E	Physiological Psychology	3	PSYC1002
1	PSYC2004	PS25A	Personality Theory	3	PSYC1000
1	PSYC2005	PS27A	Human Behaviour Change	3	PSYC1000, PSYC1001, SOCI1005
1 & 2	PSYC2006	PS28A	Interpersonal Dynamics	3	PSYC1000
2	PSYC2007	PS28C	Psychometrics I	3	PSYC1000 & PSYC1001, PSYC1005 & PSYC1003 (Co or prerequisite SOCI2008)
2	PSYC2008	PS32A	Cognitive Psychology	3	PSYC1001
2	PSYC2015	PS26A	Developmental Psychology	3	PSYC1000
2	PSYC3000	PS28D	Experimental Psychology	3	PSYC1005 & PSYC1003, PSYC1005
2	PSYC3001	PS31B	Social Cognition	3	PSYC2000
1	PSYC3007	PS31C	Applied Social Psychology	3	PSYC2000
1	PSYC3008	PS35A <sup>51</sup>	Elements of Counselling and Psychotherapy	3	PSYC2004, pre or co requisite PSYC2005, PSYC2002 (Psychology majors and Social Work students ONLY) application process applies
2	PSYC3009	PS35B	Counselling Practicum	3	PSYC3008 (application process applies)
2	PSYC3010	PS38B	Applied Group Dynamics	3	PSYC2006
Year long	PSYC3011	PS386 <sup>52</sup>	Research Paper in Psychology	6	SOCI2008, SOCI2007 or SOCI2006 (Co-requisite PSYC3001)
2	PSYC3021	PS37B	Behaviour Management	3	PSYC2002), PSYC2005
1 & 2	SOCI1001	SY13B	Introduction to Social Research	3	None
1 & 2	SOCI1002	SY14G	Sociology for the Caribbean	3	None
1 & 2	SOCI1003	SY14H	Sociology and Development	3	None
1 & 2	SOCI1005	SY16C	Introductory Statistics for the Behavioural Sciences	3	None
1	SOCI2000	SY20C	Sociological Theory I	3	SOCI1002
2	SOCI2001	SY20D	Sociological Theory II	3	SOCI2000
1 & 2	SOCI2004	SY21M	Introduction to Population	3	NONE
1	SOCI2005	SY21P	Reproductive Health and	3	SOCI2004 (co-requisite)

<sup>51</sup> Entry into this course requires special permission. Contact the Psychology Unit for details.

<sup>52</sup> PSYC3011 (PS386)-Special permission is needed to do this course. Each Students registering for this course MUST submit a 4-6 page research proposal. For more information contact the Psychology Unit.

			Family Life Education		
I & 2	SOCI2006	SY22C	Qualitative Research	3	SOCI1002 & SOCI1001
I & 2	SOCI2007	SY22D	Survey Design	3	SOCI1002, SOCI1001, SOCI1005 or ECON1005
I & 2	SOCI2008	SY22G	Statistics for the Behavioural Sciences	3	SOCI1002, SOCI1001, SOCI1005 or ECON1005
I & 2	SOCI2009	SY22K	Statistical Computing for Social Research	3	SOCI2008
1	SOCI2011	SY26D	Social and Cultural Anthropology	3	SOCI1002
I & 2	SOCI2016	SY25C	Gender and Development in Caribbean Society	3	Any 2 social science courses
I & 2	SOCI2017	SY26B	Caribbean Society: Continuity and Change	3	SOCI1002 and another sociology course
2	SOCI2018	SY26C	Anthropology of Africa	3	SOCI1002
1	SOCI2020	SY27D	Identity and Conduct in the Dancehall Culture	3	None
I & 2	SOCI2021	SY29A	Criminology I: Introductory	3	SOCI1002
	SOCI2111	SY26E	Anthropology of Religion	3	None
2	SOCI3041	MC57A	Introduction to Social Marketing	3	None
1	SOCI3001	SY30C	Thought and Action in Africa of the Diaspora	3	SOCI1002
	SOCI3044	SY31L	International Trade and Labour Standards	3	SOCI1002 &/or SOCI1003
1	SOCI3111	SY32E	Industrial Sociology	3	SOCI1002, MGMT2008 or SOCI2000
	SOCI3042	SY32M	Race, Ethnicity and National Identities in the Caribbean		None
2	SOCI3011	SY32K	Sociology Research Paper	3	SOCI2008, SOCI2007, SOCI2009 (Sociology majors ONLY)
2	SOCI3015	SY34A	Introduction to the Evaluation of Social Programmes	3	SOCI1002, SOCI1001, SOCI1005
1	SOCI3018	SY35B	Demography I	3	SOCI1002, SOCI1001, SOCI2004
2	SOCI3021	SY35C	Demography II	3	SOCI3008
1	SOCI3022	SY35G	Population, Environment and Development	3	SOCI2004 (Co requisite)
2	SOCI3024	SY35M	Population & Social Policy	3	SOCI1001, SOCI1002, SOCI2004, SOCI3008
I & 2	SOCI3025	SY36C	Caribbean Culture	3	None
1	SOCI3026	SY27J	Sociology of Development	3	SOCI1002, SOCI1003
2	SOCI3030	SY37F	Globalization and Development	3	SOCI3026
2	SOCI3031	SY37G	Sex, Gender & Society	3	SOCI1002
1	SOCI3033	SY38A	Tourism and Development	3	SOCI1001, SOCI1002
2	SOCI3035	SY38C	Anthropological Theories	3	SOCI1002, SOCI2020
2	SOCI3038	SY38D	Techniques of Community Research and Action	3	SOCI2021
	SOCI3043	SY38F	Health and Illness in Cultural Context		None
2	SOCI3036	SY39B	Police and Society	3	SOCI2021
Year long	SOCI3045	SY39P	Capstone Research Course in Social Policy and Development	6	SOWK2004, SOCI3026 Social Policy Majors
2	SOWK1006	SW18D	Social Work Practicum	3	None
1	SOWK1001	SW18E	Introduction to Social Work I	3	None
2	SOWK1003	SW18F	Introduction to Social Work II	3	SOWK1006 or SOWK1001



1	SOWK1000	SW21C	Human Behaviour: Person-in-Environment Perspective	3	SOCI1002 & PSYC1000
1	SOWK2004	SW23A	Development of Social Policy	3	SOCI1002 & SOCI1001
2	SOWK2005	SW23B	Organization and Administration of Social Services	3	SOWK2004
1	SOWK2107	SW24A	Disabilities Studies	3	SOCI1001, SOCI1002
1&2	SOWK2006	SW24C	Caribbean Social Issues	3	SOCI1002
2	SOWK3015	SW24D	Drugs and Society	3	SOCI1002 & PSYC1000
2	SOWK2007	SW25A	Health, Society and the Human Services	3	SOCI1002
1	SOWK2001	SW26A	Law and the Human Services	3	None
1	SOWK2002	SW28A	Theory and Practice of Social Work I	3	SOWK1006 & SOWK1003
2	SOWK2003	SW28B	Theory and Practice of Social Work II	3	SOWK2002
2	SOWK2008	SW28C	Social Work Practicum II	6	SOWK1006, SOWK2002, SOWK2003
2	SOWK3000	SW32A <sup>53</sup>	Social Work Research Study	3	SOCI2007 or SOCI2006
2	SOWK3014	SW33E	Administrative Process in Social Agencies	3	SOWK2005
1	SOWK3020	SW34C	Social Planning and Project Design	3	SOCI1002
2	SOWK3030	SW38A	Social Casework: Counselling, Treatment and Rehabilitation	3	SOWK2002 SOWK2003
1	SOWK3009	SW38B	Community Organization	3	SOCI1001, SOCI1002
1	SOWK3010	SW38C	Applied Social Group Work	3	SOWK2002 SOWK2003
1 & 2	SOWK3017	SW388	Social Work Practicum III	6	SOWK2002 SOWK2003 SOWK2008

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<sup>53</sup> Social Work students taking this final course must have attained no less than B in their research statistics courses.

## COURSE DESCRIPTIONS

All courses are worth three (3) credits unless otherwise specified.

### **ACCT1003 (MS15B): Introduction to Cost and Management Accounting**

This course sensitizes students to cost and management accounting theory and practice. Emphasis is placed on the concepts and procedures of product costing, as well as strategies that help the manager to perform the functions of planning and decision-making. The course makes use of some simple mathematical concepts that should have been grasped at the primary and secondary levels. These include the basic mathematical operations, solving simple linear equations and graphing linear functions.

### **ACCT1005 (MS15D): Financial Accounting**

This course introduces students to the fundamental accounting principles, practices and procedures necessary for the recording and reporting of financial data within a business entity. It also examines how the reported results of the entity are analyzed.

#### **Objectives**

- To acquaint students with the main principles and concepts underlying the recording and reporting of financial data
- To introduce the procedures and techniques involved in the recording and reporting of financial data
- To explain the procedures and techniques involved in the analysis of the financial accounts of a business entity

### **ACCT2014 (MS25A): Intermediate Financial Accounting I**

This course involves the study of accounting theory and practice from the perspective of both preparers and users. It develops the student's technical and problem-solving ability that will be required in the accounting process and the preparation and analysis of financial statements. Emphases are on the basics of accounting and on accounting for most assets.

As such the objectives are:

To enable students to comprehend and evaluate the conceptual framework which underlies accounting methods and reports

To provide students with the knowledge of accounting practice

To discuss the disclosure of financial accounting information for reporting purposes.

### **ACCT2015 (MS25B): Intermediate Financial Accounting II**

A continuation of Intermediate Accounting I, the course further develops the student's technical and problem-solving ability that will be required in the accounting process and the preparation and analysis of financial statements. Emphases are on accounting for equity and other dimensions of accounting and financial reporting including emerging issues and future directions.

The course objectives are:

- To further enhance the student's ability to comprehend and evaluate the conceptual framework which underlies accounting methods and reports.
- To provide students with a more complete understanding and knowledge of current accounting practice
- To discuss current issues and future directions related to the disclosure of financial accounting information for reporting purposes

### **ACCT2017 (MS25E): Management Accounting I**

This course builds on Financial Accounting I - MS25A which is a pre-requisite. It is designed to develop:

- Competence in handling accounting data;
- Sound theoretical basis for a critical evaluation of accounting concepts, terminology and current practices;
- Awareness to deal with controversies, conflicts and shortcomings which exist within the traditional structure of accounting theory.
- The course will include theory and practice in relation to both private and public entities of a wide variety in the following areas:

- Company Accounts including capital re-construction, group accounts, valuation of business and bases of evaluations.
- Profit available for distribution as dividends, and dividend policy.
- Preparation of Financial Statements to accord with legislation, accounting standards and generally accepted principles in modern practice.
- Treatment of Taxation, Reserves and Provisions in accounts.
- Annual Report to Share/Stock holders and disclosures.
- Accounting for Changing Price levels.
- Public Sector Accounting Principles, Methodology (Jamaica).
- Branch Accounts - Foreign Branches.
- Accounting for leases.
- Framework of Accounting.

**ACCT2019 (MS25H): Financial Accounting for Managers**

This course looks at accounting theory and practice from the perspective of both the users and the preparers. The course develops the student's technical and problem-solving ability involved in the accounting process and the preparation of and analysis of financial statements.

**ACCT304I (MS35H): Advanced Financial Accounting**

This course is designed for students above the intermediate level of accounting. It deals with advanced accounting concepts, practices and procedures. It targets primarily persons pursuing professional studies in accounting and prepares students who will work at the most advanced level of accounting.

**ACCT3043 (MS36E): Auditing I**

This course facilitates a thorough comprehension of the methodology and techniques of modern auditing; examines the role of auditors and provides an understanding of the legal, regulatory, professional and ethical environment in which auditors operate. The auditing standards will be examined with applications of Jamaican cases to demonstrate relevant principles and issued.

**ACCT3044 (MS36F): Auditing II**

This course builds on the fundamentals of auditing theory and practice. It covers the management of the audit process including quality control of audits, international standards on auditing. It focuses heavily on the application of the theory of the conduct the audit process.

**ACCT3064 (MS38I): Financial Statement Analysis**

This course is intended to provide a guide to interpreting financial statements and the use of financial information. It demonstrates how to effectively and accurately evaluate a firm's financial status and thus make informed investment decisions.

**ECONI00I (ECI0C): Introduction to Microeconomics**

**Objective:** This course seeks to give students a basic understanding of how prices are formed in markets. To this end, the basic tools of microeconomic analysis will be developed and, wherever possible, applied to economic issues facing Jamaica and other market-oriented Caribbean economies. This course will explore how individual consumers and firms behave and how they interact with each other. In addition, the course will explore broadly how governmental policies can impact on these issues faced by consumers and firms and will affect them in one way or another. Finally, students will get a basic introduction to the theory of international trade.

**Outline:** Basic concepts (Economic Problem, Scope and Method of Economics); The Market (Demand, Supply, Comparative Statistics); The Theory of Consumer Choice (Utility Theory and Indifference Curves, Consumer Choice Problem, Comparative Statistics and Demand Elasticities); The Theory of the Firm (Production Choice and Profit Maximization, Costs and Output Decisions in the Short and Long Run); Market failure and Externalities (Perfect vs. Imperfect Competition Externalities and Public Goods); Factor Pricing Marginal Productivity, Labour Market); International trade (Absolute and comparative Advantage, gains from Trade, Protectionism and its Tools, Winners and Losers from Opening for Trade).

**ECONI002 (ECI0E): Introduction to Macroeconomics**

**Objectives:** This is an introductory course in macroeconomics designed to provide students with an understanding of the basic tools and methods of macroeconomics. The course begins with conceptual and methodological questions including a definition of macroeconomics. It then deals with the principles of measurement, performance and prediction of the behaviour of the 'typical' Caribbean economy at the aggregative or macro level. The course also covers monetary and fiscal policy, as well as problems of growth, inflation, unemployment, exchange rate instability, and public/private and internal/external indebtedness. The basic tools of macro-economic analysis will be developed and applied to economic issues facing Jamaica and other market-oriented economies. The other objective is to prepare students for other higher level Economics courses both theoretical and applied. Using the basic theoretical tools learned in the course, the student will be able to independently judge the future efficacy of Economic Policies of the Government and intelligently discuss the macro-economic aspects of current issues in the Jamaican and World Economy.

**Outline:** Basic concepts (goals of Macro-economics, Inflation, Unemployment, and Price Index, National Income Accounting); income-expenditure Model (Consumption, Equilibrium in Income-expenditure Model, Multiplier Effect, Aggregate supply, Fiscal Policy); Monetary Sector (Money and Banking, Money Creation and Money Multiplier, Monetary Policy, Debate over Monetary Policy); Open Economy, Economic Growth in Developing Countries).

**ECONI003 (ECI4C): Mathematics for the Social Sciences**

**Objective:** The course is designed to review students' knowledge of elementary mathematics and to expose them to some of the mathematical concepts and techniques that are required to study mathematical models in economics and the management sciences. Emphasis will be placed on the understanding of important concepts and developing analytical skills rather than just computational skills, the use of algorithms and the manipulation of formulae.

**Outline:** Functions; Some Special Functions; Remainder and Factor Theorems; Graphs of Functions; Systems of Inequalities; Complex Numbers; Theory of Logarithms and Exponential Functions; Matrix Algebra - Matrix Solution of Linear Systems of Equations in two and three variables; Sequences and Series; Limits; Continuity; Concept of Derivative; Rules of Differentiation; Applications of Differentiation - Maxima and Minima; Vertical and Horizontal Asymptote; Sophisticated Graphing.

**ECONI005 (ECI6A): Introductory Statistics**

**Objective:** This course is designed to teach students various concepts in descriptive and inferential statistics. It is also designed to give students an introduction to research methods.

**Outline:** Topics include describing a data set (graphical methods, measures of central tendency, measures of variability, measures of shape); probability and probability distributions (sample space, probability of events, events composition, conditionality and independence, random variables, expectation for discrete random variables, binomial distribution, normal distribution), sampling distributions (central limit theorem), large-sample estimation (confidence intervals, choosing a sample size); large-sample tests of hypotheses.

Overview of the scientific method, the research process, data classification: primary and secondary methods of data collection – observation, questionnaire, interviews. Questionnaire design and administration, theory versus fact, propositions, deductive and inductive reasoning, advantage of using sample surveys, general principles of sample design, probability and non-probability samples, sampling and non-sampling errors, simple random samples, quota samples, stratified samples and cluster samples. Measurement and scaling concepts: nominal, ordinal, interval and ratio scales.

**ECONI006 (ECI8A): Calculus I for Business and Social Sciences**

**Outline:** Limits; Continuity; Trigonometric Functions; Differentiation of Single Variable Functions; Integration and Applications; Partial Differentiation; Applications of Partial Differentiation; Introduction to Differential and Difference Equations.

**ECONI007 (ECI0H): Elements of Banking and Finance**

**Objective:** The principal objective of this course is to introduce the students to the basic concepts, theories and issues involved in banking and finance. It also seeks to help students master the established principles of the management of bank and non-bank financial institution management,

and understand the critical aspects of financial development of Caribbean countries, comparing and contrasting their experiences. Students will be exposed to the use of monetary and financial statistics for key analytical purposes, especially as these relate to financial management.

**Outline:**

- The Financial System and The Real Economy
- Deposit-taking and Non-deposits-taking Institutions
- Life and non-life insurance companies
- The Money and Capital Markets
- Foreign Exchange Markets
- Government Borrowing and Financial Markets

**ECON1011 (EC10P): Principles of Economics I**

The objective of the course is to introduce both majors and non-majors to the basic tools and concepts of economics. Students will be exposed to the core principles of economics: the role of incentives, the idea of scarcity, how to really measure the cost of a choice, what is a market, and the purpose of prices. The course will also introduce the toolkit of methods used by economists. Thus, the course covers how markets work (and when they don't work) and how consumers and producers make decisions. Finally, the course applies these tools and concepts to explain the determination of economic outcomes and in so doing introduces and explains common economic variables, such as GDP, inflation, the unemployment rate, and the balance of payments.

At the end of this course students will be able to engage the core principles of the methodology of economics in everyday use, evidenced by an ability to assess and interpret public issues and events with the mindset of the economist.

**Outline:** Introduction to the Study of Economics, Fundamentals: an Intuitive Introduction to the Core Principles, Introducing the Economist's Toolkit, Measuring and Counting Economic Variables, and the World Around Us: Examples of Economic Applications

**ECON 1012 (EC10Q): Principles of Economics II**

The objective of this course is to take students who have had only an intuitive and descriptive introduction to basic economic concepts and acquaint them with the use of formal economic models at an elementary level. The students will be introduced to simplified models of microeconomics and macroeconomics. Under the heading of "micro-economics", theories of consumer and firm behaviour are introduced along with an explanation of the various types of market structures. For "macro-economics", the course presents theories of long run economic growth and short run economic fluctuations.

The course bridges the gap between the conceptual introduction in Principles of Economics I and the more rigorous and structured theories of the intermediate courses offered at Level II. This course serves two purposes. It provide an opportunity for the non-economics major who has enjoyed his introduction to economics in Principles I and wants to add more to his knowledge of economics. Moreover, it provides an upgrade path for the student who has taken Principles of Economics I and wishes to major or minor in economics.

**Outline:** Theory of Consumer Behaviour, Theory of Firm Behaviour, Market Structures, Elements of Macroeconomics, and the Components of the Macro-economy.

**ECON2000 (EC20A): Intermediate Microeconomics I**

**Objective:** This course presents the neoclassical theory of markets under the assumption of perfect competition. It bases the analysis of the forces of demand and supply on the theory of the utility maximizing consumer and the theory of the profit-maximizing firm respectively. The emphasis is on partial equilibrium analysis with some exposure to the method of general equilibrium analysis.

**Outline:** Theory of the Consumer (Budget Constraint, Preferences, Choices, Demand, Revealed Preference, Slutsky Equation, Endowment Effects, Inter-temporal Choice, Uncertainty, Risky Assets, Consumer's Surplus, Market Equilibrium, Market Demand and Elasticity, Equilibrium and Taxes.

**ECON2001 (EC20B): Intermediate Microeconomics II**

**Objective:** As the sequel to ECON2000, Intermediate Microeconomics II extends the analysis of demand and supply to imperfectly competitive markets. The theory of distribution based on the

formation of prices on inputs is an application of demand and supply analysis. Selected topics in market failure are also treated. The methodology is again primarily partial equilibrium analysis with some exposure to general equilibrium analysis.

**Outline:** Theory of the Firm in Imperfectly Competitive Markets, Theory of Income Distribution, Market failure, General Equilibrium and Economic Welfare.

**ECON2002 (EC2IA): Intermediate Macroeconomics I**

**Objective:** The purpose of this course is to present the student with a theoretical framework within which to understand the issue of fluctuations in an economy. The framework is quite general, and does not itself focus on any particular economy. However, by the end of the course, you should be able to use this theoretical framework to understand the economic issues currently relevant to Caribbean economies, such as, (1) why did the inflation rate in Jamaica fall so dramatically over the last five years; (2) why are interest rates lower in the OECD (Organization of Eastern Caribbean States) countries than they are in Jamaica and Trinidad, and (3) how has Barbados managed to maintain exchange rate stability for 20 years. Equally important, by the end of the course you should have become familiar with some of the methodology of macroeconomic analysis, which has broader applications outside of the issues of which we apply them. This course does not take off immediately from where *Introduction to Macroeconomics*, your first year course, ended. Instead, it builds a complete model, but familiarity with the concepts introduced in that course is helpful.

**Outline:**

- A Basic Short Run Model
- The Role of Financial Markets
- Price Changes and the Medium Run,
- Shocks and Policies and Persistent Inflation.

**ECON2003 (EC2IB): Intermediate Macroeconomics II**

**Objective:** This course explores in greater detail some of the topics introduced and employed in the earlier Macroeconomic courses. The first course in intermediate Macroeconomics presented a broad model of the economy, employing assumed explanations for consumption, investment, interest rates, and so on. In this course we examine the theoretical foundations of some of these relationships, looking at each of the elements of the broader model in greater detail.

**Outline:** Topics: Consumption, Investment, the Exchange Rate and External Balance, the Market for Money, Economic Growth.

**ECON2006 (EC23J): Economic Statistics**

**Outline:** The use of statistical analysis in Economics; Examples from economics are used for implementing statistical tools such as: Sampling Techniques, Regression, Index Numbers, Time Series, Forecasting, Input-Output, National Income Accounting and other Economic Statistics.

**ECON2007 (EC23K): Business Statistics**

**Outline:** The use of statistical analysis in business at production and marketing stages (Quality Control Charts, Market Research, Sample Surveys on demand for the product e.t.c.), Organization and presentation of business data, Probability Theory, Discrete Probability Distributions, Continuous Probability Distributions, Sampling Distributions, Test of Hypothesis, Regression and Correlation Techniques, Categorical Data Analysis, Time Series and Projections, Quality Control Methods, Applied Analysis of Variance (ANOVA).

**ECON2008 (EC23L): Statistical Methods I**

**Outline:** Estimation and Hypothesis Testing (Expected Value, Properties of Estimators, Methods of Estimation, Central Limit Theorem, Distribution of Sample Mean and Proportion, Interval Estimation, Large and Small Samples, Hypothesis testing, Types of Errors, T, F and  $X^2$  Distributions, Inferences about Means and Proportions from two populations); Non-Parametric Methods (Situations where NP methods are applied, Runs Test, Mann-Whitney U-Test, Wilcoxon Signed Rank Test); Regression and Correlation (Simple and Multiple Regression, Polynomial Regression, Simple and Partial Correlation).

**ECON2009 (EC23M): Statistical Methods II**

**Outline:** Regression Analysis (Simple and Multiple Regression Analysis, Residual Analysis, Model Selection Procedures), Time Series Analysis (Smoothing and Decomposition Methods, Test of

Randomness, Box Jenkins Methods), Analysis of Variance (ANOVA) and Experimental Design (One-way and Two-way Classifications, Fixed, Random and Mixed Effects Model, Latin Squares, Simple Factorial Experiments) and Analysis of Covariance.

**ECON2010 (EC23P): Statistical Computing**

**Objective:** This is a practical course that has been designed to teach students to perform data analysis using a variety of computer packages. SPSS will be the main package employed. On completing the course students should be able to generate statistical formulae using computer software and to analyze and evaluate the resultant output.

**ECON2014 (EC23T): Sampling Methods For Business and Social Sciences**

**Outline:** Practical aspects of Sampling, Polls and Census; Types of Sampling; Simple Random Sampling; Stratified Sampling; Systematic Sampling; Planning and Execution of Social Sample Surveys/Censuses.

**ECON2017 (EC24J): Calculus II for Business & Social Sciences**

This course is a continuation of Calculus I Differential and Integral Calculus has widespread applications in several areas of the Social Sciences. Therefore this course will prove invaluable to any serious social scientist.

**Outline:** Optimization of Functions of n Variables; Non-Linear Programming (Kuhn-Tucker conditions); Differential Equations; Difference Equations; Optimal Control Theory

**ECON2019 (EC24N): Matrix Algebra for Business and Social Sciences**

This course provides an introduction to some of the more important topics in the field of Matrix Algebra. Matrix Algebra has widespread applications in the fields of Economics, Psychology and Sociology. Therefore it is essential for students majoring in any of the aforementioned fields to have a working knowledge of Matrix Algebra.

**Outline:** Systems of Linear Equations; Matrices and Matrix Algebra; Determinants and Inverses; Vectors; Eigenvalues and Eigenvectors; Quadratic Forms.

**ECON2020 (EC25F): The Caribbean Economy**

**Objective:** This course seeks to introduce the student to the unique characteristics of the Caribbean economy, highlighting the challenges faced and the opportunities that beckon. A brief history of the Caribbean economies will precede an examination of the structure and performance of the economies, with focus being placed on crucial domestic and international issues. The course will also highlight numerous impacts of globalization on the small economies of the Caribbean, and will examine the challenges and possibilities associated with economic integration in the region.

**ECON2021 (EC25J): Caribbean Economic Problems**

The course is designed to expose non-specialists to some of the main economic problems in the Caribbean, especially those that impinge on the region's social and economic development. Problems will be selected according to their current importance and their implications for the region's development. Some of the areas from which problems are drawn are: Agriculture, Financial services, Manufacturing, Mining, Tourism, Economic integration, Income distribution and poverty, Informal economy, Caribbean in the global economy, and the impact of climate change on the region's economies.

**ECON2023 (EC26P): International Economic Relations I**

The objective of this course is to introduce students to International Economic Relations. Special consideration is given to the position of developing countries in the International Economic System.

**Outline:** The main topics covered include: the characteristics of underdevelopment, trade and development, economic integration, globalization and international economic institutions.

**ECON2024 (EC26Q): International Economic Relations II**

**Outline:** This course covers a range of topics relevant to the Caribbean region. These topics include: Evolution of International Economic Relations from Mercantilism to the present; International Monetary Arrangements; International Trade and Policy.

**ECON3005 (EC30M): Monetary Economics**

**Outline:** This course is designed to cover basic materials in modern Monetary Theory: the Demand for and Supply of Money and Credit; Interest Rate Theory, Inflation and Rational Expectations. The conduct of Monetary Policy and its effect on economic activity and the price level will also be discussed in the context of developing countries.

**ECON3006 (EC30N): International Trade Theory and Policy****Objective:**

- To provide an introduction to International Trade and Theory
- To develop a critical awareness of International Trade Policy with special reference to the less developed countries.

**Outline:** The Law of Comparative Advantage, The Basic Geometry of the Gains from Trade, The Heckscher-Ohlin Theory, New Trade Theories, Economic Growth and International Trade, The Theory of Tariffs, Non-Tariff Trade Barriers, Economic Integration, International Trade and Economic Development, The World Trade Organization.

**ECON3007 (EC30P): International Finance**

**Outline:** The Balance of Payments, The Foreign Exchange Markets, Interest Parity Foreign Exchange Risk, International Investment, Theories of the Balance of Payments, Exchange Rate Theories, International Banking

**ECON3010 (EC31F): Finance and Development**

**Outline:** This course examines the relationship between finance and economic development. It focuses on critical issues such as: the role of the financial sector in fostering economic growth and alleviating poverty; government policies for the financial sector and their impact on development; and the impact of financial sector crises on economic development. Other local and international sources of finance and their impact on development will also be examined. A key feature of this course will be a number of guest lectures by industry experts.

**Outline:** Topics include: The relationship between the financial sector and economic growth; The role of credit unions; The role of development banks; The role of microfinance; Financial Repression; Financial Liberalization; Financial Regulation and Supervision; Causes and Consequences of, and Responses to Financial Crises; Government Taxation and Borrowing; Private Portfolio Investment.

**ECON3011 (EC32K): Economics of Financial Institutions**

**Objective:** The nature and role of financial institutions in an economy; The economic and financial environment in which Financial Institutions operate; Commercial Banks (performance analysis, structure and regulation); Selected areas in the management of Commercial Banks and non-bank Financial Intermediaries (liquidity measurement, lending policies, investment policies, capital management, and asset and liquidity); Non-bank financial intermediaries (credit unions, building societies, money market funds, life and non-life insurance companies, pension funds, finance companies and investment companies).

**ECON3016 (EC31N): Public Finance I**

**Outline:** This course deals with the evolving role of government in a democratic society. It covers market efficiency, market failures, efficiency and equity or fundamentals of welfare economics; public goods and publicly provided private goods, public mechanisms for allocating resources, alternatives for determining public goods expenditures, externalities and the environment and cost-benefit analysis.

**ECON3017 (EC31P): Public Finance II**

**Outline:** This course deals with taxation in both theory and in the context of small open economies like Jamaica. It discusses the background of taxation, the incidence of taxation, the efficiency of taxation, issues relating to optimal taxation, tax avoidance, and developments and reforms proposed by the tax review committee in Jamaica and other developing countries.

**ECON3020 (EC32F): Economics of Integration**

This course has three components. The first component introduces the students to the theory of economic integration, with particular reference to the integration of markets and policies. The second component examines the processes of economic integration in the European Union (EU), Latin America and the Caribbean.



The third component assesses the fundamental economic issues driving the Caribbean economic integration process and explores related challenges. The course will also evaluate the CARICOM Single Market and Economy (CSME) as a response to developments in the global economy.

**Outline:** Economic Integration: Theory, European Economic Integration, Latin American Economic Integration Schemes, Caribbean Economic Integration.

**ECON3021 (EC32J): Sustainable Economic Development and Environmental Planning**

**Objective:**

- To apprise students of the economic tools and techniques applicable for effective environmental management decisions;
- To explore the impact of development policy on environmental management of small developing states and discuss the options available;
- To examine national, regional and global trends in environmental management and the trade-offs between environmental protection and socio-economic considerations in the short and long run;
- Attempt to identify the foremost environmental problems using economic tools essential for effective policy decisions

**Outline:** Sustainable Development, The Economic Theory of Resources and Environment Introduction - Sustainable Development (Defining Sustainable Development, Conditions for Sustainable Development, Intergenerational Equity, the Environmental Resource Base and Human Welfare, Indicators of Sustainability); the Economic System and the Environment (What is Economics, The Market as a Social Process, Environmental Economics, Property Rights, Externalities and Environmental Problems, Pollution and Pollution Control); Current Issues in Resource Accounting (The National Product as a Welfare Measure, an Overview of Conventional National Income Accounting, Estimating the Net National Product as an Index of Social Well-being, Issues in the Construction of a Green National Product, Flows of Goods and Services, Discussion of a Hypothetical Green Accounting System).

**ECON3022 (EC32L): Economics of Commercial Banking**

**Objective:** Understanding how banks operate is vital in the real world whether you (or your business) is engaged in borrowing, lending, local or international financial transactions, training in financial markets or bank regulation. This course examines the role commercial banks perform in an economy and highlights the basic principles of commercial bank management. The course profiles the financial services provided by commercial banks, as well as dealing with issues related to managing assets and mobilising funds. As far as possible, the focus will be on applying the principles outlined to commercial bank operations in the context of a developing country.

**Outline:** The specific topics covered follow: Commercial banks and their services; the impact of government policy and regulation on banking; the organization and structure of commercial banks and the banking industry; measuring and evaluating bank performance; asset-liability management techniques; managing the bank's investment portfolio and liquidity position; the management of bank sources of funds; bank lending - policies and procedures, business and consumer loans; banking crises - origins, effects and policy responses.

**ECON3030 (EC33M): Selected Topics in Economics: Environmental Economics**

**Objective:**

- Identify and discuss the impact of the society and the economy on the environment.
- Determine the factors which influence public and private sector policies in environmental management.
- Formulate and evaluate critical policies which seek to protect and conserve the natural resources, reduce the climatic risks and minimize exposure to these risks.

**Outline:**

Topics include: The Environment, the Economy and Society (the relationships among the environment, society and economy, renewable and non-renewable resources in the Caribbean); Externalities and Market Failure (types of externalities, examples of environmental externalities within the region, public goods, methods of correcting market failure- policy options for the government); The Environment and National Income Accounting (the valuation of natural resources and environmental services, methods of valuation, the advantages and disadvantages of each valuation method); The International Framework for Environmental Policies (environmental treaties and

protocols, Caribbean commitments to these treaties); Regional Vulnerability to Climatic Events (the challenge of climate change in the Caribbean, abatement and mitigation options, vulnerability and adaptation options); The Environment and Sustainable Development (the impact of sectors of the economy on the environment, planning for environmental and economic sustainability, the institutions and structures for sustainable development, financing sustainable development, the challenges facing a sustainable development regime).

**ECON3031 (EC33P): Probability & Distribution Theory for Business and Social Sciences**

**Outline:** Concepts (classical probability, mathematical and empirical concepts of probability in terms of set theory concepts of events (mutually exclusive, conditional, independent etc.), axioms and rules of probability-Bayes's theorem etc. Mathematical expectation (random variables, expectations, probability frequency function, probability density functions, joint density function, moments and moment generating function, Chebyshev's theorem, law of large numbers etc.); Probability distributions (discrete uniform distribution, binomial distribution, hyper geometric distribution, family of exponential distributions, normal distribution and normal approximation to the binomial distribution etc.); sampling distributions t, chi-square and F distributions - applications).

**ECON3032 (EC33Q): Statistical Estimation and Inference Business and Social Sciences**

**Outline:** Concepts of estimation, estimate and estimator - point estimate and interval estimation - desirable properties of a point estimator; estimation theory (mathematical definition/ concept of desirable properties of the estimators (techniques of estimation of parameters, method of moments, method of maximum likelihood and Minimum Variance Unbiased (MVU) estimators Cramer-Rao inequality etc., confidence intervals for the mean, variance and differences between means etc. - applications; hypothesis testing (basic concepts in hypothesis testing type I and type II errors, level of significance etc., Neyman-Pearson lemma-Power function of a test, likelihood ratio tests - Application in terms of normal, t, F and Chi-square tests etc.-Sequential analysis; regression and correlation (estimation in linear, bivariate and multiple regression-Least squares estimation - method of estimation of correlation coefficients etc.

**ECON3037 (EC34L): Operations Research I**

**Outline:** Constrained and Unconstrained Static Optimization, Linear Programming-Graphical Method, Simplex Method, Two-Phase Method, Dual Simplex Method, Linear Programming Models: Transport, Assignment; Advanced Linear Programming; Revised Simplex Method, Network Theory, Queuing Theory, Goal Programming.

**ECON3038 (EC34M): Operations Research II**

**Outline:** Introduction to Game Theory: The Normal Form, The Extensive Form; Static Games with Complete Information: Pure Strategy Nash Equilibrium, Mixed Strategy Nash Equilibrium; Dynamic Games with Complete Information: Subgame Perfect Equilibrium; Games with Incomplete Information: Bayesian Nash Equilibrium, Perfect Bayesian Nash Equilibrium; Applications: Oligopoly, Strategic Trade Policy, Bargaining.

**ECON3040 (EC34R): Non-Parametrics Statistics for Business and Social Sciences**

**Outline:** Non-parametric Estimation and Tests of Hypothesis (the Binomial Test and Estimation of p, Order Statistics, the Quantile Test and Estimation of  $x_p$ , the Sign Test, Variations of the Sign Test); Contingency Tables - r x c Contingency Tables, the Median Test, Measures of Dependence, the Chi-square goodness of Fit Test; Statistical Inferences based on ranks and other topics will be examined.

**ECON3049 (EC36C): Econometrics I**

**Outline:** This is an introductory course. In the context of the simple two-variable model the classical linear regression model (CLRM) is thoroughly examined. Ordinary least squares estimators and the Gauss-Markov theorem in regression is presented. Tests of hypotheses, confidence intervals are covered. Problems that arise when the assumptions of the CLRM are relaxed are examined. The basic Linear Regression Model Assumptions, Ordinary Least Squares, Properties of least Squares Estimators. Estimation of Economic Models, Testing of Economic Hypothesis Using Various Test Statistics; Multiple Co linearity, Seasonality, Dummy Variables, Auto Correlation and Specification Errors, Applicators of Econometric Methods to Specific Caribbean examples.

**ECON3051 (EC36M): Economic Development: Perspectives and Theories**

**Objective:** This course introduces the field of economic development. It examines a number of definitions and measures of development and highlights the structural diversity and common characteristics of less developed countries (LDCs). The theories of development are reviewed, and numerous multi-disciplinary perspectives on development are highlighted.

**Outline:** Topics include: Development economics and the Concept of Development; Classification of Developing Countries using Statistical indices; Caribbean Development Overview; Multi-Disciplinary Perspectives on Development (Culture and Development, The Politics of Development, Gender and Development, The Environment and Development); Theories of Development and Underdevelopment (Limiting Factor Theories, Stages of Growth Theories, Structural Change Models, External/International/Dependence Explanations of Underdevelopment, The Neo-Classical Counter-Revolutionary Models; The New Growth Theory).

**ECON3052 (EC36N): Economic Development Policies**

**Objective:** This course addresses some of the major economic policy challenges now facing developing countries, with particular reference to the Caribbean. Domestic issues such as poverty, unemployment and income distribution will be examined, as will be a number of crucial international trade and debt issues. The Stabilization Programmes of the IMF, as well as the Structural Adjustment Programmes of the World Bank will be critically reviewed. Focus will also be placed on crucial issues related to sustainable development.

**Outline:** Topics include: The Concept and Indices of Economic Development; Roles of the State and the Market in the Development Process; Selected Domestic Problems and Policies (Poverty, Income Distribution, Unemployment, Rural-Urban Migration, Sustainable Development); Selected International Problems and Policies (Common Trade Problems Faced by LDCs, Trade Strategies for Development, Foreign Direct Investment and Foreign Aid, LDC Debt Crisis, IMF Stabilization Programmes, World Bank Structural Programmes).

**ECON3066 (EC32W): Credit Analysis and Lending**

**Outline:** This course is designed to provide students with a basic, but solid, understanding of the theoretical and practical issues associated with credit analysis and lending. Course topics include lending theory, credit risk management, analysis of various lending products, management of loan portfolios and problem loans.

**Objective:** The fundamental objective of the course is to present students with an understanding of sound banking practices in the area of lending by banks. In addition, students will be able to identify a borrower's needs as well as structure a loan for the client of a financial institution and manage the loan.

**ECON3067 (EC34Q): Applied Econometrics**

**Outline:** This course presumes knowledge of the material covered in Econ3049. The student is introduced to the multivariate regression model at the outset. Extensive use is made of matrix algebra throughout. The CLRM is reviewed and the properties of the ordinary least squares estimators discussed. Students are exposed to alternative estimation techniques including the use of instrumental variables, the method of maximum likelihood and the method of moments. The course covers advanced topics including models with lagged dependent variables, simultaneous equation systems and time series econometrics. Diagnostic problems and problems of estimation are emphasized. A project paper is required from each student. Specific case studies will be taken from Caribbean economic activity and econometric models of various Caribbean countries will be reviewed. Computing Packages will be used extensively in exploring the content of the course.

**ECON3068 (EC32R): Public Policy**

**Objective:** This course will provide the student with an understanding of the processes, design and implementation of public economic policy with emphasis on the Caribbean economic environment.. It proceeds from a review of the nature of public economic policy and its underpinnings in economic theory, through the role of market and governmental failure, and conceptual issues in the formation and implementation of public policy, to the examination of specific areas of policy design and implementation.

**Course Description:** The purpose of this course is to give to students a critical appreciation of the economic policy design and implementation process. The standard economic theory course rigorously

develops theory and concepts of economic relationships as its central focus, then adding policy implications of the theory. With the focus on theory, there is often insufficient time to look at the process of policy design and implementation and to critically evaluate the actual policy process, including the explicit and implicit theoretical and/or ideological underpinnings. This course in Public Policy offers the student a stronger central focus on the economic policy process and a capacity for critical evaluation of policy process and content. The course will extend beyond conceptual issues in public policy to outline specific areas of socio-economic (e.g. human capital) and macroeconomic policy (include specific issues in market liberalization and international trade).

**FOUNI301 (FDI3A): Law, Economy, Governance and Society**

This is a multi-disciplinary course of the Faculty of Social Sciences, designed mainly for non-Social Sciences students.

This course will introduce students to some of the major institutions in Caribbean society. with exposure to both the historical and contemporary aspects of Caribbean society, including Caribbean legal, political and economic systems. In addition, Caribbean culture and Caribbean social problems are discussed.

**GOVT1000 (GT11A): Introduction to Political Analysis**

This course is required for all students in the Faculty of Social Sciences. It introduces students to the definition of politics and political science, to basic concepts in the discipline such as political culture, power, authority and to the key elements of the State in Anglo-American Democracy, the former Soviet Union, the Third World and the Caribbean. Global and Regional issues which affect politics such as the debt problem are also discussed.

**GOVT1001 (GT11B): Introduction to Caribbean Politics**

The aim of this introductory course in Political Philosophy is to initiate a discussion on some basic concepts in political discourse, including justice, rights, ethics, political obligation, notions of the social contract, freedom, democracy, authority, power and the state. The approach is to examine the epistemological and ontological bases and historiography of Western political philosophy as well as to trace the historical debate, through a review of a selection of important Western philosophers, from the Greek city states, through the middle ages to the European Renaissance, and to conclude by looking at some of the major theoretical positions which emerged out of the revolutions of the late 18th and early 19th centuries in Europe and the European diaspora. The philosophical roots and expressions of racism, a main branch of modern western philosophy, which is ignored as such by mainstream scholars, will be included as a closeted stream of the modern west.

The direction in which the debate will proceed throughout this course will be shaped and guided by a radical critique of Western political philosophy and its historiography by non-European philosophers in the European colonial and former colonial empire as well as by European scholars critical of aspects of Western philosophy.

**GOVT1006 (GT13D): Introduction to Public Sector Management**

This is a core course for students registered in the Public Sector Management option and a prerequisite for all other courses in Public Sector Management. It introduces students to the basic concept of management within the context of the public sector and provides opportunities for demonstrating their practical application. The course will trace the historical evolution of the public bureaucracy and public management systems in the Commonwealth Caribbean and will discuss the political, economic and social context in which contemporary public management takes place. It will also examine the concept of government as a series of interactions among and between various groups in the polity.

**GOVT1008 (GT12A): Introduction to International Relations**

This course offers a kaleidoscopic overview of the subject matter of International Relations - ideas and concepts, actors and policies and issues and trends. It incorporates the study of history, theory and current events in order to afford students basic knowledge about the world of states and the state of the world.

**GOVT2001 (GT20M): The Resistance Movement**

This course looks at the genesis, evolution and character of the philosophy of slave society and anti-slavery resistance. It examines the ancestral predisposition, continuities and structure of plantation culture and anti-slavery culture as well as the views engendered by Black resistance, White abolition

and pro-slavery thought. This course is intended to demonstrate, among other things, that the Caribbean has its own dynamic philosophical space; and that anti-slavery struggles were rooted in a philosophy and ideology constructed and articulated by Africans enslaved in the Americas.

**GOVT2003 (GT21B): Theories of the State**

This course examines the contemporary debate on the nature of the state, focusing on the ideas of some of the most important philosophers. The main thinkers and issues may include Rawls, Dworkin, Gewirth, and the question of social injustice; Hayek, Nozick and the libertarian perspective; Marx and the limits of liberal democracy; and Lyotard, Foucault, Habermas and the post-modern perspective.

**GOVT2004 (GT21M): Sports, Politics and Society**

This course exposes students to the sphere of sports as a legitimate area for social science research and analysis. To this end, we begin by reviewing approaches to the study of sports; trace the development and spread of sports in the Anglophone Caribbean, identifying the links between sports and ideological, socio-economic and political developments in the region. We then analyse West Indies Cricket, Track and Field, Football and Netball in Jamaica, looking at their potential roles in national development.

**GOVT2005 (GT22A): Caribbean Political Thought**

This course focuses on the diverse currents of Caribbean Thought, which have influenced the development of Caribbean societies from colonialism to independence. Taking up from Gordon Lewis' *Main Currents in Caribbean Thought*, the course examines the central ideological currents of Twentieth Century political thought in the region and covers Nationalism, Pan-Africanism, Marxism, Feminism, Democratic Socialism and Neo-conservatism. Among some of thinkers considered are Marcus Garvey, George Padmore, C.L.R. James, Franz Fanon, Walter Rodney, Fidel Castro, Michael Manley and Bob Marley. Other themes will be drawn from a selection of contemporary newspaper columnists, talk-show hosts and the ideas behind the major international agencies and institutions, which have shaped post-independence policies. The selection of thinkers and social movements to be examined will vary with each semester.

**GOVT2006 (GT22C): Foundations of Caribbean Politics**

This course explores the distinct foundations upon which modern Caribbean politics rests. It attempts to identify the unique characteristics and experiences of Caribbean states to enrich the field of comparisons with other political systems. The special characteristics of small states, the varied impact of colonialism in the region, the nature of the political culture, along with class and ethnic influences, the founding roles of Caribbean leaders, the main state formations that have emerged, as well as the emergence of civil societies in the Caribbean are the main areas covered. The main purpose is to be able to understand the nature of contemporary Caribbean politics from the continuing impact of these foundations.

**GOVT2007 (GT22D): Politics in the Caribbean**

This course focuses on the structure of and current controversies in Caribbean political systems from a comparative perspective. Many of these have to do with elections and electoral systems, political parties and party systems, the nature of political opposition, the nature of government and reforms of the state, human rights and human development, justice, crime and corruption, models of economic development, and the impact of globalization. These problems are discussed in the context of the challenges faced by the Caribbean to meet acceptable standards of democracy, development and globalization. This assessment is useful against the background of certain failures in human, economic and political development in the region and the need to explore possible correctives.

**GOVT2009 (GT22M): Introduction to African Politics**

This course will introduce students to African Politics. It will begin with the background to contemporary African Politics, looking at the way African traditions and the experiences of colonialism have structured modern-day politics. It will also examine the struggle for independence and the varieties of the post colonial state.

**GOVT2011 (GT23B): Criminal Justice System**

This course is about the institutional arrangements devised by societies to respond to crime. It provides an overview of the criminal justice system- and while not being explicitly comparative, locates the Caribbean in the wider international context offering some comparisons and contrasts

with both the developed and some developing countries. It involves a survey of the politics, courts and corrections. This is done against the backdrop of the problems of definition and measurement of crime. General issues of consideration include- how and why the system developed in the region as it did; how theories relate to policies and how the existing system may be reformed and/or transformed. Considerable attention will be devoted to the relevance of the ideas discussed to contemporary Caribbean societies.

**GOVT2012 (GT23M): Jamaican Music 1962-1982**

This course explores the folk and popular music as socio-political, cultural and philosophical instruments and expressions in the making of the African Diaspora in the Americas. Within this historical context, the course examines, through popular Jamaican music (Ska, Rock Steady and Reggae) ideas of grass root Jamaicans about freedom, justice, human rights, power, the nature of the state, social and political behaviour since independence. It seeks to ascertain/measure the intellectual/ideological contributions of grass root Jamaicans to the making/definition of freedom, justice, human rights etc. in the development of the Jamaican polity, as well as to establish that grass root Jamaicans are part of the tradition of subjected peoples the world over who have contributed to the making of freedom as one of the most important values.

**GOVT2013 (GT24M): Research Methods I (Year long - 6 credits)**

This course will attempt to build on elementary knowledge of statistics provided in the first year of the degree programme and to apply these tools to a specified range of topics. The course is divided into three phases. The first will be devoted to reviewing the methodological underpinnings of empirical research in the social sciences and in-depth review of published research relating to the specified range of topics. The second will involve the use of statistical computing procedures to analyze data. The third phase will be devoted to supervising projects.

**GOVT2017 (GT26P): Issues in Contemporary African Politics**

This course will focus on issues of current relevance in African politics. These will include issues such as: ethnicity and regionalism, economic performance and structural adjustment, the end of Apartheid and the future of Africa.

**GOVT2032 (GT29E): Administrative Analysis**

This course seeks to develop students' understanding of some of the explanatory and normative theories used in Public Sector Management and to apply these theories to specific aspects of public management. Students should have undertaken Introduction to Public Sector Management before undertaking this course.

The course is intended to provide the theoretical and conceptual tools that will be required for the analysis of substantive areas of study to be taken at advanced level.

**GOVT2033 (GT29F): Contested Issues in Public Sector Management**

This course seeks to concentrate on some theoretical issues, current trends and major problem areas, by applying techniques of administrative analysis.

**GOVT2046 (GT24A): International Relations: Theories and Approaches**

This course covers a sample of the old, the new and the different in the theoretical discourse of the discipline of International Relations. It takes as its starting point the view that theory helps us to understand the world and to understand why we, as individuals think the way we do. Thus students are encouraged to critically assess not just other people's ideas about International Relations but their own as well.

**GOVT2047 (GT25M): Principles of Public International Law**

This course provides an introduction to Public International Law and considers the contribution made by Public International Law to the preservation of friendly relations between the states. Emphasis is placed on the more practical aspects of the law, with focus on topics which those who enter the professional sphere of foreign affairs might be expected to encounter on a regular basis. Such topics include jurisdiction and immunities, state responsibility and recognition. Some attempt is made to cover the role of law in wider international political issues such as terrorism and regional conflict.

**GOVT2048 (GT26M): International and Regional Organizations**

This course provides an introduction to International Organizations, emphasizing co-operative activities involving governments. It concentrates on critically examining the theories, origin, structures and current status of international and regional organizations in the study of world politics.

**GOVT2049 (GT27M): International Political Economy**

This course is based on the premise that the study of International Relations must take into account the inter-relationship between the economic and the political. It introduces students to political economy perspectives and applies this analytic approach to the study of such issues as the liberal international economic order and distributive justice, and the international financial system and policy co-ordination.

**GOVT2050-Constitutional and Administrative law for Public Sector Managers**

This is an introductory course on the intersection of public service with law. Civil servants, the role of law and the courts along with the Jamaican constitution are considered inter-related topics. Course design is such that public sector management students learn about the legal system (both in Jamaica and in a comparative sense) while also providing insight to the particular concerns, contradictions and outcomes of public service life. The relationship between civil servant and lawyer is often adversarial. This is unfortunate given their complementary tasks to ensure that government runs effectively, economically, efficiently and equitably toward the service of its citizens. The rule of law and the relationships of courts and judges to administrative life are integral to public service.

**GOVT2101 (GT23D): Jamaican Politics in the Post Independence Era**

This course will introduce students to the central issues in Jamaica electoral politics since independence. It provides a historical overview of politics in Jamaica and examines the origins of the Westminster system of government. Students will study individual elections and assess the major trends themes that have developed over the years. This course will cover issues such as party organization, the administration of elections, voter trends and patterns and campaigning. Issues of constituency politics including political; tribalism, patronage and corruption, garrisons, political violence and the corruption of elections will also be explored. A substantial part of the course will be devoted to efforts to change and improve elections in the country. To this end, GOVT2101 (GT23D) will explore the role of civil society, constitutional reform, and external elements in improving the efficiency of the electoral system. The last module considers issues of constitutional change campaign financing, political accountability, sanctions and the role of the media.

**GOVT3030 (GT30C): Values and Public Sector Management**

This course introduces students to approaches to ethical reasoning and provides a frame of reference for examining contemporary practice. Interactions between public sector managers and other internal and external stakeholders, including the general public, private sector and non-government organizations, are given special attention.

The course critically examines the responsibility of public managers for the power that they exercise, assesses the ethical standards that public managers bring to decision making, examines the mechanisms employed to ensure ethical standards, and make recommendations to improve the ethics infrastructure.

**GOVT3032 (GT30N): Selected Issues in Public Policy and Public Sector Management**

This course is designed to help develop and apply the analytical skills needed by public managers to a number of topical issues. The content of this course is therefore intended to "practicalize" the students' theoretical knowledge. The delivery method will be primarily through guest lectures, field trips and case analysis. The main emphasis of this course will be on contemporary controversies and themes. These will be related to a settled body of ideas and concepts that comprise the core of the discipline. This course is intended to act as a capstone for all students doing studies in Public Sector Management and its topical content will change from year to year.

**GOVT3033 (GT31P): Concepts and Theories of Public Policy**

This course will consist of an examination of public choice and public goods allocation theories. This will be done in the context of policy analysis and the various considerations and limitations of this process.

**GOVT3008 (GT32M): Comparative Revolutions**

The aim is to acquaint the student with the rich theoretical and narrative history on revolutionary movements in the light of the practical experiences of a selection of contemporary and history revolutions. It will be divided into two parts. The first will examine the various theories on the causes of revolutions, through Marx, Brinton, Johnson, Tilly, Barrington Moore, Trimberger, Theda Skocpol, to Wallerstein, Eisenstadt and Unger. The second will survey in detail the experience of Cuba, Grenada and Nicaragua in the light of the other contemporary and historical examples of revolution and of the theoretical constructs established in the first part. From time to time the examples of revolution may be varied to reflect the rich and variegated international experience.

**GOVT3009 (GT32P): The Politics of Industrial Societies**

This course will lay the foundations for the study of the politics of industrial societies, with a focus on North America and Western Europe. It will look at the emergence of liberal democracy, and the practice of politics in industrial societies including political parties, elections, electoral systems and the media.

**GOVT3010 (GT33C): Punishment and Corrections**

This course examines the development of ideologies pertaining to the punishment of offenders. It explores the rationale for imprisonment, including retribution, incapacitation, and rehabilitation and critically examines past and existing penal doctrines in Jamaica. Alternatives to incarceration and current ideas about penal reform are also critically examined.

**GOVT3011 (GT33D): Violence and Development**

This course examines the historical changes in the patterns and meanings of violence globally. Special attention is paid to individual, collective and state violence in the Caribbean context. The main theories explaining the causes of violence and current research on attitudes to violence and the use of force to bring about social political change are reviewed. Strategies of conflict management and prevention and their relationship to development and the transformation of political culture and state institutions that seek to monopolize the legitimate use of violence are discussed.

**GOVT3012 (GT33M): Contemporary Political Issues**

This course will focus on issues of current relevance in industrial societies, with emphasis on Western Europe and North America. It will analyze the extent of cynicism towards politics, the various tendencies in the political system, issues of economic transformation and changes in the state.

**GOVT3016 (GT35E): Latin American Politics and Development**

This course introduces students to Latin American Political Institutional Developments and Major Economic Changes in the 20<sup>th</sup> century.

**GOVT3022 (GT39G): Garveyism in the Americas/Africa**

The focus of this course is on the development of Garveyism as a social movement in the early decades of the twentieth century and its impact on contemporary movements for decolonization in the Diaspora and in Africa. The socio-political practice of the Garvey movement will be examined in order to ascertain its Pan-Africanist appeal. Students will be exposed to primary source materials at the National Library of Jamaica, the multi-volume Marcus Garvey and the UNIA Paper and recent literature on the Garvey movement so that they can decide on research topics.

**GOVT3034 (GT33B): Comparative Development Management**

This course is designed as a broad overview of critical approaches pertaining to the management of development issues, mainly in the Third World. The aim is to help students understand and evaluate conceptual and practical approaches to development management. It will focus on key economic, institutional, policy and management issues, particularly as they relate to administrative capacity building, policy implementation and problem solving. The role of the international policy network in development episodes will be highlighted.

**GOVT3035 (GT35P): Public Financial Management**

This course will examine the principal aspects of public sector finances, their sources and expenditures and study the administrative (legal) framework, which exist to use funds as development component of the Caribbean and other developing countries. Students will also gain insight into the accountability aspects regarding public finances and the extent to which modern managerial quantitative techniques can be used for and forecasting purposes.



**GOVT3036 (GT36P): Techniques of Public Analysis and Evaluation**

This course aims at giving students a moderate depth of knowledge of Policy Analysis Techniques. Students will also obtain hands-on application.

**GOVT3043 (GT39M): Democracy and Democratization in the Modern World (Year Long)**

This course will entail a normative and empirical examination of the processes of democracy and democratization in the Modern World. The pluralist competitive approach constitutes our fundamental point of departure. Its essential nature and characteristics are closely examined with a view towards arriving at clear understandings regarding the inauguration, development, institutionalization impact and relevance of pluralist democratic regimes.

**GOVT3048 (GT34A): Contemporary International Relations of the Caribbean**

This course will identify and analyze various stages in the development of Caribbean states' participation and profile in International Relations from 1970 to the present. Focus will be on the dominant norms, influences, patterns and instruments which have characterized their participation in multilateral diplomacy, economic and security relations.

**GOVT3050 (GT35M): Comparative Foreign Policy: Developed and Developing States**

Foreign Policy is the primary means through which states interact with each other. Each year the foreign policies of at least two states are chosen as the focus of this course e.g. Over the years we have examined the foreign policies of Japan, United States of America, Britain, China and India. The course involves vigorous research, thinking and writing about the main trends in the foreign policy of selected states. Particular emphasis is placed on the domestic and international factors that affect the making of the foreign policy, the institutions involved in the execution of foreign policy and the main issues that dominate the foreign policy agenda.

**GOVT3051 (GT36M): International Law and Development: Selected Issues**

This course is concerned with the role of Public International Law in fostering economic development in all spheres, including international trading and financial transactions, exploitation of natural resources, protection of the environment and the promotion of human rights.

**GOVT3052 (GT37M): Contemporary Issues of International Relations**

This is a seminar which focuses on contemporary and/or typical issues that are of critical and significant importance to the structure, nature and status of international relations. Issues include those which are not traditional areas of study but which could be so as the discipline evolves.

**GOVT3055 (GT38M): Theory and Practice of International Negotiations**

It is impossible to conceive of world affairs in the absence of the bargaining table. In this course students are exposed to the theory and practice, the art and science of negotiations through a variety of teaching methods - guest lectures from practitioners, simulations and critical discussion. The aim is to enable students to explain and understand negotiation outcomes, as well as to give them practical experience in the conduct of negotiations

**GOVT3056 (GT39E): Internship in International Relations**

Each student will be required to spend a minimum of four weeks in a major institution and to provide a report describing and assessing this experience. The idea is to familiarize and expose students to the working environment of International Relations. This course is now open to a limited number of 3rd year International Relations Majors, selected on the basis of their grades. Other International Relations majors will do GT36M as a compulsory course and available elective.

**GOVT3114: International Security Issues**

The course focuses on two (2) broad areas in the study of international security. First, it provides an introduction and analysis of the historical, conceptual and contextual themes of the discipline. In particular, realism, deterrence and offence-defence theories will inform the discourse on the 'security dilemma', the nuclear weapons debate and the arms race. Second, it analyses of the main security challenges (both past and present), such as the role of nuclear weapons proliferation and the arms race as threats to international security, as well as the significance of drug trafficking for the Caribbean region. Special emphasis will be placed on the ways in which individual states and organizations, particularly the United Nations (UN), the Organization of American States (OAS), and the Regional Security System, respond to these security challenges.

While maintaining the traditional state-centric approach in highlighting the role of the nation-state in responding to these changes, students will be introduced to the new international reality of non-state actors, for example drug traffickers in posing threats to the system. They will also be introduced to the formulation of security responses which excludes the state, such as private security (including the establishment of security companies to protect citizens based on a perception of the failure of the State to provide such security).

**GOVT3115: Public Sector Management Internship Programme (Year long - 6 credits)**

The internship is a new, exciting, practical and compulsory programme for all students entering the Public Sector Management Major in 2009. The internship, usually taken in the summer over six weeks, provides a student with the opportunity to participate in and observe, as a full-time working member of the staff, the daily administrative or policy-related activities of a ministry, agency or department of the Government of Jamaica.

The internship is a learning situation structured along two streams based on the student's prior experience in the public sector and involves the intern, the agency supervisor, and the faculty supervisor. It provides an opportunity for a student to use the skills and experience gained during the first two years of his or her academic program in a way that is mutually beneficial to the student and the agency, and a learning experience for the student which will enhance his or her potential for either entry into or advancement into the public sector. Adequate supervision, educational assignments, and practical benefit to the agency and student comprise the core methodological considerations in the internship.

**HOSPI000 (HM100): Hospitality Management**

This course presents a broad view of the hospitality industry. Learners will appreciate that the hospitality industry is not only about hotels, but that it also includes restaurants, private clubs, casinos and casino hotels, consulting firms, and cruise ships. Each of these segments of the industry offers many and diverse career opportunities

**HOSP2201 (HM22C): Hospitality Managerial Communication**

This course is designed to enable students to understand the nuances of communication within hospitality organizations across functional units as well as external communication needs such as press releases, advertisements and proposals. The nature of this service industry demands sensitivity in communicating valuable information, and as such the course aims at cultivating necessary communication skills at management level in these organizations. The course will take a strategic approach, focusing on media management and issues relating to transparency.

**HOSP3105 (HM340): Caribbean Tourism: Sustainable Development**

The main objective of this course is to discuss sustainable tourism, with special emphasis on the Caribbean. Caribbean nations are dependent on services in general and tourism in particular as a means of ensuring economic growth and development. The Course will focus on the following issues:

- The importance of Tourism to Caribbean Economies;
- The social, economic and environmental impacts of Tourism;
- The Concept of Sustainable Tourism and its relevance to the Caribbean;
- Policy and Planning mechanisms to achieve Sustainable Tourism in the Caribbean;
- International, Regional and National Actions to achieve Sustainable Tourism

**HOSP3222 (HM30E): Hospitality Consumer Behaviour**

This course will be based on the already existing MS30E-Consumer Behaviour. The emphasis will now be on hospitality consumers in particular, with a view to understand how consumption patterns for tourism have changed with changing demographic factors. The changing consumer is a key area which must be understood moving forward, as there are increasing opportunities to introduce pull factors for various types of tourists. From an economic standpoint, some now view tourism as more than luxury goods which has implications for marketing efforts.

**HOTL3001 (HM35A): Entertainment Management**

The entertainment business is a multi-billion dollar industry that touches people in every corner of the world. The Caribbean presents very enticing prospects for better participation in this business through better management of the entertainment industry and in particular its music products.

Closely aligned to the music industry are the areas of fashion designing, cosmetology, filmmaking, choreography, management, marketing, tourism, gaming, graphic design, law and technology.

This course will introduce students, to the knowledge and skills that will help them to manage the Caribbean entertainment product. Students will specifically develop an understanding of the workings of the local and international music industry, sports, and related sectors. They will be introduced to some rights and obligations, some production concerns in putting together events, festivals, films, music and other forms of entertainment.

**MGMT2003 (MS20A): Principles of Marketing**

This course is designed to expose students to modern concepts and tools for marketing. The focus will be on fundamentals of marketing such as consumer behaviour, the environment of marketing, marketing information systems, and how managers use the marketing mix strategies to achieve organizational goals. Lectures will be complemented by industry guest lectures and field visits to companies operating in the Jamaican environment.

**MGMT2005 (MS21C): Computer Applications**

This is an introductory course on the use of Information Technology (IT) in organizations. The course aims to expose students to some of the current issues facing organizations in their use of IT. Use of IT is viewed from an objective of improving the efficiency and effectiveness of organizational systems and processes in order to gain a competitive advantage. The primary goal is to give a good understanding of how the manager can use information in the problem solving and decision-making processes. It is assumed that students will be preparing either for a career in computing or management. The objective demands that students understand the role of the computer as a problem-solving tool.

**MGMT2008 (MS22A): Organizational Behaviour**

This course exposes you to the various ways in which individuals and organizations interact to create goods and services in a competitive and dynamic environment. The course begins with a broad overview of the nature and structure of organizations and in particular of Caribbean organizations. The focus then narrows to examine the ways in which individuals and groups behave within the context of the organization. Topics to be examined include power, leadership, groups, teams, conflict and individual behaviour.

**MGMT2029 (MS22C): Managerial Communication**

This course is designed to help students develop effective communication and presentation skills. It offers a practical and analytical approach to the development of content and style in business communication with an emphasis on the relationship between creative and independent and logical thinking and the solution of business problems.

**MGMT2012 (MS23C): Introduction to Quantitative Methods**

This course is an introductory level survey of quantitative techniques, and is intended to provide an overview of commonly used mathematical models and statistical analyses to aid in making business decisions. These techniques include linear programming, decision theory and simulation. The primary emphasis is to prepare students to become intelligent users of those techniques. An understanding of the assumptions and limitations of the techniques; and also, how these techniques might be used outside the classroom environment are of particular importance.

**MGMT2224 (MS24B): Introduction to Entrepreneurship**

This course is the first part of a 2<sup>nd</sup> semester that is requirement for candidates reading for the *BSc in Management Studies (Entrepreneurship)*. It can be done separately, as an elective. This component focuses on the thinking involved in converting the idea into a viable business plan and the strategies engaged in developing the product so it can be offered to the consumer. The course aims to familiarise participants with entrepreneurial thinking: the process by which entrepreneurs identify business ideas, assess and analyse their feasibility and convert them into successful business. Additionally it will assist students in determining whether they are interested in becoming entrepreneurs or employees.

**MGMT2020 (MS26A): Managerial Economics**

This course is primarily concerned with the application of economic principles and methodologies to the decision making process of the business firm operating under conditions of risk and uncertainty.

It focuses on the economics of business decisions and as such, brings abstract theory into closer harmony with managerial practice. The concepts and issues are put in the context of real business decision problems in order to demonstrate methods of identifying problems and finding solutions.

**MGMT2021 (MS27B): Business Law**

**Outline:** General Principles of Law: system of courts, doctrine of precedent, case law and statute law and tort, contract and crime.

General Principles of Law of Contract: formation of contract, offer and acceptance, consideration, terms of contracts, conditions of warranties, implied terms, exclusion clauses, mistakes, misrepresentation, undue influence and illegality, assignment and negotiability, discharge, agreement (including notice), frustration, performance and breach and remedies.

**MGMT2023 (MS28D): Financial Management I**

The course seeks to provide the foundation of financial management. It will introduce some of the basic concepts used by financial managers in the decision making process, including risk and return, time value of money, financial statement analysis, capital budgeting and asset valuation models. The course provides a theoretical framework within which these concepts are applicable. The course will also draw on real-world situations to highlight the importance of both the practice and theory of finance.

**MGMT2068 (MS28F): Risk and Treasury Management**

This course introduces students to the various forms of risks affecting financial institutions – the types of risks, and the ways of managing these risks

**Aims and Objectives:**

- To acquaint students with the composition of the financial services industry
- To identify the various forms of risks
- To explain the international best practices of managing risks

**MGMT2026 (MS29P): Production and Operations Management**

This course will examine the methods used for efficiently managing the operating divisions of manufacturing and service based firms. The topics to be covered will include process analysis, design and layout, forecasting, capacity planning, production planning, inventory control, scheduling, project management and quality control. An introduction is also provided to new production control techniques such as just-in time systems and group technology. Throughout the course, special emphasis will be placed on the use of mathematical and statistical techniques for decision making by operating managers.

**MGMT3004 (MS30E): Consumer Behaviour**

This course is designed to explore the changing dynamics of consumer behaviour throughout the purchasing process and to provide students with the necessary skills to analyze, and shape marketing strategies which effectively meet consumer needs.

**Outline:** The course provides a broad overview of the consumer motivation, behavioural considerations affecting consumer purchase decisions, meeting consumer needs through selling, advertising, distribution and related activities

Special emphasis is placed on the importance of marketing and specifically marketing strategy in producing desired purchasing behaviour.

**MGMT3012 (MS31C): Systems Analysis and Design**

This course covers the fundamental activities that are involved in the analysis, design and development of computer-based information systems. Analysis is the act of understanding current information systems and developing the set of information requirements that users demand in a new or enhanced system. In the design stage, Information System personnel develop data and programming maps as to how Information System will meet these requirements. Actual coding and system construction occur in the development phase. Particular emphasis is placed on the analysis and design stages of the systems development cycle. Students are encouraged to pay particular attention to the structured design philosophy espoused in our approach to teaching systems

development. Special emphasis is placed also on the tools such as data flow diagrams, PERT and Gantt charts, among others.

**MGMT3017 (MS32A): Human Resource Management**

Human Resource Management - Theory and Practice introduces the student to the organizational models and designs that will most effectively procure, integrate, develop, protect, compensate and maintain the human resources of the organization. Students will be exposed to a cross section of Caribbean cases and readings and will analyze the implications of these practices for development of the region.

**MGMT3018 (MS32B): Industrial Relations**

Industrial Relations is concerned with the rules, practices, outcomes and institutions emerging from the interaction between employers and employees in a formal work setting. These outcomes occur at the workplace level, the sectoral level and the national level. This course provides an introduction to Industrial Relations; it focuses on the principal Industrial Relations actors (workers, management and government) and their contribution to the process of workplace governance. It is suitable to anyone who will work in any kind of workplace organization, essential for someone who will have responsibility for the management of people and absolutely critical for someone who will specialize in human resources management.

Students who take this course should acquire a sound knowledge of principles, concepts and practices of Industrial Relations and the capacity to advance his/her knowledge in the area. Among other things the student will be exposed to the institutions, concepts and outcomes arising from modern employment relationships; the implications arising from conflicts of interest between employers and employees; the changes taking place in the world of work and be and be encouraged to think critically about the implications for their own future as well as the future of society. In addition students will enhance their capacity for independent learning and information seeking in the field of Industrial Relations; their ability to work in group settings and their skills in evaluating and managing the kinds of conflict that emerge from the employment contract.

**MGMT3019 (MS32C): Business Negotiations**

This course provides an introduction to the **theory** and **practice** of negotiations as applied in the context of a business. It is intended primarily for students preparing for a career in Human Resources Management, Industrial Relations or in general management. Many of the principles encountered in this course will be applicable to **conflict resolution** in other aspects of life.

**Course Objective:** The objective of the course is to provide insights into the theoretical and practical aspects of **business negotiations**. Students should benefit from an enhanced capacity to evaluate a negotiating situation, to plan the process and to execute a negotiation on their own behalf or on behalf of a client.

**Learning Approach:** The course will include the following components - independent study, lectures, case analysis, simulation exercises and other learning experiences. The course will make use of the "team teaching" approach and at least one other lecturer will be available for students' guidance. However, course delivery will rely heavily on student participation and students will be encouraged to take responsibility for their own learning by reading, participating in class discussions, participating in learning exercises and in simulations and by consulting with course leaders.

**MGMT3021 (MS32O): Organizational Theory and Design**

This course covers the fundamentals of Organizational theory, Structure and Design, the components and the links to organizational success. We begin with an historical overview of organizational theory, structure and design examining the pros and cons. Candidates will then be able to interpret the information in ways that will help them to determine which organizational structures are more appropriate for the particular kind of product and or service.

Candidates will be able to identify those factors in the environment which impact and influence the organization's functioning either positively and or negatively. Factors such as Organizational Culture, the Organization's History, Management Practices, Government Policies, and all will be examined in the context of Caribbean organizations responding to a global environment.

**MGMT3022 (MS32E): Organizational Development**

Organizational Development is designed for students who have a keen interest in enhancing the performance of organizations using a behavioural perspective. In the course students will adopt the role of consultant and will be exposed to the various tools, techniques and methods of organizational intervention. Students who do this course will be expected to utilize their knowledge and skills within the context of their own research teams as well as in an organizational setting.

**MGMT3031 (MS33D): Business Strategy and Policy**

This course is designed to provide students with an instructive framework within which business policies and strategies will be formulated and developed. It covers the analysis and evaluation of corporate strategy.

**MGMT3033 (MS33E): Business Government and Society**

This survey course attempts to prepare students for a better understanding of the relationships between business executives and other elements in the West Indian environment. It involves eight modules: Business Environment; Regulation; History of Economic Thought; Criticisms of Businesses; Business Responsibility; International Trade and Consumerism.

**MGMT3034 (MS33F): Economic Policy for Managers**

This course is aimed at students who are majoring in Management Studies.

**Objective:**

To ensure that those who read this course will not only understand how the macro economy works but will become educated observers of what economic policy can and cannot achieve within the context of the Jamaica Economy.

**Outline:** The Economy-Jamaica, Economic Aggregate, Labour Market, Product Market- Theory of GDP Determination, Product Market- Government, Product Market- Inflation, Product Market – Investments, Product Market-International Trade and Product Market-Money and Banking.

**MGMT3036 (MS34A): Entrepreneurship and New Venture Creation**

This course deals with one of the most challenging issues confronting developing countries. It focuses on understanding and appreciating the entrepreneurial mindset in relation to the ability to create new ventures successfully. The course also focuses on “intrapreneurship” or in the reinvigoration of existing enterprises with an attitude of innovation, responsiveness and receptivity to change, and it considers entrepreneurship in an international context.

**MGMT3037 (MS34B): International Business Management**

The purpose of the international business management course is to familiarise students with the globally applicable theories of international business in the context of the practice of management in a small open developing environment. The course builds upon the unassailable conclusion that the development of Jamaica and other countries in the Caribbean region will rest upon the ability of firms within the region to engage profitably in international business activities. To this end, the conceptual theme that will drive the course is the relationship between the processes of economic development and national competitiveness on the one hand, and the theory and practice of international business on the other.

The course is divided into two modules. The first is “international business theories, systems and institutions” in which the focus is on understanding the theories and concepts of international business and in identifying the principal institutions that comprise the framework for international business. The second is “managing the international operations of firms in developing countries,” in which the focus is on the response of firms in developing countries to the current imperatives of international business and development.

**MGMT3039 (MS35E): Management Accounting II**

Cost management concepts, models and strategies. This is the second of a two-semester programme in management accounting. This course seeks to provide further analysis of the critical role of management accounting concepts, models and information systems in the development and implementation of competitive strategy.

**Outline:** Costing models for pricing, managerial costing systems, including budgeting and performance measurement and reporting systems and profitability analysis of customers and strategic business segments. Strategic Management Accounting and Competitive Strategy in a Dynamic, Global Business Environment, Value Chain Analysis and Process Value Analysis – An Introduction, Activity Based Costing, Accounting for Quality Costs and Life Cycle Costing, Cost Management Strategies, Pricing, Management Control Systems, Organization culture and Organization Learning, Traditional Budgeting Systems and Practices, including Flexible Budgeting, Variance Analysis, Activity based Management and Budgeting, Responsibility Accounting, Performance Measurement and Reporting Systems, including Productivity Measurement, Profitability Analysis of Customers and Strategic Business Segments and Transfer Pricing

**MGMT3046 (MS37B): Company Law**

This course covers the Principles of Company Law, statutes and relevant case law, with special reference to matters of particular concern to Accountants and Auditors

**MGMT3048 (MS38H): Financial Management II**

Financial Management II is an advanced managerial finance course that ties together theory and applications of financial management and covers the essential aspects of financial decisions.

**Objectives:** What assets should the enterprise acquire? (This is the capital budgeting decision)

- How should these assets be financed? (This is the capital structure decision)
- How should short-term operating cash flows be managed? (This is the working capital decision)

This course focuses predominantly on learning the tools and techniques needed to analyze and evaluate financial information. This type of analysis enables the financial manager to identify and solve management problems related to the financial operations of business corporations.

**MGMT3051 (MS38G): Taxation I**

This course provides students with an understanding of the main principles and concepts of taxation. It investigates how tax policy is formulated and explains how such policy is applied in practice in Jamaica. The course enables students how the Jamaican tax liabilities of individuals and organizations are calculated. The study of Jamaican tax law and practice is further developed in the context of tax planning and ethical considerations.

**MGMT3052 (MS38O): Taxation II**

This course builds on Taxation I and extends the measurement of taxable income to corporate entities. It introduces issues related to the taxation of distributions and benefits to principal members of companies. It covers the taxation implications of residence and domicile of incorporated bodies, including double taxation treaties. The course includes comparative review of Commonwealth Caribbean tax regimes in the areas of income tax and capital gains tax. The course will emphasize tax planning and management.

**MGMT3056 (MS39I): Project Management**

This course focuses on the principles and practices of project management in business and technology. It will provide the student with the necessary skills that are required in industry.

**Objectives:**

- discuss the system principles and philosophy which guide project management theory and practice
- describe and develop the logical sequences of stages in the life of a project
- apply the methods, procedures and systems for designing, planning, scheduling, controlling and organizing project activities
- prepare project documents to assist in the implementation of the plan
- prepare project reports

**MGMT3057 (MS39H): Productivity and Quality Management**

The course provides an in-depth coverage of productivity and quality management in the service and other industries. Emphasis is placed on the practical application of quality principles through the interpretation, understanding and use of these principles and concepts throughout the problem-solving process. Areas covered include Quality and Continuous Improvement, Process Control, Productivity and Measurement, Reliability and Bench-marking and Auditing.

**MGMT3060 (MS39J): Productive Planning**

This course focuses on advanced techniques for use in the design, planning, and control of operating systems in the manufacturing and service sector. The course is designed to complement and build on topics covered in MS29P. A more advanced treatment is provided for decision models, which are used in production planning, inventory control, scheduling, facility design and location. Case examples are drawn from operating systems in manufacturing, service and public sector organizations.

**MGMT3061 (MS32J): Team Building and Management**

At the conclusion of this course, students should be able to:

- Define teams including the self-managed team, the virtual team and the temporary team.
- Identify a sports team and trace its development, its success and failure.
- Apply team learning to at least one organization.
- Measure the effectiveness of a team.
- Work in a team to undertake a project and understand the team Process
- Explain the increased use of teams in organizations today, particularly in the Caribbean.
- Build and manage effective teams.

**MGMT3062 (MS32G): Compensation Management**

This course is intended to introduce students to the principles and practice in modern compensation management. Students who take this course will:

- Be able to explain the role of compensation in the management of human resources in an organization
- Be able to explain the importance of compensation in achieving the strategic objectives of an organization
- Be able to explain the theoretical issues that underlie the design of a compensation system, the techniques involved in designing a compensation system and the skills necessary to make sound compensation decisions in different Labour market settings.

Be able to describe the unique variables operating in the Caribbean context and explain in the light of this, how to design an appropriate compensation system

**MGMT3063 (MS32K): Labour and Employment Law**

This course is intended to introduce students to the principles and practices of Labour and Employment Law.

**Objectives:**

Be able to explain the role of law in labour and employment relations and develop the capacity to continue advancing his/her knowledge in the area

- Be able to explain the evolution of labour and employment legislation in the region and the implications for current employment relations
- Be able to explain the social legislation governing collective bargaining
- Be able to explain the scope, nature and purpose of **protective legislation** such as those governing human rights and employment standards
- Be able to explain the major pieces of Jamaican labour legislation especially the Labour Relations and Industrial Disputes Act (LRIDA)
- Be able to explain how industrial relations practice has been changed by the passing of the LRIDA and be able to analyze current workplace and industrial issues, processes and outcomes from a legal perspective.

**MGMT3065 (MS32D): Management of Change**

The aim of this course is to provide students with a thorough grounding in the major issues involved in managing change within contemporary organizational settings. Additionally, the course aims to assist students to develop the necessary practical skills and intervention strategies, which are required to manage change effectively at the individual, group, and organizational levels, in order to assist an organization to achieve its desired corporate objectives.

**MGMT3066 (MS33G): Business Ethics for Bankers**

This course focuses on what is considered prudent behaviour and seeks to highlight issues that make behaviour prudent. The course looks at the theoretical bases of behaviour as they affect decision makers in a market driven economy. It also deals with historical propositions and modern systems



used to determine ethical behaviour. International best practices for establishing ethical behaviour will also be studied.

**MGMT3067 (MS37C): Regulatory Framework of Banking and Finance**

This course is designed for students at the intermediate level to familiarize them with the legal environment and practices which govern the financial services industry. International best practices will also be studied and comparisons made with local law

**MGMT3069 (MS32I): Quality Service Management**

Quality service management introduces students to the strategies and techniques that will lead to effective management of services. The course is designed to be a highly experiential one in which students will study the performance of service organizations as well as their response to that performance. Students who take this course will be exposed to knowledge about the best practices of local and international service organizations, the human resource practices that will lead to effective service delivery and the design of effective service organizations

**MGMT3071 (MS32L): Employee Training and Development**

This course provides an introduction and survey of the field for emerging managers and Human Resource Practitioners.

**MGMT3072 (MS37D): Financial Services Law**

This course is designed mainly for students pursuing the Banking and Finance students to provide them with an understanding of fundamental legal principles relating to banking and other financial services. Emphasis will be placed on bank and customer rights, duties, liabilities and the law relating to negotiable instruments, methods of payment, security documentation and capital market instruments as well as fundamental principles of insurance law

**Corporate Governance and Board Directorship**

This course focuses on the policies and activities that Boards of Directors and managers apply in guiding company performance and accountability in an organization. These policies and activities serve as the blueprint for company conduct in all aspects of corporate businesses. Corporate governance is a business issue that involves discussions of management practices, finance and accounting, law, ethics, political science and business history. It helps students to understand the role and responsibilities of corporate fiduciaries as directors and managers of corporations and their obligation to shareholders and the community at large. Very many business students graduate with wide-ranging skills and techniques, but with little or no appreciation of the overall mission of the firm and the responsibilities of corporate managers and directors in ensuring that long-term strategic objectives and sustainability of the corporation is secured. This course will address that gap.

**MGMT3100 (MS34F): Entrepreneurial Finance**

This course will examine approaches to valuing the financial claims of the entrepreneur and venture capital investors, and structure financial contracts in light of new venture information problems. Students will gain a better understanding of the broad range of situations and problems that they are likely to face when they become entrepreneurs or finance professionals involved in the financing of new projects. Some of the areas to be covered include: financing and harvesting, contracting processes, forecasting and valuation. The course aims to provide students with the skill to seek financing for their own new business venture as well as to evaluate and explain the risks associated with financing other businesses.

**MGMT3101 (MS34J): Strategic Planning for Entrepreneurship**

This course exposes participants to the theory and practice of strategic planning as it relate to the operation of open and competitive system. It focuses on the tools that can be used to develop strategic plans for the enterprise operating in open soft systems in the face of high risk and uncertainty. The aim of this course is to introduce participants to basic techniques of planning under uncertainty, and to give them the chance to apply these techniques in developing, evaluating and synthesising robust strategic plans for new and existing organizations.

**MGMT3102 (MS34H): Creativity and Innovation Management for Entrepreneurship**

This course will introduce students to the concepts, practices, opportunities and challenges of operating under uncertainty and the role of creativity and innovation management in doing so. The course will provide a framework and tools that will help the participants to be more effective in

adapting to changes and innovation in the market place. Additionally it will provide the opportunity for them to examine case studies of innovation management, and learn from the best practices employed. Students will gain a better appreciation of the issues surrounding creativity and innovation management in entrepreneurship and its role in establishing a durable dynamic for development especially among MSME. Some of the areas to be covered in the course include: Principles of Innovation, Fundamentals of innovation, Embracing uncertainty, managing for innovation, taking a strategic approach, building effective implementation mechanisms, adapting and shaping technological changes and the role of government in innovation.

**MGMT3136 (MS34K): Entrepreneurship and New Creation**

This course is the second part of a 2 semester sequence that is a requirement for candidates reading for the *BSc in Management Studies (Entrepreneurship)* and can be done separately, as an elective. This component focuses on the issues relevant to the successful operations of the business organization, within the global market place. These include; other relevant plans aside from the initial business plan, the management of team, techniques for managing rapid growth and the impact of technology on the entrepreneurship. The course aims to familiarise participants with entrepreneurial thinking and practice: the process by which entrepreneurs prepare for financing, marketing and operationalizing their business ideas, assess their feasibility and convert them into successful business through team development and adopting new technology and innovation.

**MGMT3230: Corporate Strategy**

This corporate strategy course will serve as a capstone course for students in the area of management. The guiding philosophy for this course is that everything a student learns in management is relevant for the effective development of strategy in any organization. Therefore, only students in the final stages of their undergraduate degree will be eligible to take the course. The course will introduce students to core concepts in strategy, the tools that are used to monitor strategy in an organization and, the strategy development process in organizations.

Due to the increased competition that all organizations now face as world markets integrate the discipline of Strategy has gained greater recognition as an area of scholarly inquiry in the management discipline. Managers acknowledge that to effectively deal with the increased competition in their industry sector and to ensure the long-term viability of their firms, they will have to develop and execute effective corporate strategy in order to gain a competitive advantage. It is therefore important that all management students are exposed to the concepts and principles in corporate strategy to operate effectively in this increasingly competitive global marketplace.

**MGMT3231: International Entrepreneurship**

The International Entrepreneurship course will examine how individuals can create and manage entrepreneurial ventures in an international context. With the rapid integration of markets, entrepreneurial ventures are forced to become international from inception and as such poses new management challenges for their owners. This course will help owners/managers of these ventures to better manage their operations in an international context. The course is grounded in themes in the area of entrepreneurship and international business which are fused to provide a holistic understanding of how small firms do business internationally. It will give students an idea of how to mobilize resources for international operations, the best strategy to employ as a small firm seeking to go international, assess business opportunities internationally and, manage the venture in different cultural environments. Importantly, it also highlights how small entrepreneurial firms can raise financing for their operations in the international market.

**MGMT3334 (MS34I): Social Entrepreneurship for Sustainable Development**

This course will introduce students to the concepts, practices, opportunities and challenges of social entrepreneurship within the paradigm of sustainable development. The course will provide a framework and tools that will help the participants to be more effective in this sector, and will provide an opportunity for them to practice their business skills through the development of a business plan for a socially responsive, income-earning venture. Students who participate in this course would gain a better appreciation of the issues surrounding the operations of the not-for-profit sector and its role in establishing a durable dynamic for development within emerging and advanced economies.

**MKTG3001 (MS30B): International Marketing**

This course is designed to explore the scope of international marketing. The course examines the impact global environment has upon marketing decisions and strategy formulations. Through analysis of different types of markets, students will develop an understanding and appreciation of how the world is “shrinking” and the influence this has on Jamaican businesses, individuals, households and institutions.

This course will acquaint students with the conceptual and analytical tools they need to understand international business practice, strategy, and positioning. Students will be introduced to the field of international business with emphasis on current issues, globalization, culture, politics, legal issue ethical issues, social responsibility issues, and negotiations. In addition, the course covers basic elements of why and how businesses decide to engage in international business, basic elements in assessing international markets and an overview of the implementation process.

**MKTG3002 (MS30C): Marketing Research II**

Marketing Research has increasingly become an important part of our lives as students, teachers, practitioners and users. Marketing Research is an information providing activity that aids managers and consumers to make ultimately better decisions. There are several issues that will be discussed in this class: (1) the use of marketing research information in decision-making, (2) examination of the techniques of marketing research, and (3) the consumption of marketing research information.

**Course Objectives**

- To help students develop an understanding of the use of marketing research information in strategic decision-making.
- To familiarize students with the techniques of marketing research.
- To help students develop the skills to apply marketing research tools in real life situations.

**MKTG3003 (MS30D): Marketing Strategy**

This course examines how marketing concepts, techniques and theories can be used by decision-makers to identify specific threats and marketing strategy opportunities facing their enterprise and/or organizations. Case studies and real life projects are the principal teaching methods to be used in this course. Participants will be required to conduct a marketing audit of a selected enterprise, identify relevant threats and opportunities and prepare the appropriate marketing strategy and plan for a financial year.

**MKTG3010 (MS30M): Integrated Marketing Communication**

This course is aimed at carrying a unified message to your target market wherever that may be. It is designed to explore in detail IMC and branding. Students will examine the role of advertising, public relations, personal selling, interactive direct and internet media within the IMC programme of an organization

**PSYCI000 (PSI0A): Introduction to Developmental, Social and Abnormal Psychology** This course provides an introduction to a discipline that is growing in popularity as more and more people become interested in gaining an understanding of human behaviour. The course will attempt to integrate observations from human and animal research and provide information on a broad range of topics that illustrate how and why we think, feel and act. This section of the course introduces students to topics within the areas of abnormal, social and developmental psychology, and examines psychology in the work place. Psychology majors will take PS11A (Psychology Laboratory and Methods: Abnormal, Social and Developmental) while taking this course.

**PSYCI001 (PSI0B): Introduction to Cognitive Physiological Psychology**

This course provides an introduction to a discipline that is growing in popularity as more and more people become interested in gaining an understanding of human behaviour. Overall, the course will attempt to integrate observations from human to animal research and provide information on a broad range of topics that illustrate how and why we think, feel and act. This section of the course introduces students to topics within the areas of cognitive and physiological psychology.

**PSYCI002 (PSI0C): Introduction to Industrial/Organizational Psychology**

This course provides an introduction to the field of industrial/organizational psychology. It involves the application of psychological principles, theories, research methods and findings and intervention strategies to the study of people within the workplace context. It will draw from various fields of

psychology as well as other theoretical fields including management, human resource development and sociology. A variety of topic areas will be explored. The course should appeal a wide range of students with varying academic interests but it is specifically designed for students who intend to pursue careers in the broad area of Organizational Development.

**PSYCI003 (PS11B): Research Methods in Cognitive and Physiological Psychology**

The primary purpose of this course is to give students hands on laboratory experience in carrying out research in key areas of psychology. At the same time the course aims to broaden students' knowledge of psychological research methods. By the end of the yearlong course students will have had experience in collecting and reporting psychological data in a number of core areas. Laboratory based classes such as this form an essential part of teaching in psychology at all major universities around the world. **(Psychology Majors ONLY)**

**PSYCI005 (PS11A): Research Methods in Developmental, Social and Abnormal Psychology**

The primary purpose of this laboratory course is to give students majoring in psychology hands-on experience in carrying out research in a number of core areas of psychology in line with international practice. At the same time the course aims to provide students with an introduction to psychological research methods and practical experience in carrying out a range of basic research methods under guidance. **(Psychology Majors ONLY)**

**PSYC2000 (PS21D): Social Psychology I**

This is a follow-up of the Social Psychology component of PS 10A, and the former course. It seeks to do an in-depth study of three major areas in social psychology: The Self, Interpersonal Relationships, Group Processes. Understandably, the course attempts to fuse the theoretical perspectives with a Caribbean application and will draw heavily on Caribbean history and sociology. Topics include: The Sociological and the Psychological Influences in Social Psychology; The Self; Attribution, Group Dynamics and Inter-group Relations, Close Relations, Themes in Caribbean Social Psychology.

**PSYC2002 (PS24D): Abnormal Psychology**

The study of mental illness makes up a large part of the discipline of psychology. Many psychologists are interested in the causes, classification and treatment of abnormal behaviour. This course will attempt to integrate observations from human and animal research to provide information on the different types of mental illness, how mental illness develops, who is at risk and which treatments are most effective. Topics include: Theoretical Perspectives of Mal-adaptive Behaviours; Mental Health and Mental Illness; Neurotic and Psychotic Disorders: Nature, Theoretical Explanation, Treatment; Disorders of Social Development; Introduction to Therapies; Behaviour Disorders and the Family.

**PSYC2003 (PS24E): Physiological Psychology**

This course is offered in the second year and seeks to explore how the sensory, neural and muscular systems of the body interact to produce and facilitate behaviour. It also helps students to understand behavioural problems and to appreciate various biologically derived strategies of behaviour modification and control. The course covers such areas as, the body system, the biology of mental processes, motivation and emotion and the future of psychobiology. Ideally, students are expected to have some foundation in biology as a course pre-requisite.

**PSYC2004 (PS25A): Personality Theory**

Students will be introduced to the major theories of personality. The course will address the historical and cultural background, which informs the writings of the seminal theorists in the field as well as the relevance of these theories to current conditions.

**PSYC2007 (PS28C): Psychometrics I**

This course introduces the concepts underlying psychological measurement. This is primarily done by an in depth examination of the topic of intelligence. What is intelligence, how has it been measured and how much is it influenced by environmental factors? In addition, students will develop their own measures personality and ability in tutorials, and examine some of the classic tests in these areas. At the end of the course students should understand the concepts of reliability and validity, item difficulty, discriminability and factor analysis.

**PSYC2008 (PS32A): Cognitive Psychology**

This course aims to provide students with an understanding of the major theories underpinning current cognitive psychology, as well as an awareness of the methodologies used by cognitive psychologists to advance the discipline. Cognitive psychology currently represents a mainstream area of the discipline of psychology with which all majors in the area should be familiar.

The course will commence with an examination of the theories and findings which have been put forward to explain basic perceptual processes. Following from this will be a consideration of how attention controlled and directed towards the environment, and how information is represented and remembered. The course will then move on to consider the area of language functioning. Finally, applications of this area of psychology will be highlighted, including neuropsychology and ergonomics.

**PSYC2015 (PS26A): Developmental Psychology**

This course presents a comprehensive view of the physical and psychological development of the individual from birth through to death. The course looks at different models of development and analyses each model in terms of its relevance to the Caribbean. Students are actively engaged throughout the course in analyzing the real life problems of children and adolescents in the Caribbean.

**PSYC3000 (PS28D): Experimental Psychology**

This course emphasizes and demonstrates the importance of experimentation as a method of exploring and establishing relationships and of providing an evidential basis for claims made in psychology. The importance of operationalization and of the development of techniques of measurement is also emphasized. In the end, students are expected to have skills with respect to the basics of experimental design in psychology and they are also expected to be able to analyze and decipher critically, the experimental descriptions and protocols provided in the literature.

**PSYC3001 (PS31B): Social Cognition**

This course seeks to develop an understanding of the cognitive processes occurring in every day social life. Firstly we examine models of individual and social cognition, and then proceed to understand the social aspects of cognitive processes such as attribution and person perception. Finally we explore semiotics and the effects of the mass media (medium theory) on social cognition. Social cognition refers to the system of mental constructs and strategies that are shared by group members. In particular, it relates to those collective mental operations involved in the representation and understanding of social objects and in the establishment of the self as a social agent.

**PSYC3007 (PS31C): Applied Social Psychology**

Using a social and psychological knowledge base and applying it to selected organizational institutional and community contexts in Caribbean Society, this course presents a programme of social psychological theory, methods and projects, assigned to provide students with basic tools for analyzing and solving problems of interpersonal, organizational and community relations, while taking account of the human resource and institutional change and development needs of Caribbean Society.

**PSYC3008 (PS35A): Elements of Counselling and Psychotherapy**

This course provides an introduction to the fields of counseling and psychotherapy in a complex multicultural society. The course will cover professional foundations and provide an overview of the counselling and therapeutic process. Students will learn simple interviewing and assessment techniques, the taking of psychological histories as well as basic communication and problem solving skills in a therapeutic context. Students will also be exposed to methods for evaluation, recording and research in counseling and psychotherapy.

**PSYC3009 (PS35B): Counselling Practicum**

This course aims to provide students with increased comfort and confidence in the art of counselling and psychotherapy and/or increased familiarity with how psychological theories and methodologies are used in a practical setting. Students will be attached to a site where psychology is practiced (e.g. hospitals, schools, businesses, jails, police stations, counseling centres) and supervised by psychologists working in the field, in order to gain practical experience in the field of psychological counselling. Student experiences will vary but may include exposure to group and individual therapy,

conducting interviews, psychological assessment, interdisciplinary rounds, participating in feedback sessions and collecting empirical data.

**PSYC302I (PS37B): Behaviour Management**

This course introduces students to basic principles in behaviour modification, and the procedures and methods used to understand, assess, and change behaviour problems. Specifically, the course presents a survey of important behaviour modification procedures designed to overcome problems across a broad spectrum of human dysfunction (e.g. fears, simple phobias, test anxiety, school violence, self-esteem). Additionally, the course is designed to equip students with the knowledge and skills of how behaviour modification procedures have been applied in the field of developmental disabilities, education and special education, clinical psychology, community psychology, and self management. Finally, the materials in the course examine important behaviour modification procedures applied in the area of prevention, including stress management, sexually transmitted diseases, emotional abuse, neglect, school violence, and drug use/misuse.

**PSYC3010 (PS38B): Applied Group Dynamics**

This course provides opportunities for the experiential exploration of topics in intra-personal dynamics. It is presented as a Group Dynamics Laboratory in which participants develop the techniques necessary for effective work in and with work teams. Participants will explore the following topics: Group Intervention and facilitation; Building group cohesion; Communication and co-ordination; Leadership and decision-making styles; Task performance; Negotiation and conflict resolution. In this course students participate as group members and analyze their own responses and those of other participants. Participants learn and develop their skills by experiencing the reality of attribution, communication and other interpersonal principles that make up the substance of group relations.

**PSYC301I (PS386): Research Paper in Psychology (year long)**

This two-semester course enables students to carry out a piece of empirical or theoretical work chosen from a range of topics available. Lectures at the start of the course will review with students the essential of research design and help them to frame an appropriate research question. They will then be assigned individual supervisors who will guide them through the research process. At the end of the semester students hand in a brief literature review and rationale, and at the end of semester two a full research dissertation is required. Students intending to pursue further studies in psychology should note that this is an essential course to have on their transcript.

**SOCII001 (SYI3B): Introduction to Social Research**

This course seeks to provide students with an introduction to basic social research methods. It involves discussions of Research Traditions, Formulating a Research Problem, Selecting and Measuring Variables, Research Design, Questionnaire Designs, Writing a Research Proposal, Research Methods, Data Analysis, Writing the Research Report.

**SOCII002 (SYI4G): Sociology for the Caribbean**

This course seeks to expose students to the basic concepts of Sociology applied in the context of a developing country. The works of the classical theorists Durkheim, Marx and Weber are explored in providing an understanding of different models of society. The course also focuses on issues of culture, class, race, social stratification, family and gender as they relate to Caribbean Societies.

**SOCII003 (SYI4H): Sociology and Development**

This course builds on the basic foundation of SYI4G by focusing on the applications of sociological concepts to the processes involved in Development. It will equip students with an understanding of the basic concepts and measures that are used in the analysis of Development. Development theories are also examined, as well as the social problems which must be addressed as societies become more complex.

**SOCII005 (SYI6C): Introductory Statistics for the Behavioural Sciences**

This course will introduce students to basic univariate and bivariate statistics. It also focuses on levels of measurement and the appropriate interpretation of each statistic computed. Social and psychological examples are used for each application. This course covers the same material as EC 16A, but focuses more on social and psychological examples including the calculation and interpretation of such questions.

**SOCI2000 (SY20C): Sociological Theory**

The objective of this course is to bring the student to a deeper understanding and appreciation of the origins of sociological thought, and the ideas of the main thinkers during the formative years of the discipline. It explores different concepts and definitions and expands on the basic information provided of the classical theories in the introductory course, Sociology of the Caribbean – SY14G. What is emphasized is critical thought. Students are not merely expected to regurgitate the basic information but to understand the ideas behind the theories themselves.

Although the subject matter of the course is “classical” it is taught with references and example from “real life”, a *down to earth* sociology.

**SOCI2001 (SY20D): Sociological Theory II**

A sequel to SY 20C (SOCI 2000), this course is designed to discuss the more recent theoretical developments in theory. Beginning with the early 20<sup>th</sup> Century theorists it continues to the present, where it explores the very basis of sociology today in the postmodern world.

Like its predecessor it emphasizes critical thought. A central issue is the fundamental relationship between the individual and society. The intention is for students to question and defend (if necessary) the status and importance of sociological analysis today. As with its precursor it is a down to earth sociology, taught with references and examples from “real life”.

**SOCI2004 (SY21M): Introduction to Population**

This course is designed to equip students from all faculties with a basic understanding of the ways in which population variables interact with economic, political, social, cultural, physical and environmental factors to create a changing balance. The course introduces students to the basic measures which are used by demographers to describe the structure of populations, as well as the changes induced by births, deaths and migration.

There is no pre-requisite for this course, but through active participation in the course, students will gain experience in the calculation and interpretation of basic rates and ratios, as well as an understanding of the relationships between patterns of development and population changes and distribution.

**SOCI2005 (SY21P): Reproductive Health and Family Life Education**

This course seeks to equip students with a working understanding of the biological aspects of sexual and reproductive health, and the social and psychological issues that surround the area. From this foundation, the ethical and legal issues are also considered, as well as the key debates in the field. Students are given an overview of the types of programmes for family planning and family life education, and introduced to some of the approaches widely used in counselling for reproductive health.

**SOCI2006 (SY22C): Qualitative Research**

Philosophical and Methodological Foundations; Strategy for Field Research; Selecting and Gaining access to a Setting; Modes of Observation and Methods of Recording Data; Unstructured Interviews; Types of Qualitative Research; Personal Documents; Historical and Archival Sources; Ethical Issues; Case Study Methods and Computer Application.

**SOCI2007 (SY22D): Survey Design**

This course will focus on Problem Formulation and Alternative Research Designs; Sample Design and Selection; Questionnaire Design; Data Processing and Analysis; Univariate, Bivariate and Multivariate Analysis of Tables; Use of Statistical Packages to enter and analyze data.

**SOCI2008 (SY22G): Statistics for the Behavioural Sciences**

This course is a continuation of SOCI1005. This course reviews basic statistics and focuses on both parametric and non-parametric statistical testing. Also students are required to learn SPSS software for each of the statistical tests taught in lecture. These skills are used to prepare a research report based on social and psychological data.

**SOCI2009 (SY22K): Statistical Computing for Social Research**

*Limited to Sociology majors and Demography majors/minors*

This course is designed to allow students to develop competence in the use of statistical computing packages for social research. The objective of the course is to ensure that students understand the relationship between theoretical concepts, empirical measures and the computing techniques for manipulating data in order to explore social relationships. In order to demonstrate competence, students will be required to select a research question, and to subject this problem to computer analysis based on an existing data-set.

**SOCI2016 (SY25C): Gender and Development in Caribbean Society**

The main objective of this course is to expose students to the introduction to gender perspectives in development theory, and the application of gender perspectives to the analysis of Caribbean development. The main gender issues in contemporary Caribbean development will be explored, with special emphasis on gender in the urban and rural economy, labour force patterns and labour force development, and gender-aware management systems. Knowledge and skills for addressing gender issues in economic development will be a central theme of the course.

**SOCI2017 (SY26B): Caribbean Society: Continuity and Change**

Caribbean in the World System: Theoretical Perspectives; Population Trends: Growth, Composition, Contribution to Internal and External Migration; Labour: Employment, Occupation, Organization; Rural and Urban Social Organization; Social Differentiation: Gender, Ethnicity, Class; Revolution and Reaction: Crisis Stagnation, Transformation.

**SOCI2018 (SY26C): Anthropology of Africa**

West African Civilization during the Era of the Slave Trade: Economic and Political Structure; Religion and World View; Kinship and Family.

**SOCI2019 (SY26D): Social and Cultural Anthropology**

This course provides a comprehensive introduction to social and cultural anthropology. This course will examine the different ways in which culture influences human behaviour and social structure. The relationship between culture and issues fundamental to sociocultural anthropology will be explored; these issues include race, ethnicity, class, gender, kinship and the relationship between industrialized and non-industrialized nations.

**SOCI2020 (SY27D): Identity and Conduct in the Dancehall Culture**

This course provides a scholarly approach to the study and comprehension of Jamaica's dancehall culture. The course utilizes principles from anthropology - the study of culture. The course also seeks to increase and expand knowledge on dancehall culture through an examination of the genesis and evolution of dancehall as a sociocultural system. Dancehall is approached as a space with a set of culturally logical meanings that guide thought and behaviour. Some areas to be examined include cosmology, aesthetics, politics, sexuality, gender socialization and transnational cultural interpretations to name a few. The emphasis will be on how people use the dancehall culture for identity construction. Finally, the course will also examine dancehall culture and its worldview in relation to the wider Jamaican culture, the Caribbean and the World.

**SOCI2021 (SY29A): Theories of Criminal Behaviours**

The course will cover the following: Defining Crime, Criminals and Criminology, Development of Criminology: Philosophical Foundations; Schools of Thought; Theories of Criminal Behaviour; Crime and Society: Socio-economic and Political bases.

**SOCI2111 (SY26E): Anthropology of Religion**

This course is intended to provide students with an understanding of how religious beliefs vary around the world. Students will begin with the basic concepts underlying belief in the sacred and supernatural and apply these to various religious systems. Students will also consider how religion is used in resistance movements and identity politics. Student will focus on religions in the Caribbean, observe Jamaican religious practices and systems and conduct their own research.

**SOCI3001 (SY30C): Thought and Action in Africa of the Diaspora**

This is a programme which falls within the area of study called Diaspora Studies. We aim to look at how Africans of Diaspora, principally in Jamaica and the USA, moved in thought and deed from being on the outskirts of the New World Societies to which they were brought, to social and political



participation in these societies, in the 20<sup>th</sup> Century. Given its intentions, this programme falls principally in the domain of historical sociology. We look at what current writers say on the matter of social death and social inclusion of the African of the Diaspora, as well as at data which speak to this behaviour. We look also at the strategies for deeper inclusion as elaborated by contemporary thinkers of African descent.

**SOCI3008 (SY35B): Demography I**

The objective of this course is to empower the student with facts, theories and controversies in the field of population studies, so that he/she can understand and participate in discussions relating to the interface between population and development in his/her nation, region or the world. This course examines: The nature of demography; The relationship between demography and other disciplines; Source of demographic data; Types of errors in demographic statistics; Basic rates and ratios in the study of fertility, nuptiality, mortality and migration; Theories of population trends, problems and prospects; Demographic history of the Caribbean population policies; Case study – implementation of population policies in selected Caribbean and Third World countries; Population and Development.

**SOCI3011 (SY32K): Research Paper in Sociology**

This is a one semester 3-credit course which only Sociology majors will be allowed to take in their final semester. Only students who have obtained a minimum of grade B<sup>+</sup> in either SOCI2009 or SOCI2006 will be allowed to register for this course. The objective of the course is to allow students the opportunity to develop their research skills through the conduct of an independent research undertaking, culminating in a full-length research report. The research paper will serve to integrate theoretical perspectives and methodological techniques, and should preferably be selected with reference to the student's area of concentration.

**SOCI3015 (SY34A): Monitoring and Evaluation of Social Programmes**

This course is designed to provide an important set of skills for persons who work in the area of social policy and programming. The course will provide an overview of monitoring and evaluation models and designs. It will provide a systematic introduction to the steps involved in planning a programme evaluation, and in designing instruments, establishing samples, analyzing and interpreting data, and preparing a report.

**SOCI3021 (SY35C): Demography II**

The objective of this course is to equip the student with the skills needed to collect and analyze demographic data for decision-making at various levels. Included are: Techniques for evaluating and adjusting errors in demographic data; Construction of Life Tables; Use of Life Tables in demographic research; Introduction to demographic models/Model Life Tables; Methods for estimating fertility and mortality from defective data; Population estimates and projections; Computer applications and analysis.

**SOCI3022 (SY35G): Population, Environment and Development**

The major objective of this course is to explore the inter-relationships between population, environment and sustainable development, with special emphasis on the Caribbean. The focus will be on the human, rather than the physical dimensions of population and environment issues, and the course will examine critically the policy issues which arise as a result of these linkages.

**SOCI3024 (SY35M): Population and Social Policy**

This course has been designed to allow students the opportunity to explore the policy implications and alternatives, which emerge from their study of the changing interactions between population and development it will allow for detailed investigation of the questions which are encountered in other demography courses such as environmental degradation, urban growth and teenage pregnancy.

**SOCI3025 (SY36C): Caribbean Culture**

This course seeks to equip students with an in-depth understanding of core aspects of Caribbean Culture. Topics, which will be covered include: nationalism and identity, belief systems, religion, the arts, sports, family and kinship, and gender roles.

**SOCI3026 (SY27): Sociology of Development**

This course is aimed at providing students with the opportunity to critically examine the current conceptual and theoretical framework associated with the study of social change and development in order to foster an appreciation for the approaches to understanding development.

**SOCI3031 (SY37G): Sex, Gender and Society****Objectives:**

- The Emergence of Gender Theory
- The Development of the Feminist Movement
- The Debates on Sexual Difference
- The Construction of Masculinity and Femininity in Society
- Sexuality and Caribbean Society

**SOCI3034 (SY38C): Anthropological Theories**

This course will introduce students to the important theories on culture that underlie the discipline of anthropology. Classic cultural theories such as social evolutionism, Marxism, functionalism, structuralism, and interpretive-semiotic approaches will be presented and explored. Students will also be introduced to more contemporary theories that revolve around cognitive anthropology, feminism and post-modernism. The class will examine the utility of each theory for understanding cultural issues in the Caribbean and across the world.

**SOCI3036 (SY39P): Capstone Course in Social Policy and Development**

This course will be taken in the final year and will allow students an opportunity to trace the links between social problems or needs and policy responses. The structure of the course will allow the student either to explore the impact of a social policy or programme, or to start from the identification of a social problem (e.g. rural underdevelopment, community violence) and to examine policy alternatives. It will require students to work in teams to conduct original or secondary research on the topic, to design or evaluate the relevant policy, and to meet with stakeholders to discuss the proposed or amended policy.

**SOCI3033 (SY38A): Tourism and Development**

This course is aimed at providing an understanding of the tourist industry, mainly from sociological and social psychological perspectives. It seeks to provide a comprehensive understanding of the nature of tourism policies and their actual and potential impacts on the social and cultural fabric of Caribbean societies. Students will learn about the evolution of tourism in the Caribbean; the relationship between Caribbean tourism and global tourism; the link between theories of development and tourism; and the methods associated with tourism impact analysis. They will also be exposed to actual case studies of tourism impacts in the Caribbean.

**SOCI3038 (SY38D): Techniques of Community Research and Development**

This course introduces students to the attitudes, issues and tools required for work in communities. It explores the differences between teacher, trainer and facilitator, examining various communication styles and appreciating the dynamics of politics, leadership and conflict within and between communities. Gender Issues are also relevant and special attention will be paid to participatory approaches and methods as well as to the various components and techniques of organizational strengthening and capacity building required in community work.

**SOCI3036 (SY39B): Police and Society**

This course will be a core course for alter in-depth, graduate examination of the role of the police in modern, democratic society; the problems attendant to performance of that role; and of the management of complex police organizations. The course will, at this level give basic attention to the role police officers play in the Caribbean and especially Jamaican society. It will explore ways in which citizens look at the police to perform a wide range of functions: crime prevention, law enforcement, order maintenance and community services.

Students will be assigned specific readings that must be discussed in the seminars/group meetings that accompany this course. These seminars will also include presentations on ethics and accountability in social programmes. Course seminars will serve as feedback for every stage of the process.

**SOCI3040 (SY37F): Globalization and Development**

This course builds on the theoretical understanding of development that students acquired in SY27J- The sociology of Development. It surveys a number of important aspects of globalization and the ways in which they impact on the process of development. It provides students with an in-depth understanding of globalization and its implications for contemporary issues and policy questions such as employment, poverty, food security and environmental degradation.

**SOCI3044 (SY31I): International Trade and Labour Standard**

This course is intended to acquaint the student with the dynamics of international trade and labour standards in the present world system. It links both history and the contemporary. Students will be asked to examine the position of the Caribbean and other developing countries within the global economic system. Issues of economic dependency, under-development, capitalism and the Caribbean response to globalization, will all be discussed. The role of the International Labour Organization (ILO) as an adjunct of the United Nations, as well as other international organizations that affect the Caribbean will be examined. Various conventions of the ILO will be analysed both internationally and regionally relating to; freedom of association and the right to organize, equal enumeration, setting and monitoring labour standards and child and forced labour among others.

The current influence and power of international trade organizations and their impact and challenges they present to the development of Caribbean economies, will form part of the discourse. Students will be exposed to guest lecturers from relevant international organizations.

On completion of the course the students are expected to have knowledge of how the international trade and labour standards affect the region. Students should be able to discuss issues of development and their policy implications for the Caribbean. They are also expected to offer some solutions and/or policy initiatives to the region's perennial economic and social problems caused by the hegemonic behaviour of international trade organizations in the Caribbean.

**SOCI3111 (SY32E): Industrial Sociology**

The overarching objective of the course is to enable potential managers to understand the influence of the wider societal context on the operations within their organizations. At the end of the course you should have, as part of your tools of management, an appreciation of industrial society and its place within human society. The course aims to provide you with an understanding of the ways in which the process of industrialization has shaped societies. Central to this endeavor is the treatment of work as a sociological phenomenon. Some of the areas that are covered in this regard include technology and its influence on the workplace, and the influence gender and class in the study of work.

To those of you involved in human resource management, the course will provide you with an understanding of some of the salient factors that influence job satisfaction. It will also review the nature of relations among workers, and between workers and management.

**Objectives:**

- comprehension;
- application;
- analysis; and
- synthesis of information.

**SOWKI000 (SW21C): Human Behaviour: Person-in-the Environment Perspective**

This course provides a comprehensive examination of human behaviour throughout the developmental lifespan and within different social settings from the unique social work perspective of the person-in-environment. General systems/ecological theory provides the underpinnings for this approach from which the systems paradigm and model were developed as frameworks for classifying other theoretical concepts, assessing social problems and for devising prevention and intervention strategies when working with clients. Specific attention will be given to current social problems in the Caribbean as they affect and are affected by various systems in the environment.

**SOWKI001 (SW18E): Introduction to Social Work I****Objectives:**

- Historical evolution of Social Work, Social Work as a General field of Practice, Values and Code of Ethics, Knowledge and Skills, Development of Social Work in the Caribbean with special emphasis on Jamaica, Introduction to Methods of Social Work Intervention.
- Introduction to Social Work Practicum involves visits of observation to various types of social welfare and social development services and related seminars with presentations on agency visits. (Duration-50 hours). **NB.** This I credit programme is retained as SW18C for Diploma in Social Work Students who do not take section a) of the overall SW18E.

**SOWKI003 (SW18F): Introduction to Social Work II**

This course examines the basic skill components of the three methods, their similarities and differences and reviews the requisite tools of planning, documentation, and evaluation. Three written assignments require students to integrate aspects of their fieldwork and employment experience to readings, classroom and case materials.

- Introduction to Social Work II introduces the core methods of Social Work practice: casework, group work and community development/social action - geared for the generalist who may need to integrate and draw on all methods in their fieldwork and employment.
- Human Skills Laboratories: Use of varied interactive media to facilitate development of skills in interpersonal relations and, in particular, for social work intervention.

**SOWK 1006 (SW18D): Social Work Practicum I**

Social Work Practicum, Level I, ensures a comprehensive preparation of students new to professional social work as practiced in a developing and developmental context.

The programme is spread over semesters I (38 hours) and II (127hours) for a total of approximately 165 contact hours during the first year of professional formation. It encompasses a wide range of hands-on experiences inclusive of agency observation visits, job “shadowing”, human skills laboratory training, skills practice, all day workshops and integrative seminars.

The programme is organized to enable a high level of participation by students; it emphasizes experiential learning, critical self-awareness and self analysis as well as provides opportunities for “innovative” and “creative thinking” while facilitating “socially and culturally responsive” problem solving. The expected outcome is for student transformation into reflective practitioners committed to lifelong learning.

**SOWK2001 (SW26A): Law and the Human Services**

This course is structured to enable students to have a thorough grounding in Law as it relates to human services. It is specifically designed to broaden and deepen students’ knowledge and understanding of the Law as it relates to the delivery of services in the private and public sectors, and to expose them to the administrative machinery of the Law.

**SOWK2002 (SW28A) & SOWK2003 (SW28B): Social Work Theory and Practice I & II**

The main objective of these course offered over two semesters is to enlarge and deepen students’ knowledge base and analytical skills in the main aspects of social work practice – assessment, intervention and evaluation – involving work with individuals, groups and organizations and communities. Students will participate in lectures/discussions, classroom-based exercises and field activities.

**SOWK2004 (SW23A): Development of Social Policy**

Basic Concepts and Approaches to Social Policy. Historical Overview of the Development of Caribbean Social Policies; Laws relating to the operation of Social Services; Implementation of International and National Social Policy Documents; Modes of Advocacy relating to Social Policy Formation.

**SOWK2005 (SW23B): Organization and Administration of Social Services**

This course brings together modern management and organizational concepts and techniques. It lays the foundations for critical analysis of social services organization and administration. Emphasis is placed on understanding and improving organizational performance in terms of the quality of service, which is delivered through more appropriate use of human resources. Specific attention is given to

social service agencies and their administration such as Health Service, Child and Family Services, Education, Social Security, Housing, Correctional Services. The course offers a sound theoretical base together with skills to analyze, design and effect change in the organization and management of Human Services.

**SOWK2006 (SW24C): Caribbean Social Issues**

This course addresses specific social issues with a Caribbean focus. The intent is to give a general overview and to consider contemporary discussions of these issues. The topics examined are Aging and Social Responsibility, Family Violence, Substance Abuse and Poverty.

**SOWK2007 (SW25A): Health, Society and the Human Services**

This course challenges students to holistically assess the health status of self and others and to examine the criteria for maintaining healthy lifestyles. The connection between health and development will be examined as well as the current health status and health trends in the Caribbean. Students will critically discuss alternative/complementary health seeking behaviours especially as they affect the biopsychology aspects of primary health care in the cultural setting. The value of having a public health responsibility orientation in addition to the need for a multidisciplinary and interdisciplinary team approach to tackling health problems will be emphasized. Finally, students will examine the need for ongoing research and evaluation.

**SOWK2008 (SW28C): Social Work Practicum II**

Supervised placements involving working with individuals, families, treatment or social groups, or community organizations in programmes which have primarily a rehabilitative, a social development or a social action focus. These may be in any of the following types of settings: Clinical, Child and Family, Education, Counselling and Rehabilitation and Community. Weekly field integrative seminars will seek to enhance the students' learning through sharing of experiences, discussion of cases to integrate theory with practice, building network systems for more efficient practice and an introduction to the fine art of peer group supervision. (Duration - 320 hours)

**SOWK2107 (SW24A): Disability Studies**

This course will identify the ways in which differently-abled person are marginalized and restricted, and experience discrimination within an "un-adaptive" society. It will examine the interaction of persons with disabilities within the existing political, social and cultural and legal systems. This course is taught in partnership with persons with disabilities and is grounded in the epistemological belief that the creation of knowledge about disability should be **with/by people with disabilities**. This course will take students on an interesting journey which begins with sensitization to the experience of disability, explores along the pathways of acceptance and inclusion and arrives at the destination of policy and advocacy.

**SOWK3000 (SW32A): Social work Research Study**

The elective course will be of particular value to social work students who plan to continue to graduate studies. The opportunity for conducting an undergraduate level research course will be a very worthwhile preparation for their subsequent work responsibilities as social agency employees. The course requires the production of a furnished, moderately sized research report based on original research and utilizing either quantitative and/or qualitative methodology. The course is limited to a maximum of twelve (12) students and requires close consultation with the lecturer at all stages of the process.

**SOWK3009 (SW38B): Community Organization**

An in-depth understanding of community and an introduction to a modern method of community research are the goals of this course. The history of community development is reviewed, particularly in its interaction in the Caribbean with the wider economic, political and socio-cultural framework and techniques of a participatory approach to community are tried out in a work-study exercise in the field.

**SOWK3010 (SW38C): Applied Social Group Work**

Applied Social Group Work will give students the opportunity for both experiencing and guiding the group process. In addition to an examination of the group dynamics inherent in social settings, students will be introduced to the basic concepts of Transactional Analysis as a useful theory and tool for assessing communication, interpersonal styles and human behaviour in groups. Students will

practice specific skills required for demonstrating effective understanding of and interventions in the beginning, middle and end stages of selected task and treatment groups.

**SOWK3014 (SW33E): Administrative Process in Social Agencies**

This course presents a management approach to the administrative process in social agencies. It is concerned with the interaction and interconnection between structure and operations of the administrative process. The underlying theme of the course is the need for (a) administrative effectiveness; (b) improvement in the quality of management action; (c) quality assurance and recognition of the important role of management as an integrative activity in the administrative process in social agencies.

**SOWK3015 (SW24D): Drugs and Society**

This course explores the use and misuse of drugs, the social consequences and the national and regional implementations of drug trafficking. Theories and research relating to these issues are explored and prevention, intervention and treatment strategies are examined. A multidisciplinary approach is taken in order to give the students a broad understanding of this complex problem.

**SOWK3017 (SW388): Social Work Practicum III (6 credits)**

Supervised work placements where students are engaged in social agency programme planning, development, administration, in-service training, or direct service roles requires more advance levels of intervention activities with individuals, groups, families and communities. Duration 320 hours.

**Outline:**

- Supervision Module: Social Work Supervision as a process-The Administrative; Educational and the Counselling Components. Application of Adult Education methods (Androgogy) Individual vs. Group Supervision.
- Field Integrative Seminars: Presentations by students on selected field placement experiences.

**SOWK3020 (SW34C): Social Planning and Project Design**

Students are introduced to the sequence of steps involved in social planning and to how such planning relates to social capital and human development. Critical contemporary dimensions of social planning, namely participation, gender and sustainability, are taken into account. Students address planning on specific current social issues and practice toward acquiring some basic skill in one form of social planning – designing a project proposal.

**SOWK3030 (SW38A): Social Case Work: Counselling, Treatment & Rehabilitation**

This course is designed to sharpen the students' competencies in working with individuals, and families in agencies/institutions providing counseling, treatment and/or rehabilitative services. The course will build on the theoretical and practical foundations of Levels I and II. It will focus on increasing knowledge and skills in both generalist and clinical social work practice.

**SPAN1108 (S11H): Spanish for the Hospitality Industry II**

**Aim:** This course aims to strengthen the socio-linguistic and communicative skills acquired in S10H. Role-play activities are used to give students practice in culturally appropriate and accurate social communication in typical hospitality situations.

**Outline:** Make reservations at a hotel, Book rooms for guests, provide general information on hotel and activities in the town/city, describe restaurants and hotels, talk about their daily routines, express emotions and opinions, discuss Jamaican and Hispanic cuisine, identify different types of restaurants and what they serve, describe articles sold in clothing stores and craft stores, talk about events in the past, give advice.

**SPAN2108 (S21H): Spanish for the Hospitality Industry IV**

**Aim:** In this course students will develop the ability to use Spanish in unstructured and unforeseen situations. They will apply what they have learnt at previous levels by simulating life in a hotel/restaurant/tourist attraction etc. within the classroom setting and by role-playing activities.

**Outline:** Discuss past and future events, explain the importance of the principal operators in the tourism sector, provide general information on hotels, activities in the town/city and attractions, discuss the future of tourism, talk about the problems facing the tourism industry, make applications

for a hospitality-related position, give advice and suggestions to tourists e.g. places to visit in the island, where to eat, what to eat, what to do and what not to do as a tourist

**TOUR2100 (TR21C): Transportation and Travel**

The course will focus on the dimensions of tourism; historical, economic, social, cultural, psychological and environmental characteristics as they relate to the development of the travel and tourism industry with special emphasis on the transportation sector. With ever increasing tourism demand, the transportation sector has had to adjust in order to accommodate the volume of international and domestic travelers. Adequate transportation infrastructure and access to generating markets is one of the most important prerequisites for the development of any destination. Thus tourism travel and transport is a very active element of the tourist product and experience.

**TOUR2500 (TR20A): International Tourism**

This course will equip students with information about world tourism statistics, fastest growing tourism industries, best practice and general information about the competitiveness of tourism destinations worldwide. The case study methodology will be used extensively.

**TOUR3102 (TR31B): Destination Marketing**

As the recipient of tourism, the destination is a key element of the tourism system and provides the focal point for tourism activity and the study of tourism. Since tourism is consumed where it is produced, the destination comes under intense scrutiny and pressure from a wide range of sources, providing many challenges for all those involved in tourism in the public and private sectors. This course will examine the key issues that must be considered to effectively market the tourism destination.

**Outline:**

- The factors that influence tourists' destination choices
- The role that branding, destination image and promotion play in destination marketing
- The auditing and management of tourism destinations
- The growing importance of the Internet as a communications and market development tool
- Marketing destinations in crisis

**TOUR3103 (TR31D): Destination Management**

The purpose of this course is to expose students to the importance of, and issues surrounding the effective management of tourism destinations

**Outline:**

- Destination development
- Issues surrounding destination management
- Destination management policies
- Tourism demand
- Impacts of tourism
- Destination sales and marketing issues
- Destination planning

**TOUR3106 (HM340): Caribbean Tourism: Planning Policies and Issues**

At the end of this course, learners should have a better understanding of the importance of the tourism industry to many economies, especially small economies within the Caribbean/CARICOM region. It is therefore necessary that workers and potential workers in this industry understand the planning and organization processes of the industry so as to minimize threats and maximize opportunities. With the understanding that the essence of tourism involves the travel to places and the interaction with people, this course focuses on the planning and organization of the 'People and Place' aspects of the four marketing P's and the policies and issues facing these entities.

**TOUR3107 (AM33D): Ecotourism**

This course examines the development of the concept of ecotourism regionally and internationally. It will take you through the various components of Ecotourism, highlighting in particular, the business potential of the concept. Emphasis will be placed on understanding the relationship between tourism, society and the environment, and the effects of man's action on the tourism industry. Ecotourism

will be examined from the perspective of its importance as a sustainable option for tourism development.

**TOUR3118 (TR31E): Cultural Interaction in Caribbean Tourism**

This is a new course that will allow for students to gain some depth in analyzing the nuances of cultures in the Caribbean and how these have shaped tourism growth and development in the region. This will involve historical analysis as well as situational analyses, with particular focus on prospects and challenges. This contextualization is important in creating tourism planners and officials who will shape the future of the region's tourist product.



**APPENDICES**

**I. Proposed Summer School Course Offerings 2011**

The courses listed below are usually offered in summer but the Departments provide no guarantee that any of these courses will be offered in any given summer.

<b>Course Codes</b>	<b>Course Name</b>
ACCT1002 (MS15B)	Introduction to Cost & Management Accounting
ACCT1003 (MS15D)	Financial Accounting
ACCT2014 (MS25A)	Financial Accounting
ACCT2017 (MS25E)	Management Accounting I-Cost Accounting
ACCT2019 (MS25H)	Accounting for Managers
ECON001 (EC08A)	Remedial Mathematics
ECON1001 (EC10C)	Introduction to Microeconomics
ECON1002 (EC10E)	Introduction to Macroeconomics
ECON1003 (EC14C)	Mathematics for the Social Sciences
ECON1005 (EC16A)	Introductory Statistics
ECON1006 (EC18A)	Calculus I for Business & Social Sciences
ECON2000 (EC20A)	Intermediate Microeconomics I
ECON2001 (EC20B)	Intermediate Microeconomics II
ECON2002 (EC21A)	Intermediate Macroeconomics I
ECON2003 (EC21B)	Intermediate Macroeconomics II
ECON2006 (EC23L)	Statistical Methods I
ECON2007 (EC24J)	Calculus II for Business and Social Sciences
ECON2008 (EC24N)	Matrix Algebra for Business and Social Sciences
ECON 3005 (EC30M)	Monetary Economics
ECON3031 (EC33P)	Probability and Distribution Theory
ECON3049 (EC36C)	Econometrics I
FOUN1301 (FD13A)	Law, Governance, Economy and Society in the Caribbean
GOVT1000 (GT11A)	Introduction to Political Institutions
GOVT1001 (GT11B)	Introduction to Political Philosophy
GOVT1008 (GT12A)	Introduction to International Relations
GOVT1006 (GT13D)	Introduction to Public Administration
GOVT2004 (GT21M)	Sports, Politics and Society
GOVT2005 (GT22A)	Caribbean Political Thought
GOVT2006 (GT22C)	Foundations of Caribbean Politics
GOVT2007 (GT22D)	Politics in the Caribbean
GOVT2012 (GT22M)	Introduction to African Politics
GOVT2011 (GT23B)	Criminal Justice Systems
GOVT2012 (GT23M)	Popular Jamaican music
GOVT 2046 (GT24A)	Theories and Approaches in International Negotiations
GOVT2047 (GT25M)	Principles of Public International Law
GOVT2048 (GT26M)	International & Regional Organizations
GOVT2017 (GT26P)	Issues in Contemporary African Politics
GOVT2049 (GT27M)	International Political Economy
GOVT2032 (GT29E)	Administrative Analysis
GOVT2033 (GT29F)	Contested Issues in Public Management Sector
GOVT2035 (GT29M)	Public Financial Management
GOVT3033 (GT31P)	Concepts and Theories of Public Policy
GOVT3009 (GT32P)	The Politics of Industrial Societies
GOVT3034 (GT33B)	Comparative Development Management
GOVT3048 (GT34A)	Contemporary Issues of International Relations
GOVT3051 (GT36M)	International Law and Development: Selected Issues
GOVT3036 (GT36P)	Qualitative Techniques of Public Policy & Evaluation
GOVT3052 (GT37M)	Contemporary Issues of International Relations
GOVT3055 (GT38M)	Theory and Practice of International Negotiation
GOVT3022 (GT39G)	Garveyism in the Americas and Africa
MGMT2003 (MS20A)	Principles of Marketing

MGMT2005 (MS21C)	Computer Applications
MGMT2008 (MS22A)	Organizational Behaviour
MGMT2005 (MS22C)	Managerial Communications
MGMT2012 (MS23C)	Introduction to Qualitative Methods
MGMT2020 (MS26A)	Managerial Economics
MGMT2021 (MS27B)	Business Law I
MGMT2023 (MS28D)	Financial Management I
MGMT2026 (MS29P)	Introduction to Production & Operation
MGMT3004 (MS30E)	Consumer Behaviour
MGMT3017 (MS32A)	Human Resource Management
MGMT3018 (MS32B)	Industrial Relations
MGMT3019 (MS32C) online	Business Negotiations
MGMT3061 (MS32J)	Team Building & Management
MGMT3063 (MS32K) online	Labour and Employment Law
MGMT3069 (MS32I) online	Quality Service Management
MGMT3031 (MS33D)	Business Strategy & Policy
MGMT3034 (MS33F)	Economic Policy for Managers
MGMT 3036 (MS34A)	Introduction to Entrepreneurship
MGMT3039 (MS35E)	Management Accounting II
MGMT3046 (MS37B)	Company Law
PSYCI000 (PS10A)	Introduction to Developmental, Abnormal & Social Psychology
PSYCI001 (PS10B)	Introduction to Cognitive & Physiological Psychology
PSYC2000 (PS21D)	Social Psychology
PSYC2002 (PS24D)	Abnormal Psychology
PSYC2004 (PS25A)	Personality Psychology
PSYC2006 (PS28A)	Interpersonal Dynamics
PSYC3001(PS31B)	Social Cognition
PSYC2008 (PS32A)	Cognitive Psychology
PSYC3010 (PS38B)	Applied Group Dynamics
SOCII001 (SY13B)	Introduction to Social Research
SOCII004 (SY14G)	Sociology for the Caribbean
SOCII005 (SY16C)	Introduction to Statistics for the Behavioural Sciences
SOCI2004 (SY21M)	Introduction to Population
SOCI2007 (SY22D)	Survey Designs
SOCI2008 (SY22G)	Statistics for the Behavioural Sciences
SOCI2016 (SY25C)	Gender and Development in the Society
SOCI2017 (SY26B)	Caribbean Society-Continuity and Change
SOCI2021 (SY29A)	Criminology
SOCI3025 (SY36C)	Caribbean Culture
SOWK2008 (SW28C)	Social Work Practicum II (6 credits)
SOWK3020 (SW34C)	Social Planning and Project Design
SOWK3017 (SW388)	Social Work Practicum III (6 credits)

## II. Presenting and Documenting Material In Course Essays Prepared by Dr. L. Stirton

Students often run into trouble when presenting and documenting material in course essays. The following guidelines should help students to steer clear of any of the pitfalls that might result in being penalised for breaching academic standards. All class essays are expected to follow the advice given in this section. If you need further help, consult Patrick Dunleavy's excellent book *Studying for a Degree in the Humanities and Social Sciences* (Macmillan, 1986). Plagiarism will not be tolerated, so read this section thoroughly in order to steer clear of trouble. Remember, it is your responsibility to ensure that your essays adhere to the standards of academic integrity, so if someone else types your essay make sure that you check that the typist has not changed the way in which you present or document borrowed material in any way.

### Types of Borrowed Material

There are three basic ways in which students may incorporate the ideas that they have confronted in their reading in their essays: quotation, summary and paraphrase. Far too many students misunderstand the differences between these.

#### Quotation

With a quotation, you present another writer's idea in that writer's words. You must indicate the borrowing with either quotation marks or block indentation, combined with a footnote/endnote reference. For example:

According to Stigler, "every industry or occupation that has enough political power to utilize the state will seek to control entry. In addition, the regulatory policy will often be so fashioned as to retard the rate of growth of new firms."<sup>1</sup>

#### Summary

A summary is where you present another writer's idea, only not his or her words; further, you present only the core of the idea—the main point—because you condense the idea as you reword it. You must also indicate the borrowing with a footnote/endnote, usually combined with an introduction (called a frame) that also attributes the summary. Here is a summary of the sample quotation:

Stigler argues that influential economic interests seek regulations that reduce competition.<sup>1</sup>

#### Paraphrase

A paraphrase is like a summary in that you present only another writer's idea, not his exact words; this time, however, instead of compressing the idea, you restate it in your own words. Thus, the paraphrase is a little like a translation. Although it isn't usually a word-for-word substitution, it often follows the pattern of the original wording. Again you must indicate the borrowing with a footnote or endnote, usually combined with an introduction that also attributes the paraphrase. Here is a paraphrase of the sample quotation from Stigler:

Stigler says that economic interests with sufficient influence over government policy will try to bring about public policies that deter competition from other firms. They will also encourage rules and regulations that are detrimental to new rivals.<sup>1</sup>

All three types of presentation use borrowed ideas, but only a quotation uses borrowed words. You can mix another writer's words into your summary or paraphrase, but you must show the specific borrowing in quotation marks. Here is our example summary with a touch of quotation thrown in:

Stigler says that the economic interests with sufficient "power to utilize the state" will seek regulation that operates to reduce the threat of competition from potential rivals.<sup>1</sup>

#### Framing Your Presentation

Whether you quote, summarise, or paraphrase, you must give due attribution to your source, by framing the borrowed idea with an introduction and a footnote/endnote. Your endnote must include a specific reference to the text from which you borrowed the material including page numbers. Keep in mind that, in the absence of a quotation, the reference in a footnote or endnote refers only to the single sentence that the notation follows. Of course, quotation marks or block indentations indicate the length of a quotation. But summaries and paraphrases don't have such ready mechanical indicators. However, you can frame a borrowing (especially a summary or paraphrase) with an introduction and a footnote. An introduction like "Stigler argues" or "According to Christopher Hood, Stigler argues" will indicate the beginning of a borrowing, and the footnote/endnote reference will indicate the end. Then the footnote reference applies to the entire borrowing.

### **Framing Hints**

To work borrowed material into your papers, you must frame it gracefully as well as responsibly. There are many varied ways to frame a quotation, paraphrase, or summary. Here is an example of the most common approach:

According to Stigler, “every industry or occupation that has enough political power to utilize the state will seek to control entry. In addition, the regulatory policy will often be so fashioned as to retard the rate of growth of new firms.”<sup>1</sup>

Don't rely solely on this frame, or your writing will seem mechanical and monotonous. Consider the alternatives below, and also note how the authors of your reading assignments frame their references to others.

### **Variations on the “According to” frame:**

It was Mancur Olson who first pointed out that “unless the number of individuals is quite small, or unless there is coercion or some other special device to make individuals act in their common interest, rational self-interested *individuals will not act to achieve their common or group interests.*”<sup>1</sup>

In their article, “Institutional Perspectives on Political Institutions”, March and Olsen contrast the bargaining or exchange account of politics with an institutional story which “characterizes politics in a more integrative fashion, emphasizing the creation of identities and institutions as well as their structuring effect on political life.”<sup>1</sup>

### **The Interrupting Frame:**

“Tales of monumental blunders, blatant self interest and corruption, self-destructive organizational civil wars and feuds, astonishing failures to look ahead or take any initiative in the face of the most pressing problems are,” as Christopher Hood argues in *The Art of the State*, “far from unusual in most societies.”<sup>1</sup>

### **The Separate-Sentence Frame:**

“If bureaucrats are ordinary men, they will make most (not all) of their decisions in terms of what benefits them, not society as a whole.”<sup>1</sup> In these terms, Gordon Tullock makes a departure from the orthodox assumption in public administration that public servants act in the public interest.

### **Errors to Avoid**

Errors in presentation and documentation range from minor ones that merit an admonishment and a point or two deduction to major ones like plagiarism that will result in zero grades and reference to the Examinations Committee.

### **Minor Errors-Format**

On one end of the spectrum are minor errors in format. There are formats in all parts of life: don't eat peas with a knife; don't begin a bibliography entry with an author's first name. For those who ignore formats, punishments range from an admonishment to a deduction of a few points from a paper's grade.

### **Major Errors-Plagiarism**

At the opposite end of the trouble spectrum is plagiarism. Plagiarism involves presenting someone else's words or ideas without giving proper credit. Therefore, you obviously plagiarize (a) if you present someone else's words as though they were your own (by seeming to summarize or paraphrase when in fact you quote directly) or (b) if you present someone else's ideas without giving proper credit (by failing to document at all). Punishment depends on the extent of the offense. But you should realize this: any plagiarism violates academic integrity, so anything beyond the most minor, accidental plagiarism will usually result in a zero grade for a paper, with no chance to rewrite.

### **Major Errors-Other**

On the trouble spectrum between minor errors and plagiarism, there are other serious errors that can bring severe punishment. All of them breach academic integrity (making a zero grade possible) of them could be evidence of cheating. As with plagiarism, the extent of the error will determine the extent of the punishment.

### **Blanket Notes**

Remember that, except with quotations, a footnote or endnote generally covers only the preceding sentence. The old student standby device of putting a notation at the end of a paragraph to

document something in the paragraph just won't work. The problem could, of course, simply be sloppy presentation, or the sloppiness could be interpreted as an attempt to disguise cheating. Avoid the trouble by using the frame of introduction and parenthetical notation to indicate where a borrowing begins and ends.

**Wrongly Attributed Borrowing**

You must attribute the material you borrow to the source you actually use. For example, you find in a book by Smith a quotation Smith borrowed from another book by Jones. If you use the Jones quotation, you must document the borrowing as material from Jones that you found in a book by Smith. You cannot, however, document the passage as if you had found it in the book by Jones or as if Smith himself had written it. Either of these ways misattributes the quotation, and you could be accused of deceiving your reader by claiming you'd read Jones' book.

**Padded Bibliographies**

If you use a simple one-part bibliography, you must list only the works you actually cite in your paper. You cannot list other works you didn't cite but which you think the reader should be aware of. Listing works not cited in the paper gives the appearance that you've done more work than you really have. So how can you show works that influenced you but that you didn't borrow material from? Use a two-part bibliography, the first part called "Works Cited" and the second part called "Works Consulted." Their formats are the same.

### III. Undergraduate Coursework Accountability Statement

To be attached by students registered for undergraduate courses in the Faculty of Social Sciences, to the front of any document submitted as a component of course work save that when coursework consists of an invigilated examination no accountability statement is required and where the submission is entirely in electronic form, the student shall make an equivalent declaration electronically.

I hereby certify that I am the author of the attached item of coursework or the section thereof for which I am responsible, herein after referred to as this paper, and that all materials from reference sources have been properly acknowledged.

I certify that I have read the relevant Faculty regulation contained in the UWI Mona Faculty of Social Sciences Undergraduate Handbook (Regulation 12) and the documents to which the regulation refers:

In particular, the relevant UWI Examinations Regulations for First Degrees, Associate Degrees, Diplomas and Certificates (78-85 in the case of the 2006-2007 Examination Regulations) and Appendix III in the Faculty Handbook.

I understand what plagiarism is and what penalties may be imposed on students found guilty of plagiarism.

I certify that this paper contains no plagiarised material. In particular:

All quotations taken from other works have been referenced to the source from which I obtained them and clearly indicated in this paper by the use of quotation marks or indented paragraphs;

All paraphrases and summaries of material taken from other works have been clearly indicated by appropriate framing and/or referencing;

Where material is drawn from other works I have avoided the use of cosmetic paraphrasing thereby ensuring that I have presented paraphrases and summaries that represent substantial representation of material from the sources or alternatively I have used direct quotations;

I have included in the bibliography all works from which I have taken ideas inclusive of, where appropriate, separate lists of works that have been cited and works that have been consulted;

I certify that this is my own work and that I did not receive any unfair assistance from others (including unauthorized collaboration) in its preparation.

I certify that this paper has not previously been submitted either in its entirety or in part within the UWI system or to any other educational institution or if it has I have made an additional declaration below.

In the case of group work, I certify that the work that is the responsibility of each member of the group has been clearly indicated and that where no such indication has been given, I take responsibility for the work as if it were the section of the paper for which I were solely responsible and that I have not collaborated with any member of the group to breach the University's regulation.

Name \_\_\_\_\_ Signature \_\_\_\_\_

Date \_\_\_\_\_

**Additional accountability statement where work has been previously submitted**

I have set out in an attached statement the details regarding the circumstances under which this paper or parts thereof has been previously submitted.

I have received written permission from my Supervisor/Lecturer/Instructor regarding the submission of this paper and I have attached a copy of that written permission to this statement.

I hereby declare that the submission of this paper is in keeping with the permission granted.

Name \_\_\_\_\_ Signature \_\_\_\_\_

Date \_\_\_\_\_

#### IV. FSS Course Representatives Role and Responsibilities

- The course representative, as elected by the students of a course, should be seen essentially as being responsible for representing the interests/concerns of his/her fellow classmates regarding the course to the lecturer/instructor.
- He/She is responsible for maintaining an awareness of his/her classmates' concerns and/or feelings towards the course and will also be responsible for bringing them to the fore should such action be warranted.
- He/She shall meet with the course lecturer/instructor on a regular basis, so that they may have a brief discussion regarding the course, where the course representative can make known to the lecturer whatever general concerns the students may have and vice versa. It is recommended that this be done at least once every three weeks.
- He/She shall report to the faculty's student representative on any pressing concerns that the students of the course may share, and on what consultation with the lecturer/instructor with respect to these concerns has yielded.
- Should it become necessary to do so, he/she may, in consultation with the Faculty's student representative, bring such matters of concern to the attention of the Head of Department.
- He/She should be prepared to make him/herself available to sit on the Departmental Staff/Student Liaison Committee, should such a request/ appointment be made.
- The course representative shall also be responsible for administering the student evaluation of the lecturer for the course by way of the evaluation forms provided. It is suggested that this be done during the first 15-20 minutes of the class session, so as to encourage full participation on the part of the students. The lecturer/instructor should not be present in the room whilst this is being done.



**V. To All Users of the Faculty of Social Sciences Meeting Point**

The Faculty of Social Sciences Meeting Point has been created for the use of the students of the Faculty of Social Sciences.

The Faculty of Social Sciences Meeting Point has been established as a place where students from the Faculty can meet and engage in activities that are not necessarily of a strictly academic nature.

The Faculty of Social Sciences Meeting point has thus been developed as a space where students can gather to engage in informal discussions, participate in quiet recreation and generally take a study break.

The growth of the Faculty has made this necessary as the increasingly large number of persons gathering within the Faculty has threatened to disturb the quiet atmosphere that is required for academic pursuits.

The Faculty of Social Sciences Meeting Point has been located close enough to the Faculty to allow students to easily move to and from classes while at the same time being sufficiently far away so as to avoid any disturbance to classes, offices and study areas.

Users are therefore requested to respect the purpose for which the Faculty of Social Sciences Meeting Point has been created and to maintain its facilities in good order.

## **VI. To All Users of the Study Areas within the Faculty of Social Sciences**

The clusters of benches within the Faculty were established some ten years ago by Dean Robotham to provide a space where students could engage in quiet study between classes.

A concerted effort is now being made to ensure that these clusters are used for the purpose for which they were built. All users are therefore being asked to assist in this effort.

At the same time, there is more to student life than classes and quiet study. In recognition of this a Faculty of Social Sciences Meeting Point has been created, half the way towards the Main Library, so as to provide a space for other types of activities.

Students who wish to engage in activities such as informal discussions, quiet recreation or who wish to take a study break are being asked to relocate to the Faculty of Social Sciences Meeting Point which has been developed to accommodate these pursuits.

The Space within the boundaries of the Faculty is primarily an academic space and must be protected as such. Thus, the culture that we construct within these boundaries must be one that fosters and promotes an ambience conducive to teaching, research and study.

In recent years, some of the clusters of benches have been used for purposes for which they were not intended. This has not helped to build the kind of atmosphere that is necessary for academic pursuits within the Faculty.

Some activities are obviously disturbing. These include noisy exchanges which can disrupt classes and prevent other persons from doing their work. Yet these are not the only activities that are of concern.

Simply put, the playing of games, discussions of a non-academic nature and the general meeting, greeting and chatting among friends and colleagues within the Faculty all tend to "kill the study vibes".

The Faculty supports a balanced student life and encourages wholesome recreation, the building of lifelong friendships and the lively debate of issues. At the same time, we must insist that there is a time and a place for everything.

Last academic year a code of conduct was established for instructional sessions. This year a more general code of conduct is being developed to provide a framework that will encourage the best use of the limited space available to the many persons who occupy the Faculty.

In the meanwhile we need to make a start by ensuring that the clusters of benches are used for the purpose for which they were designed.

## VII. Policy Concerning the Display of Notices in the Faculty of Social Sciences

### A. Purpose of the Policy

Notices<sup>54</sup> may emanate from the Faculty or Departmental Office or through them from another official UWI source, from various units, organizations and individuals within the University as well as organizations and institutions outside of the University community. The purpose of this policy statement is to provide guidelines for the posting of notices so as to make the communication of information by notices (especially official notices) more effective, to reduce the clutter caused by the indiscriminate placing of notices, to allow staff and students to differentiate between official and unofficial notices and to clarify the University's liability with respect to the content of notices.

### B. Faculty or Departmental Notices

Notices emanating from a Faculty or Departmental Office or through such Offices from another official UWI sources shall be posted on the official Faculty or Departmental notice boards and such postings shall be signed by a person designated to authorize postings, and may be stamped with the Faculty or Departmental stamp, as the case may be. Notices not emanating from any such Office may only be displayed on an Official Notice board with approval by the person designated to authorize postings. The Faculty and Departmental Offices shall maintain a record of the persons so designated.

### C. Notices on the Student Representative Notice Board

Only notices authorized by the Student Representative or the Dean may be posted. Notices displayed shall not normally exceed letter size format 22 cm x 28 cm (8.5"x11").

### D. Notices on Classroom Doors

Notices may be placed on the door of a classroom but only if the content of the notice relates to an activity within that classroom and must be placed in a notice pocket where one is available. Such notices are to be promptly removed as soon as the activity to which it refers has ended.

### E. Notices on Other Rooms

Save for Official notices authorized by the Dean or Head of Department or their nominees, only an occupant of a room may authorize a notice on the door of that room. A staff member who regularly uses a door to post notices shall make a request to the Faculty Office that a notice pocket be placed on the door.

### F. General Notices

General notices are those which do not emanate from a Faculty or Departmental Office or through them from another official UWI source or from the Student Representative. For the posting of general notices no approval for posting is required where these are placed on general notice boards, but the Disclaimer for Other Notice boards appearing in paragraph I below must be prominently displayed on or near such notice boards.

### G. General Provisions

- a) There shall be placed on each notice board in the Faculty:
  - a statement as to the category or categories of Notices (e.g. restricted to examination matters only) that can properly be displayed on that notice board and how permission to display can be obtained.
  - the appropriate Disclaimer set out in paragraph I below.
- b) For notice boards outside a lecturer's office a statement may be displayed indicating that it shall only be used for notices for specific courses taught by the lecturer or as otherwise authorized by the lecturer

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<sup>54</sup> For the purposes of this policy notices shall include but not be limited to: advertisements, banners, circulars, documents, drawings, handbills, invitations, pictures and posters containing announcements addressed to or content displayed for the viewing by the general public and or members of the University of the West Indies (Mona) community and/or any subsection thereof, regardless of the format used.

- c) For evidential purposes the Faculty Office and each Department shall maintain on file, a copy of all notices emanating from the Faculty Office or the Department, bearing the date and period of display and signed by an authorized person.
- d) Notices not emanating from any such Office shall also be dated and include a “display until” date for a period no longer than four (4) weeks so as to facilitate the orderly refreshing of notice boards.
- e) Notices shall not be posted on walls, trees, lamp posts, furniture, doors (except as provided in paragraph E) or other places not designated for the posting of notices.
- f) Notices must state a contact person, and for printed notices the name and address of the printer as required by Jamaican Law
- g) Notices posted shall conform to a standard of fair use; they shall not obscure other current notices and they shall not take up a disproportionate area of the notice board or exceed 28 cm x 44 cm (11”x17”)
- h) Notices shall not be displayed in breach of the Laws of Jamaica in general or more particularly as they relate to intellectual property, libel and obscenity
- i) Without seeking to restrict freedom of expression, the Faculty Office reserves the right to remove notices that are offensive or in poor taste; especially where they portray a damaging image of the University, its units or persons associated with it.

#### **H. Consequences of Breach of Guidelines**

Where notices do not conform to these policy guidelines, they may be removed without reference to the person, office, organization or institution by which they were posted.

#### **I. Disclaimer**

##### ***For Official Notice Boards***

By displaying notices submitted by persons or bodies external to the University of the West Indies, the University does not accept responsibility for the accuracy, completeness or reliability of the information they contain and accepts no liability for any loss incurred on account of reliance on such information.

##### ***For Other Notice Boards***

The University of the West Indies makes no representation and gives no warranty, expressed or implied, as to the completeness or accuracy of any information posted on this notice board, and is not responsible for any false or defamatory statement contained in any notice so posted or for the infringement of any proprietary or rights of any person on account of anything contained in any such notice.

### VIII. How to Calculate Your Grade Point Average (GPA)

#### Definition of Common Terms:

**Credit Hours:** the numerical credit value assigned to a course. The credit values for courses as well as for projects, laboratory sessions, foreign language classes or other contact hours as approved by the Board of Undergraduate Studies.

**Credit Hours Earned:** the credits for each course that counts toward the degree requirement and for which a passing grade is obtained.

**Quality Hours:** the credits for each course that is included in the GPA calculation. Quality hours shall be assigned even when a grade of F is obtained in a course. Courses that are not used in the determination of the GPA shall be assigned zero quality hours.

**Quality Points:** the numerical value assigned to the relevant letter grade earned.

**Grade Points:** are determined by multiplying the quality hours by the quality points for a course.

**Grade Point Average (GPA):** is the average obtained by dividing the total grade points earned by the total quality hours for which the student has registered for any stated period of time, excluding courses taken on a pass/fail basis, audited courses, courses taken for preliminary credit and courses for which the designated I (Incomplete) or IP (In Progress) is awarded.

Step by Step Process on How to Calculate Your Grade Point Average:

Courses done in Semester I

Course	Grade Received	Quality Points	(Times)	Quality Hours	(Equal)	Grade Point
ECONI001 (EC10C)	A+	4.3	x	3	=	12.9
ECONI005 (EC16A)	F	0	x	3	=	0
FOUNI001 (FD10A)	P	-	-	-	-	-
ACCTI003 (MS15B)	D	1.0	x	3	=	3.0
SOCII002 (SY14G)	B-	2.7	x	3	=	7.1
GOVT20I3 (GT24M)	B	3	x	6	=	18.0
			<b>Total</b>	<b>18</b>		<b>41</b>

Semester I GPA =  $41/18 = 2.28$

**IX. Student Services Offered by the Faculty**

<b>Requests handled by the Faculty Office</b>	<b>Requests handled by the Department</b>
Credit Check	Credit Check
Late Adjustments to Registration (Add/Drop)	Academic Advising
Late Registration	Advise on Course Selection
Course Not for Credit (e.g. Request to audit a course)	Change of Major, Minor, Special, Option
Course Substitution(s) (Replacing a core course with a similar course)	Change of Streams
Exemptions (With and without credit)	Special Approval for Entry to Course
Carry-over Coursework (Coursework or mid-semester grades carried forward from previous sitting of course)	<b>Departmental Override is required for the following errors (Red Flags):</b> 1. PREQ and TEST SCORE-ERROR (Pre-requisites not satisfied) 2. CORQ_{Course Code} (CRN) REQ 3. LEVEL RESTRICTION 4. COLLEGE RESTRICTION 5. DEGREE RESTRICTION 6. PROGRAMME RESTICTION 7. MAJOR RESTRICTION 8. CLASS RESTRICTION 9. Quota Limit Reached
Exams Only	
Deferral of Exam(s) (Usually under special circumstances)	
Leave of Absence	
Voluntary Withdrawal	
Waiver of Requirement to Withdraw	
Study at another UWI Campus (Cave Hill/St. Augustine/Open Campus/Western Jamaica Campus)	
Exchange Programme (Study at another University)	
Approval of Additional Course (Credit Limit Exceeded)	
Approval of Change of Enrolment Status (Part-Time to Full-Time & vice versa)	

X. Important Dates for Students to Note

SEMESTER I 2010-2011

Aug. 29, 2010	Semester I starts	Tuition, Miscellaneous and Residence Fees (if applicable) are due.
Aug. 30, 2010 – Sept. 3, 2010	Normal Registration Period	Registration is not complete until all tuition and miscellaneous fees are paid.
Sept. 6- 10, 2010	Late Registration Period	<b>\$1,000</b> Penalty for late registration.
After Sept. 10, 2010	<b>Extraordinary requests</b> for late Registration and late adjustments to registration (add/drop)	Allowed only if approved by Academic Board. <b>Late fines will be charged by Academic Board.</b>
Oct. 1, 2010	<b>Final Date for payment of Semester I tuition fees or to be sent on Compulsory Leave of Absence</b>	<b>Sent on Compulsory Leave of Absence unless a payment schedule had previously been agreed to in writing with UWI.</b>
Oct. 2, 2010	Compulsory Leave of Absence Process Begins	
Oct. 8, 2010	<b>Final date</b> for Leave of Absence (LOA) applications	A late request fine of \$2000.00 will be charged after deadline date. Tuition refund allowed only as under the Refund Policy.

SEMESTER II 2010 – 2011

Jan. 23, 2011	Semester II starts	Tuition, Miscellaneous and Residence Fees (if applicable) are due.
Jan. 24, 2011 - Jan. 28, 2011	Normal Registration Period	Registration is not complete until all tuition and miscellaneous fees are paid.
Jan. 31, 2011 – Feb. 4, 2011	Late Registration Period	<b>\$1,000</b> Penalty for late registration.
Feb. 4, 2011	<b>Final Date for payment of Semester II tuition fees or to be sent Compulsory Leave of Absence</b>	<b>Sent on Compulsory Leave of Absence unless a payment schedule had previously been agreed to in writing with UWI.</b>
Feb. 5, 2011	Compulsory Leave of Absence Process Begins	
After Feb. 5, 2011		Allowed only if approved by Academic Board. <b>Late fines will be charged by Academic Board</b>
Feb. 11, 2011	<b>Final date</b> for Leave of Absence (LOA) applications	A late request fine of \$2000.00 will be charged after deadline date. Tuition refund allowed only as under the Refund Policy.

