



THE UNIVERSITY OF THE WEST INDIES

FACULTY OF SOCIAL SCIENCES

UNDERGRADUATE HANDBOOK

ACADEMIC YEAR 2006/2007

## DISCLAIMER

The Faculty Handbook is provided for the convenience of students. It sets out the Faculty's Regulations governing the programmes offered; important guidelines; information on the courses offered in the Faculty of Social Sciences, Mona and the Centre for Hotel and Tourism Management (Bahamas). The current edition was finalized on July 31, 2006. A concerted effort was made to eliminate all errors but students must check the Faculty's website at the start of the semester and during the course of the academic year for updates as well as corrections of any errors or omissions that have come to light subsequent to the finalization of the booklet. Students should always check with the latest Faculty Handbook when considering programme alternatives and finalizing their programme.

**UNIVERSITY OF THE WEST INDIES, FACULTY OF SOCIAL SCIENCES, MONA**  
**CODE OF CONDUCT AND GUIDELINES FOR INSTRUCTIONAL SESSIONS**

**PREAMBLE**

This Code has been established through a series of consultations between staff and students and approved unanimously by the Faculty Board. The University community is comprised of persons with varied backgrounds and who may have different norms for socially acceptable behaviour. Additionally changes occur over time in terms of technology, culture and the environment within which we exist. We must therefore continually review our relationship with each other so that we may operate harmoniously within the same space. A code is deemed necessary, as in the absence of a well-defined standard, the community would be relying on each individual's definition of socially acceptable behaviour. The Code includes elements that are prescriptive while others are guidelines which the Faculty seeks to establish as normative behaviour.

**CODE OF CONDUCT**

1. During the conduct of any class, there shall be no activity which disturbs the assembly and effects the order of the proceedings. Instructors have the right to require any student to leave the classroom if s/he is involved in disorderly conduct, or alternatively instructors have the right to leave the classroom themselves.
2. Cell phones, pagers and alarms of any type shall be turned off during classes. If there is an emergency for which a student or instructor may need to use the phone, this shall be indicated at/or just prior to the start of the class in a manner indicated by the instructor.
3. Entrance and Exit Doors to class rooms shall be used as designated. Students shall not enter the classroom prior to the end of the preceding lecture.
4. Children are only allowed in classes in exceptional circumstances and instructors must be notified. Where a child begins to disturb the class, s/he must be immediately taken out of the room.
5. Garbage shall not be left in the classrooms.
6. Classes are to start five minutes after the hour and end five minutes before the hour to facilitate students' and instructors' attendance at consecutive classes elsewhere. Students and instructors are to attend and leave classes punctually. Students who arrive late may be excluded from class. Faculty Guideline: Students may be excluded if they arrive 15 minutes or more after the time specified on the timetable.
7. All white/chalk boards or other instructional aids shall be cleaned/removed at the end of any class.
8. Students are to be given at least one days notice where the schedule for a class is being changed and students are to be notified by the scheduled starting time where a class is expected to commence with a delay.
9. There shall be no eating or drinking in classes, save in exceptional circumstances (e.g. students with diabetes or with classes from 11AM to 2PM who are unable to eat during a break between classes). Students who find they must eat shall do so in a manner that ensures minimum disturbance to the class.

10. In dressing to come to class, students shall be conscious of their part of a community, the way others see them based on their deportment, the standards of dress recognized within various professional environments and the impact that their mode of dress may have on other members of the community.
11. Student representatives for each course are to be selected by the end of the fourth week of classes.

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## DEAN'S WELCOME MESSAGE

My wish is that as you join our Faculty you will:

- **Feel at home**
- **Participate fully** in a wide range of activities, and
- **Constantly reinvent yourself** as you take advantage of the opportunities associated with university life

Where we fall short of your expectations I hope that you will

- **Consider carefully** how we might overcome our weaknesses
- **Let us know** where we are not succeeding and where we might improve, and
- **Work with us** to make our Faculty, one which constantly challenges your mind, yet never ceases to uplift your spirits

**Mark Figueroa**



## HISTORICAL OVERVIEW

### The Faculty – its beginning and subsequent development

- 1959 Teaching in Social Science courses such as Economics, Political Science, Government and Sociology commenced in the Faculty of Arts at Mona.
- 1960 Faculty of Social Sciences was established with initially two Departments- Economics and Government.
- 1961
- ❖ The Department of Government introduced two non-degree programmes:
    - A one year Diploma in Public Administration
    - A two year Certificate in Social Administration (changed in 1962 to Certificate in Social Work).
- 1962
- ❖ Teaching in Social Sciences began at St. Augustine.
  - ❖ At the end of the 1961-62 academic year, the first class of Social Science students graduated, being conferred with the BSc Economics degree but with specializations in Economics, Government, Political Science and Sociology.
- 1963 Department of Sociology began
- ❖ Teaching in the Social Sciences was started at Cave Hill Campus.
  - ❖ The Certificate in Social Work was transferred to the Department of Sociology.
- 1963-69 The following developments took place during this period.
- ❖ The Diploma (For graduates) and the Certificate in Management Studies were introduced.
  - ❖ The title of the undergraduate degree programmes was altered from the common designation of the BSc, (Economics) and degrees were granted carrying the name and field of concentration.
  - ❖ Undergraduate degree programmes were offered in Management Studies, accounting, International Relations, Social Administration (later discontinued), and Applied Social Studies (1969 but, in 1974, renamed Social Work).
  - ❖ Graduate Studies in Economics, Government and Sociology began.
- 1970 A Certificate in Public Administration was introduced in the Department of Government.

- 1977 An undergraduate degree programme in Hotel Management was established in the Bahamas at the new UWI Centre for Hotel Management with Part I of the programme being taught at the three campuses and, by special arrangement, at the College of the Bahamas.
- 1977-82
- ❖ The most interesting and significant development took place in the Faculty's outreach activities. The first was the introduction of the Challenge Scheme which enables candidates in non-campus territories to sit Part I of the degree courses without attending a campus. The second was the Certificate in Public Administration (CPA), which was extended to non-campus territories subject to the availability of classroom instruction and teaching materials. Both schemes were supported by UWI Distance Teaching Experiment (UWIDITE, now UWIDEC).
  - ❖ A Certificate in Business Administration was approved primarily for non-campus territories.
  - ❖ The MSc Accounting, MPhil and PhD degrees in Government and Sociology were offered.
- 1983
- An undergraduate degree option in Tourism Management was introduced at the UWI Centre for Hotel Management (later to renamed Centre for Hotel and Tourism Management) in the Bahamas, with Part I of the programme to be taught in a similar way as the BSc Hotel Management.
- ❖ A Diploma in Population Studies was offered for a three year period.
- 1984 A Diploma in Health Management and a Certificate in Energy Management were instituted. (These were offered for a few years only for the duration of the special funding provided).
- 1985
- ❖ A MSc. in Social Sciences (later renamed Development Studies) was offered within the Consortium Graduate School of Social Sciences, Mona. The School was a joint collaborative effort of the UWI, Mona Campus and the University of Guyana.
  - ❖ Changes were made to the MSc. Sociology to introduce a Masters degree by course work. (This was later adopted by other masters' programmes).
  - ❖ The name of the Department of Sociology was changed to Sociology and Social Work.
- 1987 Institutes of Business (Mona and St. Augustine) and the Centre of Management Development (Cave Hill) were launched and links were established with the business communities in the respective territories.
- 1988 Institute of Business-IOB (now Mona School of Business-MSB) introduced graduate programme namely-the Executive Masters in Business Administration (EMBA) 1989-90 and the Masters in Public Sector

Management (MPSM) 1994-95. In addition MIOB offered Cohort I MBA part-time (1997-98); Cohort I MBA full-time (1998-99); MPSM redesigned as MBA Public Sector Management. A Diploma in Public Sector Management as also started.

1989-90 The degree in Business Economics and Social Statistics (BESS) was offered by the Department of Economics.

1993

- ❖ The Department of Management Studies in collaboration with the Department of Computer Science in the Faculty of Pure and Applied Sciences jointly offered a computer based MSc. Management and Information Systems.

The Department of Sociology and Social Work introduced the following new programmes.

1993 Master of Social Work (MSW).

1994 Diploma in Social Work – for non Social Work graduates.

1995 Diploma in Sociology - for non Sociology graduates.

1996 A self funded Masters in Human Resource Development.

1997 A Diploma in Population Development was introduced and offered with funding from UNFPA.

1998

- ❖ A Masters programme in International Business was introduced by the Department of Management Studies.
- ❖ The Faculty embarked on a franchising arrangement with a number of Tertiary Level Institutions (primarily community colleges) to deliver its Certificate programmes. These were no longer to be offered at Mona but the respective Departments maintained coordinating and final examination responsibility for the continued award of UWI Certificates.
- ❖ The BSc in Hospitality and Tourism Management was introduced as a joint degree by the University of Technology and UWI through the Faculty of Social Sciences.

1999

- ❖ The Faculty's Honours Society was established. Those who have excelled in the academics as well as those who have performed exemplarily in the co-curricular activities of the university were inducted. The first set of inductees was drawn from the batch of graduates of 1998-99 and featured First Class Honours Degrees.
- ❖ The Sir Arthur Lewis Institute of Social and Economic Research (SALISES) was established in August 1999 out of a merger of the

- Institute of Social and Economic Research (ISER) and the Consortium Graduate School of Social Sciences (CGSS). The institute is headed by a University Director, currently Head of the unit at Cave Hill, with other Directors at Mona and St. Augustine.
- 2000
- ❖ The Dean of the Faculty of Social Sciences instituted Dean's Breakfast in recognition of top students within the Faculty. Top students in the second and third year of their studies meet with the Dean and the Heads of Departments to share breakfast and have fellowship with one another. An undergraduate degree in Demography was started in the Department of Sociology and Social Work.
  - ❖ The BSc in African and African Diaspora Studies was started in the Department of Government.
- 2001
- ❖ The Department of Sociology and Social Work, in collaboration with the Department of Community Health and Psychiatry, offered the MSc. in Clinical Psychology for the first time.
  - ❖ The Centre for Caribbean Thought (CCT) in the Department of Government was launched with a view to increase awareness of the field of Caribbean intellectual thought and knowledge about Caribbean intellectuals.
  - ❖ The Department of Sociology and Social Work had its name changed to Sociology, Psychology and Social Work during the academic year (March 2002).
- 2002
- ❖ The Department of Economics in collaboration with the Department of Management Studies introduced an undergraduate degree in Banking and Finance.
  - ❖ A MSc. in Demography was introduced in the Department of Sociology, Psychology and Social Work.
- 2003
- ❖ A BSc in Social Policy and Development and an MSc in Applied Psychology were introduced in the Department of Sociology, Psychology and Social Work.
- 2004
- ❖ The undergraduate degree programme in the Department of Management Studies was fully restructured and, after a common first year, five areas of specialization (with 15 level II/II courses) were introduced – (a) Management Studies (General), (b) Accounting (c) Marketing (d) Human Resource Management (e) Operations Management.
  - ❖ The Department of Economics in association with the Department of Government is introducing a Masters degree in International Economics and International Law as a full-time programme.

**FACULTY OFFICE STAFF:**

<b>Dean</b>	Mr. Mark Figueroa <i>BA UWI, MSc. UWI, PhD Manchester</i>
<b>Deputy Dean</b>	Mr. Stanford Moore <i>BSc. UWI, MEng. Heriot Watt, MMM Northwestern</i>
<b>Snr. Administrative Officer</b> Administration	Mrs. Marva Green <i>BA UWI</i>
<b>Snr. Administrative Assistant</b>	Mrs. Monica McCarthy <i>BA UWI, MSc UWI</i>
<b>Administrative Officer</b> Distance Education, TLL's & Joint Programme-UWI/UTECH	Mrs. Faithlyn Campbell-Hanson <i>BSc. UWI</i>
<b>Administrative Officer</b> Graduate Studies & Research	Mrs. Joy Walcott-Francis <i>BSc. UWI, MSc Hull</i>
<b>Budget Officer</b>	Mr. Dwight Bryan <i>BSc. UWI</i>
<b>Administrative Assistant</b> Student Matters, Liaison Officer- CHTM	Mrs. Patricia Allen <i>CPS, Dip. Ed</i>
<b>Administrative Secretary</b>	Ms. Peta-Gaye McEwan <i>BSc UWI</i>
<b>Secretary II</b> Student Matters-Undergraduate	Ms. Stacey Grapine <i>CMS UWI</i>

## FACULTY PERSONNEL

### DEPARTMENT OF ECONOMICS:

Head	Dr. Michael Witter <i>BSc. Univ. of Illinois, MS, PhD. Wisconsin</i>
Snr. Administrative Assistant Office Manager	Mrs. Sharon Melbourne <i>BSc UWI, MSc. UWI</i>

### DEPARTMENT OF GOVERNMENT:

Head	Prof. Anthony Harriott <i>BA. UWI, PhD UWI Professor of Political Sociology</i>
Administrative Secretary	Ms. June Pinto <i>BSc. UWI, Dip. Bus. Admin. UWI</i>

### DEPARTMENT OF MANAGEMENT STUDIES:

Head	Dr. Noel Cowell <i>BSc. UWI, MSc. UWI, PhD. University of Toronto</i>
Office Manager	Mrs. Carlene Wynter <i>BSc. UWI, MSc. UWI, CPA</i>

### DEPARTMENT OF PSYCHOLOGY, SOCIOLOGY AND SOCIAL WORK:

Head	Prof. Ian Boxill <i>BSc. UWI, M.Phil UWI, PhD Colorado</i>
Office Manager	Mr. Franklyn Wapp <i>CPR UWI-Extra Mural, CPA UWI</i>

## REGISTRY PERSONNEL

Responsible for principal Services to Students

### Admissions

Snr. Asst. Registrar	Ms. Ann Witter
Assistant Registrar	Mrs. Marjorie Bolero-Haughton
Faculty Representative	Ms. Maxine Campbell

### Outreach and Awards

Snr. Administrative Assistant	Mrs. Huldah Bennett
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### International Exchange Programme

Snr. Administrative Assistant	Ms. Hermine Tyrell
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### Examinations Section

Assistant Registrar	Mr. Cordel Nelson
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### Student Records Unit

Assistant Registrar	Mrs. Elecif Arthurs
---------------------	---------------------

## EMAIL ADDRESSES, FAX & TELEPHONE NUMBERS

Dean	<a href="mailto:fssdean@uwimona.edu.jm">fssdean@uwimona.edu.jm</a>
Deputy Dean	<a href="mailto:fssdepdean@uwimona.edu.jm">fssdepdean@uwimona.edu.jm</a>
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Fax:	977-1809
Dept. of Management Studies	<a href="mailto:doms@uwimona.edu.jm">doms@uwimona.edu.jm</a>
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Tel:	977-0315
Fax:	977-9301

THE UNIVERSITY OF THE WEST INDIES, MONA CAMPUS  
ACADEMIC CALENDAR FOR 2006/2007

**SEMESTER I (2006)**

Semesters Begins	August 27, 2006
Registration	August 28 - September 1, 2006
Teaching Starts	September 4, 2006
Teaching Ends	December 1, 2006
Examinations	December 8-21, 2006
Semester Ends	December 21, 2006

**SEMESTER II (2007)**

Semesters Begins	January 14, 2007
Registration *	January 15-19, 2007
Teaching Starts	January 15, 2007
Mid-Semester Break	March 4 -10, 2007
Teaching Ends	April 20, 2007
Examinations Period	April 26 - May 11, 2007
Semester Ends	May 11, 2007

Graduation (Mona)	November 10-11, 2006
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\* Students who obtained Financial Clearance and Registrar's Approval for Semester I only must complete registration for Semester II.



FACULTY OF SOCIAL SCIENCES (MONA)  
GENERAL REGULATIONS FOR THE DEGREE OF BACHELOR OF  
SCIENCES IN THE SOCIAL SCIENCES

In these Regulations,

“**anti-requisites**” refers to courses where content overlap precludes courses being taken together for credit. Students should consult Department guidelines for further information.

“**pre-requisite**” means a course listed in the Faculty handbook or Department Brochure which must be completed before registration for another course is permitted.

“**free electives**” means courses listed in the Faculty Handbook or Department brochure which are optional in the degree programme concerned and may be selected from any Faculty.

“**Level I, Level II, Level III**”, represent the different standard of courses that must be completed in the undergraduate degree programme. Levels II and III are however equally weighted for the assessment of class of degree. (Note registration for level II/III courses are permitted once pre-requisites have been satisfied)

“**summer school sessions**” refer to the sessions of the summer school as governed by the Summer School Regulations. (See Regulations I8)

**I. QUALIFICATIONS FOR ADMISSION**

- 1.1 Before registration and before entering upon a programme of study in the Faculty, the candidate must have satisfied the University Matriculation requirements for entry to a degree programme (See University Matriculation requirements - UWI Calendar Vol. II Part II). See also 1.4 below on the English Proficiency Test Requirement of the University of the West Indies.
- 1.2 On entry to the University at the Mona and St. Augustine Campuses students may be required to take a prescribed course in English as a prerequisite to the compulsory Foundation Course, **FD10A (FOUN1001)-English for Academic Purposes**.
- 1.3 With reference to Mona Campus, applicants for entry into all its programmes are required to have a pass at O'Levels or Grade III pass in CXC General Proficiency Mathematics from June 1998 and after or equivalent.
- 1.4 **English Language Proficiency Test Requirement**  
The English Language Proficiency Test is used to assess whether persons applying to pursue **undergraduate degree** programmes at the University of the West Indies, Mona campus possess a satisfactory level of writing and reading

proficiency in English for university academic purposes. Applicants' test results will be taken into consideration by individual faculties before offers of entry are made. The results of applicants who pass the test will remain valid for a period of five years. Results will **NOT** be issued until the UWI Mona admissions process is complete.

The following categories of applicant **ARE ALSO REQUIRED TO SIT THE TEST:**

- a. Persons in Jamaica, the Bahamas, Belize and Cayman who are applying to pursue **Part I of the BSc. degree programme** either through Distance Education (**UWIDEC**) or at the Management Institute of National Development (**MIND**).
- b. UWI Challenge/Community College students applying to Level I **campus-based** UWI programmes.
- c. Persons applying to enter Level II of the B.Sc. programme in Hotel and Tourism Management in the Bahamas proceeding from a regional Tertiary Level Institution.

For information on test registration procedures and test format, kindly contact the Admissions Section of the Registry on the Mona Campus.

#### I.4.1 Exemptions

Applicants in the following categories (a-h) are **NOT** required to sit the test:

- a. Persons with any ONE of the following English Language qualifications:
  - Grade I-CXC English A examination
  - Grade A-GCE O'Level English Language examination
  - Grades A or B- GCE A/O'Level General Paper examination
  - CAPE (Caribbean Advanced Proficiency Examination) Communication Studies Grade I
- b. Persons who are already holders of an undergraduate degree from the UWI or from an approved university.
- c. Persons holding a UWI Certificate in Advanced Nursing Education and Administration OR a UWI Licentiate of Theology.
- d. Persons holding a UWI Diploma in Media and Communications **who have passed the course "Media and Language"(MS52A)**
- e. Persons who passed the 1998 and 1999 UWI Mona English Language Proficiency Tests **and those who were given a UC010 placement** on the basis of the test results.
- f. Persons who successfully completed any ONE of the following UWI English Language courses since (i.e. 1994): UC010; UC10A; UC10B; UC10C; UC10H; UC120; FD10A; FD10B; CM10A; CM10B.
- g. Persons who have passed English 120- at the College of the Bahamas.
- h. Nationals of non-contributing Caribbean Territories who are required to do a diagnostic test instead.

**Note: UWI Contributing Territories:** Anguilla, Antigua & Barbuda, the Bahamas, Barbados, Belize, British Virgin Islands, Cayman Islands, Dominica, Grenada, Jamaica, Kitts and Nevis, Montserrat, St. Lucia, St. Vincent & the Grenadines, Trinidad & Tobago.

## 2. TRANSFERS

Applications for transfer must be submitted to the Admissions Office on any Campus by March 31 of each academic year.

### 2.1 Inter and Cross Campus Transfers

2.12 Students in another Faculty (UWI) who have completed all Level I courses relating to the intended Major, Option or Special in the Faculty of Social Sciences are eligible for transfer to Level II of the degree programme offered by the Faculty of Social Sciences.

2.13 Students registered in the Faculty of Social Sciences on another Campus who have completed Level I of a degree programme are eligible for transfer to Level II-Faculty of Social Sciences, Mona Campus.

2.14 Consideration for transfer may also be offered to any student indicated in 2.12 or 2.13 above who has completed some of the required Level I courses for the intended Major, Special or Option.

## 3. COURSE OF STUDY

3.1 Candidates for any of the degree programmes must pursue a course of study comprising **at least** 90 credits: **at least** 30 credits at Level I (Part I) and **at least** 60 credits at Levels II and III (Part II). The Faculty Board may require that the timing of registration in particular courses be such as to ensure that the course of study extends over either at least five (5) semesters and two (2) summer sessions or six (6) semesters.

### 3.2 Academic Programme Requirements by Courses

Students **MUST** complete **ALL** the requirements for Part I and Part II of their degree programmes as indicated here.

## PART I

Consists of a minimum of 30 credits normally ten (3 credits) level I courses, depending on the choice of degree i.e. a single Major, a double Major, one Major and one **or** two Minors, an Option or a Special. (the choice made will determine whether or not additional courses must be taken).

Requirement for Part I of the degree are as follows:

- 3 University Foundation Courses
- Pre-requisites for Part II courses and/or free electives.
- Any other courses designated by the respective Departments which are not included in the above. (See Department programmes).

(**Part I** may therefore require from 30-42 credits i.e. (10-14) 3-credits courses)

## PART II

Consists of 60 credits normally a combination of 20 levels II and III courses designated for each student's degree programme, as follows:

- 30 credits for **ONE** Major and 30 credits of free electives
- 30 credits for each of **TWO** Majors **OR**
- 30 credits for **ONE** Major, 15 for each of **TWO** Minors **OR**
- 30 credits for **ONE** Major, 15 for **ONE** Minor and 15 free electives **OR**
- a minimum of 45 course(s) for **ONE** Special and a maximum of 15 free electives
- number for courses for each Option may vary

**NB : 6 credit courses are equivalent to two 3 credit courses.**

Where the same course(s) is listed for both Majors/Minors it is counted only **ONCE** and an alternative approved course (s) must be chosen to complete the required total of **60 credits**. In the case of six (6) credit course the substitution is either another six (6) credit course or two 3 credit courses.

- **You must successfully complete a minimum of *90 credits* in the combination that is stipulated for the programme by the relevant Department to be awarded a degree in the Social Sciences**

### 4. FOUNDATION COURSES

As of 1998-99 all students registered in the University of the West Indies will be required to complete a minimum of nine (9) credits of Foundation Courses. These courses are Level I courses designed to promote sensitivity to and awareness of distinctive characteristic features of Caribbean cosmologies, identities and culture.

#### **The Foundation courses are:**

- a. FD10A(FOUN1001)-English for Academic Purposed (Faculty of Humanities and Education)
- b. FD11A (FOUN1101)-Caribbean Civilization (Faculty of Humanities and Education)
- c. FD12A (FOUN1201)-Science, Medicine and Technology in Society (Faculty of Pure and Applied Sciences)
- d. FD13A (FOUN1301)-Law, Governance, Economy and Society (Faculty of Social Sciences)
- e. FD14A (FOUN1401)-Writing in the Disciplines
- f. Any other course approved for the purpose by the Board of Undergraduate Studies.

- 4.1 Students registered in the Faculty of Social Sciences are required to do FD10A, FD11A and FD12A. However, persons doing a Social Work (Special) will be required to take FD13A instead of FD11A. Students with Grades 1 or 2 passes in CAPE Communication Studies are required to do FD14A in place of FD10A. Students who already completed UCI20 will automatically receive exemption with credit for FD10A only (i.e. 3 credits)

- 4.2 The elective Foundation course-FD13A-Law, Governance, Economy and Society will not count for credit in the programmes of the Faculty of Social Sciences except with the permission of the Dean or as is in 4.1 above.
- 4.3 Exemption in whole or in part from the requirements under (4.1) may be granted from time to time by the Board for Undergraduate Studies.
5. **REQUIREMENTS FOR ENTRY TO LEVELS II AND III**  
Students are required to satisfy pre-requisites (where they exist) for levels II and III courses. (See courses listed under each Department)<sup>1</sup>.
6. **REQUIREMENTS FOR THE AWARD OF THE DEGREE**
- 6.1 In order to qualify for the award of the degree a student must:
- Have completed the academic programme as outlined under the departments
  - Have satisfied the requirements for their specific degree programme. (See 6.2 below)
  - Students registered prior to 1998-99 must include, among courses passed, **Essentials in English (UC010, UC001)** or **Use of English (UCI20)**.
- 6.2 Degrees are offered in the following categories:
- Special
  - Special and Minor
  - Option
  - Major
  - Double Major
  - Major and one minor
  - Major and two minors
- 6.3 A student must be formally registered in one of these categories.
- A **special** comprises of a minimum of forty-five (45) credits in the subject area at Levels II and III.
- An **option** comprises of a minimum of thirty (30) credits each in the subject area at Levels II and III.
- A **major** is made up of a minimum of thirty (30) credits each in the subject area at Levels II and III.

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<sup>1</sup> Students do not have to complete all courses at one level before taking a course at another level as long as the pre-requisites for the course (s) have been met. (This can be important consideration to avoid possible timetable clash).

A **double major** is made up of a minimum of thirty (30) credits each in two (2) subject areas at levels II and III.

A **minor** comprises of a minimum of fifteen (15) credits in the subject area over Levels II and III.

A **major/minor** comprises of a minimum of thirty (30) Levels II and III credits in the subject area of the major and fifteen (15) Levels II and III credits in the subject area of the minor.

A student who, having registered for a major, fails to obtain passes in all the designated courses will be considered for a Minor in the discipline if she/he has passed eight (8) of the ten (10) courses which include at least three (3) of the requirements for the Minor (see special requirements for Economics in Department regulations).

6.4 A **Special** is available from among the following subject areas only:

- Accounting (*CH, SA*)
- Banking and Finance (*M*)
- Business, Economics & Social Statistics (*M*)
- Economics (*CH, M, SA*)
- Hospitality Management (*CH, B, SA*)<sup>2</sup>
- Hospitality and Tourism Management (*CH, M, SA*)<sup>3</sup>
- Management Studies (*CH, SA*)
- Public Sector Management (*CH, SA*)
- Psychology (*CH*)
- Sociology (*CH*)
- Social Work (*M, CH, SA*)
- Tourism Management (*CH, B, SA*)

6.5 An **Option** is available from among the following subject areas only:

- Management Studies-General (*M*)
- Management Studies-Accounting (*M*)
- Management Studies-Marketing (*M*)
- Management Studies-Human Resource Management (*M*)
- Management Studies-Operations (*M*)
- Tourism Management (*M*)

6.6 A **Major** is available from among the following subject areas only:

- Accounting (*CH*)
- Africa and African Diaspora Studies (*M*)
- Demography (*M*)
- Economics (*CH, M, SA*)

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<sup>2</sup> Level I of the programme is offered only at Mona, Cave Hill and St. Augustine. Levels II/III of Hospitality Management are offered at the CHTM-Bahamas.

<sup>3</sup> This programme is offered jointly at the Mona Campus with the University of Technology (UTECH)

- Government (*SA*)
- International Relations (*M*)
- Labour and Employment Relations (*M*)
- Management Studies (*CH, SA*)
- Political Science (*CH, M*)
- Public Sector Management (*CH, M, SA*)
- Psychology (*M, SA*)
- Sociology (*M, SA, CH*)
- Social Anthropology (*M*)
- Social Policy and Development (*M*)
- Social Work (*SA*)
- Statistics (*M*)

6.7 **Minors** may be declared from among the following subject areas:

- Accounting (*CH, SA*)
- Africa and African Diaspora Studies (*M*)
- Criminology (*M*)
- Demography (*M*)
- Economics (*SA, M, CH*)
- Finance (*SA*)
- Gender and Development Studies (*M, SA*)
- Human Resource Development (*M*)
- Human Resource Management Minor (*SA*)
- History (*CH*)
- International Relations (*M, SA*)
- Law (*CH*)
- Marketing (*SA*)
- Management Studies (*CH, SA*)
- Management Information Systems (*SA*)
- Mathematics (*CH*)
- Political Science (*CH, M*)
- Public Sector Management (*CH, M, SA*)
- Psychology (*SA, M*)
- Sociology (*M, SA*)
- Social Anthropology (*M*)
- Social Policy and Administration (*M*)
- Social Policy (*SA*)
- Social Psychology (*M*)
- Sports Management (*SA*)
- Statistics (*M*)

**KEY:** Cave Hill (*CH*) Mona (*M*) St. Augustine (*SA*) Bahamas (*B*)

6.8 The degree majors with which the above minors may be combined will be approved by Faculty Board and Board for Undergraduate Studies and published under programme offering in the Faculty or Department Handbook.

6.9 **Cross Faculty Majors and Minors**  
Students may also request to combine a Social Science major with a minor offered by another Faculty. To do this, the permission of the Deans of both Faculties must be sought and obtained. At St. Augustine and Mona students may register for a double major comprising a major in the Faculty and a major offered by another Faculty. By special arrangement with the Faculties, students may register for a double major comprising any of the majors offered in the Faculty of Social Sciences and the Department of Mathematics. Students may also apply to register for a double major involving any of the Faculty of Social Sciences majors other majors offered in another Faculty on the St. Augustine campus.

6.10 **Eligibility for the Minor in Gender Studies**  
Students from any Faculty on the campus are eligible for undertaking the Minor in Gender Studies. Although grounding in Social Sciences or the Humanities complement Gender Studies. Students from any Faculty where such a minor is allowed in the degree structure will be eligible.

For further information please check with the Centre for Gender and Development Studies.

**NB:** A student may, change specials/options/majors/minors with the initial permission of the relevant Head of Department which must then be ratified by the Dean. A student must declare their major on the completion of 15 credits post Level I, assuming that they have not done extra courses.

## 7. REGULATIONS FOR FULL-TIME STUDENTS

7.1 Full-time students may be required to register for a minimum of Twenty-four (24) credits in any one academic year or a maximum of thirty (30).

7.2 A request for three (3) additional credits to a total of thirty-three (33) will only be considered for students who have demonstrated a level of performance indicative of achieving first class honours (GPA equal to or greater than 3.6).

7.3 A full-time student who registered in the undergraduate degree programme as of 2003/2004 will be required to withdraw from the Faculty unless he/she has gained a GPA of 0.75.

### 7.4 **Registration for Full-time Students prior to 2003-2004**

A full-time student will also be required to withdraw from the Faculty unless he/she has gained:

**Fifteen (15) credits at the end of the second semester**

**Thirty-three (33) credits at the end of the fourth semester**

**Fifty-one (51) credits at the end of the sixth semester**

**Sixty-nine (69) credits at the end of the eighth semester**

**Ninety (90) credits at the end of the tenth semester**



## 8. REGULATIONS FOR PART-TIME STUDENTS

- 8.1 A **part-time** programme is offered for Level I of the BSc. degree at all campuses. Levels II and III are available in all programmes offered at the Cave Hill. At the Mona Campuses students registered part-time must be prepared to attend classes during the day. Part-time registration is not normally permitted at Levels II and III at the St. Augustine Campus.
- 8.2 Part-time students shall usually be expected to register for up to eighteen (18) credits in any one year. However, they may opt to register for twenty-one (21) credits if they have maintained an average of at least 50% (representing a minimum GPA of 2.0). Finalizing students may be allowed to register for 21 credits.
- 8.3 A part-time student who registered in the undergraduate degree programme as of 2003/2004 will be required to withdraw from the Faculty unless he/she has gained a GPA of 0.75.
- 8.4 **Registration for Part-time Students prior to 2003-2004**  
A part-time student will be required to withdraw from the Faculty unless he/she has gained:  
**Six credits (6) at the end of the second semester**  
**Eighteen (18) credits at the end of the fourth semester**  
**Twenty-four (24) credits at the end of the sixth semester**  
**Thirty-nine (39) credits at the end of the eighth semester**  
**Fifty-four (54) credits at the end of the tenth semester**  
**Seventy-two (72) credits at the end of the twelfth semester**  
**Ninety (90) credits at the end of the fourteenth semester**
- N.B. Credits gained from courses done in another programme will not be counted towards the rate of progress.
- 8.5 Once a Part-time student transfers into the Full-time programme, he/she is required to maintain the rate of progress associated with the Full-time programme.
- 8.6 Students accepted with lower level matriculation into the Faculty as Part-time students must complete a minimum of 24 credits and two academic years before they are eligible to transfer to full-time.

## 9. REGISTRATION AND EXAMINATION

- 9.1 **Registration**
- 9.12 Students must register for courses at the beginning of each academic year or lose their status as students at the University.

- 9.13 Registration for a course constitutes registration for the examinations in that course.
- 9.14 A student is not deemed to be fully registered for a course unless his/her financial obligations to the University have been fulfilled.
- 9.15 Deadlines for changes of registration including withdrawal from or addition of courses will be as prescribed in University Regulations.

9.2 **Examination**

- 9.21 All optional courses (electives) listed in the various degree programmes in the Faculty Handbook will not necessarily be available in any one year.
- 9.22 Students will be examined during each semester and the summer session in the courses for which they are registered.
- 9.23 A course may be examined by one or more of the following methods:
- a. written examination papers
  - b. coursework (which shall include one or more of the following written in-course tests, practical work, research paper, essays, projects, studies and other forms of coursework exercise as approved by the Faculty Board, or the Campus Committee on Examinations as appropriate).
  - c. oral (under the conditions in Regulation 10 below)
- 9.24 A student failing a course may be allowed to substitute another approved course in a subsequent semester or repeat the failed course.
- 9.25 A student who does not take an examination in a course for which he/she is registered is deemed to have failed that examination unless permission to be absent has been granted.
- 9.26 A student who, on grounds of illness or in other special circumstances as referred to in Examination Regulation 25 fails to take an examination in a course for which he/she is registered, may be given special consideration by the Board of Examiners to take examination at the next available opportunity, without penalty.

9.3 **Course Registration Enquiries**

Faculty office is responsible for:

- “Credit Limit Exceeded”
- Dean’s Approval of Academic Programme

Department offices are responsible for all other indications of non-approval for course registration.

- pre-requisites not satisfied,

- quota limit reached
- special approval for entry
- change of stream in large courses
- change of major, minor, option, special requests

#### 9.4 **Coursework**

- 9.41 In the case of examination by course work only, a student gaining an overall mark higher than 40% but passing in only one component will be required to repeat at the next available sitting the component that was failed.
- 9.42 A student who is absent from a coursework examination may apply to the Dean of the Faculty for exemption from this examination **no later than one (1) week following the date of this examination**. He/she must at the same time submit to the Assistant Registrar (Examinations) justification for such absence (such as, in case of illness, a medical certificate complying with any applicable Examination Regulations). The Dean shall consider any such request for exemption in consultation with the relevant Head of Department and course lecturer. If the exemption is granted, the percentage mark available to be awarded for the final examination will be increased correspondingly.
- 9.43 Students are asked to pay special attention to Examination Regulation 25, which states:  
*“Any candidate who has been absent from the University for a prolonged period during the year for any reason other than illness or whose attendance at prescribed lectures, classes, practical classes, tutorial or clinical instructions has been unsatisfactory or who has failed to submit essays or other exercises set by his teachers may be debarred by the relevant Academic Board, on recommendation of the relevant Faculty Board, from taking any University examinations”.*

### 10. **ORAL EXAMINATION FOR FINAL YEAR STUDENTS**

- 10.1 The Board of Examiners may recommend to the Department concerned that a student who has failed the last one or two courses(s) required to complete the degree be offered an Oral Examination in that one or those two courses provided that he/she has obtained in each instance a mark of at least 35% for the course(s).
- 10.2 If an Oral Examination is granted the student may choose to decline the offer and opt for **Exams Only** instead. (See 11 below).
- 10.3 The Oral Examination will be held as soon as possible after the previous examination. The student must contact the department concerned immediately so that arrangements may be made for the Oral.
- 10.4 The Oral Examination will concern the course as a whole, and not be restricted to the questions set in the examination, which the student did. The First

Examiner and at least one other Examiner must be present at an Oral Examination.

- 10.5 If the examination is passed, the student cannot be awarded a mark higher than 40 a marginal pass for the course.
- 10.6 If he/she fails the Oral, the student will not have any right of appeal or review.
- 10.7 A student will be allowed only **one** Oral Examination for any **one** Course.

**NB:** In the Department of Economics, students who qualify for an oral will be required to sit a supplemental exam instead. If successful the student will receive a marginal passing mark of 40.

## II “EXAMS ONLY” REGULATIONS

- 11.1 Students will only be entitled to register for “Exams Only” in the following circumstances after having been registered for and attended classes in a course(s).
  - a. She/he has failed **one** or **two of the final courses** needed to complete the degree programme and obtained a mark of no less than 35% in each course.
  - b. She/he has obtained a medical excuse, certified by the University Health Centre, for not having attempted an exam.
  - c. In exceptional circumstances, the Dean may grant a student a deferral from sitting an exam and permission to take it on a subsequent occasion, by virtue of special assignments overseas for an employer (part-time students only) or by virtue of being selected to represent the country on a national team. In both instances, formal representation will have to be made by the employer/national association.

### 11.2 **Missing an Exam**

If a student misses an examination for **any other reasons**, she/he will be obliged to **register again for the full course**. However, in the Faculty, Departments may, on being advised of the situation, allow the student’s coursework/mid-semester marks to be applied and she/he will only have to write the final exam.

## 12. PLAGIARISM

- 12.1 “Plagiarism is a form of cheating. Plagiarism is the unauthorized and/or unacknowledged use of another person’s intellectual efforts and creations howsoever recorded, including whether formally published or in manuscript or in typescript or other printed or electronically presented form. Plagiarism includes taking passages, ideas or structures from another work or author without proper and unequivocal attribution of such source(s), using the conventions for attributions or citing (eg. MLA: Chicago: ACS; AIP; ICMJE

etc) used in this University. Since any piece of work submitted by a student must be that student's own work, all forms of cheating including plagiarism are forbidden" <sup>4</sup>

- 12.2 Plagiarism also involves the case of material taken from the internet without acknowledgment or giving proper credit-Cyber cheating. Any plagiarism violates academic integrity.
- 12.3 Any instance of plagiarism that is established will be subject to a penalty.<sup>5</sup> Students are referred to the UWI Examinations regulations 73-79 for further information.

### 13. LEAVE OF ABSENCE

- 13.1 A candidate who for good reason wishes to be absent from an academic programme for a semester or more must apply for formal leave of absence to the Campus Faculty Board, through the appropriate Dean, stating the reason for the application.
- 13.2 The length of such leave of absence, if granted, will be subject to approval by the Academic Board of the Campus concerned, but will not exceed one academic year in the first instance terminating at the end of the academic year for which the application is approved.
- 13.3 Leave of absence will not be granted for more than two consecutive academic years.
- 13.4 Leave of absence may be granted for one semester or for an academic year.
- 13.5 Applications for leave of absence for **Semester I** must be made **no later than October 9, 2006.**
- 13.6 Applications or leave of absence for **Semester II** must be made **no later than February 19, 2007.**
- 13.7 Applications made after dates indicated above will be subject to a fine to be determined by the Academic Board Sub-committee on Student Matters. The amount of the fine will increase depending on the lateness of the request.
- 13.8 Students who have been attending classes and who requested leave of absence after the above-mentioned dates **will normally have to pay a fine equivalent to 50% of the regular tuition fee** if their requests are recommended by the Faculty and approved by the Academic Board.

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<sup>4</sup> UWI Examinations Regulations 73 (iv)

<sup>5</sup> Students are all urged to read Appendix I at the end of this Handbook (pp 172) for invaluable information in a paper "Presenting and Documenting Material in Course Essays" by Dr. L. Stirton, a former lecturer in the Department of Government.

#### 14. EXEMPTIONS AND CREDIT EXEMPTIONS

Guidelines for granting exemptions and credit exemptions are as follows:-

##### 14.1 From UWI Certificates – CPA, CSS, CBA

A student who, prior to taking the Certificate has:

- a. normal level matriculation will receive **credit exemptions for all degree courses.**
- b. lower level matriculation will receive **credit exemptions for 5 courses/15 credits\***
- c. **no matriculation will receive credit exemptions for 4 courses/12 credits\***

**NB:** A student may receive **Exemption only** (i.e. must do another course instead) for any other degree course passed.

##### 14.2 From CAPE

A student who has obtained Grades I-IV in designated CAPE Examinations may receive exemption and or credit for the following UWI Level I courses.

<b>CAPE Courses</b>	<b>UWI Level I Courses</b>
Accounting Unit 1	MS15D (ACCT 1005)
Accounting Unit 2	MS15B (ACCT 1003)
Economics Unit 1	EC10C (ECON 1001)
Economics Unit 2	EC10E (ECON 1002)
Statistical Analysis	SY16C (SOCI 1005)
	<b>OR</b>
	EC16A (ECON 1005)
Sociology Unit 1	SY14G (SOCI 1002)

Application for exemption and credit should be made through the Faculty Office.

**NB:** Students registered in the Department of Economics please note the exceptions for CAPE exemptions.

##### 14.3 From Three Year Associate Degree Programme at Accredited Tertiary Learning Institutions (TLI)

Credit exemption will be granted for all courses that have been assessed by UWI (in 1998) for equivalency with specific UWI courses if a minimum B grade (TLI grading) has been achieved.

- 14.4 **From Other Universities** <sup>6</sup>
- a. A student transferring from another University to register for a UWI degree will have to do a **minimum of two years of full-time study** (60 credits).
  - b. Unless Departments already have a record of the particular courses, course outlines are to be submitted for Departments to make an assessment. Any course approved by Departments will earn students credit exemption from UWI equivalent courses-up to the limit indicated by (a) above.
  - c. **Exemptions only** may be granted for any course(s) in excess of limit indicated.

14.5 **Students doing Study Abroad at other universities**

14.51 **Exchange Programme**

Students who seek to do part of their programme at another University (a maximum of two semesters which must not include the final semester of full time study) must have the courses they intend to do at the overseas university assessed for equivalence by the relevant Department at Mona **BEFORE** proceeding to study abroad.

The request to study abroad and the course approved by the Department must then be submitted through the Faculty to obtain Academic Board approval. When the students' results are received from the overseas University, they will then receive credit for the courses as substitutes as approved by the Academic Board. The grade recorded will be the grade received and assessed and approved by Academic Board as the equivalent of that awarded by the examining university.

14.52 **Students doing a course(s) at other Universities- to complete their degree programme.**

In an instance where students may be migrating or may be away from the country for a significant period and have few courses to complete their UWI degree there may be discretionary decisions made by the Faculty and sanctioned by Academic Board.

15. **CO-CURRICULAR CREDITS**

- 15.1 Students will be eligible for no more than 3 credits for involvement in co-curricular activities. The Activities may be Campus specific.
- 15.2 Co-curricular credits will be awarded on the following basis:
- a. Students must be involved in the activity for at least one (1) semester.

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<sup>6</sup> It should be noted that first year (100 level) courses in the American Four Year Undergraduate Programme will NOT usually warrant any exemption from UWI courses.

- b. Explicit learning outcomes must be identified for each activity.
  - c. There must be clearly defined mode(s) of assessment for each activity.
- 15.3 The Office of Student Services and the School of Education on the campus will administer the award of credits.
- 15.4 The grading of co-curricular credits will be pass/fail.
- 15.5 All co-curricular activities/programmes must be approved in advance by the Faculty and Academic Board.
- 15.6 Subject to Faculty Regulations, co-curricular credits will form part of the 90 credits for a degree. However, in special circumstances, if credits are earned in excess of those required for the degree, these and the associated activity will be included on the student's transcript.

## 16. AWARD OF DEGREES

### 16.1 Notification of Results

A pass list shall be published and arranged alphabetically in the following categories:

- a. First Class Honours
- b. Second Class Honours
  - i. Upper Division
  - ii. Lower Division
- c. Pass

### 16.2 Award of Honours

The class of degree to be awarded shall be determined on the basis of performance at the Levels II and III only.

### 16.3 Application of Grade Point Average (GPA)

The following regulations shall apply to all students admitted to the University **commencing academic year 2003/2004**. The GPA regulations shall apply to all other students from 2006/2007 onwards.

- a. The class of degree to be awarded shall be determined on the basis of weighted (programme) Grade Point Average (GPA).
- b. In the calculation of the weighted (programme) GPA, a weight of zero shall be attached to all level I courses.
- c. Levels II and III courses shall have equal weight (credit for credit) in the determination of the weighted (programme) GPA.
- d. Core courses satisfying the requirements of option, specials, majors and minors must be taken into account in the determination of the weighted (programme) GPA.
- e. A course designated at registration as Pass/Fail shall not count in the determination of the weighted (programme) GPA.



**The class of degree shall be awarded as follows:**

First Class Honours -**Weighted GPA of 3.60 and above**  
Upper Second Class Honours -**Weighted GPA 3.00-3.59**  
Lower Second Class Honours-**Weighted GPA 2.00-2.99**  
Pass-**Weighted GPA 1.00-1.99**

**16.4 GPA Marking Scheme for Examinations in the Faculty of Social Sciences**

In the determination of GPA, the grades with corresponding quality points shall be defined in the University Regulations governing the GPA.<sup>7</sup>

16.4I The authorized marking scheme is as follows:

<b>GRADE</b>	<b>GPA</b>	<b>MARKS</b>
A+	4.3	86 and above
A	4.0	70-85
A-	3.7	67-69
B+	3.3	63-66
B	3.0	60-62
B-	2.7	57-59
C+	2.3	53-56
C	2.0	50-52
C-	1.7	47-49
D+	1.3	43-46
D	1.0	40-42
F	0.0	Less than 40

16.42 Except where otherwise prescribed in the Faculty's regulations, a student whose GPA for a given semester is less than or equal to 0.75 shall be deemed to be performing unsatisfactorily and shall be placed on warning. A student on warning whose GPA for the succeeding semester is less than 0.75 shall be required to withdraw.

**17. AEGROTAT DEGREE (also applicable to Diploma and Certificate)**

17.1 A candidate taking examinations in respect of a final degree, diploma or certificate programme and who had been absent through illness from one or more papers, may apply for the award of an aegrotat degree, diploma or certificate on the following conditions:

17.11 Where the whole of the final examination for a degree, diploma or certificate is taken at the end of the final year of the course and he/she has completed more than half of the examination but has been absent from the remainder of that examination.

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<sup>7</sup> No GPA will be applied to courses assessed only as 'Pass/Fail' (e.g. Foundation courses).

- 17.12 Where the final examination is in two or more parts (the award of the degree, diploma or certificate depending on performance in each of these parts) and he/she has successfully completed the first one or two parts or more than half of the final part, but has been absent from the remainder of the examinations for the final part.
- 17.13 Where the final examination is in two parts and the student has completed the first part (second year) with a B average or higher and his/her course work during the final year of the course has been of a consistently high standard, but he/she has been absent from the other part of the examinations.
- 17.14 The Examiners consider that in the work which the candidate has submitted at such time of the final examination as he/she had attended, he/she reached a standard which, if also reached in the remainder of the examination, would have qualified him/her for the award of a degree, diploma or certificate.
- 17.2 All applications for an aegrotat degree, diploma or certificate must be referred by the Registrar to the Faculty Board of Examiners and the Board for Examinations for a recommendation to the Board of Undergraduate Studies (BUS). Applications from or on behalf of candidates must be accompanied by a medical certificate signed by (a) University Health Officer, or (b) the Dean of the Faculty of Medicine in consultation with the appropriate members of the Medical School, (c) or other medical personnel appointed for this purpose by the University, and shall reach the registrar not later than thirty days from the last examination paper written by the candidate.
- 17.3 In assessing an application for an aegrotat degree, diploma or certificate, reports from Heads of Department on the candidates work should be taken into consideration. Oral examinations where possible, by internal examiners may be an aspect of examinations for the award of an aegrotat degree.
- 17.4 An aegrotat degree, diploma or certificate will be awarded without distinct or class.
- 17.5 Holders of an aegrotat degree, diploma or certificate will not be permitted to re-enter for the same examination but may proceed to a higher degree if accepted by the Board for Graduate Studies.

## 18. SUMMER SCHOOL REGULATIONS <sup>8</sup>

### 18.1 Eligibility for admission to the Summer School

The following categories are eligible for admission to Summer School:-

- 18.2 Registered students of the University who have not yet completed the requirements of the degree, diploma or certificate programme for which they are registered.
- 18.3 Students of the University who have been granted leave of absence for semester I and/or Semester II preceding the summer school.
- 18.4 Other persons not students of the University who are eligible to matriculate at either at one or other of the following.
- a. Normal Level
  - b. Lower Level
  - c. Mature
  - d. Others admitted at the discretion of the Dean

### 18.5 Registration

- 18.51 Summer School students shall be required to pay the appropriate fees and to complete and submit their registration forms to the Registry no later than May 31. Late registration will be permitted in keeping with a schedule as determined by the Faculty.
- 18.52 Summer School students shall not normally be permitted to register for more than three one-semester courses (usually nine credits) in any given Summer School.
- 18.53 Registration for a course offered in the Summer School implies registration for the examination of that course.

### 18.6 Change of Registration

Summer School students may apply for a change of registration by submitting a change of registration ("add/drop") form to the Registry no later than the end of the 2<sup>nd</sup> week of the Summer School session. Late penalty will apply for any requests after that, up to the end of June.

### 18.7 Restrictions on Summer School Offerings

All summer courses must meet a minimum registration total of twenty (20) and courses are sometimes dropped for lack of the required number. Students are advised not to leave required courses for a major or a minor to be attempted in their final summer prior to graduation as there is no guarantee that a needed course will be offered.

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<sup>8</sup> Students may only register for summer school courses after they have financial clearance for all prior semesters.

- 18.8 **Application for Withdrawal and Refund**
- a. Summer School students may apply to withdraw from a course or courses by completing a form in the Faculty Office.
  - b. Applications for withdrawal from a course must reach the Faculty Office no later than **two weeks after teaching has begun. A penalty shall be instituted as follows:**
    - i. **25% of the fees up to the end of the 1<sup>st</sup> week of teaching**
    - ii. **30% of the fees up to the end of the 2<sup>nd</sup> of teaching**
  - c. Students who withdraw from a course or courses after two weeks of teaching **will not be refunded any portion of the tuition fees.**
- 18.9 **Period of Study**
- a. Classes in the Summer School and the attendant examinations shall normally be conducted during the period June 1 to July 31.
  - b. The minimum contact period in the Summer School shall be no less than thirteen (13) hours per credit.-i. e. 39 hours for a three (3) credit course offered over six and a half (6 ½) weeks.

19. **ACADEMIC ADVISING**

The Academic Advising Programme is available to students. However, in the Faculty of Social Sciences it is particularly emphasized for new students. The primary purpose of this programme is to assist students in planning, monitoring and successfully managing their chosen field of study, in relation to clear career objectives. Students are guided to accept responsibility for their learning; to be informed of the services provided for them; to access information; and to be managers of their time.

## FACULTY PRIZES AND AWARDS

The following prizes and awards are awarded to students in the Faculty of Social Sciences each year.

### A. CROSS CAMPUS PRIZES

#### Undergraduate

1. **Cross Campus – First Year Prize**  
Awarded on the basis of the highest aggregate marks for level I examinations, provided that the candidate was successful in the entire examination and obtained at least “B” grade in six papers.
2. **Charles Kennedy Prize – Final Year**  
Awarded to the student with the highest aggregate in the BSc. Economics Special degree in the final year examinations in the Faculty as a whole.
3. **Hugh Springer Prize – Cross Campus Cross Faculty**  
Awarded to the most distinguished final year student in the Faculty of Humanities and Education and the Faculty of Social Sciences. The basis of selection shall be the results of the final examinations but where necessary the previous academic records of the candidates shall be taken into consideration.

### B. MONA CAMPUS PRIZES AND AWARDS

#### Undergraduate

1. **Ann Spackman Memorial Prize**  
Awarded annually to a Mona student registered for any degree programme within the Faculty of Social Sciences, who has performed best in **GTIIA-Introduction to Political Institutions** for that academic year examinations.
2. **Carl Stone Memorial Prize**  
Awarded on a similar basis as the Ann Spackman Memorial Prize, but to a student registered for any (part-time) degree programme within the Faculty of Social Sciences who has performed best in the **GTIIB-Introduction to Political Philosophy**
3. **The Department of Economics Prize**  
Awarded annually to the two (2) students with the highest aggregate in year 2, in the BSc. in Economics and Statistics options.
4. **Nethersole Prize**  
Awarded annually to the final year student with the best performance in any degree offered by the Department of Government, with the exception of the BSc. International Relations.

5. **Sir Laurence Lindo Prize**  
Awarded to a Mona student with the best performance in the BSc. International Relations, final examinations provided the student obtains Second Class Honours.
6. **Archie Singham Memorial Prize**  
Awarded to the student with the best performance in GT22B-Caribbean Political Systems and GT22C-Foundation of Caribbean Politics.
7. **Council of Voluntary Social Service (CVSS)**  
Awarded to the best overall performance in the BSc. (Social Work) final examinations.
8. **Jamaica Association of Social Workers (JASW) Prize**  
Awarded to the best overall performance in Year 2 of the BSc. (Social Work).
9. **Social Work Alumni Award-June Dolly Besson Memorial Award**  
Awarded annually to a Mona student with the best performance in Year I of the BSc. (Social Work).
10. **Deloitte, Touche and Tohmatsu Prize**  
Awarded to the student who presents the best paper in MS35E-Management Accounting at the undergraduate level.
11. **The Department of Management Studies Prize**  
Awarded to the student with the most outstanding performance in the final examinations in the BSc. Management Studies (Major) or the BSc. Accounting (Major).
12. **The Lloyd Braithwaite Memorial Prize**  
Awarded to the student with the best performance in Levels II and III of the BSc. Sociology (Major).
13. **The Psychology Prize**  
Awarded to a finalizing Psychology Major student with the highest average grade in the psychology courses.
14. **The Hermione McKenzie Prize in Social Policy**  
Awarded to the student with the best academic performance in the Development of Social Policy course (SW23A).
15. **Paulette Loraine Wilson Prize**  
Awarded annually to a Mona student registered for any degree programme within the Faculty of Social Sciences, who has performed best in GT13D-Introduction to Public Sector Management examination for that academic year.

16. **Prof. Edwin Jones Scholarship for Excellence in Public Sector Management**  
Awarded to the student with the best academic performance in the BSc. Public Sector Management.

Graduate

1. **Carlton Morrison Prize**  
Awarded to the student with the best performance in MSc. Accounting–Special Problems in Financial Accounting.
2. **Deloitte and Touche Prize**  
Awarded annually to the student who presents the best paper in Auditing for the MSc. (Accounting).
4. **The Department of Economics Award (Funded by the Department of Economics)**  
Awarded to the most outstanding graduate with the highest aggregate in the MSc. (Economics)
5. **George Beckford Prize (Funded by George Beckford Foundation)**  
Awarded to the student who achieved the highest grade in the course Economics Development with special reference to the Caribbean in the MSc. (Economics).
6. **MSc. Human Resource Development Prize**  
Awarded to the student who best exemplifies good academic performance and leadership qualities in the area of Human Resource Management.
7. **International Relations Staff Prize**  
Awarded to the student who presented the best Research Paper in the MSc. International Relations.
8. **Gordon Draper Prize in Human Resource Development**  
Awarded annually to the student who has the highest aggregate in the organization development and change sequence of courses offered in the MSc Human Resource Development Programme. Additionally, the student must not have failed any of the courses in the sequence.

## DEPARTMENT OF ECONOMICS

### **Welcome**

The academic programmes offered by the Department of Economics are regularly reviewed to keep them aligned with the Department's Mission:

*“To explore new frontiers of knowledge through academic research and to develop, implement, and maintain excellent, innovative and relevant academic programmes in economics and statistics. We are committed to playing an integral role in the struggles for Caribbean societies for sustainable economic growth and development.”*

We welcome new students to the Faculty with an invitation to join us in our explorations. Our courses will challenge you to think analytically, critically and creatively, to work independently as a part of a team, to exercise your initiative in identifying and solving problems, to express yourself clearly, as a professional, of integral character, in the service of the Caribbean people.

We maintain the highest academic standards to ensure the value of your degree.

If you expect more from us, please let us know how we can improve our contribution to your education and professional development.

**Michael Witter PhD**  
**Head**



### ACADEMIC STAFF

The assigned courses and rooms are subject to changes. Please confirm with the Department.

Staff	Position	Room
Dr. A. Abdulkadri	Lecturer	McIntyre Bldg-E209
Dr. D. Alleyne	Lecturer	McIntyre Bldg -20
Dr. L. Amaghionyeodiwe	Lecturer	McIntyre Bldg -9
Mr. G. Boodraj	Lecturer (part-time)	Social Sciences Bldg -13
Ms K. Dixon	Assistant Lecturer	McIntyre Bldg-E211
Mr. M. Figueroa ***	Snr. Lecturer	Social Sciences Bldg -59
Dr. M. Freckleton **	Snr. Lecturer	Social Sciences Bldg -15
Dr. A. Folawewo	Lecturer	McIntyre Bldg-E211
Dr. E. Gharthey	Snr. Lecturer	Social Sciences Bldg -11
Mr. A. Haughton	Assistant Lecturer	Social Sciences Bldg -14
Dr. W. Henry*	Lecturer	
Dr. D. King	Snr. Lecturer	McIntyre Bldg-E212
Mr. C. Kirton **	Snr. Lecturer	Social Sciences Bldg -16
Dr. M.K. Kiani	Lecturer	McIntyre Bldg-E206
Dr. C. Packer	Lecturer (part-time)	
Dr. K. Petrick	Lecturer	McIntyre Bldg-E210
Mr. X. Soares	Assistant Lecturer	McIntyre Bldg-11
Dr. D. Tennant	Lecturer	McIntyre Bldg-E205
Dr. T. Uchida	Lecturer	McIntyre Bldg-E208
Dr. M. Witter	Snr. Lecturer & Head	Social Sciences Bldg -18
*** Serving as FSS Dean ** Fellowship * On leave		

## **PROGRAMMES**

The Department of Economics offers seven (7) undergraduate degree options. These are the BSc. Economics (Special), (Major) and (Minor), BSc. Business Economics and Social Statistics (BESS), BSc. Statistics (Major) and (Minor) and BSc. Banking and Finance (Special). The BSc Banking and Finance is offered jointly by the Departments of Economics and Management Studies.

### **IMPORTANT NOTICE**

- Students must satisfy the programme requirements as set out in the Faculty Handbook for the year in which they join the programme (or for any subsequent year).
- Students taking two (2) majors or a major/minor offered by the Department are required to select an alternative Departmental course where a compulsory course is common to both.
- Students pursuing double majors or a major and two minors may not have the option of free electives.

### **EXEMPTION AND CREDIT FOR CAPE COURSES**

Students registered in the Department of Economics who obtained a grade one (I) through to grade four (IV) in CAPE examinations may be eligible for exemption as follows:

- Economics Unit 1** exemption for **EC10C (ECONI001)**
- Economics Unit 2** exemption for **EC10E (ECONI002)**
- Statistical Analysis** exemption for **EC16A (ECONI005)**
- Sociology Unit 1** exemption for **SYI4G (SOCII002)**
- Accounting Unit 1** exemption for **MSI5D (ACCTI005)**
- Accounting Unit 2** exemption for **MSI5B (ACCTI003)**

Application for exemption must be made through the Faculty Office.

**NB:** Students with exemptions due to CAPE should register for other Level I courses.

Please note that the new 8-digit course codes with the prefix "ECON in parenthesis for reference. For example, the new code is ECON1001 and the old code is EC10C.

## **BANKING AND FINANCE (Special)**

This degree is offered jointly by the Departments of Economics and Management Studies. As a special degree, this option cannot be combined with any Major or Minor.

### **LEVEL I Semester I**

EC10C (ECONI001)-Introduction to Microeconomics

#### **Either**

EC14C (ECONI003)-Mathematics for the Social Sciences

#### **OR**

EC18A (ECONI006)-Calculus I for Business and Social Sciences

**Either**

FD10A (FOUNI001)-English for Academic Purposes<sup>9</sup>

**OR**

FD14A (FOUNI401)-Writing in the Disciplines

FD12A (FOUNI201)-Science, Medicine and Technology in Society

MS15D (ACCT1005)-Financial Accounting

**LEVEL I Semester II**

EC10E (ECON1002)-Introduction to Macroeconomics

EC10H (ECON1007)-Elements of Banking and Finance

EC16A (ECON1005)-Introductory Statistics

FD11A (FOUNI101)-Caribbean Civilization

MS15B (ACCT1003)-Introduction to Cost and Management Accounting

**LEVEL II Semester I**

EC20A- (ECON2000)-Intermediate Microeconomics I

EC21A (ECON2002)-Intermediate Macroeconomics I

MS27B (MGMT2021)-Business Law I

MS23C (MGMT2012)-Introduction to Quantitative Methods

ONE Level II Free Elective

**LEVEL II Semester II**

MS21C (MGMT2005)-Computer Applications

MS28F (MGMT2068)-Risk and Treasury Management

MS28D (MGMT2023)-Financial Management I

TWO Level II Free Electives

**LEVEL III Semester I**

EC30M (ECON3005)-Monetary Economics

EC32K (ECON3011)-Economics of Financial Institutions

MS33G (MGMT3066)-Business Ethics for Bankers

MS37C (MGMT3067)-Regulatory Framework of Banking and Finance

ONE Level II Free Elective

**LEVEL III Semester II**

EC30P (ECON3007)-International Finance

EC31F (ECON3010)-Finance and Development

EC32L (ECON3022)-Economics of Commercial Banking

EC32W (ECON3066)-Credit Analysis and Lending

MS38H (MGMT3048)-Financial Management II

**BUSINESS, ECONOMICS AND SOCIAL STATISTICS (BESS)**

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<sup>9</sup> FD10A is offered to Social Sciences students in Semester I only.

Students registering for FD10A(FOUNI100) MUST have a pass in the English Proficiency Test or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FD14A (FOUNI401) instead of FD10A.

**LEVEL I Semester I**

EC10C (ECON1001)-Introduction to Microeconomics

EC14C (ECON1003)-Mathematics for the Social Sciences

*(Students without 'A' Level Mathematics)*

MS15D (ACCT1005) -Financial Accounting *(Students without A' Level Accounting)*

**Either**

FD10A (FOUN1001)-English for Academic Purposes <sup>10</sup>

**OR**

FD14A (FOUN1401)-Writing in the Disciplines

FD12A (FOUN1201)-Medicine, Science and Technology in Society <sup>11</sup>

**LEVEL I Semester II**

EC10E (ECON1002)-Introduction to Macroeconomics

EC18A (ECON1006)-Calculus I for Business and Social Sciences

EC16A (ECON1005)-Introductory Statistics

*(Students without 'A' Level Mathematics (Statistics Option))*

FD11A (FOUN1101)-Caribbean Civilization

SY14G (SOC1002)-Sociology for the Caribbean

Students with 'A' level Mathematics must substitute GT11A (GOVT1000) - Introduction to Political Institutions for EC14C (ECON1003) - Mathematics for the Social Sciences. Students with 'A' level Mathematics (Statistics option) must another Level I course for EC16A (ECON1005) - Introductory Statistics. Students with 'A' level Accounting must substitute GT11A (GOVT1000) for MS15D (ACCT1005) or a Free Elective if GT11A (GOVT1000) was already substituted for EC14C (ECON1003).

**LEVEL II**

EC23J (ECON2006)-Economic Statistics *(Semester II)*

EC23L (ECON2008)-Statistical Methods I

EC23T (ECON2014)-Sampling Methods

EC24N (ECON2019)-Matrix Algebra for Business and Social Sciences

EC23M (ECON2009)-Statistical Methods II

EC24J (ECON2017)-Calculus II for Business and Social Sciences

**FOUR from the following:**

Level II BESS Elective

Level II Social Sciences Elective

Level II Economics Elective

**LEVEL III Semester I**

EC33P (ECON3031)-Probability and Distribution Theory

EC36C (ECON3049)-Econometrics I

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<sup>10</sup> FD10A is offered to Social Sciences students in Semester I only.

Students registering for FD10A (FOUN1100) MUST have a pass in the English Proficiency Test or UC010.

Students with Grade I or 2 passes in CAPE Communication Studies should take FD14A (FOUN1401) instead of FD10A.

<sup>11</sup> FD12A is offered to Social Science students in semester I only.

ONE Level III BESS Elective  
ONE Level III Social Sciences Elective  
ONE Level III Course

**LEVEL III Semester II**

EC23P (ECON2010)-Statistical Computing  
EC33Q (ECON3032)-Statistical Estimation and Inference  
EC34R (ECON3040)-Non-parametric Statistics for Business & Social Science  
ONE Level III BESS Elective  
ONE Level III Social Sciences Elective

**SUMMER INTERNSHIP**

Internships are arranged for students with the Statistical Institute of Jamaica (STATIN) at the end of level II.

**ECONOMICS (Special)**

All Economics (Special) students are required to do **both** EC10C (ECON1001) and EC10E (ECON1002). Full-time students normally do EC10C (ECON1001) in semester I and EC10E (ECON1002) in semester II while part-time students do EC10E (ECON1002) in semester I and EC10C (ECON1001) in semester II.

**LEVEL I Semester I**

**Either**

FD10A (FOUN1001)-English for Academic Purposes <sup>12</sup>

**OR**

FD14A (FOUN1401)-Writing in the Disciplines

FD12A (FOUN1201)-Medicine, Science and Technology in Society

**Either**

EC10C (ECON1001)-Introduction to Microeconomics (*day*)

**OR**

EC10E (ECON1002)-Introduction to Macroeconomics (*evening*)

**Either**

EC14C (ECON1003)-Mathematics for the Social Sciences

**OR**

Level I Free Elective (*Students with 'A' Level Mathematics*)

**Either**

EC16A (ECON1005)-Introductory Statistics

**OR**

EC23L (ECON2008)-Statistical Methods I

*(Student with 'A' Level Mathematics - Statistics Option)*

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<sup>12</sup> FD10A is offered to Social Sciences students in Semester I only.

Students registering for FD10A(FOUN1100) **MUST** have a pass in the English Proficiency Test or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FD14A (FOUN1401) instead of FD10A.

**LEVEL I Semester II**

**Either**

EC10E (ECON1002)-Introduction to Macroeconomics (*day*)

**OR**

EC10C (ECON1001)-Introduction to Microeconomics (*evening*)

EC18A (ECON1006)-Calculus I for Business and Social Science<sup>13</sup>

FD11A (FOUN1101)-Caribbean Civilization

**Either**

GT11A (GOVT1000)-Introduction to Political Institutions

**OR**

GT11B (GOVT1001)-Introduction to Political Philosophy

SY14G (SOC11002)-Sociology for the Caribbean

**LEVEL II Semester I**

EC20A (ECON2000)-Intermediate Microeconomics I

EC21A (ECON2002)-Intermediate Macroeconomics I

EC24N (ECON2019)-Matrix Algebra for Business and Social Sciences

ONE Level II/III Economics Elective

ONE Other Level II/III Course

**LEVEL II Semester II**

EC20B (ECON2001)-Intermediate Microeconomics II

EC21B (ECON2003)-Intermediate Macroeconomics II

EC24J (ECON2017)-Calculus II for Business and Social Sciences

TWO Other Level III Courses

**LEVEL III Semester I**

EC33P (ECON3031)-Probability and Distribution Theory

EC36C (ECON3049)-Econometrics I

THREE Level II/III Economics Electives

**LEVEL III Semester II**

THREE Levels II/III Economics Electives

TWO Other Level II/III Courses

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<sup>13</sup> Students with 'A' Level or equivalent qualifications are urged to do M10A, M10B and not EC18A (ECON1006) if they plan to do graduate work in economics.

## ECONOMICS (Major)

### LEVEL I Semester I

#### **Either**

FD10A (FOUN1001)-English for Academic Purposes <sup>14</sup>

#### **OR**

FD14A (FOUN1401)-Writing in the Disciplines

FD12A (FOUN1201)-Medicine, Science and Technology in Society

#### **Either**

EC10C (ECON1001)-Introduction to Microeconomics (*day*)

#### **OR**

EC10E (ECON1002)-Introduction to Macroeconomics (*evening*)

#### **Either**

EC14C (ECON1003)-Mathematics for the Social Sciences

#### **OR**

Level I Free Elective (*Students with 'A' Level Mathematics*)

#### **Either**

EC16A (ECON1005)-Introductory Statistics

#### **OR**

EC23L (ECON2008)-Statistical Methods I

*(Student with 'A' Level Mathematics - Statistics Option)*

### LEVEL I Semester II

#### **Either**

EC10E (ECON1002)-Introduction to Macroeconomics (*day*)

#### **OR**

EC10C (ECON1001)-Introduction to Microeconomics (*evening*)

EC18A (ECON1006)-Calculus I for Business and Social Science <sup>15</sup>

FD11A (FOUN1101)-Caribbean Civilization

#### **Either**

GT11A (GOVT1000)-Introduction to Political Institutions

#### **OR**

GT11B (GOVT1001)-Introduction to Political Philosophy

SY14G (SOCH1002)-Sociology for the Caribbean

### LEVEL II Semester I

EC20A (ECON2000)-Intermediate Microeconomics I

EC21A (ECON2002)-Intermediate Macroeconomics I

EC24N (ECON2019)-Matrix Algebra for Business and Social Sciences

TWO Other Level II Courses

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<sup>14</sup> FD10A is offered to Social Sciences students in Semester I only.

Students registering for FD10A(FOUN1100) MUST have a pass in the English Proficiency Test or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FD14A (FOUN1401) instead of FD10A.

<sup>15</sup> Students with 'A' Level or equivalent qualifications are urged to do M10A, M10B and not EC18A (ECON1006) if they plan to do graduate work in economics.

**LEVEL II Semester II**

EC20B (ECON2001)-Intermediate Microeconomics II  
EC21B (ECON2003)-Intermediate Macroeconomics II  
EC24J (ECON2017)-Calculus II for Business and Social Sciences  
TWO Other Level II Courses

**LEVEL III Semester I**

EC33P (ECON3031)-Probability and Distribution Theory  
EC36C (ECON3049)-Econometrics  
TWO Level III Economics Electives  
ONE Other Level III Courses

**LEVEL III Semester II**

FIVE Other Level III Courses

**NB:** Students pursuing double majors or a major and two minors may not have the option of free electives.

**STATISTICS (Major)**

**LEVEL I Semester I**

EC10C (ECON1001)-Introduction to Microeconomics  
EC14C (ECON1003)-Mathematics for Social Sciences <sup>16</sup>  
EC18A (ECON1006)-Calculus I for Business and Social Sciences

**Either**

FD10A (FOUN1101)-English for Academic Purposes

**OR**

FD14A (FOUN1401)-Writing in the Disciplines

FD12A (FOUN1201)-Science, Medicine and Technology in Society <sup>17</sup>

**LEVEL I Semester II**

EC10E (ECON1002)-Introduction to Macroeconomics  
SY14G (SOCH1002)-Sociology for the Caribbean  
EC16A (ECON1005)-Introductory Statistics  
FD11A (FOUN1101)-Caribbean Civilization  
GT11A (GOVT1000)-Introduction to Political Analysis

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<sup>16</sup> Students with A' Level Math should register for SY13B

<sup>17</sup> FD10A is offered to Social Sciences students in Semester I only.

Students registering for FD10A(FOUN1100) MUST have a pass in the English Proficiency Test or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FD14A (FOUN1401) instead of FD10A



### **LEVEL II & III**

The following **courses are compulsory** for the Statistics Major.

EC23L (ECON2008)-Statistical Methods I  
EC23P (ECON2010)-Statistical Computing  
EC23T (ECON2014)-Sampling Methods  
EC24N (ECON2019)-Matrix Algebra for Business and Social Sciences  
EC33P (ECON3031)-Probability and Distribution Theory  
EC23M (ECON2009)-Statistical Methods II  
EC33Q (ECON3032)-Statistical Estimation and Inference  
THREE Level III Statistics Electives

### **STATISTICS (Minor)**

#### **LEVEL I**

Students pursuing a Statistics Minor must satisfy the level I pre-requisites for compulsory courses listed below:

#### **LEVEL II & III**

EC23L (ECON2008)-Statistical Methods I  
EC23M (ECON2009)-Statistical Methods II  
EC23T (ECON2014)-Sampling Methods  
TWO Statistics Electives (*at least one from level III*)

**For the purpose of selection, the following are considered as BESS/Statistics Electives:**

EC34L (ECON3037)-Operations Research I  
EC34M (ECON3038)-Operations research II  
EC34Q (ECON3067)-Applied Econometrics  
EC34R (ECON3040)-Non-parametric Statistics  
EC36C (ECON3049)-Econometrics I  
SY35B (SOC13018)-Demography I  
SY35C (SOC13021)-Demography II

Compulsory BESS/Statistics courses that are not compulsory for the Statistics Major/Minor may also be taken as electives for the Statistics Major/Minor.

### **ECONOMICS (Minor)**

#### **LEVEL I**

Students pursuing an Economics Minor must satisfy the Level I pre-requisites for the compulsory courses listed below:

#### **LEVEL II & III Semester I**

EC20A (ECON2000)-Intermediate Microeconomics I  
EC21A (ECON2002)-Intermediate Macroeconomics I  
ONE Level III Economics Elective

### **LEVEL II & III Semester II**

EC20B (ECON2001)-Intermediate Microeconomics II  
EC21B (ECON2003)-Intermediate Macroeconomics II

### **LIST OF LEVELS II AND III ELECTIVES**

EC20A (ECON2000)-Intermediate Microeconomics I  
EC21A (ECON2002)-Intermediate Macroeconomics I  
EC20B (ECON2001)-Intermediate Microeconomics II  
EC21B (ECON2003)-Intermediate Macroeconomics II  
EC23P (ECON2010)-Statistical Computing  
EC24J (ECON2017)-Calculus II for Business and Social Sciences  
EC25J (ECON2021) -Caribbean Economic Problems  
EC31N (ECON3016)-Public Finance I  
EC31P (ECON3017)-Public Finance II  
MS20A (MKTG2001)-Principles of Marketing  
MS22A (MGMT2008)-Organizational Behaviour  
MS32A (MGMT3017)-Human Resource Management  
MS33D (MGMT3031)-Business Strategy and Policy  
MS33E (MGMT3033)-Business, Government and Society  
MS34B (MGMT3037)-International Business Management  
MS37B (MGMT3046)-Company Law

### **Summer School**

The courses listed below are usually offered in summer but the Department provides no guarantee that any of these courses will be offered in any given summer.

### **Courses**

EC08A (ECON0001) - Remedial Mathematics  
EC10C (ECON1001) - Introduction to Microeconomics  
EC10E (ECON1002) - Introduction to Macroeconomics  
EC14C (ECON1003) - Mathematics for Social Sciences  
EC16A (ECON1005) - Introductory Statistics  
EC18A (ECON1006) - Calculus I for Business and Social Sciences  
EC20A (ECON2000) - Intermediate Microeconomics I  
EC20B (ECON2001) - Intermediate Microeconomic II  
EC21A (ECON2002) - Intermediate Macroeconomics I  
EC21B (ECON2003) - Intermediate Macroeconomics II  
EC24J (ECON2017) - Calculus II for Business and Social Sciences  
EC23L (ECON2008) - Statistical Methods I  
EC24N (ECON2019) - Matrix Algebra for Business and Social Sciences  
EC33P (ECON3031) - Probability and Distribution Theory  
EC36C (ECON3049) - Econometric I

### **Anti-requisites – Note Well**

Students registering for courses in the Department of Economics are asked to note that the following courses cannot be taken together for credit.

EC14C (ECON1003) with M08C, M10B, M10C  
EC16A (ECON1005) with M25A, M25B, SOCI1005 (SY16C)  
EC18A (ECON1006) with M10B, M10C

EC20A (ECON2000) with MS26A  
EC23K (ECON2007) with M25B, M31E  
EC23L (ECON2008) with M25B (if taken for credit at level II/III), M31E,  
SY22G (SOC11008)  
EC23L (ECON2006) with ECON2007 (EC23K) (except for BESS Students)  
EC23M (ECON2009) with M25B, M31D, SOC11008 (SY22G)  
EC23P (ECON2010) with SOC11009 (SY22K)  
EC23T (ECON2014) with M34V, SOC12007 (SY22D)  
EC24J (ECON2017) with M21A,  
EC33Q (ECON3032) with M25B, M21B  
EC24N (ECON2019) with M20B  
EC25F (ECON2020) with ECON2021 (EC25J)  
EC33P (ECON3031) with M25A  
EC34L (ECON3037) with M32B  
EC34M (ECON3038) with M32C  
MS33F (MGMT3034)

**COURSES OFFERED IN THE DEPARTMENT OF  
ECONOMICS FOR THE ACADEMIC YEAR 2006/2007**

Semester	Old Codes	New Codes	Course Name	Credits	Pre-requisites
1 & 2	EC10C	<b>ECON1001</b>	Introduction to Microeconomics	3	CXC Math Grade III (Grade II Pre 1998) O'Level Math Grade C or ECON0001
1 & 2	EC10E	<b>ECON1002</b>	Introduction to Macroeconomics	3	Same as ECON1001
1 & 2	EC14C	<b>ECON1003</b>	Mathematics for the Social Sciences	3	Same as ECON1001
1 & 2	EC16A	<b>ECON1005</b>	Introductory Statistics	3	CXC Math Grade III (Grade II Pre 1998) O'Level Math Grade and or A' Level Math ECON1003 (co-requisite)
1 & 2	EC18A	<b>ECON1006</b>	Calculus for Business and Social Sciences	3	ECON1003 or A' Level Math
1 & 2	EC10H	<b>ECON1007</b>	Elements of Banking and Finance	3	Same as ECON1001
1	EC20A	<b>ECON2000</b>	Intermediate Microeconomics I	3	ECON1001, (ECON1003 or ECON1006 or M10B or M10C)
2	EC20B	<b>ECON2001</b>	Intermediate Microeconomics II	3	ECON2000
1	EC21A	<b>ECON2002</b>	Intermediate Macroeconomics I	3	ECON1002 and (ECON1003 or ECON1006 or M10B or M10C)
2	EC21B	<b>ECON2003</b>	Intermediate Macroeconomics II	3	ECON2002
1	EC23K	<b>ECON2007</b>	Business Statistics	3	ECON1005 and (ECON1003 or A' Level Math or M08C)
1	EC23L	<b>ECON2008</b>	Statistical Methods I	3	ECON1005 and ECON1006 or M10B or M10C)
2	EC23M	<b>ECON2009</b>	Statistical Methods II	3	ECON2008
2	EC23P	<b>ECON2010</b>	Statistical Computing	3	ECON2008
1	EC23T	<b>ECON2014</b>	Sampling Methods of Business and Social Sciences	3	ECON2008 (co-requisite)
2	EC24J	<b>ECON2017</b>	Calculus II for Business and Social Sciences	3	ECON1006 or M10B or M10C
1	EC24N	<b>ECON2019</b>	Matrix Algebra for Business and Social Sciences	3	ECON1003 or ECON1006 A' Level Math or M10A
1	EC25F	<b>ECON2020</b>	The Caribbean Economy	3	ECON1001 or ECON1002
2	EC25J	<b>ECON2021</b>	Caribbean Economic Problems	3	ECON1001 or ECON1002
1	EC26P	<b>ECON2023</b>	International Economic Relations I	3	ECON1001 or ECON1002

2	EC26Q	<b>ECON2024</b>	International Economic Relations II	3	ECON1001 or ECON1002
1	EC30M	<b>ECON3005</b>	Monetary Economics	3	ECON2000, ECON2002
1	EC30N	<b>ECON3006</b>	International Trade Theory and Policy	3	ECON2002
2	EC30P	<b>ECON3007</b>	International Finance	3	ECON2002
2	EC31F	<b>ECON3010</b>	Finance and Development	3	ECON2002
1	EC32K	<b>ECON3011</b>	Economics of Financial Institutions	3	ECON2002
1	EC31N	<b>ECON3016</b>	Public Finance I	3	ECON2000, ECON2001
2	EC31P	<b>ECON3017</b>	Public Finance II	3	ECON3016 or (ECON2000, ECON2001, ECON2002)
2	EC32L	<b>ECON3022</b>	Economics of Commercial Banking	3	ECON2002
2	EC32W	<b>ECON3066</b>	Credit Analysis and Lending	3	EC21A (ECON2002)
1	EC33P	<b>ECON3031</b>	Probability and Distribution Theory	3	ECON2008 and (ECON1006 or M10B or M10C)
2	EC33Q	<b>ECON3032</b>	Statistical Estimation and Inference for Business and Social Sciences	3	ECON3031
1	EC34L	<b>ECON3037</b>	Operations Research I	3	ECON2019 or M20B
2	EC34M	<b>ECON3038</b>	Operations Research II	3	ECON2017 & ECON2008 & ECON3037
2	EC34R	<b>ECON3040</b>	Non-parametric Statistics	3	(ECON2017 or M12A), (ECON2009 or M25A and M25B)
1	EC36C	<b>ECON3049</b>	Econometrics I	3	(ECON2008, or ECON3031) or M25A and M25B and (ECON2019 or M20B) two of ECON2000, ECON2001, ECON2002, ECON2003
1	EC36M	<b>ECON3051</b>	Economics Development: Perspectives and Theories	3	ECON2002
2	EC36N	<b>ECON3052</b>	Economic Development Policies	3	ECON2002
2	EC32W	<b>ECON3066</b>	Credit Analysis and Lending	3	MGMT2068
2	EC34Q	<b>ECON3067</b>	Applied Econometrics	3	ECON2019, ECON3049(ECON2009) or M25A and M25B

## THE DEPARTMENT OF GOVERNMENT

### **Welcome**

In his introduction to an earlier edition of this Handbook, Professor Stephen Vasciannie noted that the Department of Government has “a long tradition of scholarship within the University of the West Indies.” This is certainly true. However, we are a young university serving nations that have only recently been free and free to develop our educational institutions in a manner that truly serves us. We have traditions, but they are still being shaped. The first building blocks were laid by distinguished members of our faculty such as Professors Gladstone Mills, Archie Singham and Carl Stone. These former members of our faculty were models of independence of thought, service to the region and commitment to understanding it. They were also models of commitment to truth-seeking the truth and self-critical analyses. It is on these bases that they advocated development strategies and programmes for the improvement of the lives of the people.

As graduate students you are now a part of this tradition. We implore you to examine the values that form this tradition and to make them your own. You are not here just to get a degree but in so doing to equip yourselves to be competent professionals who are dedicated to further developing your professions and the region. You have been admitted to the graduate programme because you have distinguished yourselves at the undergraduate level. You are now entering a new stage of your career as a student. Earning a Master degree means mastering your discipline. A true commitment to excellence and the quest for mastery means upholding the standards of the Department and perhaps setting even higher personal standards. Meeting these standards requires hard work, disciplined consistency, academic rigor and perhaps a bit of sacrifice.

The region is faced with the many challenges of development. These are first of all intellectual challenges. We have a broad and interesting research agenda which you may help to shape. We trust that you will learn as we have much to offer, but we also expect you to contribute, to add value to the academic life of the department, to make it an interesting and vibrant place that you, your colleagues and the faculty will continue to enjoy. As we say, “this is your place to shine.”

**Anthony Harriott PhD**  
**Head**

## ACADEMIC STAFF

The assigned courses and rooms are subject to changes. Please confirm with the Department.

Members of Staff	Position	Undergraduate Courses Taught	Room
Dr. J. Byron	Senior Lecturer	GT26M (GOVT2048) (Day)	McIntyre Building E204
Mr. I. Cruickshank	Assistant Lecturer	GT29E (GOVT2032) GT35P(GOVT3035) GT33B (GOVT3034)	FSS Annex
Mr. R. Crawford	Assistant. Lecturer	GT11A (GOVT 1000)	McIntyre Building Rm. 12
Dr. C. Cummings	Lecturer	GT11A (GOVT1000) GT21M (GOVT2004) GT22D(GOVT2007)	47
Dr. L. Eugene	Lecturer	GT25M(GOVT 2047)	Ford B
Dr. Dave Gosse	Part-time Lecturer	GT22M(GOVT 2009)	
Dr. A. Harriott	Professor & Head	GT23B (GOVT2011) GT33C (GOVT3010) GT33D (GOVT3011)	
Dr. C. Hutton	Lecturer	GT11B(GOVT1001) GT20M(GOVT2001) GT23M(GOVT2012)	21
Dr. H. Isaacs	Lecturer	GT13D (GOVT1006) GT29F(GOVT2033) GT30C (GOVT3030)	McIntyre Building E201
Dr. A. Kirton	Part-time Senior Lecturer	GT30N (GOVT3032)	
Dr. R. Lewis	Professor	GT22A (GOVT2005)	24
Mr. L. Lindsay	Lecturer		25
Dr. I. Martinez	Lecturer	GT24A(GOVT2046) (Evening) GT26M(GOVT2048) (Evening) GT35E (GOVT3016)	McIntyre Building Room 14
Dr. B. Meeks	Professor	GT21B(GOVT2003) GT32M(GOVT3008)	28
Dr. T. Munroe	Professor		27
Ms. Lorraine Patterson	Assistant Lecturer	FD13A (FOUN1301)	
Dr. L. Powell	Snr. Lecturer		McIntyre Building D204
Dr. J. Rapley	Snr. Lecturer	GT27M(GOVT2049)	22
Dr. E. Schoburgh	Lecturer	GT31P (GOVT3033) GT36P (GOVT3036)	McIntyre Building Room 7
Dr. D. Thorburn	Lecturer	GT35M (GOVT3050) GT37M (GOVT3052)	McIntyre Building Room 5

Ambassador R. Valcin	Snr. Lecturer	GT22C (GOVT2006) GT34A(GOVT3048) GT38M(GOVT3055) GT39E (GOVT3056)	McIntyre BuildingE202
Mrs. L. Vasciannie	Lecturer	GT12A (GOVT1008) (Day) GT24A (GOVT2046) (Evening)	49
Dr. S. Vasciannie	Professor	FD13A (FOUN1301) GT25M(GOVT2047) GT36M (GOVT3051)	26
Dr. L. Waller	Assistant Lecturer	GT24M (GOVT2013)	McIntyre Building E203

### PROGRAMMES

We offer an exciting range of majors and minors for those who wish to specialize in **Political Science, International Relations** and **Public Sector Management** as well as a range of electives for those with other career interests who feel that courses in Government are an important part of a rounded education.

1. All students of **Public Sector Management** are required to read **GTI3D (GOVT1006)**. **GT423**-Elements of Public Sector Management **cannot be substituted** for GT13D (GOVT1006) whether or not they have done Gt423 or any other Public Sector Certificate course.
2. All Social Sciences students must take **GT11A (GOVT1000)-Introduction to Political Analysis** in Semester I (day) or Semester II (evening).
3. All students who wish to do any Level II or Level III **International Relations** course must do **BOTH GT11A (GOVT1000)-Introduction to Political Analysis** and **GT12A (GOVT1008)-Introduction to International Relations**.
4. All students who wish to do any Level II or Level III **Public Administration** course must do BOTH GT11A (GOVT1000) Introduction to Political Analysis and GT13D (GOVT1006)-Introduction to Public Sector Management.
5. All students who wish to do any Level II or Level III Political Science courses must do BOTH GT11A (GOVT1000) Introduction to Political Analysis and GT11B (GOVT1001)-Introduction to Caribbean Politics
6. All 3 majors require students to do GT24M (GOVT2013)-Research Methods I 6 credit course.
7. All courses are 3 credits except where otherwise indicated.

### 8. MAJORS AND MINORS

The Department of Government offers **MAJORS** and **MINORS** in the following disciplines:-



- Political Science
- International Relations
- Public Sector Management
- Africa and African Diaspora Studies
- Criminology (Minor only)

All **MAJORS** require at least 30 credits, i.e. 10 compulsory courses at Levels II and III, plus Level I pre-requisites.

All **MINORS** require 15 credits, i.e. five compulsory courses at Levels II and III

9. Core courses are courses that **you are required to complete** in order to be awarded a major or a minor.
10. Electives are courses which you may choose from a list provided by the Department which is listed in this Handbook.
11. Free electives are courses which you may pick up from any Department or Faculty, as long as you satisfy the pre-requisites.
12. Pre-requisites are courses you must complete before you may register for a more advanced course.
13. Students taking two (2) majors or a major/minor offered by the Department are required to select an alternative course where a compulsory course is common to both.
14. Courses marked with an asterisk (\*) are 6 credit courses, offered over 2 semesters. All other courses are 3 credits.
15. The following are the requirements, which **you must fulfil** in order to be awarded a major from the Department of Government.

15.1 **GT24M-RESEARCH METHODS I**

15.2 **Major/ Minor** International Relations (IR), Public Sector Management (PSM) and Comparative Politics (CP) majors are required to take GT24M (GOVT2013), but minors are not.

15.3 **Pre-requisites**

- Public Sector Management (Major)-GT11A (GOVT1000), GT13D (GOVT1006) and SY13B (SOC1001)
- Political Science (Major) GT11A (GOVT1000), GT11B (GOVT1001) and SY13B (SOC1001)
- International Relations (Major) GT11A (GOVT1000), GT12A (GOVT1008) and SY13B (SOC1001)

15.4 **Co-requisites** The IR, PA and CP co-requisites for this course are **EITHER** EC16A (ECON1005) **OR** SY16C (SOC1005) and SY13B (SOC1001).

**Admission Priority to Level III Students-** Priority will be given to 3<sup>rd</sup> year students who need it to graduate, with 2<sup>nd</sup> year students admitted on a first-come, first-serve basis, up to a limit of 220 students (as approved by the Faculty of Social Sciences).

#### **EXEMPTION AND CREDIT FOR CAPE COURSES**

Students registered in the Department of Government who obtained a grade one (I) through to grade four (IV) in CAPE examinations may be eligible for exemption and credit as follows:

**Economics Unit 1** exemption and credit for **EC10C (ECON1001)**  
**Economics Unit 2** exemption and credit for **EC10E (ECON1002)**  
**Statistical Analysis** exemption and credit for **EC16A (ECON1005)**  
**Accounting Unit 1** exemption and credit for **MS15D (ACCT1005)**  
**Accounting Unit 2** exemption and credit for **MS15B (ACCT1003)**  
**Sociology Unit 1** exemption and credit for **SY14G (SOC1002)**

Application for exemption and credit must be made through the Faculty Office.

### **AFRICA & AFRICAN DIASPORA STUDIES (Major)**

#### **LEVEL I**

EC10C (ECON1001)-Introduction to Microeconomics

EC16A (ECON1005)-Introductory Statistics

#### **Either**

FD10A (FOUN1001)-English for Academic Purposes <sup>18</sup>

#### **OR**

FD14A (FOUN1401)-Writing in the Disciplines

FD11A (FOUN1101)-Caribbean Civilization<sup>19</sup>

FD12A (FOUN1201)-Science, Medicine and Technology in Society <sup>20</sup>

GT11A (GOVT1000)-Introduction to Political Analysis

GT11B (GOVT1001)-Introduction to Caribbean Politics

H 13D (HIST1304)-Africa in World Civilization to 1800

SY13B (SOC1001)-Introduction to Social Research

SY14G (SOC1002)-Sociology for the Caribbean

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<sup>18</sup> FD10A is offered to Social Sciences students in Semester I only.

Students registering for FD10A(FOUN1100) MUST have a pass in the English Proficiency Test or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FD14A (FOUN1401) instead of FD10A.

<sup>19</sup> Students wishing to pursue combination programmes of majors or minors may defer these courses to another academic year. This will result in the student doing additional Level I courses.

<sup>20</sup> FD12A (FOUN1201) is offered to Social Science students in Semester I only. Please confirm with the Faculty of Pure & Applied Sciences.

### **LEVEL II & III**

GT22A (GOVT2005)-Caribbean Political Thought  
GT22M (GOVT2009)-Introduction to African Politics  
GT23M (GOVT2012)-Jamaican Music 1962 –1982  
GT26P (GOVT2017)-Issues in Contemporary African Politics  
GT24M (GOVT2013)-Research Methods I <sup>21</sup>  
PH26B (PHIL2602)-African Philosophy II  
GT20M (GOVT2001)-The Resistance Movement  
GT39G (GOVT3022)-Garveyism in Americas/Africa  
H36N (HIST3614)-By the Rivers of Babylon: The African Diaspora in the West  
TEN Other Level II/III Free Electives

### **INTERNATIONAL RELATIONS (Major) <sup>22</sup>**

#### **LEVEL I**

##### **Either**

EC10C (ECON1001)-Introduction to Microeconomics

##### **OR**

EC10E (ECON1002)-Introduction to Macroeconomics

##### **Either**

EC16A (ECON1005)-Introductory Statistics

##### **OR**

SY16C (SOC1005)-Introductory Statistics for the Behavioural Sciences

##### **Either**

FD10A (FOUN1001)-English for Academic Purposes<sup>23</sup>

##### **OR**

FD14A (FOUN1401)-Writing in the Disciplines

FD11A (FOUN1101)-Caribbean Civilization<sup>24</sup>

FD12A (FOUN1201)-Science, Medicine and Technology in Society

GT11A (GOVT1000)-Introduction to Political Analysis

GT12A (GOVT1008)-Introduction to International Relations

SY13B (SOC1001)-Introduction to Social Research

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<sup>21</sup> Year long 6 credit course

<sup>22</sup> Electives on offer include two IR courses GT35M (GOVT3050) and GT35E (GOVT3016).

<sup>23</sup> FD10A is offered to Social Sciences students in Semester I only.

Students registering for FD10A (FOUN1100) **MUST** have a pass in the English Proficiency Test or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FD14A (FOUN1401) instead of FD10A

<sup>24</sup> Students wishing to pursue combination programmes of majors or minors may defer FD11A (FOUN1101) and FD12A (FOUN1201) to another academic year. This will result in the student doing additional Level I courses.

**Either**

CN10A (CHIN1001)-Chinese Mandarin I (Semester I) 3 credits &

CN10B (CHIN1002)-Chinese Mandarin II (Semester II) 3 credits

**OR**

F02A (FREN-Beginners French I (Semester I) 3 credits &

F02B (FREN-Beginners French II (Semester II) 3 credits

**OR**

J01A-Beginners Japanese I (Semester I) 3 credits &

J01B-Beginners Japanese II (Semester II) 3 credits

**OR**

PG01A-Beginners Portuguese I (Semester I) 3 credits &

PG01B-Beginners Portuguese II (Semester II) 3 credits

**OR**

S01C (SPAN0101)-Beginners Spanish I (Semester I) 3 credits &

S01D (SPAN0102)-Beginners Spanish II (Semester II) 3 credits

ONE Level I free elective

**LEVEL II & III**

GT24A (GOVT2046)-International Relations: Theories and Approaches

GT24M (GOVT2013)-Research Methods I <sup>25</sup>

GT25M (GOVT2047)-Principles of Public International Law

GT26M (GOVT2048)-International and Regional Organizations

GT27M (GOVT2049)-International Political Economy

GT34A (GOVT3048)-Contemporary International Relations of the Caribbean

**Either**

GT36M (GOVT3051)-International Law and Development: Selected Issues

**OR**

GT39E (GOVT3056)-Internship in International Relations <sup>26</sup>

GT37M (GOVT3052)-Contemporary Issues of International Relations

GT38M (GOVT3055)-Theory and Practice of International Negotiations

TEN Other Level II/III Free Electives

**POLITICAL SCIENCE (Major)**

**LEVEL I**

EC10C (ECON1001)-Introduction to Microeconomics

GT11A (GOVT1000)-Introduction to Political Analysis

GT11B (GOVT1001)-Introduction to Caribbean Politics

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<sup>25</sup> Year long 6 credit course

<sup>26</sup> GT39E (GOVT3056)- Summer between Levels I and II. Internship (for eligible IR majors only) offered in Summer.

**Either**

FD10A (FOUN1001)-English for Academic Purposes <sup>27</sup>

**OR**

FD14A (FOUN1401)-Writing in the Disciplines

**Either**

EC16A (ECON1005)-Introductory Statistics

**OR**

SY16C (SOCH1005)-Introductory Statistics for the Behavioral Sciences

FD11A (FOUN1101)-Caribbean Civilization

FD12A (FOUN1201)-Science, Medicine and Technology in Society <sup>28</sup>

SY13B (SOCH1001)-Introduction to Social Research

SY14G (SOCH1002)-Sociology for the Caribbean

ONE Other Level I Free Elective

**LEVEL II & III**

GT21B (GOVT2003)-Theories of the State

GT22A (GOVT2005)-Caribbean Political Thought

GT22C (GOVT2006)-Foundations of Caribbean Politics

GT22D (GOVT2007)-Politics of the Caribbean

GT22M (GOVT2009)-Introduction to African Politics

GT24M (GOVT2013)-Research Methods I

GT32P (GOVT3009)-The Politics of Industrial Societies

GT33M (GOVT3012)-Issues in Contemporary Politics of Industrial Societies

GT39G (GOVT3022)-Garveyism in the Americas/Africa

TEN Other Levels II/III Free Electives

**PUBLIC SECTOR MANAGEMENT (Major)**

The Public Sector Management Major consists of 33 levels II and III credits.

**LEVEL I**

GT11A (GOVT1000)-Introduction to Political Analysis

GT13D (GOVT1006)-Introduction to Public Sector Management

EC10C (ECON1001)-Introduction to Microeconomics

EC10E (ECON1002)-Introduction to Macroeconomics

EC14C (ECON1003)-Mathematics for Social Sciences

SY13B (SOCH1001)-Introduction to Social Research

**Either**

EC16A (ECON1005)-Introductory Statistics

**OR**

SY16C (SOCH1005)-Introductory Statistics for the Behavioural Sciences

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<sup>27</sup> FD10A is offered to Social Sciences students in Semester I only.

Students registering for FD10A (FOUN1100) **MUST** have a pass in the English Proficiency Test or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FD14A (FOUN1401) instead of FD10A.

<sup>28</sup> FD12A (FOUN1201) is offered to Social Science students in Semester I only.

**Either**

FD10A (FOUN1001)-English for Academic Purposes <sup>29</sup>

**OR**

FD14A (FOUN1401)-Writing in the Disciplines

FD11A (FOUN1101)-Caribbean Civilization <sup>30</sup>

FD12A (FOUN1201)-Science, Medicine and Technology in Society<sup>31</sup>

**LEVEL II & III**

EC25J (ECON2021)-Caribbean Economic Problems

GT22C (GOVT2006)-Foundations of Caribbean Politics <sup>32</sup>

GT22D (GOVT2007)-Politics of the Caribbean

GT24M (GOVT2013)-Research Methods I <sup>33</sup>

GT29E (GOVT2032)-Administrative Analysis

GT29F (GOVT2033)-Contested Issues in Public Sector Management

GT29M (GOVT2035)-Public Financial Management

GT30N (GOVT3032)-Selected Issues in Public Policy and Public Sector Management

GT31P (GOVT3033)-Concepts and Theories of Public Policy

GT33B (GOVT3034)-Comparative Development Management

NINE Other Level II/III Free Electives

**AFRICA & AFRICAN DIASPORA STUDIES (Minor)**

**LEVEL I**

Students pursuing Africa and African Diaspora Studies Minor must satisfy the compulsory Level I pre-requisites for any FIVE courses listed below:

**LEVELS II & III**

**FIVE from the following:**

GT20M (GOVT2001)-The Resistance Movement

GT21M (GOVT2004)-Sport, Politics and Society

GT22A (GOVT2005)-Caribbean Political Thought

GT22M (GOVT2009)-Introduction to African Politics

GT23M (GOVT2012)-Jamaican Music 1962-1982

GT26P (GOVT2017)-Issues in Contemporary African Politics

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<sup>29</sup> FD10A is offered to Social Sciences students in Semester I only.

Students registering for FD10A (FOUN1100) MUST have a pass in the English Proficiency Test or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FD14A (FOUN1401) instead of FD10A

<sup>30</sup> Students wishing to pursue combination programmes of majors or minors may defer FD11A (FOUN1101) and FD12A (FOUN1201) to another academic year. This will result in the student doing additional Level I courses.

<sup>31</sup> FD12A (FOUN1201) is offered to Social Science students in semester I only.

<sup>32</sup> Public Sector Management majors need not have GT11B (GOVT1001) in order to register for GT22C (GOVT2006), but must have GT11A (GOVT1000) and GT13D (GOVT1006).

<sup>33</sup> Year long 6 credit course

GT39G (GOVT3022)-Garveyism in the Americas/Africa  
SY36C (SOCI3025)- Caribbean Culture

### **CRIMINOLOGY (Minor)**

#### **LEVEL I**

Students pursuing Criminology Minor must satisfy the pre-requisites for the FOUR compulsory courses and ONE other course listed below:

#### **LEVELS II & III**

GT23B (GOVT2011)-Criminal Justice Systems  
GT33C (GOVT3010)-Punishment and Corrections  
SY29A (SOCI2021)-Theories of Criminal Behaviour  
SY39B (SOCI3036)-Police and Society

#### **ONE elective from the following:**

GT33D (GOVT3011)-Violence and Development  
PS21D (PSYC2000)-Social Psychology  
PS24D (PSYC2002)-Abnormal Psychology  
SY20C (SOCI2000)-Sociological Theory I  
SW24C (SOWK2006)-Caribbean Social Issues

### **INTERNATIONAL RELATIONS (Minor)**

#### **LEVEL I**

Students pursuing an International Relations Minor must satisfy the Level I pre-requisites for the compulsory course-GT24A (GOVT2046) FOUR electives listed below:

#### **LEVELS II & III**

GT24A (GOVT2046)-International Relations: Theories and Approaches

#### **FOUR from the following:**

GT25M (GOVT2047)-Principles of Public International Law  
GT26M (GOVT2048)-International and Regional Organizations  
GT27M (GOVT2049)-International Political Economy  
GT35E (GOVT3016)-Latin American Politics and Development  
GT34A (GOVT3048)-Contemporary International Relations of the Caribbean  
GT35M (GOVT3050)-Comparative Foreign Policy  
GT36M (GOVT3051)-International Law & Development: Selected Issues  
GT37M (GOVT3052)-Contemporary Issues of International Relations

## **POLITICAL SCIENCE (Minor)**

### **LEVEL I**

Students pursuing a Political Science Minor must satisfy the Level I pre-requisites for any FIVE electives listed below:

### **LEVEL II & III**

**FIVE electives from the following list:**

- GT20M (GOVT2001)-The Resistance Movement
- GT21B (GOVT2003)-Theories of the State
- GT21M (GOVT2004)-Sports, Politics and Society
- GT22A (GOVT2005)-Caribbean Political Thought
- GT22C (GOVT2006)-Foundations of Caribbean Politics
- GT22D (GOVT2007)-Politics of the Caribbean
- GT22M (GOVT2009)-Introduction to African Politics
- GT23M (GOVT2012)-Jamaican Music 1962-1982
- GT26P (GOVT2017)-Issues in Contemporary African Politics
- GT32M (GOVT3008)-Comparative Revolutions
- GT32P (GOVT3009)-The Politics of Industrial Societies
- GT33M (GOVT3012)-Contemporary Political Issues
- GT39G (GOVT3022)-Garveyism in Americas/Africa

## **PUBLIC SECTOR MANAGEMENT (Minor)**

### **LEVEL I**

Students pursuing a Public Sector Management Minor must satisfy the Level I pre-requisites for any FIVE electives listed below:

### **LEVEL II & III**

**FIVE electives from the following:**

- GT29E (GOVT2032)-Administrative Analysis
- GT29F (GOVT2033)-Contested Issues in Public Sector Management
- GT29M (GOVT2035)-Public Financial Management
- GT30C (GOVT3030)-Values and Public Sector Management
- GT30N (GOVT3032)-Selected Issues in Public Policy and Public Sector Management
- GT31P (GOVT3033)-Concepts and Theories of Public Policy
- GT33B (GOVT3034)-Comparative Development Management
- GT35P (GOVT3035)-Comparative Public Policy
- GT36P (GOVT3036)-Techniques of Public Analysis and Evaluation



## FRANCHISE PROGRAMME

### BSc. PUBLIC SECTOR MANAGEMENT

The BSc. Public Administration (Levels I & II), is a two year part-time programme that is offered by MIND in collaboration with UWI. The programme provides training for working adults in central government, local government, and statutory bodies including public corporations and executive agencies. Persons working in the private sector can also benefit from this training.

**Classes are held alternate Fridays and Saturdays.**

#### LEVEL I

EC10C (ECON1001)-Introduction to Microeconomics  
EC10E (ECON1002)-Introduction to Macroeconomics  
EC14C (ECON1003)-Mathematics for the Social Sciences  
EC16A (ECON1005)-Introductory Statistics  
GT11A (GOVT1000)-Introduction to Political Analysis  
GT13D (GOVT1006)-Introduction to Public Sector Management  
FD10A (FOUN1001)-English for Academic Purposes <sup>34</sup>  
FD11A (FOUN1101)-Caribbean Civilization  
FD12A (FOUN1201)-Science, Medicine and Technology in Society  
SY13B (SOC11001)-Introduction to Social Research

#### LEVEL II

GT22C (GOVT2006)-Foundations of Caribbean Politics  
GT22D- (GOVT2007)-Politics on the Caribbean  
GT29E (GOVT2032)-Administrative Analysis  
GT29F (GOVT2033)-Contested Issues in Public Administration  
GT29M (GOVT 2035)-Public Financial Administration  
EC25J (ECON2021)-Caribbean Economic Problems  
GT23B (GOVT2011)-Criminal Justice System  
GT24M (GOVT2013)-Research Methods in Political Sciences <sup>35</sup>  
MS27B (MGMT2021)-Business Law

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<sup>34</sup> Students registering for FD10A(FOUN1100) MUST have a pass in the English Proficiency Test or UC010.

<sup>35</sup> Year long 6 credit course

**COURSES OFFERED IN THE DEPARTMENT OF GOVERNMENT FOR  
THE ACADEMIC YEAR2006/2007**

<b>Semester</b>	<b>Old Codes</b>	<b>New Codes</b>	<b>Course Name</b>	<b>Credits</b>	<b>Pre-requisites</b>
1 & 2	FD13A	<b>FOUN130I</b>	Law, Governance, Economy & Society	3	None
1 & 2	GT11A	<b>GOVT1000</b>	Introduction to Political Analysis	3	None
1 & 2	GT11B	<b>GOVT1001</b>	Introduction to Caribbean Politics	3	None
1 (Day) 2 (Evening)	GT12A	<b>GOVT1008</b>	Introduction to International Relations	3	None
1	GT13D	<b>GOVT1006</b>	Introduction to Public Sector Management	3	None
1	GT20M	<b>GOVT2001</b>	The Resistance Movement	3	GOVT1000 & GOVT1001 or HIST1004 or HIST2006
2	GT21B	<b>GOVT2003</b>	Theories of the State	3	GOVT1000 & GOVT1001 or GOVT1008 or SOCI1002
2	GT21M	<b>GOVT2004</b>	Sports, Politics and Society	3	GOVT1000 & GOVT1001
1	GT22A	<b>GOVT2005</b>	Caribbean Political Thought	3	GOVT1000 & GOVT1001
2	GT22C	<b>GOVT2006</b>	Foundations of Caribbean Politics	3	GOVT1000 & GOVT1001
2	GT22D	<b>GOVT2007</b>	Politics in the Caribbean	3	GOVT2006
1	GT22M	<b>GOVT2009</b>	Introduction to African Politics	3	GOVT1000 & GOVT1001
2	GT23B	<b>GOVT2011</b>	Criminal Justice System	3	GOVT1000 or SOCI1002
2	GT23M	<b>GOVT2012</b>	Jamaican Music 1962-1982	3	GOVT1000 & GOVT1001 or HIST1004 or HIST2006 or LIT1002 or PHIL1001
1&2	GT24A	<b>GOVT2046</b>	International Relations: Theories and Approaches	3	GOVT1000 & GOVT1008
Year Long	GT24M	<b>GOVT2013</b>	Research Methods I	6	GOVT1000 & GOVT1001 or GOVT1006 or GOVT1008 & SOCI1001 & ECON1005 or SOCI1005
1&2	GT25M	<b>GOVT2047</b>	Principles of Public International Law	3	GOVT100 & GOVT1008
1	GT26M	<b>GOVT2048</b>	International and Regional Organizations	3	GOVT1000 & GOVT1008
2	GT26P	<b>GOVT2017</b>	Issues in Contemporary African Politics	3	GOVT2009
2	GT27M	<b>GOVT2049</b>	International Political Economy	3	GOVT1000 & GOVT1008
1	GT29E	<b>GOVT2032</b>	Administrative Analysis	3	GOVT1000 & GOVT1006
2	GT29F	<b>GOVT2033</b>	Contested Issues in Public Sector Management	3	GOVT2032

1	GT29M	<b>GOVT2035</b>	Public Financial Management	3	GOVT1000 & GOVT1006 & any level I or II Economics course
2	GT30C	<b>GOVT3030</b>	Values and Public Sector Management	3	GOVT1000 & GOVT1006
2	GT30N	<b>GOVT3032</b>	Selected Issues in Public Policy and Public sector Management	3	GOVT2033 & GOVT3033
1	GT31P	<b>GOVT3033</b>	Concepts and Theories of Public Policy	3	GOVT2032
2	GT32M	<b>GOVT3008</b>	Comparative Revolutions	3	GOVT1000 & GOVT1001
1	GT32P	<b>GOVT3009</b>	The Politics of Industrial Societies	3	GOVT1000 & GOVT1001
2	GT33C	<b>GOVT3010</b>	Punishment and Corrections	3	GOVT1000 & SOCI1002
1	GT33D	<b>GOVT3011</b>	Violence and Development	3	GOVT1000 or SOCI1002
2	GT33M	<b>GOVT3012</b>	Contemporary Political Issues	3	GOVT3009
1	GT34A	<b>GOVT3048</b>	Contemporary International Relations of the Caribbean	3	GOVT2046 or GOVT2048
2	GT35E	<b>GOVT3016</b>	Latin American Politics and Development	3	GOVT1000 & GOVT1008 SPAN0118/FREN0118 or span0101/FREN0101 or SPAN0102/FREN0102 or SPANI001/FREN1001 or SPANI002/FREN1002 or SPAN2199/FREN2001 & FREN2002 or SPAN3119/FREN3001 & FREN3002 or either German/Japanese/Latin equivalent
1	GT35M	<b>GOVT3050</b>	Comparative Foreign Policy: Developed and Developing States	3	GOVT1000 & GOVT1001 or GOVT1006 & GOVT1008 Any 2 <sup>nd</sup> year Political Science or IR course
2	GT35P	<b>GOVT3035</b>	Comparative Public Policy	3	GOVT3033
2	GT36M	<b>GOVT3051</b>	International Law & Development: Selected Issues	3	GOVT2047
Summer	GT36P	<b>GOVT3036</b>	Techniques of Public Analysis and Evaluation	3	GOVT3033
2	GT37M	<b>GOVT3052</b>	Contemporary Issues of International Relations	3	(final year IR majors only) GOVT2046 or GOVT2048
1	GT38M	<b>GOVT3055</b>	Theory and Practice of International Negotiations	3	(IR Majors only) GOVT2046 & GOVT2048

Summer	GT39E	<b>GOVT3056</b>	Internship in International Relations	3	(IR Majors only) <b>Restricted numbers</b>
2	GT39G	<b>GOVT3022</b>	Garveyism in Americas/Africa	3	GOVT1000 & GOVT1001 & Any 2 <sup>nd</sup> year Political Science/History or Economics course

## THE DEPARTMENT OF MANAGEMENT STUDIES

### **Welcome Message**

It gives me great pleasure on behalf of all members of staff in the Department of Management Studies to welcome both our new and returning students. We are confident that you will find your experience with us challenging but rewarding and we are committed to making it as memorable, as enjoyable and hassle-free as possible.

The Department of Management Studies at UWI, Mona is committed to providing you with a quality management education. In order to do this we attempt to place the latest learning technologies at your disposal, we constantly review and sharpen our approaches to teaching and learning and we strive to conduct, promote and facilitate research into critical contemporary Caribbean management issues. Our careful selection process means that you have among your colleagues some of the brightest and the best that the Caribbean has to offer. Our learning methodologies encourage you to take advantage of the networking opportunities that this represents and build relationships that will serve you well both now and in the future. The libraries of The University now take full advantage of modern information and communications technologies and assembled some of the finest business databases in the world. This means that at the click of a mouse you will be able to access learning resources on virtually any subject that you may chose.

Our insistence on the development of research and information technology skills forms part of a philosophy that sees you as a student increasingly taking responsibility for your own learning. By “learning to learn” you acquire a “sustainable education” that gives you the capacity to preserve and sharpen the skills that you acquire at the University as well as to assist yourself in developing other skills over time. Such an approach to learning we believe is vital if you wish to function in a world which changes virtually on a daily basis.

As we recommit ourselves to building and refining a quality learning experience, we encourage you in turn to commit yourself to a process of active engagement in the intellectual life of the Department. This engagement should include attendance at orientation and at the several student liaison meetings that we will have throughout each semester. It means taking advantage of the recently launched student internship programme, which offers many opportunities for talented students. It means taking the time to communicate with the staff of the Department, both in person, inside and outside of class and by electronic means. It means getting to know them and just as importantly, ensuring that they know you. Finally, the University offers numerous opportunities to acquire leadership experience and management skill through voluntary activity. Find out about them and enrich your university experience by getting involved in something that suits you.

We look forward with great optimism to another year with you, we encourage you to work hard and we are confident that your experience will be meaningful and will, ultimately redound to the benefit of yourself and the region. Again, we welcome you and wish for you a productive and fulfilling year.

**Noel M. Cowell PhD**  
**Head**

### ACADEMIC STAFF

The assigned courses and rooms are subject to change. Please confirm with the Department.

Members of Staff	Position	Undergraduate Courses Taught	Room
Dr. O. Bakre *	Lecturer	MS15D, MS35E	20
Dr. L. Barclay	Snr. Lecturer	MS34B	23
Mr. A. Campbell	Lecturer	MS38I, MS28F, MS35H	24
Mrs. A. Chambers-Baker	Lecturer	MS15A (UWIDEC), MS28D	25
Dr. G. Chen	Snr. Lecturer	MS28D, MS34A, MS38H	27
Mr. D. Chevers	Assistant Lecturer	MS29P	34
Dr. N. Cowell	Head & Snr. Lecturer	MS32B, MS32C, MS32K	Main Office
Dr. A. Crick *	Snr. Lecturer	MS32I	
Dr. J. Daley	Snr. Lecturer	MS15D, MS36E, MS36F	22
Dr. D. Deslandes	Lecturer		33
Ms S. A. Eaton	Lecturer	MS27B, MS37C, MS37D	9
Mrs. Y. Falconer	Lecturer	MS32A (UWIDEC)	37
Ms Densie Gowdie	Lecturer	MS22A, MS32A, MS32G, MS32L	31
Dr. A. Harris	Lecturer	MS21C, MS31C	3
Dr. Karen Jones-Graham	Lecturer	MS21C	35
Dr. H. McDavid	Lecturer	MS26A, MS39H, MS39I	32
Mr. S. Moore	Lecturer & Deputy Dean	MS39J	Faculty Office 57
Mr. D. Ramjee Singh	Lecturer	MS26A, MS33F,	4
Dr. N. Reynolds	Lecturer	MS38H, MS28D	37
Mrs. H. Robertson-Hickling	Lecturer	MS22A, MS32E, MS32J	14
Mr. M. Roofe	Lecturer	MS25E, MS35E	36
Mr. J. Smith	Lecturer	MS23C	12
Mrs. J. Thomas-Stone	Lecturer	MS15B, MS15D, MS25H	30
Mr. T. Thomas	Lecturer	MS22A, MS32A, MS32D	8
Dr. C. Tufton	Lecturer	MS20A, MS30B, MS30D	16
Mrs. A. Welds	Lecturer	MS37B	21
Mr. M. Williams	Lecturer	MS25A, MS25B, MS35H	11
Professor Alvin Wint	Professor	MS34B	Main Office
Mr. A. Herriman	Part-time Lecturer	MS38G, MS38O	
Sen. A. Johnson	Part-time Lecturer	MS33E, MS33G	
Mrs. A. McCarthy	Part-time Lecturer	MS38G	38
Mr. L. Wilson	Part-time Lecturer	MS26A	38
* On Leave			

## PROGRAMMES

Students reading for any of the above options will not be allowed to read for a major nor a minor in any other discipline

- BSc Banking and Finance (Special)<sup>36</sup>
- BSc. Management Studies (Accounting) option
- BSc. Management Studies (General) option
- BSc. Management Studies (Human Resource Management) option
- BSc. Management Studies (Marketing) option
- BSc. Management Studies (Operations) option
- BSc. Tourism Management (Special)
- BSc Chemistry & Management<sup>37</sup>

The following programmes are **ONLY** available to students who entered the university prior to the academic year 2003/04.

- Accounting Major/Minor
- Management Studies Major/Minor
- Human Resource Minor

### EXEMPTION AND CREDIT FOR CAPE COURSES

Students registered in the Department of Management Studies who obtained a grade one (I) through to grade four (IV) in CAPE examinations may be eligible for exemption and credit as follows:

**Economics Unit I** exemption and credit for **ECI0C (ECONI001)**  
**Economics Unit 2** exemption and credit for **ECI0E (ECONI002)**  
**Statistical Analysis** exemption and credit for **ECI6A (ECONI005)**  
**Accounting Unit I** exemption and credit for **MSI5D (ACCTI005)**  
**Accounting Unit 2** exemption and credit for **MSI5B (ACCTI003)**  
**Sociology Unit I** exemption and credit for **SYI4G (SOCII002)**

Application for exemption and credit must be made through the Faculty Office.

### **BANKING & FINANCE (Special)** See page 40

As a special degree, this option cannot be combined with any Major or Minor.

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<sup>36</sup> Offered jointly with the Departments of Economics and Management Studies

<sup>37</sup> Administered by the Faculty of Pure & Applied Sciences

## **MANAGEMENT STUDIES (Accounting) Option**

This option cannot be combined with any major or minor.

### **LEVEL I Semester I**

EC10C (ECON1001)-Introduction to Microeconomics

#### **Either**

EC14C (ECON1003)-Mathematics for the Management Sciences

#### **OR**

EC18A (ECON1006)-Calculus I for Business & Social Sciences

#### **Either**

FD10A (FOUN1001)-English for Academic Purposes <sup>38</sup>

#### **OR**

FD14A (FOUN1401)-Writings in the Disciplines

FD11A (FOUN1101)-Caribbean Civilization

FD12A (FOUN1201)-Science, Medicine & Technology in Society <sup>39</sup>

MS15D (ACCT1005)-Financial Accounting

### **LEVEL I Semester II**

EC10E (ECON1002)-Introduction to Macroeconomics

EC16A (ECON1005)-Introductory Statistics

GT11A (GOVT1000)-Introduction to Political Institutions

MS15B (ACCT1003)-Introduction to Cost & Management Accounting

#### **Either**

PS10A (PSYC1000)-Introduction to Developmental & Organizational Psychology

#### **OR**

PS10C (PSYC1002)-Introduction to Industrial & Organizational Psychology

SY14G (SOCH1002)-Sociology for the Caribbean

### **LEVEL II Semester I**

MS21C (MGMT2005)-Computer Applications

MS22C (MGMT2029)-Managerial Communication

MS23C (MGMT2012)-Quantitative Methods & Research Principles

MS25A (ACCT2014)-Intermediate Accounting

MS27B (MGMT2021)-Business Law

### **LEVEL II Semester II**

MS20A (MGMT2001)-Principles of Marketing

MS22A (MGMT2008)-Organizational Behaviour

MS25B (ACCT2015)-Intermediate Accounting II

MS25E (ACCT2017)-Management Accounting I

MS28D (MGMT2023)-Financial Management I

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<sup>38</sup> FD10A is offered to Social Sciences students in Semester I only.

Students registering for FD10A(FOUN1100) MUST have a pass in the English Proficiency Test or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FD14A (FOUN1401) instead of FD10A.

<sup>39</sup> FD12A (FOUN1201) is offered to Social Students in Semester I only.



**LEVEL III Semester I**

MS29P (MGMT2026)-Introduction to Production & Operations Management  
MS36E (ACCT3043)-Auditing I  
MS37B (MGMT3046)- Company Law  
MS38G (MGMT3051)-Taxation I  
MS38I (ACCT3064)-Financial Statement Analysis

**LEVEL III Semester II**

**ONE from the following:**

MS33D (MGMT3031)-Business Strategy & Policy  
MS33E (MGMT3033)-Business, Government, Society & Ethics  
MS34B (MGMT3037)-International Business Management

**Students who are interested in pursuing higher accounting certification are recommended to choose their electives from the following list:**

MS35E (ACCT)-Management Accounting II  
MS35H (ACCT3041)-Advanced Financial Accounting  
MS36F (ACCT3044)-Auditing II  
MS38O (MGMT3052)-Taxation

**MANAGEMENT STUDIES (General) Option**

This option cannot be combined with any major or minor

**LEVEL I Semester I**

EC10C (ECON1001)-Introduction to Microeconomics

**Either**

EC14C (ECON1003)-Mathematics for the Management Sciences

**OR**

EC18A (ECON1006)-Calculus I for Business & Social Sciences

**Either**

FD10A (FOUN1001)-English for Academic Purposes <sup>40</sup>

**OR**

FD14A (FOUN1401)-Writings in the Disciplines

FD12A (FOUN1201)-Science, Medicine & Technology in Society <sup>41</sup>

MS15D (ACCT1005)-Financial Accounting

SY14G (SOC11002)-Sociology for the Caribbean

**LEVEL I Semester II**

EC10E (ECON1002)-Introduction to Macroeconomics

EC16A (ECON1005)-Introductory Statistics

GT11A (GOVT1000)-Introduction to Political Institutions

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<sup>40</sup> FD10A is offered to Social Sciences students in Semester I only.

Students registering for FD10A(FOUN1100) **MUST** have a pass in the English Proficiency Test or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FD14A (FOUN1401) instead of FD10A.

<sup>41</sup> FD12A (FOUN1201) is offered to Social Students in Semester I only.

MS15B (ACCT1003)-Introduction to Cost & Management Accounting<sup>42</sup>

**Either**

PS10A (PSYC1000)-Introduction to Developmental & Organizational Psychology

**OR**

PS10C (PSYC1002)-Introduction to Industrial & Organizational Psychology

FD11A (FOUN1101)-Caribbean Civilization

**LEVEL II Semester I**

MS20A (MGMT2001)-Principles of Marketing

MS22A (MGMT2008)-Organizational Behaviour

MS23C (MGMT2012)-Quantitative Methods & Research Principles

MS27B (MGMT2021)-Business Law

ONE Level II Free Elective

**LEVEL II Semester II**

MS21C (MGMT2005)-Computer Applications

MS22C (MGMT2029)-Managerial Communication

MS25H (ACCT2019)-Accounting for Managers <sup>43</sup>

MS28D (MGMT2023)-Financial Management I

MS29P (MGMT2026)-Introduction to Production & Operations Management

**LEVEL III Semester I**

MS39H (MGMT3057)-Productivity & Quality Management

**Either**

MS33E (MGMT3033)-Business, Government, Society & Ethics

**OR**

MS34B (MGMT3037)-International Business Management

**Either**

MS32D (MGMT3065)-Management of Change

**OR**

MS34A (MGMT3036)-Entrepreneurship & New Venture Creation (*semester II only*)

TWO Level III Free Electives

**LEVEL III Semester II**

MS33D (MGMT3031)-Business Strategy & Policy

FOUR Level III Free Electives

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<sup>42</sup> Offered in semester I to UTech. and Management Studies students only

<sup>43</sup> Students reading for the Management Studies (Accounting) option or the Accounting Major or any level III Accounting course are not allowed to read for MS25H.

## **MANAGEMENT STUDIES (Human Resource Management) Option**

### **LEVEL I Semester I**

EC10C (ECON1001)-Introduction to Microeconomics

#### **Either**

EC14C (ECON1003)-Mathematics for the Management Sciences

#### **OR**

EC18A (ECON1006)-Calculus I for Business & Social Sciences

#### **Either**

FD10A (FOUN1001)-English for Academic Purposes <sup>44</sup>

#### **OR**

FD14A (FOUN1401)-Writing in the Disciplines

FD12A (FOUN1201)-Science, Medicine & Technology in Society <sup>45</sup>

SY14G (SOCH1002)-Sociology for the Caribbean

MS15B (ACCT1003)-Introduction to Cost & Management Accounting<sup>46</sup>

### **LEVEL I Semester II**

EC10E (ECON1002)-Introduction to Macroeconomics

EC16A (ECON1005)-Introductory Statistics

GT11A (GOVT1000)-Introduction to Political Institutions

FD11A (FOUN1101)-Caribbean Civilization

MS15D (ACCT1005)-Financial Accounting

#### **Either**

PS10A (PSYC1000)-Introduction to Developmental & Organizational Psychology

#### **OR**

PS10C (PSYC1002)-Introduction to Industrial & Organizational Psychology

### **LEVEL II Semester I**

MS21C (MGMT2005)-Computer Applications

MS22A (MGMT2008)-Organizational Behaviour

MS22C (MGMT2029)-Managerial Communication

MS27B (MGMT2021)-Business Law

ONE Level II Free Elective

### **LEVEL II Semester II**

MS20A (MGMT2001)-Principles of Marketing

MS23C (MGMT2012)- Introduction to Quantitative Methods

MS32A (MGMT3017)-Human Resource Management

MS32B (MGMT3018)-Industrial Relations

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<sup>44</sup>FD10A is offered to Social Sciences students in Semester I only.

Students registering for FD10A (FOUN1100) **MUST** have a pass in the English Proficiency Test or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FD14A (FOUN1401) instead of FD10A.

<sup>45</sup> FD12A (FOUN1201) is offered to Social Students in Semester I only.

<sup>46</sup> Offered in semester I to UTECH. and Management Studies students only

MS32C (MGMT3019)-Business Negotiations

**LEVEL III Semester I**

MS28D (MGMT2023)-Financial Management I  
MS29P (MGMT2026)-Introduction to Production & Operations Management  
MS32D (MGMT3065)-Management of Change  
MS32G (MGMT3062)-Compensation Management  
MS32J (MGMT3061)-Team Building & Management

**LEVEL III Semester II**

MS32I (MGMT3069)-Quality Service Management  
MS32K (MGMT3063)-Labour & Employment Law  
MS32O (MGMT3021)-Organizational Theory & Design

**ONE from the following:**

MS33D (MGMT3031)-Business Strategy & Policy  
MS33E (MGMT3033)-Business, Government, Society & Ethics  
MS34B (MGMT3037)-International Business Management

ONE Level III Free Elective

**MANAGEMENT STUDIES (Marketing) Option**

**LEVEL I Semester I**

EC10C (ECON1001)-Introduction to Microeconomics

**Either**

EC14C (ECON1003)-Mathematics for the Management Sciences

**OR**

EC18A (ECON1006)-Calculus I for Business & Social Sciences

**Either**

FD10A (FOUN1001)-English for Academic Purposes <sup>47</sup>

**OR**

FD14A (FOUN1401)-Writing in the Disciplines

FD12A (FOUN1201)-Science, Medicine & Technology in Society <sup>48</sup>

MS15B (ACCT1003)-Introduction to Cost & Management Accounting <sup>49</sup>

**Either**

PS10A (PSYC1000)-Introduction to Developmental & Organizational Psychology

**OR**

PS10C (PSYC1002)-Introduction to Industrial & Organizational Psychology

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<sup>47</sup>FD10A is offered to Social Sciences students in Semester I only.

Students registering for FD10A(FOUN100) **MUST** have a pass in the English Proficiency Test or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FD14A (FOUN1401) instead of FD10A.

<sup>48</sup> FD12A (FOUN1201) is offered to Social Students in Semester I only.

<sup>49</sup> Offered in semester I to UTECH. and Management Studies students only

**LEVEL I Semester II**

EC10E (ECON1002)-Introduction to Macroeconomics  
EC16A (ECON1005)-Introductory Statistics  
GT11A (GOVT1000)-Introduction to Political Institutions  
FD11A (FOUN1101)-Caribbean Civilization  
MS15D (ACCT1005)-Financial Accounting  
SY14G (SOC11002)-Sociology for the Caribbean

**LEVEL II Semester I**

MS20A (MGMT2001)-Principles of Marketing  
MS22A (MGMT2008)-Organizational Behaviour  
MS22C (MGMT2029)-Managerial Communication  
MS23C (MGMT2012) - Introduction to Quantitative Methods  
ONE Level II Free Elective

**LEVEL II Semester II**

MS21C (MGMT2005)-Computer Applications  
MS28D (MGMT2023)-Financial Management I  
MS29P (MGMT2026)-Introduction to Production & Operations Management  
MS30B (MKTG3001)-International Marketing  
MS30M (MKTG3010) Integrated Marketing Communication

**LEVEL III Semester I**

MS30C (MKTG3002)-Marketing Research  
MS30D (MKTG3003)-Marketing Strategy  
THREE Level III Free Electives (MS32A is recommended)

**LEVEL III Semester II**

MS27B (MGMT2021) - Business Law  
MS30E (MKTG3037) - Consumer Behaviour  
MS32I (MGMT3069) -Quality Service Management  
MS34A (MGMT3031)-Entrepreneurship & New Venture Creation

**ONE from the following:**

MS33D (MGMT3031) Business Strategy & Policy  
MS33E (MGMT 3033) Business, Government, Society & Ethics  
MS34B (MGMT3037)-International business Management

**MANAGEMENT STUDIES (Operations) Option**

**LEVEL I Semester I**

EC10C (ECON1001)-Introduction to Microeconomics  
**Either**  
EC14C (ECON1003)-Mathematics for the Management Sciences  
**OR**  
EC18A (ECON1006)-Calculus I for Business & Social Sciences

**Either**

FD10A (FOUNI001)-English for Academic Purposes <sup>50</sup>

**OR**

FD14A (FOUNI401)-Writing in the Disciplines

FD12A (FOUNI201)-Science, Medicine & Technology in Society<sup>51</sup>

MS15B (ACCT1003)-Introduction to Cost & Management Accounting<sup>52</sup>

**Either**

PS10A (PSYC1000)-Introduction to Developmental & Organizational Psychology

**OR**

PS10C (PSYC1002)-Introduction to Industrial & Organizational Psychology

**LEVEL I Semester II**

EC10E (ECON1002)-Introduction to Macroeconomics

EC16A (ECON1005)-Introductory Statistics

GT11A (GOVT1000)-Introduction to Political Institutions

FD11A (FOUNI101)-Caribbean Civilization

MS15D (ACCT1005)-Financial Accounting

SY14G (SOCH1002)-Sociology for the Caribbean

**LEVEL II Semester I**

MS20A (MKTG2001)-Principles of Marketing

MS21C (MGMT2005)-Computer Applications

MS22A (MGMT2008)-Organizational Behaviour

MS23C (MGMT2012)-Introduction to Quantitative Methods

ONE Level II Free Elective

**LEVEL II Semester II**

MS22C (MGMT2029)-Managerial Communication

MS26A (MGMT2020)-Managerial Economics

MS27B (MGMT2021) Business Law

MS28D (MGMT2023)-Financial Management

MS29P (MGMT2026)-Introduction to Production & Operations Management

**LEVEL III Semester I**

MS30C (MKTG3002)-Marketing Research

MS39H (MGMT3057)-Productivity & Quality Management

MS39I (MGMT3056)-Project Management

TWO Level III Free Electives

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<sup>50</sup> FD10A is offered to Social Sciences students in Semester I only.

Students registering for FD10A(FOUNI100) **MUST** have a pass in the English Proficiency Test or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FD14A (FOUNI401) instead of FD10A.

<sup>51</sup> FD12A is offered to Social Sciences in semester I only.

<sup>52</sup> Offered in semester I to UTECH. and Management Studies students only

### **LEVEL III Semester II**

MS39J (MGMT3060)-Production Planning

#### **TWO from the following:**

MS33D (MGMT3031)-Business Strategy & Policy

MS33E (MGMT3033)-Business, Government, Society & Ethics

MS34B (MGMT3037)-International Business Management

TWO Level III Free Electives

### **TOURISM MANAGEMENT (Option)**

Students who entered the programme in academic year 2004/2005 and 2005/2006 are allowed to transfer to this new programme. However, students will not be allowed to substitute failed courses.

### **LEVEL I Semester I**

EC10C (ECON1001)-Introduction to Microeconomics

#### **Either**

EC14C (ECON1003)-Mathematics for the Management Sciences

#### **OR**

EC18A (ECON1006)-Calculus I for Business & Social Sciences

EC16A (ECON1005)-Introductory Statistics

#### **Either**

FD10A (FOUN1001)-English for Academic Purposes <sup>53</sup>

#### **OR**

FD14A (FOUN1401)-Writing in the disciplines

FD12A (FOUN1201)-Science, Medicine & Technology in Society <sup>54</sup>

#### **Either**

SI0H -Spanish for the Hospitality Industry I

#### **OR**

F10H-French for the Hospitality Industry I

### **LEVEL I Semester II**

FD11A (FOUN1101)-Caribbean Civilization

HM100-Introduction to Hospitality Management

MS15B (ACCT1003)-Introduction to Cost & Management Accounting <sup>55</sup>

PS10C (PSYC1002)-Introduction to Industrial & Organizational Psychology

#### **Either**

SI1H -Spanish for the Hospitality Industry II

#### **OR**

F11H-French for the Hospitality Industry II

SY13B (SOCH1001)-Introduction to Social Research

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<sup>53</sup> FD10A is offered to Social Sciences students in Semester I only.

Students registering for FD10A (FOUN1100) MUST have a pass in the English Proficiency Test or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FD14A (FOUN1401) instead of FD10A.

<sup>54</sup> FD12A (FOUN1201) is offered to Social Students in Semester I only.

<sup>55</sup> Offered in semester I to UTech. and Management Studies students only

HM190-Internship (8 weeks) \*\*

**LEVEL II Semester I**

HM329-Tourism Management  
HM35A- Entertainment Management  
MS20A (MKTG2001)-Principles of Marketing  
S20H -Spanish for the Hospitality Industry III

**OR**

F201H-French for the Hospitality Industry III  
TR21C-Transportation & Travel

**LEVEL II Semester II**

HM34I-Caribbean Tourism: Planning Policies & Issues  
MS22A (MGMT2008) -Organization Behaviour  
MS22C (MGMT2029)-Managerial Communication  
S21H- Spanish for the Hospitality Industry IV

**OR**

F21H-French for the Hospitality Industry IV  
HM290- Internship (10 weeks)\*\*

**LEVEL III Semester I**

HM30B (HOTL3001)- Meetings & Convention Management  
SY38A (SOCI3037)-Tourism and Development  
THREE Level III Free Electives

**LEVEL III Semester II**

MS34A (MGMT3036)-Entrepreneurship & New Venture Creation  
AM33D-Ecotourism  
HM340-Caribbean Tourism: Sustainable Development  
TR31D-Destination Management  
ONE Level III Free Electives  
HM390-Internship (10 weeks) \*\*

\*\* Students who refuse to attend any organization where placed will be required to withdraw from programme. If students fail to submit the requested documents on time, they will be required to seek internship without the assistance of the Coordinator. Internship will be done in the Summer Semester.

**RECOMMENDED FREE ELECTIVES <sup>56</sup>**

Old Codes	New Codes	Course Title	Pre-requisites
<b>MARKETING</b>			
TR31B		Tourism Destination Marketing	
MS30B	MKTG3001	International Marketing	MS20A
MS30D	MKTG3003	Marketing Strategy	MS20A
MS30E	MKTG3070	Consumer Behaviour	MS20A
MS32I	MGMT306	Quality Service Management	MS32A

<sup>56</sup> Students are allowed five (5) free electives. Below are the suggested list o courses students can use as free electives. However, students may take level II or III course in the University, up to a maximum of five (5) courses which is the equivalent of fifteen (15) credits.



<b>ENTERTAINMENT &amp; CULTURE ENTERPRISE</b>			
MC26A		Introduction to Public Relations	
MC3XX		Entertainment & the Digital Convergence	
<b>And any TWO of the following:</b>			
AR25F		Caribbean Films & their Fictions	
GT23M		Popular Jamaican Music 1962-1982	
H36N		African Diaspora of the West	
MC26B		The Practice of Public Relations	
MC39U		Issues in Media & Communication	
<b>FOREIGN LANGUAGE</b> <sup>57</sup>			
		Foreign Language Elective	
		Foreign Language Elective	
		Foreign Language Elective	
		Foreign Language Elective	
		Foreign Language Elective	
<b>MEDIA &amp; COMMUNICATION</b>			
MS30M	MKTG3010	Integrated Marketing Communication	
MC3XX		Entertainment & the Digital Convergence	
MC39U		Issues in Media & Communication	
<b>And any TWO of the following:</b>			
MC20F		Visual Communication	
MC31M		Media Advances & Effects	
MC39C		Media & Children	
MC39I		Alternative Media & Communication Base Initiative	
<b>COASTAL ZONE MANAGEMENT</b> <sup>58</sup>			
BL10L OR BL10M		Animal Diversity OR Plant Diversity	
BL20N		Ecology	
BL31A		Coastal Management	
BL31E		Marine Ecology I: Biological Oceanography	

<sup>57</sup> It is being proposed that students take five (5) foreign language electives, preferably in conversational Spanish/French or any other language available in the University system subject to approval by the Department of Modern Languages and Literatures.

Students with a pass at CXC/CAPE or GCE O'Level in Spanish/French will be exempted from the first year language courses in accordance with their language choice.

<sup>58</sup> Students must have CAPE Biology or its equivalent to pursue this option. If Coastal Zone Management courses are done, students will take eighteen (18) instead of fifteen (15) credits due to the nature of assigned courses in the Faculty of Pure & Applied Sciences.

**CHEMISTRY & MANAGEMENT Option**

(Offered by the Faculty of Pure and Applied Sciences)

**Part I**

C10J (CHEM1901)-Introductory Chemistry I	(6 credits)
C10K (CHEM1902)-Introductory Chemistry II	(6 credits)
EC10C (ECON1001)-Introduction to Microeconomics	(3 credits)
EC10E (ECON1002)-Introduction to Macroeconomics	(3 credits)
MS15B (ACCT1003)-Introduction to Cost & Management Accounting	(3 credits)
MS15D (ACCT 1005)-Financial Accounting	(3 credits)
PS10C (PSYC1002)-Introduction to Industrial & Organizational Psychology	(3 credits)
SY14G (SOC11002)-Sociology for the Caribbean	(3 credits)

**Part II**

CHEM2001-Chemical Analysis I	(4 credits)
C21J (CHEM2101)-Inorganic Chemistry	(4 credits)
C22J (CHEM2201)-Spectroscopy, Carbanions etc	(4 credits)
C23J (CHEM2301)-Physical Chemistry	(4 credits)
C31J (CHEM3101)-Inorganic Chemistry	(4 credits)
C32J (CHEM3201)-Organic Synthesis, Mechanism	(4 credits)
C33J (CHEM3301)-Physical Chemistry	(4 credits)
MS20A (MKTG2001)-Principles of Marketing	(3 credits)
MS21C (MGMT2005)-Computer Applications	(3 credits)
MS22A (MGMT2008)-Organizational Behaviour	(3 credits)
MS23C (MGMT2012)-Introduction to Quantitative Methods	(3 credits)
MS27B (MGMT2021)-Business Law	(3 credits)
MS28D (MGMT2023)-Financial Management	(3 credits)
MS29P (MGMT2026)-Introduction to Production & Operations Management	(3 credits)
MS33D (MGMT3031)-Business Strategy & Policy	(3 credits)
MS34A (MGMT3036)-Entrepreneurship & Venture Creation	(3 credits)
ONE Level II/III Chemistry course <sup>59</sup>	(4 credits)
ONE Level II/III Management Studies course	(3 credits)

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<sup>59</sup> Chemistry courses should be approved by the Department.

## PROGRAMMES BEFORE 2003/2004

### **ACCOUNTING (Major)**

#### **LEVEL I**

MS15B (ACCT1003)-Introduction to Cost & Management Accounting <sup>60</sup>

MS15C (ACCT1004)-Intermediate Financial Accounting <sup>61</sup>

EC10C (ECON1001)-Introduction to Microeconomics

EC16A (ECON1005)-Introductory Statistics

FD10A (FOUN1001)-English for Academic Purposes

FD11A (FOUN1101)-Caribbean Civilization

FD12A (FOUN1201)-Science, Medicine & Technology in Society

SY14G (SOC1002)-Sociology for the Caribbean

#### **Either**

EC14C (ECON1003)-Mathematics for the Management Sciences

#### **OR**

EC18A (ECON1006)-Calculus for Business & Social Sciences

#### **Either**

PS10A (PSYC1000)-Introduction to Developmental, Social & Abnormal Psychology

#### **OR**

PS10C (PSYC1002)-Introduction to Industrial & Organizational Social Psychology

#### **LEVEL II & III**

MS25A (ACCT2014)-Intermediate Financial Accounting I

MS25B (ACCT2015)- Intermediate Financial Accounting II

MS25E (ACCT2017)-Management Accounting I

MS27B (MGMT2021)-Business Law <sup>62</sup>

MS28D (MGMT2023)-Financial Management I

MS35E (MGMT3039)-Management Accounting II

MS36B (ACCT3043)-Auditing

MS37B (MGMT3046)-Company Law

MS38A (ACCT3047)-Financial Reporting <sup>63</sup>

MS38E (MGMT3051)-Taxation <sup>64</sup>

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<sup>60</sup> Offered to UTech. students only in semester I.

<sup>61</sup> Students who have not yet read for MS15C (ACCT1003) are required to read for ACCT1005 (MS15D)

<sup>62</sup> Where MS27B (MGMT2021) and MS28D (MGMT2023) have been satisfied in the student's major/minor programme, the student should substitute two free electives.

<sup>63</sup> Students should substitute MS38A with MS38I.

<sup>64</sup> Students should substitute MS38E with MS38G.

## **ACCOUNTING (Minor)**

### **LEVEL I**

MS15D (ACCT1005)-Intermediate Financial Accounting <sup>65</sup>  
MS15B (ACCT1003)-Introduction to Cost & Management Accounting  
EC10C (ECON1001)-Introduction to Microeconomics  
EC16A (ECON1005)-Introductory Statistics  
FD10A (FOUN1001)-English for Academic Purposes  
FD11A (FOUN1101)-Caribbean Civilization  
FD12A (FOUN1201)-Science, Medicine & Technology in Society

#### **Either**

SY14G (SOCI1002)-Sociology for the Caribbean

#### **OR**

GT11A (GOVT1000)- Introduction to Political Institutions

#### **Either**

EC14C (ECON1003)-Mathematics for the Management Sciences

#### **OR**

EC18A (ECON1006)-Calculus for Business & Social Sciences

#### **Either**

PS10A (PSYC1000)-Introduction to Developmental, Social & Abnormal Psychology

#### **OR**

PS10C (PSYC1002)-Introduction to Industrial & Organizational Social Psychology

### **LEVEL II & III**

MS25A (ACCT2014)-Intermediate Financial Accounting I  
MS25B (ACCT 2015)-Intermediate Financial Accounting II  
MS25E (ACCT2017)-Management Accounting I  
MS27B (MGMT2021)-Business Law  
MS28D (MGMT2023)-Financial Management I

## **HUMAN RESOURCE MANAGEMENT (Minor)**

### **LEVEL I**

EC16A (ECON1005)-Introductory Statistics  
FD10A (FOUN1001)-English for Academic Purposes  
FD11A (FOUN1101)-Caribbean Civilization  
FD12A (FOUN1201)-Science, Medicine & Technology in Society  
PS10A (PSYC1000)-Introduction to Developmental, Social & Abnormal Psychology  
SY13B (SOCI1001)-Introduction to Social Research  
SY14G (SOCI1002)-Sociology for the Caribbean

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<sup>65</sup> Students who have not yet read for MS15C (ACCT1003) are required to read for MS15D (ACCT1005).

**Either**

EC10C (ECON1001)-Introduction to Microeconomics

**OR**

EC10E (ECON1002)-Introduction to Macroeconomics

**OR**

GT11A (GOVT1000)-Introduction to Political Institutions

**Either**

MS15A (ACCT1002)-Introduction to Financial Accounting <sup>66</sup>

**OR**

MS15B (ACCT1003)-Introduction to Cost & Management Accounting

**LEVEL II & III**

MS22A (MGMT2008)-Organizational Behaviour

MS32A (MGMT3017)-Human Resource Management

PS21D (PSYC2000)-Social Psychology

PS28A (PSYC2005)-Interpersonal Dynamics

**And ONE from the following:**

EC30K (ECON3003)-Labour Economics

EC35E (ECON3044)-Applied Labour Economics

MS32B (MGMT3018)-Industrial Relations

MS32E (MGMT3022)-Organizational Development

PS38B (PSYC3010)-Applied Group Dynamics

SY22G (SOC12008)-Statistics for Behavioural Sciences

**MANAGEMENT STUDIES (Major)**

**LEVEL I**

MS15A (ACCT1002)-Introduction to Financial Accounting

MS15B (ACCT1003)-Introduction to Cost & Management Accounting

EC10C (ECON1001)-Introduction to Microeconomics

EC16A (ECON1005)-Introductory Statistics

FD10A (FOUN1001)-English for Academic Purposes

FD11A (FOUN1101)-Caribbean Civilization

FD12A (FOUN1201)-Science, Medicine & Technology in Society

**Either**

EC14C (ECON1003)-Mathematics for the Management Sciences

**OR**

EC18A (ECON1006)-Calculus for Business & Social Sciences

SY14G (SOC1002)-Sociology for the Caribbean

**Either**

PS10A (PSYC1000)-Introduction to Developmental, Social & Abnormal Psychology

**OR**

PS10C (PSYC1002)-Introduction to Industrial & Organizational Social Psychology

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<sup>66</sup> Students who have not yet read for MS15A (ACCT1002) are required to read for MS15D (ACCT1005).

### **LEVEL II & III**

MS20A (MKTG2001)-Principles of Marketing  
MS21C (MGMT2005)-Computer Applications  
MS22A (MGMT2008)-Organizational Behaviour  
MS23C (MGMT2012)-Introduction to Quantitative Methods  
MS26A (MGMT2020)-Managerial Economics  
MS27B (MGMT2021)-Business Law  
MS28D (MGMT2023)-Financial Management I  
MS29P (MGMT2026)-Introduction to Production & Operations Management  
MS34B (MGMT3037)-International Business Management

#### **Either**

MS33D (MGMT3031)-Business Strategy & Policy

#### **OR**

MS33E (MGMT3033)-Business, Government & Society

### **MANAGEMENT STUDIES (Minor)**

#### **LEVEL I**

EC10C (ECON1001)-Introduction to Microeconomics  
EC16A (ECON1005)-Introductory Statistics  
FD10A (FOUN1001)-English for Academic Purposes  
FD11A (FOUN1101)-Caribbean Civilization  
FD12A (FOUN1201)-Science, Medicine & Technology in Society  
PS10A (PSYC1000)-Introduction to Developmental, Social & Abnormal Psychology

#### **Either**

MS15A (ACCT1002)-Introduction to Financial Accounting

#### **OR**

MS15B (ACCT1003)-Introduction to Cost & Management Accounting <sup>67</sup>

#### **Either**

EC14C (ECON1003)-Mathematics for the Management Sciences

#### **OR**

EC18A (ECON1006)-Calculus for Business & Social Sciences

#### **Either**

GT11A (GOVT1000)-Introduction to Political Institutions

#### **OR**

EC10E (ECON1002)-Introduction to Macroeconomics

#### **OR**

SY14G (SOC1002)-Sociology for the Caribbean

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<sup>67</sup> Students who have not yet read for MS15A (ACCT1002) are required to read for MS15D (ACCT1003).

**LEVEL II & III**

MS20A (MKTG2001)-Principles of Marketing

MS22A (MGMT2008)-Organizational Behaviour

MS28D (MGMT2023)-Financial Management I

MS29P (MGMT2026)-Introduction to Production & Operations Management

MS34B (MGMT3037)-International Business Management

**COURSES OFFERED IN THE DEPARTMENT OF  
MANAGEMENT STUDIES FOR THE ACADEMIC YEAR 2006/2007**

Semester	Old Codes	New Codes	Course Name	Credits	Pre-requisites
1	MS15A	<b>ACCT1002</b>	Introduction to Financial Accounting	3	UWIDEC/TLI students only
1 & 2	MS15B	<b>ACCT1003</b>	Introduction to Cost & Management Accounting	3	CXC Mathematics Grades 1-3 or EC08A
1 & 2	MS15D	<b>ACCT1005</b>	Financial Accounting	3	CXC Mathematics Grades 1-3 or EC08A
1	MS20A	<b>MKTG2001</b>	Principles of Marketing	3	PS10A(PSYCI000) or PS10C(PSYCI002)
1 & 2	MS21C	<b>MGMT2005</b>	Computer Applications	3	MS15D(ACCT1005)
1 & 2	MS22A	<b>MGMT2008</b>	Organizational Behaviour	3	PS10A(PSYCI000) or PS10C(PSYCI002)& SY14G(SOCI1002) or SY13B(SOCH1001)
1 & 2	MS22C	<b>MGMT2029</b>	Managerial Communication	3	FD10A(FOUN1101) or FD14A(FOUN1401)
1 & 2	MS23C	<b>MGMT2012</b>	Introduction to Quantitative Methods	3	EC14C(ECON1003) or EC18A(ECON1006) & EC16A(ECON1005) & EC10C(ECON1001)
1	MS25A	<b>ACCT2014</b>	Intermediate Financial Accounting I	3	[MS15B (ACCT1003) or CAPE Accounting Unit 2] & [MS15D(ACCT1005) or CAPE Accounting Unit I]
2	MS25B	<b>ACCT2015</b>	Intermediate Financial Accounting II	3	MS25A(ACCT2014)
1 & 2	MS25E	<b>ACCT2017</b>	Management Accounting I	3	[MS15B (ACCT1003) or CAPE Accounting Unit 2] & [MS15D(ACCT1005) or CAPE Accounting Unit I]
2	MS25H <sup>68</sup>	<b>ACCT2019</b>	Financial Accounting for Managers	3	[MS15B (ACCT1003) or CAPE Accounting Unit 2] & [MS15D(ACCT1005) or CAPE Accounting Unit I]
1 & 2	MS26A <sup>69</sup>	<b>MGMT2020</b>	Managerial Economics	3	MS23C(MGMT2012)
1 & 2	MS27B	<b>MGMT2021</b>	Business Law	3	None
1 & 2	MS28D	<b>MGMT2023</b>	Financial Management I	3	MS15D(ACCT1005) & MS23C(MGMT2012)

<sup>68</sup> Students reading for the Management Studies (Accounting) option or the Accounting Major or any Level II and/or Level III accounting course are NOT ALLOWED to read for MS25H.

<sup>69</sup> NOT available to students pursuing Economics Major.



2	MS28F	<b>MGMT2068</b>	Risk & Treasury Management	3	Banking & Finance students only
I & 2	MS29P	<b>MGMT2026</b>	Production & Operations Management	3	MS23C(MGMT2012)
2	MS30B	<b>MKTG3001</b>	International Marketing	3	MS20A(MKTG2001)
1	MS30C	<b>MKTG3002</b>	Marketing Research	3	ECI6A(ECON1005) & MS20A (MKTG2001)
2	MS30D	<b>MKTG3003</b>	Marketing Strategy	3	MS20A(MKTG2001)
2	MS30E	<b>MKTG3070</b>	Consumer Behaviour	3	MS20A(MKTG2001)
2	MS30M	<b>MKTG3010</b>	Integrated Marketing Communication	3	MS20A(MKTG2001)
1	MS31B	<b>MGMT3012</b>	Management Information Systems I	3	MS15D(ACCT1005) & MS20A(MKTG2001) & UWIDEC students only
2	MS31C	<b>MGMT3012</b>	Systems Analysis & Design	3	MS21C(MGMT2005)
1	MS30C	<b>MKTG3002</b>	Marketing Research	3	ECI6A(ECON1005) & MS20A (MKTG2001)
2	MS30D	<b>MKTG3003</b>	Marketing Strategy	3	MS20A(MKTG2001)
2	MS30E	<b>MKTG3070</b>	Consumer Behaviour	3	MS20A(MKTG2001)
2	MS30M	<b>MKTG3010</b>	Integrated Marketing Communication	3	MS20A(MKTG2001)
1	MS31B	<b>MGMT3012</b>	Management Information Systems I	3	MS15D(ACCT1005) & MS20A(MKTG2001)
2	MS31C	<b>MGMT3012</b>	Systems Analysis & Design	3	MS21C(MGMT2005)
I & 2	MS32A	<b>MGMT3017</b>	Human Resource Management	3	MS22A(MGMT2008)
I & 2	MS32B	<b>MGMT3018</b>	Industrial Relations		MS22A(MGMT2008)
2	MS32C	<b>MGMT3019</b>	Business Negotiations	3	MS22A(MGMT2008)
1	MS32D	<b>MGMT3065</b>	Management of Change	3	MS22A(MGMT2008)
2	MS32E	<b>MGMT3022</b>	Organizational Development	3	MS22A(MGMT2008) grade B+ or higher
1	MS32G	<b>MGMT3062</b>	Compensation Management	3	MS32A(MGMT3017)
2	MS32I	<b>MGMT3069</b>	Quality Service Management	3	MS32A(MGMT3017)
1	MS32J	<b>MGMT3061</b>	Team Building & Management	3	MS22A(MGMT2008)
2	MS32K	<b>MGMT3063</b>	Labour & Employment Law	3	None
2	MS32O	<b>MGMT3021</b>	Organizational Theory & Design	3	MS32A(MGMT3017)

2	MS33D	<b>MGMT303I</b>	Business Strategy & Policy	3	Final Year BSc. Management Studies- (Accounting, General, Human Resource Management, Marketing & Operations) options Management Studies major/minor students
I & 2	MS33E	<b>MGMT3033</b>	Business, Government & Society	3	MS20A (MKTG2001)
I	MS33F <sup>70</sup>	<b>MGMT3034</b>	Economic Policy for Managers	3	EC14C (ECON1002) or EC18A (ECON1006) & EC10E (ECON1002) & EC16A (ECON1005). <b>Not available to students pursuing Economic Major</b>
I	MS33G	<b>MGMT3066</b>	Business Ethics for Bankers	3	Finalizing Banking & Finance students
2	MS34A	<b>MGMT3036</b>	Entrepreneurship & New Venture Creation	3	Final year Social Sciences students & MS15D (ACCT1005)
I & 2	MS34B	<b>MGMT3037</b>	International Business management	3	Final Year BSc Management Studies- (Accounting, General, Human Resource Management, Marketing & Operations) options Management Studies major/minor students
2	MS35E	<b>MGMT3039</b>	Management Accounting II	3	MS25E (ACCT2017)
2	MS35H	<b>ACCT304I</b>	Advanced Financial Accounting	3	MS25B (ACCT2015)
2	MS36E	<b>ACCT3043</b>	Auditing I	3	MS25B (ACCT2015)
2	MS36F	<b>ACCT3044</b>	Auditing II	3	MS36E (ACCT3043)
I & 2	MS37B	<b>MGMT3046</b>	Company Law	3	MS27B(MGMT2021)
I	MS37C	<b>MGMT3067</b>	Regulatory Framework of Banking & Finance		Finalizing Banking and Finance students.
I	MS37D	<b>MGMT3072</b>	Financial Services Law	3	MS27B(MGMT2021)
I	MS38G	<b>MGMT305I</b>	Taxation I	3	MS27B(MGMT2021) , MS25A(ACCT2014)
I&2	MS38H	<b>MGMT3048</b>	Financial Management II	3	MS28D(MGMT2023)
I	MS38I	<b>ACCT3064</b>	Financial Statement Analysis	3	MS25B (ACCT2015) & MS28D (ACCT2023)

<sup>70</sup> NOT available to students pursuing programmes in the Department of Economics.

2	MS38O	<b>MGMT3052</b>	Taxation II	3	MS38G(MGMT3051)
1	MS39H	<b>MGMT3057</b>	Productivity & Quality Management	3	MS29P(MGMT2026)
1	MS39I	<b>MGMT3056</b>	Project Management	3	MS29P(MGMT2026)
2	MS39J	<b>MGMT3060</b>	Production Planning	3	MS29P(MGMT2026)
2		<b>HM340</b>	Caribbean Tourism: Sustainable Development	3	

## CENTRE FOR HOTEL AND TOURISM MANAGEMENT - BAHAMAS

The Bachelor Sciences (BSc.) is normally undertaken by the students without a first degree. Entry requirement to this Programme is the same as entry to the Faculty of Social Sciences programmes. Level I of the programme is usually done in Jamaica, Barbados, Trinidad, St. Lucia, Dominica, St. Kitts & Nevis, Antigua & Barbuda, Grenada, Montserrat, Anguilla, The Turks & Caicos Islands and the British Virgin Islands. The first four countries however, are the only territories to offer the programme on a full-time basis as well as part-time basis, whereas the programme can only be done part-time via UWIDEC in the other territories. The full-time programme runs for one year while the part-time programme spans a period of two years. All applications are submitted via each territory to the Mona Admissions Section.

On completion of Level one, the student is expected to transfer to the Centre in Bahamas to continue the remaining two years on a full-time basis. During this time, there are two separate periods of internship.

Students will be allowed to trail a maximum of two (2) courses excluding ECI6A, ECI4C or ECI8A and MS15B for transfer to the Bahamas

Level I students who are registered part-time, may in Year II of level I register for any of the following level II courses, for which exemptions will be granted.

- MS22A (MGMT2008)-Organizational Behaviour
- MS20A (MKTG2001)-Principles of Marketing
- MS28D (MGMT2023)-Financial Management I
- MS38H (MGMT3048)-Financial Management II

### **Immigration-Permits to Reside**

Residence permits are required for all non-Bahamian students. The Bahamas Government is very strict in its regulation concerning the issue of these permits. Permits and transfer forms must be completed before students are transferred. Please check with your Campus Registry in Mona, Jamaica.

### **HOSPITALITY MANAGEMENT**

Students will be allowed to trail a maximum of two (2) courses excluding ECI6A, ECI4C or ECI8A and MS15B for transfer to the Bahamas

#### **LEVEL I**

MS15B (ACCT1003)-Introduction to Cost & Management Accounting

MS15D (ACCT1005)-Financial Accounting

#### **Either**

ECI4C (ECON1003)-Mathematics for the Social Sciences

#### **OR**

ECI8A (ECON1006)-Calculus I for Business & Social Sciences

ECI6A (ECON1005)-Introductory Statistics

SY14G (SOCH002)-Sociology for the Caribbean

ECI0C (ECON1001)-Introduction to Microeconomics

**Either**

FD10A (FOUN1001)-English for Academic Purposes <sup>71</sup>

**OR**

FD14A (FOUN1401)-Writing in the Disciplines

FD11A (FOUN1101)-Caribbean Civilization

FD12A (FOUN1201)-Science, Medicine and Technology in Society <sup>72</sup>

**Either**

PS10B (PSYC1001)-Introduction to Cognitive and Physiological Psychology

**OR**

PS10C (PSYC1002)-Introduction to Industrial and Organizational Social Psychology

**OR**

GT11A (GOVT1000)-Introduction to Political Analysis

A foreign language course would be an asset.

**LEVEL II Semester I**

HM200-Hotel Information Systems

HM210-Technical Aspects of Food and Beverage Management

HM216-Principles and Practices of Hospitality Marketing

HM220-Business Communication

HM222-Organisational Behaviour

**LEVEL II Semester II**

HM201-Housekeeping Management

HM211-Meat and Fish Management and Purchasing

HM221-Hospitality Management Accounting

HM223-Hospitality Human Resources

HM224-Internship I (12 weeks)

**LEVEL III Semester I**

HM300-Hotel and Food Facilities Planning and Design

HM310-Bar and Beverage Management

HM320-International Travel and Tourism

HM322-Financial Management

ONE Other Level III Course

**LEVEL III Semester II**

HM301-Physical Plant Management

HM311-Menu Planning and Food and Beverage Cost Control

HM321-Caribbean Travel and Tourism

HM323-Hotel and Catering Law

ONE Other Level III Course

HM324-Internship II (12 weeks)

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<sup>71</sup> FD10A is offered to Social Sciences students in Semester I only.

Students registering for FD10A(FOUN1100) **MUST** have a pass in the English Proficiency Test or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FD14A (FOUN1401) instead of FD10A

<sup>72</sup> FD12A is offered to Social Science students in semester I only.

## **TOURISM MANAGEMENT**

Students will be allowed to trail a maximum of two (2) courses excluding EC16A, EC14C or EC18A and MS15B for transfer to the Bahamas.

### **LEVEL I**

MS15B (ACCT1003)-Introduction to Cost & Management Accounting

MS15D (ACCT1005)-Financial Accounting

#### **Either**

EC14C (ECON1003)-Mathematics for the Social Sciences

#### **OR**

EC18A (ECON1006)-Calculus I for Business & Social Sciences

EC16A (ECON1005)-Introductory Statistics

SY14G (SOC1002)-Sociology for the Caribbean

EC10C (ECON1001)-Introduction to Microeconomics

#### **Either**

FD10A (FOUN1001)-English for Academic Purposes <sup>73</sup>

#### **OR**

FD14A (FOUN1401)-Writing in the Disciplines

FD11A (FOUN1101)-Caribbean Civilization

FD12A (FOUN1201)-Science, Medicine and Technology in Society <sup>74</sup>

#### **Either**

PS10B (PSYC1001)-Introduction to Cognitive and Physiological Psychology

#### **OR**

PS10C (PSYC1002)-Introduction to Industrial and Organizational Social Psychology

#### **OR**

GT11A (GOVT1000)-Introduction to Political Analysis

A foreign language course would be an asset.

### **LEVEL II Semester I**

HM216-Principles and Practices of Hospitality Marketing

HM200-Hotel Information Systems

HM220-Business Communication

HM222-Organisational Behaviour

HM320-International Travel and Tourism

### **LEVEL II Semester II**

HM201-Housekeeping Management

HM221-Hospitality Management Accounting

HM223-Hospitality Human Resources

HM321-Caribbean Travel and Tourism

HM224-Internship I (12 weeks)

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<sup>73</sup> FD10A is offered to Social Sciences students in Semester I only.

Students registering for FD10A(FOUN1100) MUST have a pass in the English Proficiency Test or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FD14A (FOUN1401) instead of FD10A

<sup>74</sup> FD12A is offered to Social Science students in semester I only.

**LEVEL III Semester I**

HM322-Financial Management  
HM328-Tourism Marketing & Research Techniques  
HM329-Tourism Management  
HM338-Tourism Project Analysis I  
ONE Other Level III Elective

**LEVEL III Semester II**

HM323-Hotel and Catering Law  
HM339-Tourism Project Analysis II  
Caribbean Tourism: Planning Development <sup>75</sup>  
HM340: Caribbean Tourism: Sustainable Tourism  
ONE Other Level III Elective  
HM324-Internship II (12 weeks)

**LIST OF FREE ELECTIVES**

Free electives may be chosen from the following courses:

HM324-Travel Writing  
HM326-Conventional Sales, Planning and Management  
HM327-The Supervisor as a Trainer  
HM330-Specialty Restaurant  
HM331-Nutrition and Diet in Menu Planning  
HM332-Food and Beverage Management  
HM333-Spanish  
HM334-French  
HM335-German

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<sup>75</sup> Confirm course code with CHTM

**THE UNIVERSITY OF TECHNOLOGY (UTECH)  
AND  
THE UNIVERSITY OF THE WEST INDIES  
JOINT DEGREE PROGRAMME**

**BSc. HOSPITALITY AND TOURISM MANAGEMENT**

The Bachelor of Science in Hospitality and Tourism Management is offered jointly by the University of Technology, Jamaica and the University of the West Indies, Mona Campus. This is a four year programme which builds on the foundation courses in business, the social sciences and courses specific to the hospitality and tourism industry such as finance, marketing, human resource management and operations management. The programme is comprised of four majors/specialization areas:

- Hotel and Resort Management
- Tourism Management
- Food and Beverage Management
- Events Planning and Management
- Culinary Management

Students enrolled in the programme are required to participate in work experience in the industry, which is a critical component of the programme. Students enrolled in the programme are required to complete two summers ten weeks of internship at organizations within the industry. This internship may begin at the end of the first year but should be completed by the end of the fourth year, allowing students to apply knowledge and acquire professional experience.

The curriculum emphasizes the Business and technical skills needed for a career in the industry. It combines theory and practical by involving industry professionals in the programme.

Students are required to complete core and foundation courses specific to the industry in the first two years of study. In addition, practical training will be done through 'Lillian's' Restaurant, a training facility located on the UTech Campus.

The Administrative office for this programme is located at the UTech Campus (School of Hospitality and Tourism Management) and the Faculty of Social Sciences, UWI Mona, kindly contact them for further details.

**Entry Requirements**

Candidates must have the following passes:

- At least five CXC/GCE General Proficiencies including English Language and Mathematics Grades I or II (Grade III as at June 1998) or its equivalent. (A pass in foreign language would be an asset).
- All candidates are required to take the UWI English Proficiency Test (or to be exempted accordingly).



## PROGRAMME STRUCTURE

### YEAR I

COURSE CODES	UNIVERSITY	COURSE NAME	CREDIT HOURS
<b>SEMESTER 1</b>			
	UWI	Foreign Language I	0
FD10A <sup>76</sup>	UWI	English For Academic Purpose	3
EC10C	UWI	Introduction to Microeconomics	3
EC14C	UWI	Mathematics for Social Sciences	3
HTM1004	UTECH	Culinary Arts and Production I	3
<b>SEMESTER 2</b>			
	UWI	Foreign Language II	0
HTM1002	UTECH	Hospitality Management	3
HTM1003	UTECH	Dining Room/ A la Carte	3
INF 1001	UTECH	Information Technology	3
HTM1005	UTECH	Customer Service	3
HTM1001	UTECH	Nutrition	3

### YEAR 2

COURSE CODES	UNIVERSITY	COURSE NAME	CREDIT HOURS
<b>SEMESTER 1</b>			
	UWI	Foreign Language I	0
EC10E	UWI	Introduction to Macroeconomics	3
EC16A	UWI	Introduction to Statistics	3
SY14G	UWI	Sociology for the Caribbean	3
MS15D	UWI	Financial Accounting	3
COM2002	UTECH	Business Communication for the Professionals	3
<b>SEMESTER 2</b>			
	UWI	Foreign Language II	0
HTM2002	UTECH	Hotel Operations	3
HTM2006	UTECH	Bake I	3
HTM2003	UTECH	Tourism Management	3
HTM2007	UTECH	Food Service Systems Management	3
HTM2002	UTECH	Menu Planning and Purchasing	3
HTM3004	UTECH	Internship I	3

<sup>76</sup> FD10A is offered to Social Sciences students in Semester 1 only.

Students registering for FD10A(FOUN1100) MUST have a pass in the English Proficiency Test or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FD14A (FOUN1401) instead of FD10A

**CULINARY MAJOR**

**YEAR 3**

COURSE CODES	UNIVERSITY	COURSE NAME	CREDIT HOURS
<b>SEMESTER I</b>			
MS15B	UWI	Introduction to Cost Accounting	3
	UWI	Foundation Course	3
MS32A	UWI	Human Resource Management	3
HTM3006	UTECH	Facilities Design/Maintenance and Engineering	3
	UWI/UTECH	Elective	3
HTM3001	UTECH	Hospitality Marketing and Sales	3
<b>SEMESTER 2</b>			
LAW3004	UTECH	Hospitality and Tourism Law	0
RES 4001	UTECH	Research Methods in Hospitality & Tourism	3
HTM3003	UTECH	Culinary Arts and Production II	3
HTM3005	UTECH	Bake II	3
CUL3002	UTECH	A la Carte II	3
HTM3125	UTECH	Facilities Design/ Maintenance and Engineering	3
PS10B	UWI	Intro. To Cognitive & Physiological Psychology	3
HTM4001		Internship II	3

**FOOD AND BEVERAGE MAJOR**

**YEAR 3**

COURSE CODES	UNIVERSITY	COURSE NAME	CREDIT HOURS
<b>SEMESTER I</b>			
MS15B	UWI	Introduction to Cost Accounting	3
	UWI	Foundation Course	3
MS32A	UWI	Human Resource Management	3
HTM3006	UTECH	Facilities Design/Maintenance & Engineering	3
	UWI/UTECH	Elective	3
HTM3001	UTECH	Hospitality Marketing and Sales	3
<b>SEMESTER 2</b>			
LAW3004	UTECH	Hospitality and Tourism Law	0
RES	UTECH	Research Methods in Hospitality & Tourism	3
CUL 3003	UTECH	Culinary II	3
HTM3005	UTECH	Bake II	3
FBE 3001	UTECH	Dining Room II	3
PS10B	UWI	Intro. To Cognitive & Psychological Psychology	3
HTM4001		Internship II	3

**HOTEL AND RESORT MAJOR**

**YEAR 3**

COURSE CODES	UNIVERSITY	COURSE NAME	CREDIT HOURS
<b>SEMESTER 1</b>			
MS15B	UWI	Introduction to Cost Accounting	3
	UWI	Foundation Course	3
MS32A	UWI	Human Resource Management	3
HTM3006	UTECH	Facilities Design/Maintenance and Engineering	3
	UWI/UTECH	Elective	3
HTM3001	UTECH	Hospitality Marketing and Sales	3
<b>SEMESTER 2</b>			
LAW3120	UTECH	Hospitality and Tourism Law	3
RES 3221	UTECH	Research Methods in Hospitality & Tourism	3
HRE3001	UTECH	Housekeeping Management	3
HRE 3002	UTECH	Hotel Front Office Management	3
EPM 3003	UTECH	Entertainment Management	3
PS10B	UWI	Intro. To Cognitive & Physiological Psychology	3
HTM4001		Internship II	3

**EVENTS PLANNING AND MANAGEMENT MAJOR**

**YEAR 3**

COURSE CODES	UNIVERSITY	COURSE NAME	CREDIT HOURS
<b>SEMESTER 1</b>			
MS15B	UWI	Introduction to Cost Accounting	3
	UWI	Foundation Course	3
MS32A	UWI	Human Resource Management	3
HTM3006	UTECH	Facilities Design/Maintenance and Engineering	3
	UWI/UTECH	Elective	3
HTM3001	UTECH	Hospitality Marketing and Sales	3
<b>SEMESTER 2</b>			
HRE3003	UTECH	Entertainment Management	0
EPM3002	UTECH	Negotiating Techniques	3
TOU3002	UTECH	Cultural and Heritage Tourism	3
EPM3003	UTECH	Tourism Events Planning & Attraction Mgt	3
RES3221	UTECH	Research Methods in Hospitality & Tourism	3
PS10B	UWI	Introduction to Cognitive & Physiological Psychology	3
HTM3131		Internship II	3
HRE3003	UTECH	Entertainment Management	3

**TOURISM MAJOR**

**YEAR 3**

COURSE CODES	UNIVERSITY	COURSE NAME	CREDIT HOURS
<b>SEMESTER I</b>			
MSI5B	UWI	Introduction to Cost Accounting	3
	UWI	Foundation Course	3
MS32A	UWI	Human Resource Management	3
HTM3006	UTECH	Facilities Design/Maintenance & Engineering	3
	UWI/UTECH	Elective	3
HTM3001	UTECH	Hospitality Marketing and Sales	3
<b>SEMESTER 2</b>			
LAW3004	UTECH	Hospitality and Tourism Law	3
TOU3001	UTECH	Geography of World Travel and Destinations	3
TOU3002	UTECH	Cultural and Heritage Tourism	3
TOU3003	UTECH	Sustainable Tourism	3
RES3221	UTECH	Research Methods in Hospitality & Tourism	3
PSI0B	UWI	Introduction to Cognitive & Psychological Psychology	3
HTM4001		Internship II	

**CULINARY MAJOR**

**YEAR 4**

COURSE CODES	UNIVERSITY	COURSE NAME	CREDIT HOURS
<b>SEMESTER I</b>			
HTM4003	UTECH	Food, Beverage and Labor Cost Control	3
HTM4002	UTECH	Ethics in the Hospitality Industry	3
FBE4001	UTECH	Bar and Beverage Management	3
ACC 4006	UTECH	Hospitality Financial Management	3
CUL 4001	UTECH	Garde Manger	3
ENT 4002	UTECH	Entrepreneurial Development	3
<b>SEMESTER 2</b>			
CUL 4002	UTECH	International Cuisine	3
	UWI/UTECH	Elective	3
CUL 4003	UTECH	Patisserie	3
CMP4005	UTECH	Computer Applications in the Hospitality Industry	3
PRJ4001	UTECH	Final Projects	3

**FOOD AND BEVERAGE MAJOR**

**YEAR 4**

COURSE CODES	UNIVERSITY	COURSE NAME	CREDIT HOURS
<b>SEMESTER I</b>			
HTM4003	UTECH	Food, Beverage and Labor Cost Control	3
HTM4002	UTECH	Ethics in the Hospitality Industry	3
ACC4006	UTECH	Hospitality Financial Management	3
HTM4005	UTECH	Meeting and Convention Management	3
FBE4001	UTECH	Bar and Beverage Management	3
ENT 4002	UTECH	Entrepreneurial Development	3
<b>SEMESTER 2</b>			
CUL 4220	UTECH	International Cuisine	0
	UWI/UTECH	Elective	3
HTM4006	UTECH	Contemporary Hospitality and Tourism Trends	3
CMP4005	UTECH	Computer Applications in the Hospitality Industry	3
PRJ4001	UTECH	Final Project	3

**HOTEL AND RESORT MAJOR**

**YEAR 4**

COURSE CODES	UNIVERSITY	COURSE NAME	CREDIT HOURS
<b>SEMESTER I</b>			
HTM4003	UTECH	Food, Beverage and Labor Cost Control	3
HTM4002	UTECH	Ethics in the Hospitality Industry	3
ACC4006	UTECH	Hospitality Financial Management	3
HTM4005	UTECH	Meeting and Convention Management	3
FBE4001	UTECH	Bar and Beverage Management	3
ENT4002	UTECH	Entrepreneurial Development	3
<b>SEMESTER 2</b>			
CMP4005	UTECH	Computer Applications in the Hospitality Industry	3
HRE4001	UTECH	Resort Management and Development	3
	UWI/UTECH	Elective	3
HTM4006	UTECH	Contemporary Hospitality and Tourism Trends	3
PRJ4001	UTECH	Final Project	3

**EVENTS PLANNING AND MANAGEMENT MAJOR**

**YEAR 4**

COURSE CODES	UNIVERSITY	COURSE NAME	CREDIT HOURS
<b>SEMESTER I</b>			
HTM4003	UTECH	Food, Beverage and Labor Cost Control	3
EMP4001	UTECH	Risk Management: Financial, Legal and Ethical Safeguards	3
ACC4006	UTECH	Hospitality Financial Management	3
HTM4005	UTECH	Meeting and Convention Management	3
EMP4002	UTECH	Community Events Planning and Management	3
ENT4002	UTECH	Entrepreneurial Development	3
<b>SEMESTER 2</b>			
CMP4005	UTECH	Computer Applications in the Hospitality Industry	3
	UWI/UTECH	Elective	3
EPM4003	UTECH	Special Events Planning and Trade Show/Exhibit Management	3
EPM3001	UTECH	Basic Project Management	3
PRJ4001	UTECH	Final Project	3

**TOURISM MAJOR**

**YEAR 4**

COURSE CODES	UNIVERSITY	COURSE NAME	CREDIT HOURS
<b>SEMESTER I</b>			
TOU3004	UTECH	Travel Agency Management/Tour Guiding and Packaging	3
HTM4002	UTECH	Ethics in the Hospitality Industry	3
ACC4006	UTECH	Hospitality Financial Management	3
HTM4005	UTECH	Meeting and Convention Management	3
TOU4001	UTECH	Destination Marketing	3
ENT4002	UTECH	Entrepreneurial Development	3
<b>SEMESTER 2</b>			
CMP4005	UTECH	Computer Applications in the Hospitality Industry	3
	UWI/UTECH	Elective	3
TOU4002	UTECH	Special Events, Attractions and Entertainment Management	3
TOU4003	UTECH	Tourism Planning and Development	3
PRJ4001	UTECH	Final Project	3

**DEPARTMENT OF SOCIOLOGY, PSYCHOLOGY & SOCIAL  
WORK**

**Welcome**

The Department of Sociology, Psychology and Social Work  
aspires to be:

- A place where all feel welcome
- A center where mutual respect and concern guide all interactions
- An environment where written and unwritten ethics shape all our personal and intellectual activities
- A site where students and staff share the excitement of learning, exchange and discovery
- A universe where psychological health is both a field of study and an individual goal
- A node in a wider network of community exchange and collaboration
- A base for the critical analysis of Caribbean society and a pivot for Development

**We welcome you to the world of our Department.**

**Ian Boxill PhD  
Head**

### ACADEMIC STAFF

The assigned courses and rooms are subject to changes. Please confirm with the Department.

Academic Staff	Position	Undergraduate Courses Taught	Room
Mrs. L. Allen,	Lecturer	SW18F, SW18E, SW28A, SW28B, SW25A, SW28C, SW38C	SOWK Unit -2
Ms. P. Baker	Lecturer	SW32A	8 SOWK Unit
Mr. A. Bernard	Professor of Criminology	SY27D, SY35G	
Dr. I. Boxill	Professor of Comparative Sociology & Head	SY26B, SY38A	39 Main Off.
Mrs. K. Boyce-Reid	Lecturer	SW28A, SW388	3 SOWK Unit
Mr. C. Branche	Lecturer		
Dr. S. Brodie-Walker	Lecturer	PS35B	6 Psych Unit
Ms. J. Castello		SY37G	Gender Studies
Ms. C. Coore	Teaching Assistant	PS11A,	13 Psych Unit
Dr. C. Crawford-Brown	Lecturer	SW24C	6 SOWK Unit
Dr. B. Davidson	Part-Time Lecturer		
Mr. J. Devonish	Temp. Lecturer	SY13B, SY21M, SY32K, SY37E	45
Dr. Dennis Edwards	Lecturer	PS10B, PS32A	
Mr. S. Ffrench	Temp. Lecturer	SY14G, SY14H, SY32K, SY37F	Law-McIntyre Bldg.
Mr. H. Gayle	Lecturer	SY22C, SY26B, SY26D, SY32K, SY38C	
Ms. D. Gordon		SY26C	46
Mr. M. Gordon	Assistant Lecturer	PS11B, PS386	4 Psych Unit
Mr. A. Grant	Teaching Assistant	SY22C	35
Ms. L. Grant	Part-Time Teaching Assistant	SW23B	SOWK Unit
Prof. B. Headley	Professor of Criminology	SY29A, SY32K, SY29B	SALISES Main Office
Dr. A. Henry-Lee		SY14G,	
Ms. K. Hinds	Assistant Lecturer	SW18D, SW18E, SW18F, SW24C	SOWK Unit
Ms. Caryl James	Part-Time Lecturer	PS10A	



Academic Staff	Position	Undergraduate Courses Taught	Room
Dr. R. Johnson	Lecturer	PS37B	7 Psych Unit
Ms. Katija Khan	Teaching Assistant	PS21D, PS24E	3 Psych Unit
Ms. S. Lattibeaudiere		SW18D	SOWK Unit
Mr. H. Levy	Temp. Snr. Lecturer	SW34C, SW38B, SY38D	SOWK Unit
Mr. B. Lewis	Part-Time Lecturer	SY13B	SR7
Dr. G. Lipps	Lecturer	PS28C, SY34A	11 Psych Unit
Dr. J. Maxwell	Snr. Lecturer	SW388	
Dr. T. McFarlane	Lecturer	PS21D, PS27A	5-Psych Unit
Mr. W. McLean		SW388 (SOWK3030)	SOWK Unit
Ms. J. Meade		SY21P	
Mr. E. Melhado		SW26A	SOWK Unit
Ms. C. Mitchell	Part-Time Lecturer	PS24D, PS26A	
Ms. Y. Morales		SW18F, SW26A, SW28B, SW38A	SOWK Unit
Ms. S. Morgan	Part-Time Lecturer	PS10C, PS31C, PS38B	Psych Unit
Dr. M. Norville	Lecturer	PS25A	Psych Unit
Mrs. M. Ramkinsoon	Lecturer	PS31B	1 Psych Unit
Mrs. H. Ricketts	Lecturer	SY14G, SY22K, SY39P, SW23A	44
Mrs. Robinson-Hall	Part-Time Lecturer	SW28C	SOWK Unit
Mr. R. Russell	Part-Time Lecturer	SY16C, SY22D	32
Ms. A. Shillingford	Part-Time Lecturer	SW18D, SW18F, SW24C, SW28A, SW28B	SOWK Unit
Ms. D. Simpson	Part-Time Lecturer	PS28A, PS38B	Psych Unit
Dr. J. Talbot	Lecturer	SY22K, SY37F	31
Dr. O. Taylor	Snr. Lecturer	SY20C, SY20D	McIntyre Bldg
Mrs. J. Walcott-Francis	Part-Time Lecturer	SY25C	56 Faculty Office
Prof. C. Uche	Professor of Demography	SY35C	33
Mr. M. Yee-Shui	Assistant Lecturer	SY16C	42

### **PROGRAMMES**

The following programmes are offered by the Department: Sociology, Psychology, Demography, Social Policy and Development Degree Majors and Minors; Labour and Employment Relations and a Social Work Special Degree. Departmental Minors may be taken along with Departmental Majors or another relevant Major. The choice of electives should complement the major field of study and students should consult the description of courses in this and other Departments to make their selections. Electives at Levels II and III must be from either Level II or III courses. Level III courses may be taken in year 2, as long as all pre-requisites have been met. All courses are for 3 credits except where otherwise indicated.

**Pre-requisites**

Most Level II and III courses have pre-requisites as indicated besides the listing of courses. For 2006/2007 some courses may have different pre-requisites from those indicated before. These changes will not however be binding on students entering the final year of their programme.

**NB:**

1. While double majors are permitted, the Department prefers that students select a single major and a minor. This allows a wider choice of electives which can serve to strengthen the major or the minor.
2. Students taking double majors in Sociology and Psychology, or Sociology and Demography, may only apply the required course SY22G (SOC2008) - Statistics for Behavioural Sciences to ONE of the majors and must then select an additional course to complete the ten (10) courses for the other major.
3. ED20G-Basic Research Methods is accepted as a substitute wherever SY13B (SOC1001)-Introduction to Social Research is listed.
4. ECI6A (ECON1005) -Introduction to Statistics is accepted as a substitute wherever SY16C (SOC1005) Introduction to Statistics for the Behavioural Sciences is listed.
5. **EXEMPTION AND CREDIT FOR CAPE COURSES**  
Students registered in the Department of Sociology, Psychology and Social Work who obtained a grade one (I) through to grade four (IV) in CAPE examinations may be eligible for exemption and credit as follows:

**Economics Unit 1** exemption and credit for **EC10C (ECON1001)**  
**Economics Unit 2** exemption and credit for **EC10E (ECON1002)**  
**Statistical Analysis** exemption and credit for **EC16A (ECON1005)**  
**Accounting Unit 1** exemption and credit for **MS15D (ACCT1005)**  
**Accounting Unit 2** exemption and credit for **MS15B (ACCT1003)**  
**Sociology Unit 1** exemption and credit for **SY14G (SOC1002)**

Application for exemption and credit must be made through the Faculty Office.

**SOCIOLOGY (Major)****LEVEL I****Either**

PS10A (PSYC1000)-Introduction to Developmental, Social & Abnormal Psychology

**OR**

PS10B (PSYC1001)-Introduction to Physiological and Cognitive Psychology

**OR**

PS10C (PSYC1002)-Introduction to Industrial & Organizational Psychology

SY13B (SOC1001)-Introduction to Social Research

SY14G (SOC1002)-Sociology for the Caribbean

SY14H (SOCH003)-Sociology and Development  
SY16C (SOCH005)-Introductory Statistics for the Behavioural Sciences

**Either**

EC10C (ECON1001)-Introduction to Microeconomics

**OR**

EC10E (ECON1002)-Introduction to Macroeconomics

**OR**

GT11A (GOVT1000)-Introduction to Political Analysis

**Either**

FD10A (FOUN1001)-English for Academic Purposes <sup>77</sup>

**OR**

FD14A (FOUN1401)-Writing in the Disciplines

FD11A (FOUN1101)-Caribbean Civilization

FD12A (FOUN1201)-Science, Medicine & Technology in Society <sup>78</sup>

ONE Level I Free Elective <sup>79</sup>

**LEVEL II Semester I**

SY20C (SOC12000)-Sociological Theory I

SY22C (SOC12006)-Qualitative Research

SY22G (SOC12008)-Statistics for the Behavioural Sciences

TWO Level II Free Electives

**LEVEL II Semester II**

SY20D (SOC12001)-Sociological Theory II

TWO other Sociology Courses

TWO Level II Free Electives

**LEVEL III Semester I**

SY22D (SOC12007)-Survey Design

**TWO electives from the following:**

SY22K (SOC12009)-Statistical Computing for Social Research

SW23A (SOWK2004)-Development of Social Policy

SY27J (SOC13026)-Sociology of Development

SY21M (SOC12004)-Introduction to Population

TWO Level III Free Electives

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<sup>77</sup> FD10A is offered to Social Sciences students in semester I only.

Students registering for FD10A(FOUN1100) **MUST** have a pass in the English Proficiency Test or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FD14A (FOUN1401) instead of FD10A

<sup>78</sup> FD12A (FOUN1201) is offered to Social Science students in semester I only.

<sup>79</sup> If taking a Sociology/Psychology Double major which requires four (4) introductory psychology courses, students should take the required Level I Psychology courses [PS10A (PSYC1000), PS10B (PSYC1001) PS11A (PSYC1005) and PS11B (PSYC1006)] instead of electives.

Summer School registration may be required to complete the Level I requirements or Double majors.

**LEVEL III Semester II**

SY26B (SOC12017)-Caribbean Society

**OR**

SY36C (SOC13025)-Caribbean Culture

FOUR Level III Free Electives

**NB:**

1. The selection of another "Sociology Course" need not be in the specific semester indicated above but a total of three (3) must be taken to complete the major. Several social work courses are also accepted to meet Sociology course requirements.
2. Students intending to pursue a MSc. Sociology graduate degree should select courses relevant to the intended area of specialization. MSc. specializations include: Social Policy & Administration; and Sociology of Development. The other Sociology courses and free electives should be selected so as to ensure that these undergraduate foundation courses are taken.

**SOCIOLOGY Minor**

**LEVEL I**

Students pursuing Sociology Minor must satisfy the pre-requisites for **THREE** compulsory courses and **TWO** other courses listed below:

**LEVELS II & III**

SY20C (SOC12000) - Sociological Theory I

SY22C (SOC12006)-Qualitative Research

SY22D (SOC12007)-Survey Design

**Either**

SY26B (SOC12017)-Caribbean Society

**OR**

SY36C (SOC13025)-Caribbean Culture

ONE Level II/III Approved Sociology Elective

**DEMOGRAPHY (Major)**

**LEVEL I**

SY14G (SOCH1002)-Sociology for the Caribbean

SY13B (SOCH1001)-Introduction to Social Research

**Either**

SY16C (SOCH1005)-Introductory Statistics for the Behavioural Sciences

**OR**

EC16A (ECON1005)-Introductory Statistics

**Either**

FD10A (FOUN1001)-English for Academic Purposes <sup>80</sup>

**OR**

FD14A (FOUN1401)-Writing in the Disciplines

FD11A (FOUN1101)-Caribbean Civilization

FD12A (FOUN1201)-Science, Medicine and Technology in Society <sup>81</sup>

FOUR Other Level I Courses

**LEVEL II Semester I**

SY20C (SOCI2000)-Sociological Theory I

SY21M (SOCI2004)-Introduction to Population

SY21P (SOCI2005)-Reproductive Health and Family Life Education

SY22G (SOCI2008)-Statistics for the Behavioural Sciences

ONE Level II Free Elective

**LEVEL II Semester II**

SY22D (SOCI2007)-Survey Design

THREE Level II Free Electives

ONE elective from the following:

SY34A (SOCI3015)-Monitoring and Evaluation of Social Programmes

MC57A-Introduction to Social Marketing

GG32D-Health and Society

**LEVEL III Semester I**

SY35B (SOCI3018)-Demography I: Population Trends & Policies

SY35G (SOCI3022)-Population, Environment and Development

THREE Level III Free Electives

**LEVEL III Semester II**

SY22K (SOCI2009)-Statistical Computing for Social Research

SY35C (SOCI3021)-Demography II- Demographic Techniques

THREE Level III Free Electives

**DEMOGRAPHY (Minor)**

**LEVEL I**

Students pursuing Demography Minor must satisfy the compulsory pre-requisites for the **FIVE** courses listed below:

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<sup>80</sup> FD10A is offered to Social Sciences students in semester I only.

Students registering for FD10A(FOUN1100) MUST have a pass in the English Proficiency Test or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FD14A (FOUN1401) instead of FD10A

<sup>81</sup> FD12A (FOUN1201) is offered to Social Science students in semester I only.

### **LEVEL II & III**

SY21M (SOC12004)-Introduction to Population  
SY22G (SOC12008)-Statistics for the Behavioural Sciences  
SY22K (SOC12009)-Statistical Computing for Social Research  
SY35B (SOC13018)-Demography I- (Population Trends & Policies)  
SY35C (SOC13021)-Demography II-(Demographic Techniques)

**NB:** Students who have taken any of the above courses as a requirement for completing a Major in another discipline should substitute that course with one of the following:

SY35G (SOC13022)-Population, Environment and Development  
MC57A-Introduction to Social Marketing  
SY21P (SOC12005)-Reproductive Health and Family Life

### **SOCIAL POLICY AND DEVELOPMENT (Major)**

#### **LEVEL I**

SY13B (SOC11001)-Introduction to Social Research  
SY14G (SOC11002)-Sociology for the Caribbean  
SY14H (SOC11003)-Sociology and Development

#### **Either**

SY16C (SOC11005)-Introductory Statistics for the Behavioural Sciences

#### **OR**

EC16A (ECON1005)-Introductory Statistics

#### **Either**

FD10A (FOUN1001)-English for Academic Purposes <sup>82</sup>

#### **OR**

FD14A (FOUN1401)-Writing in the Disciplines

FD11A (FOUN1101)-Caribbean Civilization

FD12A (FOUN1201)-Science, Medicine and Technology in Society <sup>83</sup>

THREE Level I Courses

#### **LEVEL II & III**

SW23A (SOWK2004)-Development of Social policy  
SY20C (SOC12000)-Sociological Theory I  
SY22C (SOC12006)-Qualitative Research

#### **Either**

SY22D (SOC12007)-Survey Design

#### **OR**

SY22G (SOC12008)-Statistics for the Behavioural Science <sup>84</sup>

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<sup>82</sup> FD10A is offered to Social Sciences students in semester I only.

Students registering for FD10A(FOUN1100) **MUST** have a pass in the English Proficiency Test or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FD14A (FOUN1401) instead of FD10A

<sup>83</sup> FD12A (FOUN1201) is offered to Social Science students in semester I only.

<sup>84</sup> Strongly recommended

SY27J (SOCI3026)-Sociology of Development  
SY34A (SOCI3015)-Monitoring and Evaluation of Social Programmes  
SY37F (SOCI3030)-Globalization and Development  
SY39P (SOCI3036)-Capstone Course in Social Policy and Development

**TWO electives from the following:**

SW23B (SOWK2005)-Organization and Management of Social Services  
SW24C (SOWK2006)-Caribbean Social Issues  
SW34C (SOWK3013)-Social Planning and Project Design  
SW38B (SOWK3009)-Community Organization  
SY38A (SOCI3037)-Tourism and Development  
MC57A-Introduction to Social Marketing

**SOCIAL ANTHROPOLOGY (Major)**

**LEVEL I**

SY14G (SOCI1002)-Sociology for the Caribbean  
SY13B (SOCI1001)-Introduction to Social Research  
PS10A (PSYC1000)-Introduction to Developmental, Social & Abnormal Psychology  
GT11A (GOVT1000)-Introduction to Political Analysis

**Either**

FD10A (FOUN1001)-English for Academic Purposes <sup>85</sup>

**OR**

FD14A (FOUN1401)-Writing in the Disciplines  
FD11A (FOUN1101)-Caribbean Civilization  
FD12A (FOUN1201)-Science, Medicine and Technology in Society <sup>86</sup>  
SY16C (SOCI1005)-Introductory Statistics for the Behavioural Sciences

**TWO from the following:**

PH10C -Introduction to Philosophy

**Either**

EC10C (ECON1001)-Introduction to Microeconomics

**OR**

EC10E (ECON1002)-Introduction to Macroeconomics

HI8A-Introduction to Archaeology

SY14H (SOCI1003)-Sociology and Development

**LEVEL II**

SY20C (SOCI2000)-Sociological Theory I  
SY20D (SOCI2001)-Sociological Theory II  
SY22C (SOCI2006)-Qualitative Research Methods  
SY26C (SOCI2018)-Anthropology of Africa

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<sup>85</sup> FD10A is offered to Social Sciences students in semester I only.

Students registering for FD10A(FOUN1100) MUST have a pass in the English Proficiency Test or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FD14A (FOUN1401) instead of FD10A.

<sup>86</sup> FD12A (FOUN1201) is offered to Social Science students in semester I only.

SY26D (SOCI2011)-Social and Cultural Anthropology  
 PS21D (PSYC2002)-Abnormal Psychology  
 FOUR Level II Free Electives

**LEVEL III**

SY36C (SOCI3025)-Caribbean Culture  
 SY38C (SOCI3033)-Anthropological Theories  
 SY38D (SOCI3038)-Techniques of Community Research and Action

**Either**

GT39G (GOVT3022)-Garveyism in the America/Africas

**OR**

One Other Level III Philosophy Course  
 SIX Level III Free Electives

**RECOMMENDED LEVEL II AND III COURSES**

Semester	Old Codes	New Codes	Course Name	Pre-requisites
2	PH26B		African Philosophy II	PH10C
1&2	SY26B	<b>SOCI2017</b>	Caribbean Society, Continuity and Change	SY14G and one other sociology course
2	SY27D	<b>SOCI2020</b>	Identity and Conduct in the Dancehall Culture	None
I	SY25C	<b>SOCI2016</b>	Gender and Development in Caribbean Society	Any 2 social science courses
I	H28D		A Survey of World Pre-history	Any Level I course in Archaeology
I	GT33D	<b>GOVT3011</b>	Violence and Development	GT11A/SY14G
	H38A		Historical Archaeology	Course in Archaeology
	AR35A		Discourses in Cultural Studies	Level II course in Culture
			Level 3 Language Course	
			Level 3 Gender Course	

**SOCIAL ANTHROPOLOGY (Minor)**<sup>87</sup>

**LEVEL I**

Students pursuing Anthropology Minor must satisfy the compulsory pre-requisites for any **FIVE** courses listed below:

**LEVEL II & III**

SY26D (SOCI2011)-Social and Cultural Anthropology  
 SY22C (SOCI2006)-Qualitative Research Methods  
 SY38C (SOCI3034)-Anthropological Theories  
 SY36C (SOCI3025)-Caribbean Culture

<sup>87</sup> Students who have taken SY22C (SOCI2006)-Qualitative Research Methods, as a requirement for the Sociology major, should select two of the Anthropology electives.



**ONE elective from the following:**

- SY26C (SOCI2018)-Anthropology of Africa
- SY27D (SOCI2020)-Identity and Conduct in the Dancehall Culture
- SW38B (SOWK3009)-Community Organization

**CRIMINOLOGY (Minor)** See page 62

This programme is offered jointly by the Departments of Government and Sociology, Psychology and Social Work.

**LABOUR AND EMPLOYMENT RELATIONS (Major)**

**LEVEL I**

**Either**

EC10C (ECON1001)-Introduction to Microeconomics

**OR**

EC10E (ECON1002)-Introduction to Macroeconomics

**Either**

EC16A (ECON1005)-Introductory Statistics

**OR**

SY16C (SOCH1005)-Introductory Statistics for Behavioral Sciences

**Either**

FD10A (FOUN1001)-English for Academic Purposes <sup>88</sup>

**OR**

FD14A (FOUN1401)-Writings in the Disciplines

FD11A (FOUN1101)-Caribbean Civilization

FD12A (FOUN1201)-Science, Medicine and Technology in Society <sup>89</sup>

GT11A (GOVT1000)-Introduction to Political Analysis

GT12A (GOVT1008)-Introduction to International Relations

**Either**

MS15D (ACCT1005)-Introduction to Financial Accounting

**OR**

MS15B (ACCT1003)-Introduction to Cost & Management Accounting

SY13B (SOCH1001)-Introduction to Social Research

SY14G (SOCH1002)-Sociology for the Caribbean

**Either**

PS10A (PSYC1000)-Introduction to Social, Development & Abnormal Psychology

**OR**

PS10C (PSYC1002)-Introduction to Industrial and Organizational Psychology

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<sup>88</sup> FD10A is offered to Social Sciences students in semester I only.

Students registering for FD10A(FOUN100) **MUST** have a pass in the English Proficiency Test or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FD14A (FOUN1401) instead of FD10A.

<sup>89</sup> FD12A (FOUN1201) is offered to Social Science students in semester I only.

### **LEVEL II & III**

MS22A (MGMT2008)-Organizational Behaviour  
MS32B (MGMT3018)-Industrial Relations  
MS32A (MGMT3017)-Human Resource Management  
SY22G (SOC2008)-Statistics for the Behavioural Sciences  
MS32K (MGMT3025)-Labour and Employment Law  
(SOCI3042)-International Trade and Labour Standards  
(SOCI3044)-Conflict Management

#### **Either**

EC30K (ECON3003)-Labour Economics

#### **OR**

EC33L (ECON3039)-Labour Market Institutions

#### **OR**

GT27M (GOVT2023)-International Political Economy

SY22D (SOCI2007)-Survey Design

#### **ONE from the following electives:**

SOCI304I-Collective Bargaining

SOCI3045-Labour History and Culture

SOCI3046-Economics and Demography of Labour Markets

SOCI3043-Human Rights at Work

### **PSYCHOLOGY (Major)**

#### **LEVEL I Semester I**

PS10A (PSYC1001)-Introduction to Developmental, Social & Abnormal Psychology

PS11A (PSYC1005)-Research Methods in Developmental, Social & Abnormal  
Psychology

SY14G (SOCI1002)-Sociology for the Caribbean

#### **Either**

FD10A (FOUN1001)-English for Academic Purposes <sup>90</sup>

#### **OR**

FD14A (FOUN1401)-Writing in the Disciplines

FD12A (FOUN1201)-Science, Medicine & Technology in Society <sup>91</sup>

#### **LEVEL I Semester II**

PS10B (PSCY1000)-Introduction to Cognitive & Physiological Psychology

PS11B (PSYC1006)-Research Methods in Cognitive and Physiological Psychology

SY16C (SOCI1005)-Introduction to Statistics for Behavioural Sciences

FD11A (FOUN1101)-Caribbean Civilization

ONE Other Level I Course

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<sup>90</sup> FD10A is offered to Social Sciences students in semester I only.

Students registering for FD10A(FOUN1100) **MUST** have a pass in the English Proficiency Test or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FD14A (FOUN1401) instead of FD10A

<sup>91</sup> FD12A (FOUN1201) is offered to Social Science students in semester I only.

### **LEVEL II & III**

PS21D (PSYC2000)-Social Psychology

PS28D (PSYC2009)-Experimental Psychology

SY22G (SOCI2008)-Statistics for the Behavioural Sciences

#### **THREE from the following:**

PS26A (PSYC2015)-Developmental Psychology

PS24D (PSYC2002)-Abnormal Psychology

PS24E (PSYC2003)-Physiological Psychology

PS25A (PSYC2004)-Personality Theory

PS28C (PSYC2007)-Psychometrics I

#### **Either**

PS31B (PSYC3001)-Social Cognition

#### **OR**

PS31C (PSYC3007)-Applied Social Psychology

PS32A (PSYC2017)-Cognitive Psychology

THREE Other Psychology Courses

NINE Level II/III Free Electives

### **NB:**

1. Students taking double majors or majors and minors which require the same course or courses (e.g. SY22G) cannot use these overlapping courses for both majors or both minors. Appropriate substitute courses must be taken in order to fulfill the requirements of both majors or major/minor combination. For example, PS21D cannot be counted for both the psychology major and HRM or HRD minor.
2. The selection of "Psychology courses" can be in any semester. The courses listed above are required for the major but can be done in any semester if you are a psychology major. Be sure that you fulfill the pre-requisites for the course you want to take.
3. There are some out of Faculty and non-psychology courses which may act as substitutes for the required courses in the Psychology major. Please inquire with the Psychology Unit Office.

### **PSYCHOLOGY (Minor)**

#### **LEVEL I**

Students pursuing Sociology Minor must satisfy the pre-requisites for FOUR courses from the list below:

#### **FOUR from the following:**

PS21D (PSYC2000)-Social Psychology

PS24D (PSYC2002)-Abnormal Psychology

PS24E (PSYC2003)-Physiological Psychology

PS25A (PSYC2004)-Personality Theory

PS26A (PSYC2015)-Developmental Psychology

PS27A (PSYC2005)-Human Behaviour Change

PS28C (PSYC2007)-Psychometrics  
PS28D (PSYC2016)-Experimental Psychology

**ONE from the following:**

PS31B (PSYC3001)-Social Cognition  
PS31C (PSYC3007)-Applied Social Psychology  
PS32A (PSYC2017)-Cognitive Psychology

**SOCIAL PSYCHOLOGY (Minor)**

**LEVEL I**

Students pursuing Sociology Minor must satisfy the pre-requisites for FOUR compulsory courses and ONE elective from the list below:

**LEVELS II & III**

PS21D (PSYC2000)-Social Psychology  
PS25A (PSYC2004)-Personality Theory  
PS31B (PSYC3001)-Social Cognition  
PS31C (PSYC3007)-Applied Social Psychology

**ONE from the following**

PS28A (PSYC2005)-Inter-personal Dynamics  
PS28C (PSYC2007)-Psychometrics  
PS28D (PSYC2016)-Experimental Psychology  
PS38B (PSYC3010)-Applied Group Dynamics

**HUMAN RESOURCE DEVELOPMENT (Minor)**

**LEVEL I**

Students pursuing Human Resource Minor must satisfy the pre-requisites for FOUR compulsory courses and ONE elective from the list below:

**LEVELS II & III**

PS21D (PSYC2000)-Social Psychology  
PS28A (PSYC2005)-Interpersonal Dynamics  
PS38B (PSYC3010)-Applied Group Dynamics  
MS22A (MGMT2008)-Organizational Behaviour

**ONE elective form the following:**

ED28G (EDTL2807)-Adult as Learners  
ED38G (EDTL3807)-Experimental Learning  
MS32A (MGMT3017)-Human Resource Management  
MS32B (MGMT3018)-Industrial Relations  
MS32J (MGMT3061)-Team Building & Management  
MS32O (MGMT)-Organization Theory and Design

## **SOCIAL WORK (Special)** <sup>92</sup>

### **LEVEL I Semester I**

PS10A (PSYC1000)-Introduction to Developmental, Social & Abnormal Psychology  
SY14G (SOC1002)-Sociology for the Caribbean  
SW18E (SOWK1001)-Introduction to Social Work I (incl. Introduction to Practicum)

#### **Either**

FD10A (FOUN1001)-English for Academic Purposes <sup>93</sup>

#### **OR**

FD14A (FOUN1401)-Writing in the Disciplines

FD12A (FOUN1201)-Science, Medicine and Technology in Society<sup>94</sup>

### **LEVEL I Semester II**

SY13B (SOC1001)-Introduction to Social Research  
SY16C (SOC1005)-Introductory Statistics for the Behavioural Sciences  
SW18F (SOWK1003)-Introduction to Social Work II (incl. Human Skills Lab)  
SW18D (SOWK1006)-Social Work Practicum I  
FD13A (FOUN1301)-Law, Economy, Governance and Society

### **LEVEL II Semester I**

SW21C (SOWK1011)-Human Behaviour: Person in the Environment Perspectives  
SW23A (SOWK2004)-Development of Social Policy  
SW26A (SOWK2001)-Law and the Human Services  
SW28A (SOWK2002)-Social Work Theory and Practice I

#### **Either**

A Social Work Elective

#### **OR**

SY22C (SOC12006)-Qualitative Research

#### **OR**

SY22G (SOC12008)-Statistics for the Behavioural Sciences

### **LEVEL II Semester II**

SW23B (SOWK2005)-Organization and Administrative of Social Services  
PS24D (PSYC2002)-Abnormal Psychology  
SW28B (SOWK2003)-Social Work Theory and Practice II  
SW28C (SOWK2008)-Social Work Practicum II (**6 credits**)

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<sup>92</sup> Part-time students must take PS10A (PSYC1000), SY14G (SOC1002), SW18E (SOWK1001), FD10A (FOUN1001), SW18D (SOWK1001) and SW18F (SOWK1003) in the first year of their programme.

<sup>93</sup> FD10A is offered to Social Sciences students in semester I only.  
Students registering for FD10A(FOUN100) **MUST** have a pass in the English Proficiency Test or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FD14A (FOUN1401) instead of FD10A

<sup>94</sup> FD12A (FOUN1201) is offered to Social Science students in semester I only.

**LEVEL III Semester I**

SY22D (SOCI2007) Survey Design

SW38A (SOWK3012)-Social Casework: Counselling, Treatment and Rehabilitation

SW38B (SOWK3009)-Community Organization

SW38C (SOWK3010)-Applied Social Group Work

SW388 (SOWK3030)-Social Work Practicum III (Incl. Supervision Model) (6 credits)

**LEVEL III Semester II**

SY26B (SOCI2017)-Caribbean Society

**OR**

SY36C (SOWK3025)-Caribbean Culture

SW388 (SOWK3017)-Social Work Practicum III (Incl. Supervision Model) (6 credits)

ONE Social Work Elective

TWO Level III Free Electives

**NB:**

- I. Students proposing to do the MSW (Administration and Management Concentration) will need to have taken SY22G-Statistics for the Behavioural Sciences and those proposing to do MSW(Advanced Intervention Concentration) will need to have taken SY22C-Qualitative Research before taking the required Research course in their graduate programme.
  
2. The Social Work Practicum places students on working assignments in a selection of Social work and Social Service agencies. The Practicum represent an integral part of the course of study and part-time students also need to meet the requirement for agency visits and field placement during the week. The Year I practicum comprises 160 hours while Years II and III involve 320 hours of practicum time.

**SOCIAL POLICY AND ADMINISTRATION (Minor)**

**LEVEL I**

Students pursuing Social Policy and Administration Minor must satisfy the pre-requisites for FOUR compulsory courses and ONE elective from the list below:

**LEVEL II & III**

SW23A (SOWK2004)-Development of Social Policy

SW23B (SOWK2005)-Organization and Administration of Social Services

SW34C (SOWK3013)-Social Planning and Project Design

SW33E (SOWK3014)-Administrative Process in Social Services

**OR**

SY34A (SOCI3015)-Monitoring and Evaluation of Social Programmes

**ONE from the following:**

SY21M (SOCI2004)-Introduction to Population

SY25C (SOCI2016)-Gender and Development

SW38B (SOWK3009)-Community Organization

GT31A (GOVT3006)-Concepts and Theories of Public

GT35P (GOVT3025)-Comparative Public Policy

**COURSES OFFERED IN THE DEPARTMENT OF SOCIOLOGY  
PSYCHOLOGY AND SOCIAL WORK FOR THE ACADEMIC YEAR 2006/2007**

Semester	Old Codes	New Codes	Course Name	Credits	Pre-requisites
1 & 2	SY13B	<b>SOCI1001</b>	Introduction to Social Research	3	NONE
1 & 2	SY14G	<b>SOCI1002</b>	Sociology for the Caribbean	3	NONE
2	SY14H	<b>SOCI1003</b>	Sociology and Development	3	NONE
1 & 2	SY16C	<b>SOCI1005</b>	Introductory Statistics for the Behavioural Sciences	3	NONE
1	SY20C	<b>SOCI2000</b>	Sociological Theory I	3	SY14G (SOCI1002),
2	SY20D	<b>SOCI2001</b>	Sociological Theory II	3	SY20C (SOCI2000)
1	SY21M	<b>SOCI2004</b>	Introduction to Population	3	NONE
1 & 2	SY21P	<b>SOCI2005</b>	Reproductive Health and Family Life Education	3	SY21M (SOCI2004) (co-requisite)
1 & 2	SY22C	<b>SOCI2006</b>	Qualitative Research	3	SY14G (SOCI1002), & SY13B (SOCI1001),
1 & 2	SY22D	<b>SOCI2007</b>	Survey Design	3	SY14G (SOCI1002), SY13B (SOCI1001), SY16C (SOCI1005) or EC16A (ECON1005)
1 & 2	SY22G	<b>SOCI2008</b>	Statistics for the Behavioural Sciences	3	SY14G (SOCI1002), SY13B (SOCI1001), SY16C (SOCI1005) or EC16A (ECON1005)
1 & 2	SY22K	<b>SOCI2009</b>	Statistical Computing for Social Research	3	SY22G (SOCI2008)
1 & 2	SY25C	<b>SOCI2016</b>	Gender and Development in Caribbean Society	3	Any 2 social science courses
1 & 2	SY26B	<b>SOCI2017</b>	Caribbean Society: Continuity and Change	3	SY14G (SOCI1002) and another sociology course
2	SY26C	<b>SOCI2018</b>	Anthropology of Africa	3	SY14G (SOCI1002)
1	SY26D	<b>SOCI2011</b>	Social and Cultural Anthropology	3	SY14G (SOCI1002)
2	SY27D	<b>SOCI2020</b>	Identity and Conduct in the Dancehall Culture	3	NONE
1	SY29A	<b>SOCI2021</b>	Criminology I: Introductory	3	SY14G (SOCI1002)
2	MC57A		Introduction to Social Marketing	3	NONE
1	SY30C	<b>SOCI3001</b>	Thought and Action in Africa of the Diaspora	3	SY14G (SOCI1002)

1&2	SY32E	<b>SOCI</b>	Industrial Sociology	3	SY14G (SOCI1002), MS22A or SY20C (SOCI2000)
2	SY32K	<b>SOCI3011</b>	Sociology Research Paper	3	SY22G (SOCI2008), SY22D (SOCI2007), SY22K (SOCI2009) (Sociology majors ONLY)
2	SY34A	<b>SOCI3015</b>	Introduction to the Evaluation of Social Programmes	3	SY14G (SOCI1002), SY13B (SOCI1001), SY16C (SOCI1005)
1	SY35B	<b>SOCI3018</b>	Demography I	3	SY14G (SOCI1002), SY13B (SOCI1001), SY21M (SOCI2004)
2	SY35C	<b>SOCI3021</b>	Demography II	3	SY35B (SOCI3018)
1	SY35G	<b>SOCI3022</b>	Population, Environment and Development	3	SY21M (SOCI2004) (Co requisite)
2	SY35M	<b>SOCI3024</b>	Population & Social Policy	3	Available to Diploma in Population & Development students only SY13B (SOCI1001), SY14G (SOCI1002), SY21M (SOCI2004), SY35B (SOCI3018)
1	SY36C	<b>SOCI3025</b>	Caribbean Culture	3	NONE
1	SY27J	<b>SOCI3026</b>	Sociology of Development	3	SY14G (SOCI1002), SY14H (SOCI1003)
2	SY37F	<b>SOCI3030</b>	Globalization and Development	3	SY37E (SOCI3026)
2	SY37G	<b>SOCI3031</b>	Sex, Gender & Society	3	SY14G (SOCI1002),
1	SY38A	<b>SOCI3037</b>	Tourism and Development	3	SY13B (SOCI1001), SY14G (SOCI1002)
2	SY38C	<b>SOCI3035</b>	Anthropological Theories	3	SY14G (SOCI1002), SY27D (SOCI2020)
2	SY38D	<b>SOCI3038</b>	Techniques of Community Research and Action	3	SY22C (SOCI2021)
2	SY39B	<b>SOCI3036</b>	Police and Society	3	SY29A (SOCI2021)
Year long	SY39P	<b>SOCI3039</b>	Capstone Course in Social Policy and Development	6	SW23A (SOWK2004), SY27J (SOCI3026) Social Policy Majors
1 & 2	PS10A	<b>PSYCI000</b>	Introduction to Developmental, Social & Abnormal Psychology	3	NONE
2	PS10B	<b>PSYCI001</b>	Introduction to Cognitive and Physiological Psychology	3	NONE
2	PS10C	<b>PSYCI002</b>	Introduction to Industrial & Organizational Psychology	3	NONE



1	PS11A	<b>PSYC1005</b>	Research Methods in Developmental, Social and Abnormal Psychology	3	Psychology majors ONLY
2	PS11B	<b>PSYC1006</b>	Research Methods in Cognitive and Physiological Psychology	3	Psychology Majors ONLY
2	PS35B	<b>PSYC3009</b>	Counselling Practicum	3	PS35A (PSYC3008)
1 & 2	PS21D	<b>PSYC2000</b>	Social Psychology	3	PS10A(PSYC1001), SY14G (SOC11002)
1 & 2	PS24D	<b>PSYC2002</b>	Abnormal Psychology	3	PS10B (PSYC1002)
1	PS24E	<b>PSYC2003</b>	Physiological Psychology	3	PS10B (PSYC1002)
1	PS25A	<b>PSYC2004</b>	Personality Theory	3	PS10A (PSYC1001)
2	PS26A	<b>PSYC2015</b>	Developmental Psychology	3	PS10A (PSYC1001) (students who have done PS15A are not eligible for this course)
1	PS27A	<b>PSYC2005</b>	Human Behaviour Change	3	PS10B(PSYC1002), SY16C(SOC11005)
1 & 2	PS28A	<b>PSYC2006</b>	Interpersonal Dynamics	3	PS10A(PSYC1001)
2	PS28C	<b>PSYC2007</b>	Psychometrics I	3	PS12A & PS12B or PS10A (PSYC1001) & PS10B (PSYC1002), PS11A (PSYC1005) & PS11B (PSYC1006) or SY13B (SOC11001), (Co or prerequisite SY22G (SOC12008)
2	PS28D	<b>PSYC3000</b>	Experimental Psychology	3	PS11A (PSYC1005) & PS11B (PSYC1006) or SY13B (SOC11001), PS10B (PSYC1002)
2	PS31B	<b>PSYC3001</b>	Social Cognition	3	PS21D (PSYC200)
1	PS31C	<b>PSYC3007</b>	Applied Social Psychology	3	PS21D (PSYC200)
2	PS32A	<b>PSYC2017</b>	Cognitive Psychology	3	PS10B(PSYC1001)
1	PS35A	<b>PSYC3008</b>	Elements of Counselling and Psychotherapy	3	PS25A (PSYC2004), pre or co requisite PS27A (PSYC2005), PS24D (PSYC2002) (Psychology majors and Social Work students ONLY)
2	PS35B	<b>PSYC3009</b>	Counselling Practicum	3	PS35A (PSYC3008)
2	PS37B	<b>PSYC3021</b>	Behaviour Management	3	PS24D (PSYC2006), PS27A (PSYC2005)
2	PS38B	<b>PSYC3010</b>	Applied Group Dynamics	3	PS28A (PSYC2006)

Year long	PS386 <sup>95</sup>	<b>PSYC301I</b>	Research Paper in Psychology	6	SY22G (SOC12008), SY22D (SOC12007) or SY22C (SOC12006) (Co-requisite PS31B (PSYC3001) )
2	SW18D	<b>SOWK1010</b>	Social Work Practicum	3	NONE
1	SW18E	<b>SOWK1001</b>	Introduction to Social Work I	3	NONE
2	SW18F	<b>SOWK1003</b>	Introduction to Social Work II	3	SW18E (SOWK1010) or SW18A
1	SW21C	<b>SOWK2021</b>	Human Behaviour: Person-in-Environment Perspective	3	SY14G(SOC11002) & PS10A (PSYC1000),
1	SW23A	<b>SOWK2004</b>	Development of Social Policy	3	SY14G(SOC11002) & SY13B (SOC11001)
2	SW23B	<b>SOWK2005</b>	Organization and Administration of Social Services	3	SW23A (SOWK2004)
1&2	SW24C	<b>SOWK2006</b>	Caribbean Social Issues	3	SY14G(SOC11002)
2	SW24D	<b>SOWK3015</b>	Drugs and Society	3	SY14G(SOC11002) & PS10A (PSYC1000),
1	SW26A	<b>SOWK2001</b>	Law and the Human Services	3	NONE
1	SW28A	<b>SOWK2002</b>	Theory and Practice of Social Work I	3	SW18E (SOWK1010) & SW18F (SOWK1003)
2	SW28B	<b>SOWK2003</b>	Theory and Practice of Social Work II	3	SW28A (SOWK2002)
2	SW28C	<b>SOWK2008</b>	Social Work Practicum II	6	SW18D (SOWK1010), SW28A (SOWK2002), SW28B (SOWK2003)
2	SW32A <sup>96</sup>	<b>SOWK3000</b>	Social Work Research Study	3	SY22D or SY22C
2	SW33E	<b>SOWK3014</b>	Administrative Process in Social Agencies	3	SW23B (SOWK2005)
1	SW34C	<b>SOWK3013</b>	Social Planning and Project Design	3	SY14G(SOC11002)
2	SW38A	<b>SOWK3017</b>	Social Casework: Counselling, Treatment and Rehabilitation	3	SW28A (SOWK2002), SW28B (SOWK2003)

<sup>95</sup> PS386 (PSYC301I)-Special permission is needed to do this course. Each Students registering for this course **MUST** submit a 4-6 page research proposal. For more information contact the Psychology Unit.

<sup>96</sup> Social Work students taking the final course must have attained no less than a good B (60%) in their earlier research statistics courses.

I	SW38B	<b>SOWK3009</b>	Community Organization	3	SY13B (SOCL1001), SY14G (SOCL1002)
I	SW38C	<b>SOWK3010</b>	Applied Social Group Work	3	SW28A (SOWK2002), SW28B (SOWK2003)
I & 2	SW388	<b>SOWK3030</b>	Social Work Practicum III	6	SW28A (SOWK2002), SW28B (SOWK2003), SW28C (SOWK2008)

## DIPLOMA PROGRAMMES

Please note that some of the courses require Level I pre-requisites e.g. SY16C (SOCL1005) or EC16A (ECON1005), SY13B (SOCL1001) or SY14G (SOCL1002).

### Class of Award

The class of diploma to be awarded shall be determined on the basis of performance in Level II and III courses taken:

- 1) For **Distinction**: 7 Semester courses with a Grade of A and good supporting grades
- 2) For **Honours**: 7 Semester courses with a Grade of B+ and good supporting grades
- 3) For a **Pass** level Diploma: 5 Semester courses with a Grade of B.

## DIPLOMA IN SOCIOLOGY

Students intending to apply for the MSc. Sociology should take any prerequisite undergraduate courses in the field which they intend to apply, and should gain a minimum B average in such courses.

Only Level I courses are offered in the evening.

### Semester I

SY20C (SOCL2000)-Sociological Theory I  
SY22C (SOCL2006)-Qualitative Research  
SY22G (SOCL2008)-Statistics for the Behavioural Sciences

#### TWO from the following:

EC10E (ECON1002)-Introduction to Macroeconomics  
PS21D (PSYC2000)-Social Psychology  
PS31B (PSYC3001)-Social Cognition  
MS22A (MGMT2008)-Organizational Behaviour  
SW23A (SOWK2004)-Development of Social Policy  
SY21M (SOCL2004)-Introduction to Population  
SY26D (SOCL2011)-Social and Cultural Anthropology  
SY29A (SOCL2021)-Criminology I  
SY35B (SOCL3018)-Demography I  
SY27J (SOCL3030)-Sociology of Development I  
SY36C (SOCL3025)-Caribbean Culture

### Semester II

SY20D (SOCL2000)-Sociological Theory II  
SY22D (SOCL2007)-Survey Design

#### Either

SY22K (SOCL2009)-Statistical Computing for Social Research

#### OR

PS28C (PSYC2007)-Psychometrics I  
SY26B (SOCL2017)-Caribbean Society

#### ONE from the following:

EC10E (ECON1002)-Introduction to Macroeconomics  
SW23B (SOWK2005)-Organizational and Administration of Social Services  
PS31C (PSYC3007)-Applied Social Psychology

SY35C (SOC13021)-Demography II  
SY34A (SOC13015)-Monitoring and Evaluation of Social Programmes

### **DIPLOMA IN POPULATION AND DEVELOPMENT**

In order to be awarded the Diploma, students are required to pass all ten courses. Where students have failed less than four of the ten courses they will be allowed one chance to re-sit exams to qualify for the Diploma.

#### **Semester I**

SY21M (SOC12004)-Introduction to Population  
SY21P (SOC12005)-Reproductive Health and Family Life Education  
SY22G (SOC12008)-Statistics for Behavioural Sciences  
SY35B (SOC13018)-Demography I  
SY35G (SOC13022)-Population, Environment and Development

#### **Semester II**

SY14H (SOC11003)-Sociology and Development  
SY22K (SOC12009)-Statistical Computing for Social Research  
SY35C (SOC13021)-Demography II (Demographic Techniques

#### **TWO from the following:**

MC57A-Introduction to Social Marketing  
GG32D-Health and Society  
SW25A (SOWK2007)-Health, Society & the Human Services  
SY34A (SOC13015)-Monitoring and Evaluation of Social Programme  
SY35M (SOC13024)-Population and Social Policy

### **DIPLOMA IN PSYCHOLOGY**

The Diploma in Psychology serves a dual function of providing psychology training that is relevant to the world of work, and acts as a bridge for those persons who wish to qualify for graduate training in psychology. The Diploma programme consists of ten (10) undergraduate courses, providing the equivalent to a major in psychology. This Diploma is open to individuals with bachelors' degrees in other disciplines. Candidates for the diploma will be expected to acquire the necessary prerequisite courses at an introductory level before entering the Diploma Programme.

Prior to entry, all applicants **must have completed** the following courses: PS12A or PS10B, PS12B or PS10A, SY16C or EC16A, PS11A AND PS11B.

#### **Semesters II & III**

PS21D (PSYC2000)-Social Psychology  
PS28D (PSYC2009)-Experimental Psychology  
SY22G (SOC12008)-Statistics for Behavioural Sciences

#### **FOUR from the following :**

PS22A (PSYC2007)-Cognitive Psychology  
PS24D (PSYC2002)-Abnormal Psychology  
PS24E (PSYC2003)-Physiological Psychology

PS25A (PSYC2004)-Personality Theory  
 PS26A-(PSYC2015)-Developmental Psychology  
 PS27A (PSYC2004)-Human Behaviour Change  
 PS28C (PSYC2007)-Psychometrics  
**Either**  
 PS31B (PSYC3001)-Social Cognition  
**OR**  
 PS31C (PSYC3007)-Applied Social Psychology  
**Either**  
 PS386 (PSCY3011)-Research Paper in Psychology (6 credits)  
**OR**  
 TWO Other Level II/III Approved Psychology Courses

#### **DIPLOMA IN SOCIAL WORK**

Prior to entry, all applicants for full time or part time studies **must have completed all** the following introductory courses:

- PS10A (PSYC1000)-Introduction to Developmental, Social and Abnormal Psychology  
**OR**  
 PS12A Introduction to Psychology;
- SY14G (SOC1002)-Sociology for the Caribbean;
- SY13B (SOC1001)-Introduction to Social Research;
- SY16C (SOC1005)-Introductory Statistics for the Behavioural Sciences  
**OR**  
 EC16A (ECON1005)-Introduction to Statistics.

#### **Semester I**

SW18C (SOWK 1011)-Introduction to Social Work (**I credit**)  
 SW21C (SOWK2021)-Human Behaviour: Person-in-Environment Perspective  
 SW23A (SOWK2004)-Development of Social Policy  
 SW28A (SOWK2002)-Social Work Theory and Practice I (*Departmental requirement*)  
 SW38A (SOWK3037)-Social Work: Counselling, Treatment and Rehabilitation  
 SW38B (SOWK3009)-Community Organization (*Departmental requirement*)

#### **Semester II**

SW18D (SOWK1006)-Social Work Practicum I  
 SW23B (SOWK2005)-Organization and Administration of Social Services  
 SW28B (SOWK2003)-Social Work Theory and Practice II  
 SY22D (SOC12007)-Survey Design (*or in semester II*)  
 SY26B (SOC12017)-Caribbean Society (*or in semester I*)  
 PS24D (PSYC2002)-Abnormal Psychology

#### **Summer**

SW388 (SOWK3030)-Social Work Practicum III – 320 hours

## COURSE DESCRIPTIONS

All courses are worth three (3) credits unless otherwise specified.

### EC10C (ECON1001): INTRODUCTION TO MICROECONOMICS

**Objective:** This course seeks to give students a basic understanding of how prices are formed in markets. To this end, the basic tools of microeconomic analysis will be developed and, wherever possible, applied to economic issues facing Jamaica and other market-oriented Caribbean economies. This course will explore how individual consumers and firms behave and how they interact with each other. Another issue will be how governmental policies can have a deep impact on these issues faced by consumers and firms and will affect them in one way or another. Finally, students will get a basic introduction to the theory of international trade.

**Outline:** Basic concepts (Economic Problem, Scope and Method of Economics); The Market (Demand, Supply, Comparative Statistics); The Theory of Consumer Choice (Utility Theory and Indifference Curves, Consumer Choice Problem, Comparative Statistics and Demand Elasticities); The Theory of the Firm (Production Choice and Profit Maximization, Costs and Output Decisions in the Short and Long Run); Market failure and Externalities (Perfect vs. Imperfect Competition Externalities and Public Goods); Factor Pricing Marginal Productivity, Labour Market); International trade (Absolute and comparative Advantage, gains from Trade, Protectionism and its Tools, Winners and Losers from Opening for Trade).

### EC10E (ECON1002): INTRODUCTION TO MACROECONOMICS

**Objectives:** This is an introductory course in macroeconomics designed to provide students with an understanding of the basic tools and methods of macroeconomics. The course begins with conceptual and methodological questions including a definition of macroeconomics. It then deals with the principles of measurement, performance and prediction of the behaviour of the 'typical' Caribbean economy at the aggregative or macro level. The course also covers monetary and fiscal policy, as well as problems of growth, inflation, unemployment, exchange rate instability, and public/private and internal/external indebtedness. The basic tools of macro-economic analysis will be developed and applied to economic issues facing Jamaica and other market-oriented economies. The other objective is to prepare students for other higher level Economics courses both theoretical and applied. Using the basic theoretical tools learned in the course, the student will be able to independently judge the future efficacy of Economic Policies of the Government and intelligently discuss the macro-economic aspects of current issues in the Jamaican and World Economy.

**Outline:** Basic concepts (goals of Macro-economics, Inflation, Unemployment, and Price Index, National Income Accounting); income-expenditure Model (Consumption, Equilibrium in Income-expenditure Model, Multiplier Effect, Aggregate supply, Fiscal Policy); Monetary Sector (Money and Banking, Money Creation and Money Multiplier, Monetary Policy, Debate over Monetary Policy); Open Economy, Economic Growth in Developing Countries)

### ECI0H (ECONI007): ELEMENTS OF BANKING AND FINANCE

**Objective:** The principal objective of this course is to introduce the students to the basic concepts, theories and issues involved in banking and finance. It also seeks to help students master the established principles of the management of bank and non-bank financial institution management, and understand the critical aspects of financial development of Caribbean countries, comparing and contrasting their experiences. Students will be exposed to the use of monetary and financial statistics for key analytical purposes, especially as these relate to financial management.

**Outline:**

- The Financial System and The Real Economy
- Deposit-taking and Non-deposits-taking Institutions
- Life and non-life insurance companies
- The Money and Capital Markets
- Foreign Exchange Markets
- Government Borrowing and Financial Markets

### ECI4C (ECI003): MATHEMATICS FOR THE SOCIAL SCIENCES

**Objective:** The course is designed to review students' knowledge of elementary mathematics and to expose them to some of the mathematical concepts and techniques that are required to study mathematical models in economics and the management sciences. Emphasis will be placed on the understanding of important concepts and developing analytical skills rather than just computational skills, the use of algorithms and the manipulation of formulae.

**Outline:** Solution of Miscellaneous Equations - Linear and Non-linear in one and two variables; Systems of Inequalities; Remainder and Factor Theorems, Theory of Logarithms, Matrix Algebra - Matrix Solution of Linear Systems of Equations in two and three variables, Functions, Some Special Functions, Sequences, Limits, Continuity; Concept of Derivative, Rules of Differentiation, Applications of Differentiation - Maxima and Minima, Multi-Variate Calculus - Partial Differentiation, Applications of Partial Differentiation - Extreme Problem, Implicit Differentiation, Total Derivative, Homogenous Functions.

### ECI6A (ECONI005): INTRODUCTORY STATISTICS

**Objective:** This course is designed to teach students various concepts in descriptive and inferential statistics. It is also designed to give students an introduction to research methods.

**Outline:** Topics include describing a data set (graphical methods, measures of central tendency, measures of variability, measures of shape); probability and probability distributions (sample space, probability of events, events composition, conditionality and independence, random variables, expectation for discrete random variables, binomial distribution, normal distribution), sampling distributions (central limit theorem), large-sample estimation (confidence intervals, choosing a sample size); large-sample tests of hypotheses.



Overview of the scientific method, the research process, data classification: primary and secondary methods of data collection – observation, questionnaire, interviews. Questionnaire design and administration, theory versus fact, propositions, deductive and inductive reasoning, advantage of using sample surveys, general principles of sample design, probability and non-probability samples, sampling and non-sampling errors, simple random samples, quota samples, stratified samples and cluster samples. Measurement and scaling concepts: nominal, ordinal, interval and ratio scales.

**EC18A (ECON1006): CALCULUS I FOR BUSINESS AND SOCIAL SCIENCES**

Outline: Limits, Continuity, Differentiation, Applications of Differentiation, Integration and Applications, Partial Differentiation, Applications of Partial Differentiation, Multiple Integrals.

**EC20A (ECON2000): INTERMEDIATE MICROECONOMICS I**

Objective: This course presents the neoclassical theory of markets under the assumption of perfect competition. It bases the analysis of the forces of demand and supply on the theory of the utility maximizing consumer and the theory of the profit-maximizing firm respectively. The emphasis is on partial equilibrium analysis with some exposure to the method of general equilibrium analysis.

**Outline:** Theory of the Consumer (Budget Constraint, Preferences, Choices, Demand, Revealed Preference, Slutsky Equation, Endowment Effects, Inter-temporal Choice, Uncertainty, Risky Assets, Consumer's Surplus, Market Equilibrium, Market Demand and Elasticity, Equilibrium and Taxes.

**EC20B (ECON2001): INTERMEDIATE MICROECONOMIC II**

**Objective:** As the sequel to ECON2000, Intermediate Microeconomics II extends the analysis of demand and supply to imperfectly competitive markets. The theory of distribution based on the formation of prices on inputs is an application of demand and supply analysis. Selected topics in market failure are also treated. The methodology is again primarily partial equilibrium analysis with some exposure to general equilibrium analysis.

**Outline:** Theory of the Firm in Imperfectly Competitive Markets, Theory of Income Distribution, Market failure, General Equilibrium and Economic Welfare.

**EC21A (ECON2002): INTERMEDIATE MACROECONOMICS I**

**Objective:** The purpose of this course is to present the student with a theoretical framework within which to understand the issue of fluctuations in an economy. The framework is quite general, and does not itself focus on any particular economy. However, by the end of the course, you should be able to use this theoretical framework to understand the economic issues currently relevant to Caribbean economies, such as, (1) why did the inflation rate in Jamaica fall so dramatically over the last five years; (2) why are interest rates lower in the OECD (Organization of Eastern Caribbean States) countries than they are in Jamaica and Trinidad, and (3) how has Barbados managed to maintain exchange rate stability for 20 years. Equally important, by the end of the course you should have become familiar with some of the methodology of macroeconomic analysis, which has broader applications outside of the issues of which we apply them. This course does not take off immediately from where *Introduction to Macroeconomics*,

your first year course, ended. Instead, it builds a complete model, but familiarity with the concepts introduced in that course is helpful.

**Outline:**

- A Basic Short Run Model
- The Role of Financial Markets
- Price Changes and the Medium Run,
- Shocks and Policies and Persistent Inflation.

**EC21B (ECON2003): INTERMEDIATE MACROECONOMICS II**

**Objective:** This course explores in greater detail some of the topics introduced and employed in the earlier Macroeconomic courses. The first course in intermediate Macroeconomics presented a broad model of the economy, employing assumed explanations for consumption, investment, interest rates, and so on. In this course we examine the theoretical foundations of some of these relationships, looking at each of the elements of the broader model in greater detail.

**Outline:** Topics: Consumption, Investment, the Exchange Rate and External Balance, the Market for Money, Economic Growth.

**EC23J (ECON2007): ECONOMIC STATISTICS**

**Outline:** The use of statistical analysis in Economics; Examples from economics are used for implementing statistical tools such as: Sampling Techniques, Regression, Index Numbers, Time Series, Forecasting, Input-Output, National Income Accounting and other Economic Statistics.

**EC23K (ECON2007): BUSINESS STATISTICS**

**Outline:** The use of statistical analysis in business at production and marketing stages (Quality Control Charts, Market Research, Sample Surveys on demand for the product e.t.c.), Organization and presentation of business data, Probability Theory, Discrete Probability Distributions, Continuous Probability Distributions, Sampling Distributions, Test of Hypothesis, Regression and Correlation Techniques, Categorical Data Analysis, Time Series and Projections, Quality Control Methods, Applied Analysis of Variance (ANOVA).

**EC23L (ECON2008): STATISTICAL METHODS I**

**Outline:** Estimation and Hypothesis Testing (Expected Value, Properties of Estimators, Methods of Estimation, Central Limit Theorem, Distribution of Sample Mean and Proportion, Interval Estimation, Large and Small Samples, Hypothesis testing, Types of Errors, T, F and  $X^2$  Distributions, Inferences about Means and Proportions from two populations); Non-Parametric Methods (Situations where NP methods are applied, Runs Test, Mann-Whitney U-Test, Wilcoxon Signed Rank Test); Regression and Correlation (Simple and Multiple Regression, Polynomial Regression, Simple and Partial Correlation).

### **EC23M (ECON2009): STATISTICAL METHODS II**

**Outline:** Regression Analysis (Simple and Multiple Regression Analysis, Residual Analysis, Model Selection Procedures), Time Series Analysis (Smoothing and Decomposition Methods, Test of Randomness, Box Jenkins Methods), Analysis of Variance (ANOVA) and Experimental Design (One-way and Two-way Classifications, Fixed, Random and Mixed Effects Model, Latin Squares, Simple Factorial Experiments) and Analysis of Covariance.

### **EC23P (ECON2010): STATISTICAL COMPUTING**

**Objective:** This is a practical course that has been designed to teach students to perform data analysis using a variety of computer packages. SPSS will be the main package employed. On completing the course students should be able to generate statistical formulae using computer software and to analyze and evaluate the resultant output.

### **EC23T (ECON2014): SAMPLING METHODS FOR BUSINESS AND SOCIAL SCIENCES**

**Outline:** Practical aspects of Sampling, Polls and Census; Types of Sampling; Simple Random Sampling; Stratified Sampling; Systematic Sampling; Planning and Execution of Social Sample Surveys/Censuses.

### **EC24J (ECON2017): CALCULUS II FOR BUSINESS & SOCIAL SCIENCES**

This course is a continuation of Calculus I. Differential and Integral Calculus have widespread applications in several areas of the Social Sciences. Therefore this course will prove invaluable to any serious social scientist.

**Outline:** Taylor Series (Optimality Conditions, Mean Value Theorem); Non-Linear Programming (Kuhn-Tucker conditions); Differential Equations; Difference Equations; Calculus of Variation (The Euler Equation, Dynamic Optimization).

### **EC24N (ECON2019): MATRIX ALGEBRA FOR BUSINESS AND SOCIAL SCIENCES**

This course provides an introduction to some of the more important topics in the field of Matrix Algebra. Matrix Algebra has widespread applications in the fields of Economics, Psychology and Sociology. Therefore it is essential for students majoring in any of the aforementioned fields to have a working knowledge of Matrix Algebra.

**Outline:** Systems of Linear Equations; Matrices and Matrix Algebra; Determinants and Inverses; Vectors; Eigenvalues and Eigenvectors; Quadratic Forms.

### **EC25F (ECON2020): THE CARIBBEAN ECONOMY**

**Objective:** This course seeks to introduce the student to the unique characteristics of the Caribbean economy, highlighting the challenges faced and the opportunities that beckon. A brief history of the Caribbean economies will precede an examination of the structure and performance of the economies, with focus being placed on crucial domestic and international issues. The course will also highlight numerous impacts of globalization on the small economies of the Caribbean, and will examine the challenges and possibilities associated with economic integration in the region.

**EC25J (ECON2021): CARIBBEAN ECONOMIC PROBLEMS**

**Outline:** The course will examine themes in the following areas: Tourism; Manufacturing; Mining; Agriculture, Financial Services, The Informal Economy, The Role of the State, Income Distribution and Poverty, Adjustment Problems, Economic Integration.

**EC26P (ECON2023): INTERNATIONAL ECONOMIC RELATIONS I**

**Objective:** The objective of this course is to introduce students to International Economic Relations. Special consideration is given to the position of developing countries in the International Economic System.

**Outline:** The main topics covered include: the characteristics of underdevelopment, trade and development, economic integration, globalisation and international economic institutions.

**EC26Q (ECON2024): INTERNATIONAL ECONOMIC RELATIONS II**

**Outline:** This course covers a range of topics relevant to the Caribbean region. These topics include: Evolution of International Economic Relations from Mercantilism to the present; International Monetary Arrangements; International Trade and Policy.

**EC30M (ECON3005): MONETARY ECONOMICS**

**Outline:** This course is designed to cover basic materials in modern Monetary Theory: the Demand for and Supply of Money and Credit; Interest Rate Theory, and Inflation. The conduct of Monetary Policy and its effect on economic activity and the price level will also be discussed.

**EC30N (ECON3006): INTERNATIONAL TRADE THEORY AND POLICY****Objective:**

- To provide an introduction to International Trade and Theory
- To develop a critical awareness of International Trade Policy with special reference to the less developed countries.

**Outline:** The Law of Comparative Advantage, The Basic Geometry of the Gains from Trade, The Heckscher-Ohlin Theory, New Trade Theories, Economic Growth and International Trade, The Theory of Tariffs, Non-Tariff Trade Barriers, Economic Integration, International Trade and Economic Development, The World Trade Organization.

**EC30P (ECON3007): INTERNATIONAL FINANCE**

**Outline:** The Balance of Payments, The Foreign Exchange Markets, Interest Parity Foreign Exchange Risk, International Investment, Theories of the Balance of Payments, Exchange Rate Theories, International Banking

**EC31F (ECON3010): FINANCE AND DEVELOPMENT**

**Outline:** This course examines the relationship between finance and economic development. It focuses on critical issues such as: the role of the financial sector in fostering economic growth and alleviating poverty; government policies for the financial sector and their impact on development; and the impact of financial sector crises on economic development. Other local and international sources of finance and their impact

on development will also be examined. A key feature of this course will be a number of guest lectures by industry experts.

**Outline:** Topics include: The relationship between the financial sector and economic growth; The role of credit unions; The role of development banks; The role of microfinance; Financial Repression; Financial Liberalization; Financial Regulation and Supervision; Causes and Consequences of, and Responses to Financial Crises; Government Taxation and Borrowing; Private Portfolio Investment.

#### **EC31N (ECON3016): PUBLIC FINANCE I**

**Outline:** This course deals with the evolving role of government in a democratic society. It covers market efficiency, market failures, efficiency and equity or fundamentals of welfare economics; public goods and publicly provided private goods, public mechanisms for allocating resources, alternatives for determining public goods expenditures, externalities and the environment and cost-benefit analysis.

#### **EC31P (ECON3017): PUBLIC FINANCE II**

**Outline:** This course deals with taxation in both theory and in the context of small open economies like Jamaica. It discusses the background of taxation, the incidence of taxation, the efficiency of taxation, issues relating to optimal taxation, tax avoidance, and the recent developments and reforms proposed by the tax review committee in the Jamaica and other developing countries.

#### **EC32J (ECON3021): SUSTAINABLE ECONOMIC DEVELOPMENT AND ENVIRONMENTAL PLANNING**

**Objective:**

- To apprise students of the economic tools and techniques applicable for effective environmental management decisions;
- To explore the impact of development policy on environmental management of small developing states and discuss the options available;
- To examine national, regional and global trends in environmental management and the trade-offs between environmental protection and socio-economic considerations in the short and long run;
- Attempt to identify the foremost environmental problems using economic tools essential for effective policy decisions

**Outline:** Sustainable Development, The Economic Theory of Resources and Environment Introduction - Sustainable Development (Defining Sustainable Development, Conditions for Sustainable Development, Intergenerational Equity, the Environmental Resource Base and Human Welfare, Indicators of Sustainability); the Economic System and the Environment (What is Economics, The Market as a Social Process, Environmental Economics, Property Rights, Externalities and Environmental Problems, Pollution and Pollution Control); Current Issues in Resource Accounting (The National Product as a Welfare Measure, an Overview of Conventional National Income Accounting, Estimating the Net National Product as an Index of Social Well-being, Issues in the Construction of a Green National Product, Flows of Goods and Services, Discussion of a Hypothetical Green Accounting System).

### **EC32K (ECON301I): ECONOMICS OF FINANCIAL INSTITUTIONS**

**Objective:** The nature and role of financial institutions in an economy; The economic and financial environment in which Financial Institutions operate; Commercial Banks (performance analysis, structure and regulation); Selected areas in the management of Commercial Banks and non-bank Financial Intermediaries (liquidity measurement, lending policies, investment policies, capital management, and asset and liquidity); Non-bank financial intermediaries (credit unions, building societies, money market funds, life and non-life insurance companies, pension funds, finance companies and investment companies).

### **EC32L (ECON3022): ECONOMICS OF COMMERCIAL BANKING**

**Objective:** Understanding how banks operate is vital in the real world whether you (or your business) is engaged in borrowing, lending, local or international financial transactions, training in financial markets or bank regulation. This course examines the role commercial banks perform in an economy and highlights the basic principles of commercial bank management. The course profiles the financial services provided by commercial banks, as well as dealing with issues related to managing assets and mobilising funds. As far as possible, the focus will be on applying the principles outlined to commercial bank operations in the context of a developing country.

**Outline:** The specific topics covered follow: Commercial banks and their services; the impact of government policy and regulation on banking; the organisation and structure of commercial banks and the banking industry; measuring and evaluating bank performance; asset-liability management techniques; managing the bank's investment portfolio and liquidity position; the management of bank sources of funds; bank lending - policies and procedures, business and consumer loans; banking crises - origins, effects and policy responses.

### **EC33P (ECON303I): PROBABILITY AND DISTRIBUTION THEORY FOR BUSINESS AND SOCIAL SCIENCES**

**Outline:** Concepts (classical probability, mathematical and empirical concepts of probability in terms of set theory concepts of events (mutually exclusive, conditional, independent etc.), axioms and rules of probability - Baye's theorem etc. Mathematical expectation (random variables, expectations, probability frequency function, probability density functions, joint density function, moments and moment generating function, Chebysheff's theorem, law of large numbers etc.); Probability distributions (discrete uniform distribution, binomial distribution, hypergeometric distribution, family of exponential distributions, normal distribution and normal approximation to the binomial distribution etc.); sampling distributions t, chi-square and F distributions - applications).

### **EC33Q (ECON3032): STATISTICAL ESTIMATION AND INFERENCE BUSINESS AND SOCIAL SCIENCES**

**Outline:** Concepts of estimation, estimate and estimator - point estimate and interval estimation - desirable properties of a point estimator; estimation theory (mathematical definition/ concept of desirable properties of the estimators (techniques of estimation of parameters, method of moments, method of maximum likelihood and Minimum Variance Unbiased (MVU) estimators Cramer-Rao inequality etc., confidence intervals for the mean, variance and differences between means etc. - applications; hypothesis testing (basic

concepts in hypothesis testing type I and type II errors, level of significance etc., Neyman-Pearson lemma - Power function of a test, likelihood ratio tests - Application in terms of normal, t, F and Chi-square tests etc. - Sequential analysis; regression and correlation (estimation in linear, bivariate and multiple regression - Least squares estimation - method of estimation of correlation coefficients etc.

#### **EC34L (ECON3037): OPERATIONS RESEARCH I**

**Outline:** Constrained and Unconstrained Static Optimization, Linear Programming-Graphical Method, Simplex Method, Two-Phase Method, Dual Simplex Method, Linear Programming Models: Transport, Assignment; Advanced Linear Programming: Revised Simplex Method, Network Theory, Queuing Theory, Goal Programming.

#### **EC34M (ECON3038): OPERATIONS RESEARCH II**

**Outline:** Introduction to Game Theory: The Normal Form, The Extensive Form; Static Games with Complete Information: Pure Strategy Nash Equilibrium, Mixed Strategy Nash Equilibrium; Dynamic Games with Complete Information: Subgame Perfect Equilibrium; Games with Incomplete Information: Bayesian Nash Equilibrium, Perfect Bayesian Nash Equilibrium; Applications: Oligopoly, Strategic Trade Policy, Bargaining.

#### **EC34Q (ECON3067): APPLIED ECONOMETRICS**

**Outline:** This course presumes knowledge of the material covered in Econ3049. The student is introduced to the multivariate regression model at the outset. Extensive use is made of matrix algebra throughout. The CLRM is reviewed and the properties of the ordinary least squares estimators discussed. Students are exposed to alternative estimation techniques including the use of instrumental variables, the method of maximum likelihood and the method of moments. The course covers advanced topics including models with lagged dependent variables, simultaneous equation systems and time series econometrics. Diagnostic problems and problems of estimation are emphasized. A project paper is required from each student. Specific case studies will be taken from Caribbean economic activity and econometric models of various Caribbean countries will be reviewed. Computing Packages will be used extensively in exploring the content of the course.

#### **EC34R (EC3040): NON-PARAMETRIC STATISTICS FOR BUSINESS AND SOCIAL SCIENCES**

**Outline:** Non-parametric Estimation and Tests of Hypothesis (the Binomial Test and Estimation of  $p$ , Order Statistics, the Quantile Test and Estimation of  $x_p$ , the Sign Test, Variations of the Sign Test); Contingency Tables -  $r \times c$  Contingency Tables, the Median Test, Measures of Dependence, the Chi-square goodness of Fit Test; Statistical Inferences based on ranks and other topics will be examined.

#### **EC36C (ECON3049): ECONOMETRICS I**

**Outline:** This is an introductory course. In the context of the simple two-variable model the classical linear regression model (CLRM) is thoroughly examined. Ordinary least squares estimators and the Gauss-Markov theorem in regression are presented. Tests of hypotheses, confidence intervals are covered. Problems that arise when the assumptions of the CLRM are relaxed are examined. The basic Linear Regression Model Assumptions, Ordinary Least Squares, Properties of least Squares Estimators. Estimation of Economic Models, Testing of Economic Hypothesis Using Various Test Statistics; Multiple Co

linearity, Seasonality, Dummy Variables, Auto Correlation and Specification Errors, Applicators of Econometric Methods to Specific Caribbean examples.

### **EC36M (ECON3051): ECONOMIC DEVELOPMENT: PERSPECTIVES AND THEORIES**

**Objective:** This course introduces the field of economic development. It examines a number of definitions and measures of development and highlights the structural diversity and common characteristics of less developed countries (LDCs). The theories of development are reviewed, and numerous multi-disciplinary perspectives on development are highlighted.

**Outline:** Topics include: Development economics and the Concept of Development; Classification of Developing Countries using Statistical indices; Caribbean Development Overview; Multi-Disciplinary Perspectives on Development (Culture and Development, The Politics of Development, Gender and Development, The Environment and Development); Theories of Development and Underdevelopment (Limiting Factor Theories, Stages of Growth Theories, Structural Change Models, External/International/Dependence Explanations of Underdevelopment, The Neo-Classical Counter-Revolutionary Models; The New Growth Theory).

### **EC36N (ECON3052): ECONOMIC DEVELOPMENT POLICIES**

**Objective:** This course addresses some of the major economic policy challenges now facing developing countries, with particular reference to the Caribbean. Domestic issues such as poverty, unemployment and income distribution will be examined, as will be a number of crucial international trade and debt issues. The Stabilization Programmes of the IMF, as well as the Structural Adjustment Programmes of the World Bank will be critically reviewed. Focus will also be placed on crucial issues related to sustainable development.

**Outline:** Topics include: The Concept and Indices of Economic Development; Roles of the State and the Market in the Development Process; Selected Domestic Problems and Policies (Poverty, Income Distribution, Unemployment, Rural-Urban Migration, Sustainable Development); Selected International Problems and Policies (Common Trade Problems Faced by LDCs, Trade Strategies for Development, Foreign Direct Investment and Foreign Aid, LDC Debt Crisis, IMF Stabilization Programmes, World Bank Structural Programmes).

### **FDI3A (FOUNI301): LAW, ECONOMY, GOVERNANCE AND SOCIETY**

This is a multi-disciplinary course of the Faculty of Social Sciences, designed mainly for non-Social Sciences students.

This course will introduce students to some of the major institutions in Caribbean society, with exposure to both the historical and contemporary aspects of Caribbean society, including Caribbean legal, political and economic systems. In addition, Caribbean culture and Caribbean social problems are discussed.



### **GT11A (GOVT1000): INTRODUCTION TO POLITICAL ANALYSIS**

This course is required for all students in the Faculty of Social Sciences. It introduces students to the definition of politics and political science, to basic concepts in the discipline such as political culture, power, authority and to the key elements of the State in Anglo-American Democracy, the former Soviet Union, the Third World and the Caribbean. Global and Regional issues which affect politics such as the debt problem are also discussed.

### **GT11B (GOVT1001): INTRODUCTION TO CARIBBEAN POLITICS**

The aim of this introductory course in Political Philosophy is to initiate a discussion on some basic concepts in political discourse, including justice, rights, ethics, political obligation, notions of the social contract, freedom, democracy, authority, power and the state. The approach is to examine the epistemological and ontological bases and historiography of Western political philosophy as well as to trace the historical debate, through a review of a selection of important Western philosophers, from the Greek city states, through the middle ages to the European Renaissance, and to conclude by looking at some of the major theoretical positions which emerged out of the revolutions of the late 18th and early 19th centuries in Europe and the European diaspora. The philosophical roots and expressions of racism, a main branch of modern western philosophy, which is ignored as such by mainstream scholars, will be included as a closeted stream of the modern west.

The direction in which the debate will proceed throughout this course will be shaped and guided by a radical critique of Western political philosophy and its historiography by non-European philosophers in the European colonial and former colonial empire as well as by European scholars critical of aspects of Western philosophy.

### **GT12A (GOVT1008): INTRODUCTION TO INTERNATIONAL RELATIONS**

This course offers a kaleidoscopic overview of the subject matter of International Relations - ideas and concepts, actors and policies and issues and trends. It incorporates the study of history, theory and current events in order to afford students basic knowledge about the world of states and the state of the world.

### **GT13D (GOVT1006): INTRODUCTION TO PUBLIC SECTOR MANAGEMENT**

This is a core course for students registered in the Public Sector Management option and a pre-requisite for all other courses in Public Sector Management. It introduces students to the basic concept of management within the context of the public sector and provides opportunities for demonstrating their practical application. The course will trace the historical evolution of the public bureaucracy and public management systems in the Commonwealth Caribbean and will discuss the political, economic and social context in which contemporary public management takes place. It will also examine the concept of government as a series of interactions among and between various groups in the polity.

### **GT20M (GOVT2001): THE RESISTANCE MOVEMENT**

This course looks at the genesis, evolution and character of the philosophy of slave society and anti-slavery resistance. It examines the ancestral predisposition, continuities and structure of plantation culture and anti-slavery culture as well as the views engendered by Black resistance, White abolition and pro-slavery thought. This course is intended to demonstrate, among other things, that the Caribbean has its own dynamic philosophical

space; and that anti-slavery struggles were rooted in a philosophy and ideology constructed and articulated by Africans enslaved in the Americas.

#### **GT21B (GOVT2003): THEORIES OF THE STATE**

This course examines the contemporary debate on the nature of the state, focusing on the ideas of some of the most important philosophers. The main thinkers and issues may include Rawls, Dworkin, Gewirth, and the question of social injustice; Hayek, Nozick and the libertarian perspective; Marx and the limits of liberal democracy; and Lyotard, Foucault, Habermas and the post-modern perspective.

#### **GT21M (GOVT2004): SPORTS, POLITICS AND SOCIETY**

This course exposes students to the sphere of sports as a legitimate area for social science research and analysis. To this end, we begin by reviewing approaches to the study of sports; trace the development and spread of sports in the Anglophone Caribbean, identifying the links between sports and ideological, socio-economic and political developments in the region. We then analyse West Indies Cricket, Track and Field, Football and Netball in Jamaica, looking at their potential roles in national development.

#### **GT22A (GOVT2005): CARIBBEAN POLITICAL THOUGHT**

This course focuses on the diverse currents of Caribbean Thought, which have influenced the development of Caribbean societies from colonialism to independence. Taking up from Gordon Lewis' *Main Currents in Caribbean Thought*, the course examines the central ideological currents of Twentieth Century political thought in the region and covers Nationalism, Pan-Africanism, Marxism, Feminism, Democratic Socialism and Neo-conservatism. Among some of thinkers considered are Marcus Garvey, George Padmore, C.L.R. James, Franz Fanon, Walter Rodney, Fidel Castro, Michael Manley and Bob Marley. Other themes will be drawn from a selection of contemporary newspaper columnists, talk-show hosts and the ideas behind the major international agencies and institutions, which have shaped post-independence policies. The selection of thinkers and social movements to be examined will vary with each semester.

#### **GT22C (GOVT2006): FOUNDATIONS OF CARIBBEAN POLITICS**

This course explores the distinct foundations upon which modern Caribbean politics rests. It attempts to identify the unique characteristics and experiences of Caribbean states to enrich the field of comparisons with other political systems. The special characteristics of small states, the varied impact of colonialism in the region, the nature of the political culture, along with class and ethnic influences, the founding roles of Caribbean leaders, the main state formations that have emerged, as well as the emergence of civil societies in the Caribbean are the main areas covered. The main purpose is to be able to understand the nature of contemporary Caribbean politics from the continuing impact of these foundations.

#### **GT22D (GOVT2007): POLITICS IN THE CARIBBEAN**

This course focuses on the structure of and current controversies in Caribbean political systems from a comparative perspective. Many of these have to do with elections and electoral systems, political parties and party systems, the nature of political opposition, the nature of government and reforms of the state, human rights and human development, justice, crime and corruption, models of economic development, and the impact of globalization. These problems are discussed in the context of the challenges faced by the

Caribbean to meet acceptable standards of democracy, development and globalization. This assessment is useful against the background of certain failures in human, economic and political development in the region and the need to explore possible correctives.

**GT22M (GOVT2009): INTRODUCTION TO AFRICAN POLITICS**

This course will introduce students to African Politics. It will begin with the background to contemporary African Politics, looking at the way African traditions and the experiences of colonialism have structured modern-day politics. It will also examine the struggle for independence and the varieties of the post colonial state.

**GT23B (GOVT2011): CRIMINAL JUSTICE SYSTEM**

This course is about the institutional arrangements devised by societies to respond to crime. It provides an overview of the criminal justice system- and while not being explicitly comparative, locates the Caribbean in the wider international context offering some comparisons and contrasts with both the developed and some developing countries. It involves a survey of the politics, courts and corrections. This is done against the backdrop of the problems of definition and measurement of crime. General issues of consideration include- how and why the system developed in the region as it did; how theories relate to policies and how the existing system may be reformed and/or transformed. Considerable attention will be devoted to the relevance of the ideas discussed to contemporary Caribbean societies.

**GT23M (GOVT2012): JAMAICAN MUSIC 1962-1982**

This course explores the folk and popular music as socio-political, cultural and philosophical instruments and expressions in the making of the African Diaspora in the Americas. Within this historical context, the course examines, through popular Jamaican music (Ska, Rock Steady and Reggae) ideas of grass root Jamaicans about freedom, justice, human rights, power, the nature of the state, social and political behaviour since independence. It seeks to ascertain/measure the intellectual/ideological contributions of grass root Jamaicans to the making/definition of freedom, justice, human rights etc. in the development of the Jamaican polity, as well as to establish that grass root Jamaicans are part of the tradition of subjected peoples the world over who have contributed to the making of freedom as one of the most important values.

**GT24A (GOVT2046): INTERNATIONAL RELATIONS: THEORIES & APPROACHES**

This course covers a sample of the old, the new and the different in the theoretical discourse of the discipline of International Relations. It takes as its starting point the view that theory helps us to understand the world and to understand why we, as individuals think the way we do. Thus students are encouraged to critically assess not just other people's ideas about International Relations but their own as well.

**GT24M (GOVT2013): RESEARCH METHODS I (Year long - 6 credits)**

This course will attempt to build on elementary knowledge of statistics provided in the first year of the degree programme and to apply these tools to a specified range of topics. The course is divided into three phases. The first will be devoted to reviewing the methodological underpinnings of empirical research in the social sciences and in-depth review of published research relating to the specified range of topics. The second will

involve the use of statistical computing procedures to analyze data. The third phase will be devoted to supervising projects.

**GT25M (GOVT2047): PRINCIPLES OF PUBLIC INTERNATIONAL LAW**

This course provides an introduction to Public International Law and considers the contribution made by Public International Law to the preservation of friendly relations between the states. Emphasis is placed on the more practical aspects of the law, with focus on topics which those who enter the professional sphere of foreign affairs might be expected to encounter on a regular basis. Such topics include jurisdiction and immunities, state responsibility and recognition. Some attempt is made to cover the role of law in wider international political issues such as terrorism and regional conflict.

**GT26M (GOVT2048): INTERNATIONAL AND REGIONAL ORGANIZATIONS**

This course provides an introduction to International Organizations, emphasizing co-operative activities involving governments. It concentrates on critically examining the theories, origin, structures and current status of international and regional organizations in the study of world politics.

**GT27M (GOVT2049): INTERNATIONAL POLITICAL ECONOMY**

This course is based on the premise that the study of International Relations must take into account the inter-relationship between the economic and the political. It introduces students to political economy perspectives and applies this analytic approach to the study of such issues as the liberal international economic order and distributive justice, and the international financial system and policy co-ordination.

**GT26P (GOVT2017): ISSUES IN CONTEMPORARY AFRICAN POLITICS**

This course will focus on issues of current relevance in African politics. These will include issues such as: ethnicity and regionalism, economic performance and structural adjustment, the end of Apartheid and the future of Africa.

**GT29E (GOVT2032): ADMINISTRATIVE ANALYSIS**

This course seeks to develop students' understanding of some of the explanatory and normative theories used in Public Sector Management and to apply these theories to specific aspects of public management. Students should have undertaken Introduction to Public Sector Management before undertaking this course.

The course is intended to provide the theoretical and conceptual tools that will be required for the analysis of substantive areas of study to be taken at advanced level.

**GT29F (GOVT2033): CONTESTED ISSUES IN PUBLIC SECTOR MANAGEMENT**

This course seeks to concentrate on some theoretical issues, current trends and major problem areas, by applying techniques of administrative analysis.

**GT32M (GOVT3008): COMPARATIVE REVOLUTIONS**

The aim is to acquaint the student with the rich theoretical and narrative history on revolutionary movements in the light of the practical experiences of a selection of contemporary and history revolutions. It will be divided into two parts. The first will

examine the various theories on the causes of revolutions, through Marx, Brinton, Johnson, Tilly, Barrington Moore, Trimberger, Theda Skocpol, to Wallerstein, Eisenstadt and Unger. The second will survey in detail the experience of Cuba, Grenada and Nicaragua in the light of the other contemporary and historical examples of revolution and of the theoretical constructs established in the first part. From time to time the examples of revolution may be varied to reflect the rich and variegated international experience.

**GT32P (GOVT3009): THE POLITICS OF INDUSTRIAL SOCIETIES**

This course will lay the foundations for the study of the politics of industrial societies, with a focus on North America and Western Europe. It will look at the emergence of liberal democracy, and the practice of politics in industrial societies including political parties, elections, electoral systems and the media.

**GT30C (GOVT3030): VALUES AND PUBLIC SECTOR MANAGEMENT**

This course introduces students to approaches to ethical reasoning and provides a frame of reference for examining contemporary practice. Interactions between public sector managers and other internal and external stakeholders, including the general public, private sector and non-government organizations, are given special attention.

The course critically examines the responsibility of public managers for the power that they exercise, assesses the ethical standards that public managers bring to decision making, examines the mechanisms employed to ensure ethical standards, and make recommendations to improve the ethics infrastructure.

**GT30N (GOVT3032): SELECTIVE ISSUED IN PUBLIC POLICY AND PUBLIC SECTOR MANAGEMENT**

This course is designed to help develop and apply the analytical skills needed by public managers to a number of topical issues. The content of this course is therefore intended to “practicalize” the students’ theoretical knowledge. The delivery method will be primarily through guest lectures, field trips and case analysis. The main emphasis of this course will be on contemporary controversies and themes. These will be related to a settled body of ideas and concepts that comprise the core of the discipline. This course is intended to act as a capstone for all students doing studies in Public Sector Management and its topical content will change from year to year.

**GT31P (GOVT3033): CONCEPTS AND THEORIES OF PUBLIC POLICY**

This course will consist of an examination of public choice and public goods allocation theories. This will be done in the context of policy analysis and the various considerations and limitations of this process.

**GT33B (GOVT3034): COMPARATIVE DEVELOPMENT MANAGEMENT**

This course is designed as a broad overview of critical approaches pertaining to the management of development issues, mainly in the Third World. The aim is to help students understand and evaluate conceptual and practical approaches to development management. It will focus on key economic, institutional, policy and management issues, particularly as they relate to administrative capacity building, policy implementation and problem solving. The role of the international policy network in development episodes will be highlighted.

**GT33C (GOVT3010): PUNISHMENT AND CORRECTIONS**

This course examines the development of ideologies pertaining to the punishment of offenders. It explores the rationale for imprisonment, including retribution, incapacitation, and rehabilitation and critically examines past and existing penal doctrines in Jamaica. Alternatives to incarceration and current ideas about penal reform are also critically examined.

**GT33D (GOVT3011): VIOLENCE AND DEVELOPMENT**

This course examines the historical changes in the patterns and meanings of violence globally. Special attention is paid to individual, collective and state violence in the Caribbean context. The main theories explaining the causes of violence and current research on attitudes to violence and the use of force to bring about social political change are reviewed. Strategies of conflict management and prevention and their relationship to development and the transformation of political culture and state institutions that seek to monopolize the legitimate use of violence are discussed.

**GT33M (GOVT3012): CONTEMPORARY POLITICAL ISSUES**

This course will focus on issues of current relevance in industrial societies, with emphasis on Western Europe and North America. It will analyze the extent of cynicism towards politics, the various tendencies in the political system, issues of economic transformation and changes in the state.

**GT34A (GOVT3048): CONTEMPORARY INTERNATIONAL RELATIONS  
OF THE CARIBBEAN**

This course will identify and analyze various stages in the development of Caribbean states' participation and profile in International Relations from 1970 to the present. Focus will be on the dominant norms, influences, patterns and instruments which have characterized their participation in multilateral diplomacy, economic and security relations.

**GT35E (GOVT3016): LATIN AMERICAN POLITICS AND DEVELOPMENT**

This course introduces students to Latin American Political Institutional Developments and Major Economic Changes in the 20<sup>th</sup> century.

**GT35M (GOVT3050): COMPARATIVE FOREIGN POLICY: DEVELOPED  
AND DEVELOPING STATES**

Foreign Policy is the primary means through which states interact with each other. Each year the foreign policies of at least two states are chosen as the focus of this course e.g. Over the years we have examined the foreign policies of Japan, United States of America, Britain, China and India. The course involves vigorous research, thinking and writing about the main trends in the foreign policy of selected states. Particular emphasis is placed on the domestic and international factors that affect the making of the foreign policy, the institutions involved in the execution of foreign policy and the main issues that dominate the foreign policy agenda.

**GT35P (GOVT2035): PUBLIC FINANCIAL MANAGEMENT**

This course will examine the principal aspects of public sector finances, their sources and expenditures and study the administrative (legal) framework, which exist to use funds as

development component of the Caribbean and other developing countries. Students will also gain insight into the accountability aspects regarding public finances and the extent to which modern managerial quantitative techniques can be used for and forecasting purposes.

**GT36M (GOVT3051): INTERNATIONAL LAW & DEVELOPMENT:  
SELECTED ISSUES**

This course is concerned with the role of Public International Law in fostering economic development in all spheres, including international trading and financial transactions, exploitation of natural resources, protection of the environment and the promotion of human rights.

**GT36P (GOVT3036): TECHNIQUES OF PUBLIC ANALYSIS &  
EVALUATION**

This course aims at giving students a moderate depth of knowledge of Policy Analysis Techniques. Students will also obtain hands-on application.

**GT37M (GOVT3052): CONTEMPORARY ISSUES OF INTERNATIONAL  
RELATIONS**

This is a seminar which focuses on contemporary and/or typical issues that are of critical and significant importance to the structure, nature and status of international relations. Issues include those which are not traditional areas of study but which could be so as the discipline evolves.

**GT38M (GOVT3055): THEORY AND PRACTICE OF INTERNATIONAL  
NEGOTIATIONS**

It is impossible to conceive of world affairs in the absence of the bargaining table. In this course students are exposed to the theory and practice, the art and science of negotiations through a variety of teaching methods - guest lectures from practitioners, simulations and critical discussion. The aim is to enable students to explain and understand negotiation outcomes, as well as to give them practical experience in the conduct of negotiations

**GT39E (GOVT3056): INTERNSHIP IN INTERNATIONAL RELATIONS**

Each student will be required to spend a minimum of four weeks in a major institution and to provide a report describing and assessing this experience. The idea is to familiarize and expose students to the working environment of International Relations. This course is now open to a limited number of 3rd year International Relations Majors, selected on the basis of their grades. Other International Relations majors will do GT36M as a compulsory course and available elective.

**GT39G (GOVT3022): GARVEYISM IN THE AMERICAS/AFRICA**

The focus of this course is on the development of Garveyism as a social movement in the early decades of the twentieth century and its impact on contemporary movements for decolonization in the Diaspora and in Africa. The socio-political practice of the Garvey movement will be examined in order to ascertain its Pan-Africanist appeal. Students will be exposed to primary source materials at the National Library of Jamaica, the multi-volume Marcus Garvey and the UNIA Paper and recent literature on the Garvey movement so that they can decide on research topics.

**GT39M (GOVT3043): DEMOCRACY & DEMOCRATIZATION IN THE MODERN WORLD (Year Long -6 Credits)**

This course will entail a normative and empirical examination of the processes of democracy and democratization in the Modern World. The pluralist competitive approach constitutes our fundamental point of departure. Its essential nature and characteristics are closely examined with a view towards arriving at clear understandings regarding the inauguration, development, institutionalization impact and relevance of pluralist democratic regimes.

**MS15A (ACCT1002): INTRODUCTION TO FINANCIAL ACCOUNTING (OFFERED VIA UWIDEC AND TO TLI STUDENTS ONLY)**

This is a foundation course designed for students who will proceed to further financial accounting studies. However, it is recognized that this could be a terminal course for some students. Both theoretical and practical aspects of accounting are covered. The student who completes this course will not only be able to prepare the accounts of a number of business entities but will also have a fundamental understanding of what those accounts mean.

**MS15B (ACCT1003): INTRODUCTION TO COST & MANAGEMENT ACCOUNTING**

This course sensitizes students to cost and management accounting theory and practice. Emphasis is placed on the concepts and procedures of product costing, as well as strategies that help the manager to perform the functions of planning and decision-making. The course makes use of some simple mathematical concepts that should have been grasped at the primary and secondary levels. These include the basic mathematical operations, solving simple linear equations and graphing linear functions.

**MS15D (ACCT1005): FINANCIAL ACCOUNTING**

This course introduces students to the fundamental accounting principles, practices and procedures necessary for the recording and reporting of financial data within a business entity. It also examines how the reported results of the entity are analyzed.

**Objectives**

- To acquaint students with the main principles and concepts underlying the recording and reporting of financial data
- To introduce the procedures and techniques involved in the recording and reporting of financial data
- To explain the procedures and techniques involved in the analysis of the financial accounts of a business entity

**MS20A (MKTG2001): PRINCIPLES OF MARKETING**

This course is designed to expose students to modern concepts and tools for marketing. The focus will be on fundamentals of marketing such as consumer behaviour, the environment of marketing, marketing information systems, and how managers use the marketing mix strategies to achieve organizational goals. Lectures will be complemented by industry guest lectures and field visits to companies operating in the Jamaican environment.



**MS21C (MGMT2005): COMPUTER APPLICATIONS**

This is an introductory course on the use of Information Technology (IT) in organizations. The course aims to expose students to some of the current issues facing organizations in their use of IT. Use of IT is viewed from an objective of improving the efficiency and effectiveness of organizational systems and processes in order to gain a competitive advantage. The primary goal is to give a good understanding of how the manager can use information in the problem solving and decision-making processes. It is assumed that students will be preparing either for a career in computing or management. The objective demands that students understand the role of the computer as a problem-solving tool.

**MS22A (MGMT2008): ORGANIZATIONAL BEHAVIOUR**

This course exposes you to the various ways in which individuals and organizations interact to create goods and services in a competitive and dynamic environment. The course begins with a broad overview of the nature and structure of organizations and in particular of Caribbean organizations. The focus then narrows to examine the ways in which individuals and groups behave within the context of the organization. Topics to be examined include power, leadership, groups, teams, conflict and individual behaviour.

**MS22C (MGMT2029): MANAGERIAL COMMUNICATION**

This course is designed to help students develop effective communication and presentation skills. It offers a practical and analytical approach to the development of content and style in business communication with an emphasis on the relationship between creative and independent and logical thinking and the solution of business problems.

**MS23C (MGMT2012): INTRODUCTION TO QUANTITATIVE METHODS**

This course is an introductory level survey of quantitative techniques, and is intended to provide an overview of commonly used mathematical models and statistical analyses to aid in making business decisions. These techniques include linear programming, decision theory and simulation. The primary emphasis is to prepare students to become intelligent users of those techniques. An understanding of the assumptions and limitations of the techniques; and also, how these techniques might be used outside the classroom environment are of particular importance.

**MS25A (ACCT2014): INTERMEDIATE FINANCIAL ACCOUNTING I**

This course involves the study of accounting theory and practice from the perspective of both preparers and users. It develops the student's technical and problem-solving ability that will be required in the accounting process and the preparation and analysis of financial statements. Emphases are on the basics of accounting and on accounting for most assets.

As such the objectives are:

- To enable students to comprehend and evaluate the conceptual framework which underlies accounting methods and reports
- To provide students with the knowledge of accounting practice
- To discuss the disclosure of financial accounting information for reporting purposes.

### **MS25B (ACCT2015): INTERMEDIATE FINANCIAL ACCOUNTING II**

A continuation of Intermediate Accounting I, the course further develops the student's technical and problem-solving ability that will be required in the accounting process and the preparation and analysis of financial statements. Emphases are on accounting for equity and other dimensions of accounting and financial reporting including emerging issues and future directions.

The course objectives are:

- To further enhance the student's ability to comprehend and evaluate the conceptual framework which underlies accounting methods and reports.
- To provide students with a more complete understanding and knowledge of current accounting practice
- To discuss current issues and future directions related to the disclosure of financial accounting information for reporting purposes

### **MS25E (ACCT2017): MANAGEMENT ACCOUNTING I**

This is the first of a two-semester programme in management accounting. This course seeks to provide an in-depth understanding of:

- a) the conceptual issues and techniques used in the design of cost accounting information systems and
- b) the use of costing information for managerial decision-making and business strategy in both manufacturing and service firms. An important feature of the course is its emphasis on cost analysis and the preparation of managerial reports.

**An important feature of this course is emphasis on cost analysis and the preparation of managerial reports.**

Topics to be covered include:

- Review of cost concepts and manufacturing accounts
- Cost accounting information systems – an overview
- Absorption and direct costing
- Actual, normal and standard costing
- Job order costing for manufacturing and services
- Process costing including standard process costing
- Accounting for spoilage and rework
- Joint and by-product costing
- Cost allocation – traditional approaches
- Operations and back-flush costing
- Cost estimation
- Cost-Volume-Profit Analysis

### **MS25H (ACCT2019): FINANCIAL ACCOUNTING FOR MANAGERS**

This course looks at accounting theory and practice from the perspective of both the users and the preparers. The course develops the student's technical and problem-solving ability involved in the accounting process and the preparation of and analysis of financial statements.

### **MS26A (MGMT2020): MANAGERIAL ECONOMICS**

This course is primarily concerned with the application of economic principles and methodologies to the decision making process of the business firm operating under conditions of risk and uncertainty. It focuses on the economics of business decisions and as such, brings abstract theory into closer harmony with managerial practice. The concepts and issues are put in the context of real business decision problems in order to demonstrate methods of identifying problems and finding solutions.

### **MS27B (MGMT2021): BUSINESS LAW**

This course will cover the following:

- 1. General Principles of Law**
  - system of courts
  - doctrine of precedent
  - case law and statute law
  - tort, contract and crime
- 2. General Principles of Law of Contract**
  - formation of contract
  - offer and acceptance
  - consideration
  - terms of contracts
  - conditions of warranties
  - implied terms
  - exclusion clauses
  - mistakes, misrepresentation, undue influence and illegality
  - assignment and negotiability
  - discharge
  - agreement (including notice), frustration, performance and breach
  - remedies

### **MS28D (MGMT2023): FINANCIAL MANAGEMENT I**

This course seeks to provide the foundation of financial management. It will introduce some of the basic concepts used by financial managers in the decision making process, including risk and return, time value of money, financial statement analysis, capital budgeting, and asset valuation models. The course provides a theoretical framework within which these concepts are applicable. The course will also draw on real-world situations to highlight the importance of both the theory and practice of finance.

### **MS28F (MGMT2068): RISK AND TREASURY MANAGEMENT**

This course introduces students to the various forms of risks affecting financial institutions – the types of risks, and the ways of managing these risks

#### **Aims and Objectives:**

- To acquaint students with the composition of the financial services industry
- To identify the various forms of risks
- To explain the international best practices of managing risks

**MS29P (MGMT2026): PRODUCTION AND OPERATIONS MANAGEMENT**

This course will examine the methods used for efficiently managing the operating divisions of manufacturing and service based firms. The topics to be covered will include process analysis, design and layout, forecasting, capacity planning, production planning, inventory control, scheduling, project management and quality control. An introduction is also provided to new production control techniques such as just-in time systems and group technology. Throughout the course, special emphasis will be placed on the use of mathematical and statistical techniques for decision making by operating managers.

**MS30B (MKTG3001): INTERNATIONAL MARKETING**

This course is designed to explore the scope of international marketing. The course examines the impact global environment has upon marketing decisions and strategy formulations. Through analysis of different types of markets, students will develop an understanding and appreciation of how the world is "shrinking" and the influence this has on Jamaican businesses, individuals, households and institutions.

This course will acquaint students with the conceptual and analytical tools they need to understand international business practice, strategy, and positioning. Students will be introduced to the field of international business with emphasis on current issues, globalization, culture, politics, legal issue ethical issues, social responsibility issues, and negotiations. In addition, the course covers basic elements of why and how businesses decide to engage in international business, basic elements in assessing international markets and an overview of the implementation process.

**MS30C (MKTG3002): MARKETING RESEARCH**

Marketing Research has increasingly become an important part of our lives as students, teachers, practitioners and users. Marketing Research is an information providing activity that aids managers and consumers to make ultimately better decisions. There are several issues that will be discussed in this class: (1) the use of marketing research information in decision-making, (2) examination of the techniques of marketing research, and (3) the consumption of marketing research information.

**Course Objectives**

- To help students develop an understanding of the use of marketing research information in strategic decision-making.
- To familiarize students with the techniques of marketing research.
- To help students develop the skills to apply marketing research tools in real life situations.

**MS30D (MKTG3003): MARKETING STRATEGY**

This course examines how marketing concepts, techniques and theories can be used by decision-makers to identify specific threats and marketing strategy opportunities facing their enterprise and/or organizations. Case studies and real life projects are the principal teaching methods to be used in this course. Participants will be required to conduct a marketing audit of a selected enterprise, identify relevant threats and opportunities and prepare the appropriate marketing strategy and plan for a financial year.

**MS30E (MKTG3070): CONSUMER BEHAVIOUR**

This course is designed to explore the changing dynamics of consumer behaviour throughout the purchasing process and to provide students with the necessary skills to analyze, and shape marketing strategies which effectively meet consumer needs. The course provides a broad overview of the following:

- Consumer motivation
- Behavioural considerations affecting consumer purchase decisions
- Meeting consumer needs through selling, advertising, distribution and related activities

Special emphasis is placed on the importance of marketing and specifically marketing strategy in producing desired purchasing behaviour.

**MS30I (MGMT3010): INTEGRATED MARKETING COMMUNICATION**

(Confirm with the department)

**MS30M (MKTG3010): INTERGRATED MARKETING COMMUNICATION**

This course is aimed at carrying a unified message to your target market wherever that may be. It is designed to explore in detail IMC and branding. Students will examine the role of advertising, public relations, personal selling, interactive direct and internet media within the IMC programme of an organization

**MS31C (MGMT3012): SYSTEMS ANALYSIS AND DESIGN**

This course covers the fundamental activities that are involved in the analysis, design and development of computer-based information systems. Analysis is the act of understanding current information systems and developing the set of information requirements that users demand in a new or enhanced system. In the design stage, Information System personnel develop data and programming maps as to how Information System will meet these requirements. Actual coding and system construction occur in the development phase. Particular emphasis is placed on the analysis and design stages of the systems development cycle. Students are encouraged to pay particular attention to the structured design philosophy espoused in our approach to teaching systems development. Special emphasis is placed also on the tools such as data flow diagrams, PERT and Gantt charts, among others.

**MS32A (MGMT3017): HUMAN RESOURCE MANAGEMENT**

Human Resource Management - Theory and Practice introduces the student to the organizational models and designs that will most effectively procure, integrate, develop, protect, compensate and maintain the human resources of the organization. Students will be exposed to a cross section of Caribbean cases and readings and will analyze the implications of these practices for development of the region.

**MS32B (MGMT3018): INDUSTRIAL RELATIONS**

Industrial Relations is concerned with the rules, practices, outcomes and institutions emerging from the interaction between employers and employees in a formal work setting. These outcomes occur at the workplace level, the sectoral level and the national level. This course provides an introduction to Industrial Relations; it focuses on the principal Industrial Relations actors (workers, management and government) and their contribution to the process of workplace governance. It is suitable to anyone who will work in any

kind of workplace organization, essential for someone who will have responsibility for the management of people and absolutely critical for someone who will specialize in human resources management.

Students who take this course should acquire a sound knowledge of principles, concepts and practices of Industrial Relations and the capacity to advance his/her knowledge in the area. Among other things the student will be exposed to the institutions, concepts and outcomes arising from modern employment relationships; the implications arising from conflicts of interest between employers and employees; the changes taking place in the world of work and be encouraged to think critically about the implications for their own future as well as the future of society. In addition students will enhance their capacity for independent learning and information seeking in the field of Industrial Relations; their ability to work in group settings and their skills in evaluating and managing the kinds of conflict that emerge from the employment contract.

#### **MS32C (MGMT3019): BUSINESS NEGOTIATIONS**

This course provides an introduction to the **theory** and **practice** of negotiations as applied in the context of a business. It is intended primarily for students preparing for a career in Human Resources Management, Industrial Relations or in general management. Many of the principles encountered in this course will be applicable to **conflict resolution** in other aspects of life.

**Course Objective:** The objective of the course is to provide insights into the theoretical and practical aspects of **business negotiations**. Students should benefit from an enhanced capacity to evaluate a negotiating situation, to plan the process and to execute a negotiation on their own behalf or on behalf of a client.

**Learning Approach:** The course will include the following components - independent study, lectures, case analysis, simulation exercises and other learning experiences. The course will make use of the "team teaching" approach and at least one other lecturer will be available for students' guidance. However, course delivery will rely heavily on student participation and students will be encouraged to take responsibility for their own learning by reading, participating in class discussions, participating in learning exercises and in simulations and by consulting with course leaders.

#### **MS32D (MGMT3065): MANAGEMENT OF CHANGE**

The aim of this course is to provide students with a thorough grounding in the major issues involved in managing change within contemporary organizational settings. Additionally, the course aims to assist students to develop the necessary practical skills and intervention strategies, which are required to manage change effectively at the individual, group, and organizational levels, in order to assist an organization to achieve its desired corporate objectives.

#### **MS32E (MGMT3022): ORGANIZATIONAL DEVELOPMENT**

Organizational Development is designed for students who have a keen interest in enhancing the performance of organizations using a behavioural perspective. In the course students will adopt the role of consultant and will be exposed to the various tools, techniques and methods of organizational intervention. Students who do this course will be expected to utilize their knowledge and skills within the context of their own research teams as well as in an organizational setting.

### **MS32I (MGMT3069): QUALITY SERVICE MANAGEMENT**

Quality service management introduces students to the strategies and techniques that will lead to effective management of services. The course is designed to be a highly experiential one in which students will study the performance of service organizations as well as their response to that performance. Students who take this course will be exposed to knowledge about the best practices of local and international service organizations, the human resource practices that will lead to effective service delivery and the design of effective service organizations.

### **MS32G (MGMT3062): COMPENSATION MANAGEMENT**

This course is intended to introduce students to the principles and practice in modern compensation management. Students who take this course will:

- Be able to explain the role of compensation in the management of human resources in an organization
- Be able to explain the importance of compensation in achieving the strategic objectives of an organization
- Be able to explain the theoretical issues that underlie the design of a compensation system, the techniques involved in designing a compensation system and the skills necessary to make sound compensation decisions in different Labour market settings.

Be able to describe the unique variables operating in the Caribbean context and explain in the light of this, how to design an appropriate compensation system

### **MS32J (MGMT3061): TEAM BUILDING & MANAGEMENT**

At the conclusion of this course, students should be able to:

- Define teams including the self-managed team, the virtual team and the temporary team.
- Identify a sports team and trace its development, its success and failure.
- Apply team learning to at least one organization.
- Measure the effectiveness of a team.
- Work in a team to undertake a project and understand the team Process
- Explain the increased use of teams in organizations today, particularly in the Caribbean.
- Build and manage effective teams.

### **MS32K (MGMT3063): LABOUR AND EMPLOYMENT LAW**

This course is intended to introduce students to the principles and practices of Labour and Employment Law. Students who take this course will:

- Be able to explain the role of law in labour and employment relations and develop the capacity to continue advancing his/her knowledge in the area
- Be able to explain the evolution of labour and employment legislation in the region and the implications for current employment relations
- Be able to explain the social legislation governing collective bargaining
- Be able to explain the scope, nature and purpose of **protective legislation** such as those governing human rights and employment standards

- Be able to explain the major pieces of Jamaican labour legislation especially the Labour Relations and Industrial Disputes Act (LRIDA)
- Be able to explain how industrial relations practice has been changed by the passing of the LRIDA and be able to analyze current workplace and industrial issues, processes and outcomes from a legal perspective.

**MS32L (MGMT3071): EMPLOYEE TRAINING & DEVELOPMENT**

This course provides an introduction and survey of the field for emerging managers and Human Resource practitioners

**MS32O (MGMT3021): ORGANIZATIONAL THEORY & DESIGN**

(Confirm with the Department)

**MS33D: BUSINESS STRATEGY AND POLICY**

This course is designed to provide students with an instructive framework within which business policies and strategies will be formulated and developed. It covers the analysis and evaluation of corporate strategies.

**MS33E (MGMT3033): BUSINESS, GOVERNMENT AND SOCIETY**

This survey course attempts to prepare students for a better understanding of the relationships between business executives and other elements in the West Indian environment. It involves eight modules: Business Environment; Regulation; History of Economic Thought; Criticisms of Business; Business Responsibility, International Trade and Consumerism.

**MS33F (MGMT3034): ECONOMIC POLICY FOR THE MANAGER**

The course is aimed at students who are majoring in Management Studies. The objective is to ensure that those who read the course will not only understand how the macro economy works but will become educated observers of what economic policy can and cannot achieve within the context of the Jamaica Economy. This course will examine the following in depth:

- The Economy-Jamaica
- Economic Aggregates
- Labour Market
- Product Market-Theory of GDP Determination
- Product Market- Government
- Product Market- Inflation
- Product Market- Investment
- Product Market-International Trade
- Product Market-Money and Banking

**MS33G: BUSINESS ETHICS FOR BANKERS**

This course focuses on what is considered prudent behaviour and seeks to highlight issues that make behaviour prudent. The course looks at the theoretical bases of behaviour as they affect decision makers in a market driven economy. It also deals with historical propositions and modern systems used to determine ethical behaviour. International best practices for establishing ethical behaviour will also be studied.



### **MS34A (MGMT3036): ENTREPRENEURSHIP AND NEW VENTURE CREATION**

Pre-requisite: Final Year Faculty of Social Sciences Students and ACCT1003/MS15D

This course deals with one of the most challenging issues confronting developing countries. It focuses on understanding and appreciating the entrepreneurial mindset in relation to the ability to create new ventures successfully. The course also focuses on “intrapreneurship” or in the reinvigoration of existing enterprises with an attitude of innovation, responsiveness and receptivity to change, and it considers entrepreneurship in an international context.

### **MS34B (MGMT3037): INTERNATIONAL BUSINESS MANAGEMENT**

The purpose of the international business management course is to familiarise students with the globally applicable theories of international business in the context of the practice of management in a small open developing environment. The course builds upon the unassailable conclusion that the development of Jamaica and other countries in the Caribbean region will rest upon the ability of firms within the region to engage profitably in international business activities. To this end, the conceptual theme that will drive the course is the relationship between the processes of economic development and national competitiveness on the one hand, and the theory and practice of international business on the other.

The course is divided into two modules. The first is “international business theories, systems and institutions” in which the focus is on understanding the theories and concepts of international business and in identifying the principal institutions that comprise the framework for international business. The second is “managing the international operations of firms in developing countries,” in which the focus is on the response of firms in developing countries to the current imperatives of international business and development.

### **MS35E (MGMT3039): MANAGEMENT ACCOUNTING II – Strategic Management Accounting**

Cost management concepts, models and strategies. This is the second of a two-semester programme in management accounting. This course seeks to provide further analysis of the critical role of management accounting concepts, models and information systems in the development and implementation of competitive strategy. The course will examine:

- costing models for pricing
- managerial costing systems, including budgeting and performance measurement and reporting systems and
- profitability analysis of customers and strategic business segments.

The course will make extensive use of readings and cases.

- Strategic Management Accounting and Competitive Strategy in a Dynamic, Global Business Environment
- Value Chain Analysis and Process Value Analysis – An Introduction
- Activity Based Costing
- Accounting for Quality Costs and Life Cycle Costing
- Cost Management Strategies

- Pricing
- Management Control Systems, Organization culture and Organization Learning
- Traditional Budgeting Systems and Practices, including Flexible Budgeting
- Variance Analysis
- Activity based Management and Budgeting
- Responsibility Accounting, Performance Measurement and Reporting Systems, including Productivity Measurement
- Profitability Analysis of Customers and Strategic Business Segments
- Transfer Pricing

**MS35H (ACCT3041): ADVANCED FINANCIAL ACCOUNTING**

This course is designed for students above the intermediate level of accounting. It deals with advanced accounting concepts, practices and procedures. It targets primarily persons pursuing professional studies in accounting and prepares students who will work at the most advanced level of accounting

**MS36E (ACCT3043): AUDITING I**

This course facilitates a thorough comprehension of the methodology and techniques of modern auditing; examines the role of auditors and provides an understanding of the legal, regulatory, professional and ethical environment in which auditors operate. The auditing standards will be examined with applications of Jamaican cases to demonstrate relevant principles and issued.

**MS36F (ACCT3044): AUDITING II**

This course builds on the fundamentals of auditing theory and practice. It covers the management of the audit process including quality control of audits, international standards on auditing. It focuses heavily on the application of the theory of the conduct the audit process.

**MS37B (MGMT3046): COMPANY LAW**

This course covers the Principles of Company Law, statutes and relevant case law, with special reference to matters of particular concern to Accountants and Auditors

**MS37C (MGMT3067): REGULATORY FRAMEWORK OF BANKING AND FINANCE**

This course is designed for students at the intermediate level to familiarize them with the legal environment and practices which govern the financial services industry. International best practices will also be studied and comparisons made with local law

**MS37D (MGMT3072): FINANCIAL SERVICES LAW**

This course is designed mainly for students pursuing the Banking and Finance students to provide them with an understanding of fundamental legal principles relating to banking and other financial services. Emphasis will be placed on bank and customer rights, duties, liabilities and the law relating to negotiable instruments, methods of payment, security documentation and capital market instruments as well as fundamental principles of insurance law

**MS38H (MGMT3048): FINANCIAL MANAGEMENT II**

Financial Management II is an advanced managerial finance course that ties together theory and applications of financial management; covering the essential aspects of financial decisions. Financial decisions are primarily concerned with providing solutions to the following problems: (1) what assets should the enterprise acquire? (this is the capital budgeting decision); (2) how should these assets be financed? (this is the capital structure decision); and (3) how should short-term operating cash flows be managed? (this is the working capital decision). This course focuses predominantly on learning the tools and techniques needed to analyze and evaluate financial information. This type of analysis enables the financial manager to identify and solve management problems related to the financial operations of business corporations.

**MS38G (MGMT3051): TAXATION I**

This course provides students with an understanding of the main principles and concepts of taxation. It investigates how tax policy is formulated and explains how such policy is applied in practice in Jamaica. The course enables students how the Jamaican tax liabilities of individuals and organizations are calculated. The study of Jamaican tax law and practice is further developed in the context of tax planning and ethical considerations.

**MS38H (MGMT3048): FINANCIAL MANAGEMENT II**

Financial Management II is an advanced managerial finance course that ties together theory and applications of financial management and covers the essential aspects of financial decisions. Financial decisions are primarily concerned with providing solutions to the following problems:

- What assets should the enterprise acquire? (This is the capital budgeting decision)
- How should these assets be financed? (This is the capital structure decision)
- How should short-term operating cash flows be managed? (This is the working capital decision)

This course focuses predominantly on learning the tools and techniques needed to analyze and evaluate financial information. This type of analysis enables the financial manager to identify and solve management problems related to the financial operations of business corporations.

**MS38I (ACCT3064): FINANCIAL STATEMENT ANALYSIS**

This course is intended to provide a guide to interpreting financial statements and the use of financial information. It demonstrates how to effectively and accurately evaluate a firm's financial status and thus make informed investment decisions.

**MS38O (MGMT3052): TAXATION II**

This course builds on Taxation I and extends the measurement of taxable income to corporate entities. It introduces issues related to the taxation of distributions and benefits to principal members of companies. It covers the taxation implications of residence and domicile of incorporated bodies, including double taxation treaties. The course includes comparative review of Commonwealth Caribbean tax regimes in the areas of income tax and capital gains tax. The course will emphasize tax planning and management.

**MS39H (MGMT3057): PRODUCTIVITY AND QUALITY MANAGEMENT**

The course provides an in-depth coverage of productivity and quality management in the service and other industries. Emphasis is placed on the practical application of quality principles through the interpretation, understanding and use of these principles and concepts throughout the problem-solving process. Areas covered include Quality and Continuous Improvement, Process Control, Productivity and Measurement, Reliability and Bench-marking and Auditing.

**MS39I (MGMT3056) - PROJECT MANAGEMENT**

This course focuses on the principles and practices of project management in business and technology. It will provide the student with the necessary skills that are required in industry.

The objectives of the course are to provide the students with the tools to implement, effectively, project management practices in industry:

The student on completion will be able to:

- discuss the system principles and philosophy which guide project management theory and practice
- describe and develop the logical sequences of stages in the life of a project
- apply the methods, procedures and systems for designing, planning, scheduling, controlling and organizing project activities
- prepare project documents to assist in the implementation of the plan
- prepare project reports

**MS39J (MGMT3060): PRODUCTIVITY PLANNING**

This course focuses on advanced techniques for use in the design, planning, and control of operating systems in the manufacturing and service sector. The course is designed to complement and build on topics covered in MS29P. A more advanced treatment is provided for decision models, which are used in production planning, inventory control, scheduling, facility design and location. Case examples are drawn from operating systems in manufacturing, service and public sector organizations.

**HM340: CARIBBEAN TOURISM PLANNING**

This course explores the planning and organization processes of the tourism industry in order to minimize threats and maximize opportunities. With the understanding that the essence of tourism involves the travel to places and the interaction with people, the course focuses on the dynamism of the tourism industry and the relevant policies and issues facing entities within the industry.

**PS10A (PSYCI000): INTRODUCTION TO DEVELOPMENTAL, SOCIAL AND ABNORMAL PSYCHOLOGY**

This course provides an introduction to a discipline that is growing in popularity as more and more people become interested in gaining an understanding of human behaviour. The course will attempt to integrate observations from human and animal research and provide information on a broad range of topics that illustrate how and why we think, feel and act. This section of the course introduces students to topics within the areas of abnormal, social and developmental psychology, and examines psychology in the work

place. Psychology majors will take PS11A (Psychology Laboratory and Methods: Abnormal, Social and Developmental) while taking this course.

**PS10B (PSYCI001): INTRODUCTION TO COGNITIVE AND PHYSIOLOGICAL PSYCHOLOGY**

This course provides an introduction to a discipline that is growing in popularity as more and more people become interested in gaining an understanding of human behaviour. Overall, the course will attempt to integrate observations from human to animal research and provide information on a broad range of topics that illustrate how and why we think, feel and act. This section of the course introduces students to topics within the areas of cognitive and physiological psychology.

**PS10C (PSYCI002): INTRODUCTION TO INDUSTRIAL AND ORGANIZATIONAL PSYCHOLOGY**

This course provides an introduction to psychology and its application within the industrial/organizational (I/O) context. It will draw from all fields of psychology, especially social and organizational psychology, as well as other theoretical fields such as Sociology and Management. At the end of this course students should be able to understand the interactions between the person and the social/situational setting as it relates to the organization; have a solid grounding in the major issues and theories of concern to I/O psychologists; understand the applied nature of I/O psychology. Specific topics include the individual at work – personality, person perception in organizations, motivation, job satisfaction, work attitudes, personal issues, and the group at work – decision making, communication in organizations, conflict and stress in the workplace, culture and socialization in organizations.

**PS11A (PSYCI005): RESEARCH METHODS IN DEVELOPMENTAL SOCIAL AND ABNORMAL PSYCHOLOGY**

The primary purpose of this laboratory course is to give students majoring in psychology hands-on experience in carrying out research in a number of core areas of psychology in line with international practice. At the same time the course aims to provide students with an introduction to psychological research methods and practical experience in carrying out a range of basic research methods under guidance. **(Psychology Majors ONLY)**

**PS11B (PSYCI006): RESEARCH METHODS IN COGNITIVE AND PHYSIOLOGICAL PSYCHOLOGY**

The primary purpose of this course is to give students hands on laboratory experience in carrying out research in key areas of psychology. At the same time the course aims to broaden students knowledge of psychological research methods. By the end of the yearlong course students will have had experience in collecting and reporting psychological data in a number of core areas. Laboratory based classes such as this form an essential part of teaching in psychology at all major universities around the world. **(Psychology Majors ONLY)**

**PS21D (PSYC2000): SOCIAL PSYCHOLOGY I**

This is a follow-up of the Social Psychology component of PS 10A, and the former course. It seeks to do an in-depth study of three major areas in social psychology: The Self, Interpersonal Relationships, Group Processes. Understandably, the course attempts to fuse the theoretical perspectives with a Caribbean application and will draw heavily on

Caribbean history and sociology. Topics include: The Sociological and the Psychological Influences in Social Psychology; The Self; Attribution, Group Dynamics and Inter-group Relations, Close Relations, Themes in Caribbean Social Psychology.

**PS22A (PSYC2017): COGNITIVE PSYCHOLOGY** (formerly PS32A)

This course aims to provide students with an understanding of the major theories underpinning current cognitive psychology, as well as an awareness of the methodologies used by cognitive psychologists to advance the discipline. Cognitive psychology currently represents a mainstream area of the discipline of psychology with which all majors in the area should be familiar.

The course will commence with an examination of the theories and findings which have been put forward to explain basic perceptual processes. Following from this will be a consideration of how attention is controlled and directed towards the environment, and how information is represented and remembered. The course will then move on to consider the area of language functioning. Finally, applications of this area of psychology will be highlighted, including neuropsychology and ergonomics.

**PS24D (PSYC2002): ABNORMAL PSYCHOLOGY**

The study of mental illness makes up a large part of the discipline of psychology. Many psychologists are interested in the causes, classification and treatment of abnormal behaviour. This course will attempt to integrate observations from human and animal research to provide information on the different types of mental illness, how mental illness develops, who is at risk and which treatments are most effective. Topics include: Theoretical Perspectives of Mal-adaptive Behaviours; Mental Health and Mental Illness; Neurotic and Psychotic Disorders: Nature, Theoretical Explanation, Treatment; Disorders of Social Development; Introduction to Therapies; Behaviour Disorders and the Family.

**PS24E (PSYC2003): PHYSIOLOGICAL PSYCHOLOGY**

This course is offered in the second year and seeks to explore how the sensory, neural and muscular systems of the body interact to produce and facilitate behaviour. It also helps students to understand behavioural problems and to appreciate various biologically derived strategies of behaviour modification and control. The course covers such areas as, the body system, the biology of mental processes, motivation and emotion and the future of psychobiology. Ideally, students are expected to have some foundation in biology as a course pre-requisite.

**PS25A (PSYC2004): PERSONALITY THEORY**

Students will be introduced to the major theories of personality. The course will address the historical and cultural background, which informs the writings of the seminal theorists in the field as well as the relevance of these theories to current conditions.

**PS26A (PSYC2015): DEVELOPMENTAL PSYCHOLOGY..**

This course presents a comprehensive view of the physical and psychological development of the individual from birth through to death. The course looks at different models of development and analyses each model in terms of its relevance to the Caribbean. Students are actively engaged throughout the course in analyzing the real life problems of children and adolescents in the Caribbean.

**PS27A (PSYC2005): HUMAN BEHAVIOUR CHANGE**

This course examines current theories, and research relating to behaviour change. The prevention, intervention and treatment of problem behaviours will be explored. This course will emphasize the connection between health and behaviour, and examine how unhealthy behaviour can affect every segment of society.

**PS28A (PSYC2006): INTERPERSONAL DYNAMICS**

The main objective of this course is to help the student to develop skills in self-monitoring so as to enhance the ability to conduct effective interactions with others. The course is an experiential one designed with particular reference to students interested in counselling and in-group work practice.

**PS28C (PSYC2007): PSYCHOMETRICS I**

This course introduces the concepts underlying psychological measurement. This is primarily done by an in depth examination of the topic of intelligence. What is intelligence, how has it been measured and how much is it influenced by environmental factors? In addition, students will develop their own measures personality and ability in tutorials, and examine some of the classics tests in these areas. At the end of the course students should understand the concepts of reliability and validity, item difficulty, discriminability and factor analysis.

**PS28D (PSYC2008): EXPERIMENTAL PSYCHOLOGY**

This course emphasizes and demonstrates the importance of experimentation as a method of exploring and establishing relationships and of providing an evidential basis for claims made in psychology. The importance of operationalization and of the development of techniques of measurement is also emphasized. In the end, students are expected to have skills with respect to the basics of experimental design in psychology and they are also expected to be able to analyze and decipher critically, the experimental descriptions and protocols provided in the literature.

**PS31B (PSYC3001): SOCIAL COGNITION**

This course seeks to develop an understanding of the cognitive processes occurring in every day social life. Firstly we examine models of individual and social cognition, and then proceed to understand the social aspects of cognitive processes such as attribution and person perception. Finally we explore semiotics and the effects of the mass media (medium theory) on social cognition. Social cognition refers to the system of mental constructs and strategies that are shared by group members. In particular, it relates to those collective mental operations involved in the representation and understanding of social objects and in the establishment of the self as a social agent.

**PS31C (PSYC3007): APPLIED SOCIAL PSYCHOLOGY**

Using a social and psychological knowledge base and applying it to selected organizational institutional and community contexts in Caribbean Society, this course presents a programme of social psychological theory, methods and projects, assigned to provide students with basic tools for analyzing and solving problems of interpersonal, organizational and community relations, while taking account of the human resource and institutional change and development needs of Caribbean Society.

**PS35A (PSYC3008): ELEMENTS OF COUNSELLING AND PSYCHOTHERAPY**

This course provides an introduction to the fields of counseling and psychotherapy in a complex multicultural society. The course will cover professional foundations and provide an overview of the counselling and therapeutic process. Students will learn simple interviewing and assessment techniques, the taking of psychological histories as well as basic communication and problem solving skills in a therapeutic context. Students will also be exposed to methods for evaluation, recording and research in counseling and psychotherapy.

**PS35B (PSYC3009): COUNSELLING PRACTICUM**

This course aims to provide students with increased comfort and confidence in the art of counselling and psychotherapy and/or increased familiarity with how psychological theories and methodologies are used in a practical setting. Students will be attached to a site where psychology is practiced (e.g. hospitals, schools, businesses, jails, police stations, counseling centres) and supervised by psychologists working in the field, in order to gain practical experience in the field of psychological counselling. Student experiences will vary but may include exposure to group and individual therapy, conducting interviews, psychological assessment, interdisciplinary rounds, participating in feedback sessions and collecting empirical data.

**PS37B (PSYC3021): BEHAVIOURAL MANAGEMENT**

This course introduces students to basic principles in behaviour modification, and the procedures and methods used to understand, assess, and change behaviour problems. Specifically, the course presents a survey of important behaviour modification procedures designed to overcome problems across a broad spectrum of human dysfunction (e.g. fears, simple phobias, test anxiety, school violence, self-esteem). Additionally, the course is designed to equip students with the knowledge and skills of how behaviour modification procedures have been applied in the field of developmental disabilities, education and special education, clinical psychology, community psychology, and self management. Finally, the materials in the course examine important behaviour modification procedures applied in the area of prevention, including stress management, sexually transmitted diseases, emotional abuse, neglect, school violence, and drug use/misuse.

**PS38B (PSYC3010): APPLIED GROUP DYNAMICS**

This course provides opportunities for the experiential exploration of topics in intrapersonal dynamics. It is presented as a Group Dynamics Laboratory in which participants develop the techniques necessary for effective work in and with work teams. Participants will explore the following topics: Group Intervention and facilitation; Building group cohesion; Communication and co-ordination; Leadership and decision-making styles; Task performance; Negotiation and conflict resolution. In this course students participate as group members and analyze their own responses and those of other participants. Participants learn and develop their skills by experiencing the reality of attribution, communication and other interpersonal principles that make up the substance of group relations.



**PS386 (PSYC301I): RESEARCH PAPER IN PSYCHOLOGY**

This two-semester course enables students to carry out a piece of empirical or theoretical work chosen from a range of topics available. Lectures at the start of the course will review with students the essential of research design and help them to frame an appropriate research question. They will then be assigned individual supervisors who will guide them through the research process. At the end of the semester students hand in a brief literature review and rationale, and at the end of semester two a full research dissertation is required. Students intending to pursue further studies in psychology should note that this is an essential course to have on their transcript.

**SYI3B (SOCII001): INTRODUCTION TO SOCIAL RESEARCH**

This course seeks to provide students with an introduction to basic social research methods. It involves discussions of Research Traditions, Formulating a Research Problem, Selecting and Measuring Variables, Research Design, Questionnaire Designs, Writing a Research Proposal, Research Methods, Data Analysis, Writing the Research Report.

**SYI4G (SOCII002): SOCIOLOGY FOR THE CARIBBEAN**

This course seeks to expose students to the basic concepts of Sociology applied in the context of a developing country. The works of the classical theorists Durkheim, Marx and Weber are explored in providing an understanding of different models of society. The course also focuses on issues of culture, class, race, social stratification, family and gender as they relate to Caribbean Societies.

**SYI4H (SOCII003): SOCIOLOGY AND DEVELOPMENT**

This course builds on the basic foundation of SYI4G by focusing on the applications of sociological concepts to the processes involved in Development. It will equip students with an understanding of the basic concepts and measures that are used in the analysis of Development. Development theories are also examined, as well as the social problems which must be addressed as societies become more complex.

**SYI6C (SOCII005): INTRODUCTORY STATISTICS FOR THE BEHAVIOURAL SCIENCES**

This course will introduce students to basic univariate and bivariate statistics. It also focuses on levels of measurement and the appropriate interpretation of each statistic computed. Social and psychological examples are used for each application. This course covers the same material as EC 16A, but focuses more on social and psychological examples including the calculation and interpretation of such questions.

**SY20C (SOCI2000): SOCIOLOGICAL THEORY**

The objective of this course is to bring the student to a deeper understanding and appreciation of the origins of sociological thought, and the ideas of the main thinkers during the formative years of the discipline. It explores different concepts and definitions and expands on the basic information provided of the classical theories in the introductory course, Sociology of the Caribbean – SYI4G. What is emphasized is critical thought. Students are not merely expected to regurgitate the basic information but to understand the ideas behind the theories themselves.

Although the subject matter of the course is “classical” it is taught with references and example from “real life”, a *down to earth* sociology.

**SY20D (SOC12001): SOCIOLOGICAL THEORY II**

A sequel to SY 20C (SOC1 2000), this course is designed to discuss the more recent theoretical developments in theory. Beginning with the early 20<sup>th</sup> Century theorists it continues to the present, where it explores the very basis of sociology today in the postmodern world.

Like its predecessor it emphasizes critical thought. A central issue is the fundamental relationship between the individual and society. The intention is for students to question and defend (if necessary) the status and importance of sociological analysis today. As with its precursor it is a down to earth sociology, taught with references and examples from “real life”.

**SY21M (SOC12004): INTRODUCTION TO POPULATION**

This course is designed to equip students from all faculties with a basic understanding of the ways in which population variables interact with economic, political, social, cultural, physical and environmental factors to create a changing balance. The course introduces students to the basic measures which are used by demographers to describe the structure of populations, as well as the changes induced by births, deaths and migration.

There is no pre-requisite for this course, but through active participation in the course, students will gain experience in the calculation and interpretation of basic rates and ratios, as well as an understanding of the relationships between patterns of development and population changes and distribution.

**SY21P (SOC12005): REPRODUCTIVE HEALTH AND FAMILY LIFE EDUCATION**

This course seeks to equip students with a working understanding of the biological aspects of sexual and reproductive health, and the social and psychological issues that surround the area. From this foundation, the ethical and legal issues are also considered, as well as the key debates in the field. Students are given an overview of the types of programmes for family planning and family life education, and introduced to some of the approaches widely used in counselling for reproductive health.

**SY22C (SOC12006): QUALITATIVE RESEARCH**

Philosophical and Methodological Foundations; Strategy for Field Research; Selecting and Gaining access to a Setting; Modes of Observation and Methods of Recording Data; Unstructured Interviews; Types of Qualitative Research; Personal Documents; Historical and Archival Sources; Ethical Issues; Case Study Methods and Computer Application.

**SY22D (SOC12007): SURVEY DESIGN**

This course will focus on Problem Formulation and Alternative Research Designs; Sample Design and Selection; Questionnaire Design; Data Processing and Analysis; Univariate, Bivariate and Multivariate Analysis of Tables; Use of Statistical Packages to enter and analyze data.

**SY22G (SOCI2008): STATISTICS FOR THE BEHAVIOURAL SCIENCES**

This course is a continuation of SOCI 1005. This course reviews basic statistics and focuses on both parametric and non-parametric statistical testing. Also students are required to learn SPSS software for each of the statistical tests taught in lecture. These skills are used to prepare a research report based on social and psychological data.

**SY22K (SOCI2009): STATISTICAL COMPUTING FOR SOCIAL RESEARCH**

*Limited to Sociology majors and Demography majors/minors*

This course is designed to allow students to develop competence in the use of statistical computing packages for social research. The objective of the course is to ensure that students understand the relationship between theoretical concepts, empirical measures and the computing techniques for manipulating data in order to explore social relationships. In order to demonstrate competence, students will be required to select a research question, and to subject this problem to computer analysis based on an existing data-set.

**SY25C (SOCI2016): GENDER AND DEVELOPMENT IN CARIBBEAN SOCIETY**

The main objective of this course is to expose students to the introduction to gender perspectives in development theory, and the application of gender perspectives to the analysis of Caribbean development. The main gender issues in contemporary Caribbean development will be explored, with special emphasis on gender in the urban and rural economy, labour force patterns and labour force development, and gender-aware management systems. Knowledge and skills for addressing gender issues in economic development will be a central theme of the course.

**SY26B (SOCI2017): CARIBBEAN SOCIETY: CONTINUITY AND CHANGE**

Caribbean in the World System: Theoretical Perspectives; Population Trends: Growth, Composition, Contribution to Internal and External Migration; Labour: Employment, Occupation, Organization; Rural and Urban Social Organization; Social Differentiation: Gender, Ethnicity, Class; Revolution and Reaction: Crisis Stagnation, Transformation.

**SY26C (SOCI2018): ANTHROPOLOGY OF AFRICA**

West African Civilization during the Era of the Slave Trade: Economic and Political Structure; Religion and World View; Kinship and Family.

**SY26D (SOCI2019): SOCIAL AND CULTURAL ANTHROPOLOGY**

This course provides a comprehensive introduction to social and cultural anthropology. This course will examine the different ways in which culture influences human behaviour and social structure. The relationship between culture and issues fundamental to sociocultural anthropology will be explored; these issues include race, ethnicity, class, gender, kinship and the relationship between industrialized and non-industrialized nations.

**SY27D (SOCI2020): IDENTITY AND CONDUCT IN THE DANCEHALL CULTURE**

This course provides a scholarly approach to the study and comprehension of Jamaica's dancehall culture. The course utilizes principles from anthropology - the study of culture. The course also seeks to increase and expand knowledge on dancehall culture through an examination of the genesis and evolution of dancehall as a sociocultural system.

Dancehall is approached as a space with a set of culturally logical meanings that guide thought and behaviour. Some areas to be examined include cosmology, aesthetics, politics, sexuality, gender socialization and transnational cultural interpretations to name a few. The emphasis will be on how people use the dancehall culture for identity construction. Finally, the course will also examine dancehall culture and its worldview in relation to the wider Jamaican culture, the Caribbean and the World.

**SY29A (SOC2021): THEORIES OF CRIMINAL BEHAVIOURS**

The course will cover the following: Defining Crime, Criminals and Criminology, Development of Criminology: Philosophical Foundations; Schools of Thought; Theories of Criminal Behaviour; Crime and Society: Socio-economic and Political bases.

**SY30C (SOC3001): THOUGHT AND ACTION IN AFRICA OF THE DIASPORA**

This is a programme which falls within the area of study called Diaspora Studies. We aim to look at how Africans of Diaspora, principally in Jamaica and the USA, moved in thought and deed from being on the outskirts of the New World Societies to which they were brought, to social and political participation in these societies, in the 20<sup>th</sup> Century. Given its intentions, this programme falls principally in the domain of historical sociology. We look at what current writers say on the matter of social death and social inclusion of the African of the Diaspora, as well as at data which speak to this behaviour. We look also at the strategies for deeper inclusion as elaborated by contemporary thinkers of African descent.

**SY32E: (SOCI): INDUSTRIAL SOCIOLOGY**

The overarching objective of the course is to enable potential managers to understand the influence of the wider societal context on the operations within their organizations. At the end of the course you should have, as part of your tools of management, an appreciation of industrial society and its place within human society. The course aims to provide you with an understanding of the ways in which the process of industrialization has shaped societies. Central to this endeavor is the treatment of work as a sociological phenomenon. Some of the areas that are covered in this regard include technology and its influence on the workplace, and the influence gender and class in the study of work.

To those of you involved in human resource management, the course will provide you with an understanding of some of the salient factors that influence job satisfaction. It will also review the nature of relations among workers, and between workers and management.

As an instructional exercise, the course aims to foster the development of the following skills:

- comprehension;
- application;
- analysis; and
- synthesis of information.

**SY32K (SOCI3011): RESEARCH PAPER IN SOCIOLOGY**

This is a one semester 3-credit course which only Sociology majors will be allowed to take in their final semester. Only students who have obtained a minimum of grade B<sup>+</sup> in either SOCI2009 or SOCI2006 will be allowed to register for this course. The objective of the

course is to allow students the opportunity to develop their research skills through the conduct of an independent research undertaking, culminating in a full-length research report. The research paper will serve to integrate theoretical perspectives and methodological techniques, and should preferably be selected with reference to the student's area of concentration.

**SY34A (SOC13015): MONITORING AND EVALUATION OF SOCIAL PROGRAMMES**

This course is designed to provide an important set of skills for persons who work in the area of social policy and programming. The course will provide an overview of monitoring and evaluation models and designs. It will provide a systematic introduction to the steps involved in planning a programme evaluation, and in designing instruments, establishing samples, analyzing and interpreting data, and preparing a report.

**SY35B (SOC13018): DEMOGRAPHY I**

The objective of this course is to empower the student with facts, theories and controversies in the field of population studies, so that he/she can understand and participate in discussions relating to the interface between population and development in his/her nation, region or the world. This course examines: The nature of demography; The relationship between demography and other disciplines; Source of demographic data; Types of errors in demographic statistics; Basic rates and ratios in the study of fertility, nuptiality, mortality and migration; Theories of population trends, problems and prospects; Demographic history of the Caribbean population policies; Case study – implementation of population policies in selected Caribbean and Third World countries; Population and Development.

**SY35C (SOC13021): DEMOGRAPHY II**

The objective of this course is to equip the student with the skills needed to collect and analyze demographic data for decision-making at various levels. Included are: Techniques for evaluating and adjusting errors in demographic data; Construction of Life Tables; Use of Life Tables in demographic research; Introduction to demographic models/Model Life Tables; Methods for estimating fertility and mortality from defective data; Population estimates and projections; Computer applications and analysis.

**SY35G (SOC13022): POPULATION, ENVIRONMENT AND DEVELOPMENT**

The major objective of this course is to explore the inter-relationships between population, environment and sustainable development, with special emphasis on the Caribbean. The focus will be on the human, rather than the physical dimensions of population and environment issues, and the course will examine critically the policy issues which arise as a result of these linkages.

**SY35M (SOC13024): POPULATION AND SOCIAL POLICY**

This course has been designed to allow students the opportunity to explore the policy implications and alternatives, which emerge from their study of the changing interactions between population and development it will allow for detailed investigation of the questions which are encountered in other demography courses such as environmental degradation, urban growth and teenage pregnancy.

**SY36C (SOC13025): CARIBBEAN CULTURE**

This course seeks to equip students with an in-depth understanding of core aspects of Caribbean Culture. Topics, which will be covered include: nationalism and identity, belief systems, religion, the arts, sports, family and kinship, and gender roles.

**SY27J (SOC13026): SOCIOLOGY OF DEVELOPMENT**

This course is aimed at providing students with the opportunity to critically examine the current conceptual and theoretical framework associated with the study of social change and development in order to foster an appreciation for the approaches to understanding development.

**SY37F (SOC13040): GLOBALIZATION AND DEVELOPMENT**

This course builds on the work covered in SY37E (SOC13026). It is intended to provide students with an appreciation of the complexities and challenges involved in applying development theory to real world situations and problems, with particular emphasis to Caribbean societies.

**SY37G (SOC13031): SEX, GENDER AND SOCIETY**

This course will examine:

- The Emergence of Gender Theory
- The Development of the Feminist Movement
- The Debates on Sexual Difference
- The Construction of Masculinity and Femininity in Society
- Sexuality and Caribbean Society

**SY38A (SOC13037): TOURISM AND DEVELOPMENT**

This course is aimed at providing an understanding of the tourist industry, mainly from sociological and social psychological perspectives. It seeks to provide a comprehensive understanding of the nature of tourism policies and their actual and potential impacts on the social and cultural fabric of Caribbean societies. Students will learn about the evolution of tourism in the Caribbean; the relationship between Caribbean tourism and global tourism; the link between theories of development and tourism; and the methods associated with tourism impact analysis. They will also be exposed to actual case studies of tourism impacts in the Caribbean.

**SY38C (SOC13034): ANTHROPOLOGICAL THEORIES**

This course will introduce students to the important theories on culture that underlie the discipline of anthropology. Classic cultural theories such as social evolutionism, Marxism, functionalism, structuralism, and interpretive-semiotic approaches will be presented and explored. Students will also be introduced to more contemporary theories that revolve around cognitive anthropology, feminism and post-modernism. The class will examine the utility of each theory for understanding cultural issues in the Caribbean and across the world.

**SY38D (SOC13038): TECHNIQUES OF COMMUNITY RESEARCH AND DEVELOPMENT**

This course introduces students to the attitudes, issues and tools required for work in communities. It explores the differences between teacher, trainer and facilitator,

examining various communication styles and appreciating the dynamics of politics, leadership and conflict within and between communities. Gender Issues are also relevant and special attention will be paid to participatory approaches and methods as well as to the various components and techniques of organizational strengthening and capacity building required in community work.

**SY39B (SOCI3037): POLICE AND SOCIETY**

This course will be a core course for alter in-depth, graduate examination of the role of the police in modern, democratic society; the problems attendant to performance of that role; and of the management of complex police organizations. The course will, at this level give basic attention to the role police officers play in the Caribbean and especially Jamaican society. It will explore ways in which citizens look at the police to perform a wide range of functions: crime prevention, law enforcement, order maintenance and community services.

**SY39P (SOCI3036): CAPSTONE COURSE IN SOCIAL POLICY AND DEVELOPMENT**

This course will be taken in the final year and will allow students an opportunity to trace the links between social problems or needs and policy responses. The structure of the course will allow the student either to explore the impact of a social policy or programme, or to start from the identification of a social problem (e.g. rural underdevelopment, community violence) and to examine policy alternatives. It will require students to work in teams to conduct original or secondary research on the topic, to design or evaluate the relevant policy, and to meet with stakeholders to discuss the proposed or amended policy.

Students will be assigned specific readings that must be discussed in the seminars/group meetings that accompany this course. These seminars will also include presentations on ethics and accountability in social programmes. Course seminars will serve as feedback for every stage of the process.

**GG32D: HEALTH AND SOCIETY**

The general objective of this course is to develop in students an understanding of the reasons underlying the geographies of health and human care. Specifically, it examines the social and environmental causes of ill health, and analyses the consumption of health care in the context of distribution and accessibility.

**SW18D (SOWK 1010): SOCIAL WORK PRACTICUM I**

Supervised placement in agencies where students undertake work assignments to test beginning skills in social work practice. Related Small Group Seminars. (Duration 160 hours in placement, 10 hrs seminars)

**SW18E (SOWK 1001): INTRODUCTION TO SOCIAL WORK I**

This course is designed to introduce students to Social Work as a field and method of practice:

- Historical evolution of Social Work, Social Work as a General field of Practice, Values and Code of Ethics, Knowledge and Skills, Development of Social Work in the Caribbean with special emphasis on Jamaica, Introduction to Methods of Social Work Intervention.

- Introduction to Social Work Practicum involves visits of observation to various types of social welfare and social development services and related seminars with presentations on agency visits. (Duration-50 hours). **N.B.** This 1 credit programme is retained as SW 18C for Diploma in Social Work Students who do not take section a) of the overall SW18E.

#### **SW18F (SOWK 1003): INTRODUCTION TO SOCIAL WORK II**

This course examines the basic skill components of the three methods, their similarities and differences and reviews the requisite tools of planning, documentation, and evaluation. Three written assignments require students to integrate aspects of their fieldwork and employment experience to readings, classroom and case materials.

- Introduction to Social Work II introduces the core methods of Social Work practice: casework, group work and community development/social action - geared for the generalist who may need to integrate and draw on all methods in their fieldwork and employment.
- Human Skills Laboratories: Use of varied interactive media to facilitate development of skills in interpersonal relations and, in particular, for social work intervention.

#### **SW21C (SOWK2021): HUMAN BEHAVIOUR: PERSON-IN-ENVIRONMENT PERSPECTIVE**

This course provides a comprehensive examination of human behaviour throughout the developmental lifespan and within different social settings from the unique social work perspective of the person-in-environment. General systems/ecological theory provides the underpinnings for this approach from which the systems paradigm and model were developed as frameworks for classifying other theoretical concepts, assessing social problems and for devising prevention and intervention strategies when working with clients. Specific attention will be given to current social problems in the Caribbean as they affect and are affected by various systems in the environment.

#### **SW23A (SOWK2004): DEVELOPMENT OF SOCIAL POLICY**

Basic Concepts and Approaches to Social Policy. Historical Overview of the Development of Caribbean Social Policies; Laws relating to the operation of Social Services; Implementation of International and National Social Policy Documents; Modes of Advocacy relating to Social Policy Formation.

#### **SW23B (SOWK2005): ORGANIZATION AND ADMINISTRATION OF SOCIAL SERVICES**

This course brings together modern management and organizational concepts and techniques. It lays the foundations for critical analysis of social services organization and administration. Emphasis is placed on understanding and improving organizational performance in terms of the quality of service, which is delivered through more appropriate use of human resources. Specific attention is given to social service agencies and their administration such as Health Service, Child and Family Services, Education, Social Security, Housing, Correctional Services. The course offers a sound theoretical base



together with skills to analyze, design and effect change in the organization and management of Human Services.

**SW24C (SOWK2006): CARIBBEAN SOCIAL ISSUES**

This course addresses specific social issues with a Caribbean focus. The intent is to give a general overview and to consider contemporary discussions of these issues. The topics examined are Aging and Social Responsibility, Family Violence, Substance Abuse and Poverty.

**SW24D (SOWK3015): DRUGS AND SOCIETY**

This course explores the use and misuse of drugs, the social consequences and the national and regional implementations of drug trafficking. Theories and research relating to these issues are explored and prevention, intervention and treatment strategies are examined. A multidisciplinary approach is taken in order to give the students a broad understanding of this complex problem.

**SW25A (SOWK2007): HEALTH, SOCIETY AND THE HUMAN SERVICES**

This course challenges students to holistically assess the health status of self and others and to examine the criteria for maintaining healthy lifestyles. The connection between health and development will be examined as well as the current health status and health trends in the Caribbean. Students will critically discuss alternative/complementary health seeking behaviours especially as they affect the biopsychology aspects of primary health care in the cultural setting. The value of having a public health responsibility orientation in addition to the need for a multidisciplinary and interdisciplinary team approach to tackling health problems will be emphasized. Finally, students will examine the need for ongoing research and evaluation.

**SW26A (SOWK2001): LAW AND THE HUMAN SERVICES**

This course is structured to enable students to have a thorough grounding in Law as it relates to human services. It is specifically designed to broaden and deepen students' knowledge and understanding of the Law as it relates to the delivery of services in the private and public sectors, and to expose them to the administrative machinery of the Law.

**SW28A (SOWK2002) & SW28B (SOWK2003): SOCIAL WORK THEORY AND PRACTICE I & II**

The main objective of these course offered over two semesters is to enlarge and deepen students' knowledge base and analytical skills in the main aspects of social work practice – assessment, intervention and evaluation – involving work with individuals, groups and organizations and communities. Students will participate in lectures/discussions, classroom-based exercises and field activities.

**SW28C (SOWK2008): SOCIAL WORK PRACTICUM II**

Supervised placements involving working with individuals, families, treatment or social groups, or community organizations in programmes which have primarily a rehabilitative, a social development or a social action focus. These may be in any of the following types of settings: Clinical, Child and Family, Education, Counselling and Rehabilitation and Community. Weekly field integrative seminars will seek to enhance the students' learning through sharing of experiences, discussion of cases to integrate theory with practice,

building network systems for more efficient practice and an introduction to the fine art of peer group supervision. (Duration - 320 hours)

**SW32A (SOWK3000): SOCIAL WORK RESEARCH STUDY**

The elective course will be of particular value to social work students who plan to continue to graduate studies. The opportunity for conducting an undergraduate level research course will be a very worthwhile preparation for their subsequent work responsibilities as social agency employees. The course requires the production of a furnished, moderately sized research report based on original research and utilizing either quantitative and/or qualitative methodology. The course is limited to a maximum of twelve (12) students and requires close consultation with the lecturer at all stages of the process.

**SW33E (SOWK3014): ADMINISTRATIVE PROCESS IN SOCIAL AGENCIES**

This course presents a management approach to the administrative process in social agencies. It is concerned with the interaction and interconnection between structure and operations of the administrative process. The underlying theme of the course is the need for (a) administrative effectiveness; (b) improvement in the quality of management action; (c) quality assurance and recognition of the important role of management as an integrative activity in the administrative process in social agencies.

**SW34C (SOWK3013): SOCIAL PLANNING AND PROJECT DESIGN**

Students are introduced to the sequence of steps involved in social planning and to how such planning relates to social capital and human development. Critical contemporary dimensions of social planning, namely participation, gender and sustainability, are taken into account. Students address planning on specific current social issues and practice toward acquiring some basic skill in one form of social planning – designing a project proposal.

**SW38A (SOWK3037): SOCIAL CASEWORK: COUNSELLING, TREATMENT & REHABILITATION**

This course is designed to sharpen the students' competencies in working with individuals, and families in agencies/institutions providing counseling, treatment and/or rehabilitative services. The course will build on the theoretical and practical foundations of Levels I and II. It will focus on increasing knowledge and skills in both generalist and clinical social work practice.

**SW38B (SOWK3009): COMMUNITY ORGANIZATION**

An in-depth understanding of community and an introduction to a modern method of community research are the goals of this course. The history of community development is reviewed, particularly in its interaction in the Caribbean with the wider economic, political and socio-cultural framework and techniques of a participatory approach to community are tried out in a work-study exercise in the field.

**SW38C (SOWK3010): APPLIED SOCIAL GROUP WORK**

Applied Social Group Work will give students the opportunity for both experiencing and guiding the group process. In addition to an examination of the group dynamics inherent in social settings, students will be introduced to the basic concepts of Transactional Analysis as a useful theory and tool for assessing communication, interpersonal styles and

human behaviour in groups. Students will practice specific skills required for demonstrating effective understanding of and interventions in the beginning, middle and end stages of selected task and treatment groups.

**SW388 (SOWK3030): SOCIAL WORK PRACTICUM III (6 credits)**

- Supervised work placements where students are engaged in social agency programme planning, development, administration, in-service training, or direct service roles requires more advance levels of intervention activities with individuals, groups, families and communities. Duration 320 hours.
- Supervision Module: Social Work Supervision as a process-The Administrative; Educational and the Counselling Components. Application of Adult Education methods (Androgogy) Individual vs. Group Supervision.
- Field Integrative Seminars: Presentations by students on selected field placement experiences.

## APPENDIX I

### PRESENTING AND DOCUMENTING MATERIAL IN COURSE ESSAYS

Prepared by Dr. L. Stirton

Students often run into trouble when presenting and documenting material in course essays. The following guidelines should help students to steer clear of any of the pitfalls that might result in being penalised for breaching academic standards. All class essays are expected to follow the advice given in this section. If you need further help, consult Patrick Dunleavy's excellent book *Studying for a Degree in the Humanities and Social Sciences* (Macmillan, 1986). Plagiarism will not be tolerated, so read this section thoroughly in order to steer clear of trouble. Remember, it is your responsibility to ensure that your essays adhere to the standards of academic integrity, so if someone else types your essay make sure that you check that the typist has not changed the way in which you present or document borrowed material in any way.

#### **Types of Borrowed Material**

There are three basic ways in which students may incorporate the ideas that they have confronted in their reading in their essays: quotation, summary and paraphrase. Far too many students misunderstand the differences between these.

#### **Quotation**

With a quotation, you present another writer's idea in that writer's words. You must indicate the borrowing with either quotation marks or block indentation, combined with a footnote/endnote reference. For example:

According to Stigler, "every industry or occupation that has enough political power to utilize the state will seek to control entry. In addition, the regulatory policy will often be so fashioned as to retard the rate of growth of new firms."<sup>1</sup>

#### **Summary**

A summary is where you present another writer's idea, only not his or her words; further, you present only the core of the idea—the main point—because you condense the idea as you reword it. You must also indicate the borrowing with a footnote/endnote, usually combined with an introduction (called a frame) that also attributes the summary. Here is a summary of the sample quotation:

Stigler argues that influential economic interests seek regulations that reduce competition.<sup>1</sup>

#### **Paraphrase**

A paraphrase is like a summary in that you present only another writer's idea, not his exact words; this time, however, instead of compressing the idea, you restate it in your own words. Thus, the paraphrase is a little like a translation. Although it isn't usually a word-for-word substitution, it often follows the pattern of the original wording. Again you must indicate the borrowing with a footnote or endnote, usually combined with an introduction that also attributes the paraphrase. Here is a paraphrase of the sample quotation from Stigler:

Stigler says that economic interests with sufficient influence over government policy will try to bring about public policies that deter competition from other firms. They will also encourage rules and regulations that are detrimental to new rivals.<sup>1</sup>

All three types of presentation use borrowed ideas, but only a quotation uses borrowed words. You can mix another writer's words into your summary or paraphrase, but you must show the specific borrowing in quotation marks. Here is our example summary with a touch of quotation thrown in:

Stigler says that the economic interests with sufficient "power to utilize the state" will seek regulation that operates to reduce the threat of competition from potential rivals.<sup>1</sup>

### **Framing Your Presentation**

Whether you quote, summarise, or paraphrase, you must give due attribution to your source, by framing the borrowed idea with an introduction and a footnote/endnote. Your endnote must include a specific reference to the text from which you borrowed the material including page numbers. Keep in mind that, in the absence of a quotation, the reference in a footnote or endnote refers only to the single sentence that the notation follows. Of course, quotation marks or block indentations indicate the length of a quotation. But summaries and paraphrases don't have such ready mechanical indicators. However, you can frame a borrowing (especially a summary or paraphrase) with an introduction and a footnote. An introduction like "Stigler argues" or "According to Christopher Hood, Stigler argues" will indicate the beginning of a borrowing, and the footnote/endnote reference will indicate the end. Then the footnote reference applies to the entire borrowing.

### **Framing Hints**

To work borrowed material into your papers, you must frame it gracefully as well as responsibly. There are many varied ways to frame a quotation, paraphrase, or summary. Here is an example of the most common approach:

According to Stigler, "every industry or occupation that has enough political power to utilize the state will seek to control entry. In addition, the regulatory policy will often be so fashioned as to retard the rate of growth of new firms."<sup>1</sup>

Don't rely solely on this frame, or your writing will seem mechanical and monotonous. Consider the alternatives below, and also note how the authors of your reading assignments frame their references to others.

### **Variations on the "According to" frame:**

It was Mancur Olson who first pointed out that "unless the number of individuals is quite small, or unless there is coercion or some other special device to make individuals act in their common interest, rational self-interested *individuals will not act to achieve their common or group interests.*"<sup>1</sup>

In their article, "Institutional Perspectives on Political Institutions", March and Olsen contrast the bargaining or exchange account of politics with an institutional story which "characterizes politics in a more integrative fashion,

emphasizing the creation of identities and institutions as well as their structuring effect on political life.”<sup>1</sup>

**The Interrupting Frame:**

“Tales of monumental blunders, blatant self interest and corruption, self-destructive organizational civil wars and feuds, astonishing failures to look ahead or take any initiative in the face of the most pressing problems are,” as Christopher Hood argues in *The Art of the State*, “far from unusual in most societies.”<sup>1</sup>

**The Separate-Sentence Frame:**

“If bureaucrats are ordinary men, they will make most (not all) of their decisions in terms of what benefits them, not society as a whole.”<sup>1</sup> In these terms, Gordon Tullock makes a departure from the orthodox assumption in public administration that public servants act in the public interest.

**Errors to Avoid**

Errors in presentation and documentation range from minor ones that merit an admonishment and a point or two deduction to major ones like plagiarism that will result in zero grades and reference to the Examinations Committee.

**Minor Errors-Format**

On one end of the spectrum are minor errors in format. There are formats in all parts of life: don't eat peas with a knife; don't begin a bibliography entry with an author's first name. For those who ignore formats, punishments range from an admonishment to a deduction of a few points from a paper's grade.

**Major Errors-Plagiarism**

At the opposite end of the trouble spectrum is plagiarism. Plagiarism involves presenting someone else's words or ideas without giving proper credit. Therefore, you obviously plagiarize (a) if you present someone else's words as though they were your own (by seeming to summarize or paraphrase when in fact you quote directly) or (b) if you present someone else's ideas without giving proper credit (by failing to document at all). Punishment depends on the extent of the offense. But you should realize this: any plagiarism violates academic integrity, so anything beyond the most minor, accidental plagiarism will usually result in a zero grade for a paper, with no chance to rewrite.

**Major Errors-Other**

On the trouble spectrum between minor errors and plagiarism, there are other serious errors that can bring severe punishment. All of them breach academic integrity (making a zero grade possible) of them could be evidence of cheating. As with plagiarism, the extent of the error will determine the extent of the punishment.

**Blanket Notes**

Remember that, except with quotations, a footnote or endnote generally covers only the preceding sentence. The old student standby device of putting a notation at the end of a paragraph to document something in the paragraph just won't work. The problem could, of course, simply be sloppy presentation, or the sloppiness could be interpreted as an

attempt to disguise cheating. Avoid the trouble by using the frame of introduction and parenthetical notation to indicate where a borrowing begins and ends.

**Wrongly Attributed Borrowing**

You must attribute the material you borrow to the source you actually use. For example, you find in a book by Smith a quotation Smith borrowed from another book by Jones. If you use the Jones quotation, you must document the borrowing as material from Jones that you found in a book by Smith. You cannot, however, document the passage as if you had found it in the book by Jones or as if Smith himself had written it. Either of these ways misattributes the quotation, and you could be accused of deceiving your reader by claiming you'd read Jones' book.

**Padded Bibliographies**

If you use a simple one-part bibliography, you must list only the works you actually cite in your paper. You cannot list other works you didn't cite but which you think the reader should be aware of. Listing works not cited in the paper gives the appearance that you've done more work than you really have. So how can you show works that influenced you but that you didn't borrow material from? Use a two-part bibliography, the first part called "Works Cited" and the second part called "Works Consulted." Their formats are the same.

## APPENDIX 2

### How to Calculate Your Grade Point Average (G.P.A)

**Definition of Common Terms:**

Quality Hours: - means the credits for each course that is included in the GPA calculation. Quality hours shall be assigned even when a grade of F is obtained in a course. Courses that are not used in the determination of the GPA shall be assigned zero quality hours.

Quality Points: - means the numerical value assigned to the relevant letter grade earned.

Grade Points: - are determined by multiplying the quality hours by the quality points for a course.

Grade Point Average (GPA):— is the average obtained by dividing the total grade points earned by the total quality hours for which the student has registered for any stated period of time, excluding courses taken on a pass/fail basis, audited courses, courses taken for preliminary credit and courses for which the designated I or IP is awarded under Regulation 6(iv).

Step by Step Process on How to Calculate Your Grade Point Average:

Course done in Semester I

Course	Grade Received	Quality Points	(Times)	Quality Hours	(Equal)	Grade Point
ECI0C	A+	4.3	x	3	=	12.3
MSI5B	D	1.0	x	3	=	3.0
SYI4G	B-	2.7	x	3	=	7.1
ECI6A	F	0	x	3	=	0
FDI0A	P	-	-	-	-	-
GT24M	B	3	x	6	=	18.0
			<b>Total</b>	<b>18</b>		<b>40.4</b>

Semester I GPA =  $40.4/18 = 2.44$



## Notes

## Notes