The Faculty Handbook is provided for the convenience of students. It sets out the Faculty’s Regulations governing the programmes offered; important guidelines; information on the courses offered in the Faculty of Social Sciences, Mona, the Western Jamaica Campus (WJC) and the Centre for Hotel and Tourism Management (Bahamas). The current edition was finalized on July 31, 2008. A concerted effort was made to eliminate all errors but students must check the Faculty’s website at the start of the semester and during the course of the academic year for updates as well as corrections of any errors or omissions that have come to light subsequent to the finalization of the booklet. Students should always check with the latest Faculty Handbook when considering programme alternatives and finalizing their programme.
UNIVERSITY OF THE WEST INDIES, FACULTY OF SOCIAL SCIENCES, MONA
CODE OF CONDUCT AND GUIDELINES FOR INSTRUCTIONAL SESSIONS

PREAMBLE
This Code has been established through a series of consultations between staff and students and approved unanimously by the Faculty Board. The University community is comprised of persons with varied backgrounds and who may have different norms for socially acceptable behaviour. Additionally changes occur over time in terms of technology, culture and the environment within which we exist. We must therefore continually review our relationship with each other so that we may operate harmoniously within the same space. A code is deemed necessary, as in the absence of a well-defined standard, the community would be relying on each individual’s definition of socially acceptable behaviour. The Code includes elements that are prescriptive while others are guidelines which the Faculty seeks to establish as normative behaviour.

CODE OF CONDUCT
1. During the conduct of any class, there shall be no activity which disturbs the assembly and effects the order of the proceedings. Instructors have the right to require any student to leave the classroom if s/he is involved in disorderly conduct, or alternatively instructors have the right to leave the classroom themselves.

2. Cell phones, pagers and alarms of any type shall be turned off during classes. If there is an emergency for which a student or instructor may need to use the phone, this shall be indicated at/or just prior to the start of the class in a manner indicated by the instructor.

3. Entrance and Exit Doors to class rooms shall be used as designated. Students shall not enter the classroom prior to the end of the preceding lecture.

4. Children are only allowed in classes in exceptional circumstances and instructors must be notified. Where a child begins to disturb the class, s/he must be immediately taken out of the room.

5. Garbage shall not be left in the classrooms. students’ and instructors’ attendance at consecutive classes elsewhere. Students and instructors are to attend and leave classes punctually. Students who arrive late may be excluded from class. Faculty Guideline: Students may be excluded if they arrive 15 minutes or more after the time specified on the timetable.

7. All white/chalk boards or other instructional aids shall be cleaned/removed at the end of any class.

8. Students are to be given at least one days notice where the schedule for a class is being changed and students are to be notified by the scheduled starting time where a class is expected to commence with a delay.

9. There shall be no eating or drinking in classes, save in exceptional circumstances (e.g. students with diabetes or with classes from 11AM to 2PM who are unable to eat during a break between classes). Students who find they must eat shall do so in a manner that ensures minimum disturbance to the class.

10. In dressing to come to class, students shall be conscious of their part of a community, the way others see them based on their deportment, the standards of dress recognized within various professional environments and the impact that their mode of dress may have on other members of the community.

11. Student representatives for each course are to be selected by the end of the fourth week of classes.
Faculty of Social Sciences General Code of Conduct

Preamble
This code has been generated in line with what is believed to be staff and students’ general perceptions on what may or may not be considered appropriate conduct, and has been formulated through constant consultation with representatives of the relevant groups. This has been done in recognition of the fact that the faculty and its environs should be associated or seen as being synonymous with activities that uphold the university’s, and by extensions its faculties’, mandate towards the expansion and promotion of pursuits of an academic nature; and that as such persons therein should aspire to conduct themselves in a manner that is reflective of this, and that may be otherwise considered socially acceptable. The code therefore offers a formal indication of appropriate and/or acceptable behaviour and contains elements which may be considered prescriptive in nature. Therefore, wholesale and/or blatant disregard for the stipulations made herein may result in the application of disciplinary action.

Code of Conduct

1. Areas surrounding lecture rooms and offices are designated quiet zones. Students shall therefore refrain from engaging in loud conversation or any other noise-generating activity that may cause disturbance. This includes, but is not restricted to singing, recitations, preaching, loud praying, the use of noise-emitting electronic equipment (i.e. radios, phones, etc.), and romping and playing of physical games (e.g. scrimmage). Persons are also to refrain from the use of violent and offensive language.

2. The faculty’s space shall be considered as meant for activities of an academic nature. The facilities provided therein should therefore be utilized appropriately and in their rightful fashion.

3. Persons shall refrain from engaging in behaviour not suited for the Faculty’s space, this being inclusive of the restrooms. This includes, but is not limited to lying down or sleeping on the furniture, public grooming, and the playing of games such as cards, dominoes and other such board games. Persons shall also refrain from engaging in any activity which amounts to an inappropriate public display of affection.

4. Persons shall refrain from lingering or congregating along designated pathways in a manner that may obstruct free movement along them. This includes the sitting on of stairs and railings. Additionally, persons shall avoid walking in or through gardens and related lawns. There shall also be no riding on the pathways, except in the case of disabled persons who utilize mobility aids.

5. Persons are not to remove furniture from their prescribed locations. This includes removing chairs and/or tables from classrooms, benches from usual positions, etc. An exception may be made in the case where the movement of furniture is necessary to facilitate the instructional programme/process, so long as the furniture is replaced in its original position thereafter.

6. Persons, in adhering to this General Code of Conduct, shall also be careful to abide by the stipulations of other such Faculty guidelines/policies. These include, but are not limited to the Faculty’s Code of Conduct for Instructional Sessions, as well as the Faculty’s Notice Posting Policy.

Our Reference: FSS General Code of Conduct 20071025
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DEAN'S WELCOME MESSAGE

My wish is that as you join our Faculty you will:

- **Feel at home**
- **Participate fully** in a wide range of activities, and
- **Constantly reinvent yourself** as you take advantage of the opportunities associated with university life

Where we fall short of your expectations I hope that you will

- **Consider carefully** how we might overcome our weaknesses
- **Let us know** where we are not succeeding and where we might improve, and
- **Work with us** to make our Faculty, one which constantly challenges your mind, yet never ceases to uplift your spirits

Mark Figueroa
HISTORICAL OVERVIEW
The Faculty – its beginning and subsequent development

1959  Teaching in Social Science courses such as Economics, Political Science, Government and Sociology commented in the Faculty of Arts at Mona.

1960  Faculty of Social Sciences was established with initially two Departments- Economics and Government.

1961  The Department of Government introduced two non-degree programmes:
* A one year Diploma in Public Administration

1962  Teaching in Social Sciences began at St. Augustine.

At the end of the 1961-62 academic year, the first class of Social Science students graduated, being conferred with the BSc Economics degree but with specializations in Economics, Government, Political Science and Sociology.

1963  Department of Sociology began

* Teaching in the Social Sciences was started at Cave Hill Campus.
* The Certificate in Social Work was transferred to the Department of Sociology.

1963-69  The following developments took place during this period.

* The Diploma (For graduates) and the Certificate in Management Studies were introduced.
* The title of the undergraduate degree programmes was altered from the common designation of the BSc, (Economics) and degrees were granted carrying the name and field of concentration.
* Undergraduate degree programmes were offered in Management Studies, accounting, International Relations, Social Administration (later discontinued), and Applied Social Studies (1969 but, in 1974, renamed Social Work).
* Graduate Studies in Economics, Government and Sociology began.

1970  A Certificate in Public Administration was introduced in the Department of Government.

1977  An undergraduate degree programme in Hotel Management was established in the Bahamas at the new UWI Centre for Hotel Management with Part 1 of the programme being taught at the three campuses and, by special arrangement, at the College of the Bahamas.

1977-82
The most interesting and significant development took place in the Faculty's outreach activities. The first was the introduction of the Challenge Scheme which enables candidates in non-campus territories to sit Part I of the degree courses without attending a campus. The second was the Certificate in Public Administration (CPA), which was extended to non-campus territories subject to the availability of classroom instruction and teaching materials. Both schemes were supported by UWI Distance Teaching Experiment (UWIDITE, now UWIDEC).

A Certificate in Business Administration was approved primarily for non-campus territories.

The MSc Accounting, MPhil and PhD degrees in Government and Sociology were offered.

An undergraduate degree option in Tourism Management was introduced at the UWI Centre for Hotel Management (later to renamed Centre for Hotel and Tourism Management) in the Bahamas, with Part I of the programme to be taught in a similar way as the BSc Hotel Management.

A Diploma in Population Studies was offered for a three year period.

A Diploma in Health Management and a Certificate in Energy Management were instituted. (These were offered for a few years only for the duration of the special funding provided).

In 1985, a MSc. in Social Sciences (later renamed Development Studies) was offered within the Consortium Graduate School of Social Sciences, Mona. The School was a joint collaborative effort of the UWI, Mona Campus and the University of Guyana.

Changes were made to the MSc. Sociology to introduce a Masters degree by course work. (This was later adopted by other masters’ programmes).

The name of the Department of Sociology was changed to Sociology and Social Work.

In 1987, Institutes of Business (Mona and St. Augustine) and the Centre of Management Development (Cave Hill) were launched and links were established with the business communities in the respective territories.

In 1988, Institute of Business-IOB (now Mona School of Business-MSB) introduced graduate programme namely-the Executive Masters in Business Administration (EMBA) 1989-90 and the Masters in Public Sector Management (MPSM) 1994-95. In addition MIOB offered Cohort I MBA part-time (1997-98); Cohort I MBA full-time (1998-99); MPSM redesigned as MBA Public Sector Management. A Diploma in Public Sector Management as also started.

The degree in Business Economics and Social Statistics (BESS) was offered by the Department of Economics.
The Department of Management Studies in collaboration with the Department of Computer Science in the Faculty of Pure and Applied Sciences jointly offered a computer based MSc. Management and Information Systems.

The Department of Sociology and Social Work introduced the following new programmes.

- 1995 Diploma in Sociology - for non Sociology graduates.
- 1997 A Diploma in Population Development was introduced and offered with funding from UNFPA.
- 1998 A Masters programme in International Business was introduced by the Department of Management Studies.

The Faculty embarked on a franchising arrangement with a number of Tertiary Level Institutions (primarily community colleges) to deliver its Certificate programmes. These were no longer to be offered at Mona but the respective Departments maintained coordinating and final examination responsibility for the continued award of UWI Certificates.

The BSc in Hospitality and Tourism Management was introduced as a joint degree by the University of Technology and UWI through the Faculty of Social Sciences.

- 1999 The Faculty’s Honours Society was established. Those who have excelled in the academics as well as those who have performed exemplarily in the co-curricular activities of the university were inducted. The first set of inductees was drawn from the batch of graduates of 1998-99 and featured First Class Honours Degrees.

The Sir Arthur Lewis Institute of Social and Economic Research (SALISES) was established in August 1999 out of a merger of the Institute of Social and Economic Research (ISER) and the Consortium Graduate School of Social Sciences (CGSS). The institute is headed by a University Director, currently Head of the unit at Cave Hill, with other Directors at Mona and St. Augustine.

- 2000 The Dean of the Faculty of Social Sciences instituted Dean’s Breakfast in recognition of top students within the Faculty. Top students in the second and third year of their studies meet with the Dean and the Heads of Departments to share breakfast and have fellowship with one another. An undergraduate degree in Demography was started in the Department of Sociology and Social Work.
The BSc in African and African Diaspora Studies was started in the Department of Government.

The Department of Sociology and Social Work, in collaboration with the Department of Community Health and Psychiatry, offered the MSc. in Clinical Psychology for the first time.

The Centre for Caribbean Thought (CCT) in the Department of Government was launched with a view to increase awareness of the field of Caribbean intellectual thought and knowledge about Caribbean intellectuals.

The Department of Sociology and Social Work had its name changed to Sociology, Psychology and Social Work during the academic year (March 2002).

The Department of Economics in collaboration with the Department of Management Studies introduced an undergraduate degree in Banking and Finance.

A MSc. in Demography was introduced in the Department of Sociology, Psychology and Social Work.

A BSc in Social Policy and Development and an MSc in Applied Psychology were introduced in the Department of Sociology, Psychology and Social Work.

The undergraduate degree programme in the Department of Management Studies was fully restructured and, after a common first year, five areas of specialization (with 15 level II/III courses) were introduced - (a) Management Studies (General), (b) Accounting (c) Marketing (d) Human Resource Management (e) Operations Management.

The Department of Economics in association with the Department of Government is introducing a Masters degree in International Economics and International Law as a full-time programme.
FACULTY OFFICE STAFF:

Dean
Mr. Mark Figueroa  
BA UWI, MSc. UWI,  
PhD Manchester

Deputy Dean
Mr. Stanford Moore  
BSc. UWI, MEng. Heriot Watt,  
MMM Northwestern

Administrative Officer
Ms. Beverly Shirley  
BSc. UWI

Administrative Officer
Distance Education,  
TLI’s & Joint  
Programme-UWI/UTECH
Mrs. Faithlyn Campbell-Hanson  
BSc. UWI

Sr. Administrative Assistant
Mrs. Peta-Gaye McEwan-Lewis  
BSc UWI

Administrative Secretary
Student Matters  
Liaison Officer-  
CHTM
Mrs. Patricia Allen  
CPS, Dip. Ed

Secretary
Student Matters-Undergraduate  
CMS UWI
Ms. Stacey Grapine
DEPARTMENT OF ECONOMICS:

Head
Mr. Claremont Kirton  
*BSc. UWI, MSc. UWI*

Sr. Administrative Assistant
Mrs. Sharon Melbourne  
*BSc UWI, MSc. UWI*

Office Manager
*BSc UWI, MSc. UWI*

DEPARTMENT OF GOVERNMENT:

Head
Prof. Anthony Harriott  
*BA. UWI, PhD UWI*  
*Professor of Political Sociology*

Administrative Secretary
Ms. June Pinto  
*BSc. UWI, Dip. Business Admin. UWI*

DEPARTMENT OF MANAGEMENT STUDIES:

Head
Dr. Noel Cowell  
*BSc. UWI, MSc. UWI,*  
*PhD. University of Toronto*

Office Manager
Mrs. Carlene Wynter  
*BSc. UWI, MSc. UWI, CPA*

DEPARTMENT OF PSYCHOLOGY, SOCIOLOGY AND SOCIAL WORK:

Head
Mr. Clement Branche  
*BSc. UWI, MSc. LSE*

Office Manager
Mr. Franklyn Wapp  
*CPR UWI-Extra Mural, CPA UWI*
REGISTRY PERSONNEL
Responsible for principal Services to Students

Admissions
Assistant Registrar Mrs. Marjorie Bolero-Haughton
Faculty Representative Ms. Maxine Campbell

Outreach and Awards
Sr. Administrative Assistant Mrs. Huldah Bennett

International Student Exchange/Study Abroad Programme
Sr. Administrative Assistant Ms. Hermine Tyrell

Examinations Section
Sr. Assistant Registrar Mr. Cordel Nelson

Student Records Unit
Assistant Registrar Mrs. Elecif Arthurs
Sr. Administrative Assistant Ms. Dahlia Saunders

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              Fax: 922-3829
Dept. of Sociology, Psychology & Social Work socy@uwimona.edu.jm
              Tel: 977-0315
              Fax: 977-9301
ACADEMIC Calendar 2008/2009

Semester I 2008-2009
Semester I begins August 24, 2008
Teaching begins September 01, 2008
Teaching ends November 28, 2008
Examination begins December 01, 2008
Examination ends December 19, 2008
Semester I ends December 19, 2008

Semester II 2008-2009
Semester II begins January 25, 2009
Teaching begins January 26, 2009
Teaching ends April 24, 2009
Examination begins April 27, 2009
Examination ends May 15, 2009
Semester II ends May 15, 2009

Graduation Date (Mona) November 7 - 8, 2008

IMPORTANT DATES FOR STUDENTS TO NOTE

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<td>Late registration period</td>
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<td>After September 5</td>
<td>After September 5, 2008 Extraordinary requests for late registration and late adjustments to registration (Add/drop)</td>
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<td>September 30</td>
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<td>October 3</td>
<td>Final date for Leave of Absence (LOA) Applications</td>
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<tr>
<td>II 2008-2009</td>
<td>January 26-30</td>
<td>Normal registration period</td>
</tr>
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<td></td>
<td>February 2-6</td>
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In these Regulations,

“anti-requisites” refers to courses where content overlap precludes courses being taken together for credit. Students should consult Department guidelines for further information.¹

“course substitution” refers to courses used to replace compulsory courses (core courses) in a student’s current programme. The student must seek permission for such replacement. If permission is granted, it will be recorded as such on the student’s academic records.

“exemptions only” refers to UWI courses, required for a student’s current programme, for which credits will not be granted because, the student has already passed these courses in other programmes at the UWI or passes courses of similar content at other recognized institutions. In these cases the student will be required to replace the courses with courses approved by the student’s Department.²

“credit exemptions/exemptions with credit” refers to cases where a student is granted credits for courses completed and passed in other UWI programmes or at other recognized institutions. Permission must be granted by the Faculty. These courses will be recorded as pass on the student’s academic records. Students are not required to repeat these courses.³

“free electives” means courses listed in the Faculty Handbook or Department brochure which are optional in the degree programme concerned and may be selected from any Faculty.

“leave of absence” refers to a student being unable to continue his/her studies for a semester or more for financial, work related, personal or medical reasons. Permission must be granted by the Academic Board Sub Committee on student Matters, on the recommendation of the Faculty.⁴

“Level I, Level II, Level III”, represent the different standard of courses that must be completed in the undergraduate degree programme. Levels II and III are however equally weighted for the assessment of class of degree. (Note registration for level II/III courses are permitted once pre-requisites have been satisfied).

“pre-requisite” means a course listed in the Faculty handbook or Department Brochure which must be completed before registration for another course is permitted.

“summer school sessions” refer to the sessions of the summer school as governed by the Summer School Regulations.⁵

¹ See Anti-requisite listing on page 104
² See Exemptions Only Regulations on page 28
³ See Exemptions With Credit Regulations on page 28
⁴ See Leave of Absence Regulations on page 27
⁵ See Summer School Regulations on a page 31
I. QUALIFICATIONS FOR ADMISSION

1.1 Before registration and before entering a programme of study in the Faculty, the candidate must have satisfied the University Matriculation requirements for entry to a degree programme (See University Matriculation requirements - UWI Calendar Vol. II Part II). See also 1.4 below on the English Proficiency Test Requirement of the University of the West Indies.

1.2 On entry to the University at the Mona and St. Augustine Campuses students may be required to take a prescribed course in English as a prerequisite to the compulsory Foundation Course, FOUN1001(FD10A)-English for Academic Purposes.

1.3 With reference to Mona Campus, applicants for entry into all its programmes are required to have a pass at O'Levels or Grade III pass in CXC General Proficiency Mathematics from June 1998 and after or equivalent.

1.4 English Language Proficiency Test Requirement
The English Language Proficiency Test is used to assess whether persons applying to pursue undergraduate degree programmes at the University of the West Indies, Mona campus possess a satisfactory level of writing and reading proficiency in English for university academic purposes. Applicants’ test results will be taken into consideration by individual faculties before offers of entry are made. The results of applicants who pass the test will remain valid for a period of five years. Results will NOT be issued until the UWI Mona admissions process is complete.

The following categories of applicants ARE ALSO REQUIRED TO SIT THE ENGLISH LANGUAGE PROFICIENCY TEST:

a. Persons in Jamaica, the Bahamas, Belize and Cayman who are applying to pursue Part I of the BSc. degree programme either through Distance Education (UWIDEC) or at the Management Institute of National Development (MIND).

b. UWI Challenge/Community College students applying to Level I campus-based UWI programmes.

c. Persons applying to enter Level II of the B.Sc. programme in Hotel and Tourism Management in the Bahamas proceeding from a regional Tertiary Level Institution.

For information on test registration procedures and test format, kindly contact the Admissions Section of the Registry on the Mona Campus.

1.4.1 Exemptions
Applicants in the following categories (a-h) are NOT required to sit the test:

a. Persons with any ONE of the following English Language qualifications:
   (i) Grade I-CXC English A examination
   (ii) Grade A-GCE O Level English Language examination
   (iii) Grades A-GCE A/O Level General Paper examination
   (iv) Grades 1 & 2-CAPE (Caribbean Advanced Proficiency Examination) Communication Studies
   (v) Grade B or above-College English Skills I or II-College of Bahamas
(vi) Grade B or above-Advanced Communication or Business Communication-UTech
(vii) Grade B or above-Freshman Composition I or II-Northern Caribbean University
(viii) Grade B or above in a college English course from an approved University.

b. Persons who are already holders of an undergraduate degree from the UWI or from an approved university.

c. Persons holding a UWI Certificate in Advanced Nursing Education and Administration OR a UWI Licentiate of Theology.

d. Persons holding a UWI Diploma in Media and Communications who have passed the course "Media and Language"(MS52A).


f. Persons who passed the 1998 and 1999 UWI Mona English Language Proficiency Tests and those who were given a UC010 placement on the basis of the test results.

g. Persons who successfully completed any ONE of the following UWI English Language courses within the last five years (i.e. 2003 onwards): UC010; UC10A; UC10B; UC10C; UC10D; UC10L; UC10H; UC120; FD10A; FD10B; CM10A; CM10B; FD10C; FD10H.

h. Nationals of non-contributing Caribbean Territories and the Turks and Caicos Islands. These persons are required to sit a diagnostic test at Mona upon acceptance to the University of the West Indies, Mona campus. UWI contributing countries: Anguilla, Antigua & Barbuda, the Bahamas, Barbados, Belize, British Virgin Islands, Cayman Islands, Dominica, Grenada, Jamaica, Kitts and Nevis, Montserrat, St. Lucia, St. Vincent & the Grenadines, Trinidad & Tobago.

2. TRANSFERS
Applications for transfer must be submitted to the Admissions Office on any Campus by March 31 of each academic year.

2.1 Inter and Cross Campus Transfers

2.12 Students in another Faculty (UWI) who have completed all Level I courses relating to the intended Major, Option or Special in the Faculty of Social Sciences are eligible for transfer to Level II of the degree programme offered by the Faculty of Social Sciences.

2.13 Students registered in the Faculty of Social Sciences on another Campus who have completed Level I of a degree programme are eligible for transfer to Level II-Faculty of Social Sciences, Mona Campus.

2.14 Consideration for transfer may also be offered to any student indicated in 2.12 or 2.13 above who has completed some of the required Level I courses for the intended Major, Special or Option.
3. COURSE OF STUDY

3.1 Candidates for any of the degree programmes must pursue a course of study comprising at least 90 credits: at least 30 credits at Level I (Part I) and at least 60 credits at Levels II and III (Part II). The Faculty Board may require that the timing of registration in particular courses be such as to ensure that the course of study extends over either at least five (5) semesters and two (2) summer sessions or six (6) semesters.

3.2 Academic Programme Requirements by Courses

Students MUST complete ALL the requirements for Part I and Part II of their degree programmes as indicated here.

PART I

Consists of a minimum of 30 credits normally ten (3 credits) level I courses, depending on the choice of degree i.e. a single Major, a double Major, one Major and one or two Minors, an Option or a Special. (the choice made will determine whether or not additional courses must be taken).

Requirement for Part I of the degree are as follows:

- 3 University Foundation Courses
- Pre-requisites for Part II courses and/or free electives.
- Any other courses designated by the respective Departments which are not included in the above. (See Department programmes).

(Part I may therefore require from 30-42 credits i.e. (10-14) 3-credits courses)

PART II

Consists of 60 credits normally a combination of 20 levels II and III courses designated for each student’s degree programme, as follows:

- 30 credits for ONE Major and 30 credits of free electives
- 30 credits for each of TWO Majors OR
- 30 credits for ONE Major, 15 for each of TWO Minors OR
- 30 credits for ONE Major, 15 for ONE Minor and 15 free electives OR
- a minimum of 45 course(s) for ONE Special and a maximum of 15 free electives
- The number for courses for each Option may vary

Note: 6 credit courses are equivalent to two 3 credit courses.

Where the same course(s) is listed for both Majors/Minors it is counted only ONCE and an alternative approved course(s) must be chosen to complete the required total of 60 credits. In the case of six (6) credit course the substitution is either another six (6) credit course or two 3 credit courses.

You must successfully complete a minimum of 90 credits in the combination that is stipulated for the programme by the relevant Department to be awarded a degree in the Social Sciences.

4. FOUNDATION COURSES

As of 1998-99 all students registered in the University of the West Indies will be required to complete a minimum of nine (9) credits of Foundation Courses. These courses are Level I courses designed to promote sensitivity to and awareness of distinctive characteristic features of Caribbean cosmologies, identities and culture.
The Foundation courses are:

a. FOUN1001 (FD10A)-English for Academic Purposes (Faculty of Humanities and Education).
b. FOUN1101 (FD11A)-Caribbean Civilization (Faculty of Humanities and Education).
c. FOUN1201 (FD12A)-Science, Medicine and Technology in Society (Faculty of Pure and Applied Sciences)
d. FOUN1301 (FD13A)-Law, Governance, Economy and Society (Faculty of Social Sciences).
e. FOUN1401 (FD14A)-Writing in the Disciplines (Faculty of Humanities and Education).
f. Any other course approved for the purpose by the Board of Undergraduate Studies.

4.1 Students registered in the Faculty of Social Sciences are required to do FOUN1001 (FD10A), FOUN1101 (FD11A) and FOUN1201 (FD12A). However, persons doing a Social Work (Special) will be required to take FOUN1301 (FD13A) instead of FOUN1101.

Students with Grades 1 or 2 passes in CAPE Communication Studies are required to do FOUN1401 in place of FOUN1001.

Students who already completed UC120 will automatically receive exemption with credit for FOUN1001 only (i.e. 3 credits).

4.2 The elective Foundation course-FOUN1301-Law, Governance, Economy and Society will not count for credit in the programmes of the Faculty of Social Sciences except with the permission of the Dean or as is in 4.1 above.

4.3 Exemption in whole or in part from the requirements under (4.1) may be granted from time to time by the Board for Undergraduate Studies.

5. REQUIREMENTS FOR ENTRY TO LEVELS II AND III
Students are required to satisfy pre-requisites (where they exist) for levels II and III courses. (See courses listed under each Department)6.

6. REQUIREMENTS FOR THE AWARD OF THE DEGREE

6.1 In order to qualify for the award of the degree a student must:

- Have completed the academic programme as outlined under the departments
- Have satisfied the requirements for their specific degree Programme. (See 6.2 below)
- Students registered prior to 1998-99 must include, among courses passed, Essentials in English (UC010, UC001) or Use of English (UC120).

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6 Students do not have to complete all courses at one level before taking a course at another level as long as the pre-requisites for the course(s) have been met. (This can be important consideration to avoid possible timetable clash).
6.2 Degrees are offered in the following categories:

- Special
- Special and Minor
- Option
- Major
- Double Major
- Major and one minor
- Major and two minors

6.3 A student must be formally registered in one of these categories.

A **special** comprises of a minimum of forty-five (45) credits in the subject area at Levels II and III.

An **option** comprises of a minimum of thirty (30) credits each in the subject area at Levels II and III.

A **major** is made up of a minimum of thirty (30) credits each in the subject area at Levels II and III.

A **double major** is made up of a minimum of thirty (30) credits each in two (2) subject areas at levels II and III.

A **minor** comprises of a minimum of fifteen (15) credits in the subject area over Levels II and III.

A **major/minor** comprises of a minimum of thirty (30) Levels II and III credits in the subject area of the major and fifteen (15) Levels II and III credits in the subject area of the minor.

A student who, having registered for a major, fails to obtain passes in all the designated courses will be considered for a Minor in the discipline if she/he has passed eight (8) of the ten (10) courses which include at least three (3) of the requirements for the Minor (see special requirements for Economics in Department regulations).

6.4 A **Special** is available from among the following subject areas only:

- Accounting \((CH, SA)\)
- Banking and Finance \((M, WJC)\)
- Business, Economics & Social Statistics \((M)\)
- Economics \((CH, M, SA)\)
- Hospitality Management \((CH, B, SA)\)\(^7\)
- Hospitality and Tourism Management \((CH, M, WJC, SA)\)
  Management Studies \((CH, SA)\)
- Public Sector Management \((CH, SA)\)
- Psychology \((CH)\)
- Sociology \((CH)\)
- Social Work \((M, CH, SA)\)
- Tourism Management \((CH, B, SA)\)

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\(^7\) Level I of the programme is offered only at Mona, Cave Hill and St. Augustine. Levels II/III of Hospitality Management are offered at the CHTM-Bahamas.
6.5 An **Option** is available from among the following subject areas only:

- Management Studies-General (M, WJC)
- Management Studies-Accounting (M, WJC)
- Management Studies-Marketing (M)
- Management Studies-Human Resource Management (M)
- Management Studies-Operations (M)
- Management Studies-Entrepreneurship (M)
- Tourism Management (M, WJC)

6.6 A **Major** is available from among the following subject areas only:

- Accounting (CH)
- Africa and African Diaspora Studies (M)
- Demography (M)
- Economics (CH, M, SA)
- Gender and Development Studies (M)
- Government (SA)
- International Relations (M)
- Labour and Employment Relations (M)
- Management Information Systems (WJC)
- Management Studies (CH, SA)
- Political Science (CH, M)
- Public Sector Management (CH, M, SA)
- Psychology (M, SA, WJC)
- Sociology (M, SA, CH)
- Social Anthropology (M)
- Social Policy and Development (M)
- Social Work (SA)
- Statistics (M)

6.7 **Minors** may be declared from among the following subject areas:

- Accounting (CH, SA)
- Africa and African Diaspora Studies (M)
- Criminology (M)
- Demography (M)
- Economics (SA, M, CH)
- Finance (SA)
- Gender and Development Studies (M, SA)
- Human Resource Development (M)
- Human Resource Management Minor (SA)
- History (CH)
- International Relations (M, SA)
- Law (CH)
- Marketing (SA)
- Management Studies (CH, SA)
- Management Information Systems (SA)
- Mathematics (CH)
- Political Science (CH, M)
- Public Sector Management (CH, M, SA)
- Psychology (SA, M)
- Sociology (M, SA)
- Social Anthropology (M)
- Social Policy and Administration (M)
- Social Policy (SA)
6.8 The degree majors with which the above minors may be combined will be approved by Faculty Board and Board for Undergraduate Studies and published under programme offering in the Faculty or Department Handbook.

6.9 **Cross Faculty Majors and Minors**

Students may also request to combine a Social Science major with a minor offered by another Faculty. To do this, the permission of the Deans of both Faculties must be sought and obtained. At St. Augustine and Mona students may register for a double major comprising a major in the Faculty and a major offered by another Faculty. By special arrangement with the Faculties, students may register for a double major comprising any of the majors offered in the Faculty of Social Sciences and the Department of Mathematics. Students may also apply to register for a double major involving any of the Faculty of Social Sciences majors other majors offered in another Faculty on the St. Augustine campus.

6.10 **Eligibility for the Minor in Gender Studies**

Students from any Faculty on the campus are eligible for undertaking the Minor in Gender Studies. Although grounding in Social Sciences or the Humanities complement Gender Studies. Students from any Faculty where such a minor is allowed in the degree structure will be eligible.

For further information please check with the Centre for Gender and Development Studies.

**Note:** A student may, change specials/options/majors/minors with the initial permission of the relevant Head of Department which must then be ratified by the Dean. A student must declare their major on the completion of 15 credits post Level I, assuming that they have not done extra courses.

7. **REGULATIONS FOR FULL-TIME STUDENTS**

7.1 Full-time students may be required to register for a minimum of Twenty-four (24) credits in any one academic year or a maximum of thirty (30).

7.2 A request for three (3) additional credits to a total of thirty-three (33) will only be considered for students who have demonstrated a level of performance indicative of achieving first class honours (GPA equal to or greater than 3.6).

7.3 A full-time student who registered in the undergraduate degree programme will be required to withdraw from the Faculty unless he/she has gained a GPA of 0.75.
8. REGULATIONS FOR PART-TIME STUDENTS

8.1 A **part-time** programme is offered for Level I of the BSc. degree at all campuses. Levels II and III are available in all programmes offered at the Cave Hill. At the Mona Campus students registered part-time must be prepared to attend classes during the day. Part-time registration is not normally permitted at Levels II and III at the St. Augustine Campus.

8.2 Part-time students shall usually be expected to register for up to eighteen (18) credits in any one year. However, they may opt to register for twenty-one (21) credits if they have maintained a minimum GPA of 3.3. Finalizing students may be allowed to register for 21 credits.

8.3 A part-time student who registered in the undergraduate degree programme will be required to withdraw from the Faculty unless he/she has gained a GPA of 0.75.

8.6 Students accepted with lower level matriculation into the Faculty as Part-time students must complete a minimum of 24 credits and two academic years before they are eligible to transfer to full-time.

9. REGISTRATION AND EXAMINATION

9.1 Registration

9.12 Students must register for courses at the beginning of each academic year or lose their status as students at the University.

9.13 Registration for a course constitutes registration for the examinations in that course.

9.14 A student is not deemed to be fully registered for a course unless his/her financial obligations to the University have been fulfilled.

9.15 Deadlines for changes of registration including withdrawal from or addition of courses will be as prescribed in University Regulations.

9.2 Examination

9.21 All optional courses (electives) listed in the various degree programmes in the Faculty Handbook will not necessarily be available in any one year.

9.22 Students will be examined during each semester and the summer session in the courses for which they are registered.

9.23 A course may be examined by one or more of the following methods:

   a. written examination papers

   b. coursework (which shall include one or more of the following written in-course tests, practical work, research paper, essays, projects, studies and other forms of coursework exercise as approved by the Faculty Board, or the Campus Committee on Examinations as appropriate).
c. oral (under the conditions in Regulation 10 below)

9.24 A student failing a course may be allowed to substitute another approved course in a subsequent semester or repeat the failed course.

9.25 A student who does not take an examination in a course for which he/she is registered is deemed to have failed that examination unless permission to be absent has been granted.

9.26 A student who, on grounds of illness or in other special circumstances as referred to in Examination Regulation 25 fails to take an examination in a course for which he/she is registered, may be given special consideration by the Board of Examiners to take the examination at the next available opportunity, without penalty.

9.3 Course Registration Enquiries

Faculty office is responsible for:
- “Credit Limit Exceeded”
- Dean’s Approval of Academic Programme

Department offices are responsible for all other indications of non-approval for course registration.
- pre-requisites not satisfied,
- quota limit reached
- special approval for entry
- change of stream in large courses
- change of major, minor, option, special requests

9.4 Coursework

9.41 In the case of examination by coursework only, a student gaining an overall mark higher than 40% but passing in only one component will be required to repeat at the next available sitting the component that was failed.

9.42 A student who is absent from a coursework examination may apply to the Dean of the Faculty for exemption from this examination no later than one (1) week following the date of this examination. He/she must at the same time submit to the Assistant Registrar (Examinations) justification for such absence (such as, in case of illness, a medical certificate complying with any applicable Examination Regulations). The Dean shall consider any such request for exemption in consultation with the relevant Head of Department and course lecturer. If the exemption is granted, the percentage mark available to be awarded for the final examination will be increased correspondingly.

9.43 Students are asked to pay special attention to Examination Regulation 31, which states:
“Any candidate who has been absent from the University for a prolonged period during the year for any reason other than illness or whose attendance at prescribed lectures, classes, practical classes, tutorial or clinical instructions has been unsatisfactory or who has failed to submit essays or other exercises set by his teachers may be debarred by the relevant Academic Board, on
recommendation of the relevant Faculty Board, from taking any University examinations”.

9.44 An undergraduate coursework accountability statement is to be attached by students registered for undergraduate courses in the Faculty of Social Sciences, to the front of any document submitted as a component of coursework save that when coursework consists of an invigilated examination, no accountability statement is required and where the submission is entirely in electronic form, the student shall make an equivalent declaration electronically. (See undergraduate coursework accountability statement—Appendix 2)

10. ORAL EXAMINATION FOR FINAL YEAR STUDENTS

10.1 The Board of Examiners may recommend to the Department concerned that a student who has failed the last one or two courses(s) required to complete the degree be offered an Oral Examination in that one or those two courses provided that he/she has obtained in each instance a mark of at least 35% for the course(s).

10.2 If an Oral Examination is granted the student may choose to decline the offer and opt for Exams Only instead. (See 11 below).

10.3 The Oral Examination will be held as soon as possible after the previous examination. The student must contact the department concerned immediately so that arrangements may be made for the Oral.

10.4 The Oral Examination will concern the course as a whole, and not be restricted to the questions set in the examination, which the student did. The First Examiner and at least one other Examiner must be present at an Oral Examination.

10.5 If the examination is passed, the student cannot be awarded a mark higher than 40 (a marginal pass) for the course.

10.6 If he/she fails the Oral, the student will not have any right of appeal or review.

10.7 A student will be allowed only one Oral Examination for any one Course.

Note: In the Department of Economics, students who qualify for an oral will be required to sit a supplemental exam instead. If successful the student will receive a marginal passing mark of 40.

II “EXAMS ONLY” REGULATIONS

11.1 Students will only be entitled to register for “Exams Only” in the following circumstances after having been registered for and attended classes in a course(s).

a. She/he has failed one or two of the final courses needed to complete the degree programme and obtained a mark of no less than 35% in each course.

8 Adapted from The University of the West Indies Examination Regulations for First Degrees, Associate Degrees, Diplomas and Certificates 2006/2007.
b. She/he has obtained a medical excuse, certified by the University Health Centre, for not having attempted an exam.

c. In exceptional circumstances, the Dean may grant a student a deferral from sitting an exam and permission to take it on a subsequent occasion, by virtue of special assignments overseas for an employer (part-time students only) or by virtue of being selected to represent the country on a national team. In both instances, formal representation will have to be made by the employer/national association.

11.2 **Missing an Exam**
If a student misses an examination for any other reasons, she/he will be obliged to register again for the full course. However, in the Faculty, Departments may, on being advised of the situation, allow the student’s coursework/mid-semester marks to be applied and she/he will only have to write the final exam.

12. **PLAGIARISM**

12.1 Plagiarism is a form of cheating. “Plagiarism is the unauthorized and/or unacknowledged use of another person’s intellectual efforts and creations howsoever recorded, including whether formally published or in manuscript or in typescript or other printed or electronically presented form and includes taking passages, ideas or structures from another work or author without proper and unequivocal attribution of such source(s), using the conventions for attributions or citing used in this University.”

Since any piece of work submitted by a student must be that student’s own work, all forms of cheating including plagiarism are forbidden.

12.2 Plagiarism also involves the case of material taken from the internet without acknowledgment or giving proper credit—Cyber cheating. Any plagiarism violates academic integrity.

12.3 Any instance of plagiarism that is established will be subject to a penalty. Students are referred to the UWI Examinations Regulations 79-85 for further information.

13. **LEAVE OF ABSENCE**

13.1 A candidate who for good reason wishes to be absent from an academic programme for a semester or more must apply for formal leave of absence to the Campus Academic Board, through the appropriate Dean, stating the reason for the application.

9 Adapted from The University of the West Indies Examination Regulations for First Degrees, Associate Degrees, Diplomas and Certificates 2006/2007 Regulations 78(iv).

10 Students are all urged to read Appendix I at the end of this Handbook (pp 163) for invaluable information in a paper “Presenting and Documenting Material in Course Essays” by Dr. L. Stirton, a former Lecturer in the Department of Government.
13.2 The length of such leave of absence, if granted, will be subject to approval by 
the Academic Board of the Campus concerned, but will not exceed one 
academic year in the first instance terminating at the end of the academic year 
for which the application is approved.

13.3 Leave of absence will not be granted for more than two consecutive academic 
years.

13.4 Leave of absence may be granted for one semester or for an academic year.

13.5 Applications for leave of absence for **Semester I** must be made **no later than 
October 3, 2007**.

13.6 Applications for leave of absence for **Semester II** must be made **no later than 
February 27, 2008**.

13.7 Applications made after dates indicated above will be subject to a fine to be 
determined by the Academic Board Sub-committee on Student Matters. The 
amount of the fine will increase depending on the lateness of the request.

13.8 Students who have been attending classes and who requested leave of absence 
after the above-mentioned dates will **normally have to pay a fine equivalent to 
50% of the regular tuition fee** if their requests are recommended by the 
Faculty and approved by the Academic Board.

14. **EXEMPTIONS AND CREDIT EXEMPTIONS**

Guidelines for granting exemptions and credit exemptions are as follows:-

14.1 **From UWI Certificates** – CPA, CSS, CBA

A student who, prior to taking the Certificate has:

- a. normal level matriculation will receive **credit exemptions for all degree courses**.
- b. lower level matriculation will receive **credit exemptions for 5 courses/15 credits**
- c. **no matriculation will receive credit exemptions for 4 courses/12 credits**

**Note:** A student may receive **exemption only** (i.e. must do another course 
Instead) for any other degree course passed.

14.2 **From CAPE**

A student who has obtained Grades I-IV in designated CAPE Examinations 
**may receive exemptions without credit** for the following UWI Level I courses.

<table>
<thead>
<tr>
<th>CAPE Courses</th>
<th>UWI Level I Courses</th>
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</thead>
<tbody>
<tr>
<td>Accounting Unit 1</td>
<td>MS15D (ACCT 1005)</td>
</tr>
<tr>
<td>Accounting Unit 2</td>
<td>MS15B (ACCT 1003)</td>
</tr>
<tr>
<td>Economics Unit 1</td>
<td>EC10C (ECON 1001)</td>
</tr>
<tr>
<td>Economics Unit 2</td>
<td>EC10E (ECON 1002)</td>
</tr>
<tr>
<td>Statistical Analysis</td>
<td>SY16C (SOCI 1005)</td>
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<td></td>
<td><strong>OR</strong></td>
</tr>
<tr>
<td></td>
<td>ECI6A (ECON 1005)</td>
</tr>
<tr>
<td>Sociology Unit 1</td>
<td>SY14G (SOCI 1002)</td>
</tr>
</tbody>
</table>
A student who has obtained Grades I-IV in designated CAPE Examinations may receive exemptions with credit for the following UWI Level I course.

**Caribbean Studies**

FOUN1101 (FD11A)

Application for exemption and credit must be made through the Faculty Office

14.3 **From Three Year Associate Degree Programme at Accredited Tertiary Learning Institutions (TLI)**

Credit exemption will be granted for all courses that have been assessed by UWI (in 1998) for equivalency with specific UWI courses if a minimum B grade (TLI grading) has been achieved.

14.4 **From Other Universities**

a. A student transferring from another University to register for a UWI degree will have to do a **minimum of two years of full-time study** (60 credits).

b. Unless Departments already have a record of the particular courses, course outlines are to be submitted for Departments to make an assessment. Any course approved by Departments will earn students credit exemption from UWI equivalent courses-up to the limit indicated by (a) above.

c. **Exemptions only** may be granted for any course(s) in excess of limit indicated.

14.5 **Students doing Study Abroad at other universities**

14.51 **Exchange Programme**

Students who seek to do part of their programme at another University (a maximum of two semesters which must not include the final semester of full time study) must have the courses they intend to do at the overseas university assessed for equivalence by the relevant Department at Mona BEFORE proceeding to study abroad.

The request to study abroad and the course approved by the Department must then be submitted through the Faculty to obtain Academic Board approval. When the students’ results are received from the overseas University, they will then receive credit for the courses as substitutes as approved by the Academic Board. The grade recorded will be the grade received and assessed and approve by Academic Board as the equivalent of that awarded by the examining university.

14.52 **Students doing a course(s) at other Universities- to complete their degree programme.**

In an instance where students may be migrating or may be away from the country for a significant period and have few courses to complete their UWI

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11 It should be noted that first year (100 level) courses in the American Four Year Undergraduate Programme will NOT usually warrant any exemption from UWI courses.
degree there may be discretionary decisions made by the Faculty and sanctioned by Academic Board.

15. **CO-CURRICULAR CREDITS**

15.1 Students will be eligible for no more than 3 credits for involvement in co-curricular activities. The Activities may be Campus specific.

15.2 Co-curricular credits will be awarded on the following basis:
   a. Students must be involved in the activity for at least one (1) semester.
   b. Explicit learning outcomes must be identified for each activity.
   c. There must be clearly defined mode(s) of assessment for each activity.

15.3 The Office of Student Services and Development and the School of Education on the campus will administer the award of credits.

15.4 The grading of co-curricular credits will be pass/fail.

15.5 All co-curricular activities/programmes must be approved in advance by the Faculty and Academic Board.

15.6 Subject to Faculty Regulations, co-curricular credits will form part of the 90 credits for a degree. However, in special circumstances, if credits are earned in excess of those required for the degree, these and the associated activity will be included on the student’s transcript.

16. **AWARD OF DEGREES**

16.1 **Notification of Results**
   A pass list shall be published and arranged alphabetically in the following categories:
   a. First Class Honours
   b. Second Class Honours
      i. Upper Division
      ii. Lower Division
   c. Pass

16.2 **Award of Honours**
   The class of degree to be awarded shall be determined on the basis of performance at the Levels II and III only.

16.3 **Application of Grade Point Average (GPA)**
   The following regulations shall apply to all students admitted to the University commencing academic year 2003/2004. The GPA regulations shall apply to all other students from 2006/2007 onwards.
   a. The class of degree to be awarded shall be determined on the basis of weighted (programme) Grade Point Average (GPA).
   b. In the calculation of the weighted (programme) GPA, a weight of zero shall be attached to all level I courses.
c. Levels II and III courses shall have equal weight (credit for credit) in the determination of the weighted (programme) GPA.

d. Core courses satisfying the requirements of option, specials, majors and minors must be taken into account in the determination of the weighted (programme) GPA.

e. A course designated at registration as Pass/Fail shall not count in the determination of the weighted (programme) GPA.

The class of degree shall be awarded as follows:
First Class Honours - Weighted GPA of 3.60 and above
Upper Second Class Honours - Weighted GPA 3.00-3.59
Lower Second Class Honours - Weighted GPA 2.00-2.99
Pass - Weighted GPA 1.00-1.99

16.4 GPA Marking Scheme for Examinations in the Faculty of Social Sciences
In the determination of GPA, the grades with corresponding quality points shall be defined in the University Regulations governing the GPA. 12

16.41 The authorized marking scheme is as follows:

<table>
<thead>
<tr>
<th>GRADE</th>
<th>GPA</th>
<th>MARKS</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>4.3</td>
<td>86 and above</td>
</tr>
<tr>
<td>A</td>
<td>4.0</td>
<td>70-85</td>
</tr>
<tr>
<td>A-</td>
<td>3.7</td>
<td>67-69</td>
</tr>
<tr>
<td>B+</td>
<td>3.3</td>
<td>63-66</td>
</tr>
<tr>
<td>B</td>
<td>3.0</td>
<td>60-62</td>
</tr>
<tr>
<td>B-</td>
<td>2.7</td>
<td>57-59</td>
</tr>
<tr>
<td>C+</td>
<td>2.3</td>
<td>53-56</td>
</tr>
<tr>
<td>C</td>
<td>2.0</td>
<td>50-52</td>
</tr>
<tr>
<td>C-</td>
<td>1.7</td>
<td>47-49</td>
</tr>
<tr>
<td>D+</td>
<td>1.3</td>
<td>43-46</td>
</tr>
<tr>
<td>D</td>
<td>1.0</td>
<td>40-42</td>
</tr>
<tr>
<td>F</td>
<td>0.0</td>
<td>Less than 40</td>
</tr>
</tbody>
</table>

16.42 Except where otherwise prescribed in the Faculty’s regulations, a student whose GPA for a given semester is less than or equal to 0.75 shall be deemed to be performing unsatisfactorily and shall be placed on warning. A student on warning whose GPA for the succeeding semester is less than 0.75 shall be required to withdraw.

17. AEGROTAT DEGREE (also applicable to Diploma and Certificate)

17.1 A candidate taking examinations in respect of a final degree, diploma or certificate programme and who had been absent through illness from one or more papers, may apply for the award of an aegrotat degree, diploma or certificate on the following conditions:

12 No GPA will be applied to courses assessed as ‘Pass/Fail’ or Not For Credit (e.g. Foundation courses).
17.11 Where the whole of the final examination for a degree, diploma or certificate is taken at the end of the final year of the course and he/she has completed more than half of the examination but has been absent from the remainder of that examination.

17.12 Where the final examination is in two or more parts (the award of the degree, diploma or certificate depending on performance in each of these parts) and he/she has successfully completed the first one or two parts or more than half of the final part, but has been absent from the remainder of the examinations for the final part.

17.13 Where the final examination is in two parts and the student has completed the first part (second year) with a B average or higher and his/her course work during the final year of the course has been of a consistently high standard, but he/she has been absent from the other part of the examinations.

17.14 The Examiners consider that in the work which the candidate has submitted at such time of the final examination as he/she had attended, he/she reached a standard which, if also reached in the remainder of the examination, would have qualified him/her for the award of a degree, diploma or certificate.

17.2 All applications for an aegrotat degree, diploma or certificate must be referred by the Registrar to the Faculty Board of Examiners and the Board for Examinations for a recommendation to the Board of Undergraduate Studies (BUS). Applications from or on behalf of candidates must be accompanied by a medical certificate signed by (a) University Health Officer, or (b) the Dean of the Faculty of Medicine in consultation with the appropriate members of the Medical School, (c) or other medical personnel appointed for this purpose by the University, and shall reach the registrar not later than thirty days from the last examination paper written by the candidate.

17.3 In assessing an application for an aegrotat degree, diploma or certificate, reports from Heads of Department on the candidates work should be taken into consideration. Oral examinations where possible, by internal examiners may be an aspect of examinations for the award of an aegrotat degree.

17.4 An aegrotat degree, diploma or certificate will be awarded without distinction of class.

17.5 Holders of an aegrotat degree, diploma or certificate will not be permitted to re-enter for the same examination but may proceed to a higher degree if accepted by the Board for Graduate Studies.

18. SUMMER SCHOOL REGULATIONS

18.1 Overview

The Summer School Programme for the Faculty of Social Sciences (FSS) will be held during the period June – July, 2009. Credits for courses passed will be granted to Registered Students of the University. Students who register in the summer school programme are subject to all faculty and university regulations. Students are reminded that the Summer School programme is

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13 Students may only register for summer school courses after they have financial clearance for all prior semesters.
OPTIONAL. Students outside the Faculty of Social Sciences are required to consult their respective faculties for course approval before registering for FSS Summer School.

18.2.1 Who Can Register
The following categories of students are eligible for admission to the Summer School:

- Registered students of the University who have to repeat any of the courses offered.
- Registered students of the University who have not taken the course(s) previously but fall into one of the following categories:
  - Students of the University who have not yet completed the requirements for the degree, diploma or certificate programme for which they are registered.
  - Registered UWI students from other UWI campuses.
- Students of the University who have been granted (a) leave of absence for Semester I and/or 2 preceding the Summer School, or (b) deferral of entry. Such students should register at the start of the Summer School, for Summer School only. Students on Leave of absence for an entire year are not eligible for admission to Summer School courses.
- Other persons, not students of the University, who are eligible to matriculate at either the normal or lower level. (These students must register in the Summer School programme and also with the Admissions Section of the University as Specially Admitted Students).
- TLI Students.

18.3 Academic Integrity
Students have the responsibility to know and observe the Regulations of the Faculty and the University of the West Indies. Additionally, the regulations prohibit plagiarism, falsification of information and academic dishonesty. All faculty and university regulations are in force during the Summer School programme.

18.4 Attendance
A MINIMUM ATTENDANCE OF 75% of Lectures/Tutorials is required. The teaching materials and course outlines should be available at the beginning of the Summer Programme and also upon request.

18.5 Course Selection and Registration (UWI Students)

a. All Faculty of Social Sciences Students should register for no more than two (2) courses in summer 2008.

b. All Faculty Bulletins, Notices, Information Guide, Course Timetable and Registration materials for Summer School 2008 will be available online.

c. Course Selection will be carried out via the Internet at the Web site http://srs.uwimona.edu.jm:1104/student.htm. Students are required to select courses on-line before making payments.

d. Tuition Payment can be made at the Bursary Cashier, National Commercial Bank, Bill Express, Paymaster or via UWI ecommerce at https://www.mona.uwi.edu/finser/tuition/. Students can pay by cash, Manager’s Cheque, Credit or Debit Card. Students who make payment using eCommerce do so with a credit card. Students are NOT required to present a voucher for payment.

e. Students from the Faculties of Humanities & Education and Pure &
Applied Sciences who wish to pursue courses in the Faculty of Social Sciences should seek permission from their faculty before paying for these courses.

f. Only those students who have been notified in writing that they are allowed to do Exams Only can apply to register in this category. Student with appropriate notification should apply for Exams Only through the Faculty Coordinator or the Deputy Dean, FSS.

g. Students should note that each course on the timetable appears in one of three 2-hour slots, labeled Slot A, Slot B, Slot C respectively. Students who are pursuing two courses, should choose carefully and register for only one course in any one slot. Refunds will not be granted for any “clashed course” save where there has been a timetable change resulting in the clash.

18.6 Timetable

The Faculty prepares a complete timetable for all summer school courses throughout the faculty. This timetable will be available online on each department’s web-site. Students should note that each course on the timetable appears in one of three 2-hour slots, labeled Slot A, Slot B, Slot C respectively. Therefore each course meets 3 times per week for a total of six hours.

Students should check the timetable carefully to ensure that they do not select “clashed courses”. Refunds will not be granted for any “clashed course” save where a student registered for a course on a previous version of the timetable, and a current timetable change resulted in the clash.

18.7 Course Selection and Registration for Specially Admitted Students/ Non-UWI Students

a. Non-UWI or “Specially Admitted” students are required to download a copy of the Special Admissions Application Forms from: http://www.mona.uwi.edu/doms/.

b. Complete Admission Application Forms fax/ return to the Admission Sections, Registry.

c. Fees - Specially Admitted students are required to pay for Tuition and Miscellaneous Fees.

18.9 Examinations, Course Load

Students can register for a maximum of TWO courses within the FSS (including Exams Only). Students are advised to check the timetable before registering. Examination procedures will be the same as those that apply for the end of semester examinations. Some courses may have a course work component.

Finalizing students can apply to do a third course through the Faculty Coordinator. A student is deemed as finalizing if that student has only 3 or 4 courses left to complete the degree programme. Students may apply to the Faculty Coordinator or the Deputy Dean.

18.10 Timetable

a. Students should note that courses which occur in the same period will result in a clash and students should select their courses carefully.

b. Summer School timetable is available online at the Departments and Faculty websites.

18.11 Withdrawal

Students may withdraw from a course in the normal period by notifying the Faculty Office in writing, and copying the Campus Registrar and the Summer School Coordinator. The student should clearly state the reason for the
withdrawal and complete the required *application form for refund where applicable*. Students who wish to withdraw from a course after the normal period, must apply to the Academic Board, through their respective Faculty Office.

18.12 **Payment of Fees**

*Cash, Manager’s cheques, Debit and Credit cards will be accepted as payment for Summer School courses.* There is a penalty for cheques which are ‘*returned to drawer*’. Part payment of fees is **NOT** allowed.

- Fee Payment can be made at the Registry Cashier (using Debit/ Credit card), Bill Express, Paymaster or via UWI eCommerce at https://www.mona.uwi.edu/finserv/tuition/. Students who make payment using eCommerce do so with a credit card. Payments using any of the methods listed above, require no Voucher collection from Customer Services.
- Fees can also be paid at the National Commercial Bank (NCB). Students are required to select their course(s) online before making payment.

19. **ACADEMIC ADVISING**

The Academic Advising Programme is available to students. However, in the Faculty of Social Sciences it is particularly emphasized for new students. The primary purpose of this programme is to assist students in planning, monitoring and successfully managing their chosen field of study, in relation to clear career objectives. Students are guided to accept responsibility for their learning; to be informed of the services provided for them; to access information; and to be managers of their time.
FACULTY PRIZES AND AWARDS

The following prizes and awards are awarded to students in the Faculty of Social Sciences each year.

A. CROSS CAMPUS PRIZES

Undergraduate
1. **Cross Campus – First Year Prize**
Awarded on the basis of the highest aggregate marks for level I examinations, provided that the candidate was successful in the entire examination and obtained at least “B” grade in six papers.

2. **Charles Kennedy Prize – Final Year**
Awarded to the student with the highest aggregate in the BSc. Economics Special degree in the final year examinations in the Faculty as a whole.

3. **Hugh Springer Prize – Cross Campus Cross Faculty**
Awarded to the most distinguished final year student in the Faculty of Humanities and Education and the Faculty of Social Sciences. The basis of selection shall be the results of the final examinations but where necessary the previous academic records of the candidates shall be taken into consideration.

B. MONA CAMPUS PRIZES AND AWARDS

Undergraduate
1. **Ann Spackman Memorial Prize**
Awarded annually to a Mona student registered for any degree programme within the Faculty of Social Sciences, who has performed best in **GT11A-Introduction to Political Institutions** for that academic year examinations.

2. **Carl Stone Memorial Prize**
Awarded on a similar basis as the Ann Spackman Memorial Prize, but to a student registered for any (part-time) degree programme within the Faculty of Social Sciences who has performed best in the **GT11B-Introduction to Political Philosophy**

3. **The Department of Economics Prize**
Awarded annually to the two (2) students with the highest aggregate in year 2, in the BSc. in Economics and Statistics options.

4. **Nethersole Prize**
Awarded annually to the final year student with the best performance in any degree offered by the Department of Government, with the exception of the BSc. International Relations.

5. **Sir Laurence Lindo Prize**
Awarded to a Mona student with the best performance in the BSc. International Relations, final examinations provided the student obtains Second Class Honours.
6. **Archie Singham Memorial Prize**
   Awarded to the student with the best performance in GT22B-Caribbean Political Systems and GT22C-Foundation of Caribbean Politics.

7. **Council of Voluntary Social Service (CVSS)**
   Awarded to the best overall performance in the BSc. (Social Work) final examinations.

8. **Jamaica Association of Social Workers (JASW) Prize**
   Awarded to the best overall performance in Year 2 of the BSc. (Social Work).

9. **Social Work Alumni Award-June Dolly Besson Memorial Award**
   Awarded annually to a Mona student with the best performance in Year 1 of the BSc. (Social Work).

10. **Deloitte, Touche and Tohmatsu Prize**
    Awarded to the student who presents the best paper in MS35E–Management Accounting at the undergraduate level.

11. **The Department of Management Studies Prize**
    Awarded to the student with the most outstanding performance in the final examinations in any one of the BSc. Management Studies options.

12. **The Lloyd Braithwaite Memorial Prize**
    Awarded to the student with the best performance in Levels II and III of the BSc. Sociology (Major).

13. **The Psychology Prize**
    Awarded to a finalizing Psychology Major student with the highest average grade in the psychology courses.

14. **The Hermione McKenzie Prize in Social Policy**
    Awarded to the student with the best academic performance in the Development of Social Policy course (SW23A).

15. **Paulette Loraine Wilson Prize**
    Awarded annually to a Mona student registered for any degree programme within the Faculty of Social Sciences, who has performed best in GT13D-Introduction to Public Sector Management examination for that academic year.

16. **Prof. Edwin Jones Scholarship for Excellence in Public Sector Management**
    Awarded to the student with the best academic performance in the BSc. Public Sector Management.

17. **The Professor Alfred Francis Prize**
    Awarded to the student pursuing the BSc Economics Major or Special with the highest score in the course EC36C-
Econometrics 1. The student must have obtained a minimum grade of B+

18. **Gladstone E. M. Mills Prize**
   Awarded to the finalizing student who has achieved the highest overall grades in the BSc. Public Sector Management.

19. **Jamaica Employers’ Federation Prize**
   Awarded to the final year student with the highest GPA who has specialized in the field of Human Resource Development, Labour and Employment Relations, Human Resource Management or Entrepreneurship. The student should have maintained at least ‘B+’ average and have actively participated in a non academic university activity which indicates commitment to community building.

**Graduate**

1. **Carlton Morrison Prize**
   Awarded to the student with the best performance in MSc. Accounting–Special Problems in Financial Accounting.

2. **Deloitte and Touche Prize**
   Awarded annually to the student who presents the best paper in Auditing for the MSc. (Accounting).

4. **The Department of Economics Award**  
   **(Funded by the Department of Economics)**
   Awarded to the most outstanding graduate with the highest aggregate in the MSc. (Economics)

5. **George Beckford Prize (Funded by George Beckford Foundation)**
   Awarded to the student who achieved the highest grade in the course Economics Development with special reference to the Caribbean in the MSc. (Economics).

6. **MSc. Human Resource Development Prize**
   Awarded to the student who best exemplifies good academic performance and leadership qualities in the area of Human Resource Management.

7. **International Relations Staff Prize**
   Awarded to the student who presented the best Research Paper in the MSc. International Relations.

8. **Gordon Draper Prize in Human Resource Development**
   Awarded annually to the student who has the highest aggregate in the organization development and change sequence of courses offered in the MSc Human Resource Development Programme. Additionally, the student must not have failed any of the courses in the sequence.
Welcome Message

On behalf of all members of staff in the Department of Economics, we welcome you. By accepting you into our Department in the Faculty of Social Sciences at the University of the West Indies, Mona, we are recognizing both your academic achievements as well as your intellectual potential.

You are entering a Department which has a long, rich tradition of teaching and academic research, as well as outstanding contributions to both the public and the private sector throughout the Caribbean. We anticipate that you will, by your own activities, continue this important legacy.

As members of the Economics Department, we recommend that you be guided by our Mission which is:

“To explore new frontiers of knowledge through academic research and to develop, implement, and maintain excellent, innovative and relevant academic programmes in Economics and Statistics. We are committed to play an integral role in the struggles of Caribbean societies for sustainable economic growth and development.”

We urge you to work hard, think critically, analytically and creatively. In addition, you must develop your problem solving skills, express yourself clearly and honestly, and throughout your university life, operate with professionalism, integrity and high levels of morality. You will also benefit from the strong links which exist between our lecturers and students. Make good use of these opportunities.

We welcome, throughout your university life and even beyond, your recommendations and suggestions as to how our Department can enhance your education as well as your professional development.

Once again, welcome to the Department of Economics.

Claremont Kirton
Head
PROGRAMMES

The Department of Economics offers seven (7) undergraduate degree options at the UWI Moan Campus. These are the BSc. Economics (Special), (Major) and (Minor), BSc. Business Economics and Social Statistics (BESS), BSc. Statistics (Major) and (Minor) and BSc. Banking and Finance (Special). The BSc Banking and Finance is offered jointly by the Departments of Economics and Management Studies. It is also offered at the UWI Moan Western Jamaica Campus.

IMPORTANT NOTICE

- Students must satisfy the programme requirements as set out in the Faculty Handbook for the year in which they join the programme (or for any subsequent year).
- Students taking two (2) majors or a major/minor offered by the Department are required to select an alternative Departmental course where a compulsory course is common to both.
- Students pursuing double majors or a major and two minors may not have the option of free electives.

EXEMPTION WITHOUT CREDIT FOR CAPE COURSES

Students registered in the Faculty who obtained a grade one (1) through to grade four (IV) in CAPE examinations may be eligible for exemption without credit as follows:

- Economics Unit 1 exemption from ECON1001 (EC10C)
- Economics Unit 2 exemption from ECON1002 (EC10C)
- Statistical Analysis exemption from ECON1005 (EC16A)
- Sociology Unit 1 exemption from SOCI1002 (SY14G)
- Accounting Unit 1 exemption from ACCT1005 (MS15D)
- Accounting Unit 2 exemption from ACCT1003 (MS15B)

Students registered in the Faculty who obtained a grade one (1) through to grade four (IV) in CAPE examinations may be eligible for exemption with credit as follows:

- Caribbean Studies exemption from FOUN1101 (FD11A)

Students granted exemptions without credit due to CAPE should register for other Level I courses.

Application for exemption must be made through the Faculty Office.

Please note the new 8-digit course codes with the prefix “ECON in parenthesis for reference. For example, the new code is ECON1001 and the old code is EC10C.

ANTI-REQUISITES

Students are expected to take note of the anti-requisite listing on page 104.
**SPECIALS**

**BANKING AND FINANCE (Special)**
This degree is offered jointly by the Departments of Economics and Management Studies. As a special degree, this option cannot be combined with any Major or Minor.

**LEVEL I  Semester I**
- **ACCT1005 (MS15D)** - Financial Accounting
- **ECON1001 (EC10C)** - Introduction to Microeconomics

*Either*
- **ECON1003 (EC14C)** - Mathematics for the Social Sciences

*OR*
- **ECON1006 (EC18A)** - Calculus I for Business and Social Sciences
  (Students with A’ Level Math or Cape Math)

*Either*
- **FOUN1001 (FD10A)** - English for Academic Purposes

*OR*
- **FOUN1401 (FD14A)** - Writing in the Disciplines
- **FOUN1201 (FD12A)** - Science, Medicine and Technology in Society

**LEVEL I  Semester II**
- **ACCT1003 (MS15B)** - Introduction to Cost and Management Accounting
- **ECON1002 (EC10C)** - Introduction to Macroeconomics
- **ECON1007 (EC10H)** - Elements of Banking and Finance
- **ECON1005 (EC16A)** - Introductory Statistics
- **FOUN1101 (FD11A)** - Caribbean Civilization

**LEVEL II  Semester I**
- **ECON2000 (EC20A)** - Intermediate Microeconomics I
- **ECON2002 (EC21A)** - Intermediate Macroeconomics I
- **MGMT2021 (MS27B)** - Business Law
- **MGMT2012 (MS23C)** - Introduction to Quantitative Methods
- ONE Level II Free Elective

**LEVEL II  Semester II**
- **MGMT2005 (MS21C)** - Computer Applications
- **MGMT2068 (MS28F)** - Risk and Treasury Management
- **MGMT2023 (MS28D)** - Financial Management I
- TWO Level II Free Electives

**LEVEL III  Semester I**
- **ECON3005 (EC30M)** - Monetary Economics
- **ECON3011 (EC32K)** - Economics of Financial Institutions
- **MGMT3066 (MS33G)** - Business Ethics for Bankers

**LEVEL II  Semester II**
**LEVEL III  Semester I**

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14 FOUN1001 is offered to Social Sciences students in Semester I only.

Students registering for FOUN1001 MUST have a pass in the English Language Proficiency Test (UC001) or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take **FOUN1401 (FD14A)** instead of FOUN1001.
MGMT3067 (MS37C) - Regulatory Framework of Banking and Finance

ONE Level III Free Elective

LEVEL III Semester II
ECON3007 (EC30P) - International Finance
ECON3010 (EC31F) - Finance and Development
ECON3022 (EC32L) - Economics of Commercial Banking
ECON3066 (EC32W) - Credit Analysis and Lending
MGMT3048 (MS38H) - Financial Management II

BUSINESS, ECONOMIC AND SOCIAL STATISTICS (BESS)

LEVEL I Semester I
ACCT1005 (MS15D) - Financial Accounting (Students without A’ Level Accounting)
ECON1001 (EC10C) - Introduction to Microeconomics
ECON1003 (EC14C) - Mathematics for the Social Sciences
(Students without A’ Level Mathematics)

Either
FOUN1001 (FD10A) - English for Academic Purposes

OR
FOUN1401 (FD14A) - Writing in the Disciplines
FOUN1201 (FD12A) - Medicine, Science and Technology in Society

LEVEL I Semester II
ECON1002 (EC10E) - Introduction to Macroeconomics
ECON1006 (EC18A) - Calculus I for Business and Social Sciences
ECON1005 (EC16A) - Introductory Statistics
(Students without A’ Level Mathematics (Statistics Option))
FOUN1101 (FD11A) - Caribbean Civilization
SOCI1002 (SY14G) - Sociology for the Caribbean

Students with ‘A’ level Mathematics must substitute GOVT1000 (GT11A) - Introduction to Political Institutions for ECON1003 (EC14C) - Mathematics for the Social Sciences. Students with ‘A’ level Mathematics (Statistics option) must another Level I course for ECON1005 (EC16A) - Introductory Statistics. Students with ‘A’ level Accounting must substitute GOVT1000 (GT11A) for ACCT1005 (MS15D) or a Free Elective if GOVT1000 (GT11A) was already substituted for ECON1003 (EC14C).

LEVEL II
ECON2006 (EC23J) - Economic Statistics (Semester II)
ECON2008 (EC23L) - Statistical Methods I
ECON2009 (EC23M) - Statistical Methods II
ECON2014 (EC23T) - Sampling Methods
ECON2017 (EC24J) - Calculus II for Business and Social Sciences

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15 FOUN1001 (FD10A) is offered to Social Sciences students in Semester I only.

Students registering for FOUN1001 MUST have a pass in the English Language Proficiency Test (UC001) or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FOUN1401 (FD14A) instead of FOUN1001.

16 FD12A is offered to Social Science students in semester I only.
ECON2019 (EC24N)-Matrix Algebra for Business and Social Sciences

FOUR from the following:
  Level II BESS Elective
  Level II Social Sciences Elective
  Level II Economics Elective

LEVEL III  Semester I
ECON3031 (EC33P)-Probability and Distribution Theory
ECON3049 (EC36C)-Econometrics I
ONE Level III BESS Elective
ONE Level III Social Sciences Elective
ONE Level III Course

LEVEL III  Semester II
ECON2010 (EC23P)-Statistical Computing
ECON3032 (EC33Q)-Statistical Estimation and Inference
ECON3040 (EC34R)-Non-parametric Statistics for Business & Social Science
ONE Level III BESS Elective
ONE Level III Social Sciences Elective

SUMMER INTERNSHIP
Internships are arranged for students with the Statistical Institute of Jamaica (STATIN) at the end of level II.

ECONOMICS (Special)
All Economics (Special) students are required to do both ECON1001 (EC10C) and ECON1002 (EC10C). Full-time students normally do ECON1001 (EC10C) in semester I and ECON1002 (EC10C) in semester II while part-time students do ECON1002 (EC10C) in semester I and ECON1001 (EC10C) in semester II.

LEVEL I  Semester I
Either
ECON1001 (EC10C)-Introduction to Microeconomics (day)
  OR
ECON1002 (EC10C)-Introduction to Macroeconomics (evening)
Either
ECON1003 (EC14C)-Mathematics for the Social Sciences
  OR
Level I Free Elective  (Students with ‘A’ Level Mathematics)
Either
FOUN1001 (FD10A)-English for Academic Purposes
  OR
FOUN1401 (FD14A)-Writing in the Disciplines
FOUN1201 (FD12A)-Medicine, Science and Technology in Society

17 FOUN1001 is offered to Social Sciences students in Semester I only.

Students registering for FOUN1001 MUST have a pass in the English Language Proficiency Test (UC001) or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FOUN1401 (FD14A) instead of FOUN1001.
Either
ECON1005 (EC16A)-Introductory Statistics
OR
Level I Free Elective *(Students with ‘A’ Level Mathematics - Statistics Option or Cape Statistics)*

**LEVEL I Semester II**

Either
ECON1002 (EC10C)-Introduction to Macroeconomics *(day)*
OR
ECON1001 (EC10C)-Introduction to Microeconomics *(evening)*
ECON1006 (EC18A)-Calculus I for Business and Social Science

Either
GOVT1000 (GT11A)-Introduction to Political Institutions
OR
GOVT1001 (GT11B)-Introduction to Political Philosophy
FOUN1101 (FD11A)-Caribbean Civilization
SOCI1002 (SY14G)-Sociology for the Caribbean

**LEVEL II Semester I**

ECON2000 (EC20A)-Intermediate Microeconomics I
ECON2002 (EC21A)-Intermediate Macroeconomics I
ECON2019 (EC24N)-Matrix Algebra for Business and Social Sciences
ONE Level II/III Economics Elective
ONE Level II/III Course

**LEVEL II Semester II**

ECON2001 (EC20B)-Intermediate Microeconomics II
ECON2003 (EC21B)-Intermediate Macroeconomics II
ECON2017 (EC24J)-Calculus II for Business and Social Sciences
TWO Level III Courses

**LEVEL III Semester I**

ECON3031 (EC33P)-Probability and Distribution Theory
ECON3049 (EC36C)-Econometrics I
THREE Level II/III Economics Electives

**LEVEL III Semester II**

THREE Levels II/III Economics Electives
TWO Level II/III Courses

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18 Students with ‘A’ Level or equivalent qualifications are urged to do M10A, M10B and not ECON1006 (EC18A) if they plan to do graduate work in economics.
ECONOMICS (Major)

LEVEL I  Semester I
Either
ECON1001 (EC10C)-Introduction to Microeconomics (day)
OR
ECON1002 (EC10C)-Introduction to Macroeconomics (evening)
Either
ECON1003 (EC14C)-Mathematics for the Social Sciences
OR
Level I Free Elective  (Students with ‘A’ Level Mathematics)
Either
ECON1005 (EC16A)-Introductory Statistics
OR
Level I Free Elective  (Students with ‘A’ Level Mathematics - Statistics Option or Cape Statistics)
Either
FOUN1001 (FD10A)-English for Academic Purposes
OR
FOUN1401 (FD14A)-Writing in the Disciplines
FOUN1201 (FD12A)-Medicine, Science and Technology in Society

LEVEL I  Semester II
Either
ECON1002 (EC10C)-Introduction to Macroeconomics (day)
OR
ECON1001 (EC10C)-Introduction to Microeconomics (evening)
ECON1006 (EC18A)-Calculus I for Business and Social Science
FOUN1101 (FD11A)-Caribbean Civilization
Either
GOVT1000 (GT11A)-Introduction to Political Institutions
OR
GOVT1001 (GT11B)-Introduction to Political Philosophy
SOCI1002 (SY14G)-Sociology for the Caribbean

LEVEL II  Semester I
ECON2000 (EC20A)-Intermediate Microeconomics I
ECON2002 (EC21A)-Intermediate Macroeconomics I
ECON2019 (EC24N)-Matrix Algebra for Business and Social Sciences
TWO Other Level II Courses

LEVEL II  Semester II
ECON2001 (EC20B)-Intermediate Microeconomics II

19 FOUN1001 (FD10A) is offered to Social Sciences students in Semester I only.
Students registering for FOUN1001 MUST have a pass in the English Language Proficiency Test (UC001) or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FOUN1401 (FD14A) instead of FOUN1001.

20 Students with ‘A’ Level or equivalent qualifications are urged to do M10A, M10B and not ECON1006 (EC18A) if they plan to do graduate work in economics.
LEVEL III  Semester I
ECON3031 (EC33P)-Probability and Distribution Theory
ECON3049 (EC36C)-Econometrics
TWO Level III Economics Electives
ONE Level III Courses

LEVEL III  Semester II
FIVE Level III Courses

Note:  Students pursuing double majors or a major and two minors may not have the option of free electives.

STATISTICS (Major)

LEVEL I  Semester I
ECON1001 (EC10C)-Introduction to Microeconomics
ECON1003 (EC14C)-Mathematics for Social Sciences
ECON1006 (EC18A)-Calculus I for Business and Social Sciences
Either
FD10A (FOUN1101)-English for Academic Purposes
OR
FOUN1401 (FD14A)-Writing in the Disciplines
FOUN1201 (FD12A)-Science, Medicine and Technology in Society

LEVEL I  Semester II
ECON1002 (EC10C)-Introduction to Macroeconomics
ECON1005 (EC16A)-Introductory Statistics
FOUN1101 (FD11A)-Caribbean Civilization
GOVT1000 (GT11A)-Introduction to Political Analysis
SOCI1002 (SY14G)-Sociology for the Caribbean

LEVEL II & III
The following courses are compulsory for the Statistics Major.
ECON2008 (EC23L)-Statistical Methods I
ECON2010 (EC23P)-Statistical Computing
ECON2014 (EC23T)-Sampling Methods
ECON2019 (EC24N)-Matrix Algebra for Business and Social Sciences
ECON3031 (EC33P)-Probability and Distribution Theory
ECON2009 (EC23M)-Statistical Methods II
ECON3032 (EC33Q)-Statistical Estimation and Inference

21 Students with A’ Level Math should register for SOCI1001.

22 FOUN1001 (FD10A) is offered to Social Sciences students in Semester I only. Students registering for FOUN1001 MUST have a pass in the English Language Proficiency Test (UC001) or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FOUN1401 (FD14A) instead of FOUN1001.
MINORS

ECONOMICS (Minor)

LEVEL I
Students pursuing an Economics Minor must satisfy the Level I pre-requisites for the compulsory courses listed below:

LEVELS II & III  Semester I
ECON2000 (EC20A)-Intermediate Microeconomics I
ECON2002 (EC21A)-Intermediate Macroeconomics I
ONE Level III Economics Elective

LEVELS II & III  Semester II
ECON2001 (EC20B)-Intermediate Microeconomics II
ECON2003 (EC21B)-Intermediate Macroeconomics II

LEVEL I
Students pursuing an Economics Minor must satisfy the Level I pre-requisites for the compulsory courses listed below:

LEVELS II & III  Semester I
ECON2000 (EC20A)-Intermediate Microeconomics I
ECON2002 (EC21A)-Intermediate Macroeconomics I
ONE Level III Economics Elective

LEVELS II & III  Semester II
ECON2001 (EC20B)-Intermediate Microeconomics II
ECON2003 (EC21B)-Intermediate Macroeconomics II

STATISTICS (Minor)

LEVEL I
Students pursuing a Statistics Minor must satisfy the Level I pre-requisites for compulsory courses listed below:

LEVELS II & III
ECON2008 (EC23L)-Statistical Methods I
ECON2009 (EC23M)-Statistical Methods II
ECON2014 (EC23T)-Sampling Methods
TWO Statistics Electives (at least one from level III)

For the purpose of selection, the following are considered as BESS/Statistics Electives:
- ECON3037 (EC34L)-Operations Research I
- ECON3038 (EC34M)-Operations research II
- ECON3067 (EC34Q)-Applied Econometrics
- ECON3040 (EC34R)-Non-parametric Statistics
- ECON3049 (EC36C)-Econometrics I
- SOCI3018 (SY35B)- Demography I
- SOCI3021 (SY35C)-Demography II
Compulsory BESS/Statistics courses that are not compulsory for the Statistics Major/Minor may also be taken as electives for the Statistics Major/Minor.
<table>
<thead>
<tr>
<th>Semester</th>
<th>Old Codes</th>
<th>New Codes</th>
<th>Course Name</th>
<th>Credits</th>
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<td>ECON2021</td>
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<td>3</td>
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<td>3</td>
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50
Welcome Message

In his introduction to an earlier edition of this Handbook, Professor Stephen Vasciannie noted that the Department of Government has “a long tradition of scholarship within the University of the West Indies.” This is certainly true. However, we are a young university serving nations that have only recently been free and free to develop our educational institutions in a manner that truly serves us. We have traditions, but they are still being shaped. The first building blocks were laid by distinguished members of our faculty such as Professors Gladstone Mills, Archie Singham and Carl Stone. These former members of our faculty were models of independence of thought, service to the region and commitment to understanding it. They were also models of commitment to truth-seeking the truth and self-critical analyses. It is on these bases that they advocated development strategies and programmes for the improvement of the lives of the people.

As graduate students you are now a part of this tradition. We implore you to examine the values that form this tradition and to make them your own. You are not here just to get a degree but in so doing to equip yourselves to be competent professionals who are dedicated to further developing your professions and the region. You have been admitted to the graduate programme because you have distinguished yourselves at the undergraduate level. You are now entering a new stage of your career as a student. Earning a Master degree means mastering your discipline. A true commitment to excellence and the quest for mastery means upholding the standards of the Department and perhaps setting even higher personal standards. Meeting these standards requires hard work, disciplined consistency, academic rigor and perhaps a bit of sacrifice.

The region is faced with the many challenges of development. These are first of all intellectual challenges. We have a broad and interesting research agenda which you may help to shape. We trust that you will learn as we have much to offer, but we also expect you to contribute, to add value to the academic life of the department, to make it an interesting and vibrant place that you, your colleagues and the faculty will continue to enjoy. As we say, “this is your place to shine.”

Anthony Harriott
Head
We offer an exciting range of majors and minors for those who wish to specialize in Political Science, International Relations and Public Sector Management as well as a range of electives for those with other career interests who feel that courses in Government are an important part of a rounded education.

1. All students of Public Sector Management are required to read GOVT1006 (GT13D). GT423-Elements of Public Sector Management cannot be substituted for GOVT1006 (GT13D) whether or not they have done GT423 or any other Public Sector Certificate course.

2. All Social Sciences students must take GOVT1000 (GT11A)-Introduction to Political Analysis in Semester I (day) or Semester II (evening).

3. All students who wish to do any Level II or Level III International Relations course must do BOTH GOVT1000 (GT11A)-Introduction to Political Analysis and GOVT1008 (GT12A)-Introduction to International Relations.

4. All students who wish to do any Level II or Level III Public Administration course must do BOTH GOVT1000 (GT11A)-Introduction to Political Analysis and GOVT1006 (GT13D)-Introduction to Public Sector Management.

5. All students who wish to do any Level II or Level III Political Science courses must do BOTH GOVT1000 (GT11A)-Introduction to Political Analysis and GOVT1001 (GT11B)-Introduction to Caribbean Politics

6. All 3 majors require students to do GOVT2013 (GT24M)-Research Methods I 6 credit course.

7. All courses are 3 credits except where otherwise indicated.

8. MAJORS AND MINORS

The Department of Government offers MAJORS and MINORS in the following disciplines:

- Political Science
- International Relations
- Public Sector Management
- Africa and African Diaspora Studies
- Criminology (Minor only)

All MAJORS require at least 30 credits, i.e. 10 compulsory courses at Levels II and III, plus Level I pre-requisites.

All MINORS require 15 credits, i.e. five compulsory courses at Levels II and III

9. Core courses are courses that you are required to complete in order to be awarded a major or a minor.

10. Electives are courses which you may choose from a list provided by the Department which is listed in this Handbook.

11. Free electives are courses which you may pick up from any Department or Faculty, as long as you satisfy the pre-requisites.
12. Pre-requisites are courses you must complete before you may register for a more advanced course.

13. Students taking two (2) majors or a major/minor offered by the Department are required to select an alternative course where a compulsory course is common to both.

14. Courses marked with an asterisk (*) are 6 credit courses, offered over 2 semesters. All other courses are 3 credits.

15. The following are the requirements, which you must fulfill in order to be awarded a major from the Department of Government.

15.1 **GT24M-RESEARCH METHODS I**

15.2 **Major/Minor**

   International Relations (IR), Public Sector Management (PSM) and Comparative Politics (CP) majors are required to take GOVT2013 (GT24M), but minors are not.

15.3 **Pre-requisites**

   - Public Sector Management (Major)-GOVT1000 (GT11A), GOVT1006 (GT13D) and SOCI1001 (SY13B)
   - Political Science (Major) GOVT1000 (GT11A), GOVT1001 (GT11B) and SOCI1001 (SY13B)
   - International Relations (Major) GOVT1000 (GT11A), GOVT1008 (GT12A) and SOCI1001 (SY13B)

15.4 **Co-requisites**

   The IR, PA and CP co-requisites for these courses are **EITHER** ECON1005 (EC16A) **OR** SOCI1005 (SY16C) and SOCI1001 (SY13B).

16 **ANTI-REQUISITES**

   Students are expected to take note of the anti-requisite listing on page 104.

Admission Priority to Level III Students-
Priority will be given to 3rd year students who need it to graduate, with 2nd year students admitted on a first-come, first-serve basis, up to a limit of 220 students (as approved by the Faculty of Social Sciences).

**EXEMPTION WITHOUT CREDIT FOR CAPE COURSES**

Students registered in the Faculty who obtained a grade one (1) through to grade four (IV) in CAPE examinations may be eligible for exemption without credit as follows:

- **Economics Unit 1** exemption from ECON1001 (EC10C)
- **Economics Unit 2** exemption from ECON1002 (EC10C)
- **Statistical Analysis** exemption from ECON1005 (EC16A)
- **Sociology Unit 1** exemption from SOCI1002 (SY14G)
- **Accounting Unit 1** exemption from ACCT1005 (MS15D)
- **Accounting Unit 2** exemption from ACCT1003 (MS15B)

Students registered in the Faculty who obtained a grade one (1) through to grade four (IV) in CAPE examinations may be eligible for exemption with credit as follows:

- **Caribbean Studies** exemption from FOUN1101 (FD11A)
Students granted exemptions without credit due to CAPE should register for other Level I courses.

Application for exemption must be made through the Faculty Office.

### AFRICA & AFRICAN DIASPORA STUDIES (Major)

#### LEVEL I
- ECON1001 (EC10C)-Introduction to Microeconomics
- ECON1005 (EC16A)-Introductory Statistics

**Either**
- FOUN1001 (FD10A)-English for Academic Purposes

**OR**
- FOUN1401 (FD14A)-Writing in the Disciplines
- FOUN1101 (FD11A)-Caribbean Civilization
- FOUN1201 (FD12A)-Science, Medicine and Technology in Society
- GOVT1000 (GT11A)-Introduction to Political Analysis
- GOVT1001 (GT11B)-Introduction to Caribbean Politics
- HIST1304 (H13D)-Africa in World Civilization to 1800
- SOCI1101 (SY13B)-Introduction to Social Research
- SOCI1102 (SY14G)-Sociology for the Caribbean

#### LEVEL II & III
- GOVT2005 (GT22A)-Caribbean Political Thought
- GOVT2009 (GT22M)-Introduction to African Politics
- GOVT2017 (GT26P)-Issues in Contemporary African Politics
- GOVT2013 (GT24M)-Research Methods I
- GOVT2001 (GT20M)-The Resistance Movement
- GOVT3022 (GT39G)-Garveyism in Americas/Africa
- HIST3614 (H36N)-By the Rivers of Babylon: The African Diaspora in the West
- PHIL2602 (PH26B)-African Philosophy II

TEN Level II/III Free Electives

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23 FOUN1001 (FD10A) is offered to Social Sciences students in Semester I only. Students registering for FOUN1001 **MUST** have a pass in the English Language Proficiency Test (UC001) or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FOUN1401 (FD14A) instead of FOUN1001.

24 Students wishing to pursue combination programmes of majors or minors may defer these courses to another academic year. This will result in the student doing additional Level I courses.

25 FOUN1201 (FD12A) is offered to Social Science students in Semester I only. Please confirm with the Faculty of Pure & Applied Sciences.

26 Year long 6 credit course
INTERNATIONAL RELATIONS (Major)

LEVEL I
Either
ECON1001 (EC10C)-Introduction to Microeconomics
OR
ECON1002 (EC10C)-Introduction to Macroeconomics
Either
ECON1005 (EC16A)-Introductory Statistics
OR
SOCI1005 (SY16C)-Introductory Statistics for the Behavioural Sciences
Either
FOUN1001 (FD10A)-English for Academic Purposes
OR
FOUN1401 (FD14A)-Writing in the Disciplines
FOUN1101 (FD11A)-Caribbean Civilization
FOUN1201 (FD12A)-Science, Medicine and Technology in Society
GOVT1000 (GT11A)-Introduction to Political Analysis
GOVT1008 (GT12A)-Introduction to International Relations
SOCI1001 (SY13B)-Introduction to Social Research
TWO Level I Foreign Languages (3 credit courses)

LEVEL II & III
GOVT2046 (GT24A)-International Relations: Theories and Approaches
GOVT2013 (GT24M)-Research Methods I
GOVT2047 (GT25M)-Principles of Public International Law
GOVT2048 (GT26M)-International and Regional Organizations
GOVT2049 (GT27M)-International Political Economy
GOVT3048 (GT34A)-Contemporary International Relations of the Caribbean
GOVT3056 (GT39E)-Internship in International Relations
THIRTEEN Level II/III Free Electives

BSc INTERNATIONAL POLITICS AND COOPERATION

The Department of Government in the Faculty of Social Sciences, UWI Mona, working with the support of the Department of Modern Languages, Faculty of Humanities and Education, is pleased to invite eligible first year students to apply for the jointly taught BSc in International Politics and Cooperation. This programme is delivered in

27 Electives on offer include two IR courses GOVT3050 (GT35M) and GOVT3016 (GT35E).
28 FOUN1001 (FD10A) is offered to Social Sciences students in Semester I only. Students registering for FOUN1001 MUST have a pass in the English Language Proficiency Test (UC001) or UC010.

29 Students with Grade 1 or 2 passes in CAPE Communication Studies should take FOUN1401 (FD14A) instead of FOUN1001.

30 Yearlong 6 credit course.

31 GOVT3056 (GT39E)-Summer between Levels I and II. Internship (for eligible IR majors only) offered in Summer.
collaboration with two partner institutions, the Universite Antilles-Guyane and the Institut d’Etudes Politiques, Universite de Bordeaux. Students enrolled in the programme will be expected to commit themselves to the completion of an undergraduate course of studies, culminating in the interim award of the BSc. qualification.

The programme will be jointly taught by the three participating institutions. Students spend their first year in their home institutions, their second year in Bordeaux, the third year in Martinique, the fourth year in Bordeaux and the fifth and final year at the UWI Mona. The programme is restricted to a limited number of participants and a limited amount of financial assistance may be available to support their participation.

Applications are invited from students at Cave Hill, Mona and St. Augustine. These students will be in their first year of studies at UWI, or, exceptionally, in their second year. The minimum requirements for consideration will be:-

- Good performance in CAPE or A’ Level examination in French
- First year registration for F14A and F14B
- GOVT1000 (GT11A) and, if at all possible, GOVT1008 (GT12A)
- A GPA for the first year of 2.5 and above

Applications should be directed to the Head, Department of Government OR the Head, Department of Modern Languages, UWI Mona and should be in at least by May 1 of your first academic year. Shortlisted candidates will be invited to have an interview with the Selection Committee thereafter before the final selections are made. Additional details on the programme may be obtained through the Offices of the Departments of Government and Modern Languages, or through the Faculty Offices of Humanities and Education or of Social Sciences.

Contact persons:
Dr. Jessica Bryon, Department of Government, jessica.bryon@uwimona.edu.jm
Mr. Giles Lubeth, Department of Modern Languages, gilles.lubeth@uwimona.edu.jm

POLITICAL SCIENCE (Major)

LEVEL I
ECON1001 (EC10C)-Introduction to Microeconomics
GOVT1000 (GT11A)-Introduction to Political Analysis
GOVT1001 (GT11B)-Introduction to Caribbean Politics

Either
FOUN1001 (FD10A)-English for Academic Purposes
OR
FOUN1401 (FD14A)-Writing in the Disciplines
FOUN1101 (FD11A)-Caribbean Civilization
FOUN1201 (FD12A)-Science, Medicine and Technology in Society

Either
ECON1005 (EC16A)-Introductory Statistics
OR
SOCI1005 (SY16C)-Introductory Statistics for the Behavioral Sciences
SOCI1001 (SY13B)-Introduction to Social Research
SOCI1002 (SY14G)-Sociology for the Caribbean
ONE Level I Free Elective

FOUN1201 (FD12A) is offered to Social Science students in Semester I only.
PUBLIC SECTOR MANAGEMENT (Major)
The Public Sector Management Major consists of 33 levels II and III credits.

LEVEL I
ECON1001 (EC10C)-Introduction to Microeconomics
ECON1002 (EC10C)-Introduction to Macroeconomics
ECON1003 (EC14C)-Mathematics for Social Sciences
Either
ECON1005 (EC16A)-Introductory Statistics
OR
SOCI1005 (SY16C)-Introductory Statistics for the Behavioural Sciences
Either
FOUN1001 (FD10A)-English for Academic Purposes 33
OR
FOUN1401 (FD14A)-Writing in the Disciplines
FOUN1101 (FD11A)-Caribbean Civilization 34
FOUN1201 (FD12A)-Science, Medicine and Technology in Society 35
GOVT1000 (GT11A)-Introduction to Political Analysis
GOVT1006 (GT13D)-Introduction to Public Sector Management
SOCI1001 (SY13B)-Introduction to Social Research

LEVEL II & III
ECON2021 (EC25J)-Caribbean Economic Problems
GOVT2006 (GT22C)-Foundations of Caribbean Politics
GOVT2007 (GT22D)-Politics of the Caribbean
GOVT2013 (GT24M)-Research Methods I 37

33 FOUN1001 is offered to Social Sciences students in Semester I only. Students registering for FOUN1001 MUST have a pass in the English Language Proficiency Test (UC001) or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FD14A (FOUN1401) instead of FOUN1001.

34 Students wishing to pursue combination programmes of majors or minors may defer FD11A (FOUN1101) and FOUN1201 (FD12A) to another academic year. This will result in the student doing additional Level I courses.

35 FOUN1201 (FD12A) is offered to Social Science students in semester I only.

36 Public Sector Management majors need not have GOVT1001 (GT11B) in order to register for GOVT2006 (GT22C), but must have GOVT1000 (GT11A) and GOVT1006 (GT13D).

37 Year long 6 credit course.
MINORS

Students who wish to do a minor in the Department are to observe the following criteria in order to obtain a minor.

You should have completed at least two (2) of the second/third year courses with at least a “B” grade and also you should have an overall Cumulative GPA Average of “2.7”

AFRICA & AFRICAN DIASPORA STUDIES (Minor)

LEVEL I
Students pursuing Africa and African Diaspora Studies Minor must satisfy the compulsory Level I pre-requisites for any FIVE courses listed below:

LEVEL II & III
FIVE from the following:

- GOVT2001 (GT20M)-The Resistance Movement
- GOVT2004 (GT21M)-Sport, Politics and Society
- GOVT2005 (GT22A)-Caribbean Political Thought
- GOVT2009 (GT22M)-Introduction to African Politics
- GOVT2012 (GT23M)-Jamaican Music 1962-1982
- GOVT2017 (GT26P)-Issues in Contemporary African Politics
- GOVT3022 (GT33B)-Garveyism in the Americas/Africa
- SOCI3025 (SY36C)-Caribbean Culture

CRIMINOLOGY (Minor)
This programme is offered jointly by the Departments of Government and Sociology, Psychology and Social Work.

To be approved for the Minor in Criminology, students must have at least a cumulative GPA of 2.7 and must have at least a ‘B’ in GT33C or GT33D and SY39B.

LEVEL I
Students who wish to pursue a Minor in Criminology must satisfy the pre-requisites for the FOUR compulsory courses and ONE elective course:

LEVEL II & III

GOVT2011 (GT23B)-Criminal Justice Systems

Either

- GOVT3010 (GT33C)-Punishment and Corrections
- OR
- GOVT3011 (GT33D)-Violence and Development
- SOCI2021 (SY29A)-Theories of Criminal Behaviour
- SOCI3036 (SY39B)-Police and Society
ONE from the following:
PSYC2000 (PS21D)-Social Psychology
PSYC2002 (PS24D)-Abnormal Psychology
SOCII2000 (SY20C)-Sociological Theory I
SOWK2006 (SW24C)-Caribbean Social Issues

INTERNATIONAL RELATIONS (Minor)

LEVEL I
Students pursuing an International Relations Minor must satisfy the Level I pre-requisites for the compulsory course-GOVT2046 (GT24A) and FOUR electives listed below.

LEVEL II & III
GOVT2046 (GT24A)-International Relations: Theories and Approaches
FOUR from the following:
GOVT2047 (GT25M)-Principles of Public International Law
GOVT2048 (GT26M)-International and Regional Organizations
GOVT2049 (GT27M)-International Political Economy
GOVT3016 (GT35E)-Latin American Politics and Development
GOVT3048 (GT34A)-Contemporary International Relations of the Caribbean
GOVT3050 (GT35M)-Comparative Foreign Policy
GOVT3051 (GT36M)-International Law & Development: Selected Issues
GOVT3052 (GT37M)-Contemporary Issues of International Relations

POLITICAL SCIENCE (Minor)

LEVEL I
Students pursuing a Political Science Minor must satisfy the Level I pre-requisites for any FIVE electives listed below:

LEVEL II & III
FIVE from the following:
GOVT2001 (GT20M)-The Resistance Movement
GOVT2003 (GT21B)-Theories of the State
GOVT2004 (GT21M)-Sports, Politics and Society
GOVT2005 (GT22A)-Caribbean Political Thought
GOVT2006 (GT22C)-Foundations of Caribbean Politics
GOVT2007 (GT22D)-Politics of the Caribbean
GOVT2009 (GT22M)-Introduction to African Politics
GOVT2012 (GT23M)-Jamaican Music 1962-1982
GOVT2017 (GT26P)-Issues in Contemporary African Politics
GOVT3008 (GT32M)-Comparative Revolutions
GOVT3009 (GT32P)-The Politics of Industrial Societies
GOVT3012 (GT33M)-Contemporary Political Issues
GOVT3022 (GT39G)-Garveyism in Americas/Africa
LEVEL I
Students pursuing a Public Sector Management Minor must satisfy the Level I pre-requisites for any FIVE electives listed below:

LEVEL II & III
FIVE from the following:

- GOVT2032 (GT29E)-Administrative Analysis
- GOVT2033 (GT29F)-Contested Issues in Public Sector Management
- GOVT2035 (GT29M)-Public Financial Management
- GOVT3030 (GT30C)-Values and Public Sector Management
- GOVT3032 (GT30N)-Selected Issues in Public Policy and Public Sector Management
- GOVT3033 (GT31P)-Concepts and Theories of Public Policy
- GOVT3034 (GT33B)-Comparative Development Management
- GOVT3035 (GT35P)-Comparative Public Policy
- GOVT3036 (GT36P)-Techniques of Public Analysis and Evaluation
FRANCHISE PROGRAMME

BSc. PUBLIC SECTOR MANAGEMENT

The BSc. Public Administration (Levels I & II), is a two year part-time programme that is offered by MIND in collaboration with UWI. The programme provides training for working adults in central government, local government, and statutory bodies including public corporations and executive agencies. Persons working in the private sector can also benefit from this training.

Classes are held alternate Fridays and Saturdays.

LEVEL I
ECON1001 (EC10C)-Introduction to Microeconomics
ECON1002 (EC10C)-Introduction to Macroeconomics
ECON1003 (EC14C)-Mathematics for the Social Sciences
ECON1005 (EC16A)-Introductory Statistics
FOUN1001 (FD10A)-English for Academic Purposes
FOUN1101 (FD11A)-Caribbean Civilization
FOUN1201 (FD12A)-Science, Medicine and Technology in Society
GOVT1000 (GT11A)-Introduction to Political Analysis
GOVT1006 (GT13D)-Introduction to Public Sector Management
SOCI1001 (SY13B)-Introduction to Social Research

LEVEL II
ECON2021 (EC25J)-Caribbean Economic Problems
GOVT2006 (GT22C)-Foundations of Caribbean Politics
GOVT2007 (GT22D)-Politics on the Caribbean
GOVT20329 (GT29E)-Administrative Analysis
GOVT2033 (GT29F)-Contested Issues in Public Administration
GOVT2035 (GT29M)-Public Financial Administration
GOVT2011 (GT23B)-Criminal Justice System
GOVT2013 (GT24M)-Research Methods in Political Sciences
MGMT2021 (MS27B)-Business Law

FOUN1001 (FD10A) is offered to Social Sciences students in Semester I only.

Students registering for FOUN1001 MUST have a pass in the English Language Proficiency Test (UC001) or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FOUN1401 (FD14A) instead of FOUN1001.

Yearlong 6 credit course.
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<th>Semester</th>
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<th>New Codes</th>
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<th>Credits</th>
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Welcome Message
It gives me great pleasure on behalf of all members of staff in the Department of Management Studies to welcome both our new and returning students. We are confident that you will find your experience with us challenging but rewarding and we are committed to making it as memorable, as enjoyable and hassle-free as possible.

The Department of Management Studies at UWI, Mona is committed to providing you with a quality management education. In order to do this we attempt to place the latest learning technologies at your disposal, we constantly review and sharpen our approaches to teaching and learning and we strive to conduct, promote and facilitate research into critical contemporary Caribbean management issues. Our careful selection process means that you have among your colleagues some of the brightest and the best that the Caribbean has to offer. Our learning methodologies encourage you to take advantage of the networking opportunities that this represents and build relationships that will serve you well both now and in the future. The libraries of The University now take full advantage of modern information and communications technologies and assembled some of the finest business databases in the world. This means that at the click of a mouse you will be able to access learning resources on virtually any subject that you may chose.

Our insistence on the development of research and information technology skills forms part of a philosophy that sees you as a student increasingly taking responsibility for your own learning. By “learning to learn” you acquire a “sustainable education” that gives you the capacity to preserve and sharpen the skills that you acquire at the University as well as to assist yourself in developing other skills over time. Such an approach to learning we believe is vital if you wish to function in a world which changes virtually on a daily basis.

As we recommit ourselves to building and refining a quality learning experience, we encourage you in turn to commit yourself to a process of active engagement in the intellectual life of the Department. This engagement should include attendance at orientation and at the several student liaison meetings that we will have throughout each semester. It means taking advantage of the recently launched student internship programme, which offers many opportunities for talented students. It means taking the time to communicate with the staff of the Department, both in person, inside and outside of class and by electronic means. It means getting to know them and just as importantly, ensuring that they know you. Finally, the University offers numerous opportunities to acquire leadership experience and management skill through voluntary activity. Find out about them and enrich your university experience by getting involved in something that suits you.

We look forward with great optimism to another year with you, we encourage you to work hard and we are confident that your experience will be meaningful and will, ultimately redound to the benefit of yourself and the region. Again, we welcome you and wish for you a productive and fulfilling year.

Noel M. Cowell
Head
PROGRAMMES

Students reading for any of the above options will not be allowed to read for a major nor a minor in any other discipline

- BSc Banking and Finance (Special)
- BSc. Management Studies (Accounting) option
- BSc. Management Studies (Entrepreneurship)
- BSc. Management Studies (General) option
- BSc. Management Studies (Human Resource Management) option
- BSc. Management Studies (Marketing) option
- BSc. Management Studies (Operations) option
- BSc. Tourism Management (Special)
- BSc Chemistry & Management

EXEMPTION WITHOUT CREDIT FOR CAPE COURSES

Students registered in the Faculty who obtained a grade one (1) through to grade four (IV) in CAPE examinations may be eligible for exemption without credit as follows:

- Economics Unit 1 exemption from ECON1001 (EC10C)
- Economics Unit 2 exemption from ECON1002 (EC10C)
- Statistical Analysis exemption from ECON1005 (EC16A)
- Sociology Unit 1 exemption from SOCI1002 (SY14G)
- Accounting Unit 1 exemption from ACCT1005 (MS15D)
- Accounting Unit 2 exemption from ACCT1003 (MS15B)

Students registered in the Faculty who obtained a grade one (1) through to grade four (IV) in CAPE examinations may be eligible for exemption with credit as follows:

- Caribbean Studies exemption from FOUN1101 (FD11A)

Students granted exemptions without credit due to CAPE should register for other Level I courses.

Application for exemption must be made through the Faculty Office

ANTI-REQUISITES

Students are expected to take note of the anti-requisite listing on page 104.

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40 Offered jointly with the Departments of Economics and Management Studies
41 Administered by the Faculty of Pure & Applied Sciences
BANKING & FINANCE (Special)
This degree is offered jointly by the Departments of Economics and Management Studies.
As a special degree, this option cannot be combined with any Major or Minor.

LEVEL I  Semester I
ACCT1005 (MS15D)-Financial Accounting
ECON1001 (EC10C)-Introduction to Microeconomics

Either
ECON1003 (EC14C)-Mathematics for the Social Sciences
OR
ECON1006 (EC18A)-Calculus I for Business and Social Sciences
(Students with A’Level Math or Cape Math)

Either
FOUN1001 (FD10A)-English for Academic Purposes
OR
FOUN1401 (FD14A)-Writing in the Disciplines
FOUN1201 (FD12A)-Science, Medicine and Technology in Society

LEVEL I  Semester II
ACCT1003 (MS15B)-Introduction to Cost and Management Accounting
ECON1002 (EC10C)-Introduction to Macroeconomics
ECON1007 (EC10H)-Elements of Banking and Finance
ECON1005 (EC16A)-Introductory Statistics
FOUN1101 (FD11A)-Caribbean Civilization

LEVEL II  Semester I
ECON2000 (EC20A)-Intermediate Microeconomics I
ECON2002 (EC21A)-Intermediate Macroeconomics I
MGMT2021 (MS27B)-Business Law
MGMT2012 (MS23C)-Introduction to Quantitative Methods
ONE Level II Free Elective

LEVEL II  Semester II
MGMT2005 (MS21C)-Computer Applications
MGMT2068 (MS28F)-Risk and Treasury Management
MGMT2023 (MS28D)-Financial Management I
TWO Level II Free Electives

LEVEL III  Semester I
ECON3005 (EC30M)-Monetary Economics
ECON3011 (EC32K)-Economics of Financial Institutions
MGMT3066 (MS33G)-Business Ethics for Bankers

FOUN1001 is offered to Social Sciences students in Semester I only.

Students registering for FOUN1001 MUST have a pass in the English Language Proficiency Test (UC001) or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FD14A (FOUN1401) instead of FOUN1001.
LEVEL III  Semester II

ECON3007 (EC30P)-International Finance  
ECON3010 (EC31F)-Finance and Development  
ECON3022 (EC32L)-Economics of Commercial Banking  
ECON3066 (EC32W)-Credit Analysis and Lending  
MGMT3048 (MS38H)-Financial Management II

TOURISM MANAGEMENT (Special)

Students who entered the programme in academic year 2004/2005 and 2005/2006 are allowed to transfer to this new programme. However, students will not be allowed to substitute failed courses.

Students transferring from the St. Augustine and Cave Hill Campuses who have completed all thirty first year credits will be eligible to enter the second year of this programme. They will further be exempted from taking the language courses which must be substituted by two other free electives.

If students are desirous of taking the language courses, they will be required to satisfy the exemption conditions as stated in footnote 67 paragraphs 2. Otherwise they must take the two first year language courses.

LEVEL I  Semester I

ECON1001 (EC10C)-Introduction to Microeconomics

Either

ECON1003 (EC14C)-Mathematics for the Management Sciences  
OR  
ECON1006 (EC18A)-Calculus I for Business & Social Sciences

Either

FOUN1001 (FD10A)-English for Academic Purposes  
OR  
FOUN1401 (FD14A)-Writing in the disciplines  
FOUN1201 (FD12A)-Science, Medicine & Technology in Society  
SOC11001 (SY13B)-Introduction to Social Research

LEVEL I  Semester II

ACCT1003 (MS15B)-Introduction to Cost & Management Accounting  
ECON1005 (EC16A)-Introductory Statistics  
FOUN1101 (FD11A)-Caribbean Civilization  
HOSP1000 (HM100)-Introduction to Hospitality Management  
PSYC1002 (PS10C)-Introduction to Industrial & Organizational Psychology

SUMMER

MGMT (HM190)-Internship (8 weeks)

43 FOUN1001 (FD10A) is offered to Social Sciences students in Semester 1 only. Students registering for FOUN1001 MUST have a pass in the English Language Proficiency Test (UC001) or UC010.

44 FOUN1201 (FD12A) is offered to Social Students in Semester I only.

45 Offered in semester I to UTECH and Management Studies students only.
LEVEL II  Semester I
HOTL3001 (HM35A) - Entertainment Management
MKTG2001 (MS20A) - Principles of Marketing

Either
S20H - Spanish for the Hospitality Industry III

OR
F20H - French for the Hospitality Industry III
TOUR3104 (HM329) - Tourism Management
TOUR2100 (TR21C) - Transportation & Travel

LEVEL II  Semester II
MGMT2008 (MS22A) - Organization Behaviour
MGMT2029 (MS22C) - Managerial Communication

Either
S21H - Spanish for the Hospitality Industry IV

OR
F21H - French for the Hospitality Industry IV
TOUR3106 (HM340) - Caribbean Tourism: Planning Policies & Issues
ONE Level II Free Elective

SUMMER
MGMT3024 (HM290) - Internship (10 weeks) **

LEVEL III  Semester I
TOUR3107 (AM33D) - Ecotourism
HOTL3001 (HM30B) - Meetings & Convention Management
SOCI3037 (SY38A) - Tourism and Development
TWO Level III Free Electives

LEVEL III  Semester II
MGMT3036 (MS34A) - Entrepreneurship & New Venture Creation
HOSP3105 (HM340) - Caribbean Tourism: Sustainable Development
TOUR3103 (TR31D) - Destination Management
TWO Level III Free Electives

SUMMER
MGMT3024 (HM390) - Internship (10 weeks) **

** Students who refuse to attend any organization where placed will be required to withdraw from programme. If students fail to submit the requested documents on time, they will be required to seek internship without the assistance of the Coordinator. Internship will be done in the Summer Semester.

RECOMMENDED FREE ELECTIVES 46

<table>
<thead>
<tr>
<th>Old Codes</th>
<th>New Codes</th>
<th>Course Title</th>
<th>Pre-requisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>TR31B</td>
<td>TOUR3102</td>
<td>Tourism Destination Marketing</td>
<td></td>
</tr>
<tr>
<td>MS30B</td>
<td>MKTG3001</td>
<td>International Marketing</td>
<td>MS20A</td>
</tr>
<tr>
<td>MS30D</td>
<td>MKTG3003</td>
<td>Marketing Strategy</td>
<td>MS20A</td>
</tr>
<tr>
<td>MS30E</td>
<td>MKTG3070</td>
<td>Consumer Behaviour</td>
<td>MS20A</td>
</tr>
<tr>
<td>MS32I</td>
<td>MKTG306</td>
<td>Quality Service Management</td>
<td>MS32A</td>
</tr>
</tbody>
</table>

46 Students are allowed five (5) free electives. Below are the suggested list of courses students can use as free electives. However, students may take level II or III course in the University, up to a maximum of five (5) courses which is the equivalent of fifteen (15) credits.
ENTERTAINMENT & CULTURE ENTERPRISE

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MC26A</td>
<td>Introduction to Public Relations</td>
</tr>
<tr>
<td>MC3XX</td>
<td>Entertainment &amp; the Digital Convergence</td>
</tr>
</tbody>
</table>

**And any TWO of the following:**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>AR25F</td>
<td>Caribbean Films &amp; their Fictions</td>
</tr>
<tr>
<td>H36N</td>
<td>HIST</td>
</tr>
<tr>
<td>MC26B</td>
<td>The Practice of Public Relations</td>
</tr>
<tr>
<td>MC39U</td>
<td>Issues in Media &amp; Communication</td>
</tr>
</tbody>
</table>

**FOREIGN LANGUAGE 47**

- Foreign Language Elective
- Foreign Language Elective
- Foreign Language Elective
- Foreign Language Elective
- Foreign Language Elective

**MEDIA & COMMUNICATION**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MS30M</td>
<td>MKTG3010</td>
</tr>
<tr>
<td>MC3XX</td>
<td></td>
</tr>
<tr>
<td>MC39U</td>
<td></td>
</tr>
</tbody>
</table>

**And any TWO of the following:**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MC20T</td>
<td>Visual Communication</td>
</tr>
<tr>
<td>MC31M</td>
<td>Media Advances &amp; Effects</td>
</tr>
<tr>
<td>MC39C</td>
<td>Media &amp; Children</td>
</tr>
<tr>
<td>MC39I</td>
<td>Alternative Media &amp; Communication Base Initiative</td>
</tr>
</tbody>
</table>

**COSTAL ZONE MANAGEMENT 48**

- BL10L Animal Diversity
- OR BL10M Plant Diversity
- BL20N Ecology
- BL31A Costal Management
- BL31E Marine Ecology 1: Biological Oceanography

**OPTIONS**

**CHEMISTRY & MANAGEMENT Option**
(Offered by the Faculty of Pure and Applied Sciences)

**Part I**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCT1003</td>
<td>(MS15B)-Introduction to Cost &amp; Management Accounting</td>
<td>(3 credits)</td>
</tr>
<tr>
<td>ACCT1005</td>
<td>(MS15D)-Financial Accounting</td>
<td>(3 credits)</td>
</tr>
<tr>
<td>CHEM1901</td>
<td>(C10J)-Introductory Chemistry I</td>
<td>(6 credits)</td>
</tr>
<tr>
<td>CHEM1902</td>
<td>(C10K)-Introductory Chemistry II</td>
<td>(6 credits)</td>
</tr>
<tr>
<td>ECON1001</td>
<td>(EC10C)-Introduction to Microeconomics</td>
<td>(3 credits)</td>
</tr>
<tr>
<td>ECON1002</td>
<td>(EC10C)-Introduction to Macroeconomics</td>
<td>(3 credits)</td>
</tr>
<tr>
<td>PSYC1002</td>
<td>(PS10C)-Introduction to Industrial &amp; Organizational</td>
<td></td>
</tr>
</tbody>
</table>

47 It is being proposed that students take five (5) foreign language electives, preferably in conversational Spanish/French or any other language available in the University system subject to approval by the Department of Modern Languages and Literatures.

Students with a pass at CXC/CAPE or GCE O'Level in Spanish/French will be exempted from the first year language courses in accordance with their language choice.

48 Students must have CAPE Biology or its equivalent to pursue this option. If Coastal Zone Management courses are done, students will take eighteen (18) instead of fifteen (15) credits due to the nature of assigned courses in the Faculty of Pure & Applied Sciences.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Psychology</td>
<td>(3 credits)</td>
<td></td>
</tr>
<tr>
<td>SOCI1002 (SY14G)</td>
<td>Sociology for the Caribbean</td>
<td>(3 credits)</td>
</tr>
</tbody>
</table>

**Part II**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHEM2001</td>
<td>Chemical Analysis I</td>
<td>(4 credits)</td>
</tr>
<tr>
<td>CHEM2101</td>
<td>(C21J)-Inorganic Chemistry</td>
<td>(4 credits)</td>
</tr>
<tr>
<td>CHEM2201</td>
<td>(C22J)-Spectroscopy, Carbanions etc</td>
<td>(4 credits)</td>
</tr>
<tr>
<td>CHEM2301</td>
<td>(C22K)-Physical Chemistry</td>
<td>(4 credits)</td>
</tr>
<tr>
<td>CHEM3101</td>
<td>(C31J)-Inorganic Chemistry</td>
<td>(4 credits)</td>
</tr>
<tr>
<td>CHEM3201</td>
<td>(C32J)-Organic Synthesis, Mechanism</td>
<td>(4 credits)</td>
</tr>
<tr>
<td>CHEM3301</td>
<td>(C33J)-Physical Chemistry</td>
<td>(4 credits)</td>
</tr>
<tr>
<td>MGMT2005</td>
<td>(MS21C)-Computer Applications</td>
<td>(3 credits)</td>
</tr>
<tr>
<td>MGMT2008</td>
<td>(MS22A)-Organizational Behaviour</td>
<td>(3 credits)</td>
</tr>
<tr>
<td>MGMT2012</td>
<td>(MS23C)-Introduction to Quantitative Methods</td>
<td>(3 credits)</td>
</tr>
<tr>
<td>MGMT2021</td>
<td>(MS27B)-Business Law</td>
<td>(3 credits)</td>
</tr>
<tr>
<td>MGMT2023</td>
<td>(MS28D)-Financial Management</td>
<td>(3 credits)</td>
</tr>
<tr>
<td>MGMT2026</td>
<td>(MS29P)-Production &amp; Operation Management</td>
<td>(3 credits)</td>
</tr>
<tr>
<td>MGMT3031</td>
<td>(MS33D)-Business Strategy &amp; Policy</td>
<td>(3 credits)</td>
</tr>
<tr>
<td>MGMT3036</td>
<td>(MS34A)-Entrepreneurship &amp; Venture Creation</td>
<td>(3 credits)</td>
</tr>
<tr>
<td>MKTG2001</td>
<td>(MS20A)-Principles of Marketing</td>
<td>(3 credits)</td>
</tr>
<tr>
<td>ONE Level II/III Chemistry course</td>
<td>49</td>
<td>(4 credits)</td>
</tr>
<tr>
<td>ONE Level II/III Management Studies course</td>
<td></td>
<td>(3 credits)</td>
</tr>
</tbody>
</table>

**MANAGEMENT STUDIES (Accounting) Option**

This option cannot be combined with any major or minor.

**LEVEL I  Semester I**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCT1005</td>
<td>(MS15D)-Financial Accounting</td>
<td></td>
</tr>
<tr>
<td>ECON1001</td>
<td>(EC10C)-Introduction to Microeconomics</td>
<td></td>
</tr>
</tbody>
</table>

**Either**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECON1003</td>
<td>(EC14C)-Mathematics for the Management Sciences</td>
<td></td>
</tr>
<tr>
<td>ECON1006</td>
<td>(EC18A)-Calculus I for Business &amp; Social Sciences</td>
<td></td>
</tr>
</tbody>
</table>

**Either**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>FOUN1001</td>
<td>(FD10A)-English for Academic Purposes 50</td>
<td></td>
</tr>
<tr>
<td>FOUN1401</td>
<td>(FD14A)-Writings in the Disciplines</td>
<td></td>
</tr>
<tr>
<td>FOUN1201</td>
<td>(FD12A)-Science, Medicine &amp; Technology in Society 51</td>
<td></td>
</tr>
</tbody>
</table>

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49 Chemistry courses should be approved by the Department.

50 FOUN1001 is offered to Social Sciences students in Semester I only.

Students registering for FOUN1001 MUST have a pass in the English Language Proficiency Test (UC001) or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FD14A (FOUN1401) instead of FOUN1001.

51 FOUN1201 (FD12A) is offered to Social Students in Semester I only.
LEVEL I  Semester II
ACCT1003 (MS15B)-Introduction to Cost & Management Accounting
ECON1002 (EC10C)-Introduction to Macroeconomics
ECON1005 (EC16A)-Introductory Statistics
FOUN1101 (FD11A)-Caribbean Civilization
SOCII002 (SY14G)-Sociology for the Caribbean

LEVEL II  Semester I
MGMT2005 (MS21C)-Computer Applications
MGMT2012 (MS23C)-Introduction to Quantitative Methods
MGMT2021 (MS27B)-Business Law
MGMT2029 (MS22C)-Managerial Communication

LEVEL II  Semester II
ACCT2015 (MS25B)-Intermediate Financial Accounting II
ACCT2017 (MS25E)-Management Accounting I
MGMT2001 (MS20A)-Principles of Marketing
MGMT2008 (MS22A)-Organizational Behaviour
MGMT2023 (MS28D)-Financial Management I

LEVEL III  Semester I
ACCT3043 (MS36E)-Auditing I
ACCT3064 (MS38I)-Financial Statement Analysis
MGMT2026 (MS29P)-Production & Operations Management
MGMT3046 (MS37B)-Company Law
MGMT3051 (MS38G)-Taxation I

LEVEL III  Semester II
ONE from the following:
  MGMT3031 (MS33D)-Business Strategy & Policy
  MGMT3033 (MS33E)-Business, Government and Society
  MGMT3037 (MS34B)-International Business Management
FOUR Level III Electives.

Students who are interested in pursuing higher accounting certification are recommended to choose their electives from the following list:
ACCT3041 (MS35H)-Advanced Financial Accounting
ACCT3044 (MS36F)-Auditing II
MGMT3039 (MS35E)-Management Accounting II
MGMT3052 (MS38O)-Taxation

MANAGEMENT STUDIES (Entrepreneurship) Option

LEVEL I Compulsory Foundation Management Courses
ACCT1005 (MS15D)-Financial Accounting
ACCT1003 (MS15B)-Introduction to Cost & Management Accounting 52
ECON1001 (EC10C)-Introduction to Microeconomics
ECON1002 (EC10C)-Introduction to Macroeconomics
ECON1005 (EC16A)-Introductory Statistics

52 Offered in semester I to UTECH, and Management Studies students only
Either
ECON1003 (EC14C) - Mathematics for the Management Sciences
OR
ECON1006 (EC18A) - Calculus I for Business & Social Sciences

Either
FOUN1001 (FD10A) - English for Academic Purposes
OR
FOUN1401 (FD14A) - Writing in the disciplines
FOUN1101 (FD11A) - Caribbean Civilization
FOUN1201 (FD12A) - Science, Medicine & Technology in Society

 LEVEL II Compulsory Business Core
MGMT2001 (MS20A) - Principles of Marketing
MGMT2005 (MS21C) - Computer Applications
MGMT2008 (MS22A) - Organizational Behaviour
MGMT2012 (MS23C) - Introduction to Quantitative Methods
MGMT2021 (MS27B) - Business Law
MGMT2023 (MS28D) - Financial Management I
MGMT2026 (MS29P) - Production & Operations Management

Either
MGMT3031 (MS33D) - Business Strategy & Policy
OR
MGMT3037 (MS34B) - International Business Management
ONE Level II Free Elective

 LEVEL III Specialist Core (Entrepreneurial Concentration)
MGMT3100 (MS34F) - Entrepreneurial Finance
MGMT3102 (MS34H) - Creativity and Innovation Management for Entrepreneurship
MGMT3101 (MS34J) - Strategic Planning for Entrepreneurship
MGMT3033 (MS33E) - Business, Government and Society
MGMT3136 (MS34K) - New Venture Creation & Entrepreneurship

THREE Free Electives

53 FOUN1001 is offered to Social Sciences students in Semester I only.

Students registering for FOUN1001 MUST have a pass in the English Language Proficiency Test (UC001) or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FD14A (FOUN1401) instead of FOUN1001.

54 FOUN1201 (FD12A) is offered to Social Students in Semester I only.

55 This is a revised course developed to replace the single course 'Entrepreneurship and New Creation’. Persons will be allowed to waive this course in academic year 2008/2009; however students wishing to pursue the option in 2009/2010 must satisfy all required prerequisites. Only 40 students will be allowed for each course in the specialist core. Preference will be given to students who registered for the option.
MANAGEMENT STUDIES (General) Option
This option cannot be combined with any major or minor

LEVEL I  Semester I
ACCT1005 (MS15D)-Financial Accounting

ECON1001 (EC10C)-Introduction to Microeconomics

Either
ECON1003 (EC14C)-Mathematics for the Management Sciences
OR
ECON1006 (EC18A)-Calculus I for Business & Social Sciences

Either
FOUN1001 (FD10A)-English for Academic Purposes 56
OR
FOUN1401 (FD14A)-Writings in the Disciplines

LEVEL I  Semester II
ACCT1003 (MS15B)-Introduction to Cost & Management Accounting 58
ECON1002 (EC16A)-Introductory Statistics
FOUN1101 (FD11A)-Caribbean Civilization
SOCI1002 (SY14G)-Sociology for the Caribbean

LEVEL II  Semester I
MGMT2001 (MS20A)-Principles of Marketing
MGMT2008 (MS22A)-Organizational Behaviour
MGMT2012 (MS23C)-Quantitative Methods & Research Principles
MGMT2021 (MS27B)-Business Law
ONE Level II Free Elective

LEVEL II  Semester II
ACCT2019 (MS25H)-Financial Accounting for Managers 59
MGMT2005 (MS21C)-Computer Applications
MGMT2023 (MS28D)-Financial Management I
MGMT2026 (MS29P)-Introduction to Production & Operations Management
MGMT2029 (MS22C)-Managerial Communication

56 FOUN1001 (FD10A) is offered to Social Sciences students in Semester I only.

Students registering for FOUN1001 MUST have a pass in the English Language Proficiency Test (UC001) or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FOUN1401 (FD14A) instead of FOUN1001.

57 FOUN1201 (FD12A) is offered to Social Students in Semester I only.

58 Offered in Semester I to UTECH. and Management Studies students only.

59 Students reading for the Management Studies (Accounting) option or the Accounting Major or any level III Accounting course are not allowed to read for MS25H.
LEVEL III  Semester I
MGMT3057 (MS39H)-Productivity & Quality Management
Either
MGMT3065 (MS32D)-Management of Change
OR
MGMT3036 (MS34A)-Entrepreneurship & New Venture Creation (semester II only)
Either
MGMT3033 (MS33E)-Business, Government and Society
OR
MGMT3037 (MS34B)-International Business Management
TWO Level III Free Electives

LEVEL III  Semester II
MGMT3031 (MS33D)-Business Strategy & Policy
FOUR Level III Free Electives

MANAGEMENT STUDIES (Human Resource Management) Option

LEVEL I  Semester I
ACCT1003 (MS15B)-Introduction to Cost & Management Accounting
ECON1001 (EC10C)-Introduction to Microeconomics
Either
ECON1003 (EC14C)-Mathematics for the Management Sciences
OR
ECON1006 (EC18A)-Calculus I for Business & Social Sciences
Either
FOUN1001 (FD10A)-English for Academic Purposes
OR
FOUN1401 (FD14A)-Writing in the Disciplines
FOUN1201 (FD12A)-Science, Medicine & Technology in Society

LEVEL I  Semester II
ACCT1005 (MS15D)-Financial Accounting
ECON1002 (EC10C)-Introduction to Macroeconomics
ECON1005 (EC16A)-Introductory Statistics
FOUN1101 (FD11A)-Caribbean Civilization
SOCI1002 (SY14G)-Sociology for the Caribbean

LEVEL II  Semester I
MGMT2005 (MS21C)-Computer Applications
MGMT2008 (MS22A)-Organizational Behaviour

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60 Offered in semester I to UTECH, and Management Studies students only

61 FOUN1001 (FD10A) is offered to Social Sciences students in Semester I only.

Students registering for FOUN1001 MUST have a pass in the English Language Proficiency Test (UC001) or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FOUN1401 (FD14A) instead of FOUN1001.

62 FOUN1201 (FD12A) is offered to Social Students in Semester I only.
MGMT2021 (MS27B)-Business Law  
MGMT2029 (MS22C)-Managerial Communication  
ONE Level II Free Elective

**LEVEL II Semester II**  
MGMT2001 (MS20A)-Principles of Marketing  
MGMT2012 (MS23C)-Introduction to Quantitative Methods  
MGMT3017 (MS32A)-Human Resource Management  
MGMT3018 (MS32B)-Industrial Relations  
MGMT3019 (MS32C)-Business Negotiations

**LEVEL III Semester I**  
MGMT2023 (MS28D)-Financial Management I  
MGMT2026 (MS29P)-Production & Operations Management  
MGMT3061 (MS32J)-Team Building & Management  
MGMT3065 (MS32D)-Management of Change  
MGMT3062 (MS32G)-Compensation Management

**LEVEL III Semester II**  
MGMT3063 (MS32K)-Labour & Employment Law  
MGMT3021 (MS32O)-Organizational Theory & Design  
MGMT3069 (MS32I)-Quality Service Management  
**ONE from the following:**  
  - MGMT3031 (MS33D)-Business Strategy & Policy  
  - MGMT3033 (MS33E)-Business, Government and Society  
  - MGMT3037 (MS34B)-International Business Management  
  **ONE Level III Free Elective** (*MS32A is recommended as one of the free electives)*

**MANAGEMENT STUDIES (Marketing) Option**

**LEVEL I Semester I**  
ACCT1003 (MS15B)-Introduction to Cost & Management Accounting  
ECON1001 (EC10C)-Introduction to Microeconomics  
**Either**  
ECON1003 (EC14C)-Mathematics for the Management Sciences  
**OR**  
ECON1006 (EC18A)-Calculus I for Business & Social Sciences  
**Either**  
FOUN1001 (FD10A)-English for Academic Purposes  
**OR**  
FOUN1401 (FD14A)-Writing in the Disciplines  
FOUN1201 (FD12A)-Science, Medicine & Technology in Society  

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63 Offered in semester I to UTECH and Management Studies students only

64 FOUN1001 (FD10A) is offered to Social Sciences students in Semester I only.

Students registering for FOUN1001 **MUST** have a pass in the English Language Proficiency Test (UC001) or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FOUN1401 (FD14A) instead of FOUN1001.

65 FOUN1201 (FD12A) is offered to Social Students in Semester I only.
LEVEL I  Semester II
ACCT1005 (MS15D)-Financial Accounting
ECON1002 (EC10C)-Introduction to Macroeconomics
ECON1005 (EC16A)-Introductory Statistics
FOUN1101 (FD11A)-Caribbean Civilization
SOCI1002 (SY14G)-Sociology for the Caribbean

LEVEL II  Semester I
MGMT2001 (MS20A)-Principles of Marketing
MGMT2008 (MS22A)-Organizational Behaviour
MGMT2012 (MS23C)-Introduction to Quantitative Methods
MGMT2029 (MS22C)-Managerial Communication
ONE Level II Free Elective

LEVEL II  Semester II
MGMT2005 (MS21C)-Computer Applications
MGMT2023 (MS28D)-Financial Management I
MGMT2026 (MS29P)-Production & Operations Management
MKTG3001 (MS30B)-International Marketing
MKTG3010 (MS30M)-Integrated Marketing Communication

LEVEL III  Semester I
MKTG3002 (MS30C)-Marketing Research
MKTG3003 (MS30D)-Marketing Strategy
THREE Level III Free Electives (MS32A is recommended as one of the free electives)

LEVEL III  Semester II
MGMT2021 (MS27B)-Business Law
MKTG3037 (MS30E)-Consumer Behaviour
MGMT3069 (MS32I)-Quality Service Management
ONE from the following:
  MGMT3031 (MS33D)-Business Strategy & Policy
  MGMT 3033 (MS33E)-Business, Government and Society
  MGMT3037 (MS34B)-International Business Management

MANAGEMENT STUDIES (Operations) Option

LEVEL I  Semester I
ACCT1003 (MS15B)-Introduction to Cost & Management Accounting\textsuperscript{66}
ECON1001 (EC10C)-Introduction to Microeconomics
Either
ECON1003 (EC14C)-Mathematics for the Management Sciences
OR
ECON1006 (EC18A)-Calculus I for Business & Social Sciences

\textsuperscript{66} Offered in semester I to UTECH and Management Studies students only.
Either
FOUN1001 (FD10A)-English for Academic Purposes

OR
FOUN1401 (FD14A)-Writing in the Disciplines
FOUN1201 (FD12A)-Science, Medicine & Technology in Society

**LEVEL I  Semester II**
ACCT1005 (MS15D)-Financial Accounting
ECON1002 (EC10C)-Introduction to Macroeconomics
ECON1005 (EC16A)-Introductory Statistics
FOUN1101 (FD11A)-Caribbean Civilization
SOCI1002 (SY14G)-Sociology for the Caribbean

**LEVEL II  Semester I**
MGMT2005 (MS21C)-Computer Applications
MGMT2008 (MS22A)-Organizational Behaviour
MGMT2012 (MS23C)-Introduction to Quantitative Methods
MKTG2001 (MS20A)-Principles of Marketing
ONE Level II Free Elective

**LEVEL II  Semester II**
MGMT2020 (MS26A)-Managerial Economics
MGMT2021 (MS27B)-Business Law
MGMT2023 (MS28D)-Financial Management
MGMT2026 (MS29P)-Production & Operations Management
MGMT2029 (MS22C)-Managerial Communication

**LEVEL III  Semester I**
MGMT3056 (MS39I)-Project Management
MGMT3057 (MS39H)-Productivity & Quality Management
MKTG3002 (MS30C)-Marketing Research
TWO Level III Free Electives

**LEVEL III  Semester II**
MGMT3060 (MS39J)-Production Planning
TWO from the following:
- MGMT3031 (MS33D)-Business Strategy & Policy
- MGMT3033 (MS33E)-Business, Government and Society
- MGMT3037 (MS34B)-International Business Management
TWO Level III Free Elective

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67 FOUN1001 (FD10A) is offered to Social Sciences students in Semester I only.

Students registering for FOUN1001 MUST have a pass in the English Language Proficiency Test (UC001) or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FOUN1401 (FD14A) instead of FOUN1001.

68 FD12A is offered to Social Sciences in semester I only.
<table>
<thead>
<tr>
<th>Semester</th>
<th>Old Codes</th>
<th>New Codes</th>
<th>Course Name</th>
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<th>Pre-requisites</th>
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<td>TOUR3107</td>
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<td>Sustainable Development</td>
<td>3</td>
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<td>HOTL3001</td>
<td>Meetings and Convention Management</td>
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<td>HOSP3106</td>
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<td>UWIDEK/TLI students only</td>
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<td>MS15B</td>
<td>ACCT1003</td>
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<td>CXC Mathematics Grades 1-3 or EC08A</td>
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<td>ACCT1005</td>
<td>Financial Accounting</td>
<td>3</td>
<td>CXC Mathematics Grades 1-3 or EC08A</td>
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<td>MS21C</td>
<td>MGMT2005</td>
<td>Computer Applications</td>
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<td>MGMT2008</td>
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<td>3</td>
<td>SOCI1002 or SOCI1001</td>
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<td>MGMT2029</td>
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<td>FOUN1101 or FOUN1401</td>
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<td>MGMT2012</td>
<td>Introduction to Quantitative Methods</td>
<td>3</td>
<td>ECON1003 or ECON1006 &amp; ECON1005</td>
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<td>ACCT1005</td>
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<td>ACCT2017</td>
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<td>ACCT2019</td>
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<td>MGMT2012</td>
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<td>Business Law</td>
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<td>MGMT2068</td>
<td>Risk &amp; Treasury Management</td>
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<td>MS29P</td>
<td>MGMT2026</td>
<td>Production &amp; Operations Management</td>
<td>3</td>
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</table>

69 Students reading for the Management Studies (Accounting) option or the Accounting Major or any Level II and/or Level III accounting course are NOT ALLOWED to read for ACCT2019 (MS25H).

70 NOT available to students pursuing Economics Major.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Prerequisites</th>
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<tbody>
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<td>MS30B</td>
<td>MKTG3001 International Marketing</td>
<td>3</td>
<td>MKTG2001</td>
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<tr>
<td>MS30C</td>
<td>MKTG3002 Marketing Research</td>
<td>3</td>
<td>ECON1005 &amp; MKTG2001</td>
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<td>MS30D</td>
<td>MKTG3003 Marketing Strategy</td>
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<td>MS30E</td>
<td>MKTG3070 Consumer Behaviour</td>
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<td>MS30M</td>
<td>MKTG3010 Integrated Marketing Communication</td>
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<td>MKTG2001</td>
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<tr>
<td>MS31B</td>
<td>MGMT3011 Management Information Systems I</td>
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<td>MS31C</td>
<td>MGMT3012 Systems Analysis &amp; Design</td>
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<td>MGMT2005</td>
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<td>MS32A</td>
<td>MGMT3017 Human Resource Management</td>
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<td>MGMT2008</td>
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<td>MS32B</td>
<td>MGMT3018 Industrial Relations</td>
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<td>MGMT3019 Business Negotiations</td>
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<td>MGMT3065 Management of Change</td>
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<td>MS32E</td>
<td>MGMT3022 Organizational Development</td>
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<td>MS32G</td>
<td>MGMT3062 Compensation Management</td>
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<td>MS32K</td>
<td>MGMT3063 Labour &amp; Employment Law</td>
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<td>MS33D</td>
<td>MGMT3031 Business Strategy &amp; Policy</td>
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<td>Final Year BSc. Management Studies- (Accounting, General, Human Resource Management, Marketing &amp; Operations) options Management Studies major/minor students</td>
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<td>MS33E</td>
<td>MGMT3033 Business, Government &amp; Society</td>
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<td>MKTG2001</td>
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<td>MS33F</td>
<td>MGMT3034 Economic Policy for Managers</td>
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<td>MS33G</td>
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<tr>
<td>MS34A</td>
<td>MGMT3036 Entrepreneurship &amp; New Venture Creation</td>
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<td>MS34B</td>
<td>MGMT3037 International Business management</td>
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<td>Final Year BSc. Management Studies- (Accounting, General, Human Resource Management, Marketing &amp; Operations) options Management Studies major/minor students</td>
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<td>MGMT3100 Entrepreneurial Finance</td>
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<td>TBA Social Entrepreneurship for Sustainable Development</td>
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<td>1 &amp; 2</td>
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<td>New Venture Creation &amp; Entrepreneurship</td>
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<td>ACCT3043</td>
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<td>MS37B MGMT3046 Company Law</td>
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<td>MS37C MGMT3067 Regulatory Framework of Banking &amp; Finance</td>
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<td>MS38G MGMT3051 Taxation I</td>
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<td>MGMT2021 ACCT2014</td>
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<td>TR31E TBA</td>
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<td>Cultural Interaction in Caribbean Tourism</td>
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Welcome Message

It is my pleasure to welcome you, to the Centre for Hotel & Tourism Management, here in Nassau Bahamas, on behalf of the faculty and members of staff. By choosing to study hotel and tourism management confirms that you have chosen a career which enables you to have multiple job opportunities on your completion. As future graduates of CHTM you will be challenged to explore and learn the best possible practices to achieve excellence in managing these diverse areas of opportunities.

Each area of your studies here at the CHTM is designed to provide you with the knowledge, skills and practical experiences needed for you to be successful in the rapidly changing and expanding industry of hotel and tourism management.

We welcome your suggestions and recommendations as to how we can assist you in making your time of study at the University of the West Indies’ Centre for Hotel and Tourism management an exciting and rewarding one through education.

It is indeed a pleasure to once again welcome you to the CHTM where we are ‘student friendly.’

Berkley Williamson
Programme Coordinator
PROGRAMME

The Bachelor Sciences (BSc.) is normally undertaken by students without a first degree. Entry requirement to this Programme is the same as entry to the Faculty of Social Sciences programmes. Level I of the programme is usually done in Jamaica, Barbados, Trinidad, St. Lucia, Dominica, St. Kitts & Nevis, Antigua & Barbuda, Grenada, Montserrat, Anguilla, The Turks & Caicos Islands and the British Virgin Islands. The first four countries however, are the only territories to offer the programme on a full-time basis as well as part-time basis, whereas the programme can only be done part-time via UWIDEC in the other territories. The full-time programme runs for one year while the part-time programme spans a period of two years. All applications are submitted via each territory to the Mona Admissions Section.

On completion of Level one, the student is expected to transfer to the Centre in Bahamas to continue the remaining two years on a full-time basis. During this time, there are two separate periods of internship.

Students will be allowed to trail a maximum of two (2) courses excluding ECON1005 (EC16A), ECON1003 (EC14C) or ECON1006 (EC18A) and ACCT1003 (MS15B) for transfer to the Bahamas,

Level I students who are registered part-time, may in Year II of level I register for any of the following level II courses, for which exemptions will be granted.

- MGMT2008 (MS22A)-Organizational Behaviour
- MKTG2001 (MS20A)-Principles of Marketing
- MGMT2023 (MS28D)-Financial Management I
- MGMT3048 (MS38H)-Financial Management II

Immigration-Permits to Reside
Residence permits are required for all non-Bahamian students. The Bahamas Government is very strict in its regulation concerning the issue of these permits. Permits and transfer forms must be completed before students are transferred. Please check with your Campus Registry in Mona, Jamaica.

HOSPITALITY MANAGEMENT

LEVEL I  Semester I

ECON1001 (EC10C)-Introduction to Microeconomics
ECON1003 (EC14C)-Mathematics for the Social Sciences

OR

ECON1006 (EC18A)-Calculus I for Business & Social Sciences
ECON1005 (EC16A)-Introductory Statistics
FOUN1001 (FD10A)-English for Academic Purposes
(FOUN1401) French Foreign language I
FOUN1201 (FD12A)-Science, Medicine and Technology in Society

71 FOUN1001 is offered to Social Sciences students in Semester I only. Students are advised to register early for course.
Students registering for FOUN1001 MUST have a pass in the English Language Proficiency Test (UC001) or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FOUN1401 instead of FOUN1001

72 FD12A is offered to Social Science students in semester I only.
LEVEL I  Semester II
ACCT1003 (MS15B)-Introduction to Cost & Management Accounting
FOUN1101 (FD11A)-Caribbean Civilization
HOSP1000 (HM100)-Introduction to Tourism & Hospitality Management
PSYC1002 (PS10C)-Introduction to Industrial and Organizational Social Psychology
SOCI1001 (SY13B)-Introduction to Social Research

LEVEL I  Summer
HM190-8 week student internship

Note: The following Level II/III courses are taught in the semesters indicated below. Please confirm the core courses with the Centre,

LEVEL II  Semester I
HOTL2001 (HM200)-Hotel Information Systems
HOTL2101 (HM201)-Rooms Division
HOTL2010 (HM210)-Technical Aspects of Food and Beverage Management
HOTL2016 (HM216)-Principles and Practices of Hospitality Marketing
MGMT2029 (HM220)-Business Communication

LEVEL II  Summer
MGMT2024 (HM224) – Internship II

LEVEL II  Semester II
HOSP2023 (HM223)-Hospitality Human Resources
HOTL2011 (HM211)-Meat and Fish Management and Purchasing
HOTL2021 (HM221)-Hospitality Management Accounting
MGMT2008 (HM222)-Organizational Behaviour

LEVEL III  Semester I
FINA3022 (HM322)-Financial Management
HOSP3105 (HM341)-Sustainable Tourism
HOTL3111 (HM300)-Hotel and Food Facilities Planning Design
HOTL3112 (HM310)-Bar and Beverage Management and Control
HOTL3114 (HM311)-Menu Planning and Food and Beverage Cost Control
TOUR3020 (HM320)-International Travel and Tourism
TOUR3038 (HM338)-Tourism Project Analysis I
TOUR3106 (HM340)-Tourism Planning, Policy and Development

LEVEL III  Summer
MGMT3024 (HM343)-Internship III

LEVEL III  Semester II
HOSP3026 (HM326)-Convention Sales, Planning and Management
HOSP3027 (HM327)-The Supervisor as a Trainer
HOTL3002 (HM310)-Physical Plant Management
HOTL3004 (HM323)-Hotel and Catering Law
TOUR3021 (HM321)-Caribbean Travel and Tourism
TOUR3022 (HM328)-Tourism Marketing and Market Research Techniques
TOUR3000 (HM329)-Tourism Management
HM339-Tourism Project Analysis II
HM344-Events Planning
HM346-Food Safety and Sanitation
HM347-Institutional and On-site Food Service Administration
Students who have already completed foreign languages should confirm which courses are anti-requisite before registering for the following courses.

SPAN3502 (HM333)-Spanish
FREN3003 (HM334)-French
GERM3003 (HM335)-German
Welcome Message

The Department of Sociology, Psychology and Social Work provides a unique and highly valuable learning experience. This department fosters, at one and the same time, both diversity and unity. We believe in the intense and full development of all of the separate disciplines within the department: Sociology, Social Work, Psychology and Human Resource Development and we recognise too that all disciplinary developments, to be intellectually honest and significant, must be articulated in relation to the other disciplines. For example, there can be no proper sociology without a proper psychology and no proper psychology without a proper sociology!

This department has built its academic tradition on disciplinary diversity and disciplinary unity. Our tradition covers areas of study ranging from family and population studies to organizational studies to studies of collective and individual resilience. We have in this tradition elaborated perspectives from pluralism to social affirmation, linking class analysis with the categories of race and culture and with the issues of collective and personal identity. In all of this the department’s work has been as theoretical as it has been empirical and applied.

The Department of Sociology, Psychology and Social Work does present a truly valuable intellectual framework and tradition and we welcome all new students and faculty to embrace the opportunities we provide and to become a part of deepening and elaborating even further, this unique Caribbean tradition.

A great intellectual tradition has to be supported by, among other things, a strong collegial and interpersonal culture. In this regard, this department tries hard to foster and maintain relations of the utmost mutual respect among all the various individuals and groups that come together in this enterprise. We are here in the service of a “Caribbean Civilisation” and as Lloyd Best directed, “we have to be intelligent, we have to be sensitive and we have to be compassionate and open to persuasion and open to persuading.”

Clement Branche
Head
PROGRAMMES

The following programmes are offered by the Department: Sociology, Psychology, Demography, Social Policy and Development Degree Majors and Minors; Labour and Employment Relations and a Social Work Special Degree. Departmental Minors may be taken along with Departmental Majors or another relevant Major. The choice of electives should complement the major field of study and students should consult the description of courses in this and other Departments to make their selections. Electives at Levels II and III must be from either Level II or III courses. Level III courses may be taken in year 2, as long as all pre-requisites have been met. All courses are for 3 credits except where otherwise indicated.

Pre-requisites

Most Level II and III courses have pre-requisites as indicated besides the listing of courses. For 2008/2009 some courses may have different pre-requisites from those indicated before. These changes will not however be binding on students entering the final year of their programme.

Note:

1. While double majors are permitted, the Department prefers that students select a single major and a minor. This allows a wider choice of electives which can serve to strengthen the major or the minor.

2. Students taking double majors in Sociology and Psychology, or Sociology and Demography, may only apply the required course SOCI2008 (SY22G) - Statistics for Behavioural Sciences to ONE of the majors and must then select an additional course to complete the ten (10) courses for the other major.

3. ED20G-Basic Research Methods is accepted as a substitute wherever SOCI1001 (SY13B)-Introduction to Social Research is listed.

4. ECON1005 (EC16A) -Introduction to Statistics is accepted as a substitute wherever SY16C (SOCI1005) Introduction to Statistics for the Behavioural Sciences is listed.

5. EXEMPTION WITHOUT CREDIT FOR CAPE COURSES

Students registered in the Faculty who obtained a grade one (1) through to grade four (IV) in CAPE examinations may be eligible for exemption without credit as follows:

- Economics Unit 1 exemption from ECON1001 (EC10C)
- Economics Unit 2 exemption from ECON1002 (EC10C)
- Statistical Analysis exemption from ECON1005 (EC16A)
- Sociology Unit 1 exemption from SOCI1001 (SY14G)
- Accounting Unit 1 exemption from ACCT1005 (MS15D)
- Accounting Unit 2 exemption from ACCT1003 (MS15B)

Students registered in the Faculty who obtained a grade one (1) through to grade four (IV) in CAPE examinations may be eligible for exemption with credit as follows:

- Caribbean Studies exemption from FOUN1101 (FD11A)

Students granted exemptions without credit due to CAPE should register for other Level I courses.

Application for exemption must be made through the Faculty Office.
6. **ANTI-REQUISITES**

   Students are expected to take note of the anti-requisite listing on page 104.

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**SOCIAL WORK (Special)**

**LEVEL I  Semester I**

**Either**

- FOUN1001 (FD10A)-English for Academic Purposes

**OR**

- FOUN1401 (FD14A)-Writing in the Disciplines
- FOUN1201 (FD12A)-Science, Medicine and Technology in Society
- PSYC1000 (PS10A)-Introduction to Developmental, Social & Abnormal Psychology
- SOWK1001 (SW18E)-Introduction to Social Work I (incl. Introduction to Practicum)
- SOCI1002 (SY14G)-Sociology for the Caribbean

**LEVEL I  Semester II**

- FOUN1301 (FD13A)-Law, Economy, Governance and Society
- SOWK1003 (SW18F)-Introduction to Social Work II (incl. Human Skills Lab)
- SOWK1010 (SW18D)-Social Work Practicum I
- SOCI1001 (SY13B)-Introduction to Social Research
- SOCI1005 (SY16C)-Introductory Statistics for the Behavioural Sciences

**LEVEL II  Semester I**

- SOWK2021 (SW21C)-Human Behaviour: Person in the Environment Perspectives
- SOWK2004 (SW23A)-Development of Social Policy
- SOWK2001 (SW26A)-Law and the Human Services
- SOWK2002 (SW28A)-Social Work Theory and Practice I

**Either**

- A Social Work Elective

**OR**

- SOCI2006 (SY22C)-Qualitative Research

**OR**

- SOCI2008 (SY22G)-Statistics for the Behavioural Sciences

**LEVEL II  Semester II**

- SOWK2005 (SW23B)-Organization and Administrative of Social Services
- SOWK2003 (SW28B)-Social Work Theory and Practice II

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73 Part-time students must take PSYC1000 (PS10A), SOCI1002 (SY14G), SW18E
   (SOWK1001), FOUN1001 (FD10A), SW18D (SOWK1001) and SOWK1003 (SW18F)
   in the first year of their programme.

74 FOUN1001 (FD10A) is offered to Social Sciences students in Semester I only.
   Students registering for FOUN1001 **MUST** have a pass in the English Language Proficiency Test
   (UC001) or UC010.

   Students with Grade 1 or 2 passes in CAPE Communication Studies should take FOUN1401
   (FD14A) instead of FOUN1001.

75 FOUN1201 (FD12A) is offered to Social Science students in semester I only.
SOWK2008 (SW28C)-Social Work Practicum II (6 credits)
PSYC2002 (PS24D)-Abnormal Psychology

**LEVEL III  Semester I**
SOCI2007 (SY22D)-Survey Design
SOWK3017 (SW38A)-Social Casework: Counselling, Treatment and Rehabilitation
SOWK3009 (SW38B)-Community Organization
SOWK3010 (SW38C)-Applied Social Group Work
SOWK3030 (SW38S)-Social Work Practicum III (Incl. Supervision Model) (6 credits)

**LEVEL III  Semester II**
SOCI2017 (SY26B)-Caribbean Society
OR
SOCI3025 (SY36C)-Caribbean Culture
SOWK3030 (SW38S)-Social Work Practicum III (Incl. Supervision Model) (6 credits)
ONE Social Work Elective
TWO Level III Free Electives

**Note:**
Students proposing to do the MSW (Administration and Management Concentration) will need to have taken SY22G-Statistics for the Behavioural Sciences and those proposing to do MSW (Advanced Intervention Concentration) will need to have taken SY22C-Qualitative Research before taking the required Research course in their graduate programme.

The Social Work Practicum places students on working assignments in a selection of Social work and Social Service agencies. The Practicum represent an integral part of the course of study and part-time students also need to meet the requirement for agency visits and field placement during the week. The Year I practicum comprises 160 hours while Years II and III involve 320 hours of practicum time.

**MAJORS**

**DEMOGRAPHY (Major)**

**LEVEL I  Either**
FOUN1001 (FD10A)-English for Academic Purposes 76
OR
FOUN1401 (FD14A)-Writing in the Disciplines
FOUN1101 (FD11A)-Caribbean Civilization
FOUN1201 (FD12A)-Science, Medicine and Technology in Society 77
SOCI1002 (SY14G)-Sociology for the Caribbean
SOCI1001 (SY13B)-Introduction to Social Research

**Either**
SOCI1005 (SY16C)-Introductory Statistics for the Behavioural Sciences

76 FOUN1001 is offered to Social Sciences students in semester I only.

Students registering for FOON1001 MUST have a pass in the English Language Proficiency Test (UC001) or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FOON1401 (FD14A) instead of FOON1001.

77 FOUN1201 (FD12A) is offered to Social Science students in semester I only.
ECON1005 (EC16A)-Introductory Statistics
FOUR Other Level I Courses

**LEVEL II  Semester I**
SOC12000 (SY20C)-Sociological Theory I
SOC12004 (SY21M)-Introduction to Population
SOC12005 (SY21P)-Reproductive Health and Family Life Education
SOC12008 (SY22G)-Statistics for the Behavioural Sciences
ONE Level II Free Elective

**LEVEL II  Semester II**
SOC12007 (SY22D)-Survey Design
THREE Level II Free Electives
ONE Elective from the following:
  - SOCI3015 (SY34A)-Monitoring and Evaluation of Social Programmes
  - MC57A-Introduction to Social Marketing
  - GG32D-Health and Society

**LEVEL III  Semester I**
SOC13008 (SY35B)-Demography I: Population Trends & Policies
SOC13022 (SY35G)-Population, Environment and Development
THREE Level III Free Electives

**LEVEL III  Semester II**
SOC12009 (SY22K)-Statistical Computing for Social Research
SOC13021 (SY35C)-Demography II- Demographic Techniques
THREE Level III Free Electives

**Note:**
Students intending to pursue the MSc. Demography degree are strongly recommended to register for SY22C-Qualitative Research.

**GENDER AND DEVELOPMENT (Major)**
This programme is offered jointly by the Centre for Gender and Development Studies and the Department of Sociology, Psychology and Social Work as of August 2007.

**LEVEL I**
GEND1001 (GS10A)-Research Methods & Interactive Skills *(Diploma)*
GEND1103 (GS11C)-Basic Theoretical Concepts & Sources of Knowledge *(St. Augustine)*
GEND1201 (GS12A)-Cultural Representations & the Construction of Masculinity/Femininity *(Diploma)*

Either

- FOUN1001 (FD10A)-English for Academic Purposes **78**
- OR
- FOUN1401 (FD14A)-Writing in the Disciplines

**78** FOUN1001 is offered to Social Sciences students in semester I only.

Students registering for FOUN1001 **MUST** have a pass in the English Language Proficiency Test (UC001) or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FD14A (FOUN1401) instead of FOUN1001.
FOUN1101 (FD11A) Caribbean Civilization
FOUN1201 (FD12A)-Science, Medicine & Technology in Society

Either
ECON1005 (EC16A)-Introductory Statistics
OR
SOCI1005 (SY16C)-Introductory Statistics for the Behavioural Sciences

Either
SOCI1002 (SY14G)-Sociology for the Caribbean
OR
SOCI1003 (SY14H)-Sociology and Development
TWO Level I Free Electives

**LEVEL II**  Semester I

Either
GEND2001 (AR20A)-Gender in Caribbean Culture I
OR
GEND2101 (AR21A)-Introduction to Women’s Studies I
GEND2003 (GS20C)-Feminist Theorizing: The Connection between Theory and Practice (Diploma)

THREE Level II Free Electives

**LEVEL II**  Semester II

Either
GEND2002 (AR20B)-Gender in Caribbean Culture II
OR
GEND2102 (AR21B)-Introduction to Women’s Studies II
OR
GEND2110-Gender and Caribbean Economic Relations (Cave Hill)
GEND2013 (AR20M)-Caribbean Men and Masculinities
SOCI2016 (SY25C)-Gender and Development in Caribbean Society

ONE from the following:
- SOCI2006 (SY22C)-Qualitative Research Methods
- SOCI2007 (SY22D)-Survey Design
- SOCI2008 (SY22G)-Statistics for the Behavioural Sciences
- SOCI2011 (SY26D)-Social And Cultural Anthropology

Any other approved Level II Free Elective

**LEVEL III**  Semester I

GEND3501 (GS35A)-The Philosophy of Gender
SOCI3031 (SY37G)-Sex, Gender and Society
THREE Level III Free Electives

**LEVEL III**  Semester II

GEND3502 (GS35A)- Philosophy of Gender in Caribbean Thought
GEND3703-Gender Analysis and Theories of Development: Implications for Policy and Planning
THREE Level III Free Electives

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79 FOUN1201 (FD12A) is offered to Social Science students in semester I only.
LABOUR AND EMPLOYMENT RELATIONS (Major)

LEVEL I

Either
ACCT1005 (MS15D)-Introduction to Financial Accounting

OR
ACCT1003 (MS15B)-Introduction to Cost & Management Accounting

Either
ECON1001 (EC10C)-Introduction to Microeconomics

OR
ECON1002 (EC10C)-Introduction to Macroeconomics

Either
ECON1005 (EC16A)-Introductory Statistics

OR
SOC1005 (SY16C)-Introductory Statistics for Behavioral Sciences

Either
FOUN1001 (FD10A)-English for Academic Purposes

OR
FOUN1401 (FD14A)-Writings in the Disciplines
FOUN1101 (FD11A)-Caribbean Civilization
FOUN1201 (FD12A)-Science, Medicine and Technology in Society
GOVT1000 (GT11A)-Introduction to Political Analysis
GOVT1008 (GT12A)-Introduction to International Relations

Either
PSYC1000 (PS10A)-Introduction to Social, Development & Abnormal Psychology

OR
PSYC1002 (PS10C)-Introduction to Industrial and Organizational Psychology
SOC1001 (SY13B)-Introduction to Social Research
SOC1002 (SY14G)-Sociology for the Caribbean

LEVELS II & III

GOVT2049 (GT27M)-International Political Economy
MGMT2008 (MS22A)-Organizational Behaviour
MGMT3017 (MS32A)-Human Resource Management
MGMT3018 (MS32B)-Industrial Relations
MGMT3063 (MS32K)-Labour and Employment Law

Either
PSYC2006 (PS28A)-Interpersonal Dynamics

OR
MGMT3019 (MS32C)-Business Negotiations

OR

80 FOUN1001 (FD10A) is offered to Social Sciences students in Semester I only.

Students registering for FOUN1001 MUST have a pass in the English Language Proficiency Test (UC001) or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FOUN1401 (FD14A) instead of FOUN1001.

81 FOUN1201 (FD12A) is offered to Social Science students in semester I only.
MGMT3065 (MS32D)-Management of Change
SOCI2007 (SY22D)-Survey Design
SOCI2008 (SY22G)-Statistics for the Behavioural Sciences
SOCI3042 (SY31L)-International Trade and Labour Standards
SOCI3111 (SY32E)-Industrial Sociology

TEN Level II/III Free Electives

Note: The Department recommends the following non compulsory Level III electives which were selected to give the student focus.

(H30U)-Organised Labour in the Caribbean
MGMT3022 (MS32E)-Organizational Development
MGMT3019 (MS32C)-Business Negotiations
MGMT3021 (MS32O)-Organizational Theory and Design
PSYC2006 (PS28A)-Interpersonal Dynamics
SOCI3041-Collective Bargaining
SOCI2001 (SY20D)-Sociological Theory II
SOCI2000 (SY20C)-Sociological Theory I

PSYCHOLOGY (Major)

LEVEL I  Semester I

Either
FOUN1001 (FD10A)-English for Academic Purposes 82

OR
FOUN1401 (FD14A)-Writing in the Disciplines
FOUN1201 (FD12A)-Science, Medicine & Technology in Society 83
PSYC1001 (PS10A)-Introduction to Developmental, Social & Abnormal Psychology
PSYC1005 (PS11A)-Research Methods in Developmental, Social & Abnormal Psychology
SOCI1002 (SY14G)-Sociology for the Caribbean

LEVEL I  Semester II

FOUN1101 (FD11A)-Caribbean Civilization
PSYC1001 (PS10B)-Introduction to Cognitive & Physiological Psychology
PSYC1006 (PS11B)-Research Methods in Cognitive and Physiological Psychology
SOCI1005 (SY16C)-Introduction to Statistics for Behavioural Sciences
ONE Level I Free Elective

LEVELS II & III

PSYC2000 (PS21D)-Social Psychology
PSYC2016 (PS28D)-Experimental Psychology
SOCI2008 (SY22G)-Statistics for the Behavioural Sciences

THREE from the following:
PSYC2002 (PS24D)-Abnormal Psychology

82 FOUN1001 (FD10A) is offered to Social Sciences students in Semester I only.

Students registering for FOUN1001 MUST have a pass in the English Language Proficiency Test (UC001) or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FOUN1401 (FD14A) instead of FOUN1001.

83 FOUN1201 (FD12A) is offered to Social Science students in semester I only.
Either
PSYC3001 (PS31B)-Social Cognition
OR
PSYC3007 (PS31C)-Applied Social Psychology
PSYC2017 (PS32A)-Cognitive Psychology
THREE Other Psychology Courses
NINE Level II/III Free Electives

Note: Students taking double majors or majors and minors which require the same course or courses (e.g. SY22G) cannot use these overlapping courses for both majors or both minors. Appropriate substitute courses must be taken in order to fulfill the requirements of both majors and major/minor combination. For example, PS21D cannot be counted for both the psychology major and HRM or HRD minor.

The selection of “Other Psychology courses” can be in any semester. The courses listed above are required for the major but can be done in any semester if you are a psychology major. Be sure that you fulfill the pre-requisites for the course you want to take.

There are some out of Faculty and non-psychology courses which may act as substitutes for the required courses in the Psychology major. Please inquire with the Psychology Unit Office.

SOCIAL ANTHROPOLOGY (Major)

LEVEL I
GOVT1000 (GT11A)-Introduction to Political Analysis
Either
FOUN1001 (FD10A)-English for Academic Purposes 84
OR
FOUN1401 (FD14A)-Writing in the Disciplines
FOUN1101 (FD11A)-Caribbean Civilization
FOUN1201 (FD12A)-Science, Medicine and Technology in Society 85
PSYC1000 (PS10A)-Introduction to Developmental, Social & Abnormal Psychology
SOCI1002 (SY14G)-Sociology for the Caribbean
SOCI1001 (SY13B)-Introduction to Social Research
SOCI1005 (SY16C)-Introductory Statistics for the Behavioural Sciences
TWO from the following:
Either
ECON1001 (EC10C)-Introduction to Microeconomics
OR
ECON1002 (EC10C)-Introduction to Macroeconomics
H18A-Introduction to Archaeology

84 FOUN1001 (FD10A) is offered to Social Sciences students in Semester 1 only.

Students registering for FOUN1001 MUST have a pass in the English Language Proficiency Test (UC001) or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FOUN1401 (FD14A) instead of FOUN1001.

85 FOUN1201 (FD12A) is offered to Social Science students in semester I only.
LEVEL II
PS21D (PSYC2002)-Abnormal Psychology
SOCI2000 (SY20C)-Sociological Theory I
SOCI2001 (SY20D)-Sociological Theory II
SOCI2006 (SY22C)-Qualitative Research Methods
SOCI2018 (SY26C)-Anthropology of Africa
SOCI2011 (SY26D)-Social and Cultural Anthropology
SOCI3025 (SY36C)-Caribbean Culture
SOCI3035 (SY38C)-Anthropological Theories
SOCI3038 (SY38D)-Techniques of Community Research and Action

Either
GOVT3022 (GT39G)-Garveyism in the America/Africas
OR
ONE Level III Philosophy Course
TEN Levels II/III Free Electives

RECOMMENDED LEVEL II AND III COURSES

<table>
<thead>
<tr>
<th>Semester</th>
<th>Old Codes</th>
<th>New Codes</th>
<th>Course Name</th>
<th>Pre-requisites</th>
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<tr>
<td>2</td>
<td>PH26B</td>
<td>PHIL2602</td>
<td>African Philosophy II</td>
<td>PH10C</td>
</tr>
<tr>
<td>1 &amp; 2</td>
<td>SY26B</td>
<td>SOCI2017</td>
<td>Caribbean Society, Continuity and Change</td>
<td>SY14G and one other sociology course</td>
</tr>
<tr>
<td>2</td>
<td>SY27D</td>
<td>SOCI2020</td>
<td>Identity and Conduct in the Dancehall Culture</td>
<td>None</td>
</tr>
<tr>
<td>1</td>
<td>SY25C</td>
<td>SOCI2016</td>
<td>Gender and Development in Caribbean Society</td>
<td>Any 2 social science courses</td>
</tr>
<tr>
<td>1</td>
<td>H28D</td>
<td>SOCI2021</td>
<td>A Survey of World Pre-history</td>
<td>Any Level I course in Archaeology</td>
</tr>
<tr>
<td>1</td>
<td>GT33D</td>
<td>GOVT3011</td>
<td>Violence and Development</td>
<td>GT11A/SY14G</td>
</tr>
<tr>
<td></td>
<td>H38A</td>
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<td>Historical Archaeology</td>
<td>Course in Archaeology</td>
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<td>AR35A</td>
<td></td>
<td>Discourses in Cultural Studies</td>
<td>Level II course in Culture</td>
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<td>Level 3 Language Course</td>
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<td>Level 3 Gender Course</td>
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</tr>
</tbody>
</table>

SOCIAL POLICY AND DEVELOPMENT (Major)

LEVEL I
Either
FOUN1001 (FD10A)-English for Academic Purposes **6**

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**6** FOUN1001 (FD10A) is offered to Social Sciences students in Semester I only.
Students registering for FOUN1001 **MUST** have a pass in the English Language Proficiency Test (UC001) or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FOUN1401 (FD14A) instead of FOUN1001.
OR
FOUN1401 (FD14A)-Writing in the Disciplines
FOUN1101 (FD11A)-Caribbean Civilization
FOUN1201 (FD12A)-Science, Medicine and Technology in Society  
SOCII001 (SY13B)-Introduction to Social Research
SOCII002 (SY14G)-Sociology for the Caribbean
SOCII003 (SY14H)-Sociology and Development

Either
ECON1005 (EC16A)-Introductory Statistics

OR
SOCII005 (SY16C)-Introductory Statistics for the Behavioural Sciences

THREE Level I Courses

LEVELS II & III
SOWK2004 (SW23A)-Development of Social policy
SOCII2000 (SY20C)-Sociological Theory I
SOCII2006 (SY22C)-Qualitative Research
SOCII2007 (SY22D)-Survey Design
SOCII2008 (SY22G)-Statistics for the Behavioural Science
SOCII3026 (SY27J)-Sociology of Development
SOCII3015 (SY34A)-Monitoring and Evaluation of Social Programmes
SOCII3030 (SY37F)-Globalization and Development
SOCII3039 (SY39P)-Capstone Course in Social Policy and Development

ONE from the following:
  MC57A-Introduction to Social Marketing
  SOCI2009 (SY22K)-Statistical Computing
  SOWK2006 (SW24C)-Caribbean Social Issues
  SOWK3013 (SW34C)-Social Planning and Project Design
  SOWK3009 (SW38B)-Community Organization
  SOCI3037 (SY38A)-Tourism and Development

SOCIOLOGY (Major)

LEVEL I
Either
ECON1001 (EC10C)-Introduction to Microeconomics

OR
ECON1002 (EC10C)-Introduction to Macroeconomics

OR
GOVT1000 (GT11A)-Introduction to Political Analysis

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87 FOUN1201 (FD12A) is offered to Social Science students in semester I only.

88 Strongly recommended

89 Students pursuing a major in Social Policy and Development should take SY22K by the end of the 2nd year.
Either
FOUN1001 (FD10A)-English for Academic Purposes

OR
FOUN1401 (FD14A)-Writing in the Disciplines
FOUN1101 (FD11A)-Caribbean Civilization
FOUN1201 (FD12A)-Science, Medicine & Technology in Society

Either
PSYC1000 (PS10A)-Introduction to Developmental, Social & Abnormal Psychology

OR
PSYC1001 (PS10B)-Introduction to Physiological and Cognitive Psychology

OR
PSYC1002 (PS10C)-Introduction to Industrial & Organizational Psychology
SOCI1001 (SY13B)-Introduction to Social Research
SOCI1002 (SY14G)-Sociology for the Caribbean
SOCI1003 (SY14H)-Sociology and Development
SOCI1005 (SY16C)-Introductory Statistics for the Behavioural Sciences

ONE Level I Free Elective

LEVEL II Semester I
SOCI2000 (SY20C)-Sociological Theory I
SOCI2006 (SY22C)-Qualitative Research
SOCI2008 (SY22G)-Statistics for the Behavioural Sciences
TWO Level II Free Electives

LEVEL II Semester II
SOCI2001 (SY20D)-Sociological Theory II
SOCI2007 (SY22D)-Survey Design
ONE Other Sociology Course
TWO Level II Free Electives

LEVEL III Semester I
TWO from the following:
SOCI2004 (SY21M)-Introduction to Population
SOCI2009 (SY22K)-Statistical Computing for Social Research
SOCI3026 (SY27F)-Sociology of Development
SOWK2004 (SW23A)-Development of Social Policy

Students registering for FOUN1001 MUST have a pass in the English Language Proficiency Test (UC001) or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FD14A (FOUN1401) instead of FOUN1001

FOUN1201 (FD12A) is offered to Social Science students in semester I only.

If taking a Sociology/Psychology Double major which requires four (4) introductory psychology courses, students should take the required Level I Psychology courses [PSYC1000 (PS10A), PSYC1001 (PS10B), PSYC1005 (PS11A) and PSYC1006 (PS11B)] instead of electives. Summer School registration may be required to complete the Level I requirements or Double majors.

90 FOUN1001 is offered to Social Sciences students in semester I only.

91 FOUN1201 (FD12A) is offered to Social Science students in semester I only.

92 If taking a Sociology/Psychology Double major which requires four (4) introductory psychology courses, students should take the required Level I Psychology courses [PSYC1000 (PS10A), PSYC1001 (PS10B), PSYC1005 (PS11A) and PSYC1006 (PS11B)] instead of electives. Summer School registration may be required to complete the Level I requirements or Double majors.
ONE Other Sociology Course
TWO Level III Free Electives

**LEVEL III**
**Semester II**
SOCI2017 (SY26B)-Caribbean Society
OR
SOCI3025 (SY36C)-Caribbean Culture
FOUR Level III Free Electives

**Note:**
The selection of another “Sociology Course” need not be in the specific semester indicated above but a total of three (3) must be taken to complete the major. Several social work courses are also accepted to meet Sociology course requirements.

Students intending to pursue a MSc. Sociology graduate degree should select courses relevant to the intended area of specialization. MSc. specializations include: Social Policy & Administration; and Sociology of Development. The other Sociology courses and free electives should be selected so as to ensure that these undergraduate foundation courses are taken.

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**MINORS**

**CRIMINOLOGY (Minor)**
This programme is offered jointly by the Departments of Government and Sociology, Psychology and Social Work.
To be approved for the Minor in Criminology, students must have at least a cumulative GPA of 2.7 and must have at least a ‘B’ in GT33C or GT33D and SY39B.

**LEVEL I**
Students who wish to pursue a Minor in Criminology must satisfy the pre-requisites for the FOUR compulsory courses and ONE elective course:

**LEVELS II & III**
GOVT2011 (GT23B)-Criminal Justice Systems
Either
GOVT3010 (GT33C)-Punishment and Corrections
OR
GOVT3011 (GT33D)-Violence and Development
SOCI2021 (SY29A)-Theories of Criminal Behaviour
SOCI3036 (SY39B)-Police and Society
ONE from the following:
PSYC2000 (PS21D)-Social Psychology
PSYC2002 (PS24D)-Abnormal Psychology
SOCI2000 (SY20C)-Sociological Theory I
SOWK2006 (SW24C)-Caribbean Social Issues

**DEMOGRAPHY (Minor)**

**LEVEL I**
Students pursuing Demography Minor must satisfy the compulsory pre-requisites for the FIVE courses listed below:

**LEVELS II & III**
SOCI2004 (SY21M)-Introduction to Population
SOCI2008 (SY22G)-Statistics for the Behavioural Sciences
SOCI2009 (SY22K)-Statistical Computing for Social Research
SOCI3008 (SY35B)-Demography I-(Population Trends & Policies)
SOCI3021 (SY35C)-Demography II-(Demographic Techniques)

Note:
Students who have taken any of the above courses as a requirement for completing a Major in another discipline should substitute that course with one of the following:

MC57A-Introduction to Social Marketing
SOCI2005 (SY21P)-Reproductive Health and Family Life
SOCI3022 (SY35G)-Population, Environment and Development

Students intending to pursue the MSc. Demography degree are strongly recommended to register for SY20C- Sociology I and SY22C-Qualitative Research.

HUMAN RESOURCE DEVELOPMENT (Minor)
Students must have a B+ average or higher in all courses or the equivalent GPA, to be considered for this minor. Psychology majors are allowed to take this minor.

LEVEL I
Students pursuing Human Resource Development Minor must satisfy the pre-requisites for FOUR compulsory courses and ONE elective from the list below:

LEVELS II & III
MGMT2008 (MS22A)-Organizational Behaviour
PSYC2000 (PS21D)-Social Psychology
PSYC2006 (PS28A)-Interpersonal Dynamics
PSYC3010 (PS38B)-Applied Group Dynamics
ONE Elective from the following:
EDTL2807 (ED28G)-Adult as Learners
EDTL3807 (ED38G)-Experimental Learning
MGMT3017 (MS32A)-Human Resource Management
MGMT3018 (MS32B)-Industrial Relations
MGMT3061 (MS32J)-Team Building & Management
MGMT3021 (MS32O)-Organization Theory and Design

PSYCHOLOGY (Minor)

LEVEL I
Students pursuing Psychology Minor must satisfy the pre-requisites for FIVE courses from the list below:

FIVE from the following:
PSYC2000 (PS21D)-Social Psychology
PSYC2002 (PS24D)-Abnormal Psychology
PSYC2003 (PS24E)-Physiological Psychology
PSYC2004 (PS25A)-Personality Theory
PSYC2015 (PS26A)-Developmental Psychology
PSYC2005 (PS27A)-Human Behaviour Change
PSYC2007 (PS28C)-Psychometrics
PSYC2016 (PS28D)-Experimental Psychology
ONE from the following:
PSYC3001 (PS31B)-Social Cognition
PSYC3007 (PS31C)-Applied Social Psychology
PSYC2017 (PS22A)-Cognitive Psychology
SOCIAL ANTHROPOLOGY (Minor)

LEVEL I
Students pursuing Anthropology Minor must satisfy the compulsory pre-requisites for any **FIVE** courses listed below:

LEVELS II & III
- SOCI2011 (SY26D)-Social and Cultural Anthropology
- SOCI2006 (SY22C)-Qualitative Research Methods
- SOCI3035 (SY38C)-Anthropological Theories
- SOCI3025 (SY36C)-Caribbean Culture

ONE from the following:
- SOCI2018 (SY26C)-Anthropology of Africa
- SOCI2020 (SY27D)-Identity and Conduct in the Dancehall Culture
- SOWK3009 (SW38B)-Community Organization

SOCIAL POLICY AND ADMINISTRATION (Minor)

LEVEL I
Students pursuing Social Policy and Administration Minor must satisfy the pre-requisites for FOUR compulsory courses and ONE elective from the list below:

LEVELS II & III
- SOWK2004 (SW23A)-Development of Social Policy
- SOWK2005 (SW23B)-Organization and Administration of Social Services
- SOWK3014 (SW33E)-Administrative Process in Social Services

OR
- SOCI3015 (SY34A)-Monitoring and Evaluation of Social Programmes
- SOWK3013 (SW34C)-Social Planning and Project Design

ONE from the following:
- GOVT3006 (GT31A)-Concepts and Theories of Public
- GOVT3035 (GT35P)-Comparative Public Policy
- SOCI2004 (SY21M)-Introduction to Population
- SOCI2016 (SY25C)-Gender and Development
- SOWK3009 (SW38B)-Community Organization

SOCIAL PSYCHOLOGY (Minor)

LEVEL I
Students pursuing Social Psychology Minor must satisfy the pre-requisites for FOUR compulsory courses and ONE elective from the list below:

LEVELS II & III
- PSYC2000 (PS21D)-Social Psychology
- PSYC2004 (PS25A)-Personality Theory
- PSYC3001 (PS31B)-Social Cognition
- PSYC3007 (PS31C)-Applied Social Psychology

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93 Students who have taken SOCI2006 (SY22C)-Qualitative Research Methods, as a requirement for the Sociology major, should select two of the Anthropology electives.
ONE from the following
  PSYC2006 (PS28A)-Inter-personal Dynamics
  PSYC2007 (PS28C)-Psychometrics
  PSYC2016 (PS28D)-Experimental Psychology
  PSYC3010 (PS38B)-Applied Group Dynamics

**SOCILOGY Minor**

**LEVEL I**
Students pursuing Sociology Minor must satisfy the pre-requisites for **THREE** compulsory courses and **TWO** other courses listed below:

**LEVELS II & III**
SOCI2000 (SY20C) - Sociological Theory I
SOCI2006 (SY22C) - Qualitative Research
SOCI2007 (SY22D) - Survey Design

Either
SOCI2017 (SY26B) - Caribbean Society
  OR
SOCI3025 (SY36C) - Caribbean Culture

ONE Level II/III Approved Sociology Elective
## COURSES OFFERED IN THE DEPARTMENT OF SOCIOLOGY
### PSYCHOLOGY AND SOCIAL WORK FOR THE ACADEMIC YEAR 2008/2009

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<th>New Codes</th>
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** Entry into this course requires special permission. Contact the Psychology Unit for details.
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95 PSYC3011 (PS386)-Special permission is needed to do this course. Each Student registering for this course MUST submit a 4-6 page research proposal. For more information contact the Psychology Unit.

96 Social Work students taking the final course must have attained no less than a good B (60%) in their earlier research statistics courses.
DIPLOMA PROGRAMMES

Please note that some of the courses require Level I pre-requisites e.g. SOCI1005 (SY16C) or ECON1005 (EC16A), SOCI1001 (SY13B) or SOCI1002 (SY14G).

Class of Award
The class of diploma to be awarded shall be determined on the basis of performance in Level II and III courses taken:

1) For Distinction: 7 Semester courses with a Grade of A and good supporting grades
2) For Honours: 7 Semester courses with a Grade of B+ and good supporting grades
3) For a Pass level Diploma: 5 Semester courses with a Grade of B.

DIPLOMA IN POPULATION AND DEVELOPMENT
In order to be awarded the Diploma, students are required to pass all ten courses. Where students have failed less than four of the ten courses they will be allowed one chance to re-sit exams to qualify for the Diploma.

Semester I
SOCI2004 (SY21M)-Introduction to Population
SCOI2005 (SY21P)-Reproductive Health and Family Life Education
SOCI2008 (SY2G)-Statistics for Behavioural Sciences
SOCI3008 (SY35B)-Demography I
SOCI3022 (SY35G)-Population, Environment and Development

Semester II
SOCI1003 (SY14H)-Sociology and Development
SOCI2009 (SY22K)-Statistical Computing for Social Research
SOCI3021 (SY35C)-Demography II (Demographic Techniques
TWO from the following:
GG32D-Health and Society
MC57A-Introduction to Social Marketing
SOCI3015 (SY34A)-Monitoring and Evaluation of Social Programme
SOCI3024 (SY35M)-Population and Social Policy
SOWK2007 (SW25A)-Health, Society & the Human Services

DIPLOMA IN PSYCHOLOGY
The Diploma in Psychology serves a dual function of providing psychology training that is relevant to the world of work, and acts as a bridge for those persons who wish to qualify for graduate training in psychology. The Diploma programme consists of ten (10) undergraduate courses, providing the equivalent to a major in psychology. This Diploma is open to individuals with bachelors’ degrees in other disciplines. Candidates for the diploma will be expected to acquire the necessary prerequisite courses at an introductory level before entering the Diploma Programme.

Prior to entry, all applicants must have completed the following courses: PS10B, PS10A, SY16C, PS11A, PS11B and SY22G.

Semesters I & II
PSYC2000 (PS21D)-Social Psychology
PSYC2016 (PS28D)-Experimental Psychology
FOUR from the following:
PSYC2017 (PS22A)-Cognitive Psychology
PSYC2017 (PS32A)-Cognitive Psychology
PSYC2002 (PS24D)-Abnormal Psychology  
PSYC2003 (PS24E)-Physiological Psychology  
PSYC2004 (PS25A)-Personality Theory  
PSYC2015 (PS26A)-Developmental Psychology  
PSYC2005 (PS27A)-Human Behaviour Change  
PSYC2007 (PS28C)-Psychometrics  

Either  
PSYC3001 (PS31B)-Social Cognition  

OR  
PSYC3007 (PS31C)-Applied Social Psychology  

Either  
PSCY3011 (PS386)-Research Paper in Psychology (6 credits)  

OR  
TWO Other Level II/III Approved Psychology Courses  

**DIPLOMA IN SOCIAL WORK**  
Prior to entry, all applicants for full time or part time studies must have completed all the following introductory courses:  
- PSYC1000 (PS10A)-Introduction to Developmental, Social and Abnormal Psychology  
- SOCI1002 (SY14G)-Sociology for the Caribbean  
- SOCI1001 (SY13B)-Introduction to Social Research  
- SOCI1005 (SY16C)-Introductory Statistics for the Behavioural Sciences  

OR  
ECON1005 (EC16A)-Introduction to Statistics.  

**Semester I**  
SOWK 1011 (SW18C)-Introduction to Social Work (I credit)  
SOWK2021 (SW21C)-Human Behaviour: Person-in-Environment Perspective  
SOWK2004 (SW23A)-Development of Social Policy  
SOWK2002 (SW28A)-Social Work Theory and Practice I (Departmental requirement)  
SOWK3017 (SW38A)-Social Work: Counselling, Treatment and Rehabilitation  
SOWK3009 (SW38B)-Community Organization (Departmental requirement)  

**Semester II**  
SW18D (SOWK1006)-Social Work Practicum I  
SOWK2005 (SW23B)-Organization and Administration of Social Services  
SOWK2003 (SW28B)-Social Work Theory and Practice II  
SOCI2007 (SY22D)-Survey Design (or in semester II)  
SOCI2017 (SY26B)-Caribbean Society (or in semester I)  
PSYC2002 (PS24D)-Abnormal Psychology  

**Summer**  
SOWK3030 (SW388)-Social Work Practicum III – 320 hours  

**DIPLOMA IN SOCIOLOGY**  
Students intending to apply for the MSc. Sociology should take any prerequisite undergraduate courses in the field which they intend to apply, and should gain a minimum B average in such courses.  

Only Level I courses are offered in the evening.
Semester I
SOCI2000 (SY20C)-Sociological Theory I
SOCI2006 (SY22C)-Qualitative Research
SOCI2008 (SY22G)-Statistics for the Behavioural Sciences
TWO from the following:
ECON1002 (EC10C)-Introduction to Macroeconomics
MGMT2008 (MS22A)-Organizational Behaviour
PSYC2000 (PS21D)-Social Psychology
PSYC3001 (PS31B)-Social Cognition
SOCI2004 (SY21M)-Introduction to Population
SOCI2011 (SY26D)-Social and Cultural Anthropology
SOCI3026 (SY27J)-Sociology of Development I
SOCI2021 (SY29A)-Criminology I
PSYC2000 (PS21D)-Social Psychology
PSYC3001 (PS31B)-Social Cognition

Semester II
SOCI2000 (SY20D)-Sociological Theory II
SOCI2007 (SY22D)-Survey Design
Either
SOCI2009 (SY22K)-Statistical Computing for Social Research
OR
PSYC2007 (PS28C)-Psychometrics I
SOCI2017 (SY26B)-Caribbean Society
ONE from the following:
ECON1002 (EC10C)-Introduction to Macroeconomics
PSYC3007 (PS31C)-Applied Social Psychology
SOCI3021 (SY35C)-Demography II
SOCI3015 (SY34A)-Monitoring and Evaluation of Social Programmes
SOWK2005 (SW23B)-Organizational and Administration of Social Services
LIST OF ANTI-REQUISITES

Students pursuing programmes/courses within the Faculty should note that the following courses CANNOT BE TAKEN TOGETHER FOR CREDIT.

ACCT2017 (MS25E) with HOTL2021 (HM221)
ECON1003 (EC14C) with M08C, M10B, M10C
ECON1005 (EC16A) with M25A, M25B, SOCI1005 (SY16C)
ECON1006 (EC18A) with M10B, M10C
ECON2000 (EC20A) with MGMT202 (MS26A)
ECON2007 (EC23K) with M25B, M31E
ECON2008 (EC23L) with M25B (if taken for credit at level II/III), M31E,

SOCI1008 (SY22G)
ECON2008 (EC23L0) with ECON2007 (EC23K)
ECON2009 (EC23M) with M25B, M31D, SOCI1008 (SY22G)
ECON2010 (EC23P) with SOCI1009 (SY22K)
ECON2014 (EC23T) with M34V, SOCI2020 (SY27D)
ECON2017 (EC24J) with M21A,
ECON3032 (EC33Q) with M25B, M21B
ECON2019 (EC24N) with M20B
ECON2020 (EC25F) with ECON2021 (EC25J)
ECON3031 (EC33P) with M25A
ECON3037 (EC34L with M32B, MS32C
ECON3038 (EC34M) with M32C
ECON3049 (EC36C) with M31E
MGMT2005 (MS21C) with HOTL2016 (HM216)
MGMT2008 (MS22A)/MGMT2029 (MS22C) with MGMT2029 (HM220)
MGMT3017 (MS32A) with HOSP2023 (HM223)
MKTG2001 (MS20A) with ED20Y

Students pursuing Economics or Banking and Finance Majors MUST NOT register for the following courses.

MGMT2020 (MS26A)
MGMT3034 (MS33F)
COURSES TO BE OFFERED IN SUMMER SCHOOL 2009
The courses listed below are usually offered in summer but the Department provides no guarantee that any of these courses will be offered in any given summer.

<table>
<thead>
<tr>
<th>Course Codes</th>
<th>Course Name</th>
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<tr>
<td>ECON001 (EC08A)</td>
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<td>ECON1001 (EC10C)</td>
<td>Introduction to Microeconomics</td>
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<td>GOVT1000 (GT11A)</td>
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<td>GOVT1001 (GT11B)</td>
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<td>GOVT1008 (GT12A)</td>
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<td>GOVT1006 (GT13D)</td>
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<td>GOVT2012 (GT22M)</td>
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<td>GOVT2012 (GT23M)</td>
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<td>MGMT3019 (MS32C)</td>
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<td>MGMT3061 (MS32J)</td>
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<td>MGMT3063 (MS32K)</td>
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<td>MGMT3069 (MS32L)</td>
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<td>PSYC2017 (PS22A)</td>
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<td>SOCI1005 (SY16C)</td>
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<td>SOCI2004 (SY21M)</td>
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<td>SOCI2007 (SY22D)</td>
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<td>SOCI2017 (SY26B)</td>
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<td>SOCI3025 (SY36C)</td>
<td>Caribbean Culture</td>
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<tr>
<td>SOWK3013 (SW34C)</td>
<td>Social Planning and Project Design</td>
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</tbody>
</table>
In recognition of the growing demand for tertiary level educational institutions of distinction in western Jamaica, and in keeping with the objectives in the 2007 – 2012 Strategic Plan, the University of the West Indies, Mona will open its Western Jamaica Campus in Montego Bay, St. James in August 2008.

This section provides specific information about the programmes that will be offered at the UWI, Mona Western Jamaica Campus. These programmes were specially designed to reflect the areas of significant growth and development in western Jamaica.

Please note that in addition to the programmes that will be offered at the UWI, Mona Western Jamaica Campus, students may also be allowed to complete the first year of any Faculty of Social Sciences B.Sc. Programme (except B.Sc. Social Work) at the UWI, Mona Western Jamaica Campus, and then transfer to the UWI, Mona Campus for the remainder of the programme.

**BANKING & FINANCE (Special)**

This degree is offered jointly by the Departments of Economics and Management Studies. As a special degree, this option cannot be combined with any Major or Minor.

**LEVEL I  Semester I**

**ACCT1005 (MS15D)-Financial Accounting**

**ECON1001 (EC10C)-Introduction to Microeconomics**

**Either**

**ECON1003 (EC14C)-Mathematics for the Social Sciences**

**OR**

**ECON1006 (EC18A)-Calculus I for Business and Social Sciences**

(Students with A’Level Math or Cape Math)

**Either**

**FOUN1001 (FD10A)-English for Academic Purposes 97**

**OR**

**FOUN1401 (FD14A)-Writing in the Disciplines**

**FOUN1201 (FD12A)-Science, Medicine and Technology in Society**

**LEVEL I  Semester II**

**ACCT1003 (MS15B)-Introduction to Cost and Management Accounting**

**ECON1002 (EC10C)-Introduction to Macroeconomics**

**ECON1007 (EC10H)-Elements of Banking and Finance**

**ECON1005 (EC16A)-Introductory Statistics**

**FOUN1101 (FD11A)-Caribbean Civilization**

**LEVEL II  Semester I**

**ECON2000 (EC20A)-Intermediate Microeconomics I**

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97 FOUN1001 (FD10A) is offered to Social Sciences students in Semester I only.

Students registering for FOUN1001 MUST have a pass in the English Language Proficiency Test (UC001) or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FOUN1401 (FD14A) instead of FOUN1001.
ECON2002 (EC21A)-Intermediate Macroeconomics I
MGMT2021 (MS27B)-Business Law
MGMT2012 (MS23C)-Introduction to Quantitative Methods
ONE Level II Free Elective

**LEVEL II**  
Semester II
MGMT2005 (MS21C)-Computer Applications
MGMT2068 (MS28F)-Risk and Treasury Management
MGMT2023 (MS28D)-Financial Management I
TWO Level II Free Electives

**LEVEL III**  
Semester I
ECON3005 (EC30M)-Monetary Economics
ECON3011 (EC32K)-Economics of Financial Institutions
MGMT3066 (MS33G)-Business Ethics for Bankers
MGMT3067 (MS37C)-Regulatory Framework of Banking and Finance
ONE Level III Free Elective

**LEVEL III**  
Semester II
ECON3007 (EC30P)-International Finance
ECON3010 (EC31F)-Finance and Development
ECON3022 (EC32L)-Economics of Commercial Banking
ECON3066 (EC32W)-Credit Analysis and Lending
MGMT3048 (MS38H)-Financial Management II

**MANAGEMENT STUDIES (Accounting) Option**
This option cannot be combined with any major or minor.

**LEVEL I**  
Semester I
ACCT1005 (MS15D)-Financial Accounting
ECON1001 (EC10C)-Introduction to Microeconomics
**Either**
ECON1003 (EC14C)-Mathematics for the Management Sciences
**OR**
ECON1006 (EC18A)-Calculus I for Business & Social Sciences
**Either**
FOUN1001 (FD10A)-English for Academic Purposes  
**OR**
FOUN1401 (FD14A)-Writings in the Disciplines
FOUN1201 (FD12A)-Science, Medicine & Technology in Society  

**LEVEL I**  
Semester II
ACCT1003 (MS15B)-Introduction to Cost & Management Accounting

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98 FOUN1001 is offered to Social Sciences students in Semester I only.

Students registering for FOUN1001 **MUST** have a pass in the English Language Proficiency Test (UC001) or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FOUN1401 (FD14A) instead of FOUN1001.

99 FOUN1201 (FD12A) is offered to Social Students in Semester I only.
ECON1002 (EC10C)-Introduction to Macroeconomics
ECON1005 (EC16A)-Introductory Statistics
FOUN1101 (FD11A)-Caribbean Civilization
SOCI1002 (SY14G)-Sociology for the Caribbean

**LEVEL II Semester I**
MGMT2005 (MS21C)-Computer Applications
MGMT2029 (MS22C)-Managerial Communication
MGMT2012 (MS23C)-Introduction to Quantitative Methods
MGMT2021 (MS27B)-Business Law

**LEVEL II Semester II**
ACCT2015 (MS25B)-Intermediate Financial Accounting II
ACCT2017 (MS25E)-Management Accounting I
MGMT2001M (MS20A)-Principles of Marketing
MGMT2008 (MS22A)-Organizational Behaviour
MGMT2023 (MS28D)-Financial Management I

**LEVEL III Semester I**
ACCT3043 (MS36E)-Auditing I
ACCT3064 (MS38I)-Financial Statement Analysis
MGMT2026 (MS29P)-Production & Operations Management
MGMT3046 (MS37B)-Company Law
MGMT3051 (MS38G)-Taxation I

**LEVEL III Semester II**
ONE from the following:
- MGMT3031 (MS33D)-Business Strategy & Policy
- MGMT3033 (MS33E)-Business, Government and Society
- MGMT3037 (MS34B)-International Business Management

FOUR Level III Electives

Students who are interested in pursuing higher accounting certification are recommended to choose their electives from the following list:
- ACCT3041 (MS35H)-Advanced Financial Accounting
- ACCT3044 (MS36F)-Auditing II
- MGMT3039 (MS35E)-Management Accounting II
- MGMT3052 (MS38O)-Taxation

**MANAGEMENT STUDIES (General) Option**
This option cannot be combined with any major or minor

**LEVEL I Semester I**
ACCT1005 (MS15D)-Financial Accounting
ECON1001 (EC10C)-Introduction to Microeconomics
Either
- ECON1003 (EC14C)-Mathematics for the Management Sciences
  OR
- ECON1006 (EC18A)-Calculus I for Business & Social Sciences
Either  
FOUN1001 (FD10A)-English for Academic Purposes  
OR  
FOUN1401 (FD14A)-Writings in the Disciplines  
FOUN1201 (FD12A)-Science, Medicine & Technology in Society  

**LEVEL I Semester II**  
ACCT1003 (MS15B)-Introduction to Cost & Management Accounting  
ECON1002 (EC10C)-Introduction to Macroeconomics  
ECON1005 (EC16A)-Introductory Statistics  
FOUN1101 (FD11A)-Caribbean Civilization  
SOCI1002 (SY14G)-Sociology for the Caribbean  

**LEVEL II Semester I**  
MGMT2008 (MS22A)-Organizational Behaviour  
MGMT2029 (MS22C)-Managerial Communication  
MGMT2012 (MS23C)-Quantitative Methods & Research Principles  
MGMT2021 (MS27B)-Business Law  
ONE Level II Free Elective  

**LEVEL II Semester II**  
ACCT2019 (MS25H)-Financial Accounting for Managers  
MKTG2001 (MS20A)-Principles of Marketing  
MGMT2005 (MS21C)-Computer Applications  
MGMT2023 (MS28D)-Financial Management I  
MGMT2026 (MS29P)-Introduction to Production & Operations Management  

**LEVEL III Semester I**  
MGMT3057 (MS39H)-Productivity & Quality Management  
Either  
MGMT3065 (MS32D)-Management of Change  
OR  
MGMT3036 (MS34A)-Entrepreneurship & New Venture Creation *(semester II only)*  
Either  
MGMT3033 (MS33E)-Business, Government and Society  
OR  
MGMT3037 (MS34B)-International Business Management  
TWO Level III Free Electives

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100 FOUN1001 (FD10A) is offered to Social Sciences students in Semester I only.  

Students registering for FOUN1001 MUST have a pass in the English Language Proficiency Test (UC001) or UC010.  

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FOUN1401 (FD14A) instead of FOUN1001.  

101 FOUN1201 (FD12A) is offered to Social Students in Semester I only.  

102 Offered in Semester I to UTECH, and Management Studies students only.  

103 Students reading for the Management Studies (Accounting) option or the Accounting Major or any level III Accounting course are not allowed to read for MS25H.
LEVEL III  Semester II
MGMT3031 (MS33D)-Business Strategy & Policy
FOUR Level III Free Electives

MANAGEMENT INFORMATION SYSTEMS
This programme focuses on the application of Information Technology (IT) to improve the operations of business organizations by delivering Computer-Based Information System (CBIS). The CBIS enables people and organizations to be more creative and productive however, the successful delivery of these systems requires solid knowledge of IT, the dynamics of the business environment, organizational processes and human behaviour.

LEVEL I  Semester I
ACCT1005 (MS15D)-Introduction to Cost & Management Accounting
ECON1001 (EC10C)-Introduction to Microeconomics
Either
ECON1003 (EC14C)-Mathematics for the Social Sciences
OR
ECON1006 (EC18A)-Calculus I for Business and Social Sciences
Either
FOUN1001 (FD10A)-English for Academic Purposes
OR
FOUN1401 (FD14A)-Writing in the Disciplines
FOUN1201 (FD12A)-Science, Medicine & Technology in Society

LEVEL I  Semester II
ACCT1003 (MS15B)-Financial Accounting
ECON1002 (EC10E)-Introduction to Macroeconomics
ECON1005 (EC16A)-Introductory Statistics
FOUN1101 (FD11A)-Caribbean Civilization
Information Technology Fundamentals

LEVEL II  Semester I
MGMT2008 (MS22A)-Organization Behaviour
MGMT2029 (MS22C)-Managerial Communication
MGMT2012 (MS23C)-Introduction to Quantitative Methods
MGMT2021 (MS27B)-Business Law
Computing Methods

LEVEL II  Semester II
MGMT2023 (MS28D)-Financial Management I
MKTG2001 (MS20A)-Principles of Marketing
Object Oriented Programming

104 Offered in Semester I to UTECH. and Management Studies students only.
105 FD10A is offered to Social Sciences students in semester I only.

Students registering for FD10A MUST have a pass in the English Language Proficiency Test (UC001) or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FD14A (FOUN1401) instead of FD10A.

106 FD12A (FOUN1201) is offered to Social Science students in semester I only.
LEVEL III
MGMT3031 (MS33D)-Business Strategy and Policy
- Computer Networking and Communications
- Database Management
- Systems Analysis and Design I
- Systems Analysis and Design II
- Systems Construction and Implementation
- Information Technology Project Management
- User Interface Design
- Decision Support Systems
- Electronic Commerce

HOSPITALITY AND TOURISM MANAGEMENT (Part-time Only) 107
The BSc Hospitality and Tourism Management programme and the BSc. Tourism Management programme will initially be offered as a 2+2 programme for students with an Associate degree in Hospitality, Entertainment and Tourism Management or Tourism Management (minimum GPA of 2.5). Students will be required to complete a further 60 credits at the UWI Mona Western Jamaica Campus and will be granted a BSc in either Tourism (for those entering with an ASc. in Tourism) or Tourism and Hospitality (for those entering with an ASc. in Hospitality, Entertainment and Tourism.

Semester 1
MGMT2008 (MS22A)-Organizational Behaviour
MGMT2012 (MS23C)-Introduction to Quantitative Methods
S20H-Spanish for the Hospitality Industry 3

Semester 2
HM22C-Hospitality Managerial Communications
TOUR2100 (TR21C)-Transportation and Travel
S21H-Spanish for the Hospitality Industry 4

Summer
– Professional Seminar Series

Semester 3
HM30E-Hospitality Consumer Behaviour
TR20A-International Tourism
TR31E-Cultural Interaction in Caribbean Tourism

Semester 4
ACCT2017 (MS25E)-Management Accounting I
HOTL3001 (HM35A)-Entertainment Management
HOTL3001 (HM30B)-Meetings and Convention Management

Summer
MGMT2024 (HM224)-Internship

107 These programmes are taught on a part-time basis (i.e. students are allowed to take a maximum of 3 courses per semester)
Semester 5
MGMT3061 (MS32J)-Team Building and Management
MS32B-Introduction to Entrepreneurship
TOUR3104 (TOUR3104 (HM329))-Tourism Management

Semester 6
HOSP3105 (HM340)-Caribbean Tourism: Sustainable Development
MGMT3069 (MS32I)-Quality Service Management
TOUR3103 (TR31D)-Destination Management

Summer
MGMT3024 (HM343)- Internship

TOURISM MANAGEMENT

Semester 1
MGMT2008 (MS22A)-Organization Behaviour
MGMT2012 (MS23C)-Introduction to Quantitative Methods
S20H-Spanish for the Hospitality Industry 3

Semester 2
HM22C-Hospitality Managerial Communication
S21H-Spanish for the Hospitality Industry 4
TOUR2100 (TR21C)-Transportation and Travel

Summer
– Professional Seminar Series

Semester 3
HM30E-Hospitality Consumer Behaviour
TR20A-International Tourism
TR31E-Cultural Interaction in Caribbean Tourism

Semester 4
ACCT2017 (MS25E)-Management Accounting I
HOTL3001 (HM30B)-Meetings and Convention Management
TOUR3106 (HM340)- Caribbean Tourism Planning Policies and Issues

Summer
MGMT2024 (HM224)-Internship

Semester 5
MS24B-Introduction to Entrepreneurship
SOCI3037 (SY38A)-Tourism and Development
TOUR3104 (HM329)-Tourism Management

Semester 6
HOSP3105 (HM340)-Caribbean Tourism: Sustainable Development
TOUR3103 (TR31D)-Destination Management
TOUR3102 (TR31B)-Destination Marketing

Summer
MGMT3024 (HM343)- Internship
PSYCHOLOGY (Major)

LEVEL I  Semester I
Either
FOUN1001 (FD10A)-English for Academic Purposes 108

OR
FOUN1401 (FD14A)-Writing in the Disciplines
FOUN1201 (FD12A)-Science, Medicine & Technology in Society 109
PS10A (PSYC1001)-Introduction to Developmental, Social & Abnormal Psychology
PSYC1005 (PS11A)-Research Methods in Developmental, Social & Abnormal Psychology

ONE Level I Free Elective

LEVEL I  Semester II
FOUN1101 (FD11A)-Caribbean Civilization
PSCY1001 (PS10B)-Introduction to Cognitive & Physiological Psychology
PSYC1006 (PS11B)-Research Methods in Cognitive and Physiological Psychology
SOCI1005 (SY16C)-Introduction to Statistics for Behavioural Sciences
SOCI1002 (SY14G)-Sociology for the Caribbean

LEVELS II & III
PSYC2000 (PS21D)-Social Psychology
PSYC2016 (PS28D)-Experimental Psychology
SOCI2008 (SY22G)-Statistics for the Behavioural Sciences
THREE from the following:
- PSYC2002 (PS24D)-Abnormal Psychology
- PSYC2003 (PS24E)-Physiological Psychology
- PSYC2004 (PS25A)-Personality Theory
- PSYC2015 (PS26A)-Developmental Psychology
- PSYC2007 (PS28C)-Psychometrics I

Either
PSYC3001 (PS31B)-Social Cognition

OR
PSYC3007 (PS31C)-Applied Social Psychology
PSYC2017 (PS32A)-Cognitive Psychology
THREE Other Psychology Courses
NINE Level II/III Free Electives

Note:
Students taking double majors or majors and minors which require the same course or courses (e.g. SY22G) cannot use these overlapping courses for both majors or both minors. Appropriate substitute courses must be taken in order to fulfill the requirements of both majors or major/minor combination. For example, PS21D cannot be counted for both the psychology major and HRM or HRD minor.

108 FOUN1001 (FD10A) is offered to Social Sciences students in Semester I only.

Students registering for FOUN1001 MUST have a pass in the English Language Proficiency Test (UC001) or UC010.

Students with Grade 1 or 2 passes in CAPE Communication Studies should take FOUN1401 (FD14A) instead of FOUN1001.

109 FOUN1201 (FD12A) is offered to Social Science students in semester I only.
There are some out of Faculty and non-psychology courses which may act as substitutes for the required courses in the Psychology major. Please inquire with the Psychology Unit Office.
COURSE DESCRIPTIONS

All courses are worth three (3) credits unless otherwise specified.

ACCT1003 (MS15B): INTRODUCTION TO COST & MANAGEMENT ACCOUNTING

This course sensitizes students to cost and management accounting theory and practice. Emphasis is placed on the concepts and procedures of product costing, as well as strategies that help the manager to perform the functions of planning and decision-making. The course makes use of some simple mathematical concepts that should have been grasped at the primary and secondary levels. These include the basic mathematical operations, solving simple linear equations and graphing linear functions.

ACCT1005 (MS15D): FINANCIAL ACCOUNTING

This course introduces students to the fundamental accounting principles, practices and procedures necessary for the recording and reporting of financial data within a business entity. It also examines how the reported results of the entity are analyzed.

Objectives

- To acquaint students with the main principles and concepts underlying the recording and reporting of financial data
- To introduce the procedures and techniques involved in the recording and reporting of financial data
- To explain the procedures and techniques involved in the analysis of the financial accounts of a business entity

ACCT2014 (MS25A): INTERMEDIATE FINANCIAL ACCOUNTING I

This course involves the study of accounting theory and practice from the perspective of both preparers and users. It develops the student’s technical and problem-solving ability that will be required in the accounting process and the preparation and analysis of financial statements. Emphases are on the basics of accounting and on accounting for most assets.

As such the objectives are:

- To enable students to comprehend and evaluate the conceptual framework which underlies accounting methods and reports
- To provide students with the knowledge of accounting practice
- To discuss the disclosure of financial accounting information for reporting purposes

ACCT2015 (MS25B): INTERMEDIATE FINANCIAL ACCOUNTING II

A continuation of Intermediate Accounting I, the course further develops the student’s technical and problem-solving ability that will be required in the accounting process and the preparation and analysis of financial statements. Emphases are on accounting for equity and other dimensions of accounting and financial reporting including emerging issues and future directions.

The course objectives are:

- To further enhance the student’s ability to comprehend and evaluate the conceptual framework which underlies accounting methods and reports.
- To provide students with a more complete understanding and knowledge of current accounting practice
- To discuss current issues and future directions related to the disclosure of financial accounting information for reporting purposes
ACCT2017 (MS25E): MANAGEMENT ACCOUNTING I
This is the first of a two-semester programme in management accounting. This course seeks to provide an in-depth understanding of:

a) the conceptual issues and techniques used in the design of cost accounting information systems and
b) the use of costing information for managerial decision-making and business strategy in both manufacturing and service firms. An important feature of the course is its emphasis on cost analysis and the preparation of managerial reports.

Topics to be covered include:
- Review of cost concepts and manufacturing accounts
- Cost accounting information systems – an overview
- Absorption and direct costing
- Actual, normal and standard costing
- Job order costing for manufacturing and services
- Process costing including standard process costing
- Accounting for spoilage and rework
- Joint and by-product costing
- Cost allocation – traditional approaches
- Operations and back-flush costing
- Cost estimation
- Cost-Volume-Profit Analysis

ACCT2019 (MS25H): FINANCIAL ACCOUNTING FOR MANAGERS
This course looks at accounting theory and practice from the perspective of both the users and the preparers. The course develops the student’s technical and problem-solving ability involved in the accounting process and the preparation of and analysis of financial statements.

ACCT3041 (MS35H): CREATIVITY AND INNOVATION MANAGEMENT FOR ENTREPRENEURSHIP
This course will introduce students to the concepts, practices, opportunities and challenges of operating under uncertainty and the role of creativity and innovation management in doing so. The course will provide a framework and tools that will help the participants to be more effective in adapting to changes and innovation in the market place. Additionally it will provide the opportunity for them to examine case studies of innovation management, and learn from the best practices employed. Students will gain a better appreciation of the issues surrounding creativity and innovation management in entrepreneurship and its role in establishing a durable dynamic for development especially among MSME. Some of the areas to be covered in the course include: Principles of Innovation, Fundamentals of innovation, Embracing uncertainty, managing for innovation, taking a strategic approach, building effective implementation mechanisms, adapting and shaping technological changes and the role of government in innovation.

ACCT3041 (MS35H): ADVANCED FINANCIAL ACCOUNTING
This course is designed for students above the intermediate level of accounting. It deals with advanced accounting concepts, practices and procedures. It targets primarily persons pursuing professional studies in accounting and prepares students who will work at the most advanced level of accounting.

ACCT3043 (MS36E): AUDITING I
This course facilitates a thorough comprehension of the methodology and techniques of modern auditing; examines the role of auditors and provides an understanding of the legal, regulatory, professional and ethical environment in which auditors operate. The auditing
standards will be examined with applications of Jamaican cases to demonstrate relevant principles and issued.

**ACCT3044 (MS36F): AUDITING II**
This course builds on the fundamentals of auditing theory and practice. It covers the management of the audit process including quality control of audits, international standards on auditing. It focuses heavily on the application of the theory of the conduct the audit process.

**ACCT3064 (MS38I): FINANCIAL STATEMENT ANALYSIS**
This course is intended to provide a guide to interpreting financial statements and the use of financial information. It demonstrates how to effectively and accurately evaluate a firm's financial status and thus make informed investment decisions.

**ECON1001 (EC10C): INTRODUCTION TO MICROECONOMICS**
**Objective:** This course seeks to give students a basic understanding of how prices are formed in markets. To this end, the basic tools of microeconomic analysis will be developed and, wherever possible, applied to economic issues facing Jamaica and other market-oriented Caribbean economies. This course will explore how individual consumers and firms behave and how they interact with each other. Another issue will be how governmental policies can have a deep impact on these issues faced by consumers and firms and will affect them in one way or another. Finally, students will get a basic introduction to the theory of international trade.

**Outline:** Basic concepts (Economic Problem, Scope and Method of Economics); The Market (Demand, Supply, Comparative Statistics); The Theory of Consumer Choice (Utility Theory and Indifference Curves, Consumer Choice Problem, Comparative Statistics and Demand Elasticities); The Theory of the Firm (Production Choice and Profit Maximization, Costs and Output Decisions in the Short and Long Run); Market failure and Externalities (Perfect vs. Imperfect Competition Externalities and Public Goods); Factor Pricing Marginal Productivity, Labour Market); International trade (Absolute and comparative Advantage, gains from Trade, Protectionism and its Tools, Winners and Losers from Opening for Trade).

**ECON1002 (EC10C): INTRODUCTION TO MACROECONOMICS**
**Objectives:** This is an introductory course in macroeconomics designed to provide students with an understanding of the basic tools and methods of macroeconomics. The course begins with conceptual and methodological questions including a definition of macroeconomics. It then deals with the principles of measurement, performance and prediction of the behaviour of the ‘typical’ Caribbean economy at the aggregative or macro level. The course also covers monetary and fiscal policy, as well as problems of growth, inflation, unemployment, exchange rate instability, and public/private and internal/external indebtedness. The basic tools of macro-economic analysis will be developed and applied to economic issues facing Jamaica and other market-oriented economies. The other objective is to prepare students for other higher level Economics courses both theoretical and applied. Using the basic theoretical tools learned in the course, the student will be able to independently judge the future efficacy of Economic Policies of the Government and intelligently discuss the macro-economic aspects of current issues in the Jamaican and World Economy.

**Outline:** Basic concepts (goals of Macro-economics, Inflation, Unemployment, and Price Index, National Income Accounting); income-expenditure Model (Consumption, Equilibrium in Income-expenditure Model, Multiplier Effect, Aggregate supply, Fiscal Policy); Monetary Sector (Money and Banking, Money Creation and Money Multiplier,
Monetary Policy, Debate over Monetary Policy; Open Economy, Economic Growth in Developing Countries).

**ECON1007 (EC10H): ELEMENTS OF BANKING AND FINANCE**

**Objective:** The principal objective of this course is to introduce the students to the basic concepts, theories and issues involved in banking and finance. It also seeks to help students master the established principles of the management of bank and non-bank financial institution management, and understand the critical aspects of financial development of Caribbean countries, comparing and contrasting their experiences. Students will be exposed to the use of monetary and financial statistics for key analytical purposes, especially as these relate to financial management.

**Outline:**
- The Financial System and The Real Economy
- Deposit-taking and Non-deposits-taking Institutions
- Life and non-life insurance companies
- The Money and Capital Markets
- Foreign Exchange Markets
- Government Borrowing and Financial Markets

**ECON1011 (EC10P): PRINCIPLES OF ECONOMICS I**

**Objective:**
The objective of the course is to introduce both majors and non-majors to the basic tools and concepts of economics. Students will be exposed to the core principles of economics: the role of incentives, the idea of scarcity, how to really measure the cost of a choice, what is a market, and the purpose of prices. The course will also introduce the toolkit of methods used by economists. Thus, the course covers how markets work (and when they don’t work) and how consumers and producers make decisions. Finally, the course applies these tools and concepts to explain the determination of economic outcomes, and in so doing introduces and explains common economic variables, such as GDP, inflation, the unemployment rate, and the balance of payments.

At the end of this course students will be able to engage the core principles of the methodology of economics in everyday use, evidenced by an ability to assess and interpret public issues and events with the mindset of the economist.

**Outline:**

**ECON 1012 (EC10Q): PRINCIPLES OF ECONOMICS II**

**Objective:**
The purpose of this course is to take students who have had only an intuitive and descriptive introduction to basic economic concepts and acquaint them with the use of formal economic models at an elementary level. The students will be introduced to simplified models of microeconomics and macroeconomics. Under the heading of “micro-economics”, theories of consumer and firm behaviour are introduced along with an explanation of the various types of market structures. For “macro-economics”, the course presents theories of long run economic growth and short run economic fluctuations.

The course bridges the gap between the conceptual introduction in Principles of Economics I and the more rigorous and structured theories of the intermediate courses offered at level II. This course serves two purposes. It provide an opportunity for the non-economics major who has enjoyed his introduction to economics in Principles I and wants to add more to his knowledge of economics. Moreover, it provides an upgrade
path for the student who has taken Principles of Economics I and wishes to major or minor in economics.

Outline:

ECON1003 (EC14C): MATHEMATICS FOR THE SOCIAL SCIENCES
Objective: The course is designed to review students’ knowledge of elementary mathematics and to expose them to some of the mathematical concepts and techniques that are required to study mathematical models in economics and the management sciences. Emphasis will be placed on the understanding of important concepts and developing analytical skills rather than just computational skills, the use of algorithms and the manipulation of formulae.

Outline: Functions; Some Special Functions; Remainder and Factor Theorems; Graphs of Functions; Systems of Inequalities; Complex Numbers; Theory of Logarithms and Exponential Functions; Matrix Algebra - Matrix Solution of Linear Systems of Equations in two and three variables; Sequences and Series; Limits; Continuity; Concept of Derivative; Rules of Differentiation; Applications of Differentiation - Maxima and Minima; Vertical and Horizontal Asymptote; Sophisticated Graphing.

ECON1005 (EC16A): INTRODUCTORY STATISTICS
Objective: This course is designed to teach students various concepts in descriptive and inferential statistics. It is also designed to give students an introduction to research methods.

Outline: Topics include describing a data set (graphical methods, measures of central tendency, measures of variability, measures of shape); probability and probability distributions (sample space, probability of events, events composition, conditionality and independence, random variables, expectation for discrete random variables, binomial distribution, normal distribution), sampling distributions (central limit theorem), large-sample estimation (confidence intervals, choosing a sample size); large-sample tests of hypotheses.

Overview of the scientific method, the research process, data classification: primary and secondary methods of data collection – observation, questionnaire, interviews. Questionnaire design and administration, theory versus fact, propositions, deductive and inductive reasoning, advantage of using sample surveys, general principles of sample design, probability and non-probability samples, sampling and non-sampling errors, simple random samples, quota samples, stratified samples and cluster samples. Measurement and scaling concepts: nominal, ordinal, interval and ratio scales.

ECON1006 (EC18A): CALCULUS I FOR BUSINESS AND SOCIAL SCIENCES
Outline: Limits; Continuity; Trigonometric Functions; Differentiation of Single Variable Functions; Integration and Applications; Partial Differentiation; Applications of Partial Differentiation; Introduction to Differential and Difference Equations.

ECON2000 (EC20A): INTERMEDIATE MICROECONOMICS I
Objective: This course presents the neoclassical theory of markets under the assumption of perfect competition. It bases the analysis of the forces of demand and supply on the theory of the utility maximizing consumer and the theory of the profit-maximizing firm respectively. The emphasis is on partial equilibrium analysis with some exposure to the method of general equilibrium analysis.
Outline: Theory of the Consumer (Budget Constraint, Preferences, Choices, Demand, Revealed Preference, Slutsky Equation, Endowment Effects, Inter-temporal Choice, Uncertainty, Risky Assets, Consumer’s Surplus, Market Equilibrium, Market Demand and Elasticity, Equilibrium and Taxes.

ECON2001 (EC20B): INTERMEDIATE MICROECONOMIC II
Objective: As the sequel to ECON2000, Intermediate Microeconomics II extends the analysis of demand and supply to imperfectly competitive markets. The theory of distribution based on the formation of prices on inputs is an application of demand and supply analysis. Selected topics in market failure are also treated. The methodology is again primarily partial equilibrium analysis with some exposure to general equilibrium analysis.


ECON2002 (EC21A): INTERMEDIATE MICROECONOMICS I
Objective: The purpose of this course is to present the student with a theoretical framework within which to understand the issue of fluctuations in an economy. The framework is quite general, and does not itself focus on any particular economy. However, by the end of the course, you should be able to use this theoretical framework to understand the economic issues currently relevant to Caribbean economies, such as, (1) why did the inflation rate in Jamaica fall so dramatically over the last five years; (2) why are interest rates lower in the OECD (Organization of Eastern Caribbean States) countries than they are in Jamaica and Trinidad, and (3) how has Barbados managed to maintain exchange rate stability for 20 years. Equally important, by the end of the course you should have become familiar with some of the methodology of macroeconomic analysis, which has broader applications outside of the issues of which we apply them. This course does not take off immediately from where Introduction to Macroeconomics, your first year course, ended. Instead, it builds a complete model, but familiarity with the concepts introduced in that course is helpful.

Outline:
- A Basic Short Run Model
- The Role of Financial Markets
- Price Changes and the Medium Run,
- Shocks and Policies and Persistent Inflation.

ECON2003 (EC21B): INTERMEDIATE MACROECONOMICS II
Objective: This course explores in greater detail some of the topics introduced and employed in the earlier Macroeconomic courses. The first course in intermediate Macroeconomics presented a broad model of the economy, employing assumed explanations for consumption, investment, interest rates, and so on. In this course we examine the theoretical foundations of some of these relationships, looking at each of the elements of the broader model in greater detail.

Outline: Topics: Consumption, Investment, the Exchange Rate and External Balance, the Market for Money, Economic Growth.

ECON2006 (EC23J) : ECONOMIC STATISTICS
Outline: The use of statistical analysis in Economics; Examples from economics are used for implementing statistical tools such as: Sampling Techniques, Regression, Index Numbers, Time Series, Forecasting, Input-Output, National Income Accounting and other Economic Statistics.
**ECON2007 (EC23K): BUSINESS STATISTICS**

**Outline:** The use of statistical analysis in business at production and marketing stages (Quality Control Charts, Market Research, Sample Surveys on demand for the product e.t.c.), Organization and presentation of business data, Probability Theory, Discrete Probability Distributions, Continuous Probability Distributions, Sampling Distributions, Test of Hypothesis, Regression and Correlation Techniques, Categorical Data Analysis, Time Series and Projections, Quality Control Methods, Applied Analysis of Variance (ANOVA).

**ECON2008 (EC23L): STATISTICAL METHODS I**

**Outline:** Estimation and Hypothesis Testing (Expected Value, Properties of Estimators, Methods of Estimation, Central Limit Theorem, Distribution of Sample Mean and Proportion, Interval Estimation, Large and Small Samples, Hypothesis testing, Types of Errors, T, F and X² Distributions, Inferences about Means and Proportions from two populations); Non-Parametric Methods (Situations where NP methods are applied, Runs Test, Mann-Whitney U-Test, Wilcoxon Signed Rank Test); Regression and Correlation (Simple and Multiple Regression, Polynomial Regression, Simple and Partial Correlation).

**ECON2009 (EC23M): STATISTICAL METHODS II**

**Outline:** Regression Analysis (Simple and Multiple Regression Analysis, Residual Analysis, Model Selection Procedures), Time Series Analysis (Smoothing and Decomposition Methods, Test of Randomness, Box Jenkins Methods), Analysis of Variance (ANOVA) and Experimental Design (One-way and Two-way Classifications, Fixed, Random and Mixed Effects Model, Latin Squares, Simple Factorial Experiments) and Analysis of Covariance.

**ECON2010 (EC23P): STATISTICAL COMPUTING**

**Objective:** This is a practical course that has been designed to teach students to perform data analysis using a variety of computer packages. SPSS will be the main package employed. On completing the course students should be able to generate statistical formulae using computer software and to analyze and evaluate the resultant output.

**ECON2014 (EC23T): SAMPLING METHODS FOR BUSINESS AND SOCIAL SCIENCES**

**Outline:** Practical aspects of Sampling, Polls and Census; Types of Sampling; Simple Random Sampling; Stratified Sampling; Systematic Sampling; Planning and Execution of Social Sample Surveys/Censuses.

**ECON2017 (EC24J): CALCULUS II FOR BUSINESS & SOCIAL SCIENCES**

This course is a continuation of Calculus I. Differential and Integral Calculus have widespread applications in several areas of the Social Sciences. Therefore this course will prove invaluable to any serious social scientist.

**Outline:** Optimization of Functions of n Variables; Non-Linear Programming (Kuhn-Tucker conditions); Differential Equations; Difference Equations; Optimal Control Theory

**ECON2019 (EC24N): MATRIX ALGEBRA FOR BUSINESS AND SOCIAL SCIENCES**

This course provides an introduction to some of the more important topics in the field of Matrix Algebra. Matrix Algebra has widespread applications in the fields of Economics, Psychology and Sociology. Therefore it is essential for students majoring in any of the aforementioned fields to have a working knowledge of Matrix Algebra.
Outline: Systems of Linear Equations; Matrices and Matrix Algebra; Determinants and Inverses; Vectors; Eigenvalues and Eigenvectors; Quadratic Forms.

ECON2020 (EC25F): THE CARIBBEAN ECONOMY
Objective: This course seeks to introduce the student to the unique characteristics of the Caribbean economy, highlighting the challenges faced and the opportunities that beckon. A brief history of the Caribbean economies will precede an examination of the structure and performance of the economies, with focus being placed on crucial domestic and international issues. The course will also highlight numerous impacts of globalization on the small economies of the Caribbean, and will examine the challenges and possibilities associated with economic integration in the region.

ECON2021 (EC25J): CARIBBEAN ECONOMIC PROBLEMS
The course is designed to expose non-specialists to some of the main economic problems in the Caribbean, especially those that impinge on the region’s social and economic development. Problems will be selected according to their current importance and their implications for the region’s development. Some of the areas from which problems are drawn are: Agriculture, Financial services, Manufacturing, Mining, Tourism, Economic integration, Income distribution and poverty, Informal economy, Caribbean in the global economy, and the impact of climate change on the region’s economies.

ECON2023 (EC26P): INTERNATIONAL ECONOMIC RELATIONS I
The objective of this course is to introduce students to International Economic Relations. Special consideration is given to the position of developing countries in the International Economic System.

Outline: The main topics covered include: the characteristics of underdevelopment, trade and development, economic integration, globalization and international economic institutions.

ECON2024 (EC26Q): INTERNATIONAL ECONOMIC RELATIONS II
Outline: This course covers a range of topics relevant to the Caribbean region. These topics include: Evolution of International Economic Relations from Mercantilism to the present; International Monetary Arrangements; International Trade and Policy.

ECON3005 (EC30M): MONETARY ECONOMICS
Outline: This course is designed to cover basic materials in modern Monetary Theory: the Demand for and Supply of Money and Credit; Interest Rate Theory, Inflation and Rational Expectations. The conduct of Monetary Policy and its effect on economic activity and the price level will also be discussed in the context of developing countries.

ECON3006 (EC30N): INTERNATIONAL TRADE THEORY AND POLICY
Objective:
- To provide an introduction to International Trade and Theory
- To develop a critical awareness of International Trade Policy with special reference to the less developed countries.

ECON3007 (EC30P): INTERNATIONAL FINANCE

ECON3010 (EC31F): FINANCE AND DEVELOPMENT
Outline: This course examines the relationship between finance and economic development. It focuses on critical issues such as: the role of the financial sector in fostering economic growth and alleviating poverty; government policies for the financial sector and their impact on development; and the impact of financial sector crises on economic development. Other local and international sources of finance and their impact on development will also be examined. A key feature of this course will be a number of guest lectures by industry experts.

Outline: Topics include: The relationship between the financial sector and economic growth; The role of credit unions; The role of development banks; The role of microfinance; Financial Repression; Financial Liberalization; Financial Regulation and Supervision; Causes and Consequences of, and Responses to Financial Crises; Government Taxation and Borrowing; Private Portfolio Investment.

ECON3016 (EC31N): PUBLIC FINANCE I
Outline: This course deals with the evolving role of government in a democratic society. It covers market efficiency, market failures, efficiency and equity or fundamentals of welfare economics; public goods an publicly provided private goods, public mechanisms for allocating resources, alternatives for determining public goods expenditures, externalities and the environment and cost-benefit analysis.

ECON3017 (EC31P): PUBLIC FINANCE II
Outline: This course deals with taxation in both theory and in the context of small open economies like Jamaica. It discusses the background of taxation, the incidence of taxation, the efficiency of taxation, issues relating to optimal taxation, tax avoidance, and developments and reforms proposed by the tax review committee in Jamaica and other developing countries.

ECON3020 (EC32F): ECONOMICS OF INTEGRATION
This course has three components. The first component introduces the students to the theory of economic integration, with particular reference to the integration of markets and policies. The second component examines the processes of economic integration in the European Union (EU), Latin America and the Caribbean. The third component assesses the fundamental economic issues driving the Caribbean economic integration process and explores related challenges. The course will also evaluate the CARICOM Single Market and Economy (CSME) as a response to developments in the global economy.

Outline: Economic Integration: Theory, European Economic Integration, Latin American Economic Integration Schemes, Caribbean Economic Integration.

ECON3021 (EC32J): SUSTAINABLE ECONOMIC DEVELOPMENT AND ENVIRONMENTAL PLANNING
Objective:
- To apprise students of the economic tools and techniques applicable for effective environmental management decisions;
- To explore the impact of development policy on environmental management of small developing states and discuss the options available;
To examine national, regional and global trends in environmental management and the trade-offs between environmental protection and socio-economic considerations in the short and long run;

- Attempt to identify the foremost environmental problems using economic tools essential for effective policy decisions

Outline: Sustainable Development, The Economic Theory of Resources and Environment


ECON3011 (EC32K): ECONOMICS OF FINANCIAL INSTITUTIONS

Objective: The nature and role of financial institutions in an economy; The economic and financial environment in which Financial Institutions operate; Commercial Banks (performance analysis, structure and regulation); Selected areas in the management of Commercial Banks and non-bank Financial Intermediaries (liquidity measurement, lending policies, investment policies, capital management, and asset and liquidity); Non-bank financial intermediaries (credit unions, building societies, money market funds, life and non-life insurance companies, pension funds, finance companies and investment companies).

ECON3022 (EC32L): ECONOMICS OF COMMERCIAL BANKING

Objective: Understanding how banks operate is vital in the real world whether you (or your business) is engaged in borrowing, lending, local or international financial transactions, training in financial markets or bank regulation. This course examines the role commercial banks perform in an economy and highlights the basic principles of commercial bank management. The course profiles the financial services provided by commercial banks, as well as dealing with issues related to managing assets and mobilising funds. As far as possible, the focus will be on applying the principles outlined to commercial bank operations in the context of a developing country.

Outline: The specific topics covered follow: Commercial banks and their services; the impact of government policy and regulation on banking; the organization and structure of commercial banks and the banking industry; measuring and evaluating bank performance; asset-liability management techniques; managing the bank's investment portfolio and liquidity position; the management of bank sources of funds; bank lending - policies and procedures, business and consumer loans; banking crises - origins, effects and policy responses.

ECON3066 (EC32W)-CREDIT ANALYSIS AND LENDING

Outline: This course is designed to provide students with a basic, but solid, understanding of the theoretical and practical issues associated with credit analysis and lending. Course topics include lending theory, credit risk management, analysis of various lending products, management of loan portfolios and problem loans.

Objective: The fundamental objective of the course is to present students with an understanding of sound banking practices in the area of lending by banks. In addition,
students will be able to identify a borrower’s needs as well as structure a loan for the client of a financial institution and manage the loan.

**ECON3030 (EC33M): SELECTED TOPICS IN ECONOMICS: ENVIRONMENTAL ECONOMICS**

**Objective:**
- Identify and discuss the impact of the society and the economy on the environment.
- Determine the factors which influence public and private sector policies in environmental management.
- Formulate and evaluate critical policies which seek to protect and conserve the natural resources, reduce the climatic risks and minimize exposure to these risks.

**Outline:**
Topics include: The Environment, the Economy and Society (the relationships among the environment, society and economy, renewable and non-renewable resources in the Caribbean); Externalities and Market Failure (types of externalities, examples of environmental externalities within the region, public goods, methods of correcting market failure- policy options for the government); The Environment and National Income Accounting (the valuation of natural resources and environmental services, methods of valuation, the advantages and disadvantages of each valuation method); The International Framework for Environmental Policies (environmental treaties and protocols, Caribbean commitments to these treaties); Regional Vulnerability to Climatic Events (the challenge of climate change in the Caribbean, abatement and mitigation options, vulnerability and adaptation options); The Environment and Sustainable Development (the impact of sectors of the economy on the environment, planning for environmental and economic sustainability, the institutions and structures for sustainable development, financing sustainable development, the challenges facing a sustainable development regime).

**ECON3031 (EC33P): PROBABILITY AND DISTRIBUTION THEORY FOR BUSINESS AND SOCIAL SCIENCES**

**Outline:** Concepts (classical probability, mathematical and empirical concepts of probability in terms of set theory concepts of events (mutually exclusive, conditional, independent etc.), axioms and rules of probability - Baye's theorem etc. Mathematical expectation (random variables, expectations, probability frequency function, probability density functions, joint density function, moments and moment generating function, Chebysheff’s theorem, law of large numbers etc.); Probability distributions (discrete uniform distribution, binomial distribution, hypergeometric distribution, family of exponential distributions, normal distribution and normal approximation to the binomial distribution etc.); sampling distributions t, chi-square and F distributions - applications).

**ECON3032 (EC33Q): STATISTICAL ESTIMATION AND INFERENCE BUSINESS AND SOCIAL SCIENCES**

**Outline:** Concepts of estimation, estimate and estimator - point estimate and interval estimation - desirable properties of a point estimator; estimation theory (mathematical definition/ concept of desirable properties of the estimators (techniques of estimation of parameters, method of moments, method of maximum likelihood and Minimum Variance Unbiased (MVU) estimators Cramer-Rao inequality etc., confidence intervals for the mean, variance and differences between means etc. - applications; hypothesis testing (basic concepts in hypothesis testing type I and type II errors, level of significance etc., Neyman-Pearson lemma - Power function of a test, likelihood ratio tests - Application in terms of normal, t, F and Chi-square tests etc. - Sequential analysis; regression and correlation
(estimation in linear, bivariate and multiple regression - Least squares estimation - method of estimation of correlation coefficients etc.)

ECON3037 (EC34L): OPERATIONS RESEARCH I

ECON3038 (EC34M): OPERATIONS RESEARCH II
Outline: Introduction to Game Theory: The Normal Form, The Extensive Form; Static Games with Complete Information: Pure Strategy Nash Equilibrium, Mixed Strategy Nash Equilibrium; Dynamic Games with Complete Information: Subgame Perfect Equilibrium; Games with Incomplete Information: Bayesian Nash Equilibrium, Perfect Bayesian Nash Equilibrium; Applications: Oligopoly, Strategic Trade Policy, Bargaining.

ECON3067 (EC34Q): APPLIED ECONOMETRICS
Outline: This course presumes knowledge of the material covered in Econ3049. The student is introduced to the multivariate regression model at the outset. Extensive use is made of matrix algebra throughout. The CLRM is reviewed and the properties of the ordinary least squares estimators discussed. Students are exposed to alternative estimation techniques including the use of instrumental variables, the method of maximum likelihood and the method of moments. The course covers advanced topics including models with lagged dependent variables, simultaneous equation systems and time series econometrics. Diagnostic problems and problems of estimation are emphasized. A project paper is required from each student. Specific case studies will be taken from Caribbean economic activity and econometric models of various Caribbean countries will be reviewed. Computing Packages will be used extensively in exploring the content of the course.

ECON3040 (EC34R): NON-PARAMETRIC STATISTICS FOR BUSINESS AND SOCIAL SCIENCES
Outline: Non-parametric Estimation and Tests of Hypothesis (the Binomial Test and Estimation of p, Order Statistics, the Quantile Test and Estimation of \( \alpha \), the Sign Test, Variations of the Sign Test); Contingency Tables - r x c Contingency Tables, the Median Test, Measures of Dependence, the Chi-square goodness of Fit Test; Statistical Inferences based on ranks and other topics will be examined.

ECON3049 (EC36C): ECONOMETRICS I
Outline: This is an introductory course. In the context of the simple two-variable model the classical linear regression model (CLRM) is thoroughly examined. Ordinary least squares estimators and the Gauss-Markov theorem in regression is presented. Tests of hypotheses, confidence intervals are covered. Problems that arise when the assumptions of the CLRM are relaxed are examined. The basic Linear Regression Model Assumptions, Ordinary Least Squares, Properties of least Squares Estimators. Estimation of Economic Models, Testing of Economic Hypothesis Using Various Test Statistics; Multiple Co linearity, Seasonality, Dummy Variables, Auto Correlation and Specification Errors, Applicators of Econometric Methods to Specific Caribbean examples.

ECON3051 (EC36M): ECONOMIC DEVELOPMENT: PERSPECTIVES AND THEORIES
Objective: This course introduces the field of economic development. It examines a number of definitions and measures of development and highlights the structural diversity and common characteristics of less developed countries (LDCs). The theories of development are reviewed, and numerous multi-disciplinary perspectives on development are highlighted.

ECON3052 (EC36N): ECONOMIC DEVELOPMENT POLICIES
Objective: This course addresses some of the major economic policy challenges now facing developing countries, with particular reference to the Caribbean. Domestic issues such as poverty, unemployment and income distribution will be examined, as will be a number of crucial international trade and debt issues. The Stabilization Programmes of the IMF, as well as the Structural Adjustment Programmes of the World Bank will be critically reviewed. Focus will also be placed on crucial issues related to sustainable development.

Outline: Topics include: The Concept and Indices of Economic Development; Roles of the State and the Market in the Development Process; Selected Domestic Problems and Policies (Poverty, Income Distribution, Unemployment, Rural-Urban Migration, Sustainable Development); Selected International Problems and Policies (Common Trade Problems Faced by LDCs, Trade Strategies for Development, Foreign Direct Investment and Foreign Aid, LDC Debt Crisis, IMF Stabilization Programmes, World Bank Structural Programmes).

FOUN1301 (FD13A): LAW, ECONOMY, GOVERNANCE AND SOCIETY
This is a multi-disciplinary course of the Faculty of Social Sciences, designed mainly for non-Social Sciences students.

This course will introduce students to some of the major institutions in Caribbean society, with exposure to both the historical and contemporary aspects of Caribbean society, including Caribbean legal, political and economic systems. In addition, Caribbean culture and Caribbean social problems are discussed.

GG32D: HEALTH AND SOCIETY
The general objective of this course is to develop in students an understanding of the reasons underlying the geographies of health and human care. Specifically, it examines the social and environmental causes of ill health, and analyses the consumption of health care in the context of distribution and accessibility.

GOVT1000 (GT11A): INTRODUCTION TO POLITICAL ANALYSIS
This course is required for all students in the Faculty of Social Sciences. It introduces students to the definition of politics and political science, to basic concepts in the discipline such as political culture, power, authority and to the key elements of the State in Anglo-American Democracy, the former Soviet Union, the Third World and the Caribbean. Global and Regional issues which affect politics such as the debt problem are also discussed.

GOVT1001 (GT11B): INTRODUCTION TO CARIBBEAN POLITICS
The aim of this introductory course in Political Philosophy is to initiate a discussion on some basic concepts in political discourse, including justice, rights, ethics, political obligation, notions of the social contract, freedom, democracy, authority, power and the state. The approach is to examine the epistemological and ontological bases and historiography of Western political philosophy as well as to trace the historical debate,
through a review of a selection of important Western philosophers, from the Greek city states, through the middle ages to the European Renaissance, and to conclude by looking at some of the major theoretical positions which emerged out of the revolutions of the late 18th and early 19th centuries in Europe and the European diaspora. The philosophical roots and expressions of racism, a main branch of modern western philosophy, which is ignored as such by mainstream scholars, will be included as a closeted stream of the modern west. The direction in which the debate will proceed throughout this course will be shaped and guided by a radical critique of Western political philosophy and its historiography by non-European philosophers in the European colonial and former colonial empire as well as by European scholars critical of aspects of Western philosophy.

**GOVT1008 (GT12A): INTRODUCTION TO INTERNATIONAL RELATIONS**
This course offers a kaleidoscopic overview of the subject matter of International Relations - ideas and concepts, actors and policies and issues and trends. It incorporates the study of history, theory and current events in order to afford students basic knowledge about the world of states and the state of the world.

**GOVT1006 (GT13D): INTRODUCTION TO PUBLIC SECTOR MANAGEMENT**
This is a core course for students registered in the Public Sector Management option and a pre-requisite for all other courses in Public Sector Management. It introduces students to the basic concept of management within the context of the public sector and provides opportunities for demonstrating their practical application. The course will trace the historical evolution of the public bureaucracy and public management systems in the Commonwealth Caribbean and will discuss the political, economic and social context in which contemporary public management takes place. It will also examine the concept of government as a series of interactions among and between various groups in the polity.

**GOVT2001 (GT20M): THE RESISTANCE MOVEMENT**
This course looks at the genesis, evolution and character of the philosophy of slave society and anti-slavery resistance. It examines the ancestral predisposition, continuities and structure of plantation culture and anti-slavery culture as well as the views engendered by Black resistance, White abolition and pro-slavery thought. This course is intended to demonstrate, among other things, that the Caribbean has its own dynamic philosophical space; and that anti-slavery struggles were rooted in a philosophy and ideology constructed and articulated by Africans enslaved in the Americas.

**GOVT2003 (GT21B): THEORIES OF THE STATE**
This course examines the contemporary debate on the nature of the state, focusing on the ideas of some of the most important philosophers. The main thinkers and issues may include Rawls, Dworkin, Gewirth, and the question of social injustice; Hayek, Nozick and the libertarian perspective; Marx and the limits of liberal democracy; and Lyotard, Foucault Habermas and the post-modern perspective.

**GOVT2004 (GT21M): SPORTS, POLITICS AND SOCIETY**
This course exposes students to the sphere of sports as a legitimate area for social science research and analysis. To this end, we begin by reviewing approaches to the study of sports; trace the development and spread of sports in the Anglophone Caribbean, identifying the links between sports and ideological, socio-economic and political developments in the region. We then analyse West Indies Cricket, Track and Field, Football and Netball in Jamaica, looking at their potential roles in national development.
GOVT2005 (GT22A): CARIBBEAN POLITICAL THOUGHT
This course focuses on the diverse currents of Caribbean Thought, which have influenced the development of Caribbean societies from colonialism to independence. Taking up from Gordon Lewis’ *Main Currents in Caribbean Thought*, the course examines the central ideological currents of Twentieth Century political thought in the region and covers Nationalism, Pan-Africanism, Marxism, Feminism, Democratic Socialism and Neo-conservatism. Among some of thinkers considered are Marcus Garvey, George Padmore, C.L.R. James, Franz Fanon, Walter Rodney, Fidel Castro, Michael Manley and Bob Marley. Other themes will be drawn from a selection of contemporary newspaper columnists, talk-show hosts and the ideas behind the major international agencies and institutions, which have shaped post-independence policies. The selection of thinkers and social movements to be examined will vary with each semester.

GOVT2006 (GT22C): FOUNDATIONS OF CARIBBEAN POLITICS
This course explores the distinct foundations upon which modern Caribbean politics rests. It attempts to identify the unique characteristics and experiences of Caribbean states to enrich the field of comparisons with other political systems. The special characteristics of small states, the varied impact of colonialism in the region, the nature of the political culture, along with class and ethnic influences, the founding roles of Caribbean leaders, the main state formations that have emerged, as well as the emergence of civil societies in the Caribbean are the main areas covered. The main purpose is to be able to understand the nature of contemporary Caribbean politics from the continuing impact of these foundations.

GOVT2007 (GT22D): POLITICS IN THE CARIBBEAN
This course focuses on the structure of and current controversies in Caribbean political systems from a comparative perspective. Many of these have to do with elections and electoral systems, political parties and party systems, the nature of political opposition, the nature of government and reforms of the state, human rights and human development, justice, crime and corruption, models of economic development, and the impact of globalization. These problems are discussed in the context of the challenges faced by the Caribbean to meet acceptable standards of democracy, development and globalization. This assessment is useful against the background of certain failures in human, economic and political development in the region and the need to explore possible correctives.

GOVT2009 (GT22M): INTRODUCTION TO AFRICAN POLITICS
This course will introduce students to African Politics. It will begin with the background to contemporary African Politics, looking at the way African traditions and the experiences of colonialism have structured modern-day politics. It will also examine the struggle for independence and the varieties of the post-colonial state.

GOVT2011 (GT23B): CRIMINAL JUSTICE SYSTEM
This course is about the institutional arrangements devised by societies to respond to crime. It provides an overview of the criminal justice system- and while not being explicitly comparative, locates the Caribbean in the wider international context offering some comparisons and contrasts with both the developed and some developing countries. It involves a survey of the politics, courts and corrections. This is done against the backdrop of the problems of definition and measurement of crime. General issues of consideration include- how and why the system developed in the region as it did; how theories relate to policies and how the existing system may be reformed and/or transformed. Considerable attention will be devoted to the relevance of the ideas discussed to contemporary Caribbean societies.
GOVT2101 (GT23D): JAMAICAN POLITICS IN THE POST INDEPENDENCE ERA
This course will introduce students to the central issues in Jamaica electoral politics since independence. It provides a historical overview of politics in Jamaica and examines the origins of the Westminster system of government. Students will study individual elections and assess the major trends themes that have developed over the years. This course will cover issues such as party organization, the administration of elections, voter trends and patterns and campaigning. Issues of constituency politics including political; tribalism, patronage and corruption, garrisons, political violence and the corruption of elections will also be explored. A substantial part of the course will be devoted to efforts to change and improve elections in the country. To this end, GOVT2101 (GT23D) will explore the role of civil society, constitutional reform, and external elements in improving the efficiency of the electoral system. The last module considers issues of constitutional change campaign financing, political accountability, sanctions and the role of the media.

This course explores the folk and popular music as socio-political, cultural and philosophical instruments and expressions in the making of the African Diaspora in the Americas. Within this historical context, the course examines, through popular Jamaican music (Ska, Rock Steady and Reggae) ideas of grass root Jamaicans about freedom, justice, human rights, power, the nature of the state, social and political behaviour since independence. It seeks to ascertain/measure the intellectual/ideological contributions of grass root Jamaicans to the making/definition of freedom, justice, human rights etc. in the development of the Jamaican polity, as well as to establish that grass root Jamaicans are part of the tradition of subjected peoples the world over who have contributed to the making of freedom as one of the most important values.

GOVT2046 (GT24A): INTERNATIONAL RELATIONS: THEORIES & APPROACHES
This course covers a sample of the old, the new and the different in the theoretical discourse of the discipline of International Relations. It takes as its starting point the view that theory helps us to understand the world and to understand why we, as individuals think the way we do. Thus students are encouraged to critically assess not just other people’s ideas about International Relations but their own as well.

GOVT2013 (GT24M): RESEARCH METHODS I (Year long - 6 credits)
This course will attempt to build on elementary knowledge of statistics provided in the first year of the degree programme and to apply these tools to a specified range of topics. The course is divided into three phases. The first will be devoted to reviewing the methodological underpinnings of empirical research in the social sciences and in-depth review of published research relating to the specified range of topics. The second will involve the use of statistical computing procedures to analyze data. The third phase will be devoted to supervising projects.

GOVT2047 (GT25M): PRINCIPLES OF PUBLIC INTERNATIONAL LAW
This course provides an introduction to Public International Law and considers the contribution made by Public International Law to the preservation of friendly relations between the states. Emphasis is placed on the more practical aspects of the law, with focus on topics which those who enter the professional sphere of foreign affairs might be expected to encounter on a regular basis. Such topics include jurisdiction and immunities, state responsibility and recognition. Some attempt is made to cover the role of law in wider international political issues such as terrorism and regional conflict.
GOVT2048 (GT26M): INTERNATIONAL AND REGIONAL ORGANIZATIONS
This course provides an introduction to International Organizations, emphasizing co-operative activities involving governments. It concentrates on critically examining the theories, origin, structures and current status of international and regional organizations in the study of world politics.

GOVT2049 (GT27M): INTERNATIONAL POLITICAL ECONOMY
This course is based on the premise that the study of International Relations must take into account the inter-relation-ship between the economic and the political. It introduces students to political economy perspectives and applies this analytic approach to the study of such issues as the liberal international economic order and distributive justice, and the international financial system and policy co-ordination.

GOVT2017 (GT26P): ISSUES IN CONTEMPORARY AFRICAN POLITICS
This course will focus on issues of current relevance in African politics. These will include issues such as: ethnicity and regionalism, economic performance and structural adjustment, the end of Apartheid and the future of Africa.

GOVT20329 (GT29E): ADMINISTRATIVE ANALYSIS
This course seeks to develop students' understanding of some of the explanatory and normative theories used in Public Sector Management and to apply these theories to specific aspects of public management. Students should have undertaken Introduction to Public Sector Management before undertaking this course.

The course is intended to provide the theoretical and conceptual tools that will be required for the analysis of substantive areas of study to be taken at advanced level.

GOVT2033 (GT29F): CONTESTED ISSUES IN PUBLIC SECTOR MANAGEMENT
This course seeks to concentrate on some theoretical issues, current trends and major problem areas, by applying techniques of administrative analysis.

GOVT3030 (GT30C): VALUES AND PUBLIC SECTOR MANAGEMENT
This course introduces students to approaches to ethical reasoning and provides a frame of reference for examining contemporary practice. Interactions between public sector managers and other internal and external stakeholders, including the general public, private sector and non-government organizations, are given special attention.

The course critically examines the responsibility of public managers for the power that they exercise, assesses the ethical standards that public managers bring to decision making, examines the mechanisms employed to ensure ethical standards, and make recommendations to improve the ethics infrastructure.

GOVT3032 (GT30N): SELECTIVE ISSUES IN PUBLIC POLICY AND PUBLIC SECTOR MANAGEMENT
This course is designed to help develop and apply the analytical skills needed by public managers to a number of topical issues. The content of this course is therefore intended to “practicalize” the students’ theoretical knowledge. The delivery method will be primarily through guest lectures, field trips and case analysis. The main emphasis of this course will be on contemporary controversies and themes. These will be related to a settled body of ideas and concepts that comprise the core of the discipline. This course is intended to act as a capstone for all students doing studies in Public Sector Management and its topical content will change from year to year.
GOVT3033 (GT31P): CONCEPTS AND THEORIES OF PUBLIC POLICY
This course will consist of an examination of public choice and public goods allocation theories. This will be done in the context of policy analysis and the various considerations and limitations of this process.

GOVT3008 (GT32M): COMPARATIVE REVOLUTIONS
The aim is to acquaint the student with the rich theoretical and narrative history on revolutionary movements in the light of the practical experiences of a selection of contemporary and history revolutions. It will be divided into two parts. The first will examine the various theories on the causes of revolutions, through Marx, Brinton, Johnson, Tilly, Barrington Moore, Trimberger, Theda Skocpol, to Wallerstein, Eisenstadt and Unger. The second will survey in detail the experience of Cuba, Grenada and Nicaragua in the light of the other contemporary and historical examples of revolution and of the theoretical constructs established in the first part. From time to time the examples of revolution may be varied to reflect the rich and variegated international experience.

GOVT3009 (GT32P): THE POLITICS OF INDUSTRIAL SOCIETIES
This course will lay the foundations for the study of the politics of industrial societies, with a focus on North America and Western Europe. It will look at the emergence of liberal democracy, and the practice of politics in industrial societies including political parties, elections, electoral systems and the media.

GOVT3034 (GT33B): COMPARATIVE DEVELOPMENT MANAGEMENT
This course is designed as a broad overview of critical approaches pertaining to the management of development issues, mainly in the Third World. The aim is to help students understand and evaluate conceptual and practical approaches to development management. It will focus on key economic, institutional, policy and management issues, particularly as they relate to administrative capacity building, policy implementation and problem solving. The role of the international policy network in development episodes will be highlighted.

GOVT3010 (GT33C): PUNISHMENT AND CORRECTIONS
This course examines the development of ideologies pertaining to the punishment of offenders. It explores the rationale for imprisonment, including retribution, incapacitation, and rehabilitation and critically examines past and existing penal doctrines in Jamaica. Alternatives to incarceration and current ideas about penal reform are also critical examined.

GOVT3011 (GT33D): VIOLENCE AND DEVELOPMENT
This course examines the historical changes in the patterns and meanings of violence globally. Special attention is paid to individual, collective and state violence in the Caribbean context. The main theories explaining the causes of violence and current research on attitudes to violence and the use of force to bring about social political change are reviewed. Strategies of conflict management and prevention and their relationship to development and the transformation of political culture and state institutions that seek to monopolize the legitimate use of violence are discussed.

GOVT3012 (GT33M): CONTEMPORARY POLITICAL ISSUES
This course will focus on issues of current relevance in industrial societies, with emphasis on Western Europe and North America. It will analyze the extent of cynicism towards politics, the various tendencies in the political system, issues of economic transformation and changes in the state.
GOVT3048 (GT34A): CONTEMPORARY INTERNATIONAL RELATIONS OF THE CARIBBEAN

This course will identify and analyze various stages in the development of Caribbean states’ participation and profile in International Relations from 1970 to the present. Focus will be on the dominant norms, influences, patterns and instruments which have characterized their participation in multilateral diplomacy, economic and security relations.

GOVT3016 (GT35E): LATIN AMERICAN POLITICS AND DEVELOPMENT

This course introduces students to Latin American Political Institutional Developments and Major Economic Changes in the 20th century.

GOVT3050 (GT35M): COMPARATIVE FOREIGN POLICY: DEVELOPED AND DEVELOPING STATES

Foreign Policy is the primary means through which states interact with each other. Each year the foreign policies of at least two states are chosen as the focus of this course e.g. Over the years we have examined the foreign policies of Japan, United States of America, Britain, China and India. The course involves vigorous research, thinking and writing about the main trends in the foreign policy of selected states. Particular emphasis is placed on the domestic and international factors that affect the making of the foreign policy, the institutions involved in the execution of foreign policy and the main issues that dominate the foreign policy agenda.

GOVT3035 (GT35P): PUBLIC FINANCIAL MANAGEMENT

This course will examine the principal aspects of public sector finances, their sources and expenditures and study the administrative (legal) framework, which exist to use funds as development component of the Caribbean and other developing countries. Students will also gain insight into the accountability aspects regarding public finances and the extent to which modern managerial quantitative techniques can be used for and forecasting purposes.

GOVT3051 (GT36M): INTERNATIONAL LAW & DEVELOPMENT: SELECTED ISSUES

This course is concerned with the role of Public International Law in fostering economic development in all spheres, including international trading and financial transactions, exploitation of natural resources, protection of the environment and the promotion of human rights.

GOVT3036 (GT36P): TECHNIQUES OF PUBLIC ANALYSIS & EVALUATION

This course aims at giving students a moderate depth of knowledge of Policy Analysis Techniques. Students will also obtain hands-on application.

GOVT3052 (GT37M): CONTEMPORARY ISSUES OF INTERNATIONAL RELATIONS

This is a seminar which focuses on contemporary and/or typical issues that are of critical and significant importance to the structure, nature and status of international relations. Issues include those which are not traditional areas of study but which could be so as the discipline evolves.

GOVT3055 (GT38M): THEORY AND PRACTICE OF INTERNATIONAL NEGOTIATIONS

It is impossible to conceive of world affairs in the absence of the bargaining table. In this course students are exposed to the theory and practice, the art and science of negotiations through a variety of teaching methods - guest lectures from practitioners, simulations and
critical discussion. The aim is to enable students to explain and understand negotiation outcomes, as well as to give them practical experience in the conduct of negotiations

**GOVT3056 (GT39E): INTERNSHIP IN INTERNATIONAL RELATIONS**
Each student will be required to spend a minimum of four weeks in a major institution and to provide a report describing and assessing this experience. The idea is to familiarize and expose students to the working environment of International Relations. This course is now open to a limited number of 3rd year International Relations Majors, selected on the basis of their grades. Other International Relations majors will do GT36M as a compulsory course and available elective.

**GOVT3022 (GT39G): GARVEYISM IN THE AMERICAS/AFRICA**
The focus of this course is on the development of Garveyism as a social movement in the early decades of the twentieth century and its impact on contemporary movements for decolonization in the Diaspora and in Africa. The socio-political practice of the Garvey movement will be examined in order to ascertain its Pan-Africanist appeal. Students will be exposed to primary source materials at the National Library of Jamaica, the multi-volume Marcus Garvey and the UNIA Paper and recent literature on the Garvey movement so that they can decide on research topics.

**GOVT3043 (GT39M): DEMOCRACY & DEMOCRATIZATION IN THE MODERN WORLD (Year Long - 6 Credits)**
This course will entail a normative and empirical examination of the processes of democracy and democratization in the Modern World. The pluralist competitive approach constitutes our fundamental point of departure. Its essential nature and characteristics are closely examined with a view towards arriving at clear understandings regarding the inauguration, development, institutionalization impact and relevance of pluralist democratic regimes.

**(HM22C): HOSPITALITY MANAGERIAL COMMUNICATION**
This course is designed to enable students to understand the nuances of communication within hospitality organizations across functional units as well as external communication needs such as press releases, advertisements and proposals. The nature of this service industry demands sensitivity in communicating valuable information, and as such the course aims at cultivating necessary communication skills at management level in these organizations. The course will take a strategic approach, focusing on media management and issues relating to transparency.

**(HM30E): HOSPITALITY CONSUMER BEHAVIOUR**
This course will be based on the already existing MS30E-Consumer Behaviour. The emphasis will now be on hospitality consumers in particular, with a view to understand how consumption patterns for tourism have changed with changing demographic factors. The changing consumer is a key area which must be understood moving forward, as there are increasing opportunities to introduce pull factors for various types of tourists. From an economic standpoint, some now view tourism as more than luxury goods which has implications for marketing efforts.

**HOSP1000 (HM100): HOSPITALITY MANAGEMENT**
This course presents a broad view of the hospitality industry. Learners will appreciate that the hospitality industry is not only about hotels, but that it also includes restaurants, private clubs, casinos and casino hotels, consulting firms, and cruise ships. Each of these segments of the industry offers many and diverse career opportunities.
HOSP3105 (HM340): CARIBBEAN TOURISM: SUSTAINABLE DEVELOPMENT

The main objective of this course is to discuss sustainable tourism, with special emphasis on the Caribbean. Caribbean nations are dependent on services in general and tourism in particular as a means of ensuring economic growth and development. The Course will focus on the following issues:

- **a.** The importance of Tourism to Caribbean Economies;
- **b.** The social, economic and environmental impacts of Tourism;
- **c.** The Concept of Sustainable Tourism and its relevance to the Caribbean;
- **d.** Policy and Planning mechanisms to achieve Sustainable Tourism in the Caribbean;
- **e.** International, Regional and National Actions to achieve Sustainable Tourism

HOTL3001 (HM35A): ENTERTAINMENT MANAGEMENT

The entertainment business is a multi-billion dollar industry that touches people in every corner of the world. The Caribbean presents very enticing prospects for better participation in this business through better management of the entertainment industry and in particular its music products. Closely aligned to the music industry are the areas of fashion designing, cosmetology, filmmaking, choreography, management, marketing, tourism, gaming, graphic design, law and technology.

This course will introduce students to the knowledge and skills that will help them to manage the Caribbean entertainment product. Students will specifically develop an understanding of the workings of the local and international music industry, sports, and related sectors. They will be introduced to some rights and obligations, some production concerns in putting together events, festivals, films, music and other forms of entertainment.

MGMT2005 (MS21C): COMPUTER APPLICATIONS

This is an introductory course on the use of Information Technology (IT) in organizations. The course aims to expose students to some of the current issues facing organizations in their use of IT. Use of IT is viewed from an objective of improving the efficiency and effectiveness of organizational systems and processes in order to gain a competitive advantage. The primary goal is to give a good understanding of how the manager can use information in the problem solving and decision-making processes. It is assumed that students will be preparing either for a career in computing or management. The objective demands that students understand the role of the computer as a problem-solving tool.

MGMT2008 (MS22A): ORGANIZATIONAL BEHAVIOUR

This course exposes you to the various ways in which individuals and organizations interact to create goods and services in a competitive and dynamic environment. The course begins with a broad overview of the nature and structure of organizations and in particular of Caribbean organizations. The focus then narrows to examine the ways in which individuals and groups behave within the context of the organization. Topics to be examined include power, leadership, groups, teams, conflict and individual behaviour.

MGMT2029 (MS22C): MANAGERIAL COMMUNICATION

This course is designed to help students develop effective communication and presentation skills. It offers a practical and analytical approach to the development of content and style in business communication with an emphasis on the relationship between creative and independent and logical thinking and the solution of business problems.
MGMT2012 (MS23C): INTRODUCTION TO QUANTITATIVE METHODS
This course is an introductory level survey of quantitative techniques, and is intended to provide an overview of commonly used mathematical models and statistical analyses to aid in making business decisions. These techniques include linear programming, decision theory and simulation. The primary emphasis is to prepare students to become intelligent users of those techniques. An understanding of the assumptions and limitations of the techniques; and also, how these techniques might be used outside the classroom environment are of particular importance.

MS24B: INTRODUCTION TO ENTREPRENEURSHIP
This course is the first part of a 2nd semester that is requirement for candidates reading for the BSc in Management Studies (Entrepreneurship). It can be done separately, as an elective. This component focuses on the thinking involved in converting the idea into a viable business plan and the strategies engaged in developing the product so it can be offered to the consumer. The course aims to familiarise participants with entrepreneurial thinking: the process by which entrepreneurs identify business ideas, assess and analyse their feasibility and convert them into successful business. Additionally it will assist students in determining whether they are interested in becoming entrepreneurs or employees.

MGMT2020 (MS26A): MANAGERIAL ECONOMICS
This course is primarily concerned with the application of economic principles and methodologies to the decision making process of the business firm operating under conditions of risk and uncertainty. It focuses on the economics of business decisions and as such, brings abstract theory into closer harmony with managerial practice. The concepts and issues are put in the context of real business decision problems in order to demonstrate methods of identifying problems and finding solutions.

MGMT2021 (MS27B): BUSINESS LAW
This course will cover the following:

1. General Principles of Law
   - system of courts
   - doctrine of precedent
   - case law and statute law
   - tort, contract and crime

2. General Principles of Law of Contract
   - formation of contract
   - offer and acceptance
   - consideration
   - terms of contracts
   - conditions of warranties
   - implied terms
   - exclusion clauses
   - mistakes, misrepresentation, undue influence and illegality
   - assignment and negotiability
   - discharge
   - agreement (including notice), frustration, performance and breach
   - remedies
MGMT2023 (MS28D): FINANACIAL MANAGEMENT I
The course seeks to provide the foundation of financial management. It will introduce some of the basic concepts used by financial managers in the decision making process, including risk and return, time value of money, financial statement analysis, capital budgeting and asset valuation models. The course provide a theoretical framework within which these concepts are applicable. The course will also draw on real-world situations to highlight the importance of both the practice and theory of finance.

MGMT2068 (MS28F): RISK AND TREASURY MANAGEMENT
This course introduces students to the various forms of risks affecting financial institutions – the types of risks, and the ways of managing these risks

Aims and Objectives:
- To acquaint students with the composition of the financial services industry
- To identify the various forms of risks
- To explain the international best practices of managing risks

MGMT2026 (MS29P): PRODUCTION AND OPERATIONS MANAGEMENT
This course will examine the methods used for efficiently managing the operating divisions of manufacturing and service based firms. The topics to be covered will include process analysis, design and layout, forecasting, capacity planning, production planning, inventory control, scheduling, project management and quality control. An introduction is also provided to new production control techniques such as just-in-time systems and group technology. Throughout the course, special emphasis will be placed on the use of mathematical and statistical techniques for decision making by operating managers.

MGMT3012 (MS31C): SYSTEMS ANALYSIS AND DESIGN
This course covers the fundamental activities that are involved in the analysis, design and development of computer-based information systems. Analysis is the act of understanding current information systems and developing the set of information requirements that users demand in a new or enhanced system. In the design stage, Information System personnel develop data and programming maps as to how Information System will meet these requirements. Actual coding and system construction occur in the development phase. Particular emphasis is placed on the analysis and design stages of the systems development cycle. Students are encouraged to pay particular attention to the structured design philosophy espoused in our approach to teaching systems development. Special emphasis is placed also on the tools such as data flow diagrams, PERT and Gantt charts, among others.

MGMT3017 (MS32A): HUMAN RESOURCE MANAGEMENT
Human Resource Management - Theory and Practice introduces the student to the organizational models and designs that will most effectively procure, integrate, develop, protect, compensate and maintain the human resources of the organization. Students will be exposed to a cross section of Caribbean cases and readings and will analyze the implications of these practices for development of the region.

MGMT3018 (MS32B): INDUSTRIAL RELATIONS
Industrial Relations is concerned with the rules, practices, outcomes and institutions emerging from the interaction between employers and employees in a formal work setting. These outcomes occur at the workplace level, the sectoral level and the national level. This course provides an introduction to Industrial Relations; it focuses on the principal Industrial Relations actors (workers, management and government) and their contribution to the process of workplace governance. It is suitable to anyone who will work in any kind of workplace organization, essential for someone who will have responsibility for the
management of people and absolutely critical for someone who will specialize in human resources management.

Students who take this course should acquire a sound knowledge of principles, concepts and practices of Industrial Relations and the capacity to advance his/her knowledge in the area. Among other things the student will be exposed to the institutions, concepts and outcomes arising from modern employment relationships; the implications arising from conflicts of interest between employers and employees; the changes taking place in the world of work and be and be encouraged to think critically about the implications for their own future as well as the future of society. In addition students will enhance their capacity for independent learning and information seeking in the field of Industrial Relations; their ability to work in group settings and their skills in evaluating and managing the kinds of conflict that emerge from the employment contract.

**MGMT3019 (MS32C): BUSINESS NEGOTIATIONS**
This course provides an introduction to the theory and practice of negotiations as applied in the context of a business. It is intended primarily for students preparing for a career in Human Resources Management, Industrial Relations or in general management. Many of the principles encountered in this course will be applicable to conflict resolution in other aspects of life.

**Course Objective:** The objective of the course is to provide insights into the theoretical and practical aspects of business negotiations. Students should benefit from an enhanced capacity to evaluate a negotiating situation, to plan the process and to execute a negotiation on their own behalf or on behalf of a client.

**Learning Approach:** The course will include the following components - independent study, lectures, case analysis, simulation exercises and other learning experiences. The course will make use of the “team teaching” approach and at least one other lecturer will be available for students' guidance. However, course delivery will rely heavily on student participation and students will be encouraged to take responsibility for their own learning by reading, participating in class discussions, participating in learning exercises and in simulations and by consulting with course leaders.

**MGMT3065 (MS32D): MANAGEMENT OF CHANGE**
The aim of this course is to provide students with a thorough grounding in the major issues involved in managing change within contemporary organizational settings. Additionally, the course aims to assist students to develop the necessary practical skills and intervention strategies, which are required to manage change effectively at the individual, group, and organizational levels, in order to assist an organization to achieve its desired corporate objectives.

**MGMT3022 (MS32E): ORGANIZATIONAL DEVELOPMENT**
Organizational Development is designed for students who have a keen interest in enhancing the performance of organizations using a behavioural perspective. In the course students will adopt the role of consultant and will be exposed to the various tools, techniques and methods of organizational intervention. Students who do this course will be expected to utilize their knowledge and skills within the context of their own research teams as well as in an organizational setting.

**MGMT3069 (MS32I): QUALITY SERVICE MANAGEMENT**
Quality service management introduces students to the strategies and techniques that will lead to effective management of services. The course is designed to be a highly experiential one in which students will study the performance of service organizations as well as their response to that performance. Students who take this course will be exposed
to knowledge about the best practices of local and international service organizations, the human resource practices that will lead to effective service delivery and the design of effective service organizations.

**MGMT3062 (MS32G): COMPENSATION MANAGEMENT**
This course is intended to introduce students to the principles and practice in modern compensation management. Students who take this course will:

- Be able to explain the role of compensation in the management of human resources in an organization
- Be able to explain the importance of compensation in achieving the strategic objectives of an organization
- Be able to explain the theoretical issues that underlie the design of a compensation system, the techniques involved in designing a compensation system and the skills necessary to make sound compensation decisions in different Labour market settings.

Be able to describe the unique variables operating in the Caribbean context and explain in the light of this, how to design an appropriate compensation system.

**MGMT3061 (MS32J): TEAM BUILDING & MANAGEMENT**
At the conclusion of this course, students should be able to:

- Define teams including the self-managed team, the virtual team and the temporary team.
- Identify a sports team and trace its development, its success and failure.
- Apply team learning to at least one organization.
- Measure the effectiveness of a team.
- Work in a team to undertake a project and understand the team Process
- Explain the increased use of teams in organizations today, particularly in the Caribbean.
- Build and manage effective teams.

**MGMT3063 (MS32K): LABOUR AND EMPLOYMENT LAW**
This course is intended to introduce students to the principles and practices of Labour and Employment Law. Students who take this course will:

- Be able to explain the role of law in labour and employment relations and develop the capacity to continue advancing his/her knowledge in the area
- Be able to explain the evolution of labour and employment legislation in the region and the implications for current employment relations
- Be able to explain the social legislation governing collective bargaining
- Be able to explain the scope, nature and purpose of *protective legislation* such as those governing human rights and employment standards
- Be able to explain the major pieces of Jamaican labour legislation especially the Labour Relations and Industrial Disputes Act (LRIDA)
- Be able to explain how industrial relations practice has been changed by the passing of the LRIDA and be able to analyze current workplace and industrial issues, processes and outcomes from a legal perspective.

**MGMT3071 (MS32L): EMPLOYEE TRAINING & DEVELOPMENT**
This course provides an introduction and survey of the field for emerging managers and Human Resource practitioners.
MGMT3021 (MS32O): ORGANIZATIONAL THEORY & DESIGN
This course covers the fundamentals of Organizational theory, Structure and Design, the components and the links to organizational success. We begin with an historical overview of organizational theory, structure and design examining the pros and cons. Candidates will then be able to interpret the information in ways that will help them to determine which organizational structures are more appropriate for the particular kind of product and or service.

Candidates will be able to identify those factors in the environment which impact and influence the organization's functioning either positively and or negatively. Factors such as Organizational Culture, the Organization's History, Management Practices, Government Policies, and all will be examined in the context of Caribbean organizations responding to a global environment.

MGMT3031 (MS33D): BUSINESS STRATEGY AND POLICY
This course is designed to provide students with an instructive framework within which business policies and strategies will be formulated and developed. It covers the analysis and evaluation of corporate strategies.

MGMT3033 (MS33E): BUSINESS, GOVERNMENT AND SOCIETY
This survey course attempts to prepare students for a better understanding of the relationships between business executives and other elements in the West Indian environment. It involves eight modules: Business Environment; Regulation; History of Economic Thought; Criticisms of Business; Business Responsibility, International Trade and Consumerism.

MGMT3034 (MS33F): ECONOMIC POLICY FOR THE MANAGER
The course is aimed at students who are majoring in Management Studies. The objective is to ensure that those who read the course will not only understand how the macro economy works but will become educated observers of what economic policy can and cannot achieve within the context of the Jamaica Economy. This course will examine the following in depth:
- The Economy-Jamaica
- Economic Aggregates
- Labour Market
- Product Market-Theory of GDP Determination
- Product Market- Government
- Product Market- Inflation
- Product Market- Investment
- Product Market-International Trade
- Product Market-Money and Banking

MGMT3066 (MS33G): BUSINESS ETHICS FOR BANKERS
This course focuses on what is considered prudent behaviour and seeks to highlight issues that make behaviour prudent. The course looks at the theoretical bases of behaviour as they affect decision makers in a market driven economy. It also deals with historical propositions and modern systems used to determine ethical behaviour. International best practices for establishing ethical behaviour will also be studied.

MGMT3036 (MS34A): ENTREPRENEURSHIP AND NEW VENTURE CREATION
Pre-requisite: Final Year Faculty of Social Sciences Students and ACCT1003/MS15D

This course deals with one of the most challenging issues confronting developing countries. It focuses on understanding and appreciating the entrepreneurial mindset in
relation to the ability to create new ventures successfully. The course also focuses on “intrapreneurship” or in the reinvigoration of existing enterprises with an attitude of innovation, responsiveness and receptivity to change, and it considers entrepreneurship in an international context.

**MGMT3037 (MS34B): INTERNATIONAL BUSINESS MANAGEMENT**
The purpose of the international business management course is to familiarise students with the globally applicable theories of international business in the context of the practice of management in a small open developing environment. The course builds upon the unassailable conclusion that the development of Jamaica and other countries in the Caribbean region will rest upon the ability of firms within the region to engage profitably in international business activities. To this end, the conceptual theme that will drive the course is the relationship between the processes of economic development and national competitiveness on the one hand, and the theory and practice of international business on the other.

The course is divided into two modules. The first is “international business theories, systems and institutions” in which the focus is on understanding the theories and concepts of international business and in identifying the principal institutions that comprise the framework for international business. The second is “managing the international operations of firms in developing countries,” in which the focus is on the response of firms in developing countries to the current imperatives of international business and development.

**MGMT3100 (MS34F): ENTREPRENEURIAL FINANCE**
This course will examine approaches to valuing the financial claims of the entrepreneur and venture capital investors, and structure financial contracts in light of new venture information problems. Students will gain a better understanding of the broad range of situations and problems that they are likely to face when they become entrepreneurs or finance professionals involved in the financing of new projects. Some of the areas to be covered include: financing and harvesting, contracting processes, forecasting and valuation. The course aims to provide students with the skill to seek financing for their own new business venture as well as to evaluate and explain the risks associated with financing other businesses.

**MGMT3039 (MS35E): MANAGEMENT ACCOUNTING II**
Cost management concepts, models and strategies. This is the second of a two-semester programme in management accounting. This course seeks to provide further analysis of the critical role of management accounting concepts, models and information systems in the development and implementation of competitive strategy. The course will examine:

- costing models for pricing
- managerial costing systems, including budgeting and performance measurement and reporting systems and
- profitability analysis of customers and strategic business segments.

The course will make extensive use of readings and cases.

- Strategic Management Accounting and Competitive Strategy in a Dynamic, Global Business Environment
- Value Chain Analysis and Process Value Analysis – An Introduction
- Activity Based Costing
- Accounting for Quality Costs and Life Cycle Costing
- Cost Management Strategies
- Pricing
Management Control Systems, Organization culture and Organization Learning
- Traditional Budgeting Systems and Practices, including Flexible Budgeting
- Variance Analysis
- Activity based Management and Budgeting
- Responsibility Accounting, Performance Measurement and Reporting Systems, including Productivity Measurement
- Profitability Analysis of Customers and Strategic Business Segments
- Transfer Pricing

(MS34I): SOCIAL ENTREPRENEURSHIP FOR SUSTAINABLE DEVELOPMENT
This course will introduce students to the concepts, practices, opportunities and challenges of social entrepreneurship within the paradigm of sustainable development. The course will provide a framework and tools that will help the participants to be more effective in this sector, and will provide an opportunity for them to practice their business skills through the development of a business plan for a socially responsive, income-earning venture. Students who participate in this course would gain a better appreciation of the issues surrounding the operations of the not-for-profit sector and its role in establishing a durable dynamic for development within emerging and advanced economies.

MGMT3101 (MS34J): STRATEGIC PLANNING FOR ENTREPRENEURSHIP
This course exposes participants to the theory and practice of strategic planning as it relate to the operation of open and competitive system. It focuses on the tools that can be used to develop strategic plans for the enterprise operating in open soft systems in the face of high risk and uncertainty. The aim of this course is to introduce participants to basic techniques of planning under uncertainty, and to give them the chance to apply these techniques in developing, evaluating and synthesising robust strategic plans for new and existing organizations.

MGMT (MS34K): NEW CREATION AND ENTREPRENEURSHIP
This course is the second part of a 2 semester sequence that is a requirement for candidates reading for the BSc in Management Studies (Entrepreneurship) and can be done separately, as an elective. This component focuses on the issues relevant to the successful operations of the business organization, within the global market place. These include; other relevant plans aside from the initial business plan, the management of team, techniques for managing rapid growth and the impact of technology on the entrepreneurship. The course aims to familiarise participants with entrepreneurial thinking and practice: the process by which entrepreneurs prepare for financing, marketing and operationalizing their business ideas, assess their feasible and convert them into successful business through team development and adopting new technology and innovation.

MGMT3046 (MS37B): COMPANY LAW
This course covers the Principles of Company Law, statutes and relevant case law, with special reference to matters of particular concern to Accountants and Auditors.

MGMT3067 (MS37C): REGULATORY FRAMEWORK OF BANKING AND FINANCE
This course is designed for students at the intermediate level to familiarize them with the legal environment and practices which govern the financial services industry. International best practices will also be studied and comparisons made with local law.
MGMT3072 (MS37D): FINANCIAL SERVICES LAW
This course is designed mainly for students pursuing the Banking and Finance students to provide them with an understanding of fundamental legal principles relating to banking and other financial services. Emphasis will be placed on bank and customer rights, duties, liabilities and the law relating to negotiable instruments, methods of payment, security documentation and capital market instruments as well as fundamental principles of insurance law.

MGMT3048 (MS38H): FINANCIAL MANAGEMENT II
Financial Management II is an advanced managerial finance course that ties together theory and applications of financial management; covering the essential aspects of financial decisions. Financial decisions are primarily concerned with providing solutions to the following problems: (1) what assets should the enterprise acquire? (this is the capital budgeting decision); (2) how should these assets be financed? (this is the capital structure decision); and (3) how should short-term operating cash flows be managed? (this is the working capital decision). This course focuses predominantly on learning the tools and techniques needed to analyze and evaluate financial information. This type of analysis enables the financial manager to identify and solve management problems related to the financial operations of business corporations.

MGMT3051 (MS38G): TAXATION I
This course provides students with an understanding of the main principles and concepts of taxation. It investigates how tax policy is formulated and explains how such policy is applied in practice in Jamaica. The course enables students how the Jamaican tax liabilities of individuals and organizations are calculated. The study of Jamaican tax law and practice is further developed in the context of tax planning and ethical considerations.

MGMT3048 (MS38H): FINANCIAL MANAGEMENT II
Financial Management II is an advanced managerial finance course that ties together theory and applications of financial management and covers the essential aspects of financial decisions. Financial decisions are primarily concerned with providing solutions to the following problems:

- What assets should the enterprise acquire? (This is the capital budgeting decision)
- How should these assets be financed? (This is the capital structure decision)
- How should short-term operating cash flows be managed? (This is the working capital decision)

This course focuses predominantly on learning the tools and techniques needed to analyze and evaluate financial information. This type of analysis enables the financial manager to identify and solve management problems related to the financial operations of business corporations.

MGMT3052 (MS38O): TAXATION II
This course builds on Taxation I and extends the measurement of taxable income to corporate entities. It introduces issues related to the taxation of distributions and benefits to principal members of companies. It covers the taxation implications of residence and domicile of incorporated bodies, including double taxation treaties. The course includes comparative review of Commonwealth Caribbean tax regimes in the areas of income tax and capital gains tax. The course will emphasize tax planning and management.
MGMT3057 (MS39H): PRODUCTIVITY AND QUALITY MANAGEMENT
The course provides an in-depth coverage of productivity and quality management in the service and other industries. Emphasis is placed on the practical application of quality principles through the interpretation, understanding and use of these principles and concepts throughout the problem-solving process. Areas covered include Quality and Continuous Improvement, Process Control, Productivity and Measurement, Reliability and Bench-marking and Auditing.

MGMT3056 (MS39I): PROJECT MANAGEMENT
This course focuses on the principles and practices of project management in business and technology. It will provide the student with the necessary skills that are required in industry.

The objectives of the course are to provide the students with the tools to implement, effectively, project management practices in industry:

The student on completion will be able to:

- discuss the system principles and philosophy which guide project management theory and practice
- describe and develop the logical sequences of stages in the life of a project
- apply the methods, procedures and systems for designing, planning, scheduling, controlling and organizing project activities
- prepare project documents to assist in the implementation of the plan
- prepare project reports

MGMT3060 (MS39J): PRODUCTIVITY PLANNING
This course focuses on advanced techniques for use in the design, planning, and control of operating systems in the manufacturing and service sector. The course is designed to complement and build on topics covered in MS29P. A more advanced treatment is provided for decision models, which are used in production planning, inventory control, scheduling, facility design and location. Case examples are drawn from operating systems in manufacturing, service and public sector organizations.

MKTG2001 (MS20A): PRINCIPLES OF MARKETING
This course is designed to expose students to modern concepts and tools for marketing. The focus will be on fundamentals of marketing such as consumer behaviour, the environment of marketing, marketing information systems, and how managers use the marketing mix strategies to achieve organizational goals. Lectures will be complemented by industry guest lectures and field visits to companies operating in the Jamaican environment.

MKTG3001 (MS30B): INTERNATIONAL MARKETING
This course is designed to explore the scope of international marketing. The course examines the impact global environment has upon marketing decisions and strategy formulations. Through analysis of different types of markets, students will develop an understanding and appreciation of how the world is “shrinking” and the influence this has on Jamaican businesses, individuals, households and institutions.

This course will acquaint students with the conceptual and analytical tools they need to understand international business practice, strategy, and positioning. Students will be introduced to the field of international business with emphasis on current issues, globalization, culture, politics, legal issue ethical issues, social responsibility issues, and negotiations. In addition, the course covers basic elements of why and how businesses decide to engage in international business, basic elements in assessing international markets and an overview of the implementation process.

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MKTG3002 (MS30C): MARKETING RESEARCH
Marketing Research has increasingly become an important part of our lives as students, teachers, practitioners and users. Marketing Research is an information providing activity that aids managers and consumers to make ultimately better decisions. There are several issues that will be discussed in this class: (1) the use of marketing research information in decision-making, (2) examination of the techniques of marketing research, and (3) the consumption of marketing research information.

Course Objectives
- To help students develop an understanding of the use of marketing research information in strategic decision-making.
- To familiarize students with the techniques of marketing research.
- To help students develop the skills to apply marketing research tools in real life situations.

MKTG3003 (MS30D): MARKETING STRATEGY
This course examines how marketing concepts, techniques and theories can be used by decision-makers to identify specific threats and marketing strategy opportunities facing their enterprise and/or organizations. Case studies and real life projects are the principal teaching methods to be used in this course. Participants will be required to conduct a marketing audit of a selected enterprise, identify relevant threats and opportunities and prepare the appropriate marketing strategy and plan for a financial year.

MKTG3070 (MS30E): CONSUMER BEHAVIOUR
This course is designed to explore the changing dynamics of consumer behaviour throughout the purchasing process and to provide students with the necessary skills to analyze, and shape marketing strategies which effectively meet consumer needs. The course provides a broad overview of the following:
- Consumer motivation
- Behavioural considerations affecting consumer purchase decisions
- Meeting consumer needs through selling, advertising, distribution and related activities

Special emphasis is placed on the importance of marketing and specifically marketing strategy in producing desired purchasing behaviour.

MKTG3010 (MS30M): INTEGRATED MARKETING COMMUNICATION
This course is aimed at carrying a unified message to your target market wherever that may be. It is designed to explore in detail IMC and branding. Students will examine the role of advertising, public relations, personal selling, interactive direct and internet media within the IMC programme of an organization.

PSYC1000 (PS10A): INTRODUCTION TO DEVELOPMENTAL, SOCIAL AND ABNORMAL PSYCHOLOGY
This course provides an introduction to a discipline that is growing in popularity as more and more people become interested in gaining an understanding of human behaviour. The course will attempt to integrate observations from human and animal research and provide information on a broad range of topics that illustrate how and why we think, feel and act. This section of the course introduces students to topics within the areas of abnormal, social and developmental psychology, and examines psychology in the workplace. Psychology majors will take PS11A (Psychology Laboratory and Methods: Abnormal, Social and Developmental) while taking this course.
PSYC1001 (PS10B): INTRODUCTION TO COGNITIVE AND PHYSIOLOGICAL PSYCHOLOGY
This course provides an introduction to a discipline that is growing in popularity as more and more people become interested in gaining an understanding of human behaviour. Overall, the course will attempt to integrate observations from human to animal research and provide information on a broad range of topics that illustrate how and why we think, feel and act. This section of the course introduces students to topics within the areas of cognitive and physiological psychology.

PSYC1005 (PS11A): RESEARCH METHODS IN DEVELOPMENTAL SOCIAL AND ABNORMAL PSYCHOLOGY
The primary purpose of this laboratory course is to give students majoring in psychology hands-on experience in carrying out research in a number of core areas of psychology in line with international practice. At the same time the course aims to provide students with an introduction to psychological research methods and practical experience in carrying out a range of basic research methods under guidance. (Psychology Majors ONLY)

PSYC1006 (PS11B): RESEARCH METHODS IN COGNITIVE AND PHYSIOLOGICAL PSYCHOLOGY
The primary purpose of this course is to give students hands on laboratory experience in carrying out research in key areas of psychology. At the same time the course aims to broaden students’ knowledge of psychological research methods. By the end of the yearlong course students will have had experience in collecting and reporting psychological data in a number of core areas. Laboratory based classes such as this form an essential part of teaching in psychology at all major universities around the world. (Psychology Majors ONLY)

PSYC2000 (PS21D): SOCIAL PSYCHOLOGY I
This is a follow-up of the Social Psychology component of PS 10A, and the former course. It seeks to do an in-depth study of three major areas in social psychology: The Self, Interpersonal Relationships, Group Processes. Understandably, the course attempts to fuse the theoretical perspectives with a Caribbean application and will draw heavily on Caribbean history and sociology. Topics include: The Sociological and the Psychological Influences in Social Psychology; The Self; Attribution, Group Dynamics and Inter-group Relations, Close Relations, Themes in Caribbean Social Psychology.

PSYC2017 (PS22A): COGNITIVE PSYCHOLOGY (formerly PS32A)
This course aims to provide students with an understanding of the major theories underpinning current cognitive psychology, as well as an awareness of the methodologies used by cognitive psychologists to advance the discipline. Cognitive psychology currently represents a mainstream area of the discipline of psychology with which all majors in the area should be familiar.

The course will commence with an examination of the theories and findings which have been put forward to explain basic perceptual processes. Following from this will be a consideration of how attention is controlled and directed towards the environment, and how information is represented and remembered. The course will then move on to consider the area of language functioning. Finally, applications of this area of psychology will be highlighted, including neuropsychology and ergonomics.

PSYC2002 (PS24D): ABNORMAL PSYCHOLOGY
The study of mental illness makes up a large part of the discipline of psychology. Many psychologists are interested in the causes, classification and treatment of abnormal behaviour. This course will attempt to integrate observations from human and animal research to provide information on the different types of mental illness, how mental
illness develops, who is at risk and which treatments are most effective. Topics include: Theoretical Perspectives of Mal-adaptive Behaviours; Mental Health and Mental Illness; Neurotic and Psychotic Disorders: Nature, Theoretical Explanation, Treatment; Disorders of Social Development; Introduction to Therapies; Behaviour Disorders and the Family.

PSYC2003 (PS24E): PHYSIOLOGICAL PSYCHOLOGY
This course is offered in the second year and seeks to explore how the sensory, neural and muscular systems of the body interact to produce and facilitate behaviour. It also helps students to understand behavioural problems and to appreciate various biologically derived strategies of behaviour modification and control. The course covers such areas as, the body system, the biology of mental processes, motivation and emotion and the future of psychobiology. Ideally, students are expected to have some foundation in biology as a course pre-requisite.

PSYC2004 (PS25A): PERSONALITY THEORY
Students will be introduced to the major theories of personality. The course will address the historical and cultural background, which informs the writings of the seminal theorists in the field as well as the relevance of these theories to current conditions.

PSYC2015 (PS26A): DEVELOPMENTAL PSYCHOLOGY
This course presents a comprehensive view of the physical and psychological development of the individual from birth through to death. The course looks at different models of development and analyses each model in terms of its relevance to the Caribbean. Students are actively engaged throughout the course in analyzing the real life problems of children and adolescents in the Caribbean.

PSYC2007 (PS28C): PSYCHOMETRICS I
This course introduces the concepts underlying psychological measurement. This is primarily done by an in depth examination of the topic of intelligence. What is intelligence, how has it been measured and how much is it influenced by environmental factors? In addition, students will develop their own measures personality and ability in tutorials, and examine some of the classics tests in these areas. At the end of the course students should understand the concepts of reliability and validity, item difficulty, discriminability and factor analysis.

PSYC2016 (PS28D): EXPERIMENTAL PSYCHOLOGY
This course emphasizes and demonstrates the importance of experimentation as a method of exploring and establishing relationships and of providing an evidential basis for claims made in psychology. The importance of operationalization and of the development of techniques of measurement is also emphasized. In the end, students are expected to have skills with respect to the basics of experimental design in psychology and they are also expected to be able to analyze and decipher critically, the experimental descriptions and protocols provided in the literature.

PSYC3001 (PS31B): SOCIAL COGNITION
This course seeks to develop an understanding of the cognitive processes occurring in every day social life. Firstly we examine models of individual and social cognition, and then proceed to understand the social aspects of cognitive processes such as attribution and person perception. Finally we explore semiotics and the effects of the mass media (medium theory) on social cognition. Social cognition refers to the system of mental constructs and strategies that are shared by group members. In particular, it relates to those collective mental operations involved in the representation and understanding of social objects and in the establishment of the self as a social agent.
PSYC3007 (PS31C): APPLIED SOCIAL PSYCHOLOGY
Using a social and psychological knowledge base and applying it to selected organizational institutional and community contexts in Caribbean Society, this course presents a programme of social psychological theory, methods and projects, assigned to provide students with basic tools for analyzing and solving problems of interpersonal, organizational and community relations, while taking account of the human resource and institutional change and development needs of Caribbean Society.

PSYC3008 (PS35A): ELEMENTS OF COUNSELLING AND PSYCHOTHERAPY
This course provides an introduction to the fields of counseling and psychotherapy in a complex multicultural society. The course will cover professional foundations and provide an overview of the counselling and therapeutic process. Students will learn simple interviewing and assessment techniques, the taking of psychological histories as well as basic communication and problem solving skills in a therapeutic context. Students will also be exposed to methods for evaluation, recording and research in counseling and psychotherapy.

PSYC3009 (PS35B): COUNSELLING PRACTICUM
This course aims to provide students with increased comfort and confidence in the art of counselling and psychotherapy and/or increased familiarity with how psychological theories and methodologies are used in a practical setting. Students will be attached to a site where psychology is practiced (e.g. hospitals, schools, businesses, jails, police stations, counseling centres) and supervised by psychologists working in the field, in order to gain practical experience in the field of psychological counselling. Student experiences will vary but may include exposure to group and individual therapy, conducting interviews, psychological assessment, interdisciplinary rounds, participating in feedback sessions and collecting empirical data.

PSYC3021 (PS37B): BEHAVIOURAL MANAGEMENT
This course introduces students to basic principles in behaviour modification, and the procedures and methods used to understand, assess, and change behaviour problems. Specifically, the course presents a survey of important behaviour modification procedures designed to overcome problems across a broad spectrum of human dysfunction (e.g. fears, simple phobias, test anxiety, school violence, self-esteem). Additionally, the course is designed to equip students with the knowledge and skills of how behaviour modification procedures have been applied in the field of developmental disabilities, education and special education, clinical psychology, community psychology, and self management. Finally, the materials in the course examine important behaviour modification procedures applied in the area of prevention, including stress management, sexually transmitted diseases, emotional abuse, neglect, school violence, and drug use/misuse.

PSYC3010 (PS38B): APPLIED GROUP DYNAMICS
This course provides opportunities for the experiential exploration of topics in interpersonal dynamics. It is presented as a Group Dynamics Laboratory in which participants develop the techniques necessary for effective work in and with work teams. Participants will explore the following topics: Group Intervention and facilitation; Building group cohesion; Communication and co-ordination; Leadership and decision-making styles; Task performance; Negotiation and conflict resolution. In this course students participate as group members and analyze their own responses and those of other participants. Participants learn and develop their skills by experiencing the reality of attribution, communication and other interpersonal principles that make up the substance of group relations.
PSYC3011 (PS386): RESEARCH PAPER IN PSYCHOLOGY
This two-semester course enables students to carry out a piece of empirical or theoretical work chosen from a range of topics available. Lectures at the start of the course will review with students the essential of research design and help them to frame an appropriate research question. They will then be assigned individual supervisors who will guide them through the research process. At the end of the semester students hand in a brief literature review and rationale, and at the end of semester two a full research dissertation is required. Students intending to pursue further studies in psychology should note that this is an essential course to have on their transcript.

S11H: SPANISH FOR THE HOSPITALITY INDUSTRY II
**Aim:** This course aims to strengthen the socio-linguistic and communicative skills acquired in S10H. Role-play activities are used to give students practice in culturally appropriate and accurate social communication in typical hospitality situations.
At the end of the course students will be able to do the following in Spanish:
   a. Make reservations at a hotel
   b. Book rooms for guests
   c. Provide general information on hotel and activities in the town/city
   d. Describe restaurants and hotels
   e. Talk about their daily routines
   f. Express emotions and opinions
   g. Discuss Jamaican and Hispanic cuisine
   h. Identify different types of restaurants and what they serve
   i. Describe articles sold in clothing stores and craft stores
   j. Talk about events in the past
   k. Give advice

S21H: SPANISH FOR THE HOSPITALITY INDUSTRY IV
**Aim:** In this course students will develop the ability to use Spanish in unstructured and unforeseen situations. They will apply what they have learnt at previous levels by simulating life in a hotel/restaurant/tourist attraction etc. within the classroom setting and by role-playing activities.
At the end of the course students will be able to do the following in Spanish:
   a. Discuss past and future events
   b. Explain the importance of the principal operators in the tourism sector
   c. Provide general information on hotels, activities in the town/city and attractions
   d. Discuss the future of tourism
   e. Talk about the problems facing the tourism industry
   f. Make applications for a hospitality-related position
   g. Give advice and suggestions to tourists e.g. places to visit in the island, where to eat, what to eat, what to do and what not to do as a tourist

SOCI1001 (SY13B): INTRODUCTION TO SOCIAL RESEARCH
This course seeks to provide students with an introduction to basic social research methods. It involves discussions of Research Traditions, Formulating a Research Problem, Selecting and Measuring Variables, Research Design, Questionnaire Designs, Writing a Research Proposal, Research Methods, Data Analysis, Writing the Research Report.

SOCI1002 (SY14G): SOCIOLOGY FOR THE CARIBBEAN
This course seeks to expose students to the basic concepts of Sociology applied in the context of a developing country. The works of the classical theorists Durkheim, Marx
and Weber are explored in providing an understanding of different models of society. The course also focuses on issues of culture, class, race, social stratification, family and gender as they relate to Caribbean Societies.

**SOCI1003 (SY14H): SOCIOLOGY AND DEVELOPMENT**
This course builds on the basic foundation of SY14G by focusing on the applications of sociological concepts to the processes involved in Development. It will equip students with an understanding of the basic concepts and measures that are used in the analysis of Development. Development theories are also examined, as well as the social problems which must be addressed as societies become more complex.

**SOCI1005 (SY16C): INTRODUCTORY STATISTICS FOR THE BEHAVIOURAL SCIENCES**
This course will introduce students to basic univariate and bivariate statistics. It also focuses on levels of measurement and the appropriate interpretation of each statistic computed. Social and psychological examples are used for each application. This course covers the same material as EC 16A, but focuses more on social and psychological examples including the calculation and interpretation of such questions.

**SOCI2000 (SY20C): SOCIOLOGICAL THEORY**
The objective of this course is to bring the student to a deeper understanding and appreciation of the origins of sociological thought, and the ideas of the main thinkers during the formative years of the discipline. It explores different concepts and definitions and expands on the basic information provided of the classical theories in the introductory course, Sociology of the Caribbean – SY14G. What is emphasized is critical thought. Students are not merely expected to regurgitate the basic information but to understand the ideas behind the theories themselves.

Although the subject matter of the course is “classical” it is taught with references and example from “real life”, a down to earth sociology.

**SOCI2001 (SY20D): SOCIOLOGICAL THEORY II**
A sequel to SY 20C (SOCI 2000), this course is designed to discuss the more recent theoretical developments in theory. Beginning with the early 20th Century theorists it continues to the present, where it explores the very basis of sociology today in the postmodern world.

Like its predecessor it emphasizes critical thought. A central issue is the fundamental relationship between the individual and society. The intention is for students to question and defend (if necessary) the status and importance of sociological analysis today. As with its precursor it is a down to earth sociology, taught with references and examples from “real life”.

**SOCI2004 (SY21M): INTRODUCTION TO POPULATION**
This course is designed to equip students from all faculties with a basic understanding of the ways in which population variables interact with economic, political, social, cultural, physical and environmental factors to create a changing balance. The course introduces students to the basic measures which are used by demographers to describe the structure of populations, as well as the changes induced by births, deaths and migration.

There is no pre-requisite for this course, but through active participation in the course, students will gain experience in the calculation and interpretation of basic rates and ratios, as well as an understanding of the relationships between patterns of development and population changes and distribution.
SOCII005 (SY21P): REPRODUCTIVE HEALTH AND FAMILY LIFE EDUCATION
This course seeks to equip students with a working understanding of the biological aspects of sexual and reproductive health, and the social and psychological issues that surround the area. From this foundation, the ethical and legal issues are also considered, as well as the key debates in the field. Students are given an overview of the types of programmes for family planning and family life education, and introduced to some of the approaches widely used in counselling for reproductive health.

SOCII006 (SY22C): QUALITATIVE RESEARCH
Philosophical and Methodological Foundations; Strategy for Field Research; Selecting and Gaining access to a Setting; Modes of Observation and Methods of Recording Data; Unstructured Interviews; Types of Qualitative Research; Personal Documents; Historical and Archival Sources; Ethical Issues; Case Study Methods and Computer Application.

SOCII007 (SY22D): SURVEY DESIGN
This course will focus on Problem Formulation and Alternative Research Designs; Sample Design and Selection; Questionnaire Design; Data Processing and Analysis; Univariate, Bivariate and Multivariate Analysis of Tables; Use of Statistical Packages to enter and analyze data.

SOCII008 (SY22G): STATISTICS FOR THE BEHAVIOURAL SCIENCES
This course is a continuation of SOCI 1005. This course reviews basic statistics and focuses on both parametric and non-parametric statistical testing. Also students are required to learn SPSS software for each of the statistical tests taught in lecture. These skills are used to prepare a research report based on social and psychological data.

SOCII009 (SY22K): STATISTICAL COMPUTING FOR SOCIAL RESEARCH
Limited to Sociology majors and Demography majors/minors
This course is designed to allow students to develop competence in the use of statistical computing packages for social research. The objective of the course is to ensure that students understand the relationship between theoretical concepts, empirical measures and the computing techniques for manipulating data in order to explore social relationships. In order to demonstrate competence, students will be required to select a research question, and to subject this problem to computer analysis based on an existing data-set.

SOCII016 (SY25C): GENDER AND DEVELOPMENT IN CARIBBEAN SOCIETY
The main objective of this course is to expose students to the introduction to gender perspectives in development theory, and the application of gender perspectives to the analysis of Caribbean development. The main gender issues in contemporary Caribbean development will be explored, with special emphasis on gender in the urban and rural economy, labour force patterns and labour force development, and gender-aware management systems. Knowledge and skills for addressing gender issues in economic development will be a central theme of the course.

SOCII017 (SY26B): CARIBBEAN SOCIETY: CONTINUITY AND CHANGE
Caribbean in the World System: Theoretical Perspectives; Population Trends: Growth, Composition, Contribution to Internal and External Migration; Labour: Employment, Occupation, Organization; Rural and Urban Social Organization; Social Differentiation: Gender, Ethnicity, Class; Revolution and Reaction: Crisis Stagnation, Transformation.

SOCII018 (SY26C): ANTHROPOLOGY OF AFRICA
West African Civilization during the Era of the Slave Trade: Economic and Political Structure; Religion and World View; Kinship and Family.
**SOCI2019 (SY26D): SOCIAL AND CULTURAL ANTHROPOLOGY**

This course provides a comprehensive introduction to social and cultural anthropology. This course will examine the different ways in which culture influences human behaviour and social structure. The relationship between culture and issues fundamental to sociocultural anthropology will be explored; these issues include race, ethnicity, class, gender, kinship and the relationship between industrialized and non-industrialized nations.

**SOCI2020 (SY27D): IDENTITY AND CONDUCT IN THE DANCEHALL CULTURE**

This course provides a scholarly approach to the study and comprehension of Jamaica’s dancehall culture. The course utilizes principles from anthropology - the study of culture. The course also seeks to increase and expand knowledge on dancehall culture through an examination of the genesis and evolution of dancehall as a sociocultural system. Dancehall is approached as a space with a set of culturally logical meanings that guide thought and behaviour. Some areas to be examined include cosmology, aesthetics, politics, sexuality, gender socialization and transnational cultural interpretations to name a few. The emphasis will be on how people use the dancehall culture for identity construction. Finally, the course will also examine dancehall culture and its worldview in relation to the wider Jamaican culture, the Caribbean and the World.

**SOCI3026 (SY27J): SOCIOLOGY OF DEVELOPMENT**

This course is aimed at providing students with the opportunity to critically examine the current conceptual and theoretical framework associated with the study of social change and development in order to foster an appreciation for the approaches to understanding development.

**SOCI2021 (SY29A): THEORIES OF CRIMINAL BEHAVIOURS**

The course will cover the following: Defining Crime, Criminals and Criminology, Development of Criminology: Philosophical Foundations; Schools of Thought; Theories of Criminal Behaviour; Crime and Society: Socio-economic and Political bases.

**SOCI3001 (SY30C): THOUGHT AND ACTION IN AFRICA OF THE DIASPORA**

This is a programme which falls within the area of study called Diaspora Studies. We aim to look at how Africans of Diaspora, principally in Jamaica and the USA, moved in thought and deed from being on the outskirts of the New World Societies to which they were brought, to social and political participation in these societies, in the 20th Century. Given its intentions, this programme falls principally in the domain of historical sociology. We look at what current writers say on the matter of social death and social inclusion of the African of the Diaspora, as well as at data which speak to this behaviour. We look also at the strategies for deeper inclusion as elaborated by contemporary thinkers of African descent.

**SOCI3111 (SY32E): INDUSTRIAL SOCIOLOGY**

The overarching objective of the course is to enable potential managers to understand the influence of the wider societal context on the operations within their organizations. At the end of the course you should have, as part of your tools of management, an appreciation of industrial society and its place within human society. The course aims to provide you with an understanding of the ways in which the process of industrialization has shaped societies. Central to this endeavor is the treatment of work as a sociological phenomenon. Some of the areas that are covered in this regard include technology and its influence on the workplace, and the influence gender and class in the study of work.
To those of you involved in human resource management, the course will provide you with an understanding of some of the salient factors that influence job satisfaction. It will also review the nature of relations among workers, and between workers and management.

As an instructional exercise, the course aims to foster the development of the following skills:

- comprehension;
- application;
- analysis; and
- synthesis of information.

**SOCI3011 (SY32K): RESEARCH PAPER IN SOCIOLOGY**

This is a one semester 3-credit course which only Sociology majors will be allowed to take in their final semester. Only students who have obtained a minimum of grade B+ in either SOCI2009 or SOCI2006 will be allowed to register for this course. The objective of the course is to allow students the opportunity to develop their research skills through the conduct of an independent research undertaking, culminating in a full-length research report. The research paper will serve to integrate theoretical perspectives and methodological techniques, and should preferably be selected with reference to the student’s area of concentration.

**SOCI3015 (SY34A): MONITORING AND EVALUATION OF SOCIAL PROGRAMMES**

This course is designed to provide an important set of skills for persons who work in the area of social policy and programming. The course will provide an overview of monitoring and evaluation models and designs. It will provide a systematic introduction to the steps involved in planning a programme evaluation, and in designing instruments, establishing samples, analyzing and interpreting data, and preparing a report.

**SOCI3008 (SY35B): DEMOGRAPHY I**

The objective of this course is to empower the student with facts, theories and controversies in the field of population studies, so that he/she can understand and participate in discussions relating to the interface between population and development in his/her nation, region or the world. This course examines: The nature of demography; The relationship between demography and other disciplines; Source of demographic data; Types of errors in demographic statistics; Basic rates and ratios in the study of fertility, nuptiality, mortality and migration; Theories of population trends, problems and prospects; Demographic history of the Caribbean population policies; Case study – implementation of population policies in selected Caribbean and Third World countries; Population and Development.

**SOCI3021 (SY35C): DEMOGRAPHY II**

The objective of this course is to equip the student with the skills needed to collect and analyze demographic data for decision-making at various levels. Included are: Techniques for evaluating and adjusting errors in demographic data; Construction of Life Tables; Use of Life Tables in demographic research; Introduction to demographic models/Model Life Tables; Methods for estimating fertility and mortality from defective data; Population estimates and projections; Computer applications and analysis.

**SOCI3022 (SY35G): POPULATION, ENVIRONMENT AND DEVELOPMENT**

The major objective of this course is to explore the inter-relationships between population, environment and sustainable development, with special emphasis on the Caribbean. The focus will be on the human, rather than the physical dimensions of
population and environment issues, and the course will examine critically the policy issues which arise as a result of these linkages.

**SOCI3024 (SY35M): POPULATION AND SOCIAL POLICY**

This course has been designed to allow students the opportunity to explore the policy implications and alternatives, which emerge from their study of the changing interactions between population and development. It will allow for detailed investigation of the questions which are encountered in other demography courses such as environmental degradation, urban growth and teenage pregnancy.

**SOCI3025 (SY36C): CARIBBEAN CULTURE**

This course seeks to equip students with an in-depth understanding of core aspects of Caribbean Culture. Topics, which will be covered include: nationalism and identity, belief systems, religion, the arts, sports, family and kinship, and gender roles.

**SOCI3040 (SY37F): GLOBALIZATION AND DEVELOPMENT**

This course builds on the theoretical understanding of development that students acquired in SY27J. The sociology of Development. It surveys a number of important aspects of globalization and the ways in which they impact on the process of development. It provides students with an in-depth understanding of globalization and its implications for contemporary issues and policy questions such as employment, poverty, food security and environmental degradation.

**SOCI3031 (SY37G): SEX, GENDER AND SOCIETY**

This course will examine:

- The Emergence of Gender Theory
- The Development of the Feminist Movement
- The Debates on Sexual Difference
- The Construction of Masculinity and Femininity in Society
- Sexuality and Caribbean Society

**SOCI3037 (SY38A): TOURISM AND DEVELOPMENT**

This course is aimed at providing an understanding of the tourist industry, mainly from sociological and social psychological perspectives. It seeks to provide a comprehensive understanding of the nature of tourism policies and their actual and potential impacts on the social and cultural fabric of Caribbean societies. Students will learn about the evolution of tourism in the Caribbean; the relationship between Caribbean tourism and global tourism; the link between theories of development and tourism; and the methods associated with tourism impact analysis. They will also be exposed to actual case studies of tourism impacts in the Caribbean.

**SOCI3034 (SY38C): ANTHROPOLOGICAL THEORIES**

This course will introduce students to the important theories on culture that underlie the discipline of anthropology. Classic cultural theories such as social evolutionism, Marxism, functionalism, structuralism, and interpretive-semiotic approaches will be presented and explored. Students will also be introduced to more contemporary theories that revolve around cognitive anthropology, feminism and post-modernism. The class will examine the utility of each theory for understanding cultural issues in the Caribbean and across the world.

**SOCI3038 (SY38D): TECHNIQUES OF COMMUNITY RESEARCH AND DEVELOPMENT**

This course introduces students to the attitudes, issues and tools required for work in communities. It explores the differences between teacher, trainer and facilitator,
examining various communication styles and appreciating the dynamics of politics, leadership and conflict within and between communities. Gender issues are also relevant and special attention will be paid to participatory approaches and methods as well as to the various components and techniques of organizational strengthening and capacity building required in community work.

**SOCI3037 (SY39B): POLICE AND SOCIETY**

This course will be a core course for alter in-depth, graduate examination of the role of the police in modern, democratic society; the problems attendant to performance of that role; and of the management of complex police organizations. The course will, at this level give basic attention to the role police officers play in the Caribbean and especially Jamaican society. It will explore ways in which citizens look at the police to perform a wide range of functions: crime prevention, law enforcement, order maintenance and community services.

**SOCI3036 (SY39P): CAPSTONE COURSE IN SOCIAL POLICY AND DEVELOPMENT**

This course will be taken in the final year and will allow students an opportunity to trace the links between social problems or needs and policy responses. The structure of the course will allow the student either to explore the impact of a social policy or programme, or to start from the identification of a social problem (e.g. rural underdevelopment, community violence) and to examine policy alternatives. It will require students to work in teams to conduct original or secondary research on the topic, to design or evaluate the relevant policy, and to meet with stakeholders to discuss the proposed or amended policy.

Students will be assigned specific readings that must be discussed in the seminars/group meetings that accompany this course. These seminars will also include presentations on ethics and accountability in social programmes. Course seminars will serve as feedback for every stage of the process.

**SOWK 1010 (SW18D): SOCIAL WORK PRACTICUM I**

Supervised placement in agencies where students undertake work assignments to test beginning skills in social work practice. Related Small Group Seminars. (Duration 160 hours in placement, 10 hrs seminars)

**SOWK1001 (SW18E): INTRODUCTION TO SOCIAL WORK I**

This course is designed to introduce students to Social Work as a field and method of practice:


- Introduction to Social Work Practicum involves visits of observation to various types of social welfare and social development services and related seminars with presentations on agency visits. (Duration-50 hours). NB. This 1 credit programme is retained as SW 18C for Diploma in Social Work Students who do not take section a) of the overall SW18E.

**SOWK1003 (SW18F): INTRODUCTION TO SOCIAL WORK II**

This course examines the basic skill components of the three methods, their similarities and differences and reviews the requisite tools of planning, documentation, and evaluation. Three written assignments require students to integrate aspects of their fieldwork and employment experience to readings, classroom and case materials.

- Introduction to Social Work II introduces the core methods of Social Work
practice: casework, group work and community development/social action -
geared for the generalist who may need to integrate and draw on all methods in
their fieldwork and employment.

- Human Skills Laboratories: Use of varied interactive media to facilitate
development of skills in interpersonal relations and, in particular, for social work
intervention.

SOWK2021 (SW21C): HUMAN BEHAVIOUR: PERSON-IN-ENVIRONMENT
PERSPECTIVE
This course provides a comprehensive examination of human behaviour throughout the
developmental lifespan and within different social settings from the unique social work
perspective of the person-in-environment. General systems/ecological theory provides the
underpinnings for this approach from which the systems paradigm and model were
developed as frameworks for classifying other theoretical concepts, assessing social
problems and for devising prevention and intervention strategies when working with
clients. Specific attention will be given to current social problems in the Caribbean as
they affect and are affected by various systems in the environment.

SOWK2004 (SW23A): DEVELOPMENT OF SOCIAL POLICY
Basic Concepts and Approaches to Social Policy; Historical Overview of the Development
of Caribbean Social Policies; Laws relating to the operation of Social Services;
Implementation of International and National Social Policy Documents; Modes of
Advocacy relating to Social Policy Formation.

SOWK2005 (SW23B): ORGANIZATION AND ADMINISTRATION OF
SOCIAL SERVICES
This course brings together modern management and organizational concepts and
techniques. It lays the foundations for critical analysis of social services organization and
administration. Emphasis is placed on understanding and improving organizational
performance in terms of the quality of service, which is delivered through more
appropriate use of human resources. Specific attention is given to social service agencies
and their administration such as Health Service, Child and Family Services, Education,
Social Security, Housing, Correctional Services. The course offers a sound theoretical base
together with skills to analyze, design and effect change in the organization and
management of Human Services.

SOWK2006 (SW24C): CARIBBEAN SOCIAL ISSUES
This course addresses specific social issues with a Caribbean focus. The intent is to give a
general overview and to consider contemporary discussions of these issues. The topics
examined are Aging and Social Responsibility, Family Violence, Substance Abuse and
Poverty.

This course challenges students to holistically assess the health status of self and others
and to examine the criteria for maintaining healthy lifestyles. The connection between
health and development will be examined as well as the current health status and health
trends in the Caribbean. Students will critically discuss alternative/complementary health
seeking behaviours especially as they affect the biopsychology aspects of primary health care in the cultural setting. The value of having a public health responsibility orientation in addition to the need for a multidisciplinary and interdisciplinary team approach to tackling health problems will be emphasized. Finally, students will examine the need for ongoing research and evaluation.

**SOWK2001 (SW26A): LAW AND THE HUMAN SERVICES**

This course is structured to enable students to have a thorough grounding in Law as it relates to human services. It is specifically designed to broaden and deepen students’ knowledge and understanding of the Law as it relates to the delivery of services in the private and public sectors, and to expose them to the administrative machinery of the Law.

**SOWK2002 (SW28A) & SOWK2003 (SW28B): SOCIAL WORK THEORY AND PRACTICE I & II**

The main objective of these course offered over two semesters is to enlarge and deepen students' knowledge base and analytical skills in the main aspects of social work practice – assessment, intervention and evaluation – involving work with individuals, groups and organizations and communities. Students will participate in lectures/discussions, classroom-based exercises and field activities.

**SOWK2008 (SW28C): SOCIAL WORK PRACTICUM II**

Supervised placements involving working with individuals, families, treatment or social groups, or community organizations in programmes which have primarily a rehabilitative, a social development or a social action focus. These may be in any of the following types of settings: Clinical, Child and Family, Education, Counselling and Rehabilitation and Community. Weekly field integrative seminars will seek to enhance the students’ learning through sharing of experiences, discussion of cases to integrate theory with practice, building network systems for more efficient practice and an introduction to the fine art of peer group supervision. (Duration - 320 hours)

**SOWK3000 (SW32A): SOCIAL WORK RESEARCH STUDY**

The elective course will be of particular value to social work students who plan to continue to graduate studies. The opportunity for conducting an undergraduate level research course will be a very worthwhile preparation for their subsequent work responsibilities as social agency employees. The course requires the production of a furnished, moderately sized research report based on original research and utilizing either quantitative and/or qualitative methodology. The course is limited to a maximum of twelve (12) students and requires close consultation with the lecturer at all stages of the process.

**SOWK3014 (SW33E): ADMINISTRATIVE PROCESS IN SOCIAL AGENCIES**

This course presents a management approach to the administrative process in social agencies. It is concerned with the interaction and interconnection between structure and operations of the administrative process. The underlying theme of the course is the need for (a) administrative effectiveness; (b) improvement in the quality of management action; (c) quality assurance and recognition of the important role of management as an integrative activity in the administrative process in social agencies.

**SOWK3013 (SW34C): SOCIAL PLANNING AND PROJECT DESIGN**

Students are introduced to the sequence of steps involved in social planning and to how such planning relates to social capital and human development. Critical contemporary dimensions of social planning, namely participation, gender and sustainability, are taken into account. Students address planning on specific current social issues and practice
toward acquiring some basic skill in one form of social planning – designing a project proposal.

SOWK3037 (SW38A): SOCIAL CASEWORK: COUNSELLING, TREATMENT & REHABILITATION
This course is designed to sharpen the students’ competencies in working with individuals, and families in agencies/institutions providing counseling, treatment and/or rehabilitative services. The course will build on the theoretical and practical foundations of Levels I and II. It will focus on increasing knowledge and skills in both generalist and clinical social work practice.

SOWK3009 (SW38B): COMMUNITY ORGANIZATION
An in-depth understanding of community and an introduction to a modern method of community research are the goals of this course. The history of community development is reviewed, particularly in its interaction in the Caribbean with the wider economic, political and socio-cultural framework and techniques of a participatory approach to community are tried out in a work-study exercise in the field.

SOWK3010 (SW38C): APPLIED SOCIAL GROUP WORK
Applied Social Group Work will give students the opportunity for both experiencing and guiding the group process. In addition to an examination of the group dynamics inherent in social settings, students will be introduced to the basic concepts of Transactional Analysis as a useful theory and tool for assessing communication, interpersonal styles and human behaviour in groups. Students will practice specific skills required for demonstrating effective understanding of and interventions in the beginning, middle and end stages of selected task and treatment groups.

SOWK3030 (SW388): SOCIAL WORK PRACTICUM III (6 credits)
- Supervised work placements where students are engaged in social agency programme planning, development, administration, in-service training, or direct service roles requires more advance levels of intervention activities with individuals, groups, families and communities. Duration 320 hours.
- Field Integrative Seminars: Presentations by students on selected field placement experiences.

(TR20A): INTERNATIONAL TOURISM
This course will equip students with information about world tourism statistics, fastest growing tourism industries, best practice and general information about the competitiveness of tourism destinations worldwide. The case study methodology will be used extensively.

TOUR2100 (TR21C): TRANSPORTATION AND TRAVEL
The course will focus on the dimensions of tourism; historical, economic, social, cultural, psychological and environmental characteristics as they relate to the development of the travel and tourism industry with special emphasis on the transportation sector. With ever increasing tourism demand, the transportation sector has had to adjust in order to accommodate the volume of international and domestic travelers. Adequate transportation infrastructure and access to generating markets is one of the most important prerequisites.
for the development of any destination. Thus tourism travel and transport is a very active element of the tourist product and experience.

TOUR3102 (TR31B): DESTINATION MARKETING
As the recipient of tourism, the destination is a key element of the tourism system and provides the focal point for tourism activity and the study of tourism. Since tourism is consumed where it is produced, the destination comes under intense scrutiny and pressure from a wide range of sources, providing many challenges for all those involved in tourism in the public and private sectors. This course will examine the key issues that must be considered to effectively market the tourism destination.

More specifically, the course evaluates:
- The factors that influence tourists’ destination choices
- The role that branding, destination image and promotion play in destination marketing
- The auditing and management of tourism destinations
- The growing importance of the Internet as a communications and market development tool
- Marketing destinations in crisis

TOUR3103 (TR31D): DESTINATION MANAGEMENT
The purpose of this course to expose students to the importance of, and issues surrounding the effective management of tourism destinations

More specifically the course focuses on.
- Destination development
- Issues surrounding destination management
- Destination management policies
- Tourism demand
- Impacts of tourism
- Destination sales and marketing issues
- Destination planning

(TR31E): CULTURAL INTERACTION IN CARIBBEAN TOURISM
This is a new course that will allow for students to gain some depth in analyzing the nuances of cultures in the Caribbean and how these have shaped tourism growth and development in the region. This will involve historical analysis as well as situational analyses, with particular focus on prospects and challenges. This contextualization is important in creating tourism planners and officials who will shape the future of the region’s tourist product.

TOUR3106 (HM340): CARIBBEAN TOURISM: PLANNING POLICIES AND ISSUES
At the end of this course, learners should have a better understanding of the importance of the tourism industry to many economies, especially small economies within the Caribbean/CARICOM region. It is therefore necessary that workers and potential workers in this industry understand the planning and organization processes of the industry so as to minimize threats and maximize opportunities. With the understanding that the essence of tourism involves the travel to places and the interaction with people, this course focuses on the planning and organization of the ‘People and Place’ aspects of the four marketing P’s and the policies and issues facing these entities.
TOUR3107 (AM33D): ECOTOURISM
This course examines the development of the concept of ecotourism regionally and internationally. It will take you through the various components of Ecotourism, highlighting in particular, the business potential of the concept. Emphasis will be placed on understanding the relationship between tourism, society and the environment, and the effects of man's action on the tourism industry. Ecotourism will be examined from the perspective of its importance as a sustainable option for tourism development.
PRESENTING AND DOCUMENTING MATERIAL IN COURSE ESSAYS
Prepared by Dr. L. Stirton

Students often run into trouble when presenting and documenting material in course essays. The following guidelines should help students to steer clear of any of the pitfalls that might result in being penalised for breaching academic standards. All class essays are expected to follow the advice given in this section. If you need further help, consult Patrick Dunleavy’s excellent book Studying for a Degree in the Humanities and Social Sciences (Macmillan, 1986). Plagiarism will not be tolerated, so read this section thoroughly in order to steer clear of trouble. Remember, it is your responsibility to ensure that your essays adhere to the standards of academic integrity, so if someone else types your essay make sure that you check that the typist has not changed the way in which you present or document borrowed material in any way.

Types of Borrowed Material
There are three basic ways in which students may incorporate the ideas that they have confronted in their reading in their essays: quotation, summary and paraphrase. Far too many students misunderstand the differences between these.

Quotation
With a quotation, you present another writer's idea in that writer's words. You must indicate the borrowing with either quotation marks or block indentation, combined with a footnote/endnote reference. For example:
According to Stigler, “every industry or occupation that has enough political power to utilize the state will seek to control entry. In addition, the regulatory policy will often be so fashioned as to retard the rate of growth of new firms.”

Summary
A summary is where you present another writer's idea, only not his or her words; further, you present only the core of the idea—the main point—because you condense the idea as you reword it. You must also indicate the borrowing with a footnote/endnote, usually combined with an introduction (called a frame) that also attributes the summary. Here is a summary of the sample quotation:
Stigler argues that influential economic interests seek regulations that reduce competition.

Paraphrase
A paraphrase is like a summary in that you present only another writer's idea, not his exact words; this time, however, instead of compressing the idea, you restate it in your own words. Thus, the paraphrase is a little like a translation. Although it isn't usually a word-for-word substitution, it often follows the pattern of the original wording. Again you must indicate the borrowing with a footnote or endnote, usually combined with an introduction that also attributes the paraphrase. Here is a paraphrase of the sample quotation from Stigler:
Stigler says that economic interests with sufficient influence over government policy will try to bring about public policies that deter competition from other firms. They will also encourage rules and regulations that are detrimental to new rivals.

All three types of presentation use borrowed ideas, but only a quotation uses borrowed words. You can mix another writer's words into your summary or paraphrase, but you must show the specific borrowing in quotation marks. Here is our example summary with a touch of quotation thrown in:
Stigler says that the economic interests with sufficient “power to utilize the state” will seek regulation that operates to reduce the threat of competition from potential rivals.¹

**Framing Your Presentation**

Whether you quote, summarise, or paraphrase, you must give due attribution to your source, by framing the borrowed idea with an introduction and a footnote/endnote. Your endnote must include a specific reference to the text from which you borrowed the material including page numbers. Keep in mind that, in the absence of a quotation, the reference in a footnote or endnote refers only to the single sentence that the notation follows. Of course, quotation marks or block indentations indicate the length of a quotation. But summaries and paraphrases don't have such ready mechanical indicators. However, you can frame a borrowing (especially a summary or paraphrase) with an introduction and a footnote. An introduction like “Stigler argues” or “According to Christopher Hood, Stigler argues” will indicate the beginning of a borrowing, and the footnote/endnote reference will indicate the end. Then the footnote reference applies to the entire borrowing.

**Framing Hints**

To work borrowed material into your papers, you must frame it gracefully as well as responsibly. There are many varied ways to frame a quotation, paraphrase, or summary. Here is an example of the most common approach:

According to Stigler, “every industry or occupation that has enough political power to utilize the state will seek to control entry. In addition, the regulatory policy will often be so fashioned as to retard the rate of growth of new firms.”¹

Don't rely solely on this frame, or your writing will seem mechanical and monotonous. Consider the alternatives below, and also note how the authors of your reading assignments frame their references to others.

**Variations on the “According to” frame:**

It was Mancur Olson who first pointed out that “unless the number of individuals is quite small, or unless there is coercion or some other special device to make individuals act in their common interest, rational self-interested individuals will not act to achieve their common or group interests.”¹

In their article, “Institutional Perspectives on Political Institutions”, March and Olsen contrast the bargaining or exchange account of politics with an institutional story which “characterizes politics in a more integrative fashion, emphasizing the creation of identities and institutions as well as their structuring effect on political life.”¹

**The Interrupting Frame:**

“Tales of monumental blunders, blatant self interest and corruption, self-destructive organizational civil wars and feuds, astonishing failures to look ahead or take any initiative in the face of the most pressing problems are,” as Christopher Hood argues in *The Art of the State*, “far from unusual in most societies.”¹

**The Separate-Sentence Frame:**

“If bureaucrats are ordinary men, they will make most (not all) of their decisions in terms of what benefits them, not society as a whole.”¹ In these terms, Gordon Tullock makes a departure from the orthodox assumption in public administration that public servants act in the public interest.
Errors to Avoid
Errors in presentation and documentation range from minor ones that merit an admonishment and a point or two deduction to major ones like plagiarism that will result in zero grades and reference to the Examinations Committee.

Minor Errors-Format
On one end of the spectrum are minor errors in format. There are formats in all parts of life: don't eat peas with a knife; don't begin a bibliography entry with an author's first name. For those who ignore formats, punishments range from an admonishment to a deduction of a few points from a paper's grade.

Major Errors-Plagiarism
At the opposite end of the trouble spectrum is plagiarism. Plagiarism involves presenting someone else's words or ideas without giving proper credit. Therefore, you obviously plagiarize (a) if you present someone else's words as though they were your own (by seeming to summarize or paraphrase when in fact you quote directly) or (b) if you present someone else's ideas without giving proper credit (by failing to document at all). Punishment depends on the extent of the offense. But you should realize this: any plagiarism violates academic integrity, so anything beyond the most minor, accidental plagiarism will usually result in a zero grade for a paper, with no chance to rewrite.

Major Errors-Other
On the trouble spectrum between minor errors and plagiarism, there are other serious errors that can bring severe punishment. All of them breach academic integrity (making a zero grade possible) of them could be evidence of cheating. As with plagiarism, the extent of the error will determine the extent of the punishment.

Blanket Notes
Remember that, except with quotations, a footnote or endnote generally covers only the preceding sentence. The old student standby device of putting a notation at the end of a paragraph to document something in the paragraph just won't work. The problem could, of course, simply be sloppy presentation, or the sloppiness could be interpreted as an attempt to disguise cheating. Avoid the trouble by using the frame of introduction and parenthetical notation to indicate where a borrowing begins and ends.

Wrongly Attributed Borrowing
You must attribute the material you borrow to the source you actually use. For example, you find in a book by Smith a quotation Smith borrowed from another book by Jones. If you use the Jones quotation, you must document the borrowing as material from Jones that you found in a book by Smith. You cannot, however, document the passage as if you had found it in the book by Jones or as if Smith himself had written it. Either of these ways misattributes the quotation, and you could be accused of deceiving your reader by claiming you'd read Jones' book.

Padded Bibliographies
If you use a simple one-part bibliography, you must list only the works you actually cite in your paper. You cannot list other works you didn't cite but which you think the reader should be aware of. Listing works not cited in the paper gives the appearance that you've done more work than you really have. So how can you show works that influenced you but that you didn't borrow material from? Use a two-part bibliography, the first part called "Works Cited" and the second part called "Works Consulted." Their formats are the same.
Undergraduate Coursework Accountability Statement

To be attached by students registered for undergraduate courses in the Faculty of Social Sciences, to the front of any document submitted as a component of course work save that when coursework consists of an invigilated examination no accountability statement is required and where the submission is entirely in electronic form, the student shall make an equivalent declaration electronically.

I hereby certify that I am the author of the attached item of coursework or the section thereof for which I am responsible, herein after referred to as this paper, and that all materials from reference sources have been properly acknowledged.

I certify that I have read the relevant Faculty regulation contained in the UWI Mona Faculty of Social Sciences Undergraduate Handbook (regulation 12 in the case of the 2007-2008 Handbook) and the documents to which the regulation refers:

In particular, the relevant UWI Examinations Regulations for First Degrees, Associate Degrees, Diplomas and Certificates (78-85 in the case of the 2006-2007 Examination Regulations) and appendix 1 in the Faculty handbook.

I understand what plagiarism is and what penalties may be imposed on students found guilty of plagiarism.

I certify that this paper contains no plagiarised material. In particular:

All quotations taken from other works have been referenced to the source from which I obtained them and clearly indicated in this paper by the use of quotation marks or indented paragraphs;

All paraphrases and summaries of material taken from other works have been clearly indicated by appropriate framing and/or referencing;

Where material is drawn from other works I have avoided the use of cosmetic paraphrasing thereby ensuring that I have presented paraphrases and summaries that represent substantial representation of material from the sources or alternatively I have used direct quotations;

I have included in the bibliography all works from which I have taken ideas inclusive of, where appropriate, separate lists of works that have been cited and works that have been consulted;

I certify that this is my own work and that I did not receive any unfair assistance from others (including unauthorized collaboration) in its preparation.

I certify that this paper has not previously been submitted either in its entirety or in part within the UWI system or to any other educational institution or if it has I have made an additional declaration below.
In the case of group work, I certify that the work that is the responsibility of each member of the group has been clearly indicated and that where no such indication has been given, I take responsibility for the work as if it were the section of the paper for which I were solely responsible and that I have not collaborated with any member of the group to breach the University’s regulation.

Name _________________________ Signature _____________________

Date __________________________

**Additional accountability statement where work has been previously submitted**

I have set out in an attached statement the details regarding the circumstances under which this paper or parts thereof has been previously submitted.

I have received written permission from my Supervisor/Lecturer/Instructor regarding the submission of this paper and I have attached a copy of that written permission to this statement.

I hereby declare that the submission of this paper is in keeping with the permission granted.

Name _________________________ Signature _____________________

Date __________________________
The course representative, as elected by the students of a course, should be seen essentially as being responsible for representing the interests/concerns of his/her fellow classmates regarding the course to the lecturer/instructor.

He/She is responsible for maintaining an awareness of his/her classmates’ concerns and/or feelings towards the course and will also be responsible for bringing them to the fore should such action be warranted.

He/She shall meet with the course lecturer/instructor on a regular basis, so that they may have a brief discussion regarding the course, where the course representative can make known to the lecturer whatever general concerns the students may have and vice versa. It is recommended that this be done at least once every three weeks.

He/She shall report to the faculty’s student representative on any pressing concerns that the students of the course may share, and on what consultation with the lecturer/instructor with respect to these concerns has yielded.

Should it become necessary to do so, he/she may, in consultation with the Faculty’s student representative, bring such matters of concern to the attention of the Head of Department.

He/She should be prepared to make him/herself available to sit on the Departmental Staff/Student Liaison Committee, should such a request/appointment be made.

The course representative shall also be responsible for administering the student evaluation of the lecturer for the course by way of the evaluation forms provided. It is suggested that this be done during the first 15-20 minutes of the class session, so as to encourage full participation on the part of the students. The lecturer/instructor should not be present in the room whilst this is being done.
Notice

To All Users of the Faculty of Social Sciences Meeting Point

The Faculty of Social Sciences Meeting Point has been created for the use of the students of the Faculty of Social Sciences.

The Faculty of Social Sciences Meeting Point has been established as a place where students from the Faculty can meet and engage in activities that are not necessarily of a strictly academic nature.

The Faculty of Social Sciences Meeting point has thus been developed as a space where students can gather to engage in informal discussions, participate in quiet recreation and generally take a study break.

The growth of the Faculty has made this necessary as the increasingly large number of persons gathering within the Faculty has threatened to disturb the quiet atmosphere that is required for academic pursuits.

The Faculty of Social Sciences Meeting Point has been located close enough to the Faculty to allow students to easily move to and from classes while at the same time being sufficiently far away so as to avoid any disturbance to classes, offices and study areas.

Users are therefore requested to respect the purpose for which the Faculty of Social Sciences Meeting Point has been created and to maintain its facilities in good order.

Mark Figueroa
Dean Faculty of Social Sciences
2006-01-17
Notice

To All Users of the Study Areas within the Faculty of Social Sciences

The clusters of benches within the Faculty were established some ten years ago by Dean Robotham to provide a space where students could engage in quiet study between classes.

A concerted effort is now being made to ensure that these clusters are used for the purpose for which they were built. All users are therefore being asked to assist in this effort.

At the same time, there is more to student life than classes and quiet study. In recognition of this a Faculty of Social Sciences Meeting Point has been created, half the way towards the Main Library, so as to provide a space for other types of activities.

Students who wish to engage in activities such as informal discussions, quiet recreation or who wish to take a study break are being asked to relocate to the Faculty of Social Sciences Meeting Point which has been developed to accommodate these pursuits.

The Space within the boundaries of the Faculty is primarily an academic space and must be protected as such. Thus, the culture that we construct within these boundaries must be one that fosters and promotes an ambience conducive to teaching, research and study.

In recent years, some of the clusters of benches have been used for purposes for which they were not intended. This has not helped to build the kind of atmosphere that is necessary for academic pursuits within the Faculty.

Some activities are obviously disturbing. These include noisy exchanges which can disrupt classes and prevent other persons from doing their work. Yet these are not the only activities that are of concern.

Simply put, the playing of games, discussions of a non-academic nature and the general meeting, greeting and chatting among friends and colleagues within the Faculty all tend to “kill the study vibes”.

The Faculty supports a balanced student life and encourages wholesome recreation, the building of lifelong friendships and the lively debate of issues. At the same time, we must insist that there is a time and a place for everything.

Last academic year a code of conduct was established for instructional sessions. This year a more general code of conduct is being developed to provide a framework that will encourage the best use of the limited space available to the many persons who occupy the Faculty.

In the meanwhile we need to make a start by ensuring that the clusters of benches are used for the purpose for which they were designed.

Mark Figueroa
Dean Faculty of Social Sciences
2006-01-17
Policy Concerning the Display of Notices in the Faculty of Social Sciences

A. Purpose of the Policy
Notices may emanate from the Faculty or Departmental Office or through them from another official UWI source, from various units, organizations and individuals within the University as well as organizations and institutions outside of the University community. The purpose of this policy statement is to provide guidelines for the posting of notices so as to make the communication of information by notices (especially official notices) more effective, to reduce the clutter caused by the indiscriminate placing of notices, to allow staff and students to differentiate between official and unofficial notices and to clarify the University’s liability with respect to the content of notices.

B. Faculty or Departmental Notices
Notices emanating from a Faculty or Departmental Office or through such Offices from another official UWI sources shall be posted on the official Faculty or Departmental notice boards and such postings shall be signed by a person designated to authorize postings, and may be stamped with the Faculty or Departmental stamp, as the case may be. Notices not emanating from any such Office may only be displayed on an Official Notice board with approval by the person designated to authorize postings. The Faculty and Departmental Offices shall maintain a record of the persons so designated.

C. Notices on the Student Representative Notice Board
Only notices authorized by the Student Representative or the Dean may be posted. Notices displayed shall not normally exceed letter size format 22 cm x 28 cm (8.5”x11”).

D. Notices on Classroom Doors
Notices may be placed on the door of a classroom but only if the content of the notice relates to an activity within that classroom and must be placed in a notice pocket where one is available. Such notices are to be promptly removed as soon as the activity to which it refers has ended.

E. Notices on Other Rooms
Save for Official notices authorized by the Dean or Head of Department or their nominees, only an occupant of a room may authorize a notice on the door of that room. A staff member who regularly uses a door to post notices shall make a request to the Faculty Office that a notice pocket be placed on the door.

F. General Notices
General notices are those which do not emanate from a Faculty or Departmental Office or through them from another official UWI source or from the Student Representative. For the posting of general notices no approval for posting is required where these are placed on general notice boards, but the Disclaimer for Other Notice boards appearing in paragraph I below must be prominently displayed on or near such notice boards.

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110 For the purposes of this policy notices shall include but not be limited to: advertisements, banners, circulars, documents, drawings, handbills, invitations, pictures and posters containing announcements addressed to or content displayed for the viewing by the general public and or members of the University of the West Indies (Mona) community and/or any subsection thereof, regardless of the format used.
G. General Provisions

a) There shall be placed on each notice board in the Faculty:
   a. a statement as to the category or categories of Notices (e.g. restricted to examination matters only) that can properly be displayed on that notice board and how permission to display can be obtained.
   b. the appropriate Disclaimer set out in paragraph I below.

b) For notice boards outside a lecturer’s office a statement may be displayed indicating that it shall only be used for notices for specific courses taught by the lecturer or as otherwise authorized by the lecturer.

c) For evidential purposes the Faculty Office and each Department shall maintain on file, a copy of all notices emanating from the Faculty Office or the Department, bearing the date and period of display and signed by an authorized person.

d) Notices not emanating from any such Office shall also be dated and include a “display until” date for a period no longer than four (4) weeks so as to facilitate the orderly refreshing of notice boards.

e) Notices shall not be posted on walls, trees, lamp posts, furniture, doors (except as provided in paragraph E) or other places not designated for the posting of notices.

f) Notices must state a contact person, and for printed notices the name and address of the printer as required by Jamaican Law.

h) Notices shall not be displayed in breach of the Laws of Jamaica in general or more particularly as they relate to intellectual property, libel and obscenity.

i) Without seeking to restrict freedom of expression, the Faculty Office reserves the right to remove notices that are offensive or in poor taste; especially where they portray a damaging image of the University, its units or persons associated with it.

H. Consequences of Breach of Guidelines

Where notices do not conform to these policy guidelines, they may be removed without reference to the person, office, organization or institution by which they were posted.

I. Disclaimer

For Official Notice Boards:

By displaying notices submitted by persons or bodies external to the University of the West Indies, the University does not accept responsibility for the accuracy, completeness or reliability of the information they contain and accepts no liability for any loss incurred on account of reliance on such information.

For Other Notice Boards:

The University of the West Indies makes no representation and gives no warranty, expressed or implied, as to the completeness or accuracy of any information posted on this notice board, and is not responsible for any false or defamatory statement contained in any notice so posted or for the infringement of any proprietary or rights of any person on account of anything contained in any such notice.
How to Calculate Your Grade Point Average (G.P.A)

Definition of Common Terms:

Quality Hours: - means the credits for each course that is included in the GPA calculation. Quality hours shall be assigned even when a grade of F is obtained in a course. Courses that are not used in the determination of the GPA shall be assigned zero quality hours.

Quality Points: - means the numerical value assigned to the relevant letter grade earned.

Grade Points: are determined by multiplying the quality hours by the quality points for a course.

Grade Point Average (GPA):— is the average obtained by dividing the total grade points earned by the total quality hours for which the student has registered for any stated period of time, excluding courses taken on a pass/fail basis, audited courses, courses taken for preliminary credit and courses for which the designated I or IP is awarded under Regulation 6(iv).

Step by Step Process on How to Calculate Your Grade Point Average:

Course done in Semester I

<table>
<thead>
<tr>
<th>Course</th>
<th>Grade Received</th>
<th>Quality Points</th>
<th>(Times)</th>
<th>Quality Hours</th>
<th>(Equal)</th>
<th>Grade Point</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECI0C</td>
<td>A+</td>
<td>4.3</td>
<td>x</td>
<td>3</td>
<td>12.9</td>
<td></td>
</tr>
<tr>
<td>MS15B</td>
<td>D</td>
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<td>x</td>
<td>3</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>SY14G</td>
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<td>2.7</td>
<td>x</td>
<td>3</td>
<td>7.1</td>
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<tr>
<td>ECI6A</td>
<td>F</td>
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<td>x</td>
<td>3</td>
<td>0</td>
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<tr>
<td>FD10A</td>
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</tr>
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</table>

Semester I GPA = 40.4/18 = 2.78