[Template for Definition of an Undergraduate Course adopted from another Campus. Remove any instructions in square brackets before submission, including this one.]

**THE UNIVERSITY OF THE WEST INDIES**

**FACULTY NAME**

**DEPARTMENT NAME**

**Proposal to adopt course from [CAMPUS NAME]:**

COURSE TITLE: [Course Title]

SHORT COURSE TITLE: [Not longer than 30 characters including spaces for use in SAS]

SUBJECT CODE: [four characters, example - LITS]

COURSE NUMBER: [four digits, example - 1234]

LEVEL: UG [1 /2 /3]

EFFECTIVE TERM: [specify the year and semester in which the course takes effect/ first offering]

TERM BEGIN: [Semester in which the course begins]

TERM EXAMINED: [Semester in which the course is examined]

EQUIVALENT COURSE: n/a [change if applicable]

ACADEMIC CREDITS: 3 [adjust as applicable]

GRADE MODE: [Pass/Fail or Standard]

PREREQUISITE(S): [Course Codes & Titles]

**Contact and credits hours are as follows:** [adjust / remove / relabel schedule types and hours as needed]

|  |  |  |  |
| --- | --- | --- | --- |
| **Schedule Type** | **Duration**  **(Number of weeks)** | **Contact Hours** | **Credit Hours** |
| Lecture | 13 | 26 | 26 |
| Tutorial | 13 | 13 | 13 |
| **Total:** | **13** | **39** | **39** |

# COURSE ASSESSMENT

[Provide breakdown in percentages;

* Where written work is involved, specify an approximate word limit;
* Where a test is involved, specify duration
* Where a final examination is involved, specify duration and use the term ‘written final examination’]

**[APPEND ORIGINAL COURSE OUTLINE]**