

NEW STUDENT CHECKLIST 2023/24

GET READY FOR THE ACADEMIC YEAR



STEP 1 - Get Ready

- Pay commitment fees
- Fill out your appointment of Beneficiary Form
- Submit completed medical report forms:
 - signed by a certified medical practitioner;
 - along with Immunization card
- Consult the information and registration guide for incoming students on the FST website



STEP 2 - Housing

- Apply for housing (if applicable)
 - <https://www.mona.uwi.edu/content/hall-residence-application-form-new>

Get more information on halls at:

<http://myspot.mona.uwi.edu/oss/accommodation-0>



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STEP 3 - Finalize the funding for your studies

- Do research on financing opportunities at UWI and beyond
- Pay miscellaneous fees
- Collect ID cards
- Complete payment of tuition - deadline September 1, 2023, or;
- Apply for payment plan (opens August 10, 2023)
 - Plan should be in place by September 15, 2023
 - <https://apps.mona.uwi.edu/bursary/admin/login.php>
- Apply for Grants (book, meals etc.) if needed – Office of Student Financing
- Follow-up with your loan or other funding institution (if applicable)





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STEP 3 - Finalize the funding for your studies ctd.

- Account for how you pay for the following:
 - *Laboratory coats and manuals*
 - *Photocopying*
 - *Field trips*

Note: Late fines will be charged to outstanding balances for Semester 1 starting September 30, 2023

STEP 4 - Orientation & Registration

- Attend Orientation exercises (August 28 - September 1, 2023)
 - Meet the Deans & HODs, get to know UWI systems and resources
- Attend Academic Advising
- Register for your courses (ends September 16, 2023)
 - Lectures, labs and Tutorials
 - Request overrides if needed



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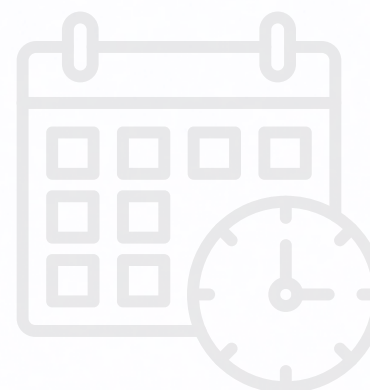
STEP 5 – Check Access to Course Platform

- Ensure you can login to OURVLE
- Check if your courses are available to you on the platform



STEP 6 – Class Time

- Create your timetable
- Register for Study skills workshop
- Class Begins (September 4, 2023)



STEP 7 – Mingle

- Join the first-year experience program
 - Check out Office of Student Services & Development (OSSD)
- Join a club
- Join your department/class WhatsApp groups